



COMEDK PGET-2015
Seat Selection / Counseling

Notification-No.COMEDK /
(Kar.PGET.15 Dated: 28.03.2015)

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I. INTRODUCTION

1. On **1st February 2015**, the Entrance Test for candidates seeking admission to PG courses in Medical and Dental Private Unaided Colleges of Karnataka has been conducted and the Rank List of candidates who are eligible to participate in the Counseling process has been announced on **24th February 2015**.
2. COMEDK wishes all the best for those candidates who have thus become eligible to participate in the counseling process; and to enable a fair selection of seats, based on merit, certain rules have to be laid down and this process document provides a fair idea as to how and what the candidates have to follow as procedure for selection of seats, mandatory certificates/documents to be produced in general and particularly the unique **Photo ID proof in original which was declared and submitted in the Online Application form and the same produced at the time of writing the Entrance test on 01/02/2015 (without the said unique Photo ID proof, candidate will not be allowed for Counseling)**; the fees to be deposited, the concept of mal-practice and the measures required to be observed for avoiding the same, consequences of such mal-practices, surrender policy, reporting to colleges etc.
3. **The participating candidates are required to go through this seat selection / counseling process document detailed hereunder carefully and adhere to the rules strictly.**

II. COUNSELING ANNOUNCEMENT

4. Based on the authorization issued by the Karnataka Professional Colleges Foundation Trust (KPCF), the COMEDK is holding a centralized Counseling for admissions to Post-Graduate Medical and Dental courses in respect of 12 medical and 19 dental colleges in the State, for the academic year 2015-2016 so as to ensure merit based admission.
5. The Government order in No. DPAR06 PLX 2012, dated 06/11/2013 has been directed to be limited to the institutions located in Hyderabad Karnataka region only namely (i) Gulbarga, (ii) Yadgir, (iii) Bidar, (iv) Koppal, (v) Raichur and (vi) Bellary, vide the direction of the Hon'ble High Court of Karnataka dated 31st July 2014 in W.P. No.36482-36483/2014 (EDN-RES) filed by Karnataka Professional Colleges Foundation Trust (KPCF) under which stay has been granted.
6. Having announced the Rank List on 24.02.2015 on its website (www.comedk.org), the candidates are required to please note, facilities have been made to enable **the candidates to Login and print their respective Rank Cards**. This should be brought without fail to the counseling along with the other Mandatory documents.

III. COUNSELING VENUE

7. The Counseling venue is “NMKRV College Mangala Mantapa”, 3rd Block, Jayanagar, (near South End Circle), Bangalore, 560011.

IV. COUNSELING SCHEDULE

8. The counseling schedule will be notified separately on COMEDK website (www.comedk.org). The status of the Counseling / Seat selection process for each day and session would be notified separately and the candidates are requested to log on to COMEDK website (www.comedk.org) to check the counseling status and all updates frequently.

NOTE: There are no Touts and Agents appointed by COMEDK and the website (www.comedk.org) is the only official website of COMEDK and if any candidate approaches any other website or any individual/organization for any COMEDK activities, he/she is doing so at his/her own risk and COMEDK is in no way responsible for resultant consequences. **COMEDK will not be responsible if any other agency claiming to be a consortium of professional institutions and using similar sounding names and logos.**

All candidates must note that any form of canvassing or influence exercised would result in permanent disqualification of the candidature without any prior notice. www.comedk.org is the only official website of the Consortium. COMEDK is not responsible for information available on other websites / elsewhere. Candidates are requested not to depend upon or deal with any person or organisation/s claiming to be associated with the COMEDK activities or claiming to help with admissions or entrance tests. COMEDK will not be responsible for the same and it advises the candidates to bring them to the notice of the concerned police authorities for taking penal action.

V. ELIGIBILITY NORMS FOR PARTICIPATION IN THE COUNSELING

9. General

- i) The main philosophy behind counseling for selection of seat is that the candidate shall select the discipline or subject and the college in accordance with the rank which they have secured in the COMEDK entrance test. This philosophy is intended to provide transparency in seat selection process in tune with the judicial pronouncement of the Hon'ble Supreme Court.

