ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

APPROVAL PROCESS HANDBOOK 2016-2017

All India Council for Technical Education

Approval Process Handbook

(2016 ï 2017)

This Hand Book is a Legal Document as per All India Council for Technical Education Act, 1987 (52 of 1987) and Section (4.3) of Gazette Policy Regulation No. F. No: 37-3/Legal/AICTE/2012 of AICTE dated September 27, 2012 Notified on September 27, 2012 in the Gazette of India, Extraordinary, Part-III, Section-4.

FOREWORD

The aim of any countryôs higher education system is higher growth rate with sustainable economic development. It is achieved through creation, transmission and dissemination of knowledge. The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national level Apex Advisory Body with its mission of developing and promoting quality technical education in the country in a coordinated and integrated manner. The Councilôs constant endeavor is to encourage a meaningful association between the technical education system and research and development activities in a concerted effort aimed at nation-building.

Technical education at all levels in the country is witnessing a consistent growth pattern marked by the setting up of new Institutions and the improvement of the existing ones in tune with the quality assurance norms set by the regulating and accreditation agencies. The Council believes in providing a proper impetus for the Institutions to generate competent Engineers, Pharmacists, Managers, Architects and Scientists and encourages them to think beyond the curriculum while imparting training for the advancement of knowledge.

The Council has put in place several initiatives to bring about changes in the Approval Process by introducing greater transparency and accountability through the e-governance. The emphasis this year is to put in place simplified procedures and greater ease in the approval process. ñ***Access to Quality Technical Education for All***ò will be the motto for the year 2016-17 creating an academic ambience in the Technical Institutes for nurturing and supporting quality so that technical education in India will be one of the best in the world. Supporting Institutes for accreditation of programs, ranking of Institutes, schemes such as Margdarshan, Adjunct Faculty, Trainee Teacher and Unnat Bharat Abhiyan are a few of the important initiatives embarked upon by AICTE.

This manual is an attempt to provide comprehensive information on the fair and rational system of administration as well as other necessary information on the processes and Institutions under the aegis of the AICTE. The emphasis on e-governance to ensure transparency, accountability, implementing a tech-savvy approach to enable faster processing and clearly defining the infrastructural norms in Institutions are just a few pointers towards AICTEôs efforts at fostering a technical education system which is on par with the best Institutions in the world.

Swami Vivekananda said "*Education is the manifestation of the perfection already in man.*" In keeping with this objective, apart from regulatory role, AICTE would strive to be a true mentor, facilitator and enabler in bringing out the best in each Institution. We hope this attempt of ours will prove endearing enough to all the stake holders.

Vidya Dhanam Sarva Dhanam Pradayam- Ancient Saying

Prof. Anil D. Sahasrabudhe
Chairman, AICTE

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Abbreviations	
ACA	Access and Circulation Area
AICTE	All India Council for Technical Education
ATM	Automated Teller Machine
BCA	Bachelor of Computer Application
B.E.	Bachelor of Engineering
B.HMCT.	Bachelor of Hotel Management and Catering Technology
B.Pharm.	Bachelor of Pharmacy
B.Sc.	Bachelor of Science
B.Tech.	Bachelor of Technology
BOG	Board of Governors
BOT	Built Operate and Transfer
CCTV	Close Circuit Tele Vision
CD	Compact Disk
COA	Council of Architecture
DELNET	Library Network provided by DELNET.NIC.IN
DPR	Detailed Project Report
EC	Executive Committee of AICTE
EDUSAT	Education Satellite was launched by Indian Space Research Organization
EOA	Extension of Approval
ERP	Enterprise Resource Planning
EVC	Expert Visit Committee
FAX	Facsimile transmission
FDR	Fixed Deposit Receipt
FSI	Floor Space Index
FT	Full Time
GATE	Graduate Aptitude Test in Engineering
GoI	Government of India
HMCT	Hotel Management and Catering Technology
IIM	Indian Institute of Management
IISc	Indian Institute of Science
IIT	Indian Institute of Technology
INDEST	Indian National Digital Library in Engineering Sciences and Technology
LCD	Liquid Crystal Display
LOA	Letter of Approval
LOR	Letter of Rejection
m^2	Unit of area in square meter
M.Sc.	Masters in Science
M.Tech.	Masters in Technology
MBA	Masters in Business Administration
Mbps	Mega bits per second
MCA	Masters in Computer Application
ME	Masters in Engineering
MHRD	Ministry of Human Resource and Development, Government of India
MODROBS	Modernization and Removal of Obsolescence Scheme by the Council
MOOCs	Massive Online Open Courses
NATA	National Aptitude Test in Architecture
NBA	National Board of Accreditation
NBC	National Building Code
NCR	National Capital Region, India
NEQIP	North East Quality Improvement Program
NIT	National Institute of Technology

