



न्यूक्लियर पावर कॉरपोरेशन ऑफ इंडिया लिमिटेड  
NUCLEAR POWER CORPORATION OF INDIA LIMITED  
(भारत सरकार का उद्यम) (A GOVERNMENT OF INDIA ENTERPRISE)

तारापुर महाराष्ट्र स्थल TARAPUR MAHARASHTRA SITE

डाकघर : टीएपीपी, PO : TAPP- 401 504, बोईसर Boisar

तालुका व जिला: पालघर, TAL. & DIST.: PALGHAR, महाराष्ट्र MAHARASHTRA.



**HUMAN RESOURCE**

**SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES (PWDs)  
SECOND ATTEMPT**

**Advertisement No.TMS/HRM/01/2016**

**LAST DATE FOR RECEIPT OF APPLICATIONS : 27 DECEMBER 2016**

NPCIL, a premier Public Sector Enterprise under Department of Atomic Energy, Government of India having comprehensive capability in all facets of Nuclear Technology namely, Site Selection, Design, Construction, Commissioning, Operation, Maintenance, Renovation, Modernization, & Upgradation, Plant life extension, Waste Management and Decommissioning of Nuclear Reactors in India under one roof, invites applications for the following posts at “**Tarapur Maharashtra Site**” to share these challenging spectrum of responsibilities.

Sl. No.	Name of Post	Basic Pay as per 7 <sup>th</sup> CPC	Age limit as on 27.12.2016	Details of vacancies			
				VH	HH	OH	Total
1.	Assistant Gr.1 (Human Resource)	₹ 25500/-	21-28 yrs	01	03	--	04
2.	Assistant Gr.1 (Finance & Accounts)	₹ 25500/-	21-28 yrs	01	02	--	03
3	Assistant Gr.1 (Contracts & Material Management)	₹ 25500/-	21-28 yrs	--	--	02	02
4	Stenographer Gr.1	₹ 25500/-	21-28 yrs	03	--	02	05
5	Technician/C (X-Ray Technician)	₹ 25500/-	18-25 yrs	01		--	01
6.	Scientific Assistant/B (Pathology Lab Technician)	₹ 35400/-	18-30 yrs	01	-	--	01
7	Nurse/A (Female)	₹ 44900/-	18-30 yrs	--	--	01	01

**Note :**

1. In addition to Basic Pay, other benefits like dearness allowance at the Central Govt. rates, PF, LTC, Medical facility, Canteen Subsidy, Performance Incentive, Group Insurance, Gratuity, Housing, transport etc as per the Corporation rules will be part of the remuneration package.
2. Candidates possessing Degree in Nursing will be considered for awarding two additional increments at the time of recruitment.
3. Candidates recruited for Nursing posts are eligible for Nursing Allowance of ₹ 4800/- p.m. plus Uniform Allowance of ₹ 750/- p.m. and Washing Allowance of ₹450/- p.m. in addition to monthly emoluments.

**DETAILS OF DISABILITIES: Disability should be 40% or more**

Group	Name of the Post	Disablement category suitable for appointment to the post
B	Nurse/A(Female)	One Leg
	SA/B (Pathology Lab Technician)	Low Vision
C	Assistant Grade-1(HR)	One Leg/Low Vision/ Hearing Impaired
	Assistant Grade-1(F&A)	Low Vision/ Hearing Impaired
	Assistant Grade-1(C&MM)	One Arm/One Leg
	Stenographer Gr.1	One Arm/One Leg / One Arm and One Leg/ Both Legs/Low Vision
	Technician/C (X-Ray Technician)	Low Vision / Hearing Impaired

**RELAXATION IN UPPER AGE LIMIT:**

1. Upper age limit for **Project Affected Persons is 45 years for General candidates, 48 years for OBC candidates and 50 years for SC/ST candidates.**
2. Relaxation of 10 years for General PWD's category, 15 years for SC/ST PWDs category, 13 years for OBC (non creamy layer) PWDs category and for Ex-Serviceman PWDs category candidates relaxation as per category+Service Period+ 3Years, subject to condition that maximum age of the applicant shall not exceed 56 Years.