- ii) As the biometric, photo and signature process will be followed, the candidate's physical presence is compulsory hence no proxy registration is possible under any circumstances. Only genuine and bonafide candidates possessing original documents are allowed for counseling.
- iii) Any mismatch at any stage will automatically result in disqualification of the candidate and he/she will not be permitted to participate in any further process of seat selection and admission to PG course. Further, impostors are liable for criminal prosecution.
- iv) Medical certificates / affidavits for any physical non-presence will not be accepted.
- v) All candidates have to show the original documents specified at Para 11 below without which they will not be allowed to enter the Auditorium where the counseling is held.
- vi) **Only candidates are allowed for the entire counseling process and no other person can accompany the candidates inside the counseling hall.** Use of Cell Phones / Laptops / I-pads or any other electronic gadgets is strictly prohibited inside the Counseling Venue.
- vii) Request such as the originals have been lost and a police complaint filed or F.I.R lodged and hence duplicate marks card or other certificates will not be entertained under any circumstances.
- viii) If any of the documents / records are not original, Candidate/s shall produce duplicate documents / records issued by the same competent authority which issued the original along with a certificate by the said competent authority explaining the circumstances under which such duplicate documents / records came to be issued and the decision of the expert committee in this regard shall be final. The expert committee may at its discretion insist for production of eligibility certificate as from Rajiv Gandhi University of Health Sciences (RGUHS) in any eventuality.

10. For Admission to Medical or Dental

- i) As per the Regulations of Medical /Dental Council of India, the minimum percentage of marks in the entrance test (COMEDK PGET-2015) for eligibility to participate in the counseling process leading to admission to Post Graduate Courses shall be 50% for General Category candidates and 40% for the candidates belonging to Scheduled Castes/Scheduled Tribes (All India) and Other Backward Classes belonging to Karnataka State only.

- ii) Only those candidates who have completed or will be completing their Internship on or before 30/04/2015 are eligible for Centralized counseling to pursue their PG courses in Medical / Dental Stream for the academic year 2015-2016 as per Medical /Dental Council of India.
- iii) The declaration made by candidates in their Online Application Form (OAF) with regard to SC/ST/OBC Scheduled Caste or Scheduled Tribe (On All India Basis) Other Backward Classes (On Karnataka Basis) (for lower eligibility marks) and Tulu/Telugu/Christian minority communities and those belonging to Hyderabad-Karnataka (HK) Region will be final and changes in the category / minority status on any ground are not permitted under any circumstances.

VI. DOCUMENTS TO BE PRODUCED FOR COUNSELING

11. For Medical / Dental

Only the original Certificates and one set of Self Attested Photocopies of all the documents shall be furnished compulsorily at the time of counseling.

(Ensure to have enough photocopies of original documents for your use)

- i) COMEDK PGET – 2015 Online TAT Card. (PRINTED ONLINE COPY which was produced at the time of writing the entrance test on 01/02/2015)
- ii) COMEDK PGET – 2015 Rank Card. (PRINTED ONLINE COPY from COMEDK website)
- iii) Photo Identity proof which was declared and submitted in the Online Application Form (OAF) and same produced at the time of writing the Entrance test on 01/02/2015. (Any ID proof other than what has been mentioned in OAF is not acceptable).
- iv) First year tuition fee drawn in the form of a Demand Draft in favour of 'COMEDK' & indicating the TAT (Test Admission Ticket Number) there on, payable at Bangalore drawn from the Nationalized bank as per Annexure - I of Brochure (available on www.comedk.org).

Sample copy of the Demand Draft is shown below:

DD in favour of COMEDK with your TAT No

विजया बैंक VIJAYA BANK
(CBS) VIJ-MSRI-1412

मार्गे जाने पर ON DEMAND PAY COMEDK (TAT No. XXXXX)

रुपये RUPEES Five Lakh one Thousand six Hundred Only

अदा करें FOR VALUE RECEIVED ₹***** 501600.00

कुते विजया बैंक For VIJAYA BANK

DD.No. 134671

SERVICE BRANCH BANGALORE
(अदाकर्ता शाखा Drawee Branch) 252134671

प्राधि. हस्ताक्षरकर्ता / AUTH. SIGNATORY (न.ह.सं. S.S.NO.)

प्राधि. हस्ताक्षरकर्ता / AUTH. SIGNATORY (न.ह.सं. S.S.NO. 8738)

कृपया ऊपर हस्ताक्षर करें / Please sign above

॥ 134671 ॥ 000029000 ॥ 16

DD to be payable at Bangalore

Note:

- 1) Demand draft has to be drawn from the nationalized banks listed as per Annexure - I of Brochure (available on www.comedk.org).
- 2) Demand Draft will not be accepted without the candidate's TAT number on it. It should be like "COMEDK (TAT No. XXXXX)"
- 3) Demand Draft drawn on a bank not listed in Annexure - I of Brochure (available on www.comedk.org) is NOT ACCEPTABLE