NOC	No Objection Certificate
NRI	Non Resident Indian
PC	Personal Computer
PF	Provident Fund
PG	Post Graduate course
PGCM	Post Graduate Certificate in Management
PGDBM	Post Graduate Diploma in Business Management
Ph.D.	Doctorate of Philosophy
PIO	Persons of Indian origin
PPP	Public Private Partnership
PT	Part Time
R&D	Research and Development
RC	Regional Committee
RF	Radio Frequency
RO	Regional Office
RPGF	Refundable Performance Guaranty Fund
RPS	Research Promotion Schemes by the Council
SAC	Standing Appellate Committee
SCC	Standing Complaint Committee
SCSC	Standing Complaint Scrutiny Committee
TDS	Tax Deduction at Source
TELNET	Terminal Emulation program for TCP/IP Networks
UG	Under Graduate course
UGC	University Grants Commission
UT	Union Territory
Wi-Fi	Wireless Fidelity
WS	Work Shop

1 Background and Statutory Provision under AICTE Act Regarding Planning, Promotion and Regulation of Technical Education

1.1 Background

The beginning of formal Technical Education in India can be dated back to the mid 19th century. The major Policy initiatives in the pre-independence period included appointment of the Indian Universities Commission in 1902, issue of the Indian Education Policy resolution in 1904 and the Governor Generalôs Policy statement of 1913 stressing the importance of Technical Education, the establishment of IISc in Bangalore, Institution for Sugar, Textile and Leather Technology in Kanpur, N.C.E. in Bengal and Industrial Schools in several provinces. Significant developments include:

- Constitution of the Technical Education Committee of the Central Advisory Board of Education (CABE) of 1943;
- Preparation of the Sergeant Report of 1944; and
- Formation of the All India Council for Technical Education (AICTE) in 1945 by the Government of India.

The AICTE was set up in November 1945 based on the recommendations of CABE to stimulate, coordinate and control the provisions of educational facilities and industrial development of the post war period. At that time, mandate of AICTE basically covered only programs in Engineering and Technology.

The growth of industries in the country, just after independence, also demanded the need for qualified professionals in other fields, such as Business Management, Architecture, Hotel Management, Pharmacy etc. Although the diverse elements of Management such as Commerce, Economics, Finance, Psychology and Industrial Sociology were being taught for a long time, the need for Management Education in a formal way was felt in India only in the fifties. The Government of India decided in 1954 to set up a Board of Management Studies under AICTE to formulate standards and promote Management Education. Other major initiatives taken in Management Education include: setting up of the Administrative Staff College of India at Hyderabad in the late fifties, National Productivity Council and Indian Institute of Management in the early sixties. Architecture was covered under the Architectsô Act, 1972. Subsequently, for better coordination of the Professional Courses, Architecture Education was also placed under the purview of AICTE.

Hotel Management Education had a modest beginning with short programs in Nutrition and Food Science, which started in the late fifties. The National Council of Hotel Management and Catering Technology were set up in 1982, to which all the Institutions of Hotel Management run by the Government are affiliated.

Education in other professional fields such as, Pharmacy, Applied Arts and Crafts has also undergone similar developments during the post-independence period. Programs for Technical Education, during the first three Five Year Plans, were devoted to expansion of Technical Education to meet the growing demand for technical personnel at Diploma, Degree and Post-Graduate Levels. From the fourth Five Year Plan onwards, the emphasis was shifted to the improvement of quality and standard of Technical Education. This was done through implementation of the Quality Improvement Program consisting of three major components that provided for M.E. / M.Tech. and Ph.D. Programs, Establishment of Curriculum Design and Development Cells, and Short Term Training Programs.

Meanwhile, expansion of Institutions and intake remained at a low level in the Government, Private-aided and University sectors. The Policy shift during eighties towards involvement of Private and Voluntary Organizations in the setting up of Technical and Management Institutions on self-financing basis ushered in an era of unprecedented expansion of the Technical Education System, a trend which has continued during successive Five Year Plans.

