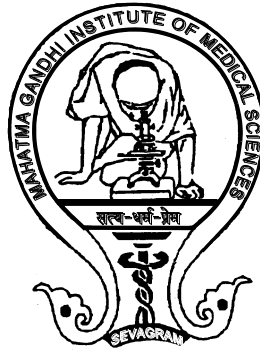


**MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES  
SEVAGRAM – 442102, WARDHA  
MAHARASHTRA  
(NAAC 'A' Grade Accredited)**



**P R O S P E C T U S**  
**FOR**  
**ADMISSION**  
**TO**  
**POST GRADUATE**  
**DEGREE & DIPLOMA COURSES**  
**2016**

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(Price: Rs. 2,000/-)

No.

# KASTURBA HEALTH SOCIETY

## SEVAGRAM

1.	Shri Dhiru. S. Mehta	<b>PRESIDENT</b>
2.	Shri. P. L. Tapdiya	<b>MEMBER</b>
3.	Dr. K.V. Desikan	<b>MEMBER</b>
4.	Dr. Ashok B. Vaidya	<b>MEMBER</b>
5.	Dr. J. M. Dave	<b>MEMBER</b>
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7.	Dr. Ved Prakash Mishra	<b>MEMBER</b>
8.	Dr. B.C. Chhaparwal	<b>MEMBER</b>
9.	Shri T.N.V. Ayyar	<b>MEMBER</b>
10.	Dr. Shyam Babhulkar	<b>MEMBER</b>
11.	Shri Jayant Kumar Banthia	<b>MEMBER</b>
12.	Shri Shashank V. Manohar	<b>MEMBER</b>
13.	Dr. Skand Kumar Trivedi	<b>MEMBER</b>
14.	Dr. B.S. Garg	<b>SECRETARY</b>
15.	The Secretary to Government of India Ministry of Health & Family Welfare, New Delhi	<b>MEMBER</b>
16.	The Director General of Health Services Government of India, New Delhi	<b>MEMBER</b>
17.	The Secretary to Government of Maharashtra Medical Education & Drugs Department, Mumbai	<b>MEMBER</b>
18.	The Director of Medical Education and Research Govt. of Maharashtra, Dental College Building, Mumbai	<b>MEMBER</b>
19.	The President Zilla Parishad, Wardha	<b>MEMBER</b>
20.	The Secretary Gandhi Smarak Nidhi, New Delhi	<b>MEMBER</b>

## OBJECTIVES

### MEDICAL EDUCATION

- To evolve an integrated pattern of medical education
- To provide value-based and cost-effective medical education with a community oriented approach
- To teach and train doctors with a focus on rural orientation

### HEALTH SERVICE

- To provide state-of-the-art health care facilities at affordable cost
- To evolve a comprehensive health care delivery system consonant to the needs of the community
- To empower the community by involving them in their own healthcare
- To provide accessible and affordable health care, primarily to under privileged rural communities

### RESEARCH

- To conduct appropriate and community-based research on priority health issues
- To promote research in Indian systems of medicine along with allopathic medicine.

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## 1. INTRODUCTION

### ***Mahatma Gandhi Institute of Medical Sciences, Sevagram***

#### **'A Medical College with a Difference'**

The Mahatma Gandhi Institute of Medical Sciences, Sevagram is India's first rural medical college. Nestled in the karmabhoomi of Mahatma Gandhi, in Sevagram, this Institute was founded by Dr Sushila Nayar in 1969. It is attached to Kasturba Hospital, which has the distinction of being the only hospital in the country which was started by the Father of the Nation himself.

In the spirit of its Founder, the Mahatma Gandhi Institute of Medical Sciences, Sevagram today is committed to the pursuit of professional excellence by evolving an integrated pattern of medical education and it seeks to provide accessible and affordable health care primarily to underprivileged rural communities.

#### **MGIMS : Quality Medical Education**

The institute strives to produce doctors of high clinical competence, professional attitudes and ethical behavior. The Institute believes that Gandhian values and principles are relevant even today and it displays a fierce commitment to advancement of medical education without losing the humane touch.

We, at MGIMS, are conscious of the fact that medical education needs to maintain the right balance in the eternal triangle of 'quality, quantity and equity'. In our perennial quest to attain the perfect blend, we never forget that these three arms are not in conflict, and equity cannot be kept in abeyance. The students at MGIMS are drawn from all parts of the country and come from all kinds of social backgrounds. Every effort is made to acquaint the medical student to the real rural India. Our approach to medical education with the spotlight on rural community oriented education makes our doctors sensitive to the felt needs of the people they would be serving in their future. Our students are expected to adhere to professional norms which include altruism, compassion, empathy, accountability, honesty and integrity.

#### **Unique code of conduct**

The students and staff of the Institute adhere to a unique code of conduct, where they are expected to wear hand-woven khadi, participate in shramdan and attend an all-religion prayer every Friday evening. Non-vegetarian food, alcohol and tobacco are taboo.

Soon after admission to the MBBS course, the students live in Gandhiji's Ashram for 15 days, where they are oriented to Gandhian ideology and learn the Gandhian way of life. Drawn from different geographical and cultural backgrounds of the country, this phase helps them get acquainted with each other and respect mutual differences.

#### **Departments and Disciplines**

The Institute offers degrees and diplomas in 20 postgraduate disciplines, 19 of which are presently recognized by the Medical Council of India and PhDs in Nine departments is recognized by Maharashtra University of Health Sciences, Nashik (MUHS). The Institute follows all the norms laid down by the Medical Council of India and by the affiliating University, Maharashtra University of Health Sciences, Nashik for quality medical education. However, to achieve its specific objectives, it has made some curricular innovations which are unique and have stood the test of time now for many years.

The Institute boasts of a well equipped library which is a recognized resource library for HELLIS network in Western India. Students have access to computers and internet. Drawn

from all parts of India, MGIMS has the services of committed, trained full time teachers and physicians, many of whom have won prestigious National and International awards.

### **Community Orientation and Rural Service**

This institute was established to evolve a pattern of medical education to train doctors with a community focus. During the first year, students adopt families in a nearby village and live with the villagers for a fortnight in their surroundings. Here they survey the villagers, understand their social and health related problems and impart health education. The students are made responsible for the health care of the families allotted to them and they follow them up till the end of their medical training. They develop a bond with the villagers and this experience fills them with compassion and a sense of commitment towards serving poor rural communities.

Since 1991, the Institute has asked all its graduates to serve for two years in rural areas. 79 non-governmental organizations have joined hands with the institute to fulfill this dream. Young graduates are posted at these NGOs and provide services to the needy. This rural service is a **mandatory** criterion for applying for post-graduation in this Institute.

The Report of the Task Force on Medical Education of the National Rural Health Mission spells out the need to draw upon MGIMS Sevagram's initiatives and experience in curriculum innovation and rural placement of its graduates. It suggests launching a participatory exercise with MGIMS and other like-minded institutions, so that national guidelines can be formulated. Several such visionary and innovative education strategies which started from the Institute have now been adopted by the government.

### **Research**

The focus of the Institute has been on community based medical research. Quality research has been the hallmark of this rural institute and the large number of funded projects awarded to the various departments is ample testimony to the potential of the researchers. We have consistently received funding from the Indian Council of Medical Research, Department of Science and Technology, Department of Biotechnology, WHO, UNICEF, USAID, Fogarty AIDS Research and Training Program, USA, Canadian Institute of Health Research, Population Health Research Institute, Canada, National Institutes of Health (NIH), National Heart Lung Blood Institute (NHLBI) and other such organizations. Being located in Sevagram has never been a hurdle in acquiring either funds or facilities as the enthusiasm and the dedication of the faculty surpasses all other deterrents. Each year, the large numbers of national and international peer reviewed publications from this Institute provide evidence of excellence in research.

Over the last four decades, the MGIMS faculty has been striving hard to imbibe the philosophy which makes it pursue excellence in academics, healthcare and research, more than mundane needs and money; and to maintain excellence in quality. Today, MGIMS has impressive academic standards and excellent research facilities. In the 46 years of its existence, 2415 doctors have graduated from the hallowed premises of MGIMS. Our alumni, spread far and wide across the globe, continue to bring laurels to their Alma Mater.

### **KASTURBA HOSPITAL**

#### **Rural Health Care**

The hospital primarily caters to the rural populace. Almost three-fourths of the patients who visit our hospital come from rural backgrounds. The patient load comes to us not only from Vidarbha in Maharashtra, but also from adjoining parts of Andhra Pradesh, Madhya Pradesh and Chhatisgarh. Kasturba Hospital is a rural institute but it does not lack in any of the modern health care amenities and is able to provide health services at affordable costs. Kasturba Hospital offers the benefits of modern technology with compassionate health care.

