

# ACADEMIC CALENDAR

## 2016 - 2017



# AMET

ACADEMY OF MARITIME EDUCATION AND TRAINING

(Declared as Deemed to be UNIVERSITY u/s 3 of UGC Act 1956)

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# STUDENT'S PERSONAL PROFILE

Name:.....D.O.B.....

Father's Name :..... Contact No.....

Course.....

Roll. No. ....Batch.....

Address for Communication

.....

.....Phone.....

Email.....

Permanent / Parents Address

.....

.....Phone.....

Email.....

Blood Group.....Allergy (If any).....

Name & Relationship of contact person in case of emergency

Mr./Ms.....

Phone No.....

Mobile No.....

## NATIONAL ANTHEM

Jana-gana-mana-adhinayaka, Jaya He'  
Bharata-bhagya-vidhata  
Punjaba-sindhu-gujarata-maratha-  
Dravida-utkala-banga  
Vindhya Himachala Yamuna Ganga  
Uchchala Jaladhi Taranga

Tava Subha Name' Jage'  
Tava Subha Asisha Mage'  
Gahe' Tava Jaya-gatha

Jana-gana-mangaladayaka, Jaya He'  
Bharata-bhagya-vidhata  
Jaya He', Jaya He', Jaya He',  
Jaya Jaya Jaya, Jaya He'

*-Rabindranath Tagore*

### **தமிழ்த்தாய் வாழ்த்து**

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே  
தமிழணங்கே  
உன் சீரிளமைத் திறம் வியந்து  
செயல் மறந்து வாழ்த்துதுமே  
வாழ்த்துதுமே  
வாழ்த்துதுமே

”மனோன்மணியம்” பெ. சுந்தரம் பிள்ளை

## *University Prayer Song*

**எண்ணிய முடிதல் வேண்டும்**

**நல்லவே எண்ண வேண்டும்**

**திண்ணிய நெஞ்சம் வேண்டும்**

**தெளிந்த நல்லறிவு வேண்டும்**

- மகாகவி சுப்பிரமணிய பாரதி  
தேசிய கவிஞர்

“Let my thoughts bloom into action  
Let me think only noble thoughts  
Let me have a valiant heart  
Let me have a clear wisdom”

- Mahakavi Subramaniya Bharathiar  
National Poet



## AMET PROFILE

Overlooking the deep blue sea cradled by the Bay of Bengal and tucked in the scenic drive way of east coast road is AMET University which is India's first maritime University, the one and only university from India to be a member of the International Association of Maritime Universities. With quality, commitment, knowledge and excellence as its corner stones, AMET had a humble beginning in the year 1993 with just 14 cadets molded for a career in merchant navy through a higher national diploma programme in marine engineering.

AMET's uncompromising strides of excellence in the field of maritime education and training laced with its capacity to feed the global shipping industry with an unrivalled maritime human resource secured it the status of becoming the first university in India for maritime education, training, research and development activities on the 21st August 2007. AMET had the privilege and unprecedented status of getting unveiled as a Maritime University from the hands of the secretary general of the International Maritime Organization, Mr.Efithimios E Mitrapoulos.

AMET University serves as an ocean of knowledge for over 4000 students pursuing courses ranging from diploma to Doctoral programs through 9 schools and 23 intensive research and training centers for marine and marine related activities. Equipped with an excellent infrastructure for research and development, co curricular and extracurricular activities AMET secured its compliance certificate for ISO 9001:2000 quality standards from the prestigious and globally renowned DET NORSKE VERITAS, Norway.

Forged with a vision to secure a position of prominence among the world's maritime universities and with a mission to be the fountainhead for nurturing finest intellectual capital base for the maritime sector – worldwide, education at AMET University caters to the comprehensive development of all its students so as to make them better educated, more articulate and demanding. To that end is enabled and inculcated by modern teaching aids, well equipped workshops for practical training, marine workshop for hands on training on marine auxiliaries, Ship in Campus, well furnished hostel, canteen facilities, indoor and outdoor games, swimming pool, medical facilities backed by an overall conducive learning environment.

For over two decades AMET University is remaining as the favorite destination for campus interviews by many shipping giants such as AP MOLLER MAERSK, GOODWOOD, NYK, SONANGOL, VSHIPS, WALLEMS, SHELL, CHEVRON, STENA and so goes a list of over 100 companies. Besides positions onboard, AMET Business school graduates have secured lucrative jobs in commercial shipping sectors such as chartering and ship broking. Never the less, Naval architecture, petroleum engineering, harbor engineering, marine electrical and electronics engineering graduates have successfully walked away from AMET with jobs offering sumptuous



When water fails, functions of nature cease, you can say.  
Thus when rain fails, no man can walk in "duty's ordered way."

Thirukural



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packages along with an opportunity to grow and glow in their career swiftly. Needless to say about the entrepreneurship development activities nurtured into AMET'ians has been found rewarding by students who are chief executive officers of their own organization.

AMET University works closely and cohesively with the global shipping industry and aligns its objectives regularly to suit the demands of the evolution in technology. Such alignment keeps the students updated and industry-ready. With a consistent placement record AMET University has been recognized as a premier institution for marine and marine related jobs and has earned a position as a trustworthy consultants for research and development projects wherein the investment are worth to the tune of several crores of rupees. Adducing to this achievements are the awards and accolades garnered by AMET University for a range of activities in pursuit of excellence over the last two decades in maritime education, training, research and development.

AMET University commitment to cater for the maritime capacity building has no bounds. AMET's strong hold as an institution for quality, discipline and rigor has drawn the attention of several growing maritime nations. To name a few are Republic of Nigeria, Angola and Djibouti that has signed a long term memorandum of understanding with AMET University for developing their nation's maritime human resource in particular and maritime infrastructure in general. Nigerian Maritime safety authority (NIMASA) which is the supreme authority for maritime administration in Nigeria, has got over 500 cadets trained through AMET University over the last five years.

AMET University is a host to over 400 international students hailing from more than 10 countries across the world, thus providing and proving itself as a culturally diverse destination with a pledge to "Respect Diversity" and to promote cross cultural understanding which is the most essential quality for working in global environment.

AMET University has a very ambitious vision 2020 plan wherein it aims to be a one stop solution for all marine related activities happening around the world and has clearly charted out an action plan to gauge its growth towards its 2020 milestone. The dogged perseverance of AMET University's unmatched faculty gears up the student to meet the challenges of their life and career with tenacity of mind, endeavor to face them and emerge victorious. With a synergistic attitude prevailing among management, staff and student, AMET University is all set to achieve and sustain a status par excellence.



Great men do things hard in doing.  
The mean eschew things hard in doing.

**Thirukural**



# RECOGNITION AND ACCREDITATION



AMET University has been recognized by Director General of Shipping (DG Shipping) for conducting Marine Engineering and Nautical Science Courses. Det Norske Veritas- Germanischer Lloyds (DNV-GL) world renowned Classification society bestowed the highest Grade A1 (Outstanding) to AMET UNIVERSITY after intensive inspection for the Comprehensive Inspection Programme (CIP) conducted under the authority of Director General of Shipping, Government of India.



AMET has been conferred with Deemed University Status under De Novo category on August 2007 by University Grants Commission as per Sec.3 of UGC Act, 1956.



AMET University is certified to ISO 9001:2015 QMS Standard by Det Norske Veritas for Design, Development and Conducting Maritime Training Courses, Programmes, Examinations and Assessments.



The National Assessment and Accreditation Council (NAAC) an autonomous institution of the University Grants Commission has assessed AMET and accredited with B Grade during November 2015. The accreditation is an indication of standards of quality as set by the NAAC and valid for a period of five years from 16-11-2015.

## VISION

To upgrade AMET University to a position of pre-eminence among the world's Maritime Universities.

## MISSION

To be the fountainhead for nurturing finest intellectual capital base for the Maritime sector worldwide.

## QUALITY POLICY

AMET University is committed to provide highest quality in education and be the most preferred institution for pursuing marine and marine related courses.

- Providing a conducive, vibrant, progressive and enriching learning atmosphere.
- Teaching Excellence and Research Output.
- Global outlook and engaging with the world through learning, teaching and research.
- Attracting the best and the brightest students.
- Providing competitive advantage in gaining employment for further academic opportunities.
- Maintaining excellent links with commerce and industry both national and international.
- Complying with all applicable requirements and continually improving the effectiveness of the Quality Management System.



Spotless be you in mind! This alone merits virtue's name;  
all else is mere pomp of idle sound, can claim no real worth.

Thirukural





**Dr. J. Ramachandran**  
Chancellor

### ***Chancellor's Message***

It is indeed a privilege to be invited to be the Chancellor of AMET University yet again. I find my journey with AMET quite satisfying when I see the joy in the lives of the family of every student who studied here. I have envisioned that to be economically empowered, one need not wait for generations but just need to do a course that changes the course of life for generations.

When one is at AMET, ones lifetime opportunity has already been met. When the goings get tough the tough get going. Set the sail in the direction of the wind and the future. AMET is certainly generations ahead in thought and deed. The fact that AMET is the first university for Maritime Studies in India proves it.

Challenges are aplenty for both parents and students right from their choice of school to the choice of a career oriented course. Thought process is not needed to join a rat-race; one falls into it by chance only to regret. However, choosing a course that is internationally acclaimed, technologically trouble-shooting, economically empowering, socially contributing, environmentally responsible, ethically sound, personally satisfying is rare, but AMET rears the rare, and prepares students with care as world citizens.

World's best thought leaders have been associated with AMET. Research at AMET is not for a thesis but for a solution to a problem. AMET has been effectively contributing to the niche industries like Shipping, Ship-building, Ocean Engineering, Logistics, Petroleum, IT, Food and Pharma (through bio-technology and marine-biology) apart from serious orientation to Personal Safety and Social Responsibility.

International is not a tag but it is the nature and nurture that makes it so. Having been tied up with foreign universities right from its inception, and with the presence of over five hundred students from all over the world, a history of internationally acclaimed leaders from academics and industry as former Chancellor and Members of International Board of Studies make it truly international.

Besides many an Award that adorns the cupboards, the Quality of Education at AMET is accredited by none other than organizations like Lloyd, ISO and CRISIL. A history of record placements and MOUs with every major shipping company remains a feat unbeatable.

I congratulate the Vice-Chancellor, the Directors, all the Heads of the Departments, and Faculty for their incessant progress and achievements till date. Wishing you all the best.

**Chancellor**



Every speech maintains 'A' as its first letter.  
Through all the world's domains, the 'Primal Deity' is the First.  
**Thirukural**





**Mr. Rajesh Ramachandran**  
Pro Chancellor

## ***Pro Chancellor Speaks***

My dear students,

I cordially welcome you to AMET. It is an honor conferred upon you to be the chosen candidate of this esteemed institution.

AMET'S inexorable strides of caliber and eminence in the field of maritime education and training with its ability to elevate the global shipping industry with the distinctive human resource has procured the unsurpassed stature of becoming a first maritime university in India. The university serves as a fountain of knowledge to impart quality higher education and training.

Education is not a filling of a hollow vessel but the ignition of a fire. AMET University illumines the knowledge of maritime aspirants through its scintillating academic excellence by well distinguished industry focused undergraduate courses, masters and doctoral programmes. Today AMET has encrypted an exalted state for itself as a manifestation of the adroit maritime academy through its ardent irrevocable academic zeal.

The vast majority of maritime aspirants who secure their credentials go on to become global maritime experts and professionals. They contribute to the development of their countries and help to frame effective policies for the maritime organization on the national and global level.

AMET has inscribed a positive impact on the lives of cadets and students because they are exposed towards different social and cultural experiences which they gain at the university are of immense value in their professional and personal lives.

This contemporary global setting offers exciting career opportunities to the best and brightest maritime professionals with specific technical, interpersonal and intrapersonal cluster of skills. The marine professionals are supposed to possess dexterous knowledge and high standard training to deliver the responsibilities entrusted to them. Nevertheless, AMET paves the way to secure the aspirations through the university's eminent professors, visiting professors, guest lecturers, and faculty members by their facilitation of theoretical and practical teaching methods. Thus AMET shapes and molds the maritime aspirants to become full fledged marine professionals.

Be the enlightenment of AMET shall sculpt your glorious future.

I wish you all success in your future endeavors.



When man moves in a ordered path, his footsteps not sliding due to these four – envy, wrath, lust, evil speech – it is virtue.

**Thirukural**





## ***Vice-Chancellor's Message***

Dear Ametians,

India for a longer time has been considered as a major supplier of trained human resources to the global shipping industry and known for their competency, efficiency, besides cost-effective. Though India owns just about one percent of the global shipping fleet, still provides more than six percent of the total seafarers to the World fleet, which could be evidenced by the fact that about 86,000 Indian-born seafarers are working on-board ships and proudly sailing in the international waters today.

AMET, being the pioneer Institution in India in providing maritime education and training has the credit of ensuring quality in conducting innovative and employable academic and research programmes, for the last two decades. Thus, it could attract thousands of aspiring seafarers from India and abroad to its fold to acquire adequate knowledge and to become professionally trained Mariners all these years. The above fact could be vouched upon that today more than ten thousand AMETIAN graduates are absorbed by various International shipping Companies which would certainly pronounce the core strength of AMET. The continuing success of the AMET in propelling trained talents all over the world is made possible, largely depends on its well industry-disciplined faculty, well established infrastructure and well defined curriculum of global standards, besides the excellent placement record at its credit.

Moreover, AMET has the principle of bringing innovation in the learning process year after year to satisfy and cope-up with the changing needs of the Shipping Industry. As such the academic year 2016-17 is going to be the year of accomplishment for AMET for yet another innovation, viz. introduction of Choice Based Credit System (CBCS), to provide Value added skill oriented programmes, Technology driven digital learning methods, besides to strive hard for getting placement for everyone.

Wishing you all best of Luck

**Col. Dr. G. Thiruvassagam**  
**Vice-Chancellor**



Those, who gain the 'Monarch's' foot, swim the sea of births.  
None others reach the shore of being's mighty main.

**Thirukural**



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## **AMET TRUST**

- 1. Dr. J. Ramachandran**  
President
- 2. Mrs. Susheela Ramachandran**  
Managing Trustee
- 3. Mr. Rajesh Ramachandran**  
Vice-President
- 4. Mr. S. Karikalan**  
Trustee
- 5. Mrs. Padmavathy Vijayakumar**  
Trustee
- 6. Mrs. Mohana Karikalan**  
Trustee

## **DIRECTOR (ADMIN)**

**Mrs. V. Sangeetha Albin**



(The wife who) bends before her lord then rising serves, need not be  
god adoring: the rain falls instant at her word.

