

BARKATULLAH UNIVERSITY

BHOPAL

User Manual Ver. 2.1

[UTD Online Admission Application]



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1. About MPOnline Limited:

MPOnline Limited is a Joint venture company between Government of Madhya Pradesh (GoMP) through Madhya Pradesh State Electronic Development Corporation (MPSEDC) and TATA Consultancy Services Limited (TCS) with the objective of developing and operating the official portal for the Government of Madhya Pradesh.

MP Online Portal is the initiative by the Government of Madhya Pradesh, to serve its citizen in terms of providing them with the facilities at their doorstep, in the process eliminating the need for coming to the Government offices and avoid standing in long queues.

With the help of the portal, citizens can avail of the government services (such as forms for professional examination board, birth/death, caste certificates etc) and can deliver the facilities provided by government/ private sector. These services can be availed from the designated kiosks of MPOnline, cyber cafes and other internet mediums.

Vision of Govt. of Madhya Pradesh

Provide one-stop shop services to all the citizens of Madhya Pradesh, any service, anywhere, and any time.

Mission

Government of Madhya Pradesh wants to provide citizen services at their doorstep, with special emphasis on the rural community of the state by using a Portal "MPOnline". GoMP visions that for the services provided, the citizen is not required to come to the Government offices. The government wants a shift from **Citizen In-Line to Citizen On-Line**

SERVICE DELIVERY MECHANISM OF MPONLINE LTD:

To enable delivery of Services throughout the state, MPOnline Ltd has identified a number of Internet Kiosks as authorized service delivery points.

Citizens and Businesses can avail Services from their own internet connection or through an MPOnline authorized Internet Kiosk.

For availing Services on MPOnline portal, the Citizen / Business will have to pay a "service charge" over and above the "fee" for the Service. This Service charge will be shared between MPOnline Ltd and the Kiosk. The "fee" collected will be passed on to the department / institution concerned for each service.

MPOnline provides two types of payment mechanisms to its customers. Citizens and Business can either pay by any Net banking/ Card (ATM/Debit/Credit) or by Cash.



2. Procedures of filling Online Admission Form by the Candidate/Citizen:

2.1. How to fill Admission Form by the Student / Citizen:

- Open Chrome Explorer & logon to <u>http://www.bubhopal.nic.in</u> on address bar:



or logon to https://bubhopal.mponligne.gov.in



After 'Barkatullah University' selection, below screen will be appearing:



Admission Form for UTDs 2016-17 below:

Departme	ent and Co	ourse				Select	Department	t				
Department*	rtment* Select Department					Course*				Select Cou	r ·	
Applicant'	s General	Details									Searc	ourse
First Name *					La	st Name *						
Father's/Husband Name*					Fa	Father's/Husband Occupation*						
Mother's Name*					Mo	Mother's Occupation*						
uardian Nam	ne*				Gu	uardian Addre	ess*				Enter D	etails
Date of Birth*			(dd,	(mm/yyyy)	Pla	Place of Birth *						
mail					Mobile*							
ategory*		Select Catego	ry	•	Ge	ender*		Select	Gender		·	
lationality*		Select Nationa	lity	•	W	hether domic	ile of Madhya Prade	sh [*] 🔍 Ye	es <mark>O</mark> No			
1edium*		Select Mediun	1	Ŧ	Su	Sub Category Minority Handicapped JK Migrants JK Residents						
Address* State* Copy To Cor	Select I	Permanent State		•		Address	Select Corre					deress
Particula	rs of the q	ualifying exan	nination					spondenc	e State		EnterAd	
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Particula Exam Passe Passing Yea	rs of the q ad*	Select	nination		T	Un Per	iversity/Board*	spondenc	Select	00 %	Enter Ad	
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Particula Exam Passe Passing Yes Academi Class	rs of the q ad* ar* ic qualifica Roll No	Address Select Select tion (From Hig Year Select	h Schoo Obtain Marks/ CGPA	▼ I/Higher Total Marks/ CGPA	T Secondar Subjects	Un Per Y Onward	iversity/Board* centage* is) Board/ University	Colle Nam	e State Select	00 % Marksheet No	If Result Awaited	
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	Is there any gap between studies				
	Other Details				
	Whether applied for admission to any other course	of this university:	🔿 Yes 💿 No		
	Whether the applicant is in service: Yes No 				
	Whether the applicant's parents are working in this	university: 🦱 Ves	No		
	whether the applicants parents are working in this	university. © 105	0 110		
	Extra Ourrigular Activitian and Other Castification (If	asccascvdsc	v 🔺		
	Extra Curricular Activities and Other Certificates (if	any)	Ŧ		Enter Other
•					Activities details
	Other Certificate Details				
$\left(\right)$	240 hrs participation in NSS activities at University level or B/C Certificate	NCC "C" Certificate	Cultural activities at Inter-University level/National level	Sports activities at Inter-University level/National level	
	Yes O No	🔿 Yes 🔍 No	© Yes ◉ No	🔿 Yes 🖲 No	
	Englagurag				
	Liiciosules				
	Proof for DOB		Select		
/	Marksheet		Enclosures List	NO	
/	Eligibility certificate (Graduation With 2nd المفرند المعامة المعامة المحافظة المحافظ	in the second se		Image	
	Migration certificate)		Available	e /
	Gap Certificate				
	Caste Certificate	/			
	Sub Category Certificate			Upload Imag	\prec
	सूचना: ऑनलाइन फॉर्म भरने एवं शुल्क भुगतान करने व अन्य व्यक्ति या इंटरनेट कैफे से किये गए भुगतान हेतु	गे सुविधा सीधे छात्रों छात्र स्वयं जिम्मेदार	को उपलब्ध कराई गई है। अतः छात्र स्वर (होंगे।	गं फॉर्म भरें एवं शुल्क का भुगतान करें।	Upload Photograph
	Declaration	ect. I have read the	admission rules prescribed by the Uni	versity and shall abide by them and by	all
	the other rules of the University. Further, I am not pu	irsuing any course	from BARKATULLAH University or any	other University, either regularly or par	t
	time or through Distance mode, fetching me any de admission for getting weightage and if I do not provide	gree. If I do not sub le the correct infori	omit the required caste certificate/ other mation in required column then I will hav	certificate/ relaxation at the time of ve no objection if I am considered as a	
	general candidate for admission.			-	
			Reset Submit		