The Hospital has state-of-the-art intensive care units in Medicine, Surgery, accidental / emergency, Obstetrics and Gynecology and Pediatrics which provide excellent critical

care. A well equipped hemodialysis unit is available for patients of renal failure. The Sri Satya Sai Accident and Emergency Unit provides succour to patients of trauma. The Institute has the only Blood Component Unit in the district which provides components not only to patients in Kasturba hospital, but also to adjoining private hospitals. Facilities for MRI, CT Scan and Mammography are available. The Institute also has a Linear accelerator, digital subtraction angiography and brachytherapy to its armamentarium, which is used for treatment of cancer patients. A computerized radiotherapy system has also been procured. The Alcohol and Drug De-addiction centre seeks to rehabilitate patients who are addicted to drugs and alcohol. The Pathology, Microbiology and Biochemistry laboratories have in-house facilities to conduct a battery of diagnostic tests. All departments of the hospital are connected by an advanced Hospital Information System. A neurosurgery department has also been started from the year 2009. Joint replacements, spine surgeries are routinely performed.

The Govt. of Maharashtra has initiated Rajiv Gandhi Jeevandayee Arogya Yojana (RGJAY) for improving the access to healthcare for poor patients. This scheme has commenced in Kasturba Hospital since 22<sup>nd</sup> November 2013.

### **Community Service and Health Care**

The Institute's commitment to the community is well known. Community-based programmes have been consistently implemented to enhance health care services. The Department of Community Medicine has adopted three primary health centres and developed a model of decentralized healthcare delivery at village level through **Community-based Organizations and the Panchayati Raj Institutions. It has formed 277 Self-help groups, 12 Kisan Vikas Manch and 88 Kishori Panchayats in the adopted villages.** Through innovative strategies, family life education is provided to adolescent girls in all the program villages. The Department of Community Medicine was given the Global Safe Motherhood Award in 2001 by the White Ribbon Alliance for Safe Motherhood and Global Council, USA in recognition of its Suraksha Aichi campaign in nearby villages. WHO has designated the Dr Sushila Nayar School of Public Health at MGIMS as a WHO Collaborating Centre for Research and Training in Community Based Maternal, Newborn and Child Health.

The health insurance scheme of the institute has won several accolades as it seeks to create health consciousness in the community. A villager can insure himself and his family by paying Rs 350 a year and in return he gets 50% subsidy in OPD and indoor bills. In 2013-14, 17292 families (78853 members) around Sevagram volunteered to obtain health insurance from this hospital. Similarly 40 villages were totally insured and 67116 rural people were insured under this scheme. No other medical institution has achieved this kind of coverage so consistently over the years and at so affordable a rate.

### **AWARDS AND RECOGNITION**

The National Rural Health Mission has lauded the 'positive contribution of MGIMS in maternal health activities conducted in partnership with the Government of India'. In 2006, the Institute was awarded the Mahaveer Award for Excellence in the Sphere of Education and Medicine by the Hon'ble President of India. The Institute was bestowed with the National Award for Innovative Hospital and Health Care Management by the Bombay Management Association in 1990. MGIMS has been included among the top 20 best Medical Colleges of the country by the INDIA TODAY survey in May 2008. A survey conducted by the National Medical Journal of India in 1996 ranked the Institute as second in research in Maharashtra. According to a survey (July 2014) by Outlook magazine, MGIMS has been ranked 17th in the list of top 25 medical schools of the country. The monthly Magazine "**Careers 360**" which is India's largest higher education & career counseling portal and gives bird's eye view of the popular study destinations across the globe has ranked Mahatma Gandhi Institute of Medical Sciences 10th in the list of India's Best Private Medical Colleges based on student's quality, output, impact and learning.

**The Institute has been accredited grade A by NAAC in recognition of its academic, research & health care activities.**

Over the last four & half decades, the MGIMS faculty has been striving hard to imbibe the philosophy which makes it pursue excellence in academics, healthcare and research, more than mundane needs and money; and to maintain excellence in quality. Today, MGIMS has impressive academic standards and excellent research facilities. In the 46 years of its existence, 2415 doctors have graduated from the hallowed premises of MGIMS. Our alumni, spread far and wide across the globe, continue to bring laurels to their Alma Mater.

Any Institute is recognized not by the pillars of its building, but by its faculty and their achievements. Drawn from all parts of India, MGIMS can boast of eminent full time teachers and physicians, many of whom have won prestigious National and International awards. Five of our faculty have received the Dr. B.C. Roy National award. While our Former Director, Dr. Sushila Nayar, was the recipient of the highest award of Medical Person cum statesman, Ex Deans Dr. J.S. Mathur and Dr. P. Narang received the award in the category of eminent medical teacher, Dr. B.C. Harinath for developing the specialty and Dr. P.B. Behere in the category of 'Socio- Medical Relief'. Three of the teachers, Dr. S. Chhabra, Dr. B.S. Garg and Dr. MVR Reddy have received best teacher awards from Maharashtra University of Health Sciences, Nashik for the years 2006, 2007 and 2011 respectively. Dr. S. Chhabra has also received Distinguished Community Services Award for emergency obstetric care from International Federation of Gynaecology & Obstetrics.

## **ADMINISTRATION**

President, Kasturba Health Society	-	Shri Dhiru. S. Mehta
Secretary, Kasturba Health Society	-	Dr. B.S. Garg
Dean, MGIMS	-	Dr. K.R.Patond
Med. Superintendent, Kasturba Hospital	-	Dr. S.P.Kalantri

## **2. Post Graduate Courses Available:**

	<b>Degrees</b>	<b>Diplomas</b>
1.	Anatomy	D.P.M.
2.	Physiology	D.C.H.
3.	Biochemistry	D.Ortho
4.	Pathology	D.O.M.S.
5.	Microbiology	D.L.O.
6.	Pharmacology	D.G.O.
7.	Forensic Medicine	D.M.R.D.
8.	Community Medicine	D.A.
9.	General Medicine	DDVL
10.	Paediatrics	
11.	Psychiatry	
12.	Skin & VD	
13.	General Surgery	
14.	Orthopaedics	
15.	Ophthalmology	
16.	Otorhinolaryngology	
17.	Obstetrics & Gynecology	
18.	Anaesthesiology	
19.	Radiodiagnosis	
20.	Radiotherapy	

All Degree and Diploma courses are recognized/permitted by MCI and PhD courses are recognized by Maharashtra University of Health Sciences, Nashik. The total number of seats available for admission will be determined in accordance with the Medical Council of India regulations.

### **3. Admission Rules:**

- 3.1. These rules shall be called Mahatma Gandhi Institute of Medical Sciences, Sevagram Postgraduate Medical Courses Selection Rules-1985 as amended from time to time.
- 3.2. These rules are subject to alterations, amendments and modifications as may be considered necessary from time to time as per directions from Supreme Court, MCI, MUHS, Nashik and the competent authorities of MGIMS / KHS.
- 3.3 Any issue not dealt in this prospectus will be dealt with, when arising, fully and finally by the Competent Authorities of MGIMS/KHS.
- 3.4 In case of any ambiguity in interpretation of any of the instructions/terms/rules/criteria regarding the determination of eligibility/registration of candidate/information contained herein the interpretation of the Competent Authorities of MGIMS/KHS shall be final and binding.

### **4. Eligibility Criteria and Requirements for Applying:**

- 4.1. A Candidate must be an Indian National.
- 4.2. First preference will be given to a candidate who possesses MBBS degree from Maharashtra University of Health Sciences and has completed one year compulsory rotatory internship. In exceptional cases students from other universities will be considered, subject to MCI rule in case PG seats remain vacant at the end of normal selection cycle.
- 4.3 Must have permanent registration with the State Medical Council / MCI.
- 4.4
  - i) *Must have done two years of rural service on or before 31<sup>st</sup> December 2015. However, those who have done minimum of one year rural service on or before **31<sup>st</sup> December, 2015** are also eligible to apply for 2016 PG Courses but they must do the remaining period of rural service after completing the P.G. Course to make the total rural service of two years*
  - ii) The rural service period would not include any period of leave without pay. (See Annexure IA & B)
  - iii) During the rural service the candidate must have resided at the place of work.
  - iv) First priority shall be given to the candidates who have completed rural Service for which appointment order has been issued by the Dean, MGIMS, Sevagram,
    - a) At a Non Government Voluntary Organization (NGO) working for rural health care and recognized by MGIMS.
    - b) Or at a PHC in Maharashtra for which the first order has been issued by the Dean, MGIMS and subsequent order by the Government authority.