Thirukural



# OFFICIALS OF THE UNIVERSITY

## CHANCELLOR

Dr. J. Ramachandran

## PRO CHANCELLOR

Mr. Rajesh Ramachandran

## VICE-CHANCELLOR

Col. Dr. G. Thiruvassagam

Phone: 044 – 32575616 (O)

044-27472155 (O)

044-24513411 (Res)

## REGISTRAR

Dr. P. Saravanan

Phone: 8695951127 (O)

044-24484424 (Res)

Mob: 9444893379

## CONTROLLER OF EXAMINATIONS

Dr. K. Duraipandian

Phone: 9344436043(O)

Mob: 9444330202

## CHIEF EXECUTIVE OFFICER & CHIEF WARDEN

Prof. K. Seyadu

Phone: 044-32575302 (O)

Mob: 9444926307



When the mother hears him named "Fulfilled of Wisdom's lore",  
she feels far greater joy than when she bore her son."

Thirukural



## ACADEMIC COUNCIL

S.No	NAME	DESIGNATION
I	<b>Col. Dr. G. Thiruvassagam</b> (Chairman)	Vice-Chancellor
<b>The Registrar, who shall be the secretary of the Academic Council</b>		
II	<b>Dr. P. Saravanan,</b> (Secretary)	Registrar
<b>III Dean(s) of Faculties</b>		
1	Capt. Yeshwanthraj	Nautical Science
2	Prof. K.R. Chidambaram	Marine Engineering
3	Dr. V. Balamurugan	Curriculum Development
4	Dr. R. Rajavel	UG Studies (Non DGS Courses)
5	Dr. P.N. Ananthanarayanan	Academic
6	Dr. M. Jayaprakashvel	Life Science
<b>IV Heads of the Departments</b>		
1	Dr. N. Manoharan	Centre for Research
2	Prof. Cdr. Prashant Kumar Singhal	Dept. of Naval Architecture & Offshore Engineering
3	Dr. S.V. Saravanan	Dept. of EEE(Marine)
4	Dr. K.Thiruvenkatasamy	Dept. of Harbour & Ocean Engineering
5	Capt. I.V.S. Ramakrishna	Dept. of Pre Sea Modular Courses
6	Prof. S. Rengaraju	Dept. of HND-ME
7	Prof. P.J. Samson	Dept. of HND-NS
8	Dr. S. Ramachandran	Director - AMET Business School



One who tends the guests arrived and expects to see the coming guest;  
he is a welcome guest to those who dwell in heavenly homes

Thirukural



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9	Dr. P. Bosco Dhanaseeli	Dept. of Chemistry
10	Prof. S. Gomathy	Dept. of English
11	Dr. D. Ebenezer	Dept. of Mathematics
12	Dr. R. Gandhimathi	Dept. of Physics
15	Dr. M. Vijayaragavan	Director Physical Education

**V Ten Professors other than the Heads of the Departments (By Rotation of Seniority)**

1	Capt. P. Rajendran	Department of Nautical Science
2	Capt. K. Karthik	Department of Nautical Science
3	Mr. Bhoopathy Bhaskaran	Department of Marine Engineering
4	Mr. K.G. Ravi Kumar	Department of Marine Engineering
5	Mr. D. Immanuel Thiyagarajan	Department of Marine Engineering
6	Dr. A. Shameem	AMET Business School
7	Mr. K. Palanichamy	Department of Mathematics
8	Prof. J. Rajaraman	Dept. of Harbour and Ocean Engineering
9	Dr. D. Arivazhagan	Director, E-Governance
10	Mr. K. Sekar	Librarian i/c



Just as the flower of the 'Anicha' withers away, if you inhale its fragrance; the heart within the guest will fail, if face of the host conveys cold welcome

Thirukural



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<b>VI Two Associate Professors from the Departments other than the Heads of the Departments by Rotation of Seniority</b>		
1	Dr. M. Bina Celine Dorathy	AMET Business School
2	Dr. T. Nagalakshmi	Department of Petroleum Engineering
<b>VII Two Assistant Professors from the Departments by Rotation of Seniority</b>		
1	Mr. P. Ramanathan	Department of Mechanical Engineering
2	Mr. S. Arunkumar	AMET Business School
<b>VIII Three eminent educationist from other field related to the activities of the Institution / Deemed to be University who are not in the service of the Institution / Deemed to be University, nominated by the Vice - Chancellor</b>		
1	Dr. Chitra Krishnan	HOD, Dept. of Foreign Language University of Madras
2	Dr. V. Thangaraj	Controller of Examinations, Vel Tech University
3	Dr. M. Sekar	Faculty, School of Maritime Management, Indian Maritime University
<b>IX Three persons who are not members of the Teaching staff, co-opted by the Academic Council for their specialised knowledge</b>		
1	Mr. Santhana Krishnan	Ship /Yard Manager Marine Consultant
2	Dr. M.A. Muthu Manickam	Scientist F, Joint Director, DRDO / Combat Vehicles Research & Development Establishment, Chennai
3	Mr. Gangadharan Vinod	Regional Vice President, The Shipping Corporation of India Ltd., Chennai
<b>Special Invitees</b>		
1	Mrs. V. Sangeetha Albin	Director - Administration
2	Prof. K. Seyadu	Chief Executive Officer
3	Dr. K. Duraipandian	Controller of Examinations
4	Dr. J. Rengamani	Director, Faculty Development



"Who seeks out good, words from his lips of sweetness flow  
In him the power of vice declines and virtues grow."

Thirukural



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## BOARD OF RESEARCH

- 1. Col. Dr. G. Thiruvvasagam** - **Chairperson**  
Vice – Chancellor  
AMET University, Chennai – 603 112.
- 2. Dr. P. Sivakumar** - **Member**  
Director  
DRDO/Combat Vehicles Research & Development Establishment(CVRDE),  
Avadi, Chennai - 600 054.
- 3. Dr. S. Mohan** - **Member**  
Professor  
Environmental and water Resources EGINEERING Division  
Department of Civil Engineering  
Indian Institute of Technology Madras  
Chennai - 600 036.
- 4. Dr. Ajay Parida** - **Member**  
Executive Director  
M S Swaminathan Research Foundation  
Third Cross Road, Taramani Institutional Area  
Chennai – 600 113
- 5. Dr. P. Iyamperumal** - **Member**  
Director  
Tamil Nadu Science and Technology Centre,  
Gandhi Mandapam Road,  
Chennai - 600 025
- 6. Dr. B. Venkataraman** - **Member**  
Head, Radiological Safety Division &  
Associate Director, Radiological Safety and Environmental Group  
Indira Gandhi Centre for Atomic Research  
Department of Atomic Energy, Government of India  
Kalpakkam – 603 102
- 7. Dr. R. Venkatesan** - **Member**  
Group Head, Scientist - G, Ocean Observation System,  
National Institute of Ocean Technology (NIOT),  
Chennai – 600 100.
- 8. Dr. J. Krishnamurthy** - **Member**  
Deputy Director  
Earth Observation Systems Programme Office  
Indian Space Research Organisation Headquarters  
Antariksh Bhavan, New BEL Road,  
Bengaluru – 560 231.



The loveless soul may know the very joys of life when on barren soil and sapless trees,  
flowers shall blow.

Thirukural



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- 9. Dr. R. Brakaspathy** - **Member**  
 Advisor / Scientist – G  
 Department of Science and Technology  
 Government of India  
 Technology Bhavan, New Mehrauli Road  
 New Delhi – 110 016
- 10. Dr. N.K. Chandrababu** - **Member**  
 Scientist – G and Cluster Chairman  
 Leather Process Technology  
 Council of Scientific and Industrial Research (CSIR) /  
 Central Leather Research Institute (CLRI)  
 Government of India, Adyar, Chennai – 600 020.
- 11. Dr. N. Srinivasan** - **Member**  
 Professor  
 Chettinadu Academy of Research and Education  
 Rajiv Gandhi Salai, Kelambakkam  
 Kanchipuram Dist – 603 103
- 12. Dr. R.R. Krishnamurthy** - **Member**  
 Professor and Head, Department of Applied Geology  
 University of Madras, A.C. College of Technology,  
 Guindy Campus, Chennai – 600 025.
- 13. Dr. P. Saravanan** - **Member**  
 Registrar  
 AMET University, Chennai – 603 112.
- 14. Dr. M. Jayaprakashvel** - **Member**  
 Deputy Director - Research  
 AMET University, Chennai - 603 112.
- 15. Dr. N. Manoharan** - **Secretary**  
 Director – Research  
 AMET University, Chennai – 603 112.



Bodies of loveless men are bony frames clad with skin:  
 When love resides within, then is the body seat of life.

**Thirukural**



# INTERNATIONAL BOARD OF ADVISORS

(Maritime Education & Research)

<b>Capt. Ib Fruergaard</b>	Managing Director Mari-Time Solutions (Singapore) Pvt. Ltd.
<b>Paulino Baiona</b>	Manning Director Sonangol Shipping, Angola
<b>Mr. Satoru Kuboshima</b>	President K-Line Ship Management, Japan
<b>Capt. G. Ramaswamy</b>	CEO Sea Team Management India Pvt. Ltd. (Frontline Group Norway)
<b>Capt. Rajesh Tandon</b>	Managing Director V Ships, India
<b>Capt. Abhijit Chattopadhyay</b>	Director & CEO Mitsui OSK Lines Maritime (I) (P) Ltd., Mumbai
<b>Mr. Rajaish Bajpae</b>	CEO Bernhard Schulte Ship Management Hong-Kong
<b>Dr. Swapan Das Sarma</b>	Director Teledata Marine Solutions, USA
<b>Capt. Saurab Mahesh</b>	Head Global Cadet Administration Maersk Line Ship Management, AP Moller Singapore Pte. Ltd., Singapore
<b>Capt. Navin Passey</b>	Managing Director Wallem Ship Management (India) Pvt. Ltd., Mumbai
<b>Mr. Lars Modin</b>	President & CEO International Tanker Management, Dubai
<b>Dr. Santhanakumar</b>	Integrated Petroleum Consultancy Services Pvt. Ltd., Chennai
<b>Capt. Ashok R. Sabnis</b>	Goodwood Ship Management Pte. Ltd., Singapore
<b>Mr. Satraj Gill</b>	Dy. Managing Director (ROHQ), Thome Ship Management



If men will lead their lives reckless of great men's will; great men's power will bring perpetual ill to such lives.

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ONGC, Chennai



Those who seek glory combined with untarnished fame;  
do no inglorious deeds though men accord them glory's name.

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- 4. Mr. Nizamuddin Azeez** Manager-Operations, Inspectorate International,  
Jubail Port, Kingdom of Saudi Arabia



To punish the wrong, ply the doers (of the wrong) with kindly benefit.  
Thus shame their souls but pass the ill unheeded by.

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## SCHOOLS OF THE UNIVERSITY

### 1. SCHOOL OF NAUTICAL SCIENCE

**Chairperson : Capt. Yeswanthraj**

Department of Nautical Science, Department of Pre-Sea Modular Courses,  
HND Nautical Science, Post Sea Courses, GMDSS Courses

### 2. SCHOOL OF MARINE SCIENCE

**Chairperson : Prof. K.R. Chidambaram**

Department of Marine Engineering, HND Marine Engineering

### 3. SCHOOL OF ELECTRICAL ENGINEERING

**Chairperson : Dr. S.V. Saravanan**

Department of Electrical & Electronics Engineering (Marine)  
Department of Information Technology

### 4. SCHOOL OF OFFSHORE ENGINEERING

**Chairperson : Dr. P.N. Ananthanarayanan**

Department of Naval Architecture & Offshore Engineering  
Department of Harbour & Ocean Engineering  
Department of Petroleum Engineering

### 5. SCHOOL OF MECHANICAL ENGINEERING

**Chairperson : Dr. R. Rajavel**

### 6. AMET BUSINESS SCHOOL

**Chairperson : Dr. S. Ramachandran**

### 7. SCHOOL OF LIFE SCIENCE

**Chairperson : Dr. M. Jayaprakashvel**

Department of Biotechnology

### 8. SCHOOL OF PHYSICAL SCIENCE AND EDUCATION

**Chairperson : Dr. D. Ebenezer**

Department of Chemistry, Department of Physics, Department of  
Mathematics, Department of Physical Education.

### 9. SCHOOL OF LANGUAGE STUDIES

**Chairperson : Mrs. S. Gomathy**

Department of English, Department of Foreign Language



"When pleasant words are easy, bitter words to use,  
Is, leaving sweet ripe fruit, the sour unripe to choose."

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## HEADS OF THE DEPARTMENTS

Capt. Yeswanthraj	-	Department of Nautical Science
Prof. K.R. Chidambaram	-	Department of Marine Engineering
Prof. P.S. Sridhar	-	Afloat Training, Dept. of Marine Engg.
Prof.Cdr.Prashant Kumar Singhal-	-	Department of Naval Architecture
Dr. P.N. Ananthanarayanan	-	Department of Petroleum Engineering
Dr. S.V. Saravanan	-	Department of EEE (Marine)
Dr. K. Thiruvenkatasamy	-	Department of Harbour Engineering
Dr. R. Rajavel	-	Department of Mechanical Engineering
Dr. M. Jayaprakashvel	-	Department of Marine Biotechnology
Dr. S. Ramachandran	-	AMET Business School
Mr. P.J. Samson	-	Department of HND Nautical Science
Mr. S. Rengaraju	-	Department of HND - ME
Capt. K. Karthik	-	Department of Post Sea Training
Capt. I.V.S. Rama Krishna	-	Department of Pre Sea Modular Courses
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Dr. P. Bosco Dhanaseeli	-	Department of Chemistry
Dr. D. Ebenezer	-	Department of Mathematics
Dr. V. Balamurugan	-	Department of Information Technology
Dr. M. Vijayaragavan	-	Department of Physical Education
Mr. K. Sekar	-	Librarian, Department of Library
Mr. P. Ramanathan	-	Principal, AMET University Community College



It is never good to let the thoughts of good things done to you pass away, of things not good, it is good to rid your memory that very day.