Check all the data carefully, then click on 'Submit' button, otherwise edit is not possible after the submit form & paid your form.

After filled all the data as above fields, system will be generated Unique Application Number for further enquiry with the University/ or MPOnline.

Home Page | University website Login: G2G/UTD | College/Kiosk | Student BARKATULLAH UNIVERSITY, **MP**[®]nline Limited BHOPAL Receipt for Admission in University Teaching Department Barkatullah Vishwavidyalaya, Bhopal MP[®] nline Limited DEPARTMENT OF YOGA (807), BHOPAL Department: Course: CERTIFICATE-YOGIC SCIENCE **Candidate** Payment Addmission Session: 2016-2017 Details Verification/Seat Allotment Status: Application Unique SEAT ALLOTED IN UR/X/F CATEGORY Number B1506386 Application No.: Payment Status: Done On 08 Jan 2016 Transaction ID: 16010829113182248560 Payment Mode: Kiosk/Cyber Cafe Application Fees: ₹ 100 Portal Fee: Total Amount: ₹ 125 ₹ 25 QR Scan to verify 187. GREEN PARK COLONY, D I G BUNGALOW, BERASIA ROAD, BHOPAL MP Address Mobile No 8871222776 Email Id goluelite@gmail.com University/Board MPBSE Passing Year 2015 Enrollment No. NA Percentage 75.40 Qualification Details mic qualification Obtain Total Class Roll No Board/University arksheet Year Marks/ Marks/ 9% CGPA CGPA 10th 415 69.17 MP BOARD BHOPAL 330625 2013 600 10 + 2256334870 75.4 MP BOARD B 256334870 500 201 Whether applied for admission to any other course of this university: No Whether the applicant is in service: No Whether the applicant's parents are working in this university: No Proof for DOB, Marksheet, Migration Certificate, Required Eligibility Document, Caste Certificate Eligibility : 10+2 With minimum 45% marks. I declare that the information given above is correct. I have read the admission rules prescribed by the University and shall abide by them and by all the other rules of the University. Further, I pursuing any course from BARKATULLAH University or any other University, either regularly or part time or through Distance mode, steching me any degree. If I do not submit the required car certificate/ other certificate/ relaxation at the time of admission for getting weightage and if I do not provide the correct information in required column then I will have no objection if I am core as a general candidate for admission. कुलात: अतिवाहम परिते शतने पण कुल्क कुलतान काले की सुधिय होंगे पर अपने को उपलव्य करता पर प्राय परित थे पर प्राय के का कुलतान को। किसी अन्य व्यक्ति य इटालंट केंग से किये गए शुलतान हेतु प्रय स्थाय जिम्मेद्यर होंगे। Print

- Remember: If your payment has not done, then the application will be rejected by the department. So that you must pay your fee then your form will be entertain by the department.
- After payment you take a print of **PAID FORM** & send it to the University/concern department with all necessary documents.
- Candidate can approach the concern deptt/UTD to edit data after payment.
- Candidate can use their any ATM cum Debit or Credit card or net banking.