It was in this context that AICTE was given statutory powers by the AICTE Act of Parliament in 1987, with a view to ensure the proper planning and coordinated development of Technical Education System throughout the Country. Technical Education in this context includes fields of Engineering and Technology, Architecture, Planning, Management, Pharmacy and Applied Arts and Crafts.

1.2 Growth of Technical Education

The growth of Technical Education in the Country before independence was very slow. The number of Engineering Colleges and Polytechnics (including Pharmacy and Architecture Institutions) in 1947 was 44 and 43 with an intake capacity of 3200 and 3400 respectively.

Due to efforts and initiatives taken during successive Five Year Plans and particularly due to Policy changes in the eighties to allow participation of Private and Voluntary Organizations in the setting up of Technical Institutions on self-financing basis, the growth of Technical Education has been phenomenal.

Approved Institutes with Intake for 2013-14

		Approved Institutes			Sanctioned Intake			Total Approved	Total Sanctioned
Region	**State**	**Diploma**	**PG**	**UG**	**Diploma**	**PG**	**UG**	**Institutes**	**Intake**
Central	Chhattisgarh	49	50	59	8130	5789	27736	**104**	**41655**
	Gujarat	134	256	186	68125	34230	67224	**417**	**169579**
	Madhya Pradesh	135	370	321	27676	46746	115982	**540**	**190404**
Central Total		**318**	**676**	**566**	**103931**	**86765**	**210942**	**1061**	**401638**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	2	1	1	470	36	150	**3**	**656**
	Assam	13	21	21	2175	2034	5115	**43**	**9324**
	Jharkhand	32	15	15	7840	3371	6120	**53**	**17331**
	Manipur	2	1	1	250	40	115	**3**	**405**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	3	2	1	240	90	30	**4**	**360**
	Nagaland	0	1	1	0	60	240	**2**	**300**
	Orissa	115	146	115	37230	18058	46367	**288**	**101655**
	Sikkim	2	2	2	405	249	786	**4**	**1440**
	Tripura	3	0	1	490	0	300	**4**	**790**
	West Bengal	97	118	99	26360	13484	37258	**237**	**77102**
Eastern Total		**273**	**309**	**259**	**76110**	**37572**	**97051**	**648**	**210733**
North-West	Chandigarh	5	8	5	903	804	1025	**12**	**2732**
	Delhi	20	56	26	5755	14325	9963	**83**	**30043**
	Haryana	222	254	196	75863	31013	72068	**471**	**178944**
	Himachal Pradesh	37	33	37	11518	2958	11560	**79**	**26036**
	Jammu and Kashmir	26	18	8	5255	1720	2725	**45**	**9700**
	Punjab	179	194	147	65417	22791	49644	**381**	**137852**
	Rajasthan	233	195	176	58965	22182	67605	**468**	**148752**
North-West Total		**722**	**758**	**595**	**223676**	**95793**	**214590**	**1539**	**534059**
Northern	Bihar	29	31	27	8815	2569	8780	**74**	**20164**
	Uttar Pradesh	384	682	440	112468	93636	167641	**1058**	**373745**
	Uttarakhand	90	89	56	17173	10487	16274	**170**	**43934**
Northern Total		**503**	**802**	**523**	**138456**	**106692**	**192695**	**1302**	**437843**
South-Central	Andhra Pradesh	287	646	461	75801	91290	186135	**859**	**353226**
	Telangana	198	727	484	47120	126668	198445	**839**	**372233**
South-Central Total		**485**	**1373**	**945**	**122921**	**217958**	**384580**	**1698**	**725459**
South-West	Karnataka	348	382	271	98771	49355	106448	**766**	**254574**
	Kerala	70	203	195	19850	20075	61612	**344**	**101537**
South-West Total		**418**	**585**	**466**	**118621**	**69430**	**168060**	**1110**	**356111**
Southern	Puducherry	10	16	17	2910	1786	7710	**29**	**12406**
	Tamil Nadu	486	781	565	204029	90979	283715	**1377**	**578723**
Southern Total		**496**	**797**	**582**	**206939**	**92765**	**291425**	**1406**	**591129**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	1	0	0	360	0	0	**1**	**360**
	Goa	9	5	8	2055	552	1430	**17**	**4037**
	Maharashtra	664	760	543	184819	101274	176693	**1520**	**462786**
Western Total		**675**	**767**	**552**	**187564**	**102012**	**178183**	**1541**	**467759**
Grand Total		**3890**	**6067**	**4488**	**1178218**	**808987**	**1737526**	**10305**	**3724731**