Note : The above candidates must produce certificate of completion of rural service given by the Chief authority of the respective NGO or District Health Officer (DHO) countersigned by Dean, MGIMS as the case may be. (See Annexure IA & B)

- v) Second priority shall be given to the Candidates:
- a) working/worked in a Primary Health Centre (PHC) / Government Hospital in a rural area and catering to rural population. Posting should be by the respective State Government. *The authority to issue certificate of completion of rural service for these candidates will be the concerned District Health Officer (DHO). (See Annexure I B)*
  - b) Who have served in the Armed Force Medical Service in the field areas/border areas/ modified field areas/ counter insurgency areas/ operational areas for at least three years. The authority to issue certificate of completion of three years of service for the above will be the Deputy Director General, Armed Forces Service (Planning and Training) on behalf of DGAFMS. *(These medical officers of Indian Armed Forces will be made available for full time training at MGIMS, Sevagram and their pay/ allowances will be paid by Indian Armed Forces. They will not claim for any stipend from MGIMS, Sevagram. They will however, make payments towards all the fees and other dues, as prescribed by the MGIMS, Sevagram administration from time to time).*
- vi) In case any candidate mentioned under iv a & b above shifts/change place of posting without getting appointed by the Dean MGIMS, Sevagram before the completion of 1 year posting, his/her priority status will automatically shift to second priority (as '5.4 v' above) in the merit list.
- vii) At the time of selection for P.G. Degree / Diploma Course each selected student who has completed only one year or less than one and half year of rural service **by 31<sup>st</sup> December, 2015** shall deposit an amount of Rs. 1 Lakh in cash or local cheque or DD for Rs. 1 Lakhs which will be kept as Security Deposit with Kasturba Health Society in lieu of balance rural service of more than 6 months or one year which has to be completed after completion of the P.G. Degree / Diploma courses. The said amount will be refundable on completion of prescribed rural service along with simple interest to be calculated at the rate applicable at the nationalized bank savings account from time to time.
- viii) The students who have completed one and half year or more but less than two years of rural service by **31<sup>st</sup> December, 2015** on selection shall deposit an amount of INR 50,000/- in cash or local cheque or DD for **Rs. Fifty Thousand** which will be kept as Security Deposit with the Kasturba Health Society in lieu of balance rural service of 6 months or less which has to be completed after completion of the P.G. Degree / Diploma courses. The said amount will be refundable on completion of prescribed rural service along with simple interest to be calculated at the rate applicable at the nationalized bank savings account from time to time.

- ix) The candidates who have not completed two years of rural service before **31/12/2015** shall give a bond on Rs 100 stamp paper that total \_\_\_\_\_ days of rural service is balance. I shall complete this balance rural service after the completion of PG course or service of the institute whatsoever the condition be. I am depositing Rs.1,00,000 / Rs.50,000 in lieu of the balance rural service. I understand that if I fail to complete the balance rural service the above deposited amount will be forfeited.
- x) The candidate shall complete his/her remaining rural service within 24 months of completion of the post graduate course or service of the institute whatsoever the condition be.
- xi) The posting of the students (covered in point '5.4 iv' above) who have to complete the remaining part of rural service at an NGO recognized by MGIMS or at a PHC of Maharashtra has to be given by Dean, MGIMS.
- xii) The posting of the students, covered in point '5.4 v' above, who have to complete the remaining part of rural service at PHC/ Govt. Hospital in a rural area and catering to the rural population should be by the respective State Government with information to Dean, MGIMS, Sevagram.
- xiii) If the selected candidate fails to fulfill the terms and conditions of the executed Bond (covering points vii, viii & ix above), the Institute shall have the right to retain the security deposits of Rs. 1 Lakh or Rs. 50,000/- as the case may be.
- xiv) The candidates who are not able to give such Bonds and deposits of Rs.1 Lakh or Rs. 50,000/- are allowed to have an option to complete two years rural service prior to application for the P.G. Course, in which case they will not be required to give a bond and security deposit but will appear for PG counseling / interview only after the completion of the 2 years rural service.
- xv) **After Completion of one year bond period, if the Institution further requires the services of the candidate, that additional period of the service at MGIMS will be considered towards the pending rural service as of 31<sup>st</sup> December, 2015. However, to fulfill this condition the candidate will have to serve at MGIMS for**
- \* 6 months if the pending rural service is up to one month;**
  - \* one year if pending rural service is more than one month but up to six months**
  - \* and two years if pending rural service is more than 6 months upto one year**
- 4.5. The students who resign from the opted PG seat resulting in lapse of seat will have to deposit Rs.10,00,000/- (Rupees Ten Lacs only) and in addition they will not be eligible to apply for PG seats for next 3 years in this Institution.
- 4.6. **After the successful completion of the post graduate course all the candidates who have taken admission in the post graduate courses of the Institute**
- \* shall serve the institute if so required by the Institute for a minimum uninterrupted period of one year (365 days).**
  - \* At the time of admission to PG Degree / Diploma Course each selected student will be required to sign a bond to the effect that he/she will serve the institute for a period of one year after the successful completion of the post graduate course and join within 15 days of from the date of the order issued by the authorities of the Institute.**

- \* **Failing to serve the institute accordingly to the satisfaction of the Authorities of MGIMS he/she will be required to pay Rs. 50,00,000/- (Rupees fifty lacs only) in cash for the default.**
- \* **The in service candidates will have to produce the no objection certificate from their respective Governments that they will be allowed to serve in the institute for one year after completion of the P.G.course.**

4.7. The applicants who are already admitted or registered for P.G. Degree/ Diploma of the MUHS or any other University or Institution must have had resigned and got relieved from the respective courses in which they were admitted before they appear for counseling of PG admissions at MGIMS.

## 5. Non Eligibility:

The candidate will be declared non-eligible

- 5.1. If he / she does not fulfill any of the criteria as mentioned in **4** above.
- 5.2 If he / she is working in the NGO/PHC recognized by the Institute but is not officially posted there by the Dean of MGIMS, Sevagram.]
- 5.3 Candidates who have not obtained MMC/MCI registration.
- 5.4 Candidates who had been admitted to PG course and resigned/left/not joined which resulted in lapse of a seat.
- 5.5 Candidates who are previously registered and are pursuing/have completed the PG degree/diploma course or have obtained PG degree/diploma in same subject.
- 5.6 Candidates who are registered for PG degree / diploma and have not passed the course.
- 5.7 Candidate having more than three extra attempts in the University examination during entire MBBS course.

## 6. Reservation:

6.1. **Constitutional:** 50% seats are reserved for the candidates belonging to the following categories:

i. Scheduled Castes and Scheduled Caste converts to Buddhism (SC)	13.0 percent
ii. Scheduled Tribes (ST)	7.0 percent
iii. Vimukta Jati ( VJ/DT A )	3.0 percent
iv. Nomadic Tribes 'b' (NT1)(before Jan 90 & equi. castes)	2.5 percent
v. Nomadic Tribes 'c' (NT2)(Dhangar & equi.castes)	3.5 percent
vi. Nomadic Tribes 'd' (NT3)(Vanjari & equi.castes)	2.0 percent
vii. Other Backward Classes (OBC) including SBC*	19.0 percent
<b>Total</b>	<b>50.0 percent</b>

\* **Applicants belonging to Special Backward Category:** Hon'ble High Court Mumbai had stayed admission to Special Backward Category as a separate quota and therefore, vide Government Circular from Social Welfare, Cultural Affairs and Sports Department No. CBC-1095/WS/264/BCW-5 dated 24th

October 1995, the persons belonging to Special Backward Category (SBC) are to be considered as OBC candidates.

- 6.1.1 As detailed below seats remaining vacant from various categories under constitutional reservation will be filled in by inter-se merit of that particular group as per the Government regulations and if the seats still remain vacant they will be offered first to students of any of the reservation category and then to Open category students as per merit.

## **INTER-SE MERIT GROUP**

### **Group I:**

1. Scheduled castes and Scheduled caste converts to Buddhism (S.C.)
2. Scheduled Tribes (S.T.)

### **Group II:**

1. Vimukta Jati (V.J./DT á' )
2. Nomadic Tribes 'b' (NT1)

### **Group III :**

1. Nomadic Tribes 'c' (NT2)
2. Nomadic Tribes 'd' (NT3)
3. Other Backward Classes (O.B.C.) including SBC

**Note:** The candidate should have claimed the constitutional reservation in the original application form. No request for the change of category under which applied for will be entertained after the submission of application to the Institute. Caste claim will not be accepted if requisite caste certificate & caste validity certificate is not submitted at the time of verification of certificates.