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# Heads of Academic and Allied Services

## DEANS

### 1. Nautical Science

Capt. Yeshwanthraj, Department of Nautical Science

### 2. Marine Engineering

Prof. K.R. Chidambaram, Principal, DGS Courses

### 3. Academic

Dr. P.N. Ananthanarayanan, Department of Petroleum Engineering

### 4. Curriculum Development

Dr. V. Balamurugan, Department of Information Technology

### 5. Under Graduate Studies (Non DGS Courses)

Dr.R.Rajavel, Department of Mechanical Engineering

### 6. Life Science

Dr. M. Jayaprakashvel, Department of Marine Biotechnology

## DIRECTORS

### 7. Students Affairs :

Mr. K. Seyadu, Chief Executive Officer & Chief Warden

### 8. Research :

Dr. N. Manoharan, Centre for Research

### 9. University Centre for International Relations (UCIR) :

Mr. R. Theertham, Department of HND (NS)

### 10. Faculty Development Programme :

Dr. J. Rengamani, AMET Business School

### 11. Centre for E-Governance :

Dr. D. Arivazhagan, Centre for E-Governance

### 12. Entrepreneurship Development Cell :

Dr. Bina Celine Dorothy, AMET Business School

## COORDINATORS



Those who have killed every good may yet escape destruction  
but one who has killed "benefit" that man shall never escape free.  
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- 14. Industry and Institution Collaborative Cell (IICC) & Business Incubator :**  
Ms. Annie Sam, AMET Business School
- 15. Alumni Association :**  
Mr. Bhoopathy Bhaskaran, Department of Marine Engineering
- 16. Extension Activities :**  
Ms. J. Swathi, Department of Petroleum Engineering
- 17. Internal Quality Assurance Cell(IQAC) :**  
Dr. M. Jayaprakashvel, Department of Marine Biotechnology
- 18. Implementation of MoUs :**  
Mr. P.J.Samson, Department of HND (Nautical Science)
- 19. CBCS (Choice Based Credit System) :**  
Dr. V. Balamurugan, Department of Information Technology
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Mr.T.Johnson, IELTS Centre
- 21. Earn while you learn :**  
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Ms. V. Amirthavalli, Department of Petroleum Engineering
- 29. Centre for Women Empowerment :**  
Ms.H.J.Shanthi, Department of Information Technology



A timely benefit, though the gift be a thing of little worth, transcends  
the earth in excellence

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- 30. Peace Club :**  
Capt. I.V.S. Ramakrishnan, Department of Pre Sea Modular Courses
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Mr. J. Balasubramanian, System Manager
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Mr. P. Mohamed Rajab, Dept. of Harbour & Ocean Engineering
- 37. SC/ST Cell**  
Mr. P. Veerakumar, Dept. of EEE (Marine)
- 38. Estate Officer :**  
Mr. M. Ramanathan



# COURSES OFFERED

## U.G. COURSES

- B.E. Marine Engineering - 4 years
- B.Sc. Nautical Science - 3 years
- B.E. Electrical & Electronics Engineering (Marine) - 4 years
- B.E. Harbour & Ocean Engineering - 4 years
- B.E. Naval Architecture and Offshore Engineering - 4 years
- B.E. Petroleum Engineering - 4 years
- B.E. Mechanical Engineering - 4 years
- B.E. Mining Engineering - 4 years
- B.Tech. Food Processing Technology - 4 years
- B.B.A. Shipping - 3 years
- B.Com. Logistics & Computer Applications - 3 years
- B.Sc. (Hons) Collaborative Courses with University of Plymouth (UK) - 3 years
- ★ Graduate in Mechanical Engineering (GME) - 1 year
- ★ Electro Technical Officer (ETO) - 4 Months

## P.G. COURSES

- M.Tech. Marine Engineering Management - 2 years
- M.Tech. Petroleum Engineering - 2 years
- M.Tech. Naval Architecture & Offshore Engineering - 2 years
- M.Sc. Marine Biotechnology - 2 years
- M.B.A. Shipping & Logistics Management - 2 years
- M.B.A. Oil & Gas Management - 2 years



Control of self, conducts a man to the bliss immortals share.  
Indulgence leads to deepest night and leave him there.

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## HND NATIONAL DIPLOMA COURSES

- Higher National Diploma in Marine Engineering (In collaboration with City of Glasgow College, Glasgow, U.K)
- Higher National Diploma in Marine Engineering (In collaboration with South Tyneside College, U.K)
- Higher National Diploma in Nautical Science (In collaboration with City of Glasgow College, Glasgow, U.K)
- Higher National Diploma in Nautical Science (In collaboration with South Tyneside College, U.K)
- Higher National Diploma Electro Technology (In collaboration with South Tyneside College, UK)

## DIPLOMA AND P.G. DIPLOMA COURSES

- Advanced Diploma in Dredging Technology - 12 months
- Diploma in Naval Architecture and offshore Engineering - 3 Years
- Diploma in Petroleum Engineering - 3 Years
- Diploma in Mechanical Engineering - 3 Years

## SHORT TERM COURSES

### GMDSS COURSE (Indian & UK)

### POST SEA COURSES

- Second Mate (FG)
- Chief Mate Phase - I
- Chief Mate Phase - II
- Advanced Shipboard Management
- Ship Maneuvering Simulator & Bridge Team Works

### PRE-SEA COURSES

- Elementary First Aid (EFA)
- Fire Prevention and Fire Fighting (FPFF)
- Personal Survival Techniques (PST)
- Personal Safety and Social Responsibility (PSSR)
- Security Training for seafarer with Designated Security Duties(STSDSD)
- Oil Tanker Familiarisation Course (OTFC)



Whatever men fail to guard, they should keep guard on lips.  
If not through fault of tongue, they shall weep bitter tears.

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## **COURSES OFFERED AT AMET UNIVERSITY COMMUNITY COLLEGE (AUCC)**

- Diploma in Marine Mechanical Fitter - 6 months
- Diploma in Marine Steel Fitter - 6 months
- Diploma in Marine Electrical Fitter - 6 months
- Diploma in Marine Pipe Fitter - 6 months
- Diploma in Marine Welder - 6 months

### **PART-TIME COURSES**

- MBA Maritime Management - 2 years
- BBA Shipping Management - 3 years
- B.Sc. Ship Operations Management - 3 years (with 2 years HND)
- B.Sc. Ship Operations Technology - 3 years (with 2 years HND)

## **INDIAN COAST GUARD AND AMET UNIVERSITY COLLABORATION SHORT TERM (TRAINING) COURSE**

### **OPRC IMO Level – II Course**

The OPRC IMO Level II course is an intensive 5-day course conforming to the IMO guidelines and fine-tuned to Indian Coastline and topography. The course is a comprehensive overview of each component, no less significant than the other, of its very title, viz Oil Pollution Preparedness, Response and Cooperation. The International Convention on Oil Pollution Preparedness, Response and Cooperation 1990, mandates that all stakeholders in the oil and allied industries have responsible designated persons in their employ who are fully capable of appreciating the complexities involved in preventing, containing and mitigating the effects of an oil spill. It has developed three model training courses aimed at the following :-

Level 1 : First Responder

Level 2 : On Scene commanders and Supervisors

Level 3 : Senior Managers of oil spill response department/organisations

### **Immediate Objective of the Course:**

- 1) To make the participant aware of his responsibilities and equip him with sufficient knowledge to understand the complexities in a spill response and to effectively lead a spill response team on scene.
- 2) To appreciate local sensitivities at various regions and effectively overcome any such mitigating factors through pre-planning and to finally effect a successful spill response.
- 3) To identify and garner support of other local and regulatory Agencies with different areas of expertise, deployment of equipments and efficiently coordinate a spill response.
- 4) To be able to build a local oil spill response strategy on the most probable case spill scenario.



Like the wild ox that bereft of its tuft will pine away;  
are those who shorn of their honor will quit the light of day.  
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## Long Term Objective of the course:

- 1) To build a base of knowledge workers with sufficient expertise at strategic locations along the coastline.
- 2) Development of the local area objectives, response priorities, and logistics requirements.
- 3) Development of an oil spill response strategy for worst case spill in the local area.
- 4) Development of local oil spill planning committee processes.
- 5) Development of local oil spill response strategies for other areas within the country, promoting integration of these local strategies into the national contingency plan.

Certificate is issued jointly by the Indian Coast Guard and AMET University under the Aegis of IMO.

## RESEARCH PROGRAMMES

AMET University offers **Ph.D. and M.Phil. Programmes** to the aspiring candidates serving in Educational Institutions / Industries / Research laboratories / Research Organizations etc. This center functions with full commitment towards Research and Development of societal importance with the enthusiasm to serve the community at large. Faculty members from various departments are working in the Sponsored research projects from many funding agencies.

### Ph.D. Programme

The objective of Ph.D degree programme is to promote highly qualified researchers required for the expansion of fundamental knowledge and innovation through Research and Development. There are two categories of Ph.D programme:

Full-Time	-	Three years
Part-Time	-	Four years

### M.Phil – Programme

M.Phil – Programme is offered on Full-Time & Part-Time basis in various disciplines.

Full Time	:	One Year
Part Time	:	Two Years

**AMET University offers Ph.D. and M.Phil. programmes in the following fields of research:**

- i. Maritime Education
- ii. Marine Engineering
- iii. Nautical Science
- iv. Naval Architecture
- v. Offshore & Ocean Technology
- vi. Coastal Engineering
- vii. Coastal / Marine Management
- viii. Inland Water Studies



Nature may thoroughly heal the sore in flesh inflamed by fire,  
but the ulcer in soul inflamed by tongue never heals.

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- ix. Petroleum engineering
- x. Marine Electrical and Electronics Engineering
- xi. Maritime Policies
- xii. Shipping Logistics Management
- xiii. Maritime Law & Marine Insurance
- xiv. Maritime Fleet Operations Management
- xv. Port Management
- xvi. Marine Biotechnology
- xvii. Allied Sciences (Physics, Chemistry, Maths, English, Life Sciences)  
Marine Information Technology
- xviii. Interdisciplinary

## RESEARCH CENTRES

AMET University has established **Three** Research Centres in Marine and Allied fields to develop R & D Activities in the campus. The Faculty and the students are permitted to carry out advanced level Research & Training in these Research Centres. Many research projects being carried out in this Research Centres.

1. Centre for Marine Exploration
2. Centre for Maritime Information Services
3. Centre for Non-Destructive Evaluation

## International Research Journals published by University

**Four** International Research Journals have been published with 60% of the papers from International Authors with many International experts in the Editorial Board. These journals are published on Bi-Annual basis.

1. AMET International Journal of Management (AIJM)  
ISSN NO: 2231 – 6779, Website : [www.ametjournal.com](http://www.ametjournal.com),  
No: of Vol. released: 5
2. AMET International Maritime Research Journal (AIMRJ)  
ISSN NO: 2347 – 274X , Website : [www.amj.co.in](http://www.amj.co.in),  
No: of volumes released : 02
3. AMET International Journal of Physical and Chemical Sciences  
ISSN No.: 2395-6275
4. Journal of Marine Biosciences (JMBS)  
ISSN No. 2454–3519 for Printing  
ISSN No. 2454–3527 for Online

## Patents

**Number of Patents Published / filed by our faculty : TWENTY ONE**

### Patents Published and Examined:

1. Systems for Optimizing Wave Energy for Renewable Energy Generation



Decorum gives special excellence. Men should guard decorum with great care and more than life which all men share.

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Those who wreck their wrath have pleasure for a day;  
those who bear have praise till earth shall pass away.

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It is more virtuous for a man to die rather than live and then slander an absent friend and falsely praise when near.

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## AMET Business School - P.G. Department

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If you will speak, speak words that give fruit. If you will speak, never speak fruitless word.

Thirukural



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Since new evils keep growing from evils, evil works out to be more dreaded woe than fire.

Thirukural



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The wealth of men who love the "fitting way," the truly wise, is as water fills the lake when that village needs supplies.

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Call that a gift which you dispense to needy men. All else seeking for recompense is void of good.

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<b>Centre for Research</b>			
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<b>Centre for Non-Destructive Evaluation</b>			
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<b>Centre for Marine Exploration</b>			
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See that your life obtains the praise (received by giving) generous gifts.  
Save this, for living man exists no real gain.

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## ADMINISTRATIVE STAFF

Mr. S.Gopalakrishnan	Deputy Registrar (Office of the Vice-Chancellor)
Mr.B.K.Vittal	Deputy Registrar (Academic)
Mrs.Y.S.Jayalakshmi	Deputy Registrar (Administration)
Mr. M. Subramanian	Inventory Auditor
Mr.S.Suresh	Assistant Registrar (Academic)
Mr.M.Sudhakar	Assistant Registrar (Project and Maintenance)
Mr. T. Ramanan	Public Relations Officer
S.R.Vijayeendran	Admission In-charge
Ms. K. Jeyabharathi	Section Officer
Mrs. Alli Rani Dhanaraj	Section Officer
Mrs. R.S.Thilagavathi	Section Officer
Mr. M. Kumar	Asst. Section Officer
Ms. M. Jayashree	Asst. Section Officer
Mr. J.S. Praveen	Asst. Section Officer
Mr. V. Suresh Kumar	Asst. Section Officer
Mr. V. Venkataraman	Asst. Section Officer
Ms. L. Immaculate	Asst. Section Officer
Mr. M. Damodharan	Asst. Section Officer
Mr. J. Govindaraju	Asst. Section Officer
Mrs. B. Geetha	Asst. Section Officer
Mrs. B. Shyamala Gowri	Asst. Section Officer
Ms. A.J. Glory	Asst. Section Officer
N.Lakshmi	Admission Counselor
M.Divyalakshmi	PS - Director Admin
Mr. L. Muthukumar	Asst. Public Relations Officer
Ms. Kauser	Receptionist



Man when you walk the stage (of this world) appear (on it) adorned  
with glory's grace. Save glorious you can shine, it were better  
hide your face.

**Thirukural**



## TECHNICAL STAFF

Mr. J. Balasubramanian	Technical Officer
Mr. B. Paramesh	Asst. Tech Officer(Sel. Grade)
Mr. S. Devarajan	Asst. Tech Officer(Sel. Grade)
Mr. S. Parthasarathy	Asst. Tech Officer
Ms. S.Sinthuja	Asst. Tech Officer

## CONSTRUCTION & MAINTENANCE STAFF

Mr. S. Saravanan	Asst. Executive Engineer (Civil)
Mr. D. Manikandan	Asst. Executive Engineer (Civil)
Mr. K.S. Palani	Chief Electrician

## DUTY OFFICERS

Mr. K. Sambandham	Duty Officer
Mr. M. Purushothaman	Duty Officer
Mr. R. Chandramohan	Duty Officer
Mr. Anto Cardoza	Duty Officer

## SECURITY ADVISOR

Mr. P. Ramakrishnan	Advisor (Security & Vigilance)
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Do not speak a word which your own heart knows as false.  
The self-kindled fire within one's spirit makes the false glow.  
**Thirukural**



# JULY 2016

DATE	DAY	EVENTS	No. of Working Days
1	Friday	Chancellor's Birthday	-
2	Saturday		-
3	Sunday		-
4	Monday	University reopens for ODD semester	1
5	Tuesday		2
6	Wednesday		3
7	Thursday	Holiday Ramzan	-
8	Friday		4
9	Saturday	Holiday	-
10	Sunday	Holiday	-
11	Monday		5
12	Tuesday		6
13	Wednesday		7
14	Thursday		8
15	Friday	World Youth Skills Day	9
16	Saturday	Holiday	-
17	Sunday	Holiday	-
18	Monday		10
19	Tuesday		11
20	Wednesday	Management Review Meeting	12
21	Thursday		13
22	Friday		14
23	Saturday	Holiday	-
24	Sunday	Holiday	-
25	Monday		15
26	Tuesday		16
27	Wednesday		17
28	Thursday		18
29	Friday		19
30	Saturday	Holiday	-
31	Sunday	Holiday	-

Total No. of Working Days-19



If you want to guard yourself, guard against wrath always. One who does not guard against wrath, his wrath shall slay him.