Approved Institutes with Intake for 2014-15

Region	State	Approved Institutes			Sanctioned Intake			Total Approved Institutes	Total Sanctioned Intake
		Diploma	PG	UG	Diploma	PG	UG		
Central	Chhattisgarh	70	50	61	12820	6037	29206	**117**	**48063**
	Gujarat	147	250	196	74610	34303	75504	**429**	**184417**
	Madhya Pradesh	173	371	317	34864	48147	115838	**538**	**198849**
Central Total		**390**	**671**	**574**	**122294**	**88487**	**220548**	**1084**	**431329**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	7	0	0	1340	0	0	**7**	**1340**
	Assam	13	21	21	2215	1992	5475	**43**	**9682**
	Jharkhand	34	17	18	9400	3509	7590	**59**	**20499**
	Manipur	1	1	1	100	40	115	**2**	**255**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	2	2	1	180	62	30	**3**	**272**
	Nagaland	1	1	1	60	60	240	**3**	**360**
	Odisha	138	147	115	44840	17266	49619	**295**	**111725**
	Sikkim	2	2	2	405	249	906	**4**	**1560**
	Tripura	5	0	3	850	0	630	**8**	**1480**
	West Bengal	121	116	103	32690	13788	40768	**247**	**87246**
Eastern Total		**328**	**309**	**267**	**92730**	**37116**	**105943**	**678**	**235789**
North-West	Chandigarh	5	8	5	1025	804	1041	**12**	**2870**
	Delhi	21	55	24	5865	14288	9981	**82**	**30134**
	Haryana	230	239	192	79473	30502	72644	**456**	**182619**
	Himachal Pradesh	42	35	34	11938	3258	10900	**79**	**26096**
	Jammu and Kashmir	30	15	8	6095	1402	2980	**47**	**10477**
	Punjab	189	196	151	68683	23023	53122	**382**	**144828**
	Rajasthan	253	179	177	65035	19020	70800	**460**	**154855**
North-West Total		**770**	**727**	**591**	**238114**	**92297**	**221468**	**1518**	**551879**
Northern	Bihar	39	35	27	12005	2827	8960	**84**	**23792**
	Uttar Pradesh	446	670	422	133146	96334	166596	**1067**	**396076**
	Uttarakhand	92	83	52	19053	9323	14874	**163**	**43250**
Northern Total		**577**	**788**	**501**	**164204**	**108484**	**190430**	**1314**	**463118**
South-Central	Andhra Pradesh	322	657	462	87616	104657	198120	**856**	**390393**
	Telangana	251	711	472	62940	143526	209530	**820**	**415996**
South-Central Total		**573**	**1368**	**934**	**150556**	**248183**	**407650**	**1676**	**806389**
South-West	Karnataka	357	375	270	102301	50683	111062	**754**	**264046**
	Kerala	71	220	205	21804	23366	66656	**354**	**111826**
South-West Total		**428**	**595**	**475**	**124105**	**74049**	**177718**	**1108**	**375872**
Southern	Puducherry	10	17	20	2850	1888	9150	**32**	**13888**
	Tamil Nadu	492	763	572	211893	90137	294484	**1356**	**596514**
Southern Total		**502**	**780**	**592**	**214743**	**92025**	**303634**	**1388**	**610402**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	1	0	0	360	0	0	**1**	**360**
	Goa	9	5	8	2955	570	1430	**17**	**4955**
	Maharashtra	696	759	549	197013	100506	180350	**1540**	**477869**
Western Total		**707**	**766**	**558**	**200658**	**101262**	**181840**	**1561**	**483760**
Grand Total		**4275**	**6004**	**4492**	**1307404**	**841903**	**1809231**	**10327**	**3958538**

