

SOUTH ASIAN UNIVERSITY

Akbar Bhawan Campus, Chanakyapuri

New Delhi – 110 021

Phone: +91 -11-24122512-13, Fax: +91-11-24122511 www.southasianuniversity.org

INVITATION OF BIDS FOR Supply & Installation of Video Conference Solution

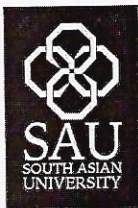
Tender No. SAU/SP/2017/06 dated 7.02.2017

The South Asian University (SAU) is an International University sponsored by the eight member countries of the South Asian Association for Regional Cooperation (SAARC) viz. Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan and Sri Lanka.

The University invites sealed bids for supply and installation of Video Conference Solution for South Asian University from reputed manufacturer/authorized distributors/dealers/retailer, etc. under specifications attached at Annexure-I.

Conditions for Submission of Bids

1. Bid should be placed in a sealed cover marked the Contract Name and Tender No. at the top left corner of the envelope and sent to the **Assistant Registrar Stores & Procurement Section, Room No. 424 Floor, South Asian University, Akbar Bhawan, Chanakyapuri, New Delhi 110021** or deposited at the Reception of South Asian University. If the Bid is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the Bid.
2. Bid should reach the above address on or before **3.00 PM upto 28.02.2017**. Purchaser shall reject any Bid that arrives after the deadline for submission of Bids. The bids will be opened on the same date at 3:30 p.m.
3. In the event of the due date of receipt and opening of the tender being declared as a holiday for the University, then due date of receipt/opening of the tender will be the next working day at the same time.
4. Bids shall remain valid for a period of sixty (60) days after the Bid submission deadline date.
5. The bidder is required to make an Earnest Money Deposit (EMD) of Rs. 22500.00 (Rupees Twenty Two Thousand Five Hundred only), refundable (without interest), accompanied with the Bid in the form of Demand Draft/Pay Order from any of the schedule banks drawn in favour of "South Asian University" New Delhi. NSIC & other exemption Certificate will not be accepted as EMD. Bids not accompanied by earnest money of the requisite amount will be summarily rejected.
6. The tenderer while sending their tender should enclose a copy of the conditions stipulated duly certified and attested by them in token of accepting the tender conditions that they understood and accepted them in full. Tenders received without the certified copy of the conditions shall be rejected summarily.



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7. The Bid shall be typed or written in English with indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor. Official Stamp should be placed after the signature.
8. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.
9. The bid proposal must be properly indexed and bound and all the pages shall be signed and stamped. Any loose document submitted by bidders will be rejected.
10. Unit Price of each item should be indicated in the format of price schedule given in Annexure I. **The applicable VAT, Service Tax, Excise Duty/Custom Duty shall be indicated separately.** Any additional charges to be levied should be clearly specified. The vendor shall quote only in Indian Rupees.
11. Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account.
12. Alternative offers/partial offers shall not be considered. The vendors are advised not to quote different options for the same item but, furnish the most competitive among the options available to the bidder. A Bid submitted with an adjustable price shall be treated as non-responsive and may be rejected.
13. **The university is exempt from paying CST, Excise Duty, and Service Tax. Wherever required, the contractor shall obtain exemption certificates from the university.** The bidder shall provide the Company Registration Number, valid VAT Registration Number, Shop Act Registration (SAR), Permanent Account Number (PAN), Central Sales Tax, and if relevant, Excise Duty and Service Tax Registration Number. Attested Copies of above documents shall be attached.
14. A firm having any legal suit/criminal case pending against its proprietor or any of its Directors (in the case of Private Ltd. Company) or having been earlier convicted on grounds of moral turpitude or for violation of laws in force shall not be eligible. A self-declaration to this effect shall be furnished by the bidder.
15. The University has the right to reject any Bid, and to annul the process and reject all Bids at any time prior to acceptance, without thereby incurring any liability to bidders and without assigning any reason.
16. The University will accept the Bid of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
17. Goods shall be supplied within 2 weeks from the date of purchase order. The date of supply and installation shall strictly be adhered to, failing which the University reserves the right of not accepting the supplies and to charge suitable damages or to effect purchase at the supplier's cost and risk. If the supplier fails to supply and install the goods on or before the above mentioned period, compensation may be recovered at the rate of 1% of the cost of order for every weeks delay or fraction thereof, subject to a maximum of 10% of the cost of goods. If and when required, the extension for date of delivery should be obtained with proper justification. Part supplies will not be accepted.



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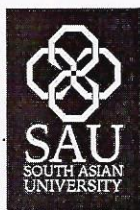
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18. The payment will be made 100% within 30days after supply and installation of all goods against the particular order to the satisfaction of the University.
19. Performance bank guarantee of 05% of the total contract value to be submitted for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations shall be submitted to SAU on receipt of the Purchase Order. No interest will be payable by SAU on the Performance Security
20. Matters regarding any dispute shall be referred for arbitration to any Officer appointed by the President of SAU, whose decision shall be binding and final.