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**Note :**

1. Additional relaxations in prescribed age limit commensurate with experience of working with NPCIL on Contract/Fixed Term Basis, subject to maximum of 5 years will be given with a condition that maximum age of the applicant shall not exceed 56 Years.
2. Upper age limit as prescribed in the advertisement shall not be applicable to employees already serving in NPCIL.
3. The upper age limit in the case of widows, divorced women and women judicially separated from their husbands and who are not remarried shall be relaxed upto age of 35 Years (40 Years for member of SCs/STs) +relaxation applicable for PWD candidate, subject to production of a certified copy of the judgement/decreed of the appropriate court to prove the fact of divorce or the judicial separation, as the case may be.

**Educational Qualifications :**

Sr.No.	Name of post	Educational Qualifications
1.	<b>Assistant Gr.1 (HR)</b>	1. A Bachelor's Degree in Science or Commerce or Arts with minimum 50% marks in aggregate. For Finance & Accounts, Commerce Graduates will be preferred, For Contracts and Materials Management, Science Graduates (with Physics, Chemistry and Mathematics) and Commerce Graduates will be preferred.  2. 40 words per minutes typing speed on PC. Preference will be given to those candidates who posses knowledge of Hindi Typing also.  3. Should have passed a Certificate Course of duration of not less than 6 months on MS-Windows Operating System and Desktop application such as MS Office (Word, Excel, Access, Power Point), e-mail management and internet surfing.
2.	<b>Assistant Gr.1 ( F&amp;A)</b>	
3.	<b>Assistant Gr.1 (C&amp;MM)</b>	

4.	<b>Stenographer Gr.1</b>	<ol style="list-style-type: none"> <li>1. A Bachelor's Degree in any subject with not less than 50% marks in aggregate.</li> <li>2. A speed of 80 wpm in English Stenography.</li> <li>3. A speed of 40 words per minutes in English Typing on PC.</li> <li>4. Should have passed a certificate course of a duration of not less than 6 months on MS-Windows Operating System and Desktop application such as MS Office (Word, Excel, Access, Power Point), e-mail management and internet surfing.</li> </ol> <p><b>Preference will be given to those candidates who possess knowledge of Hindi Typing/Hindi Stenography.</b></p>
5.	<b>Technician/C (X-Ray Technician)</b>	Minimum 60% marks in HSC in Science plus 1 year Medical Radiography/ X-Ray Technique Trade certificate and 2 years relevant experience after obtaining requisite qualification.
6.	<b>Scientific Assistant/B (Pathology Lab Technician)</b>	B.Sc with 50% marks plus one year Diploma in Medical Laboratory Technology (D.M.L.T) /M.L.T with 60% of marks from a recognized Medical Institute/ Hospital.
7.	<b>Nurse/A (Female)</b>	<ol style="list-style-type: none"> <li>(i) XII Standard and Diploma in Nursing &amp; Mid-Wifery (3 years course) <b>OR</b></li> <li>(ii) B.Sc (Nursing) <b>OR</b></li> <li>(iii) Nursing certificate with 3 years experience in hospital <b>OR</b></li> <li>(iv) Nursing Assistant Class III &amp; above from the Armed Forces</li> </ol> <p><b>The candidates should have a valid registration from the respective State Nursing Council.</b></p>

#### **IMPORTANT INFORMATION FOR POSTS AT SR.NO. 01 to 03:**

1. The educational qualification is relaxed for Project Affected Persons to - "Pass in Science or Commerce or Arts Degree with knowledge in computer application and Typing speed of 40 w.p.m. on PC". Candidates having Bachelor's Degree in Computer Science or Information Technology are exempted from Certificate Course in Computer.
2. Physically Impaired persons who are otherwise qualified to hold clerical post and who are certified as being unable to type by the Medical Board attached to Special Employment Exchanges for the Impaired (or by a Civil Surgeon where there is no such board) are exempted from passing the typing test.
3. The term 'physically Impaired persons' does not cover those who are visually Impaired or who are hearing Impaired but cover only those whose physical disability permanently prevents them from typing.