- v) SSLC or 10th Standard marks card, Passing Certificate or Transfer Certificate for the proof of Date of Birth.
- vi) MBBS / BDS (All Marks Card/s).
- vii) Internship Completion Certificate / Certificate for date of completion of internship duly signed by the head of the institution last studied in case of candidates who have not yet completed their internship at the time of counseling (Candidates would be eligible for seat selection only if they complete their internship on or before 30/04/2015).
- viii) Permanent / Provisional Degree Certificate.
- ix) Permanent / Provisional State / Central Council Registration Certificate.
- x) Attempt Certificate.(If applicable)
- xi) Candidates belonging to SC, ST (All India) and OBC of Karnataka would be considered with eligibility of 40% provided they furnish the following Certificates:

- (a) SC / ST: Caste Certificate issued by Tahsildar or higher revenue jurisdictional authority authorised to issue such a certificate.
- (b) OBC: Category I, IIA, IIB, IIIA, IIIB: As notified by the Karnataka Govt. Caste and Income Certificate issued by Tahsildar or higher revenue jurisdictional authority authorised to issue such a certificate.
- xii) MINORITY: Religious (Christian) Minority of (Karnataka or Non-Karnataka) & Linguistic (Telugu/Tulu) Minority candidates of Karnataka to produce certificate as per Annexure –IV of Brochure (available on www.comedk.org). A certificate issued by an authority other than the school where the candidate has studied is not admissible. A certificate, for example issued by a revenue officer of the State Government is **NOT ACCEPTABLE** for the purpose considering under Minority status.
- xiii) Residential / Domicile certificate:
- (a) Residential/Domicile certificate issued by the competent authority to show that he/she or his/her parents (Father/Mother) has been a resident of Karnataka state for a period of not less than ten years shall be produced as per the **Annexure -III** of Brochure (available on www.comedk.org).
- (b) In the event of furnishing of Residential /Domicile certificate, proof of either father/ mother of the candidate having studied in Karnataka State for a continuous period of Ten years shall also be produced.
- xiv) Candidates claiming Hyderabad and Karnataka Region status should produce a certificate, confirming the Hyderabad – Karnataka Region status, issued by the jurisdictional Assistant Commissioner of the corresponding Sub division in the district concerned.

Note: In the light of the stay granted by Hon'ble High Court of Karnataka dated 31st July 2014 in W.P. No.36482-36483/2014 (EDN-RES) the reservation under Hyderabad Karnataka region is available to the extent of 70% of the seats in the institutions located in that region only and not in the institutions located outside the said region.

12. Candidates who have selected a seat by submitting their Original documents in the below mentioned agencies may attend the COMEDK First Round counseling, with one set of attested photocopies of documents as indicated in para-11, along with the acknowledgement and the original allotment letter issued by them:
- (a) All India Post Graduate Medical and Dental Counseling;
- (b) Karnataka Examination Authority (KEA).

Note: All other candidates have to show the original documents specified as above without which they will not be allowed to participate in the counseling.

13. During the first round of counseling, candidates can select their seat under General Merit category. However candidates belonging to religious and linguistic minority of Karnataka state can select a seat either under General Merit or in the respective minority institution in the order of merit. The similar process shall apply mutatis mutandis for candidates belonging to H&K Region.

VII. TUITION FEE FOR ADMISSION

14. Admission for Post Graduate Medical and Dental Courses is by payment of annual tuition fee for the first year. Only first year annual tuition fee will be collected at the COMEDK Counseling Venue. Details are furnished in the Fee Matrix to be notified shortly.
15. **If there is any other kind of legal fee prescribed, it is between the college and the candidates; COMEDK does not have any role to play.** The candidates are therefore advised to know beforehand other fees, if any, by referring to concerned college. Similarly, suitable reference shall have to be made to the college to ascertain the facilities that are available and COMEDK is not the authority to certify the facilities available in this behalf.
16. After the final process of counseling any candidate who has selected a seat fails to either join the college so selected or drops the seats after joining the college will not only lose the tuition fee deposited but also attracts the penalty of **Suspension of Registration by the regulating authorities.**
17. The Annual tuition fee amount for the first year, for different courses should be paid by the candidates in the form of a **Demand Draft drawn only on Nationalized Banks in favour of COMEDK and indicating the Test Admission Ticket Number (TAT Number) there on, payable at Bangalore** at the time of Centralized Counseling. Sample copy of the Demand Draft is shown below. Demand Draft drawn on Bank not listed in **Annexure - I** of Brochure (available on www.comedk.org) is **NOT ACCEPTABLE.**
18. The candidates should come prepared with the proper Demand Draft before registering themselves for selecting a seat, failing which they will not be allowed to participate / enter the counseling hall.
19. Cash or cheque, will not be accepted under any circumstances. The candidates are advised to retain a photo copy of the Demand Draft so submitted for their reference.