## **6.2. Physically Handicapped (PH) :**

- 6.2.1 As per G.R. No. SRV-1997/P.K.12/97/16-A dated 2.5.1998 Three percent (3%) seats are reserved for Physically Handicapped candidates (locomotory disability of lower limbs). Persons who are visually handicapped, hearing disabled and loco motor disability involving upper limb are not eligible to apply.
- 6.2.2 As per MCI guidelines letter no. MCI-34(1)/2003-Med/11773, dated 14/7/2003 persons having 'locomotory disability of lower limbs ranging between 50-70% are eligible to take admission to Health Science Courses. But those with more than 70% disability of lower limbs will not be eligible for admission in any category or Open seat.
- 6.2.3 In case any seat in this 3% quota remains unfilled on account of unavailability of candidates with locomotory disability of lower limbs between 50% to 70% then any such unfilled seat in this 3% quota shall be filled up by persons with locomotory disability of lower limbs between 40% to 50% - before they are included in the annual sanctioned seats for General Category candidates (No. MCI.18 (1)/2008-Med./54470 dated 25<sup>th</sup> March, 2009).
- 6.2.4 **For seeking the benefit of reservation under PH the candidate should submit proof of his/her disability to the MGIMS scrutiny committee at the time of verification of Certificates by way of a certificate in prescribed proforma from Civil Surgeon of a District Hospital/Medical Board/Medical Superintendent of a Government Medical College/Hospital in Maharashtra;**

or from the Director of All India Institute of Physical Medicine and Rehabilitation, Haji Ali, Mumbai;. (Format given in the Annexure: II) The certificate should have been issued within three months prior to presenting his application for seeking admission. In other words, the last valid disability certificate of the candidate from a Medical Board should not be more than three months old from the date of submitting his or her application for seeking admission in the reserved category for disabled candidates. (eg: If the last date of submission of application is 14<sup>th</sup> December, 2015 then this certificate should have been issued on or later than 14<sup>th</sup> September, 2015)

- 6.2.5 Verification of the disability and certificate will be carried out by Medical Board of the Institute at the time of admission at MGIMS. The Medical Board after ascertaining his/her disability will also certify that the candidate is physically fit to undergo the course, despite his/her disability.

## 7. Procedure for Applying for P.G. Admission:

- 7.1. Before applying, the candidates are advised to go through the Prospectus **available on the website [www.mgims.ac.in](http://www.mgims.ac.in)** and the instructions and rules given therein very carefully and fill in the application form completely. Incomplete applications will not be considered and no correspondence will be entertained.
- 7.2. Applications for admission to the course are required to be filled by downloading application form from the website [www.mgims.ac.in](http://www.mgims.ac.in) and the hard copy/printout of the filled application form should be submitted to the Dean's office along with Rs. 2000/- in cash or a demand draft of Rs. 2000/- drawn in favour of '**Dean, MGIMS, Sevagram**'.
- 7.3. The print out/hard copy of the filled in application, complete in all respects, accompanied with all the relevant documents and Fee of Rs.2000/- should reach the Office of Dean, Mahatma Gandhi Institute of Medical Sciences, Sevagram-442102, Wardha (Dist), Maharashtra on or before 28/12/2015. The applications received after the closing date will not be considered and no correspondence will be entertained.**
- 7.4. The allotment of the Post Graduate seat depends on the merit and the availability of seat in the subject at the time of the counseling.
- 7.5. No request for the change of category under which applied for will be entertained after the submission of application to the Institute.
- 7.6. Candidates in employment must forward their application through proper channel.
- 7.7. Any candidate giving false information in any form or in respect to educational qualification, experience, rural service etc. will be disqualified for admission and legal action may be taken.

## 8. Certificates Required:

The application form duly filled in should be accompanied with **one set of attested photo copies** of following documents.

- i. Nationality Certificate (**See Annexure III**) issued by District Magistrate / Additional District Magistrate / Chief Metropolitan Magistrate or photo copy of Valid Passport duly attested by Dean or Domicile Certificate having endorsed with nationality as Indian on it or Birth certificate having endorsed with nationality as Indian on it.
- ii. Marks Sheets of First Professional, Second Professional and Final Professional (Part I & Part II) MBBS
- iii. Passing / Degree Certificate of MBBS
- iv. Internship completion certificate
- v. Certificate of Registration with State or Medical Council of India
- vi. College Leaving Certificate for those who have not done MBBS from MGIMS
- vii. Attempt certificate of First Professional, Second Professional and Final Professional (Part I & Part II) MBBS
- viii. Copy of Gazette for change in name (**if applicable**)
- ix. Migration Certificate for the candidates of Universities other than Maharashtra University of Health Sciences, Nasik.
- x. Educational Gap (After qualifying Degree) Affidavit by student certified by Executive magistrate / Notary (**See Annexure IX**) (**if applicable**)
- xi. Certificate from Head of Institute showing that the Medical College / Institute from which the candidate has passed MBBS Examination is recognized by Medical Council of India
- xii. Certificate of Completion of Rural Service (as per the formats given in the **Annexures I A & B**)
- xiii. Posting letter in case of candidates who have served / serving in PHC / Government Rural Hospital from District Health Officer (DHO)
- xiv. Relieving / No objection Certificate for in-service candidates
- xv. Affidavit on Rs 100/- stamp paper stating reason for submission of duplicate copy of any document (**See Annexure VIII**) (**if applicable**).

#### **If Applicable**

- xvi. **Caste Certificate:** The candidates claiming reservation of caste under SC /ST / VJ/ NT1, 2 or 3 / OBC, including SBC, should produce a caste certificate signed by Sub Divisional Officer / Tehsildar/ equally competent officer authorized to issue certificate as per the format given in **Annexure IV (A, B & C)**.
- xvii. **Caste Validity Certificate:** Caste validity certificate from the caste certificate scrutiny committee signed by Divisional / District Social Welfare Officer of the division/district from where the caste certificate has been issued.

#### **Please note that**

1. The caste Validity certificate is meant for validating the caste certificate and it mentions the number of caste certificate. Therefore the caste certificate which is being presented for caste claim should have the number which the caste validity certificate is validating. (**Annexure V**)
2. The Caste validity certificate should have its own certificate number and date with round seal of the officer.

3. The Caste/Tribe validity Certificate Issuing Authorities are as mentioned below:

**For the candidates producing caste validity certificate from Maharashtra State**

- Divisional Caste Scrutiny Committee of respective Divisional Social Welfare Office for Candidates belonging to Scheduled Caste, Scheduled Caste converts to Buddhism, Vimukta Jati (VJ), Nomadic Tribes b,c,d and Other Backward Class (including SBC).
- Commissioner/Jt. Commissioner, Tribe Scrutiny Committee of respective Region for Candidates belonging to Scheduled Tribes.

**For the candidates producing caste Validity certificate from the States other than Maharashtra**

- District Social Welfare Officer / Deputy Collector / Collector (format given in **Annexure V** )

**Note:** For candidates seeking admission under reserve category, admission will not be done without proper Caste Certificate, Caste Validity Certificate, & Non Creamy Layer Certificate, if applicable.

- xviii. **Non-Creamy layer certificate:** The candidates seeking admission under VJ, NT1, NT2, NT3, OBC and SBC categories have to submit Non creamy layer certificate valid up to 31<sup>st</sup> March 2016 (format given in **Annexure VI**). The Non-Creamy Layer Certificate should be issued by the Sub-Divisional Officer of the District.
- xix. Physically handicap certificate (format given in **Annexure II**)

**NOTE**

- **IF ORIGINAL CASTE, CASTE VALIDITY OR NON CREAMY LAYER CERTIFICATES FROM DULY MENTIONED AUTHORITIES WITH PROPER SEAL/S AND DISPATCH NUMBER ARE NOT SUBMITTED / PRODUCED BY THE CANDIDATES CLAIMING ADMISSION UNDER CONSTITUTIONAL RESERVATION AT THE TIME OF VERIFICATION, THE CANDIDATES OPTING FOR RESERVATION CATEGORIES SHALL BE CONSIDERED AS OPEN CATEGORY CANDIDATES.**
- **CLAIM UNDER PHYSICALLY HANDICAPPED CATEGORY SHOULD BE MADE IN THE APPLICATION FORM SUPPORTED BY THE PROPER PHYSICALLY HANDICAPPED CERTIFICATE AS PER PROSPECTUS.**
- **NO ADDITIONAL TIME WILL BE GIVEN FOR PREPARING, PRODUCTION OF ANY CERTIFICATE / DOCUMENT, ONCE CALLED FOR VERIFICATION / COUNSELLING. HOWEVER, THE DECISION OF THE SELECTION COMMITTEE IN THIS REGARD WILL BE FINAL AND BINDING.**

**9. Preparation of Merit List:**

- 9.1. The merit list of the candidates will be prepared by the Dean, Mahatma Gandhi Institute of Medical Sciences, Sevagram after the last date of receipt of applications and notified on the college notice board at a later date.
- 9.2. Any objection or representation received within 6 hours of the notification of the merit list would be considered by the Dean who shall, if necessary, make modifications after placing the objections or representations before the P.G.