#### **MODE OF SELECTION:**

<b>Name of the Posts</b>	<b>Stages of Selection Process</b>
<b>Assistant Gr.1 (HR)</b>	Written Examination, Typing Test on PC, and Computer Proficiency Test.
<b>Assistant Gr.1 (Finance &amp; Accounts)</b>	Written Examination, Typing Test on PC, and Computer Proficiency Test.
<b>Assistant Gr.1 (C&amp;MM)</b>	Written Examination, Typing Test on PC, and Computer Proficiency Test.
<b>Stenographer Gr.1</b>	Written Examination, Stenography test, Typing Test on PC, and Computer Proficiency Test.
<b>Technician/C (X-Ray Technician)</b>	Written Examination
<b>Scientific Assistant/B (Pathology Lab Technician)</b>	Written Examination
<b>Nurse/A (Female)</b>	Written Examination

**CANDIDATE HAS TO QUALIFY AT EACH STAGE OF PRESCRIBED SELECTION PROCESS FOR**

## **FINAL EMPANELMENT.**

### **GUIDELINES FOR PERSONS WITH DISABILITIES USING A SCRIBE:**

The visually impaired candidates and candidates whose writing speed is adversely affected permanently for any reason can use their own scribe at their cost during the examination, subject to limits as mentioned below. In all such cases where a scribe is used, the following rules will apply:

- i. The candidate will have to arrange his/her own scribe at his/her own cost.
- ii. The scribe arranged by the candidate should not be a candidate for the examination.
- iii. Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe mentioned above. Further in case it later transpires that he/she did not fulfill any laid down eligibility criteria or suppressed material facts the candidature of the applicant will stand cancelled, irrespective of the result of the written examination.
- iv. Those candidates who use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination or as otherwise advised.

### **GUIDELINES FOR ORTHOPAEDICALLY IMPAIRED CANDIDATES:**

A compensatory time of 20 minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

### **GUIDELINES FOR VISUALLY IMPAIRED CANDIDATES:**

- Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified print and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise advised of examination.
- The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a Scribe for the examination.

NOTE: All the candidates with disability not availing the facility of scribe will be allowed additional time of minimum of one hour for examination of 3 hours duration.

The candidates are allowed to use assistive devices like Braille slate, Hearing Aids, Low Vision assistance devices etc. but the same need to be mentioned at the time of filling the application form and are subject to approval. However electronic devices such as Calculators, Mobile Phones etc are not allowed.

### **GENERAL INSTRUCTIONS:**

1. Only Indian Nationals are eligible to apply.
2. The minimum disability in case of PWD candidates is 40%. Sub-category of disability, i.e. visually Impaired (VH), hearing Impaired (HH) and orthopedically Impaired (OH) is to be indicated. The PWD candidates shall possess a Certificate to this effect issued by the Board/countersigned by the Medical Superintendent/Chief Medical Officer/Head of Hospital of Government.
3. All candidates belonging to SC/ST/OBC/PWD category shall produce at the time of Written Examination; self attested copy of the caste certificate in the prescribed 'Central Government' format from the Competent Authority empowered to issue such certificate along with originals for verification. OBC certificate shall be of a recent date with suitable mention about creamy layer / Non – Creamy layer status. (OBC candidates with certificate having the "Non-Creamy Layer Clause" only will be eligible for reservation as per Government of India guidelines).
4. The candidate's appointment will remain provisional subject to verification of certificates and other testimonials from the Appropriate Authorities.
5. All the prescribed essential qualifications should be full time, regular and from recognised University/Institution otherwise such qualification will not be considered.

