

**Advertisement for the Posts of TEACHING ASSOCIATE
in the Department of Foreign Languages**

Applications are invited for the posts of Teaching Associates in the Department of Foreign Languages. Applications must reach the Department on or before 27/6/2016. Date of interview will be communicated to the candidate by email. No TADA will be provided to the candidates for attending the interview.

Number of posts : 5 (SC – 1, ST – 1, Open – 3)

Tenure of each post : On temporary basis for a maximum period of 1 year

Name of the Post: Teaching Associate - French Language

Nature of Work:

Including but not limited to - Teaching work assigned by the Coordinator, French section; Overall coordination of part-time courses in French language; Organising co-curricular activities and events of French section; Maintenance of French section library

Emoluments: Rs.18,000/- per month

Minimum Qualifications:

1. M.A. in French - essential.
2. Teaching experience of at least 1 year at the part – time courses : desirable

Age Limit: 33 years

Name of the Post: Teaching Associate- German Language

Nature of Work:

Including but not limited to - Teaching work assigned by the Coordinator, German section; Overall coordination of part-time courses in German language; Organising co-curricular activities and events of German section; Maintenance of German section library

Emoluments: Rs.18,000/- per month

Minimum Qualifications:

1. M.A. in German - essential.
2. Teaching experience of at least 1 year at the part – time courses : desirable

Age Limit: 33 years

Name of the Post: Teaching Associate - Russian Language

Tenure: On temporary basis for a maximum period of 1 year

Nature of Work:

Including but not limited to - Teaching work assigned by the Coordinator, Russian section; Overall coordination of part-time courses in Russian language; Organising co-curricular activities and events of Russian section; Maintenance of Russian section library

Emoluments: Rs.18,000/- per month

Minimum Qualifications:

1. M.A. in Russian - essential.

2. Teaching experience of at least 1 year at the part – time courses : desirable

Age Limit: 33 years

Name of the Post: Teaching Associate - Japanese Language

Nature of Work:

In addition to teaching for minimum 4 hrs per week, the Teaching Associate will coordinate administrative functions related to Japanese Section, including

1. Admissions & Conduct of Examinations
2. All co-curricular activities & events organized by the Japanese Section
3. Maintenance of Japanese Language Library
4. Correspondence with various agencies like the Consulate, Japan Foundation, JICA etc.

Emoluments: Rs.18,000/- per month

Minimum Qualifications:

1. The candidate should have passed JLPT Level 1
2. Teaching experience of at least 1 year at the part-time courses : desirable.

Age Limit: 33 years

Name of the Post: Teaching Associate - Spanish Language

Nature of Work :

In addition to teaching a minimum of 4 hours per week, the Teaching Associate, Spanish will coordinate administrative functions related to Spanish language including but not limited to

1. Admissions & Conduct of Examinations
2. Co-curricular activities and events of the Spanish section
3. Maintenance of Spanish language Library
4. Correspondence with various agencies, like the Instituto Cervantes, Spanish Embassy etc.

Emoluments: Rs.18,000/- per month

Minimum Qualifications:

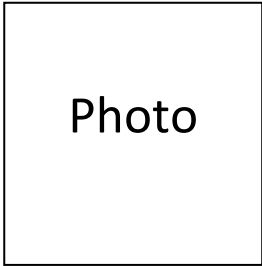
1. Advanced Diploma in Spanish
2. Teaching experience of at least 1 year at the part-time courses : desirable.

Age Limit: 33 years

N.B.: Since this is a limited period position of one year, if candidate from specific reserved category is not found, it can go to any other reserved category and in case no candidate from any reserved category is available, then the post(s) can be filled with a candidate from Open category.

Registrar, SPPU

Savitribai Phule Pune University
Department of Foreign Languages



Application for the post of Teaching Associate
French/ Russian/ German /Japanese/ Spanish

[Hard copy of the form along with relevant attested copies
should reach the Department on or before 27/6/2016]

Name of Candidate :
(in Block Letters)

Date of Birth :

Educational Qualifications :
& year of passing

Category :

Experience if any :

Address :

e-mail :

Contact number :

Any other information :

Declaration

I hereby declare that the information given in the application as it relates to me is true and correct. If found incorrect liable for any action by the University.

Place :

Date :

Signature of the Candidate