Selection Committee and the final merit list will again be notified on the college notice board before the counseling.

## 10. Determination of Merit:

10.1. The Merit will be determined by adding up the marks obtained at First Professional, Second Professional and Final Professional (Part I & Part II) MBBS examination along with the actual marks obtained in the subject in which the candidate has applied.

10.2. For candidates coming from any University other than Maharashtra University of Health Sciences, Nasik (MUHS), the marks obtained will be compiled after conversion to the subject wise pattern of the marks of MUHS, Nasik.

For example if a candidate has secured 180 marks out of maximum of 300 marks allotted to the subject by 'x' University from where he/she has graduated & if the maximum marks of this subject in Maharashtra University of Health Sciences, Nasik are 400 the marks for the tabulation of merit would be :

$$\frac{400 \times 180}{300} = 240$$

10.3. For the purpose of calculation in the subjects which are not separate at the M.B.B.S. level, the marks of the main subject under which the allied subject have been included as per Medical Council of India will be taken. For example marks obtained in Surgery for allied subjects, like Radiology, Anesthesiology & Orthopedics and marks obtained in Medicine for allied subjects like Psychiatry & Skin & VD.

10.4. The total marks obtained after calculation as mentioned above (12.1 to 12.3) will be tabulated for merit after making the following additions or deductions as the case may be:-

- a) 10 Additional marks will be awarded to each candidate who has completed rural service for 24 months or more by **31<sup>st</sup> December, 2015**.
- b) 7 Additional marks will be awarded to each candidate who has completed 18 months of rural service but less than 24 months by **31<sup>st</sup> December, 2015**. For each extra attempt, a deduction of 5% of the maximum marks of the subject in which candidate has failed will be made from the above aggregate.
- c) 10 additional marks will be added in the total marks of each candidate who has completed one year compulsory rotatory internship from Mahatma Gandhi Institute of Medical Sciences, Sevagram.

### 10.5. Tie Breaker :

In case of two or more candidates obtaining equal marks the inter-se-merit of such candidates will be determined in the order of preference as under:

1. The candidate with higher aggregate marks (converted into percentage) at First, Second and Third M.B.B.S. Examination (Part-I & II) taken together shall be preferred. If the tie still persists,
2. The candidate with higher aggregate marks (converted into percentage) at Third M.B.B.S. Examination (Part-I & II) will be preferred. If the tie still persists,



3. The candidate with higher aggregate marks (converted into percentage) at Second M.B.B.S. Examination will be preferred. If the tie still persists,
4. An older candidate will be preferred over a younger candidate.
5. While considering I, II, III MBBS marks and aggregate for above purpose, grace marks and/or NSS marks will not be taken into **account**.

## **11. Verification of original certificates and allotment of seat:**

- 11.1. All the candidates should be present at the Committee Room of the Dean's Office on the date & time given in the admission notice for the current year with original certificates and one set of attested photo copy of the certificates.
- 11.2. The Selection shall be on the basis of merit prepared with M.B.B.S. marks and personal appearance at the time of counseling. The above rules covered in items numbers 5 to 12 shall be applicable to all selections.
- 11.3. The Selection Committee shall consist of:
 

i. President, Kasturba Health Society	-	Chairman
ii. Dean, MGIMS	-	Member Secretary
iii. Medical Superintendent, Kasturba Hospital	-	Member
iv. Head of the concerned Department	-	Member

In the absence of the President, the Dean will be in the Chair.

The quorum for the meeting shall be of three members

This Committee will call candidates in person for Counseling and verification of original documents.

- 11.4. Selection will not solely depend on the merit in the examinations but shall be subject to the final selection of the candidate by the selection committee. However, the counseling with the selection committee does not carry any marks.
- 11.5. i) A candidate absent at the time of the first counseling will not be considered for admission and will not be eligible for any subsequent counseling for that academic year.
- ii) A candidate who is present but does not opt for a seat (if available) in the first counseling will not be eligible for any subsequent counseling for that academic year.
- iii) If any candidate to whom a seat has been allotted in the 1<sup>st</sup> round does not join the college and course seat so allotted, it will be presumed that such a candidate is not interested in the admission process and for all further round(s) of admission; such candidate shall not be considered for allotment of any seat whatsoever. The seat so allotted to such a candidate who does not join, will be presumed to be a vacant seat as on and from the next date after the date set out as the last date for joining the college in terms of such allotment. Such a vacant seat will be allotted to any other candidate on merit in the next round of counseling.
- iv) It is made clear that even if a candidate to whom a seat has been allotted in the 1<sup>st</sup> round wants a betterment of his/her choice, such a candidate must initially accept the allotment and join the college by completing the necessary formalities as set out by these Rules, failing which such a candidate will be left out of the entire admission process of the current academic year 2016- 2017.

- 11.6 Failure of the candidate in making full and correct statements in the application form and/or suppression of any information would lead to disqualification of the candidate, even at later date. Such a candidate will be debarred from the entire selection process.
- 11.7 It is responsibility of every candidate to submit proper documents. Any attempt to submit documents which are not genuine will lead to cancellation of the admission of the candidate, forfeiture of the fees, deposits and expulsion of the candidate from the college by the Competent Authority or by his authorised official. The name of such candidate/s shall be deleted from the Merit List and he/she will not be eligible for further rounds of the selection process and will be debarred from the selection process. All such action against the candidate if leads to lapse of seat then additional penalty of Rs.10,00,000/- (Rupees Ten Lacs Only) will be recovered from the candidates. If deemed fit even criminal proceeding may be initiated by the Competent Authority against such candidates/their parents.
- 11.8 If any candidate/ authorised representative or person accompanying is found obstructing the counseling and/or admission process, or trying to influence in unlawful manner/creating nuisance, the candidate shall be liable for disqualification from the process of selection and appropriate legal action will be taken. The decision taken by the Competent Authority in this respect shall be final and binding.
- 11.9 The registration once granted is valid only if the teacher and the Dean are satisfied about regularity, diligent pursuance of studies by the student as well as good conduct.
- 11.10 All candidates selected for admission shall be subject to the disciplinary rules of the Institution, MUHS, Nashik, MCI and Government.
- 11.11 Maharashtra University of Health Sciences, Nashik shall take the decision regarding eligibility, enrollment and registration and granting of the term of selected candidates. The selection of a candidate by the Competent Authority at a later date does not place any onus to accord approval for grant of term.
- 11.12 Canvassing directly or indirectly for the allotment of seat would disqualify the candidate for admission. Influencing the staff by unfair means, will lead to cancellation of allotted seat and such candidate will also face disqualification for appearance in the subsequent years.
- 11.13 A candidate selected for postgraduate course will not be allowed to change subject/college/institute on mutual basis as per the MCI rules/MUHS regulations.
- 11.14 In all matters regarding admission and interpretation of the rules for P.G. Selection the decision of the Selection Committee shall be final.
- 11.15 All matters of dispute will be legally dealt within the jurisdiction of Wardha Court.

## **12. Preference:**

- 12.1. First preference will be given to the Institutional Candidates. Institutional Candidates mean candidates who have passed the M.B.B.S. examination from Mahatma Gandhi Institute of Medical Sciences, Sevagram.
- 12.2. Candidates from outside the Institute will be considered after admission of the Institutional Candidates, provided they fulfill all the eligibility criteria as given in Item number 5.