20. Candidates are advised to indicate their Name, TAT Number, Rank Number and contact number on the reverse of the Demand Draft.

Sample copy of the Demand Draft is shown below:

DD in favour of COMEDK with your TAT No

SHREE NDB SECURE PRINT (P) LTD. - HYD. CTS. 2015

Alc. Payee Only

विजया बैंक MJAYA BANK
(CBS) VIJ-MSRI-1412

वैधता की सीमा / Valid for three months only
2 2 0 4 2 0 1 5
D D M M Y Y Y Y

मांगे जाने पर ON DEMAND PAY COMEDK (TAT No. XXXXX) को या उनके आदेश पर OR ORDER

रुपये RUPEES Five lakh one Thousand six Hundred only

अदा करें FOR VALUE RECEIVED ₹***** 501600.00

कुते विजया बैंक For VIJAYA BANK

DD.No. 134671

SERVICE BRANCH BANGALORE
252134671
(अदाकर्ता शाखा Drawee Branch)

प्राधि. हस्ताक्षरकर्ता / AUTH. SIGNATORY (न.ह.सं. S.S.NO.)
प्राधि. हस्ताक्षरकर्ता / AUTH. SIGNATORY (न.ह.सं. S.S.NO. 8738)

कृपया ऊपर हस्ताक्षर करें / Please sign above

11 134671 0000290001 16

DD to be payable at Bangalore

Note:

- 1) Demand draft has to be drawn from the nationalized banks listed as per Annexure - I of Brochure (available on www.comedk.org).
- 2) Demand Draft will not be accepted without the candidate's TAT number on it. It should be like "COMEDK (TAT No. XXXXX)".
- 3) Demand Draft drawn on a bank not listed in Annexure I of Brochure (available on www.comedk.org) is NOT ACCEPTABLE is NOT ACCEPTABLE.

VIII. PROCEDURE AT THE COUNSELING CENTRE

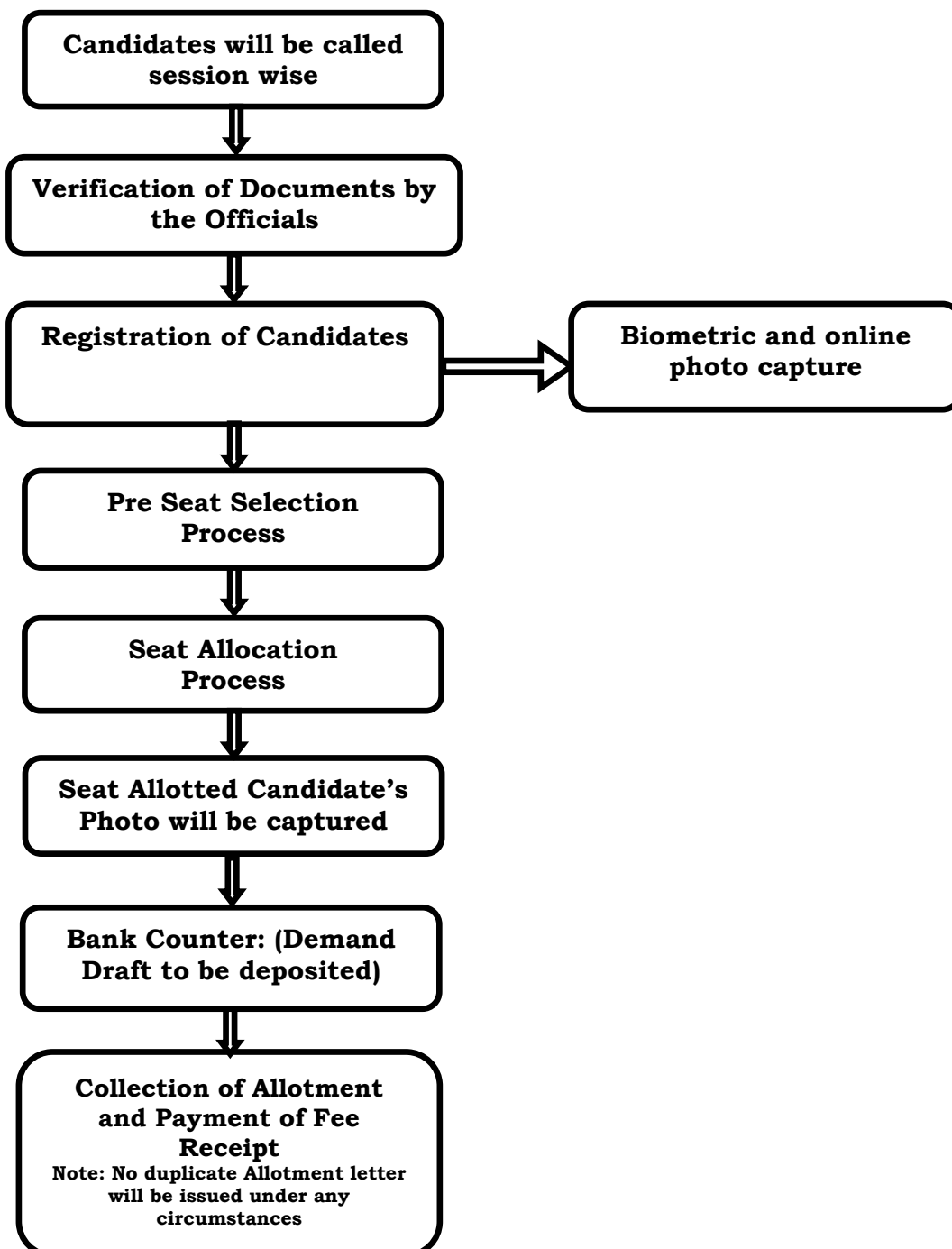
21. IMPORTANT STEPS OF SEAT SELECTION:

- a) Verification and submission of documents:
 - a) Verification of all original documents including the photo ID proof and their photo copies besides Demand Draft towards the tuition fee.
 - b) The original documents and their photo copies will be collected at the Verification counter.
- b) Registration of the candidate/s:
 - i) It involves process of –
 - a) Biometric
 - b) Signature
 - c) Photo
 - d) Issue of Registration slip

- ii) The candidate/s shall have to fill the Demand Draft details and three choices of Course / College that are available at the time and which he / she wishes to opt during the seat selection.
- c) Exercising the option by the registered candidates involving selection of a seat in the order of merit subject to the availability of seat and the college.
- d) Remittance of Fees in the form of Demand Draft at the Bank Counter and thereafter collecting the Seat Allotment letter.

IX. SEAT SELECTION STAGES AT THE COUNSELING CENTRE

Selection of a seat by a candidate and allocation thereafter at the COMEDK centralized counseling will comprise of the following stages:



X. FIRST ROUND OF COUNSELING / SEAT SELECTION PROCESS

22. A day is divided into multiple sessions and the first session begins at 8:30AM. The candidate will be allowed to participate in accordance with the notified time schedule and as per the stipulated rank ranges only.
23. The candidates are required to get the original documents verified and later to register themselves in the counter where it gets entered into the computer system. **Unless the candidate is registered he/she cannot participate in the seat selection process.** As biometric, photo and signature process will be followed, the candidate's physical presence is compulsory. **Only candidates are allowed for the entire counseling process and no other person can accompany the candidate inside the counseling hall.**
24. Once the registered candidate comes to the seat selection after verification process, a merit list is generated for each of the session. Unless a candidate who has a better rank gets the opportunity to select a seat, a candidate who has the rank next to him cannot think of bypassing him. The candidate has to wait for his/her turn at the seat selection terminal.
25. A dynamic screen will show course-wise and college-wise availability of seats, which helps the candidates to make up their mind in advance. The moment the option is exercised, the computer will show one seat less against the course and college from which the candidate has selected the seat. **Therefore, once a candidate selects a seat according to order of merit, it cannot be changed subsequently.** The selection of an available seat in a college based on individual merit is entirely the responsibility of the candidate concerned and the staff managing the process will only facilitate such seat selection and the onus cannot be shifted to the operator/the staff.
26. The entire seat selection process is computerized right from the stage of registration till the stage of printing of the Seat Allotment letter. The highly sophisticated software used in the system has the ability to control the initial registration, provide data for selection of the seats by the candidates in the order of merit, payment of fees and finally printing of **Provisional / Confirmed Allotment letter.**
27. The candidate needs to submit all the original documents for a **Confirmed Allotment Letter.** After seat selection, the candidate will go to the bank counter & deposit the Demand Draft for prescribed annual tuition fee. After this the candidate will be given a **Confirmed Allotment Letter** that he / she has to submit to the college chosen at the time of admission.