Approved Institutes with Intake for 2015-16

Region	State	Approved Institutes			Sanctioned Intake			Total Approved Institutes	Total Sanctioned Intake
		Diploma	PG	UG	Diploma	PG	UG		
Central	Chhattisgarh	68	45	62	11502	4776	23706	**118**	**39984**
	Gujarat	145	245	203	72670	32745	76704	**429**	**182119**
	Madhya Pradesh	179	369	306	36676	47465	110446	**538**	**194587**
Central Total		**392**	**659**	**571**	**120848**	**84986**	**210856**	**1085**	**416690**
Eastern	Andaman and Nicobar Islands	1	0	1	270	0	90	**1**	**360**
	Arunachal Pradesh	2	0	0	440	0	0	**2**	**440**
	Assam	13	21	21	2215	1992	5475	**43**	**9682**
	Jharkhand	33	14	18	9160	3089	7545	**57**	**19794**
	Manipur	1	1	1	100	40	115	**2**	**255**
	Meghalaya	3	2	1	380	150	480	**6**	**1010**
	Mizoram	2	2	1	180	62	30	**3**	**272**
	Nagaland	2	1	1	120	60	240	**4**	**420**
	Odisha	150	142	115	47015	17011	48959	**304**	**112985**
	Sikkim	2	2	2	405	249	906	**4**	**1560**
	Tripura	5	3	3	850	180	630	**11**	**1660**
	West Bengal	132	112	106	34962	13422	41038	**256**	**89422**
Eastern Total		**346**	**300**	**270**	**96097**	**36255**	**105508**	**693**	**237860**
North-West	Chandigarh	5	9	6	1025	1025	1546	**13**	**3596**
	Delhi	21	53	25	5865	13403	10080	**82**	**29348**
	Haryana	230	238	190	72488	30196	70394	**452**	**173078**
	Himachal Pradesh	39	33	37	10858	3078	10660	**78**	**24596**
	Jammu and Kashmir	32	18	9	6395	1696	3405	**52**	**11496**
	Punjab	190	190	148	67767	21954	50980	**379**	**140701**
	Rajasthan	251	166	172	63815	17055	65993	**447**	**146863**
North-West Total		**768**	**707**	**587**	**228213**	**88407**	**213058**	**1503**	**529678**
Northern	Bihar	47	37	28	14090	3067	9080	**96**	**26237**
	Uttar Pradesh	461	668	423	135942	95239	163616	**1088**	**394797**
	Uttarakhand	93	75	53	19233	7983	14754	**161**	**41970**
Northern Total		**601**	**780**	**504**	**169265**	**106289**	**187450**	**1345**	**463004**
South-Central	Andhra Pradesh	332	645	456	88696	102587	194460	**855**	**385743**
	Telangana	247	676	447	61980	128457	180583	**791**	**371020**
South-Central Total		**579**	**1321**	**903**	**150676**	**231044**	**375043**	**1646**	**756763**
South-West	Karnataka	359	368	268	101849	49411	109434	**749**	**260694**
	Kerala	73	223	208	22020	23064	65963	**364**	**111047**
South-West Total		**432**	**591**	**476**	**123869**	**72475**	**175397**	**1113**	**371741**
Southern	Puducherry	9	17	20	2830	1942	9030	**31**	**13802**
	Tamil Nadu	508	726	574	215043	85471	288717	**1347**	**589231**
Southern Total		**517**	**743**	**594**	**217873**	**87413**	**297747**	**1378**	**603033**
Western	Dadra and Nagar Haveli	1	2	1	330	186	60	**3**	**576**
	Daman and Diu	2	0	0	540	0	0	**2**	**540**
	Goa	9	5	8	2955	588	1430	**17**	**4973**
	Maharashtra	707	742	558	192998	95686	178472	**1542**	**467156**
Western Total		**719**	**749**	**567**	**196823**	**96460**	**179962**	**1564**	**473245**
Grand Total		**4354**	**5850**	**4472**	**1303664**	**803329**	**1745021**	**10327**	**3852014**

Growth of intake in AICTE approved Institutions (UG/PG/Diploma/Post Diploma)

Year	Diploma/Post Diploma	Engineering and Technology	Management	MCA	Pharmacy	Architecture	Hotel Management and Catering
2007-08	417923	653290	121867	70513	52334	4543	5275
2008-09	610903	841018	149555	73995	64211	4543	5794
2009-10	850481	1071896	179561	78293	68537	4133	6387
2010-11	1083365	1314594	277811	87216	98746	4991	7393
2011-12	1117545	1485894	352571	92216	102746	5491	7693
2012-13	1212612	1761976	385008	100700	121652	5996	8401
2013-14	1177918	1804353	364816	119713	137257	9550	6622
2014-15	1307344	1901501	365352	109925	143244	10890	6442
2015-16	1310414	1844642	350161	103048	139622	10986	6430

1.3 The AICTE Act, 1987

The AICTE Act, 1987 was passed by the Parliament, to provide for the establishment of the All India Council for Technical Education (AICTE) with a view to ensure proper planning and coordinated development of the Technical Education System throughout the Country, qualitative improvement of such education in relation to planned quantitative growth and the regulation and proper maintenance of norms and standards in the Technical Education System and for matters connected therewith.

