

भा.क.नि.



CCI

THE COTTON CORPORATION OF INDIA LTD.

(A Govt. of India Undertaking)

10th Floor, Sakar-I, Opp. Nehru Bridge, Navrangpura, AHMEDABAD . 380 009.

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E-mail : [ahmedabad@cotcorp.com](mailto:ahmedabad@cotcorp.com) Website : [www.cotcorp.gov.in](http://www.cotcorp.gov.in)/[www.texmin.nic.in](http://www.texmin.nic.in)

### Recruitment of Computer Assistants on Temporary Basis.

The Cotton Corporation of India Ltd.( A Government of India Undertaking), Branch Office Ahmedabad is looking for MCA ( Any other equivalent degree) for the post of Computer Assistant for the post of Computer Assistant purely on temporary basis on a consolidated wages of Rs12000/- p.m. all inclusive with knowledge of computer for post. Last date for receipt of application is 06.02.2015 at B.O. Ahmedabad. For details and Application Form, the interested candidates may see our website [www.cotcorp.gov.in](http://www.cotcorp.gov.in).



## THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking)

**Branch Office: Ahmedabad (Gujarat)**

### RECRUITMENT OF Computer Assistant MCA (ON TEMPORARY BASIS)

1)	Name of the Post	:	Temporary Computer Assistant		
2)	Number of vacancies	:	1 Post		
3)	Eligibility Qualification	:	<b>a). For Temporary Computer Assistant :</b> MCA or any other equivalent degree from any recognized University with knowledge of Explorer in Networking and Server with 2 years Experience.		
4)	Maximum Age	:	27 years as on 31.01.2015 (relaxable by 5 years in case of SC/ST, 3 years for OBC (excluding Creamy Layer), for Physically Handicapped (VH, HH & OH) 10 years (15 years for SC/ST, 13 years for OBC).		
5)	Reservations	:	For SC/ST/OBC/Physically Handicapped persons will be provided as per Government of India's directives.		

The Cotton Corporation of India Ltd., Branch Office Ahmedabad invites applications from candidates having above mentioned qualification for the post of **Computer Assistant** on temporary basis. The Temporary computer Asst. will be on a consolidated wages of Rs.12000/- p.m all inclusive. Necessary statutory deduction will be made. The selected candidates can be posted at Ahmedabad, Gujarat. **Wherever grade points are awarded, a certificate of equivalent percentage of marks certified by the Institute/ University will have to be attached with the application.**

Interested persons fulfilling the criteria mentioned above may send their application in the required format which can be obtained by sending self addressed stamped envelope at the following address or can be downloaded from our website [www.cotcorp.gov.in](http://www.cotcorp.gov.in). Application form duly filled in must be accompanied by attested copies of (a) Proof of date of Birth, (b) Mark Sheets of SSC/HSC and graduation as well as copy of Degree Certificate, (c) Caste Certificate issued by Empowered Authority & PH certificate (if applicable). Completed Application Form super scribing the name of the post applied for on the envelope should reach at the following address on or before 06.02.2015 :

Dy.General Manager,  
The Cotton Corporation of India Ltd.,  
10<sup>th</sup> Floor, Sakar-I, Opp.Nehru Bridge,  
Navrangpura, Ahmedabad-380009.

(i) Reservation: For SC/ ST/ OBC/ PH will be as per Government of India's guidelines/directives.

**(ii)The Corporation shall not be responsible for any postal delays/ wrong delivery/ non-delivery of communication at any stage of the recruitment process.** Incomplete application can be summarily rejected. The Corporation reserves the right to shortlist candidates for interview. No correspondence will be entertained with the candidates not shortlisted. Mere fulfillment of qualification will not entitle the person to be called for interview. Number of vacancies can be increased/ decreased, at the discretion of the Management, without assigning any reason and without issuing any further notice. Management reserves the right to raise the Standard of Specifications to restrict the number of candidates to be called for interview. Canvassing in any form and /or bringing in any influence will be treated as disqualification. **For OBC candidates it is to mention that the non-creamy layer certificate should be validity specific i.e it should be valid as on the date of this advertisement or it should have been issued recently.** The Corporation reserves the right to fill/ not to fill all or any of the post herein advertised without assigning any reason and without issuing any further notice. The Corporation reserves the right to cancel this advertisement either partially/ wholly at any time, at its discretion without assigning any reason and without issuing any further notice. Management reserves the right to reject the application of any candidate without assigning any reason. **The candidate will have to attend interview at their own expenses and Corporation will not bear any expenses in this regard.** Any legal proceeding arising out of this advertisement shall be subject to the jurisdiction of the courts in Ahmedabad.