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## AUGUST 2016

DATE	DAY	EVENTS	No. of Working Days
1	Monday	Commencement of First Internal Test	20
2	Tuesday		21
3	Wednesday	Annual Convocation, Board of Research Meeting	22
4	Thursday		23
5	Friday		24
6	Saturday	Holiday	-
7	Sunday	Holiday	-
8	Monday		25
9	Tuesday		26
10	Wednesday		27
11	Thursday	Last date for uploading First Internal Marks	28
12	Friday	International Youth Day	29
13	Saturday	Holiday	-
14	Sunday	Holiday	-
15	Monday	Independence Day	-
16	Tuesday		30
17	Wednesday		31
18	Thursday		32
19	Friday	World Humanitarian Day	33
20	Saturday	Holiday	-
21	Sunday	Holiday	-
22	Monday		34
23	Tuesday		35
24	Wednesday	Academic Council Meeting	36
25	Thursday		37
26	Friday		38
27	Saturday	Holiday	-
28	Sunday	Holiday	-
29	Monday		39
30	Tuesday		40
31	Wednesday	Board of Management Meeting	41

Total No. of Working Days-22



To punish the wrong, ply the doers (of the wrong) with kindly benefit.  
Thus shame their souls but pass the ill unheeded by.

**Thirukural**



## SEPTEMBER 2016

DATE	DAY	EVENTS	No. of Working Days
1	Thursday		42
2	Friday		43
3	Saturday	Holiday	-
4	Sunday	Holiday	-
5	Monday	Holiday Teachers Day - Vinayakar Chaturthi	-
6	Tuesday		44
7	Wednesday		45
8	Thursday	International Literacy Day [UNESCO]	46
9	Friday		47
10	Saturday	Holiday	-
11	Sunday	Holiday	-
12	Monday		48
13	Tuesday	Holiday Bakrid	-
14	Wednesday	Commencement of Second Internal Test	49
15	Thursday		50
16	Friday		51
17	Saturday	Holiday	-
18	Sunday	Holiday	-
19	Monday		52
20	Tuesday		53
21	Wednesday	International Day of Peace	54
22	Thursday		55
23	Friday		56
24	Saturday	Holiday	-
25	Sunday	Holiday World Maritime Day [IMO]	-
26	Monday		57
27	Tuesday		58
28	Wednesday	Last date for uploading Second Internal Marks	59
29	Thursday		60
30	Friday		61

Total No. of Working Days-20



Water will bestow outward purity. Inner purity flows from truth alone.

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# OCTOBER 2016

DATE	DAY	EVENTS	No. of Working Days
1	Saturday	Holiday	-
2	Sunday	Holiday	-
3	Monday	Gandhi Jayanthi	62
4	Tuesday		63
5	Wednesday	Green Card Meeting	64
6	Thursday	Finance Committee Meeting/Green Card Meeting	65
7	Friday	Green Card Meeting	66
8	Saturday	Holiday	-
9	Sunday	Holiday	-
10	Monday	Holiday	-
11	Tuesday	Holiday	-
12	Wednesday	Holiday	-
13	Thursday	Muharram	67
14	Friday	Planning and Monitoring Board Meeting	68
15	Saturday	Holiday	-
16	Sunday	Holiday	-
17	Monday		69
18	Tuesday		70
19	Wednesday	Commencement of Practical Examination	71
20	Thursday		72
21	Friday		73
22	Saturday	Holiday	-
23	Sunday	Holiday	-
24	Monday		74
25	Tuesday		75
26	Wednesday	Board of Management Meeting	76
27	Thursday		77
28	Friday		78
29	Saturday	Holiday	-
30	Sunday	Holiday	-
31	Monday	Diwali	79

Total No. of Working Days-18



Wealth increase like the crowds fills the hall around the dancers.  
Its loss is like the throngs dispersing when dance ceases.

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# NOVEMBER 2016

DATE	DAY	EVENTS	No. of Working Days
1	Tuesday	Commencement of Model Examinations	80
2	Wednesday		81
3	Thursday		82
4	Friday		83
5	Saturday	Holiday	-
6	Sunday	Holiday	-
7	Monday		84
8	Tuesday		85
9	Wednesday	Issue of Hall Tickets	86
10	Thursday		87
11	Friday	Last date for uploading Model Exam Marks and CIA Marks	88
12	Saturday	Holiday	-
13	Sunday	Holiday	-
14	Monday		89
15	Tuesday		90
16	Wednesday	Commencement of University Exams	
17	Thursday		
18	Friday		
19	Saturday	Holiday	-
20	Sunday	Holiday	-
21	Monday		
22	Tuesday		
23	Wednesday		
24	Thursday		
25	Friday	Management Review Meeting	
26	Saturday	Holiday	-
27	Sunday	Holiday	-
28	Monday		
29	Tuesday		
30	Wednesday		

Total No. of Working Days - 22



The land, where a king is easy to access and where no harsh word repels; the subjects swell with high praise (for their king).

Thirukural



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# DECEMBER 2016

DATE	DAY	EVENTS	No. of Working Days
1	Thursday		-
2	Friday	University Exam Ends	-
3	Saturday	Holiday Winter Vacation Starts	-
4	Sunday	Holiday	-
5	Monday		-
6	Tuesday		-
7	Wednesday		-
8	Thursday		-
9	Friday		-
10	Saturday	Holiday	-
11	Sunday	Holiday	-
12	Monday		-
13	Tuesday		-
14	Wednesday		-
15	Thursday		-
16	Friday		-
17	Saturday	Holiday	-
18	Sunday	Holiday Winter Vacation Ends	-
19	Monday	Commencement of Even Semester	1
20	Tuesday		2
21	Wednesday		3
22	Thursday		4
23	Friday		5
24	Saturday	Holiday	-
25	Sunday	Holiday Christmas	-
26	Monday		6
27	Tuesday		7
28	Wednesday		8
29	Thursday	Academic Council Meeting	9
30	Friday		10
31	Saturday		-

Total No. of Working Days - 12



All men who live are one in circumstance of birth;  
diversities of work give each his special worth

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# JANUARY 2017

DATE	DAY	EVENTS	No. of Working Days
1	Sunday	Holiday New Year's Day	-
2	Monday		11
3	Tuesday		12
4	Wednesday	Board of Management Meeting	13
5	Thursday		14
6	Friday		15
7	Saturday	Holiday	-
8	Sunday	Holiday	-
9	Monday		16
10	Tuesday		17
11	Wednesday		18
12	Thursday		19
13	Friday	Holiday Pongal	-
14	Saturday	Holiday Uzhavar Thirunal	-
15	Sunday	Holiday	-
16	Monday		20
17	Tuesday		21
18	Wednesday	Board of Research Meeting	22
19	Thursday		23
20	Friday		24
21	Saturday	Holiday	-
22	Sunday	Holiday	-
23	Monday		25
24	Tuesday		26
25	Wednesday		27
26	Thursday	Republic Day	-
27	Friday		28
28	Saturday	Holiday	-
29	Sunday	Holiday	-
30	Monday		29
31	Tuesday		30

Total No. of Working Days-20



Every lamp is not a lamp in wise men's sight. (In their view) that is lamp which is bright with truth's pure radiance.

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## FEBRUARY 2017

DATE	DAY	EVENTS	No. of Working Days
1	Wednesday		31
2	Thursday		32
3	Friday		33
4	Saturday	Holiday Alumni Meet	-
5	Sunday	Holiday	-
6	Monday	Commencement of First Internal Test	34
7	Tuesday		35
8	Wednesday		36
9	Thursday		37
10	Friday		38
11	Saturday	Holiday	-
12	Sunday	Holiday	-
13	Monday		39
14	Tuesday		40
15	Wednesday	Foundation Day	41
16	Thursday		42
17	Friday	Last date for uploading First Internal Marks	43
18	Saturday	Holiday	-
19	Sunday	Holiday	-
20	Monday		44
21	Tuesday		45
22	Wednesday		46
23	Thursday		47
24	Friday		48
25	Saturday	Holiday	-
26	Sunday	Holiday	-
27	Monday		49
28	Tuesday		50

Total No. of Working Days-20



Wrath robs the face of smile and the heart of joy. What other foe to man can work such annoyance?

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## MARCH 2017

DATE	DAY	EVENTS	No. of Working Days
1	Wednesday		51
2	Thursday		52
3	Friday		53
4	Saturday	Holiday	-
5	Sunday	Holiday	-
6	Monday		54
7	Tuesday		55
8	Wednesday	International Women's Day	56
9	Thursday		57
10	Friday		58
11	Saturday	Holiday	-
12	Sunday	Holiday	-
13	Monday	Commencement of Second Internal Test	59
14	Tuesday		60
15	Wednesday		61
16	Thursday		62
17	Friday	Planning and Monitoring Board Meeting	63
18	Saturday	Holiday	-
19	Sunday	Holiday	-
20	Monday		64
21	Tuesday		65
22	Wednesday		66
23	Thursday		67
24	Friday	Last date for uploading Second Internal Marks	68
25	Saturday	Holiday	-
26	Sunday	Holiday	-
27	Monday		69
28	Tuesday	Holiday	-
29	Wednesday	Green Card Meeting	70
30	Thursday	Finance Committee Meeting / Green Card Meeting	71
31	Friday	Green Card Meeting	72

Total No. of Working Days-22



If you want to guard yourself, guard against wrath always. One who does not guard against wrath, his wrath shall slay him.

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## APRIL 2017

DATE	DAY	EVENTS	No. of Working Days
1	Saturday	Holiday	-
2	Sunday	Holiday	-
3	Monday	Academic Council Meeting	73
4	Tuesday	Commencement of Practical Examinations	74
5	Wednesday		75
6	Thursday		76
7	Friday	World Health Day [WHO]	77
8	Saturday	Holiday	-
9	Sunday	Holiday	-
10	Monday		78
11	Tuesday		79
12	Wednesday	Board of Management Meeting	80
13	Thursday		81
14	Friday	Holiday Tamil New Year	-
15	Saturday	Holiday	-
16	Sunday	Holiday	-
17	Monday	Commencement of Model Examination	82
18	Tuesday		83
19	Wednesday		84
20	Thursday		85
21	Friday		86
22	Saturday	Holiday	-
23	Sunday	Holiday	-
24	Monday		87
25	Tuesday		88
26	Wednesday	Issue of Hall Tickets	89
27	Thursday		90
28	Friday	Last date for uploading Model Exam Marks and CIA Marks	91
29	Saturday	Holiday	-
30	Sunday	Holiday	-

Total No of Working Days- 19



So learn that you may gain full and faultless learning, and then remain joined in obedience to lessons learnt.

Thirukural



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# MAY 2017

DATE	DAY	EVENTS	No. of Working Days
1	Monday	Holiday	-
2	Tuesday	Commencement of University Exams	
3	Wednesday		
4	Thursday		
5	Friday		
6	Saturday	Holiday	-
7	Sunday	Holiday	-
8	Monday		
9	Tuesday		
10	Wednesday		
11	Thursday		
12	Friday		
13	Saturday	Holiday	
14	Sunday	Holiday	-
15	Monday		-
16	Tuesday		
17	Wednesday		
18	Thursday	University Exam Ends	
19	Friday	Summer Vacation Starts	
20	Saturday	Holiday	
21	Sunday	Holiday	
22	Monday		-
23	Tuesday		
24	Wednesday		
25	Thursday		
26	Friday		
27	Saturday	Holiday	-
28	Sunday	Holiday	-
29	Monday		
30	Tuesday		
31	Wednesday		



The land, where a king is easy to access and where no harsh word repels; the subjects swell with high praise (for their king).

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# Academic and Administrative Audit (DNV - ISO Certification)

## QUALITY MANAGEMENT SYSTEM

AMET University has established, implemented and maintained a Quality Management System and aims to continually improve this QMS, including the processes needed and their interactions, in accordance with the requirements of the International Standard (ISO 9001:2015).

AMET University is certified to ISO 9001:2015 QMS Standard by Det Norske Veritas for Design, Development and Conducting Maritime Training Courses, Programmes, Examinations and Assessments.

AMET University has determined the processes needed for the quality management system and their application throughout AMET University, and has:

- a) determined the inputs required and the outputs expected from these processes;
- b) determined the sequence and interaction of these processes; such as admission, course delivery, assessment etc.,
- c) determined and applied the criteria and methods (including monitoring, measurements and related performance indicators) needed to ensure the effective operation and control of these processes;
- d) determined the resources needed for these processes and ensured their availability;
- e) assigned the responsibilities and authorities for these processes;
- f) addressed the risks and opportunities as determined in accordance with the requirements of clause 6.1;
- g) evaluated these processes and implements any changes needed to ensure that these processes achieve their intended results;
- h) improved the processes and the Quality Management System.

To the extent necessary, AMET University

- a) maintains documented information to support the operation of its processes;
- b) retains documented information to have confidence that the processes are being carried out as planned



## PROF. V.B.S. RAJAN LIBRARY

The Central Library has been functioning in a separate building and the total area of the library is 21499.97 Sq.ft. The Library is named after Prof. V.B.S. RAJAN LIBRARY which was inaugurated by Mr. Efthimios E. Mitropoulos, Former Chancellor, AMET University, Secretary General Emeritus, International Maritime Organisation (IMO) on 4th September, 2014. The Library has large collection of books with updated editions in different titles and volumes. The book collections are available in the field of Engineering and Technology including on Marine Engineering, Nautical Science, Management Studies, Information Technology, Marine Biotechnology, Naval Architecture, Harbour Engineering, Petroleum Engineering, Electrical and Electronics Engineering, Mechanical Engineering, Mathematics, Physics, Chemistry, English and General area of Studies.

### FACILITIES

- Library Portals
- Knimbus remote access facility
- OPAC Facility
- Circulation Section
- Digital Knowledge Centre
- Reference Section
- Periodical section
- Thesis /Dissertation
- Back Volumes
- Faculty Publications
- Reprographic Facility
- Scanning and download Facility

### LIBRARY AUTOMATION

The library uses the popular Autolib software on windows environment capable of handling of records. It facilitates online Public Access Catalogue (OPAC).

### OPAC (Online Public Access Catalogue)

The Library has online Access facility to search the availability of the required document by the user. Search can be made of Author-wise, Title-wise, Subject-wise indexes and using keywords. The Advance Search provides with more specific search for a title with Boolean operators.

### E-RESOURCES

The library has been subscribing to the following E-Resources

- IEEE
- ASME
- ASCE
- EBSCO
- DELNET Online

### ACCESS CARD

The University provides with bar-coded Identity for all the student and staff members which can be utilized for borrowing library documents.

### CONSULTATION CARD

The University has Institutional Membership with the following Institutions for further knowledge needs of the users

- British Council Library (BCL)
- American Council Library (ACL)
- MALIBNET
- Anna University Library



When you delve deep in sandy soil, you reach springs below.  
Similarly, the more you learn the freer streams of wisdom flow.