1.4 Important Provisions of the AICTE Act, 1987 on Approval Process

Clause	Provision of the Clause
10(g)	Evolve suitable performance appraisal system for Technical Institutions and Universities imparting Technical Education, incorporating norms and mechanisms for enforcing accountability.
10(i)	Lay down norms and standards for course curriculum, physical and instructional facilities, staff patterns, staff qualifications, quality instructions, assessment and examination.
10(k)	Grant approval for starting new Technical Institutions and for introduction of new Courses or Programs in consultation with the Agencies concerned.
10(n)	Take all necessary steps to prevent commercialization of Technical Education.
10(p)	Inspect or cause to inspect any Technical Institution.
11(1)	For the purposes of ascertaining the financial needs of Technical Institution or a University or its standards of teaching, examination and research, the Council may cause an inspection of any department or departments of such Technical Institution or University to be made in such manner as may be prescribed and by such person or persons as it may direct.
11(2)	The Council shall communicate to the Technical Institution or University the date on which any inspection under sub-section (1) is to be made and the Technical Institution or University shall be entitled to be associated with the inspection in such manner as may be prescribed.
11(3)	The Council shall communicate to the Technical Institution or the University, its views in regard to the results of any such inspection and may, after ascertaining the opinion of that Technical Institution or University the action to be taken as a result of such inspection.
11(4)	All communications to a Technical Institution or University under this section shall be made to the executive authority thereof and the executive authority of the Technical Institution or University shall report to the Council the action, if any, which is proposed to be taken for the purposes of implementing any such recommendation as is referred to in sub-section (3).

1.5 AICTE Profile

1.5.1 Vision

To be a World Class Organization leading Technological and Socioeconomic development of the Country by enhancing the global competitiveness of Technical manpower, by ensuring high quality Technical education to all sections of the society.

1.5.2 Mission

- A true facilitator and objective regulator.
- Transparent governance and accountability in approach towards society.
- Planned and coordinated development of Technical Education in the country by ensuring World Class standards of Institutions through accreditation.
- Facilitating World Class Technical Education through:

i. Emphasis on developing high quality Institutions, academic excellence and innovative research and development programs;
ii. Networking of Institutions for optimum resource utilization;
iii. Dissemination of knowledge;
iv. Technology forecasting and global manpower planning;
v. Promotion of Industry-Institution interaction for developing new products, services, and patents;
vi. Inculcating Entrepreneurship;
vii. Encouraging indigenous technology;
viii. Focusing on non-formal education;
ix. Providing affordable education to all.
x. Making Indian Technical Education globally acceptable.
xi. A vision of a forward-looking organization that has an efficient, flexible and empowered manpower, sensitive to stakeholderôs expectations.

1.5.3 Objectives

- Promotion of quality in Technical Education
- Planning and coordinated development of Technical Education system
- Providing regulations for maintenance of norms and standards

1.5.4 Responsibilities

- Promotion of quality in Technical Education
- Policy directions
- Review of norms and standards
- Assessment of manpower requirement
- Liaison with Central Government, State Governments, Universities and other Statutory Bodies
- Others as provided in the Act

1.5.5 Major Functions and Schemes

- Approval of Diploma / Degree / Post Graduate Degree / Post Diploma / Post Graduate Diploma Level programs in Technical Institutions
- Approval of variation / increase in intake, additional Courses / Programs in Technical Institutions
- Quality Assurance through Accreditation
- Participation in the process of granting Deemed University status by MHRD
- Approval for Foreign Collaborations / Twinning Programs
- Promotion of Industry-Institution Interaction
- Development of Model Curricula through All India Boards of Studies
- Share and Mentor Institutions (Margdarshan)
- Adjunct Faculty
- Trainee Teacher Scheme
- Unnat Bharat Abhiyan
- Scholarship Scheme to Girl Child (SSGC) ï PRAGATI
- Scholarship Scheme To Differently Abled ï SAKSHAM
- Scheme for promotion of Education in North East Quality Education Program (NEQIP)
- Research Promotion Scheme (RPS)
- Entrepreneurship Development Cell (EDC)
- Modernisation and Removal Of Obsolescence (MODROBS)
- Seminar Grant
- Travel Grant
- Faculty Development Program (FDP)
- Research Park
- AICTE-INAE-DVP
- AICTE-INAE-TG
- AICTE-INAE-TRF
- Project Centre for Technical Education
- Skill and Personality development Program centre for SC/ST Students
- e-Learning Centre For Technical Education
- Industry Institute Partnership Cell (IIPC)
- PG scholarship
- INDEST
- Quality Improvement Program
- Innovation Promotion Scheme (IPS)
- Hostel for SC/ST Students
- Community Colleges under NSQF