### 13. Duration & Training of Courses:

- 13.1. It will be a three years residency system for degree course and two years for Diploma Course (as per MCI rules). Degree course after Diploma in the same subject will also be for two years.
- 13.2. The period of training as a Postgraduate student will be a full time assignment and the candidate shall put in regular attendance for the period prescribed by Mahatma Gandhi Institute of Medical Sciences, Sevagram to the entire satisfaction of his / her guide and Head of the Department. It is mandatory for all Post Graduate students to attend minimum 80% of training during each year starting from 1st May to 30th April. Any candidate who fails to fulfill the said criteria, term of such candidates shall be extended till such time, the said candidate fulfills 80 % attendance as specified above.
- 13.3. In case students' term is extended they will have to complete the extended term with required attendance. However, stipend will be paid for only 36 months in case of Degree and 24 months in case of diploma.
- 13.4. Every Candidate who joins M.D. /M.S. course is required to submit a plan of thesis approved by the Institutes Ethics Committee within 6 months of his/her joining the course or by the last date prescribed by MUHS, Nasik, whichever is earlier. He/she is required to submit the final thesis after completion of 2 1/2 year of his/her joining the course or as per the requirement of the University.
- 13.5. The candidate will be eligible to take the M.D./M.S. final examination only after approval of his/her thesis by the University.
- 13.6. All candidates are required to put in 6 complete terms of training in the concerned department after registration for degree and 4 terms in Diploma courses.
- 13.7. All the Students admitted to the post Graduate course shall maintain a log book which is mandatory as per the affiliating university, Maharashtra University of health Sciences, Nashik. The aim of the log-book is to evaluate the training program on a day to day basis so as to ascertain the eligibility of the candidate to appear for the final university examination for the degree / diploma. Following are the objectives of maintaining the log book:
  1. To help the Resident to maintain the day to day record of work done by him / her.
  2. To enable the faculty to have first hand information about the work done by the resident and suggest improvement for better performance.
  3. To confirm the participation in post graduate training activities like ward rounds, presentation of scientific articles at journal club, case clinics, post graduate seminars, clinical symposia and book reviews.
  4. Assessing the skills acquired by residents in patient care, teaching and research.
  5. To confirm level and degree of participation in research activities.
6. ASSESSMENT OF RESIDENCY

The resident will maintain a record of work which is to be verified by the Unit Head / In-charge of the activity and Head of the department on term basis. Based on the record of the work, the Head of department will certify the satisfactory completion of training annually under intimation to the Head of the Institution.

## 14. Fees and Security Deposits:

### 14.1. PAYABLE AT THE TIME OF ADMISSION ONLY:

Admission Fee	Rs. 5,000
Institute Caution Money	Rs. 5,000
Library Deposit	Rs. 5,000
Hostel Caution Money	Rs. 5,000
Mess Deposit	Rs. 5,000
MGIMS News Bulletin	Rs. 100
Medical Checkup fees	Rs. 500
University Development Fee	Rs. 50
University Enrolment and Eligibility	As per university norms
University MKCL Fee	Rs. 50
Internet Charges	Rs. 1,000

### 14.2. PAYABLE ANNUALLY:

Yearly Development charges (Part of tuition fee)	Rs. 5,000
Sports, Games and Gymnasium	Rs. 1,000
Health Insurance for students not receiving	Rs. 3,500
Stipend from MGIMS	
Students' Welfare Fund	Rs. 1,000
Library	Rs. 500
College Magazine	Rs. 200

### 14.3. PAYABLE AT THE BEGINNING OF EACH SIX MONTHLY SEMESTER :

Tuition Fees	Rs. 32,200
Hostel Room Rent	Rs. 12,000
Mess advance Approx.	Rs. 7,680 for Girls Rs. 8,400 for Boys.
Electricity charge advance	Rs. 3,600 for Boys Rs. 3,000 for Girls
Hostel - Maintenance including Depreciation	Rs. 1,500

14.4 **Cancellation** : If any candidate cancels his/her admission, an amount of Rs. 5,500/- (Admission Fee Rs. 5000/-, Medical checkup fee Rs. 500/-) as Processing fee will be deducted. Hostel & Mess charges will be deducted as per use.

14.5 **Refund** : After completion of PG diploma/degree course, original receipt will be compulsorily needed for refund of caution and security money. No refund will be given without the original receipt.

## 15. Leave:

The registered P.G. Students can avail leave as follows:

- 15.1. Those registered for P.G. Degree/diploma courses can avail 15 days Earned leave and 15 days Casual leave for each year starting from 1<sup>st</sup> May to 30<sup>th</sup> April. Casual leave cannot be carried over from one year (as specified above) to another year, however earned leave can be carried over but cannot be encashed by taking accumulated earned leave at the end of P.G. Course as preparatory leave.
- 15.2. Thus a candidate registered for P.G. degree course can avail a total of 90 days leave during the three years course, whereas the candidate registered for P.G. Diploma course can avail a total of 60 days leave during the entire course of two years. This leave has to be availed within the prescribed duration of the P.G. course i.e. up to the 30<sup>th</sup> April of the last year of the course. It cannot be carried over after that. Any candidate who avails leave more than that

specified above, the total tenure will be extended by one or more terms as the case may be.

- 15.3. Normally Casual leave for more than 3 days at a time will not be sanctioned.
- 15.4. There is no provision of sick leave, special leave, maternity leave and any preparation leave before examination.

## **16. Hostel Accommodation:**

- 16.1. Hostel accommodation is available within the campus of the Institute.
- 16.2. The Hostel Accommodation is allotted by the Hostel Warden.
- 16.3. Mess/Canteen facilities are available in the campus.
- 16.4. Married P.G. hostel accommodation is available for the married P.Gs who are living with their spouses. The charges for Married P.G. hostel are Rs. 5,550/- month with extra charges for electricity and water.

## **17. Library:**

The MGIMS Library has been identified as Resource Library in the Western Region. It functions as Regional Medical Library within HELLIS Network. The Library subscribes to 151 international and 61 National Journals. In view of the importance of medical services, this library functions from 8:00 AM. upto 10.00 PM on all week days. Facility of internet & photocopying of the literature is available in the Library.

## **18. Discipline & Code of Conduct:**

- 18.1 Students admitted to MGIMS are expected to Exhibit high standards of academic interest and responsible behavior, befitting professional level of maturity.
- 18.2 The students are required to follow the following code of conduct of the institute.
  - i. Wearing Khadi
  - ii. Consume only vegetarian food.
  - iii. Eschew smoking, drinking and use of all other intoxicants.
  - iv Participate in Community Prayer, Shramdan & such other community activities as may be prescribed from time to time.
  - v. Be free from any prejudice regarding, caste, creed or untouchability.
- 18.3 If any student is found guilty of breach of discipline or code of conduct or violating any other rule of the Institute he/she will be liable to disciplinary action which could be cancellation of registration and expulsion from the Institute.
- 18.4 If any student is found engaged or engaging in any activity against female / male gender of any age which would fall within the purview of offence under provisions of Indian Penal Code, Protection of Children from Sexual Offence Act or any other type of law in existence, he would require to face disciplinary proceedings and he or she can be expelled from the Institute and his/her registration would be cancelled. Besides this, report would be lodged against him/her to police for prosecution.
- 18.5 If any student is found engaged or engaging in any type of act which would fall within the purview of offence under information and technology Act or if he uses electronic equipments, mobile , lap-top or any other mode of communication in any form which would fall within the purview of offence, in that case for such act, report would be lodged against him by the institute to police and disciplinary

action would be taken which may result in cancellation of registration and or expulsion from the Institute.

- 18.6 Students must pay for all damages caused by them to books and property of the Institute.
- 18.7 Fees shall be paid on the date notified by the Dean's office. Mess and electricity charges shall be paid in advance for 6 months with term fee. Balance if any, shall be refunded at the time of leaving.
- 18.8 Continuous absence from the duties allotted by the guide/HOD for more than one month without permission or any valid reason would make the student liable for removal from the college rolls.
- 18.9 In case of dispute in the matter of allotment of seat/course/institution or any other matter pertaining to the provisional selection or cancellation of admission, the decision of the Competent Authority shall be final and binding.
- 18.10 Legal Jurisdiction: All disputes pertaining to the PG selection process shall fall within the jurisdiction of Wardha Court only.
- 18.11 **Prevention of Ragging:** Ragging is a cognizable offence and is forbidden in any form. Anyone indulging in ragging will be punished under the act resulting in suspension, expulsion from the institute and imprisonment. The punishment for ragging will be mentioned in the college leaving certificate.

The Supreme Court has **defined the ragging** as under:

**Clause No.6** : Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing treating or handling with rudeness any other student, indulging in rowdy or in disciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student. The cause of indulging in ragging is deriving a sadistic pleasure or showing off, power, authority or superiority by the seniors over their juniors or freshers.

**Punishable ingredients of Ragging:-**

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or even unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;
- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation.