Thirukural



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## VALUE ADDED SERVICES

In order to meet the contemporary needs of the Library users, the Central Library offers the following value added services;

- Reference Services and Referral Services
- Lending Services
- Bibliographic Services
- Reprography Services
- Selective Dissemination of Information-SDI
- Current Awareness Service
- Photo Copying Service
- News Paper - Clippings Service
- Article Indexing Service
- Institutional Repository
- Question Bank

## DIGITAL KNOWLEDGE CENTRE

Library has a separate section for Digital Library to facilitate the access of electronic databases subscribed by the institution. The university subscribes to the following electronic database apart from the journals available on Open Access platform and AMET Course Study Material can be accessed respectively

## DELNET

DELNET provides an array of facilities. DELNET'S relentless efforts in resource sharing have proved extremely effective. It has contributed lot towards the modernization of libraries in India.

## AUDIO-VISUAL SECTION

Auto-visual section of the university library equipped with multimedia facilities. The Auto-video section provided with a colour television, DVD player and computer systems for effective and efficient utilization of national programme on Technology Enhanced learning (NPTEL) courses and the available Technical videos, CD ROM's etc.

## WEB & VIDEO COURSE MATERIALS

National programme on Technology Enhanced learning (NPTEL) (Funded by ministry of Human Resource Development (MHRD), Government of India)

NPTEL provides E-learning through online Web and Video courses in Engineering, science and Humanities streams. The mission of NPTEL is to enhance the quality of engineering education in the country by providing free online courseware.

## WEB PORTAL

Library Portals have been created recently (April 2015) in order to view our e-resources and other library details available in the library so that person from outside campus can also know our E-Resources through our university website. Viz. [www.ametuniv.ac.in](http://www.ametuniv.ac.in)- These resources can be seen 24x7daysx365 days.

## KNIMBUS

Knimbus (K=Knowledge + nimbus = Cloud) is a collaborative platform for researchers to discover and share knowledge with peers that provide single point search across publications and sources. Knimbus open helps researchers to find and access millions of journal articles, patents and E-books. Knimbus open is free product and the largest platform for open access content [www.knimbus.com](http://www.knimbus.com) including Digital resources of AMET University.



Learning is the excellent wealth which no one can destroy.  
To men nothing else affords real joy.

Thirukural



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## DEPARTMENT OF PHYSICAL EDUCATION

“A sound mind in a sound body” is always desired. Sports are vital to the holistic development of young people which foster their physical, social, emotional health and thus enhancing their life skills.

Sports provides a basis for social interaction and creates a sense of belonging to the society, given the benefits that sports can offer to the community. AMET University is committed to invest in promotion and development of sports at all levels. The University is feeder channels from where outstanding sport persons should be able to emerge in future.

Physical Education is part of AMETian Curriculum. The Department of Physical Education is well equipped with modern infrastructure and conducting physical activities like Swimming, Basketball, Volleyball, Badminton, Table Tennis, Cricket, Kabaddi and Football etc. The Physical Education Department provides all kinds of assistance and great support for the cadets / Student's. Sports are in fact a way of life for the cadet's / students who are conscious of health fitness. Physical Education provides a learning experience, which offers a unique opportunity for problem – solving, self-expression, socialization and personality development.

AMETUNISPO is an intramural tournament conducted every year for the cadets / students in the month of December, in memory of Late Mr.G.Janakiraman, father of AMET Chancellor Dr.J.Ramachandran.

The Sports club is functioning under the eminent leadership of Vice-Chancellor Col.Dr.G.Thiruvasagam, as its President & senior teaching staff.

Department conducts physical fitness and swimming test with one credit for all courses, which is part of the curriculum.

AMET University has become a member of AIU (Association of Indian Universities) since 2010 and the university teams have been participating in various inter university tournaments every year and brings laurels to AMET university and organising National Level Tournament every year.

For the benefit of the Cadets and students Special Swimming Classes and Fitness Training (Gym) given under the supervision of well experienced Swimming coach and Gym Instructors and encouraging more extension activities to the community.



Those who lack the power of subtle, large, and penetrating sense;  
their beauty is vain pretence like the puppets decked with clay ornaments.

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## DEPARTMENT OF FOREIGN LANGUAGES

AMET University is known for offering courses and programmes which facilitate students to get employment both in India and abroad. As a part of imparting skill development and enrich knowledge in Foreign languages, University has established an exclusive Department for foreign languages.

French, Spanish, Italian, German and Chinese languages are the part of the curriculum of the courses. Well qualified and experienced faculty members are imparting these languages to all the students of the University.

## DEPARTMENT OF SOFTSKILL & PLACEMENT

Department of Soft skill & Placement came into existence in January 2010, Considering the fact that during the last decades in society the perceived importance of soft skills has increased significantly. AMET has incorporated the department of soft skills into mainstream to fortify the skills & competency of the students.

Soft skills are personal attributes that enhance individuals' interaction effective and mainly deal with behavioral competencies of the students, Interpersonal skills, Effective Communication, Positive Thinking towards life and workplace, Conflict Management, Stress Management, Time Management, Leadership, Team Building, Job Performance and career prospects.

## AMET UNIVERSITY COMMUNITY COLLEGE (AUCC)

The motto of AUCC is "Educate Employ and Elevate". The educational activities are designed in line with the needs and demands of the ship building industries and community. The main objective of the college is to offer skill and job oriented course based on the perceived community demand for specific skill requirement. The college performs three major functions namely teaching, training and extension. It attempts to create a model of employment oriented education with the collaboration of various ship building and heavy engineering industries.

### **AUCC offers the below mentioned Diploma courses in 6 months duration**

1. Marine Mechanical Fitter
2. Marine Steel Fitter
3. Marine Pipe Fitter
4. Marine Electrical Fitter
5. Marine Welder

**Eligibility :**B.E. any branch/ 3 years Polytechnic Diploma any branch



Unlearned men, though noble be their race are lower than low  
born men adorned with learning grace.

Thirukural



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## MEMBERS OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. Col. Dr. G. Thiruvassagam, Vice-Chancellor, Chairman
2. Mr. Rajesh Ramachandran, Pro Chancellor, Member (Management)
3. Mr. S. Karikalan, Trustee, Member (Management)
4. Dr. P. Saravanan, Registrar, Member
5. Dr. T. Balakrishnan, Former Vice Chancellor, Periyar University, Member (External)
6. Dr. V. Thangaraj, Controller of Examinations, Veltech Technical University, Member (External)
7. Prof. S. Karunanithi, Head, Dept. of Psychology, University of Madras, Member (External)
8. Prof. G. Ravindran, Head, Dept. of Journalism and Communication, University of Madras, Member (External)
9. Mr. M. Manikandan, Assistant Vice President, Birlasoft, Member (External)
10. Dr. S. Sundararajan, Director, Algamarine Pvt. Ltd., Member (External)
11. Prof. K. Seyadu, Director, Student Affairs
12. Dr. N. Manoharan, Director Research
13. Prof. D.I. Thiagarajan, Professor-Marine Engineering
14. Dr. V. Balamurugan, Dean, Curriculum Development
15. Dr. J. Rengamani, Director, Faculty Development
16. Capt. K. Karthik, Professor-Nautical Science
17. Dr. D. Arivazhagan, Director Networking
18. Mr. Ganesh Chandran, Student of 3rd Year BE Marine Engineering
19. Ms. Sai Bavithra, Student of 2nd Year MBA
20. Ms. Srividya, Student of 3rd Year BE Naval Architecture
21. Dr. M. Jayaprakashvel, Assistant Professor and Head i/c, Marine Biotechnology Member-Coordinator



Wealth acquired by the attentive ear is wealth of wealth;  
it is supremely excellent wealth mid all wealth.

Thirukural



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## Members of the Task Force from Each Department

Department	Name of the Member from Each Department
AMET Business School	Dr. R. Srinivasan, Assistant Professor
Marine Biotechnology	Dr. N. Srikumaran, Assistant Professor
Chemistry	Dr. Bosco Dhanaseeli, Assistant Professor
Electrical & Electronic Engineering (Marine)	Mr. AK Anand Kumar, Assistant Professor
English	Mr. Manikandan, Assistant Professor
Harbour & Ocean Engineering	Mr. Mohammad Rajab, Assistant Professor
Information Technology	Mrs. HJ. Shanthy , Assistant Professor
Marine Engineering	Mr. Bhoopathy Bhaskaran, Professor
Mathematics	Dr. Periyasamy, Assistant Professor
Nautical Sciences	Capt. IVS Ramakrishnan, Professor
Naval Architecture and Offshore Engineering	Mr. Akshar Patel, Assistant Professor
Petroleum Engineering	Dr. T. Nagalakshmi, Associate Professor
Physics	Dr. S. Sugan, Assistant Professor
Physical Education	Dr. A. Manoj Kumar, Assistant Professor
Mechanical Engineering	Mr. AR Sivaram, Assistant Professor
Library	Mr. K. Sekar, Librarian



Unlearned men, though noble be their race are lower than low  
born men adorned with learning grace.

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## RAGGING BANNED

The University views ragging very seriously. The University is determined to prohibit, prevent and eliminate the scourge of ragging including any conduct whether by words spoken or written or by an act which has the effect of teasing or treating with rudeness a fresher student or indulging in indisciplined activities or which is likely to cause annoyance, hardship or psychological harm in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course does and which as the effect of causing or generating a sense of shame or torment or embarrassment so as adversely affect the physique or psyche of such fresher student with or without an intent to derive a sadistic pleasure or showing off power/authority/superiority anywhere in the campus and thereby to provide a healthy physical and psychological development of all students.

The University campus encompasses all its departments' constituent units and all the premises, whether having academic, residential, playground, canteen or other such premises of the University, whether located within the campus or outside and to all means of transportation of students whether public or private, accessed by students for the pursuit of studies in the University.

Ragging constitutes one or more of the any of the following acts.

- Any conduct by any student or students whether by words spoken or written or by an act which as the effect of teasing, treating or handling with rudeness fresher/student.
- Indulging in indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological ham or to raise fear or apprehension thereof in any fresher/student.
- Asking any student to do any act which such student will not in the ordinary course does and which as the effect of causing or generating a sense of shame or torment or embarrassment so as advisedly affect the physique or psyche of such fresher/student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any student/fresher.
- Exploiting the services of a fresher/student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher/student by students.
- Any act of physical abuse including all variants of it; Sexual abuse, homosexual assaults, striping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher/student.

**The students can approach the anti-ragging committee for reporting ragging related matters. The action for ragging will include in addition to suspension, expulsion of the guilty from the University and lodging of F.I.R with the police.**



When it is no longer the time to feed the listening ear,  
supply the body need with trifling dole of food.

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## ANTI-RAGGING COMMITTEE

### CHAIRMAN:

COL.Dr.G.THIRUVASAGAM      VICE-CHANCELLOR

### MEMBERS:

Dr. P. SARAVANAN      REGISTRAR (9444893379)  
Mr. K.R. CHIDAMBARAM      HOD - MARINE ENGINEERING (9444022393)  
Dr.P.N.ANANTHANARAYANAN      HOD - PETROLEUM ENGINEERING (9841247407)  
Dr. S. RAMACHANDRAN      DIRECTOR - AMET BUSINESS SCHOOL (9841089035)  
Dr. R. RAJAVEL      HOD - MECHANICAL ENGINEERING (9865668650)  
Mrs. S. GOMATHY      HOD - ENGLISH (9042315016)  
Mr. K. SAMPATH      WORKSHOP IN-CHARGE (9092136389)  
Mr.P.RAMAKRISHNAN      ADVISOR (SECURITY & VIGILANCE) (9444952565)  
Mr. MOHAN RAJ CHETTIAR      F/o, Mr. KIRTHIK ANAND - ROLL NO.: PE.283 III YEAR  
Mr. MAHESH HENRY      ADVOCATE  
INSPECTOR OF POLICE      KANATHUR (044 27472182)  
Mr.R.KASINATHAN      HOSTEL MANAGER (9884112229)  
Mrs.K.MALA      WARDEN (9677052695)

## STUDENT'S DISCIPLINARY COMMITTEE

Mr. K. SEYADU      DIRECTOR, STUDENTS AFFAIR  
Mr. K.R. CHIDAMBARAM      PRINCIPAL, DG COURSES  
Dr. P.N.ANANTHANARAYANAN      DEAN - UNDER GRADUATE STUDIES  
(OTHER COURSES)  
Dr.S.RAMACHANDRAN      DIRECTOR, AMET BUSINESS SCHOOL  
Dr. R. GANDHIMATHI      ASST. PROFESSOR, DEPT. OF PHYSICS  
Cdr. PRASANTHKUMAR SINGHAL      PROFESSOR, HOD, DEPT. OF NAVAL ARCHITECTURE  
CAPT. K. KARTHICK      PROFESSOR, DEPT. OF POST SEA COURSES  
Mr. R. SHANMUGANATHAN      WARDEN  
Mr. M. PURUSHOTHAMAN      DUTY OFFICER



Though we learn diverse things from lips of different sages'  
it is wisdom's part to discern in each true things.

Thirukural



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## **STUDENTS MESS COMMITTEE**

- VICE-CHANCELLOR
- CHIEF WARDEN
- Prof. BHOOPATHY BHASKARAN
- Mr. S. MOHAMED JAFFAR (CHEF)
- Mr. K. SAMBANDAM (DUTY OFFICER)
- Mr. V.P. RAJASEKAR, SENIOR WARDEN
- Cdt. S. ARAVINDHAN (162B - IV YEAR - B.E. (M.E))
- Cdt. R. PRIYA VARMAN (1701B- IV YEAR - B.E. (M.E))
- Cdt. P.R. ARUN (1548A - III YEAR - BSc(NS))
- Cdt. DIA VIJAY SINGH (1558A -III YEAR - BSc(NS))
- Mr. ASWIN FR (PE369 - III YEAR - B.E. (P.E))
- Mr. JAYANTH MS (PE279 - IV YEAR - B.E. (P.E))
- Mr. GOWRI SHANKAR (NA646 - IV YEAR - B.E.(N.A))

## **ANTI-SEXUAL HARASSMENT COMMITTEE**

- Dr. A. SHAMEEM - PROFESSOR - AMET BUSINESS SCHOOL
- Ms. SANDHYA RANI RAMADASS - LADY MEMBER OF NGO AND PSYCHOLOGIST
- Dr. M. BINA CELINE DORATHY - ASSO. PROF., AMET BUSINESS SCHOOL
- Mrs. S. GOMATHY - ASST. PROF., DEPT. OF ENGLISH
- Mrs. K. MALA, RESIDENTIAL WARDEN
- Ms. ARYA T. SATHEESH - III YEAR PETROLEUM ENGG. (Pe339)
- Ms. P. ABIRAMI - III YEAR BBM (BBM/264/13)

## **STAFF WELFARE COMMITTEE**

1. Dr. N. MANOHARAN, DIRECTOR, CENTRE FOR RESEARCH
2. Dr. RENGAMANI, DIRECTOR, FACULTY DEVELOPMENT PROGRAMME
3. Dr. D. ARIVAZHAGAN, DIRECTOR – CENTRE FOR E-GOVERNANCE
4. Mr. M. SUDHAGAR, ASSISTANT REGISTRAR - MAINTENANCE
5. Mrs. K. JAYABHARATHI, ACCOUNTS MANAGER
6. Dr. R. SRINIVASAN, AMET BUSINESS SCHOOL - CO-ORDINATOR

## **NSS ADVISORY COMMITTEE**

1. THE VICE-CHANCELLOR
2. THE REGISTRAR
3. Dr. RAJA HUSSAIN, FORMER NSS CO-ORDINATOR, UNIVERSITY OF MADRAS
4. Prof. I.V.S. RAMAKRISHNA, PROFESSOR, DEPT. OF NAUTICAL SCIENCE
5. Prof. BHOOPATHY BHASKARAN, PROFESSOR, DEPT OF MARINE ENGG
6. Mrs.H.J.SHANTHI, ASST. PROFESSOR, DEPT. OF INFORMATION TECHNOLOGY
7. Dr. M. VIJAYARAGAVAN, DIRECTOR, PHYSICAL EDUCATION
8. Mr.S.ARUNKUMAR, ASST. PROFESSOR, AMET BUSINESS SCHOOL - PROGRAMME CO-ORDINATOR



Folly meets fearful ills with fearless heart. It is wisdom's part to fear where cause of fear exists.