2.2. How to pay unpaid Admission form & check form/payment status:



Enter your application number & date of birth:

Admission For	m in University Teaching Department Session : 2015-16	Enter Applicatin No. and Date of Birth
Pay Unpaid Application / view recipte		
Application Number*		
Date of Birth*		
	Submit Reset	

Candidate can check the payment status, verify payment, and form status by application tracker.

2.3. UTDs/College Management System (CMS):

Department/UTD must login with their appropriate user id/password to get the form status.

UTDs/Department can check the department wise online form status by the user Id/password which will provided by the University' & the below screen will be appearing: (User id will mandate with BUTD801 – BUTD is stands for deptt. and 801 is stands for deptt./UTD code.)



When UTDs/Deptt. login 1st time, kindly change your password immediately from 'Update Profile' link. All the facilities will be provided at the user id. So login always by the deptt. to check latest status.

2.4. How to check the status, Edit the data, document verification, seat allotment, fee deposit & get admission:

The below page will appear, when the concern UTD login with use Id & password:

Barkatullah Vishwavidyalaya, Bhopal Barkatullah Home	MPonline Limited
Department Management System Welcome : Department of Arabic (801)	LogOut
Admission	
Admission Form Status Admission Form Edit Report Admission Detail	Offline Admission Form Click for Admission Status and Edit
Approval	
Admission Document Verification Admission Seat Alloatment Dashboar	rd Seat Detail Download Admission Data
Examination Form Approval	
Enrolment	
MPHIL Entrance Report Enrolment Form Edit Click for Docum	Pent Click for Seat Alloatment
Examination	
Exam Form/Roll List Report Download Attestation Sheet Download Admit	t Card Internal Marks Entry
Semester Fee Insertion	
	Messages for UTE
महत्वपूर्ण सूचना: • फहती बार Login करने के उपरांत अपना Password अवश्य बदलें।	3
• सत्र 2013-14 के UTD Admission Form छात्र के लिए दिनांक	से तक उपलब्ध रहेगी,
जो कि विश्वविद्यालय की वेबसाइट पर Online Services लिंक पर उपलब्ध है।	<i>i</i>
• सिस्टम की विस्तृत जानकारी के लिए Download Admission Manual अवश	य डाउनलोड करें।
	निं।
• छात्री द्वारा आनलाइन भरे गए Admission Form Status लिंक में Status जा	
• छात्रा द्वारा आनलाइन भर गए Admission Form Status लिंक से Status जो • छात्रों द्वारा किसी प्रकार की तुटि सुधार Admission Form Edit से कर सकते	<i>है।</i>
• छात्रों द्वारा आनलाइन भर गए Admission Form Status लिंक से Status जो • छात्रों द्वारा किसी प्रकार की त्रुटि सुधार Admission Form Edit से कर सकते • किसी भी प्रकार की तकनीकी समस्या के लिए कस्टमर कैयर नं 0755 - 401940	है। 01 से 406 तक (six lines) या

- Complain लॉक करने के लिए MPOnline पोर्टल खोलें, About Us पर क्लिक कर Contact with us का चयन करें, इसके उपरांत Email /Query सेलेक्ट कर लॉक करें।
- किसी भी प्रकार की प्रशासनिक समस्या के लिए विश्वविद्यालय के नं 0755 2491700/ 1800/ 1801 पर संपर्क करें।

The required facilities will automatically active when the facility would be developed.

2.5. Seat Allotment

After confirmation of eligibility and documents verification finally seat can be allotted in the allotted category with insertion of fee to be submitted by candidate.