28. The candidate who does not submit the original documents would only be issued a **Provisional Allotment Letter** which is not valid for admission. **This provision is allowed only during the First Round of Counseling.** Either provisional or confirmed allotment, the candidate after seat selection will go to the bank counter and deposit the Demand Draft for prescribed annual tuition fee and receive respective seat allotment letter (**Provisional or Confirmed.**)
29. If a candidate with **Provisional Letter of Allotment** does not submit all the Original documents and gets a **Confirmed Allotment Letter** on or before the date to be notified in due course he/she is deemed to have forfeited the provisionally selected seat. The vacant seat so caused will be offered in the final round of counseling as per merit and an amount of Rs. 50,000/- would be deducted from the amount which he/she has already deposited.
30. Both the **Provisional** and **Confirmed Allotment letter** has built in security features and cannot be duplicated. No duplicate Allotment letter will be issued for any reason. If it is found that the allotment letter issued to the candidate is tampered, the COMEDK reserves the right to cancel such allotment and the candidate will forfeit the entire fee paid. If the original Allotment Letter is lost, the candidate will lose the selected seat as well. Hence the candidates are cautioned to be more careful. Excuses such as a police complaint is filed in this behalf, FIR lodged etc., will not be entertained.
31. **No candidate will be allowed to change the 'seat' once selected during the same counseling round.** Hence, the candidates are cautioned to be very careful during the counseling process.
32. **Once a candidate confirms the provisional allotment, further surrender of such a seat is not permissible and if he/she does not report to the college chosen within the date specified in the allotment letter, the tuition fee paid by him/her would be forfeited to COMEDK. After the final process of counseling any candidate who has selected a seat fails to either join the college so selected or drops the seats after joining the college will not only lose the tuition fee deposited but also attracts the penalty of Suspension of Registration by the regulating authorities.**
33. The issue of Allotment letter by the COMEDK will enable the candidate to join the concerned college, subject to his/her meeting all the eligibility requirements as prescribed by MCI / DCI and the concerned university in Karnataka. Hence at the college level, all the original documents are once again verified before making the admission.

XI. SEAT SELECTION PROCEDURE FOR MINORITY CANDIDATES

34. During the common first round of counseling explained as at Para 22 to 32, the seats reserved for Minority category in Minority institutions would be available to the candidates coming under this category, whether Christian or Tulu or Telugu for selection in the order of merit. Those candidates of this category by birth/domicile in Karnataka are first eligible to select the seats so reserved. All other Minority candidates are permitted to choose seats under General Merit category only according to their merit ranks.

NOTE: During the first round of counseling, candidates belonging to religious and linguistic minority of Karnataka state can select a seat either under General Merit or in the respective minority institution in the order of merit only.

35. However, there will be an exclusive round of counseling i.e. the first session of the second and final round of counseling for candidates belonging to minority category only if the seats reserved for them are available. In this round, again Minority candidates by birth/domicile in Karnataka have preference in selecting the seats meant for Minority category and thereafter the leftover seats under the Christian Minority category can be selected by such Christian Minority candidates hailing from States other than Karnataka. As Non-Karnataka candidates will not be able to claim Tulu / Telugu Minority, the above said opportunity is not available for them.

36. If the seats are still left unfilled under minority quota they will be moved to General Merit category and the General Merit candidates would be counseled in the order of merit during the second and final round.

37. The candidate who is holding a minority seat selected during the first round of counseling is eligible to participate only in the minority session of the Second and Final round. **Candidates who are holding a minority seat will not be eligible to participate in the subsequent General Merit sessions of this round.**

XII. SEAT SELECTION PROCEDURE FOR HYDERABAD KARNATAKA REGION CANDIDATES

38. During the common first round of counseling explained as at Para 22 to 32, the seats reserved for Hyderabad Karnataka region in the COMEDK Member Institutions would be available to the candidates coming under this quota only.

NOTE: During the first round of counseling, candidates belonging to Hyderabad Karnataka region can select a seat either under General Merit or in the respective Hyderabad Karnataka region quota seats in the order of merit only.