## आवेद-ए प्रोफार्मा / Application Form

पासपोर्ट आर आ  
फोटो ल गाएं  
**Affix Passport  
size photo**

पद ` लिए आवेद-ए : _____	
APPLICATION FOR THE POST OF : _____	
1.	पूरा -नाम (बड़े अरों में) Name in full (In capital letters)  ( सर-नेम प्रथम /Surname first)
2.	पिता आ नाम Father name
3.	स्थायी पता Permanent Address (The address must contain name of the state) :
दूरभाष नं./ Tel. No. ई-मेल आय.डी. / E-Mail I.D.:	
4.	पत्राचार ` लिए पता यदि उपर्युक्त (3) से अल आ हो Address for correspondence if different than (3) above (The address must contain name of the state) :
5.	श्रेणी (लातू ँलम में निशान ल गाएं) Category (Please specify) (Please tick mark the column applicable) सामान्य/ General <input type="checkbox"/> अ.नु.जा./ SC <input type="checkbox"/> अ.नु.ज.जा./ ST <input type="checkbox"/> अ.पि.जा./ OBC <input type="checkbox"/> शारीरि वि लां आ (वीएच/एचएच/ओएच) <input type="checkbox"/> Physically Handicapped (VH/HH/OH):

6.	Whether you belong to Minority Community. If yes, please specify whether you are Muslim/ Christian/ Sikh/ Buddhists/ Zoroastrians (Parsis):- _____				
7.	ज-म तारी ा तथा पू र्ण वर्ष में आयु ( 31.01.2015 ें) Date of Birth with Age in completed years (as on 31.01.2015): ज-म तारी ा (ता./माह/वर्ष): _____ Date of birth (dd/mm/yyyy): _____ आयु (as on 31.01.2015): _____ वर्ष _____ माह Age (as on 31.01.2015): _____years_____months				
8.	अर्हता/ Qualifications:				
		बोर्ड / संस्था / विश्वविद्यालय ा नाम Name of the Board/ Institution/University	उत्ती र्ण परी ा Exam passed	उत्ती र्ण माह एवं वर्ष Month & Year of passing	ुल मार् स ा प्रतिशत Aggregate % of marks
	10वीं/ 10 <sup>th</sup>				
	12वीं /12 <sup>th</sup>				
	Graduation (Mention below name of the degree acquired): _____				
	अन्य यदि ोई है Other if any				
9.	प्रत्ये प्रश्न ा निर्दिष्ट उत्तर हाँ या -हीं ाटते हुए जैसी भी स्थिति हो, दीजिए : Specific answers to each of the question should be given by striking out Yes or No as the case may be:				
	a) क्या आप े भी िरफ्तार िया ाया? a) Have you ever been arrested?				हाँ/-हीं Yes/No
	b) क्या आप पर भी अभियो ा चलाया ाया? b) Have you ever been prosecuted?				हाँ/-हीं Yes/No
	c) क्या आप े भी ारा तृह में र ा ाया? c) Have you ever been kept under detention?				हाँ/-हीं Yes/No
	घ) क्या आप भी आवद्ध रहें? d) Have you ever been bound down?				हाँ/-हीं Yes/No
	ङ) क्या आप पर भी विधि -यायालय द्वारा जुर्माना ल ाया ाया?				हाँ/-हीं