Thirukural



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# COURSE REGULATIONS

## SEMESTER SYSTEM:

The University follows the Choice Based Credit System (CBCS) for all the programmes. An academic year consists of two semesters and each semester consists of 15 -18 weeks of Academic work equivalent to 90 teaching days. The semester system accelerates the teaching learning process and enables the students to improve their learning constantly. The CBCS Regulation – B is followed with effect from the Academic Year 2016-17.

## CHOICE BASED CREDIT SYSTEM:

The CBCS provides academic flexibility in designing curriculum with choices and assigning credits based on the course content and hours of teaching. It provides a “Cafeteria” type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits. Further it adopt an inter-disciplinary approach to learning. The salient feature of the CBCS programme is the inclusion of courses such as Core, Elective, Foundation, Skill Enhancement, Internship, Industrial Visit, Industrial Training, etc.

### Core Course:

There are Core Courses in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study

### Elective Course:

Elective course is a course which can be chosen from a pool of subjects. It may by:

- Supportive to the discipline of study
- Providing an expanded scope
- Enabling an exposure to some other discipline/domain
- Nurturing student’s proficiency/skill.

### Foundation Course:

The Foundation courses are based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines.

**Skill Enhancement Courses:** It includes the courses that enable the students to interact effectively and harmoniously with the society. The skill enhancement includes Communication, team work, leadership quality, personality development, self-management, decision making, etc.

## REQUIREMENTS TO COMPLETE A SEMESTER

### Course Completion

The students are expected to complete their programmes within two years after completion of the regular period of study. However, in exceptional circumstances and on the basis of merits of each case the University may allow a student one more year for completion of the programme besides a penal fee prescribed from time to time. During the extended period the student shall be considered as a private candidate and also not be eligible for ranking.

### Attendance

1. It shall be the duty of each student to attend regularly and punctually all the periods



The wise is rich as he is blessed with every blessing; the fool is poor though possessed of everything.

Thirukural





- on all working days.
2. Attendance will be taken at the beginning of each period.
  3. Students coming to the class after prayer and after the faculty arrives will be marked absent for that period.
  4. Attendance calculation will be based on periods.

### **DGS Cadets**

In order to follow DGS statutory norms, considering that the course is residential, attendance shall normally be 100%. However the students with 90% attendance could write their examination. In exceptional cases, HOD may accept the attendance of 75% and above, if HOD is satisfied that the reason for shortfall is genuine and that the cadet's performance in course has been good. Such reasons shall be recorded and be available for inspection.

### **Non-DGS Students**

1. A minimum of 75% attendance is required for students to appear for the semester examinations.
2. The candidates with less than 75% of Attendance will not be allowed to appear for end semester examinations and they can appear only in the next schedule of Examinations, subject to the approval of authorities. They are not eligible for any merit awards and related credentials.

### **Leave of Absence**

1. All Day-scholars should submit a leave letter prior to availing leave to the respective Mentor for the day of absence, countersigned by parent/guardian which should be sent to HOD of the Department.
2. The hostel students should submit their leave application countersigned by the Hostel Warden/Deputy warden to the respective Mentor which should be sent to the HOD of the Department.
3. Every student who is absenting to the university for more than three days on Medical grounds should submit a Medical Certificate to the Mentor on the day of rejoining and which will be sent to HOD of the Department, with recommendation.

**All the above kinds of leave come within the 25% of absenteeism in the attendance criteria including absence under medical condition.**

4. Students who are representing the University in any tournament or contest or attending Conference/Seminar should obtain the prior permission of HOD and submit a letter to that effect from the concerned Faculty-in-charge. Students who fail to obtain the prior permission of the HOD will be marked absent for the period of participation.

### **EXAMINATION**

Assessment of student performance will be carried out through a combination of Continuous Internal Assessment and End Semester Examinations. In general, the weightage for Continuous Internal Assessment is 40% and End Semester Examinations is 60%.

### **REGISTRATION**

The students should register themselves for all the regular papers prescribed in each



Though men deem the fault as small as a millet-seed;  
it will seem vast as a palm tree to those who fear disgrace.

Thirukural



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Semester as well as the arrear papers by paying the required fees.

### Continuous Internal Assessment:

Continuous Assessment is to be done internally by the concerned faculty member. The weightage assigned to continuous assessment is 40 percent and its components are follows:

#### Pattern of Internal Marks Component

- The internal Assessment test I & II, question paper setting and assessment are to be left to the faculty who handles the particular subject.
- The test dates around 8 to 10 days window period during which the test has to be conducted.
- The test paper has to be evaluated and marks to be submitted through the HOD to the Controller of Examination within specified date along with the signature of students.
- Third test is a Model Examination to be held as University End Semester pattern and to be conducted by the Controller of Examinations, preferably 30 days after the II Test. Paper setting and evaluation can be done internally.

The Continuous Internal Assessment marks for all the theory papers will be 40 which shall be apportioned as follows:

Internal Test I	- 10 marks
Internal Test II	- 10 marks
Model Examination	- 10 marks
Assignment	- 5 marks
Seminar/Class room interaction	- 5 marks

The Continuous assessment is a permanent component which will be carried forward for Arrear Examinations also.

### QUESTION PAPER PATTERN

The question paper pattern from 2015-2016 onwards for all the courses –

Section A – Answer all questions (5 Questions)	5 x 2 = 10 marks
Section B - Answer any 5 questions out of 8 questions	5 x 4 = 20 marks
Section C - Answer all questions (Either/OR pattern)	5 x 14 = 70 marks

**Total**

**100 marks**

However, some special and unique subjects in Harbour and Ocean Engineering, Naval Architecture, Information Technology and Nautical Sciences have different question paper pattern.

### ARREAR EXAMINATION

Arrear Examinations will be conducted twice in a year i.e., each one in the months of November-December and April-May along with the regular Semester Examinations.



His joy, who does not guard against the coming evil day,  
shall swiftly consume away like straw before fire.

Thirukural



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Students will be permitted to appear for their arrear papers irrespective of such arrear paper being of Odd or Even Semesters. They have to register for all the arrear papers by paying the required fees.

Course completed students who wish to appear for their arrear papers (i.e. those who appear for the examination after the completion of their course of study) have to pay a Registration fee of Rs.2500/- apart from the prescribed examination fee of Rs.1000/- per paper.

### **SPECIAL EXAMINATIONS**

After publication of results of final Semester Examinations, Instant Examination will be conducted for final year students within a week time for the candidates who have only two papers as arrears in the final semester.

### **REVALUATION**

If any student prefers to go for revaluation, he/she can apply for the same by remitting the revaluation fee of Rs.400/- per paper.

### **CLASSIFICATION OF DEGREE AWARDED**

<b>CGPA</b>	<b>CLASSIFICATION</b>
9.0 - 10.0	First Class - Exemplary
7.5 and above but below 8.9	First Class with Distinction
6.0 and above but below 7.4	First Class
Below 6.0	Second Class

The classification First Class – Exemplary and First Class with Distinction will be awarded only for those candidates who have passed all the subjects in the first appearance as per the scheme of examinations. Other students completing through arrear examinations will be placed either in First Class or Second Class based on their marks.

### **GENERAL INSTRUCTIONS ON EXAMINATIONS**

1. Examination constitutes a very important component in any University's system and students are, therefore, advised in their own interest to abide by all the University Rules and Regulations. The University takes a very serious view of any form of examination malpractices and adequate penalty will be imposed on such students who indulge in malpractices in the examinations on the recommendations of the Committee constituted for this purpose.
2. Proper dress code as specified by the University must be followed and strict silence must be observed in the Examination Hall and the students are prohibited from



To live with men, who excel himself in greatness, as cherished friends is the greatest power that dwells with a monarch.

**Thirukural**



loitering in the verandah or nearby the Examination Hall.

3. Students are permitted to write University Examination only with the authorized Hall Tickets. In the event of loss of Hall tickets, duplicate hall tickets could be obtained from the Controller of Examination on a written request along with a penalty of Rs.100.
4. The seating arrangement for Examination of the day will be displayed in the Notice Board.
5. Candidates are expected to be in the Examination hall 15 minutes prior to the commencement of the examinations.
6. Candidates should keep their bags only in the permitted space, away from the Examination hall.
7. Programmable Calculator, Cell Phones and written materials are not permitted inside the Examination Hall.
8. While entering the Examination Hall, candidates should produce the Hall ticket and College ID card to the Hall Superintendent at the entrance of the Hall and should be seated according to the Register Number. No candidate is permitted to alter the seating arrangement without the concurrence of the Controller of Examinations.
9. Once, the candidates occupy their respective seats, the answer Book will be supplied to them and no additional answer sheet will be given.
10. The candidates are expected to take their seat at least 10 minutes before the commencement of the examination and will not be permitted to leave the Hall till the completion of the prescribed timing for the same.
11. No candidate shall be permitted to enter the Examination hall after 30 minutes from the commencement time of the examination.
12. No candidate shall be permitted to leave the Examination Hall within 45 minutes from the commencement of the Examination.
13. Any defects, with regard to question papers could be brought for rectification to the notice of the Controller of Examination through the Head of Department only after the completion of the examination and no enquiries/requests shall be made during examination hours with regard to question paper.
14. Candidates are expected to bring their own pen, pencil and scientific calculator and will not be allowed to borrow from others in the Examination Hall.
15. Candidates are not allowed to bring books of any kind to the Hall.
16. Candidates found possession of answer books of some other candidate or any book or portion of book or manuscript paper of any description or communicating or copying with each other or communicating with any person inside or outside the Examination Hall will be construed as malpractice. Impersonator will be handed over to the appropriate authorities.
17. No separate sheet will be provided for the rough work. All rough work shall be done at the space provided at the last page of the answer paper provided.
18. Candidates are forbidden to ask any questions relating to the question paper as



regard to the explanation or correction or typographical error, etc.

19. Before submitting the answer book, the candidate must verify the correctness of the Register Number entered in the title page of the answer books, university seal and signature of Hall Superintendent.
20. In order to handover the answer book, the candidate should stand up until the Hall Superintendent collects the answer books from the candidates.
21. After handing over the answer book, the candidates should leave the examination hall immediately and shall not be loitering around the examination hall.

S.No	Nature of Malpractice	Maximum Punishment
1	The Candidates facilitating the other candidates(s) to copy from his/her answer script	Invalidating the examination of the particular subject written by the candidate.  or  Invalidating all the theory examinations
2	The candidate possessing any incriminating material(s) (whether used or not). For example - written or printed materials, bits of papers containing written information, writings on scale, calculator, handkerchief, dress, part of the body, Hall ticket etc..	
3	The Candidates possessing cell phone(s)/ programmable calculator(s)/any other electronic storage device(s) and containing incriminating materials (whether used or not)	
4	The Candidate possessing the answer scripts of another candidate.	
5	The Candidate passing his/her answer script to another candidate.	
6	The Candidate misbehaving in the examination hall.	
7	Cases of Impersonation.	

The examination malpractice enquiry committee is empowered to recommend any punishment other than the above mentioned.



With light peacock feathers you load the wagon; yet, heaped too high, the axle snaps into two.

Thirukural



# RULES AND REGULATIONS FOR THE STUDENTS

The following Rules and Regulations are to be strictly followed by all the students including the International students in order to maintain absolute discipline in the class room as well as in the campus to maintain the reputation of the UNIVERSITY.

## IN THE CAMPUS:

- To conduct yourselves in the Campus, Hostels and in other premises of the University in a dignified and courteous manner.
- To follow decent and appropriate dressing manners in classroom and outside.
- To access all educational opportunities and benefits available at the Campus and make good use of them.
- To keep a low profile and avoid loud conversations or arguments.
- To avoid public demonstrations and other civil disturbances.
- To be studious and devoted to your objective of completion of your course, with distinction.
- To participate in all fire drill / demo of fire extinguishers.
- Do not involve in activities considered as ragging which is a criminal offence.
- Do not indulge in any conduct which leads to lowering of the esteem of the University
- Smoking is prohibited within all AMET University buildings and hostels.
- Any act within the campus that may violate or spoil the academic atmosphere in the University will not be tolerated. Students found guilty of such offences will be dismissed with immediate effect.
- Do not tamper with fire fighting equipment / alarm panels / fire hydrant hose pipe and systems, since they are provided only for safety and making damage to them will be construed as criminal offence.
- Students should be present in the class room at least five minutes prior to the starting of the class. Students coming late will not be permitted to sit in the class room.
- Students are to be present themselves with smart turnout.
- Male cadets are not permitted to wear ear rings / nose stud etc.
- During the stay at AMET University, electronic gadgets like cell phones, iPods, Walkman, etc., or any other such things are not allowed in the classrooms, library, examination halls, etc.
- Class leader is required to call the faculty if he is not present in the class on time.
- All the students are to bring their own text books, note books and other instruments as necessary for the subjects. Borrowing of any kind is not permitted.
- The Class Leaders and Cadet Captains are to maintain absolute discipline in the class room at all times even if faculty is not available for any reason.
- Proper mark of respect should be given when the faculty or other teaching staff entering the class room.
- Students are required to maintain strict audience at the time of lecture hours.



One, who daringly climbs and would upraise himself beyond the branch's tip, pays with life forfeited.

Thirukural



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- Students are to prepare and attend all class tests without fail whenever the faculty informs them. Submission of assignments to be made on time. Failing to do so will result in imposing of penalty. Plagiarism of any kind is strictly not permitted.
- Academic performance along with general behavior reports of the students will be sent to their sponsors / parents / guardians periodically.
- Consumption of Alcohol, distributing to others, Smoking, usage of Drugs or any other prohibited materials in the campus or outside are to be strictly avoided. Violation of the above will result in dismissal with immediate effect.
- Deck and Engine Cadets are expected to attend Parade, Physical Training and Roll Calls without fail. Failure to do so will lead to punishment and fine.