39. However, there will be an exclusive round of counseling i.e. the second session of the second and final round of counseling for candidates belonging to Hyderabad Karnataka region only if the seats reserved for them are available.
40. If the seats are still left unfilled under Hyderabad Karnataka region quota those seats will be moved to General Merit category and the General Merit candidates would be counseled in the order of merit during the second and final round.
41. The candidate who is holding a seat under Hyderabad Karnataka quota selected during the first round of counseling is eligible to participate only in the Hyderabad Karnataka region session of the Second and Final round. **Candidates who are holding Hyderabad Karnataka region seat will not be eligible to participate in the subsequent General Merit sessions of this round.**

XIII. SECOND AND FINAL ROUND OF COUNSELING / SEAT SELECTION

42. After the completion of the first round seat selection, unfilled, surrendered, forfeited, cancelled and newly added seats, if any, will be offered in the Final round.
43. All candidates who have selected a seat and obtained **Confirmed allotment letters** in respect of the seat selected during the first round, whether reported to the college or not, are eligible to participate in the Final round along with candidates who have not selected any seat.
44. Candidates who have not attended the first round of counseling are also eligible to participate in the Final round to choose the seats available at that stage.
45. **Only the candidates who appear with the original documents not holding any seat elsewhere and further who are willing to submit them at the time of allotment will be counseled during the Final round.**
46. The second and final round of seat selection will be held as per the schedule to be notified separately.
47. During the second and final round of counseling, there is no provision to issue provisional allotment letter.
48. The issue of **Confirmed Allotment** letter by the COMEDK will enable the candidate to join the concerned college, subject to his meeting all the eligibility requirements as prescribed by MCI / DCI and the concerned University in Karnataka. Hence at the

college level, all the original documents are once again verified before making the admission. The college authorities may insist to submit/verify certain Certificates, such as:

- a) **Confirmed Allotment Letter** issued by COMEDK allocating a PG seat.
 - b) **Eligibility Certificate** issued by Rajiv Gandhi University of Health Sciences (RGUHS), for candidates who are not students of Rajiv Gandhi University of Health Sciences (RGUHS).
 - c) **Transfer Certificate** issued by the Institution last studied (i.e., MBBS / BDS).
 - d) **Migration Certificate** for candidates of Universities other than Rajiv Gandhi University of Health Sciences (RGUHS).
 - e) **Original unique Photo Identity proof in original which was declared and submitted in the Online Application form and the same produced at the time of writing the Entrance test on 01/02/2015.**
49. COMEDK's responsibility is only to ensure fair and transparent evaluation of merit followed by single window counseling. Issues and grievances if any subsequent to the selection of seats is the responsibility of the concerned college to which the candidate is allotted and the regulatory agencies.
50. **COMEDK having thus become 'functus officio' does not take any responsibility with regard to admission, refund of fees etc. when once it forwards the list of selected candidates based on entrance test followed by single window centralized counseling** and as such the candidates and others cannot subsequently set up any grievance against COMEDK.
51. After the Final Round of Counseling the list of selected candidates would be sent to all the regulating agencies of the Government and the Colleges concerned along with the original documents of the candidates; if for any reason such as, the candidates not joining the college, his / her original records would be preserved in COMEDK office only for a period of three months.

XIV. LATECOMER POLICY

52. Candidate who fails to report in time at the venue as per their date and time of the counseling schedule along with all the required documents and Demand Draft drawn on any of the notified Nationalized Banks in favour of COMEDK (TAT No. XXXXX) will be considered as a latecomer. Such latecomers cannot as of right claim to be counseled during the same session. The excuses like flight/train/bus/local transportation delayed / on any health /social grounds etc. will not be entertained.

53. However, COMEDK may at its discretion, organize an exclusive session called “latecomer session” to all those who are latecomers of any session in a day only after the completion of all the sessions proposed for that day. The said latecomers are entitled for seat selection amongst the seats available at that point of counseling and further they are not allowed to participate on any subsequent session during the said counseling round.

XV. GROUNDS FOR REJECTION

54. On verification

- i) if the documents are found to be not in order or if there is a likelihood of falsification or the expert committee is not convinced about the genuineness of the documents submitted at the verification counter;
- ii) if there is a mismatch of photo, finger impression, signature of the candidate, unique Photo ID proof in original which was declared and submitted in the Online Application form and the same produced at the time of writing the entrance test, or if there is any reasonable doubt that there is malafide intent of impersonation, such of the candidate/s will be debarred and criminal proceedings may be initiated. The decision of the expert committee shall be final in this regard.
- iii) Candidate who does not get the prescribed amount in the form of Demand Draft from any of the notified Nationalized Banks in favour of COMEDK (TAT No. XXXXX) payable at Bangalore. **A Demand Draft from a non-Nationalized bank will not be accepted under any circumstances.**

XVI. REFUND AND FORFEITURE OF FEE

55. Only the candidates can surrender the seat in person at the Counseling venue / COMEDK Office that will be notified shortly (no surrender will be accepted through Authorization, Phone, FAX, E-Mail or Post). Such of the candidates are required to bring COMEDK original allotment letter, Bank receipt for having deposited the tuition fee and Verification card all in original received by them.