		Applicat	tion Numb	er*				
				Subn	nit Re	set		
			in collice		liin t. Ui			
Application L	Detalls	De	000-66					
Application Number: B1402566				TOF UNIVE	POTTVIN	STITUTE OF TECHNOLOCY.8	20	
Department Name: DEPARTMENT OF Course & Branch: MTech PartTime (me Comput	er Scienc	e and Engineering	-0		
		17.75					Canali datas Data	ile
Personal Det	ails							lis
'ull Name		SOURAB	H SAHU					
'ather's Name		JAGDISH	PRASAD SA	AHU				
^c ather's Occupation		BUISNES	S					
Iother's Name		SHARDA	SAHU				РНОТО	
Aother's Occupation	1	NA					AVAILABLE	
Date of Birth		21/08/198	86					
Contact Add	ress							
Address	56 TYP	<mark>E THREE I</mark> N	COME TAX	COLONY BH	IARAT NA	GAR BHOPAL Madhya Pradesh		
Mobile No	947986	5 <mark>402</mark> 6		Emai	l Id	sourabh_sahu@live.in		
Last Instituti	ion Attended							
Jniversity/Board	RGPV I	BHOPAL				Passing Year	2008	
Inrollment No.	NA					Percentage	76.3 <mark>4</mark>	
Academic Qu	alification						Qualificatio	n De
Class	Roll No	Year	Marks Obt	Total Marks	%	Board/Universit	y Marksheet No	
oth	15315573	2002	382	500	76.4	MP BOARD	02028836	
0+2	245315348	2004	396	450	88	MP BOARD	0461618570	
Graduation	1441313	2008	2444	3200	76.38	RGPV BHOPAL	1441313	
Other Details	5							
Whether applied for	admission to any othe	er course of th	nis <mark>university</mark>	:No				
Whether the applica	nt is in service:Yes W	ORKING AS A	A SCIENTIST	T B IN NIC G	OVT OF IN	VDIA		
	nt's parents are work	ing in this uni	versity:No					
vhether the applica	nths							
Whether the applica Experience: 65 Mo								
Whether the applica Experience: 65 Mo Other Certifi	cates							
whether the applica experience: 65 Mo Other Certifi 240 hrs participation	cates a in NSS activities at U	J <mark>niv</mark> ersity leve	el or B/C Cer	tificate: No				
Whether the applica Experience: 65 Mo Other Certifi 240 hrs participation NCC "C" Certificate:	cates n in NSS activities at U	Jniversity leve	el or B/C Cer	tificate: No				
Whether the applica Experience: 65 Mo Other Certifi 240 hrs participation NCC "C" Certificate: Cultural activities at	Cates n in NSS activities at U No Inter-University level	Jniversity leve /National leve	el or B/C Cer el: No	tificate: No				

Barkatullah University, Bhopal

Enclosures Checked at Form Submission		Enclosures at Document Veri	fication
Proof for DOB		Proof for DOB	
Marksheet		Marksheet	Enclosers Verfication
Eligibility certificate :		Eligibility certificate	
 Migration certificate 		Migration certificate	
Gap Certificate		Gap Certificate	
Caste Certificate		Caste Certificate	
Sub Category Certificate		Sub Category Certificate	
Category Domicile Nationality	3 Yes Place:BHOPAL Peri INDIAN	Category under admission given	
Course Eligibility	BE or equivelent in rele	event field	Experience.
Seatt me to be Allegater, OBC, Open			·
Sear Type to be Anocate: OBC- Open			Fee if want to cha
(If you want to change the fees, please che	eck the below checkbox.)		
Fees: 36020 💷 Do you want to change the fees	Please insert the fees:		
Remarks:		/	/
	Vrified and Submit	Back to Search Disqualify/Reject	

After the above process candidate can deposit fee by using Application Number and submit documents in the concern department as per the scheduled notify by the University.

3. System Configuration:

Hardware:

- MPOnline Ltd. will host the application on its Data Centre. Department will not have to install / establish a data centre at their location.
- Computers, Printer, Scanners, Networking, and Internet Connection are required.

The minimum hardware requirement for accessing the service on the portal are-

A Desktop PC with the following min. configuration-

- Pentium IV Microprocessor
- 500 GB Hard disk
- 2 GB RAM

Internet with broadband connectivity.

Software:

The University will not have to purchase any additional software's to run this application.

General Instructions:

- Display setting: It should be minimum 1024 x 768 resolutions.
- Allow your system for popup block
- Install Secured Certificate for 'https' secured site from MPOnline home page link

4. Contact Details for Support:

1. For Technical support:

MPOnline Limited

(A Joint Venture company between TCS & Govt. of MP)

2nd Floor, Nirupam Shopping Mall, Ahmadpur,

Hoshangabad Road, Bhopal – 462026 (MP)

Customer Care 0755 - 4019400

URL: <u>https://www.mponline.gov.in</u>

2. For Barkatullah University Admin Query:

Barkatullah Vishwavidyalaya

Hoshangabad Road, Bhopal (MP), India Ph. No. 0755 – 2517078 URL: <u>http://www.bubhopal.nic.in</u>