6. Before submitting the application form, the candidate must ensure that they fulfill all the eligibility criteria with respect to age, educational qualifications and other requirements as published in the advertisement. At any stage of this recruitment & selection process including after joining, if it is found that the candidate does not fulfill the eligibility criteria or produces false documents, his/her candidature will be rejected and he/she will be terminated from the services without any notice or compensation also.
7. Over-Qualification: As regards the qualification criteria, minimum qualification prescribed for recruitment has to be fulfilled. Any other qualification including higher qualification over and above the minimum qualification will not disqualify the candidate to appear in written examination for all the advertised posts.
8. Candidates meeting the prescribed standard of eligibility will only be allowed to appear in written examination. A separate communication about the date, timing, venue, syllabus and other information about the written examination will be made.
9. Candidates working in the Central/State Government, Public Sector Undertakings of Central/State Government (including NPCIL), Autonomous Body, Aided Institutions are required to send their applications through proper channel otherwise their applications will not be entertained. Such candidates must bring NOC from the present employer without which they will not be allowed to appear in the Written Examination.
10. The final selection of the candidate in the Corporation will be subject to medical examination by the Prescribed Authority, verification of Character & Antecedents(C&A) and Special Security Questionnaire (SSQ), and Caste Certificates.
11. Outstation candidates of SC/ST called for written examination shall be reimbursed to and from IInd Class Rail or ordinary Bus fare as per rules. However, SC/ST candidates those who are already in service of Central/State Government, Central/State Corporations, PSUs, Local Government Institutions and Panchayats, shall not be paid travelling allowance.
12. Travelling expenditure shall not be reimbursed to candidates for attending written examination if they do not fulfill the eligibility criteria or do not produce documents like Caste Certificate, No Objection Certificate, Travelling tickets etc.
13. NPCIL reserves right not to select any of candidates for the advertised post if suitable candidate is not found.
14. Candidates fulfilling requisite qualification for the post are only eligible to apply. Those candidates who are appearing in or awaiting result of final year/ final semester are not eligible to apply. Hence their candidature shall not be considered.
15. Canvassing in any form shall be disqualification.
16. In case of any dispute, jurisdiction shall be at Palghar District, Maharashtra.
17. Corporation reserves the right to modify/cancel/expand the whole process of this recruitment and selection process at any stage without assigning any reason or intimation.
18. No correspondence will be made with the candidates not selected.
19. A recent photograph of candidate with name of the candidate written on the back side of the photograph must be affixed on the Application Form.
20. Record of the non-selected candidates shall not be preserved beyond six months from the date of formation of select list.
21. Candidates may apply for more than one post separately.
22. **Necessary assistance for access & seating will be provided to PWD candidates at the Written Examination centre.**

23. Candidate is required to submit invariably self-attested copies of the following certificates/documents as applicable to his/her case along with the application :
- (i) Birth Certificate/SSC Mark Sheet and Certificate as a proof of Date of Birth.
  - (ii) Mark Sheets and Certificates of all Educational and Technical Qualifications. Mark Sheet of each year or each semester is must.
  - (iii) Experience Certificate/Service Certificate issued by the Employer having mentioned of period of service, nature of experience like full time, designation and details of job or responsibilities clearly.
  - (iv) Caste Certificate issued by the Competent Authority in the form prescribed by the Government.
  - (v) Discharge Certificate issued by Military in case of Ex-Servicemen.
  - (vi) Disability Certificate issued by the Competent Authority in the prescribed form in respect of Person with Disabilities.
  - (vii) If the candidate has worked in NPCIL on Contract/Fixed Term Basis, Experience/Service Certificate issued by the Contractor/NPCIL (in case of Fixed Term) having mentioned of period of service, designation and details of job or responsibilities clearly.
  - (viii) Certificate of Project Affected Person, if applicable.
  - (ix) Copy of order/decreed from the Appropriate Authority in case of widows, divorced women and women judicially separated from their husbands and who are not remarried.
24. Advertisement No., Name of the Post applied for should be superscribed in capital letters on the envelope containing application. Application should be sent by ordinary post only.
25. In case, the number of applications received in response to the advertisement is large for the Posts where only Written Examination is prescribed, final merit will be prepared based on the marks obtained in the Written Examination by the candidates. No separate correspondence will be made in this regard.
26. The email id and mobile number entered in the application form should remain active for at least one year.