56. If any candidate is permitted to change the college or course during the second and final round of Counseling it will not result in loss of fee amount but will be adjusted as applicable. Refund if any will be paid by crossed A/c payee cheque in the name of the candidate only. However, if it results in payment of additional amount as from the candidate it shall be paid through a Demand Draft drawn from a Nationalized bank in favour of COMEDK (TAT No. XXXXX) payable at Bangalore.

57. Any candidate, who surrenders his provisional / confirmed allotment letter on or before the date fixed, will be refunded the fee paid after deducting Rs.5,000/- only, towards administrative expenses. Remaining amount will be refunded as crossed A/c payee cheque in the name of the candidate only. Such candidates are required to bring the COMEDK original allotment letter, Bank receipt for having deposited the tuition fee and Verification card all in original received by them.
58. No surrender of seat would be accepted after the date notified in this behalf.
59. Surrender of seat by the candidates possessing confirmed Allotment Letter is not allowed during or after COMEDK second and final round of counseling. COMEDK will not be responsible for any subsequent consequences arising.

XVII. CONSEQUENCES OF MALPRACTICES

60. COMED-K recognizes that the examination related malpractice is a social evil that can damage society to the extent of possibly leading to a failed state. We believe that there is a chain effect of such malpractices on the educational system and the society as a whole. It is only the genuine candidates who have studied very hard for the entrance test, and no one else and certainly not the touts and agents, who would face the adverse consequences leading to their professional life becoming totally miserable. The parents and the candidates are therefore advised to be extremely careful.
61. COMEDK does not have any agents, liaison, admission offices, representatives or any other office/s other than the office mentioned in the website. The parents/ candidates are requested not to depend upon or deal with any person or organization/s claiming to be associated with the COMEDK activities or claiming to help with admissions. COMEDK will not be responsible for the same; www.comedk.org is the only official website of the consortium. COMEDK is not responsible for information available on other websites / elsewhere. **COMEDK will not be responsible if any other agency claiming to be a consortium of professional institutions and using similar sounding names and logos.**
62. COMED-K considers the following as some of the illustrations of malpractices
- ❖ Impersonation including Biometric Mismatch;
 - ❖ Creating disturbance at the Counseling Venue;
 - ❖ Giving or receiving unauthorized help;
 - ❖ Frustrating a deserving candidate from getting a seat of his / her choice based on merit, like jamming, contracting, trading, misusing, producing of duplicate / color Xeroxed / fake documents etc.
 - ❖ Candidates found entertaining the Touts and agents.

XVIII. PREVENTIVE MEASURES ADOPTED

- a) Rigid Counseling Centre Management.
- b) Insistence on unique Photo ID (in original) of the candidate.
- c) Biometric data & Photo collection with digital recording at counseling centre.
- d) Debarring such candidates from participating in the counseling process besides handing over to law enforcing authorities.
- e) Publishing photo and other details of candidates resorting to malpractices on COMEDK and all Colleges' web-site and requesting all Examination Authorities in the country to ban such candidates from appearing future entrance tests.
- f) **Reporting to Medical Council of India and the concerned State Council with a request to invoke Chapter 8 of the Indian Medical Council (Professional conduct, Etiquette and Ethics) Regulations, 2002 so that the Registration Certificate issued to the candidates is either withdrawn or annulled.**

XIX. LEGAL JURISDICTION AND MISCELLANEOUS

63. Any dispute that may arise in respect of the seat selection process and admission is subject to the jurisdiction of the Hon'ble High Court of Karnataka. Also, language of communication, oral or written, must be only in English or Kannada.

XX. ASSISTANCE

64. Candidates seeking clarification or assistance for specific problems with regard to the seat selection process are required to contact COMEDK Office well in advance and followed up by written representation for any of the problems for redressal. COMEDK suggest all the candidates to visit the COMEDK website regularly for all updates. Also, feel free to contact:

Timings: Monday to Friday – 11:00 AM to 01:00 PM and 03:00 PM to 05:00 PM &

Saturdays - From 11:00 AM to 01:00 PM

Telephone No: 080-41132810 **Fax No:** 080-23568309

Email: pget2015@comedk.org **Website:** www.comedk.org

NOTE: 1) *COMEDK reserves the rights to make appropriate changes/modifications to the above seat selection process and the same would be notified on its website.*

2) *All information provided regarding college facilities, are as per the information provided by the respective colleges, COMEDK is not responsible for the same.*