e) Have you ever been fined by a Court of Law?	Yes/No
च) क्या आप ने भी किसी अपराध के लिए विधि-यायालय द्वारा दोषी सिद्ध किया गया?	हाँ/नहीं
f) Have you ever been convicted by a Court of Law for any offence?	Yes/No
छ) क्या आप ने भी किसी परीक्षा से रोका गया अथवा किसी विश्वविद्यालय या किसी अन्य शैक्षणिक प्राधिकारी/संस्थान द्वारा निराला किया?	हाँ/नहीं
g) Have you ever been debarred from any examination or rusticated by any University or any other educational authority/institution?	Yes/No
ज) क्या आप ने भी किसी संघ लोक सेवा आयोग द्वारा इसी परीक्षा/चयन में प्रवेश से रोका गया या आयोग घोषित किया गया?	हाँ/नहीं
h) Have you ever been debarred/disqualified by any Public Service Commission from appearing at its examination /selection?	Yes/No
झ) क्या इस फार्म के भरते समय विधि-यायालय में आपके विरुद्ध कोई मामला लम्बित है?	हाँ/नहीं
i) Is any case pending against you in any Court of Law at the time of filling up this form?	Yes/No
ट) क्या इस फार्म के भरते समय किसी विश्वविद्यालय या शैक्षणिक प्राधिकारी/संस्थान द्वारा आपके विरुद्ध कोई मामला लम्बित है?	हाँ/नहीं
j) Is any case pending against you by any University or any other educational Authority/Institution at the time of filling up this form?	Yes/No
<p>यदि ऊपर उल्लिखित प्रश्नों में से किसी का उत्तर "हाँ" है, तो मामले, गिरफ्तारी/ गिरावस/ जुर्माना/ दोषविद्धि/ दंड इत्यादि तथा/ या विधि-यायालय/ विश्वविद्यालय/ शैक्षणिक प्राधिकारी आदि के पूर्ण विवरण इस फार्म के भरते समय दें.</p> <p>If the answer to any of the above mentioned question is 'Yes' give full particulars of the case/ arrest/ detention/ fine/ conviction/ sentence/ punishment, etc., and/or the nature of the case pending in the Court/ University/ Educational Authority, etc., at the time of filling up this form.</p>	

10. **अनुल -ा की सूची / List of enclosures:**

- 1) ज-म तारी ा े प्रुफ की सा यांि त प्रतिलिपि (एचएससी/एसएससी प्रमा ा पत्र )  
Certified copy of proof of date of birth (SSC/HSC Certificate)
- 2) मा र्क शीट प्रतियां तथा स्नात प्रमा ा पत्र (एसएससी/ एचएससी /स्नात प्रमा ा पत्र)  
Copies of mark sheet as well as Degree Certificate (SSC/HSC/Graduation).
- 3) अधिृ त प्राधि ारी द्वारा जारी जाति प्रमा ा पत्र की प्रतिलिपि  
Copy of Caste Certificate issued by Empowered Authority
- 4) निर्धारित फॉर्म में वि लां ा प्रमा ा-पत्र व्यक्ति की संबंघित वि लां ाता 40% से ढ म -ना हो-ना बताने वाला वि लां ाता प्रमा ा-पत्र  
Disability Certificate in the prescribed form stating that persons suffering from not less than 40% of the relevant disability
- 5) जहां ग्रेड पॉइंट्स दिए जाते हैं, संस्था /विश्वविद्यालय द्वारा मा र्क स् े सम ा प्रतिशत ा संस्था /विश्वविद्यालय द्वारा सां यांि त प्रमा ा पत्र  
Wherever grade points are awarded, a certificate of equivalent percentage of marks certified by the Institute/ University.

**घोष ा-पत्र/ Declaration**

मैं एतदद्वारा घोष ा रता हूँ ि मेरे द्वारा आवेद-ा पत्र में दिए ाए सभी विवर ा मेरी जान ारी े अनुसार संपूर् ा तथा सही है । सा ात ार े पूर्व या सा ात ार े पश्चात् मेरे द्वारा दी ाई जान ारी झूठी / ालत या अपात्र होने की स्थिति में, मेरी उम्मीदवारी स्वतः रद्द हो जाए ि ।

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after the interview, my candidature will stand automatically cancelled.

(उम्मीदवार ा हस्ता ार)

Signature of candidate)

उम्मीदवार ा ाम : \_\_\_\_\_

Name of candidate : \_\_\_\_\_

दि-ां / Date: \_\_\_\_\_

स्था-ा / Place: \_\_\_\_\_

1. अनु.जाति या अनु.ज-जाति ` जाति ` प्रमा ` पत्र निम्नलिखित िसी ए ` प्राधिृत अधिारी द्वारा जारी िया जाना चाहिए.