**Punishments:**

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- Suspension from attending classes and academic privileges.
- Withholding/withdrawing scholarship/ fellowship and other benefits.
- Debarring from appearing in any test/ exam or other evaluation Process.
- Withholding results
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/ expulsion from the hostel
- Cancellation of admission.
- Rustication from the institution for period ranging from 1 to 4 semesters
- Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- Fine of Rs. 25,000/- to Rs.1 lakh.
- Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

**19. Awards:**

1. Shri Sumat Prasad Parmeshwari Das Jain Memorial Silver Medal for topping the merit list for the selection of postgraduate students among the regular batch for the year under consideration.
2. Sagar Gupta memorial Award of Rs.10,000/- (Rupees Ten Thousand) for topping the merit list among the students admitted for postgraduate course in Surgery for the year under consideration.
3. Sh. Kulbhushan and Urmil Vohra cash award for standing second in the merit list among the students admitted for postgraduate course in Surgery for the year under consideration.
4. Smt Urmil Vohra Silver medal and cash award for the P.G. Student who tops the merit list among the Students admitted for Postgraduate course in department of Medicine for the year under consideration.
5. Shri Gurpur Narsimha Pai and Shri Mohan Chandra Pant Memorial Silver Medal and cash prize of Rs.3000 to the author of the best post graduate thesis in the Department of Medicine.

**Disclaimer / Warning**

1. **Students not producing correct original documents with proper seal/s and dispatch Number as mentioned in this prospectus will be disqualified.**
2. **Students claiming reservation under constitutional / rural / physically handicapped category and not producing correct original documents with proper seal/s as mentioned in this prospectus on the date of verification / admission will automatically lose claim for reservation.**
3. **No additional time, what so ever, under any circumstances will be given to any candidate for producing any document required at the time of Verification / Admission.**
4. **Persons providing false information on application form trying to appear in the counseling by producing fabricated / tampered documents will be disqualified / dealt with as per law and prosecuted.**

**PROFORMA OF EXPERIENCE CERTIFICATE FOR SERVICE AT NON GOVERNMENTAL  
ORGANISATION/ PHC PROVIDING  
HEALTH CARE – APPROVED AND POSTED BY DEAN, MGIMS, SEVAGRAM**

**CERTIFICATE**

**Dispatch No:**

**Dated :**

This is to certify that Dr. \_\_\_\_\_ (NAME OF THE DOCTOR Posted IN THE CENTRE) placed as Resident for rural/peripheral services under Rural Placement Scheme of Mahatma Gandhi Institute of Medical Sciences, Sevagram had joined the NGO/ PHC named \_\_\_\_\_ on \_\_\_\_\_ (DATE OF JOINING THE CENTRE).

He/She has worked up to \_\_\_\_\_ (DATE OF LEAVING THE CENTRE). During the above period he/she has not availed any leave without pay / availed leave without pay for \_\_\_\_\_ days (From \_\_\_\_\_ to \_\_\_\_\_). He/she has provided service at the NGO/PHC for a total of \_\_\_\_\_ days.

Date:

Signature

Dispatch No:

Chief of the NGO/ DHO  
Seal

**\* It is requested to issue the experience certificate on the letter head in this format putting the seal of the NGO below the signature of the person certifying.**

**\*\* In case of NGO the certificate has to be signed by chief of the NGO and in case of PHC it is to be signed by District Health Officer and counter signed by the Dean, MGIMS, Sevagram**

**English / Hindi/ Marathi version of the above certificate is only valid**



**PROFORMA FOR RURAL SERVICE CERTIFICATE  
FOR SERVICE IN PHC / GOVERNMENT HOSPITAL IN A RURAL AREA**

This certificate should be signed by the concerned District Health officer (DHO) / Competent authority under whose jurisdiction the PHC/Hospital falls in which the candidate has been working for a minimum period of 1 year.

1. Certified that Dr. \_\_\_\_\_ son of/Daughter of/Wife of \_\_\_\_\_-has been working in the Primary Health Centre/ Hospital at \_\_\_\_\_ Village \_\_\_\_\_ Police Station \_\_\_\_\_Tahsil\_\_\_\_\_Dist\_\_\_\_\_ during the period from \_\_\_\_\_To\_\_\_\_\_
2. During the above period he/she has not availed any leave without pay / availed leave without pay for \_\_\_\_\_days (From \_\_\_\_\_ to \_\_\_\_\_)
3. It is further certified that the village \_\_\_\_\_ Police Station \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ is not a notified area and does not have either Municipality or Town Area Committee. (If served in more than one centre, attach details)
4. This is to further certify that above mentioned person has been staying in the village while working in the PHC/ Hospital.
5. It is also certified that he/she has been regular on duty, has not remained absent without permission, has not been issued warnings or prosecuted for indiscipline or unlawful activity and not availed any leave without pay.
6. He/she has provided service at the PHC/ Hospital for a total of \_\_\_\_\_ days.

**Date**

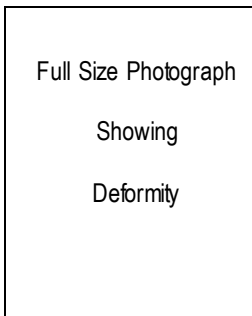
**Signature with Office Stamp**

**English / Hindi/ Marathi version of the above certificate is only valid**

Dispatch No:

**FORMAT OF CERTIFICATE TO BE PRODUCED BY A PHYSICALLY HANDICAPPED CANDIDATE IN SUPPORT OF HIS/HER CLAIM**

This is to certify that after clinical examination, it has been found that Dr. .... who desires to pursue PG degree / diploma course of Mahatma Gandhi Institute of Medical Sciences, Sevagram for the year 2015-2016 for claiming the benefit of seat reserved for Physically Handicapped persons is an individual with ..... percent permanent/ partial disability.



It is also certified that he/she fulfills the following criteria:

- (1) Absence of any incapacitating and /or progressive systemic disease/disorder/condition.
- (2) Absence of any major visual/ auditory disability.
- (3) Absence of psychosis/neurosis/mental retardation.
- (4) Ability to maintain erect posture.
- (5) Reasonable manual dexterity.

It is further certified that he/she is medically fit to undergo the professional training course, inspite of his/her clinical condition diagnosed as .....

**Place :**

**Signature :**

Chairman of Medical Board  
(Civil Surgeon/ Med. Supdt./Director)  
Name:

**Date :**

Official Seal:

**English / Hindi/ Marathi version of the above certificate is only valid**

Dispatch No:

## FORMAT FOR CERTIFICATE OF NATIONALITY

It is here by certified that Shri / Shrimati / Kumari \_\_\_\_\_  
(Block Letters) (Underline the Surname)  
of Village / Town / City \_\_\_\_\_ was born on \_\_\_\_\_ Day  
of \_\_\_\_\_ in the Year One Thousand Nine hundred and \_\_\_\_\_ at  
\_\_\_\_\_ of Taluka \_\_\_\_\_  
Dist. \_\_\_\_\_ in the State of \_\_\_\_\_ within the  
territory of India **and he / she is a CITIZEN OF INDIA.**

### Particulars of Proof submitted:

- a) Answers given by the applicant on the form of questionnaire prescribed.
- b) Birth / Baptism / Matriculation / School Leaving or like Certificate issued by Head Master / Mistress / Principal of \_\_\_\_\_
- c) Affidavit or Declaration of \_\_\_\_\_
- d) A Domicile certificate issued by the \_\_\_\_\_  
under No. \_\_\_\_\_ dated \_\_\_\_\_
- e) Other proofs \_\_\_\_\_

Place:

Additional District Magistrate

(Place) \_\_\_\_\_

Dated:

(Round Court seal)

**English / Hindi/ Marathi version of the above certificate is only valid**

**Annexure: IV (A)**

Certificate/dispatch No.

**(CASTE CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES)**

This is to certify that Shri / Smt. / Kum. \_\_\_\_\_ son/Daughter of Shri / Smt \_\_\_\_\_ of Village/ Town \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93;
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No, 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No, 88 dated 25/05/95.
- (iv) Resolution No 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97,
- (vii) Resolution No, 12011/99/94-BCC dated 11/12/97,
- (viii) Resolution No. 12011/68/98-BCC elated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99,
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No, 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004,
- (xv) Resolution No, 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri / Smt. / Kum. \_\_\_\_\_ and / or his family ordinarily reside(s) in the \_\_\_\_\_ District /Division of \_\_\_\_\_ State.

Dated \_\_\_\_\_

SDO /Tehsildar

**Round Office Seal**

**English / Hindi/ Marathi version of the above certificate is only valid**

कार्यालय तहसीलदार \_\_\_\_\_

संख्या

/ टंकंक

दिनांक .....