**Assistant Registrar
Stores & Procurement**

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Stores & Procurement Section
South Asian University
Akbar Bhawan, Chankyapuri,



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Annexure – I Specifications

The VC End Point should be a codec based hardware. No software based solution is acceptable. All components of the VC system like Codec, Camera and Microphone should be from the same OEM.

Description	Specification
Package	Full HD 1080p camera, codec, Microphone Array, cables, and remote control
Video Standards	H.261, H.263, H.264 AVC/ SVC, H.264 High Profile
Video Resolutions	1080p 60 fps, 1080p 30 fps, 720p 60 fps and 720p 30fps
Content Standards	Content sharing using standard based H.239 and BFCP over SIP
Content Resolution	up to 1080p resolution at 60fps
Audio Standards	G.711, G.728, G.729A, G.722, G.722.1, G.722.1 Annex C, AAC-LD or better
Audio Features	Automatic gain control Automatic noise suppression Keyboard noise reduction Audio error concealment
Video Input	1 x Full HD camera (HDCI) or equivalent 1 x HDMI port 1 x DVI/VGA port
Video Out	2 x HDMI port to connect displays
Audio Input	1 x Microphone Array (supporting minimum 2 microphones) 1 x HDMI port 1 x 3.5mm/RCA Stereo Line-in port
Audio Output	1 x HDMI port 1 x 3.5mm/RCA Stereo Line-Out port




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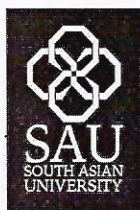
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Other Interfaces	2 x USB 2.0
	1 x RS-232 mini-DIN 8-pin/equivalent
Camera	Full HD
	1280 x 1080p CCD imager
	Zoom - 12X or more
	Field of View 65 Degree
Network	1 x 10/100/1000 MBPS LAN port
	H.323 and/or SIP up to 6 Mbps
	Reconfigurable MTU size
	RS232 with API support
Security	Media Encryption (H.323, SIP): AES-128, AES-256
	Authenticated access to admin menus, web interface and telnet API
Multipoint	Should support 1+5 Multi Party calling in HDCP using multipoint license key without any external hardware
Others	It should be possible to integrate a Audio Mixer through a digital interface or equivalent interface.
	Auto sensing power supply
Warranty	Complete equipment should be under warranty of one year with standby option in case of major fault in the machine.
	BUY BACK OF Existing VC end point with accessories


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Annexure II

Price Schedule

1	2	3	4	5	6	7	8
Item No	Description of Items	Qty	Unit Price (Rs.)	VAT (Rs.)	Other Taxes/Charges (Rs.) (If any, please specify)	Discount (If any)	Total Price with Taxes (Rs.)
1							
2							
Total							

Buy back of existing Equipment

Item No	Description of Items	Qty	Unit Price (Rs.)	Amount (Rs.)
1	Polycom CMA 5000 CMA- Converged Management Application S.No. F3L75M1 P.No. 2201-77650-000 SAS Drives 73 GB *2	1		
2	Polycom HDX 7000 HD P.No. 2201-26773-002 S.No. 0C9E8720100528	1		
3	Polycom VBP5300 (Security Firewall) A/No. 120-5300LF-02-A S.No. 1009B00849 MAC: 0090FB29FA36	1		
4	Polycom Camera HDX P.No. 1624-23412-001 S.No. 11542848	1		



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5	Polycom centralised Mice (a) S.No. 8210250202BAC5 P.No. 2201-23313-003 (b) S.No. 82102201F23BC5 P.No. 2201-23313-003	2		
6	Polycom Remote	1		
7	Power Cables	5		
Total				

DECLARATION

1. This is certified that the rates quoted above are not more than the rates charged from any other Institution / Department / Organization.
2. I / We have gone through the terms & conditions stipulated in the tender document and confirm to abide by the same.
3. No other charges would be payable by the Institute.

Full Name of the Bidder:

Signature of the Bidder: Date:

Official Seal



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DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER

- (I) We are not involved in any litigation that may have an impact of affecting or compromising the delivery of the services as required under this tender.
- (II) We are not black-listed by any Central/State Government/Public Sector/Educational Institute Undertaking in India.
- (III) I/we undertake that the documents submitted are genuine/authentic and nothing material has been concealed there from and that I/we are not debarred by any Government organization and are competent to have the contract. I/we understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/concealment of information.

(Signature of Authorized Signatory)

Date:

Name of the bidder: _____

Complete Address: _____

Contact Nos. _____



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Check List for Submission of Bid

1. Earnest Money Deposit of Rs. 22500.00
2. Self-declaration to the effect that the company has not been black listed.
3. Company Registration Number (Attach attested copy of certificate)
4. VAT Registration No. (Attach attested copy of certificate)
5. Permanent Account Number (PAN) (Attach attested copy of PAN Card)
6. Service Tax Registration Number (Attach attested copy)
7. Manufacturers' authorization letter in case of a dealer.
8. Bid document have been duly completed and signed as per instructions.
9. Bid is enclosed in a sealed cover with reference to the Tender No. and Tender Name.