**HOW TO APPLY:** All desirous candidates may apply in the prescribed application format given herewith. This advertisement can also be viewed & downloaded from NPCIL Website - [www.npcil.nic.in](http://www.npcil.nic.in) under the path: Career and Human Resource Management → Opportunities → Advertisement No. TMS/HRM/01/2016

**LAST DATE TO APPLY :** Applications dully filled in all respect completely and enclosing essential documents should reach to the address “**Manager (HRM), Recruitment Section, Nuclear Power Corporation of India Ltd., Tarapur Maharashtra Site, Tarapur Atomic Power Station, PO: TAPP, Via : Boisar (W/Rly), Tal & Dist : Palghar, PIN : 401 504** ” by **1700 hours of 27 December 2016**. Applications in format other than prescribed, unsigned applications, not bearing self attested copies of essential documents and applications received after the last date of receiving applications will not be entertained.

**ANNOUNCEMENTS:**

All further announcements/ details pertaining to this process will only be published/ provided on NPCIL website [www.npcil.nic.in](http://www.npcil.nic.in) from time to time.

**NPCIL strives to have a work force which reflects gender balance and women candidates are encouraged to apply**

**NUCLEAR POWER-AN INEVITABLE OPTION**

# APPLICATION FORM

*[Advertisement No.TMS/HRM/01/2016]*

Important Notes: (i) Before filling this Form, read the detailed advertisement carefully. (ii) All entries should be made in capital letters & as applicable.

1. NAME OF POST APPLIED FOR	2. CATEGORY	3. GENDER	4. NATIONALITY	5. MARITAL STATUS

6. Candidate's Name (in capital letters) (for Sl. No.6 & 7, please keep one box blank between name, middle name & surname)


7. Father's Name (in capital letters)

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8. Date of Birth

DAY	MONTH		YEAR						

9. Age as on 27.12.2016

YEAR	MONTH	DAYS			

10. Disablement category

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11. Candidate's Postal Address for Communication (in capital letters)

Name	:		
Father's Name	:		
Address	:		Affix one recent passport size Photograph
	:		
	:		
	:		
District	:		
State	:		
Mobile No.	:		
Tel.No.	:		Signature of Candidate
		(with STD Code)	
Email address	:		

12. (a) Qualification : High School (X onwards) :  
(Attach self attested copies of certificates and mark sheets)

Examination Passed	Year of Passing	University/ Board/ Institute	Subjects	Percentage (%) of Marks	Total marks and Division

- (b) Professional Qualification : Typing , Stenography, Computer etc.  
(Attach self attested copies of Government Approved Commercial certificates)

Examination Passed	Name of the institution	Speed
English Typing		
Hindi Typing		
English Stenography		
Hindi Stenography		
Computer Course		

13. Details of employment experience in chronological order:

**Total Experience: \_\_\_\_ Years \_\_\_\_ Months \_\_\_\_ Days (Attach attested copies of certificates)**

Name of Organization	Post held	Dates of Employment		Total period of Experience	Nature of work, in brief
		From	To		

14. Are you under any contractual obligation to serve the Central/State Govt./Public sector/Autonomous body ? If yes, please furnish details thereof :-

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- 15. Do you intend to use the scribe: Yes / No**

If yes, please give details :

16. Any other information :

**CHECKLIST :**

Self Attested copies of enclosures attached along with this application (please select Yes/No/NA in appropriate box)					
Birth Certificate/ SSC Certificate (As proof of date of birth)	SC/ST/OBC Certificate	PWD	PAP	Certificates/ Marksheets of Edu./Prof. Qualification	Experience certificate
Yes/No	Yes/No	Yes	Yes/No/NA	Yes/No	Yes/No/NA

**DECLARATION TO BE SIGNED BY THE CANDIDATE**

**I hereby certify and declare that** (i) I am an Indian National, (ii) I have read the provisions given in the Advertisement, (iii) All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect at any stage, action can be taken against me by NPCIL and my candidature/appointment shall automatically stand cancelled/terminated, (iv) I further declare that I fulfill all the conditions of eligibility regarding age, educational/professional qualifications, experience etc. prescribed for the post. (v) In case my application is not received by NPCIL within the stipulated date due to postal delay or otherwise, NPCIL will not be responsible for such delay.

Place:.....

Date:.....

(Signature of the Applicant)