The caste certificate of SC/ST must be issued by any of the following empowered authority

- क) जिला द डाधिारी/अतिरिक्त द डाधिारी/जिलाधीश/उप आयुक्त/अतिरिक्त उप आयुक्त/ उप जिलाधीश/प्रथम श्रेणी वेतनभोगी द डाधिारी/उप विभागीय द डाधिारी /तालुा द डाधिारी/ िर्यारी द डाधिारी /विशेष सहाय आयुक्त  
Dist.Magistrate/Addl. Dist.Magistrate/ Collector/ Dy.Commissioner/ Addl. Dy. Commissioner/ Dy.Collector/ 1st Class Stipendiary Magistrate/Sub Divisional Magistrate/ Taluka Magistrate/ Exec.Magistrate/ Extra Asst. Commissioner.
- ख) मुय महाप्रांत द डाधिारी/अतिरिक्त मुय महाप्रांत द डाधिारी/महाप्रांत द डाधिारी  
Chief Presidency Magistrate/ Addl.Chief Presidency magistrate/ Presidency Magistrate
- ग) राजस्व अधिारी जो तहसीलदार श्रेणी से नीचे ` स्तर ` न हो ।  
Revenue Officer not below the rank of Tehsildar.
- घ) क्षेत्र उप विभागीय अधिारी,जहाँ उम्मीदवार और /या उन ि परिवार रहता है ।  
Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

2. अ-य पिछड़े वर्ग ` उम्मीदवारों के निर्धारित प्रोफार्मा में स िम प्राधिारी द्वारा जारी उन ` अ-य पिछड़ी जाति ि तथा उन ` "िमीलेयर" ` बाहर होने ि प्रमा ` पत्र प्रस्तुत रना हो ि। अ-य पिछड़े वर्ग ि श्रेणी में आर िा प्राप्त रने वाले उम्मीदवारों के स िम प्राधिारी द्वारा जारी जाति प्रमा ` पत्र ` अलावा नीचे दिए िए अनुल न -1 ` अनुसार घोष िा/प्रतिज्ञा पत्र देना हो ि।

OBC candidates have to submit caste certificate issued by the competent authority in the prescribed form regarding his/her OBC status as well as exclusion from "creamy layer". The candidates seeking reservation under OBC category should submit a self declaration/ undertaking as per Annexure-I given below in addition to the certificate issued by the Competent Authority.

3. ` -द्रीय या राज्य सर िर द्वारा िठित चिंत्सा बोर्ड ` स िम प्राधिारी द्वारा जारी असमर्थता प्रमा ` पत्र प्रस्तुत रना है ।

The Competent Authority to issue Disability Certificate shall be a Medical Board duly constituted by the Central or a State Government.



**ANNEXURE-I**

**Declaration/ undertaking - for OBC Candidates only**

I, \_\_\_\_\_ son/ daughter of Shri. \_\_\_\_\_ resident of village/ town/ city \_\_\_\_\_ district \_\_\_\_\_ state \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993.

Signature of the Candidate

Place:

Date:

Declaration/undertaking not signed by Candidate will be rejected

**अनुल -1 -1**

**व ल अ-य पिछड़ी जाति उम्मीदवारों लिए घोषा/ प्रतिज्ञा**

मैं ----- श्री -----  
पुत्र/पुत्री, जो गांव/शहर ----- जिला ----- राज्य ----- रहने  
वाला/वाली हूँ, एतद्द्वारा घोषित करता/रती हूँ कि मैं ----- समाज से  
हूँ, जो निर्मि तथा प्रशिक्षण विभागा के कार्यालय ज्ञापन संख्या: 36012/22/93- स्थापना  
(एससीटी) दिनांक 8.9.1993 में दिए गए आदेशों के अनुसार भारत सरकार द्वारा सेवा में आरक्षण  
के प्रयोजन के लिए पिछड़े वर्ग के रूप में मान्यता प्राप्त है। यह भी घोषणा की जाती है कि मैं  
ऊपर संदर्भित कार्यालय ज्ञापन दिनांक 8.9.1993 की अनुसूची के कॉलम-3 में उल्लिखित  
व्यक्तियों/ अनुभागों (क्रिमीलेयर) से संबंधित नहीं हूँ।

आवेदनकर्ता के हस्ताक्षर

स्थान :

दिनांक :

उम्मीदवार द्वारा घोषणा/ प्रतिज्ञा पर हस्ताक्षर करने पर अस्वीकार किया जाएगा।