Definitions		
	1	ñ1st shiftò means activities conducted in 1st spell of time (from 8 am to 4 pm) wherever two shift working exists
	2	ñSecond shiftò means activities conducted in 2nd spell of time (from 1pm to 9 pm) wherever two shift working exists
	3	ñArchitectò means an Architect registered with the Council of Architecture established under the Architect Act 1972
	4	ñAutonomous Institutionò, means an Institution, to which autonomy is granted and is designated to be so by the Statutes of affiliating University / Board
	5	ñBandwidth Contentionò means the contention ratio, ratio of the potential maximum demand to the actual bandwidth
	6	ñBuild Operate Transferò (BOT)ò means a project financing, wherein a private entity receives a concession from the public sector to finance, design, construct, and operate a facility stated in the concession contract
	7	ñCo-Ed Instituteò means the Institute admitting male and female students
	8	ñCommissionò means University Grants Commission established under section 4 of the University Grants Commission Act, 1956
	9	ñCompliance Reportò means the report submitted by Technical Institution complying with requirements as set in Appendix 12 *(Page No.111)*, Prevention and prohibition of ragging, in the Format prescribed by AICTE from time to time
	10	ñDeemed Universityò means an Institution declared as Deemed to be University under section 3 of the University Grants Commission Act, 1956
	11	ñForeign Studentò means, the student who possesses a foreign passport
	12	ñForeign Nationalò means the citizen of countries other than India who are not of Indian origin as defined under PIO
	13	ñFresherò means a student who has been admitted to an Institution and who is undergoing his/her first year of study in such Institution
	14	ñGovernment Aided Institutionò means Technical Institution that meets 50% or more of its recurring expenditure out of the grant received from Government or Government organizations
	15	ñGovernment Institutionò means Technical Institution established and / or maintained by the Government
	16	ñMinority Educational Institutionò or ñMinority Institutionò means a college or Institution established or maintained by a person or group of persons belonging to a minority, recognized as such by the concerned State Government/UT Administration
	17	ñNBA Web-Portalò means a web site at URL *www.nba-india.org*
	18	ñNBAò means National Board of Accreditation set up by AICTE, under Society Registration Act 1860
	19	ñPart Time Programsò means activities conducted in evening time i.e. 5.30 pm to 9.30 pm (six days a week) wherever First / general shift working exits and are meant only for working professionals or professionals with at least two years of work experience
	20	ñPrivate-Self Financing Institutionò means an Institution started by a Society/Trust/Company and does not receive grant/fund from Central and/or State Government and/or Union Territory Administration for meeting its recurring expenditure
	21	ñpdf fileò means document in Portable Document Format
	22	ñPrescribedò means as prescribed under these Regulations
	23	ñPublic Private Partnership (PPP)ò means a partnership based on a contract or concession agreement, between a Government or statutory entity on the one side and a private sector enterprise on the other side
	24	ñSelfò (affiliating university) means Institute / Department / School as a part of the university
	25	ñShiftò means spell of time in which educational activities of the technical Institution are conducted

	26	ñSingle shift workingò means where, educational activities of the technical Institution are generally conducted between 9 am to 5 pm
	27	ñState Level Fee Committeeò means a Committee notified by the concerned State Government / UT Administration for regulation of fee to be charged by the technical Institutions
	28	ñTechnical Campusò means a campus which offers education in one or more technical programs approved by the Council
	29	ñTwo shift workingò means where, educational activities of the technical Institution are conducted in two spells of time i.e., 1st shift, generally, between 8 am to 4 pm and second shift, generally, between 1 pm to 9 pm
	30	ñUniversity Departmentò means a department established and maintained by the University
	31	ñUniversityò means a University defined under clause (f) of Section 2 of the University Grants Commission Act, 1956

Chapter I

Grant of Approval through a single application form for

- **Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree / Post Graduate Diploma / Diploma / Post Diploma Level**
- **Change of Site / Location**
- **Closure of Institute**
- **Conversion of Women's Institution into Co-Ed Institution and vice-versa**