**उ. प्र. की विमुक्त जातियों के लिए जाति प्रमाण-पत्र**

श्री ..... की जाँच आख्या दिनांक..... के  
आधार पर प्रमाणित किया जाता है कि श्री / श्रीमती / कुमारी .....  
पुत्र श्री / पुत्री श्री / पत्नी श्री .....  
निवासी .....  
तहसील \_\_\_\_\_, जिला \_\_\_\_\_, \_\_\_\_\_ राज्य की .....  
जाति के व्यक्ति है, जिसे शासनादेश संख्या ८९९/छबीस-७००(५)-१९५९ तथा शासनादेश संख्या ८९९(ए)/छबीस-  
७००(५)-१९५९ दि. १२.०५.१९९१ द्वारा विमुक्त जाति के रूप में मान्यता दी गई है।

यह भी प्रमाणित किया जाता है कि उक्त विमुक्त जाति शासनादेश सं. १३१४/ २६.१.८१-१९५८ दिनांक १७.९.१९५०  
(जैसा कि समय-समय पर संशोधित हुए) के अन्तर्गत पिछड़ी जाती की मान्यता प्राप्त है अथवा शासनादेश सं. १४३२/  
२६.३.८६-११(वि.स.)-८६ दिनांक १०.७.८६ द्वारा अनूसूचित जाति, अनुसूचित जनजाति के रूप में मान्यता प्राप्त है, यह  
प्रमाण-पत्र विमुक्त जातियों की 'सेवाओं में आरक्षण के लिए मान्य नहीं होगा' एवम राज्य सरकार द्वारा अनुमन्य अन्य  
सहायता हेतु मान्य होगा।

श्री / श्रीमती / कुमारी ..... तथा उनका परिवार ३००० राज्य के

तहसील \_\_\_\_\_, जिला \_\_\_\_\_ में सामान्यतया रहता / रहती है।

दिनांक .....

स्थान .....



तहसीलदार

Cast Certificate (SC / ST)

(English / Hindi / Marathi version of the above certificate is only valid)

Annexure: IV (B)

Annexure IV C

**English / Hindi/ Marathi version of the above certificate is only valid**

Certificate /Dispatch No\_\_\_\_\_

**Annexure: V**

**FORMAT FOR CASTE VALIDITY CERTIFICATE**

(For the candidates belonging to the States other than Maharashtra)

This is to certify that the caste certificate No.  
\_\_\_\_\_ dated\* \_\_\_\_\_ issued by the SDO /  
Tehsildar bearing certifying that Mr./Ms \_\_\_\_\_ belongs to  
\_\_\_\_\_ Caste which under \_\_\_\_\_ Category is found to be valid / not valid.

Date:

Place:

Divisional or District Social welfare Officer/  
Deputy Collector/ Collector

**Round Official Seal**

**NOTE: \* This No & Date should be of the caste certificate being presented for caste claim**

**English / Hindi/ Marathi version of the above certificate is only valid**

**FORMAT FOR NON-CREAMY LAYER CERTIFICATE**

Form of Certificate to be produced by Other Backward Classes, Vimukta Jati (A), Nomadic Tribes (c,d,M) and Special Backward Category and synonyms

**PART - A**

Documents Verified:

- 1)
- 2)
- 3)
- 4)

1. This is to certify that Shri/Shrimati/Kumari ..... son / daughter of ..... of Village ..... Taluka ..... District ..... of the State of ..... belongs to the ..... Caste/Community/Tribe which is recognized as a Other Backward Class/ Vimukta Jati(A)/Nomadic Tribe (B,C, D) / Special Backward Category under the Government Resolution No. .... dated ..... as amended from time to time.
2. Shri/Shrimati/Kumari ..... and/or his/her family ordinarily reside(s) in village ....., Taluka....., District ..... of the State of .....
3. This is to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in the Government of Maharashtra Gazette, Part-IV-B, dated 29th January 2004, Maharashtra State Public Service (Reservation for S.C./S..T./D.T. (V.J.), N.T., S.B.C. & O.B.C. Act, 2001 and instruction and guidelines laid down in the Government Resolution, Social Justice, Cultural Affairs and Sports & Special Assistance Department No. CBC.1094/CR-86/BCW-V, dated 16<sup>th</sup> June 1994 and Government Resolution No. CBC.10/2001/CR-111/BCW-V, dated 29th May 2003 as amended from time to time.
4. This Certificate is valid for the period upto 31/3 /2015..... from the date of issue.

Sr. No. ....  
Place : .....

Signature : .....  
Designation : .....  
(with seal of office)

Dated : .....

*Please delete the words which are not applicable*

*Please quote the name of department and specific number and date of Resolution under which the Caste / community/tribe has been recognised as O.B.C., V.J., N.T., of S.B.C. by the Government of Maharashtra.*

*Note:- The term "Ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950*

**English / Hindi/ Marathi version of the above certificate is only valid**

**ANNEXURE VII, Part I**

**UNDERTAKING ON A STAMP PAPER OF RS. 100/- BY THE  
CANDIDATE/STUDENT REGARDING RAGGING**

Recent self  
attested  
passport size  
photograph  
to be affixed

1. I, \_\_\_\_\_ S/o.

D/o. of Mr./Mrs./Ms. \_\_\_\_\_,

have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

3. I hereby undertake that-

- I will not indulge in any behavior or act that may come under the definition of ragging,
- I will not participate in or abet or propagate ragging in any form,
- I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

5. I of my own after reading and examining the contents of undertaking executed it in presence of witnesses on a stamp paper of Rs. 100/-. If in any proceeding it is found that stamp paper of Rs.100 is less than I undertake to pay deficit court fee stamp.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

Signature

Address: \_\_\_\_\_

Name, signature & Date

(1) Witness:

(2) Witness:



**UNDERTAKING ON A STAMP PAPER OF RS. 100/- BY  
PARENT/GUARDIAN REGARDING RAGGING**

Recent self  
attested  
passport size  
photograph  
to be affixed

1. I, \_\_\_\_\_  
F/o. M/o. G/o \_\_\_\_\_, have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.
4. I of my own after reading and examining the contents of undertaking executed it in presence of witnesses on a stamp paper of Rs. 100/-. If in any proceeding it is found that stamp paper of Rs.100 is less than I undertake to pay deficit court fee stamp.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ Year

Signature

Address: \_\_\_\_\_

\_\_\_\_\_  
Name, signature & Date

(1) Witness:

(2) Witness:

**UNDERTAKING ON A STAMP PAPER OF RS. 100/- BY CANDIDATE  
REGARDING DUPLICATE CERTIFICATE**

**AFFIDAVIT**

Recent self  
attested  
passport size  
photograph  
to be affixed

1. I, \_\_\_\_\_ Son of /  
Daughter of \_\_\_\_\_ of village/  
town/ city \_\_\_\_\_ hereby declare that I do not have first copy of  
\_\_\_\_\_ certificate due to \_\_\_\_\_  
(reason and Name of duplicate certificate/s).
2. That at the time of admission in the MGIMS, Sevagram for the further education, I  
have submitted Duplicate Copy/copies of the said document/s. Hence it/they  
deemed as Original certificate/s, because this/these document/s have same  
value.
3. I of my own after reading and examining the contents of undertaking executed it  
in presence of witnesses on a stamp paper of Rs. 100/-. If in any proceeding it is  
found that stamp paper of Rs.100 is less than I undertake to pay deficit court fee  
stamp.

Hence I am submitting this affidavit for the same purpose.

SIGNATURE

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(1) Witness:

(2) Witness:

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

**UNDERTAKING ON A STAMP PAPER OF RS. 100/- BY CANDIDATE FOR  
EDUCATIONAL GAP**

Recent self  
attested  
passport size  
photograph  
to be affixed

**AFFIDAVIT**

I, \_\_\_\_\_ Son of /  
Daughter of \_\_\_\_\_ of village/ town/  
city \_\_\_\_\_ hereby declare that I have passed \_\_\_\_\_  
examination in \_\_\_\_\_ from \_\_\_\_\_ to till date  
now. During that time period i.e. from \_\_\_\_\_ to till date now, I have not  
taken admission in any Institute/ School for further Degree or Diploma courses.

I of my own after reading and examining the contents of undertaking executed it in  
presence of witnesses on a stamp paper of Rs. 100/-. If in any proceeding it is found that  
stamp paper of Rs.100 is less than I undertake to pay deficit court fee stamp.

SIGNATURE

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(1) Witness:

(2) Witness:

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_