### **IN THE HOSTEL (Including International Students)**

- Students themselves keep rooms neat and clean.
- No waste materials are to be strewn on the hostel floor. No refuse is to be thrown out of the window.
- Clothes are to be dried strictly on the clothing lines only, provided in the corridors/rooms.
- To keep hostel corridors and the bathrooms neat in hygienic condition. To keep the hostel walls free of scribbling and graffiti.
- Do not carry cooked food into the hostel. Do not host birthday parties or other celebrations inside the hostel.
- To report health problems to warden and seek immediate medical treatment.
- Consumption of Alcohol, distributing to others, Smoking, usage of Drugs or any other prohibited materials hostel or outside are to be strictly avoided. Violation of the above will result in dismissal with immediate effect.
- Do not remain in the Hostel during University hours. Entry into hostel during University hours is not permitted.
- Absentees without prior permission will be severely dealt with as per the prevailing rules.
- Do not possess or use weapons, explosives or anything that causes injury / damage to the life and limb or body of any human being or property
- Students are to maintain strict silence in the hostel premises during study hours from 8.45 p.m. to 10.15 p.m.
- Cadets are permitted to go out everyday from 1600-1830 hours for his evening hours.
- No guest/visitors are permitted to go to the hostels. They are permitted to meet at the reception only.
- For the grant of leave, all the cadets have to get a letter from parents/relatives. They also have to obtain the permission of Deans/HODs. Emergency leave can be granted by the Duty Officer.
- Do not enter into any arguments or disobey the instructions of Duty Officers and



As heron stands with folded wings, similarly wait in waiting hour;  
as heron snaps its prey when fortune smiles, put forth your power.

**Thirukural**



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Wardens.

- Do not walk alone after dark and avoid unlit areas.
- Do not carry more cash than you need and stay away from strangers in any cash / banking transactions.
- Do not discuss travel plans or other personal matters with strangers.
- To pay extra attention to your surroundings especially when you are off- campus.
- To carry an identity card issued by the University when you go outside the campus.
- Students found guilty of violating the rules of the Hostel will be dismissed with immediate effect.

## FOR THE INTERNATIONAL STUDENTS

- Do not forget to carry copies of your passport as well as a copy of the residential permit issued by the Office of the Foreigners' Registration Office.
- To respect the laws of the country as well as the Norms of the University.
- To respect the cultural and social values nurtured and followed by the people of this country.
- To respect the cultural and social values nurtured and followed by people of this country.
- Anti-social and anti-national activities, misbehavior, violence and unethical activities will be dealt with in accordance with State and Central Laws in force. AMET University will not take responsibility for any criminal acts committed inside or outside the campus by the international students.
- To ensure possession of IELTS Standard English minimum grade of 5.5 in each Listening, Writing, Reading, Speaking and Passport well in advance for applying visa. It is the responsibility of each cadet.
- Do not own or rent a two wheeler or four wheeler. AMET University will not approve request letter from International students seeking permission to secure driving license.
- Students should surrender their original passport and Residential permit into the custody of University - Centre for International Relations during their period of stay at AMET University.

## PUNISHMENT FOR FORGERY

Students are expected to make original of their credentials available for screening during registration every session or at any time the University may require from them.

Any student who gains admission into the University with forged certificates of credentials does so at his/her own peril. Any student found to have done so, at any stage of the programme stands expelled from the college.

Any student found not to have met the college advertised entry requirements at the time of his/her admission may have his/her admission withdrawn.



The lofty car with mighty wheel does not sail over the main waterway;  
the boat that skims the sea does not run on earth's hard plain.

Thirukural



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## **ACADEMIC PERFORMANCE**

Cadets/Students who do not meet the stringent Academic Standards of the University will be warned, and their parents informed.

## **CADETS' APPEARANCE**

Male cadets: Only a short hair cut is permitted. Cadets with long hair will be dealt with on arrival. No cadet is to sport a beard during the tenure of training. (Sikh cadets are exempted). Moustache, if any, should be properly trimmed.

Female Cadets: Hair should be put up and not let loose when in uniform.

## **COMMUNICATION**

Only English language must be spoken in the University.

## **DISCIPLINE**

Strict discipline to be maintained at all times. Any breach of discipline will be seriously dealt with. Repeated disciplinary offences will result in imposition of fines or suspension from class or immediate dismissal from the University. Cadets/Students must show ability to dress smartly and neatly. Good hygiene and personal habits are appreciated.

## **SAFETY**

Cadets/Students must observe Safety requirements at the Workshops, and during ship visits. Accidents do not happen - they are caused. Cadets must comply with University safety regulations which include the use of Safety equipment while doing practicals in Workshops.

It becomes incumbent on everyone to be safety conscious, and to take action whenever an unsafe situation is observed. Each cadet/student has responsibility to have due regard for his/her own safety and for the safety of others.

The University will not be responsible for any accident or injury that the cadet/student may sustain during the course of the training.

## **PUNCTUALITY**

Cadets/Students are expected to be punctual to all classes and for all other course related activities.

## **MEETING WITH PARENTS / GUARDIANS**

Periodical Meetings will be conducted for the parents / guardians with prior intimation to discuss on matters of academic/disciplinary problems of their son/ward.



"Weigh well the good of each, his failings closely scan,  
As these or those prevail, so estimate the man."

Thirukural



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## **MUSICAL GADGETS**

Cadets/Students must not use radios or cassette recorders within the University precincts in a manner which will disturb others and If complaints are received the equipment will be confiscated.

## **BREACH OF CODE**

The following acts of misconduct will result in dismissal:

Assault

Willful damage to University Property

Disobedience of lawful command

Intimidation, Coercion and/or interference with other cadets.

Gambling

If found with alcohol content of more than 0%.

## **SWIMMING POOL**

The Swimming pool is strictly out of bounds to cadets when not accompanied by an instructor. Cadets should enter the pool only during the timings allotted for them. Strict disciplinary action will be taken against defaulters in this regard.

## **DISCIPLINARY RULES**

All disciplinary rules will be followed very strictly. Any violation may lead to dismissal from the course of study.

## **JURISDICTION**

All matters and disputes related to admission to AMET University are subject to legal jurisdiction of courts at Chennai only.

## **SMOKING**

Smoking is prohibited within the University precincts.

## **GAMBLING**

Gambling in any form is not permitted within the University precincts.

## **ALCOHOL AND DRUGS**

No alcohol or drugs are permitted within the precincts of the University. Defaulters will be dismissed.

## **OFFENSIVE WEAPONS**

Offensive weapons must not be brought in to the University or kept in the University precincts.



Trust when you have not tried, to feel doubt about a friend once trusted;  
inflict wounds that nothing can heal.

Thirukural



## GENERAL INFORMATION

### UNIFORM OF THE CADETS

- a. For PT/Games - Blue T Shirts & Blue Shorts (Blue divided skirts for female students)
- b. In classroom - White shirts (Short-sleeved), Navy Blue trouser with Epaulettes, Black Socks, Black Shoes, Beret.
- c. Evening : After 19 00 hrs – White Full Sleeved shirt, Navy Blue Trouser, Black tie, Black Socks, Peak Cap.
- d. Ceremonial – White Shirt(Short Sleeved) with Epaulettes, White trouser, White belt, White socks, Black Shoes, Peak Cap.
- e. Ship visits in harbour-Bo lersuit, Helmet, Black socks, Black Working shoes.

### LAUNDRY FACILITIES

Laundry facilities are offered, if required. Charges are payable directly to the Laundryman. If laundry facilities are not utilized clothes may be washed in the hostel by the cadets.

### STATIONERY

Cadets must have their own writing materials (Pens, pencils, erasers, colour pencils, felt pens, notebooks, geometry box, etc ) All cadets should have a Non-programmable Scientific Calculator. Cadets may bring a small lock, to lock their cupboards for added security.

Cadets will be issued drawing materials and Textbooks. They are to bring 2B pencils and soft erasers for Chart work.

### MEDICAL FACILITIES

Cadets will be given normal medical attention by the University Medical Officer. Cost of any major operation or illness requiring hospitalization must be reimbursed by the cadet concerned. Sick cadets should inform the Warden and the senior cadet captain in the morning and report to the Doctor at lunch break. Cadets with chronic illness will be sent home if found medically unfit. All cadets are to be vaccinated against typhoid (TAB), Hepatitis-B, and chickenpox positively, before arrival, as directed on selection.

### ACCOMMODATION

Cadets will be housed in dormitories with double bunks (one over the other). Female cadets will be provided with separate accommodation. Cadets will be provided with a table, chair, cupboard, mattress, pillow, bucket and mug. Furniture will be numbered, to fix responsibility in case of damage.



'This man, this work shall thus work out,' let thoughtful king command;  
then leave the matter wholly to his servant's hands.

Thirukural



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Cost of Linen torn after issue will be reimbursed by the cadets. Cadets have to make their own beds and keep the room tidy at all times. Untidy rooms will not be cleaned. Cadets will then have to do it themselves.

Cadet are not permitted to change the set layout in their hostel rooms, recreation rooms, class rooms or any other areas in the hostel vicinity. Violations will be fined.

## **SWIMMING TEST**

All cadets have to compulsorily pass the swimming test , which consists of swimming 50 meters without a life jacket.

## **SHORE LEAVE**

No request for leave to go home will be entertained except on grounds of serious illness of the cadet. Absence without leave (AWOL) will be treated as breach of discipline. Cadets are not allowed to stay out of campus at night under any circumstances. Parents are not to make such requests. Shore leave is normally granted only on Sundays from 09 00 hours to 1900 hours, subject to Academic Performance and general behaviour. Shore leave will be suspended indefinitely in case of indiscipline, misconduct and substandard academic performance. Cadets are to sign out and sign in, every time they leave and re-enter the University, without exception. They must carry their Identification cards whenever they leave the University. Vehicles to pick up or drop cadets are not permitted to enter the campus.

## **PHONE CALLS**

Personal Telephone calls for cadets will only be accepted IN CASE OF EMERGENCY, ONLY FROM PARENTS, at AMET, by the duty officer, to be relayed to the cadet if he is at the hostel. No other call will be accepted.

**MOBILE PHONES ARE STRICTLY NOT ALLOWED IN THE UNIVERSITY.**

## **CORRESPONDENCE**

University Fax and e-mail facilities are not for personal use and will not be relayed to cadets except in emergency.

## **PERSONAL EFFECTS**

The University cannot accept responsibility for any loss of, or damage to, personal effects, including clothing, within University precincts.

## **DAMAGE TO PROPERTY**

Cadets / Students are liable to be charged for loss of, or damage to, University property or equipment, caused by their carelessness, negligence or misuse.



The crows do not conceal (but) call their friends to come and then eat.  
Such worthy ones will meet increase of good.

Thirukural



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## AMET CENTRE FOR IELTS

The AMET Centre for IELTS aims at enrichment of the language and providing in depth knowledge in communicative English and the fervor to appreciate the language in its originality. The course is designed for the students who come from different cultures and speak different languages. English for International Communication course helps the students with the necessary skills, knowledge and understanding of the language which enables them to use and apply English in everyday life effectively.

An intensive IELTS exam coaching is given to the students who need to continue their study in UK as part of twinning program of AMET University and South Tyneside College-UK and City of Glasgow College-UK. Since its inception, the Centre for IELTS has catered the needs of numerous International students from Angola, Nigeria, Yemen, Syria, Dubai, Iran, Djibouti, etc. The centre also takes care of the exam application forms and registration process. The students are sponsored by companies like NIMASA, (Nigeria), Sonangol Shipping Ltd (Angola), NYK Ship Management Pvt. Ltd. TEEKAY Shipping Pvt. Ltd, SONATIDE Marine Ltd. and UASC. More than 1000 international students have been trained till date at the AMET Centre for IELTS.

The IELTS preparation course enables the students to acquire valuable English skills and strategies for taking the IELTS exam that will make their experience much easier and give them a better score. IELTS tests the English language ability in the four major language skills; listening, reading, writing and speaking. The scores awarded are internationally recognized by the British Council, IDP: IELTS Australia and the University of Cambridge ESOL Examinations (Cambridge ESOL).

AMET University has been certified as an IELTS registration centre for the British Council and is also a Gold member of the British council IELTS Partnership Programme 2014/2015. The team comprises Mr. Johnson Thomas, Director, AMET Centre for IELTS, Mr. Tom Joseph- IELTS Trainer.

AMET Centre for IELTS also trains students on IELTS UKVI for Academic and General. IELTS is approved by the UK Government for UK Visas and Immigration (UKVI) application. It is accepted as proof of your English language ability by Universities, colleges and business organizations. Whatever your plans for life in the UK, IELTS is the test you need. IELTS is an approved Secure English Language Test. IELTS is on the UKVI list of approved Secure English Language Tests (SELT).

## ELECTRONIC DATA PROCESSING (EDP) CENTRE

Electronic Data Processing (EDP) can refer to the use of automated methods to process commercial data. Typically, this uses relatively simple, repetitive activities to process large volumes of similar information.

Role of EDP is as follows,



All earth looks up to heaven when raindrops fall. Similarly all subjects look to the king that rules all.

Thirukural



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1. Student Application Entry, correction of address, Verification of data
2. Examination hall ticket preparation, Mark entry, processing
3. Electronic storage of certificate for verification for all courses(Short term & long term)
4. Archive of all confidential data for further reference
5. Preparation of a ID cards
6. Preparation of course completion certificates.
7. Software Maintenance
8. Preparing & printing data reports as per the Administration Requirement.

### **INDUSTRY INSTITUTE COLLABORATIVE CELL (IICC)**

The objective of the Industry Institute Collaborative Cell is to reduce the gap between industry expectations (practice) and academics so as to establish the symbiotic relationship. All the Stakeholders, namely Institutions, Industry, Students and Society stand to gain as it can be a win - win situation. Institutions stand to gain by way of up-to-date curricula, source of revenue generation by consultancy and R & D, source of manpower for employment, societal relevance, and most importantly acquisition of brand name. Industry stands to gain by way of availability of employable manpower pool, and increased productivity, faculty stand to gain by way of exposure to latest industry practices for more effective teaching, learning processes, etc... Students stand to gain by way of hands-on training, reduction of learning curve in industrial practices. Society stands to gain by way of improved quality of goods and services.

### **UNIVERSITY CENTRE FOR INTERNATIONAL RELATIONS (UCIR)**

UCIR department has been exclusively established to look after the welfare of International students studying at AMET University. The welfare activities includes but not limited to providing familiarization about safety and security procedures to be followed in and around the campus, familiarization about respective courses and academic curriculum, familiarization about national and regional culture, familiarization about AMET University code of conduct etc. UCIR is entrusted with the responsibility of securing residential permit to all the international students by carrying out the mandated immigration procedures. UCIR resolves international student's academic and non academic grievances thereby facilitating to their progress in academic and extracurricular activities. UCIR serves as a central point of communication for all correspondence with the sponsors of International students and the parents/guardians of individual students. International student's medical requirements are swiftly met through the functional network of UCIR. Precisely, UCIR operates as a single window system to cater to the entire needs of international students from the time of their initial entry to AMET University until their final exit.



The world abides in happy state since true benignity (goodness of disposition), the grace exceeding greatness, resides in kingly souls.

Thirukural



## **EDUCATIONAL RESOURCE MATERIAL DEVELOPMENT CELL (ERMDC)**

The core purpose of Educational Resource Material Development Cell is to improve the quality of Education. The ERMDC set general objectives and standards for the Materials i.e. to teach adequately the skills required by the curriculum, to easily get use of the resources by teachers to improve instructional methods & making learning effective. The entire project is very academic with high energy levels to pursue high quality education. The Development / revision of a curriculum often results in introduction of latest technologies or practices adopted in the industries, as a new topic to which the teachers are not exposed. The learning material of the new area of technology is gathered and converted into reading or instructional materials for effective transfer of knowledge. It has been found that students sometimes find particular subject or topics, difficult to comprehend. Alternative methods of teaching i.e. transparencies, slides, workbooks, educational video cassettes, films, Questions banks, handouts are thus required for better instructional and communicable delivery. The activity of the ERMDC are being planned in a way to produce learning resource material before the reviewed / revised syllabus is implemented. The teaching aid so prepared, are given a pre-trial as per the lecture plan for the qualitative improvement of the teaching process and then evaluated to assess their transfer value, so that the students are benefited at the best accordingly.

### **CENTRE FOR ENTREPRENEURSHIP DEVELOPMENT (CED)**

This Centre is dedicated to create a spirit of entrepreneurship among the student community of AMET. The Centre aims to promote the concept of social entrepreneurship among students by organizing various training, orientation programs and workshops. CED encourages students to explore entrepreneurship as a career option.

### **CENTRAL INSTRUMENTATION AND SERVICE CENTRE (CISC)**

CISC caters the need of advanced instruments required for the various Departments and Research Centers of AMET. It also offers services for the repaired equipments. It provides testing and analytical support to students, teachers and scientists.

### **CENTRE FOR CAREER DEVELOPMENT (CCD)**

Centre for Career Development primarily functions as a pre-placement training centre by providing training for the students to develop required competencies, additional skills and personal development. The Center acts as a junction to establish connections and interaction among between students-alumni-industry and other organizations to generate opportunities that help students pursue their professional career.

## **E-GOVERNANCE**

E-Governance is to improve efficiency and responsiveness. The E-Governance is visible administrative office (Admission, Student detail maintenance, Examination etc...) in University Record Management System (In-house Software - URMS), in the office of the



With rising flood the rising lotus flower unwinds its stem, the dignity of men is measured by their minds.

Thirukural



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Controller of Examination, in the University Library (Integrated Library Management System), Bar code based services to student and staff, Automated Student Feedback system (about the staff), Automatic enrollment in the Placement and Training Cell, ICT based smart Class Rooms, Internet/Intranet. WiFi based e-Resources browsing, Internet labs and Audio/Video lab etc...

### **CENTRE FOR YOGA AND MEDITATION (CYM)**

Yoga and meditation are the two important aspects for a perfect body and mind. The Centre for Yoga and Meditation at AMET University is providing training for the students and staff for yoga and meditation by certified trainers. It offers a good ambience, technical support and easy accessibility for all.

### **CENTRE FOR WOMEN EMPOWERMENT (CWE)**

AMET University, which is unique in offering maritime courses where girl students also get trained for shipping and maritime jobs. The CWE was established with the aim of supporting and providing resources to women (Students, Staff, Research Scholars and Supporting Staff) to make them empowered, economically independent and socially active. CWE organizes various workshops, seminars, extension activities centered towards empowering women of AMET and in the society as well.

### **EQUAL OPPORTUNITY CELL**

Equal Opportunity Cell has primary role to promote equal opportunities for marginalized social groups, minorities, and physically challenged students at the University. The Cell works to create an atmosphere of Equal Opportunity through awareness generation/sensitization programmes, skill development and enhancing employability of students and also assisting in grievance redressal.

### **SC/ST CELL**

It is a specialized cell created by the directions of UGC and MHRD to safeguard the rights and resolve all the affairs and problems related to the SC/ST Faculty, Staff Members and Students of the University. The Cell functions as a Grievances Redressal Cell for the grievances of SC/ST members, advising body to promote education and employment, and renders administrative and other supports for special scholarships and fellowships.

### **STUDENTS COUNCIL**

The Student's council is the official body for representing students needs within the University. It is a representative structure through which students are involved in the affairs of the University both Academic and Non Academic issues and work for the benefit of the University and its students. The Students council representatives from all the departments are the link between the University students and the University administrator. The student's representatives participate several meetings, during which representatives are permitted to place their grievances. This council is governed by the Vice-Chancellor (Patron) of the University. The patron shall take all necessary steps to ensure that the council functions in accordance with its structure.



The huge bulk of elephant all armed with pointed tusks, shrinks away alarmed when tiger threatened.

Thirukural



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## **COUNSELING CENTRE**

The primary role of the Counseling Centre at AMET is to help students not only to overcome personal difficulties but also to develop their personal capabilities. Counseling is provided by certified psychotherapist to the needy students and guided by a Faculty in Charge. Through individualized personal counseling and psychiatric services Counseling Centre brings the best from students.

## **DAY CARE CENTRE**

Having realized the fact that child care is not just the responsibility of women and families but also of Institutions, AMET has established a Day Care Centre in the campus with affordable fee for all its teaching & non teaching staff and students. The Day Care Centre is providing a conducive, educative and productive environment for children in the age group of 6 months to 4 years.

## **KNOWLEDGE NETWORKING PROGRAMME**

National Mission for Education through Information & Communication Technology (NME-ICT) Project: As per the direction from MHRD, our University signed an MoU with BSNL for providing 1Gbps internet connectivity with media convertor through Virtual Private Network(VPN) in order to enable BSNL servers to serve NPTEL content to the University. In turn our University will be connected to National Knowledge Network shortly. This project leads to dissemination of developed e-content to all Universities for Higher Education.

## **BLOOD DONATION CLUB**

Considering the importance of blood donations our University conducted several blood donation camps at our premises. Blood bank of Lions Club of Chennai, Kilpauk Medical College and Stanley Medical College people who are more benefited. Nearly 2000 units of student's blood were donated for the public cause. The Leo Club of AMET is organizing these blood donation camps every year.

## **NATIONAL SERVICE SCHEME (NSS)**

The National Service Scheme (NSS) is an Indian government-sponsored public service program conducted by the Department of Youth Affairs and Sports of the Government of India. The NSS unit at AMET is committed to bring the benefit social commitment of the students and orient it towards offering service to various social setups.

## **FREE ONLINE CERTIFICATION COURSES**

AMET University offers few certificate programs in Information Technology, Business Management, Biotechnology etc. online without any registration or course fee. The course delivery, examinations and certification will be done online.



Though divine fate should make your labors vain (i.e. no result comes out), effort made will gain the sure reward of its labor.

Thirukural



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## **GREEN CARD SYSTEM**

Under the Green Card System, Student Mentor of the Department will make entry of the month-wise class attendance and test attendance, marks obtained in the Internal Tests and University Examinations of the student along with Disciplinary action taken, etc. Parents have to attend the Parents - Teachers Meet before the end of every semester and sign in the Green Card as an acknowledgment that he/she got all details about his son/daughter. Students will not be issued Hall Tickets for the University Semester Examinations unless his /her parents attend Parents - Teachers Meet and sign in the Green Card.

## **GREEN BOX SYSTEM**

Under “Green Box System” students can very well put their letters of Grievances in the Green Box, which is available in the lounge of the University Entrance. Vice- Chancellor attends those grievances on daily basis and redress the grievances of any nature.

## **STUDENTS SAFETY INSURANCE**

All the students of the University will be given Accidental Safety Insurance Coverage. If any of those students meet out any accident, Insurance Company will meet out the hospitalization expenses and if there will be any casualty, compensation amount also will be paid.

## **EARN WHILE YOU LEARN**

Under “Earn While you Learn” programme, Meritorious and Economically backward students of the University will be allowed to work in the Library, Canteen, Computer and other Laboratories during leisure hours. Those students will be paid honorarium on hourly basis.

## **DIRECTORATE OF STUDENT AFFAIRS (DSA)**

Directorate of Student Affairs looks after the welfare of students by linking various requests and grievances of students with the suitable Offices at AMET University. Thus, it is a centralized facility to cater various needs and supports of students. Students may approach DSA for all their non academic supports and grievances.

## **ECO CLUB**

ECOCLUB is a student association which creates awareness among the students and general public about the environmental safety and conservation, energy consciousness, and ecofriendly approaches etc. It frequently involves in organizing coastal cleanup programs, awareness programs on environmental issues, tree planting, green audits etc.



Those who confront grief with meek and ungrieving heart; from them grief, put to grief, departs.

Thirukural



## **PEACE CLUB**

It is a joint initiative of AMET University with Universal Peace Federation since 2014. The Peace Club functions with the aim of spreading peace and family welfare among people all over the world. It organizes events to bring harmony and hail humanity among world citizens.

## **FINE ARTS CLUB**

Fine Arts Club is functioning to identify the talents of the students in Music, Drama and other cultural capabilities, and providing training by making use of outside experts. Required equipments are also being provided to enrich their performance. Students are performing the fine arts programmes during the student's annual cultural events and on many occasions. Very often students are participating in the National and International cultural.

## **LEO CLUB**

The objective of Leo Club is to provide the youth of the world (with) an opportunity for contributing to the society. Leo Club encourages youth to develop leadership qualities by participating in social service activities. Leo Club members are addressed as "Leos". They conduct various projects in the field of health care, for - elders, children, differently abled and on literacy and education, and for self-development. Leos can raise funds by conducting fund-raising projects. Leo Clubs are sponsored by Lions clubs and comprise an official program of the Lions clubs international. The LEO CLUB of AMET is sponsored by LIONS CLUB of THIRUVANMIYUR.

## **"VIDHYARTHRI PATRIKA"-STUDENT MAGAZINE**

Vidhyarthi Patrika is a student in house magazine which is being run by the students and for the students. Vidhyarthi Patrika forms a wonderful platform for enhancing the creativity among the students from various culture and lands. Articles are published in almost 7 languages.

## **STUDENT SCHOLARSHIPS**

AMET University has established scholarships for meritorious, differently abled and financially/socially backward students of AMET. The information on scholarship from Government Departments and Other organizations for various categories of students can be obtained from Directorate of Student Affairs/Assistant Registrar-Academics.

## **PAYMENT GATEWAY INTERFACE & ATM**

A Payment gateway is an e-commerce application service provider that authorizes credit card/ debit card for payments. A Student can make his financial transition with the University on the website using IOB and ICICI Bank payment gateway by clicking on the



It is the unison of feeling that unites friends of kindred mind; not constant association, not tokens of affections that bind.

**Thirukural**



'Pay' or equivalent button, after keying in their personal details/type of card and the reasons for the payments. The entire Process typically take 2-3 seconds. Once the payment is made it goes to the merchant account to AMET University. ICICI Payment Gateway allows Visa /Master Card of any banks Credit Card/ Debit and can be used for student fees payment or Application Form download. There are ATM's of IOB and Corporate Bank inside the University campus.

## **AMET BAND**

AMET BAND primarily called the Marine Marshall comprises of 35 Musicians and 30 Trainee Musicians and a Band Major who leads the Band.

The Band is divided in to three sections namely the wood wing, the brass and the percussion. They are required to perform for various functions held at AMET i.e Morning parades, color ceremonies, sunset, VIP visits, passing out parades, National day celebrations, Inaugural functions etc. The cadets are selected from day one of journey AMET and undergo a selection process to join the Band. They are trained systematically through regular classes comprising of theory and practical in western music to perform with military standard. They play some popular tunes like colonel Boogey on parade, Anchors aweigh, General Carriappa, Sare Jahan Se Achea, National Anthem etc.. Thier performance is often appreciated by the International and National guests visiting AMET. On completion of these courses, the Band has a passing function exclusively celebrated by Band Department presided by the Vice-Chancellor and HOD's to honour the Band cadets for their untiring work and valuable contribution they are presented with a memento and a certificate of appreciation.

## **ESTATE OFFICE**

The Estate Office is responsible for the general estate management of the University's land and property. It undertakes creation, maintenance and service of all sorts of infrastructures at AMET University under the headship of an Estate Officer.

## **AMET ALUMNI ASSOCIATION**

Former students of AMET University who had been on the rolls of the University are eligible for membership of the Association. The objective of the Association is to maintain among the members an active interest in the welfare of their Alma Mater. Students leaving the University after completion of their courses are requested to become members. They are requested to register their names through the Alumni Website [www.ametuniv.ac.in/alumni](http://www.ametuniv.ac.in/alumni). Registration Fee of Rs.1000/- to be paid by Alumnus to become a member.

Benefits to be extended to the Members are as follows,

- Fee concession of 20% for pursuing higher degree courses in the University both in regular and on-line mode.



Those who seek glory combined with untarnished fame; do no inglorious deeds though men accord them glory's name.

Thirukural



- Fee concession of 15% also for their son / daughter seeking admissions in the AMET University.
- Can avail 2 days free accommodation in the University Guest House for specific purposes.
- Shall be provided with University Journals at free of cost
- Shall be invited to deliver special lectures on selected topics to the present students
- Shall be invited to the annual Alumni Association Meet

### **List of Office Bearers of AMET Alumni Association**

Chief Patron : Dr.J.Ramachandran, Chancellor, AMET University  
 Patron : Col.Dr.G.Thiruvasagam, Vice-Chancellor, AMET University  
 Faculty Coordinator : Prof. Bhoopathy Bhaskaran, Professor, Marine Engg.

S. No	Names	Course /Batch	Passed out year	Position	Tel. No	Email ID
1	Mrs.V.Sangeetha Albin	MBA	2007	Working President	9962603081	sangeetha.amet@gmail.com
2	Mr.Piyush Jain	HND-ME – 1st	1994	Vice-President	9818903850	mrpiyushjain@rediffmail.com
3	Mr.G.Senthil Kumar	BE-ME – 2 <sup>nd</sup>	2006	Vice-President	9789837617	senthilkumar_0208@yahoo.co.in
4	Mr.Gautam Kumar	B.Sc.-NS-7th	2011	Vice-President	9600124690	goutham8191@gmail.com
5	Mr.Vidyuth Narayanan	B.Sc.-NS – 3rd	2007	General Secretary	9952034805	vidyuthnarayan159@hotmail.com
6	Mr.Leo Prabhu	MBA	2007	Treasurer	9500037105	leoprabhu.net@gmail.com
7	Mr.Varun Asthana	BE-PE – 1 <sup>st</sup>	2012	Secretary	8608745854	varunasthana89@yahoo.com
8	Mr.Manobiraman	BE-NA – 3 <sup>rd</sup>	2013	Secretary	7200256504	manobhiraman@gmail.com



He is a minister whose power can divide enemies, attach friends more firmly, and can heal the wide breaches of severed ones.

**Thirukural**



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Water will bestow outward purity. Inner purity flows from truth alone.

**Thirukural**