1			**Introduction**
	1.1		A new Technical Institute can be established by providing infrastructure and other requirements as per this Approval Process Handbook.
	1.2		New Technical Institute offering technical education shall not be established and / or started without prior approval of the Council
	1.3		Management Program and / or MCA Program at Institutes shall be allowed to be built on an existing UG Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute provided minimum land / built up area required for UG Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology Institute is met.
	1.4		Technical Institute in Urban area shall be approved when it is on at most two contiguous pieces of land, one of them being at least 1.5 acres for accommodating academic, administrative and essential amenities and the other one being separated by not more than 2 km, except for those in North Eastern states **and hilly regions of States such as Himachal Pradesh, Uttarakhand and Jammu and Kashmir** where it can spread into 3 pieces of land not far from each other by more than 2 Km.
	1.5		Admission Authority / Body / Institution shall not permit admissions of students to a Technical Program which is not approved by the Council
	1.6		**Applicants are advised to apply only if the Building for the purpose of application is complete as per the Infrastructure requirements without any deficiency at the time of filling the application form on the AICTE web-portal *www.aicte-india.org***
2			**Seeking approval of the Council for:**
	2.1	a	Setting up new Technical Institute offering one Technical Program at Degree, Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level
		b	Change of Site / Location
		c	Closure of Institute
		d	Conversion of Womenôs Institution into Co-Ed Institution and vice-versa
	2.2		**Requirements and Eligibility**
		a	A Society registered under the Registration of Societies Act 1860 through the Chairman/President or Secretary of society or
		b	A Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts through the Chairman/President or Secretary of the Trust or
		c	A company established under Section 25 of Companies Act 1956 or
		d	Central or State Government / UT Administration or by a Society or a Trust registered by them.
	2.3		The above bodies as mentioned in a, b, c may be a body formed under Public Private Partnership (PPP) or under BOT mode through an officer authorized by Central or State Government / UT Administration.
	2.4		**The applicants fulfilling the following conditions on or before the last date prescribed for receipt of application by the Council shall be eligible to apply.**

		a	The promoter society / trust / A company established under Section 25 of Companies Act 1956, a new Technical Institution shall have the land as required and prescribed in its lawful possession with clear title in the name of the promoter society / trust / A company established under Section 25 of Companies Act 1956, on or before the date of submission of application. Provided that it shall be open for the promoter Society / Trust / A company established under Section 25 of Companies Act 1956 of the proposed Institution to mortgage the land after the issue of Letter of Approval (LOA), only for raising the resources for the purpose of development of the Technical Institute situated on that land.		
		b	Land/ built up area requirement for Technical Institute shall be as mentioned in Appendix 4 *(Page No.78)*. Plot(s) of land under consideration shall be having no obstacles such as river, canals, rail tracks, highways, or any such entity hampering continuity of land. Land use Certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT. Land conversion Certificate shall be obtained from the Competent Authority as designated by concerned State Government / UT. Certificate from the Sub-Divisional Magistrate / Collector /Thasildar in the Format CERTIFICATE[4] *(Page No.148)* shall be obtained from the Competent Authority as designated by concerned State Government / UT Certificate of Occupancy/Completion (as applicable) from the Competent Authority (as per standard format prescribed by the issuing Authority)		
		c	Building plan of the Institution shall be prepared by an Architect registered with Council of Architecture/ licensed surveyor and approved by the Competent Authority as designated by concerned State Government / UT.		
		d	Administrative area requirements as stated in Appendix 4 *(Page No.78)* shall be applicable for a Technical Institute.		
		e	Amenities area requirements as stated in Appendix 4 *(Page No.78)* shall be applicable for a Technical Institute		
		f	Access and Circulation Area (ACA) shall be 25% of Built up Area.		
	2.4.1	i	Central Library with Reading Room: Program wise area requirement shall be as per Appendix 5 *(Page No.95).*		
		ii	Computer Centre: Program wise area requirement shall be as per Appendix 4 *(Page No.78)*.		
	2.5		**The fund position of the applicant (Self financed Institutions, Private Universities) in the form of FDRs and / or Bank accounts in Nationalised Bank or Scheduled Commercial Banks recognised by Reserve Bank of India shall be as under on the date of Scrutiny.**		
				Program proposed (Degree, Post Graduate Degree, Diploma and Post Diploma)	**Total minimum funds required as proof of operational expenses at the time of Scrutiny in the name of Society / Trust (Rupees in Lakhs)**
			i	Engineering and Technology	100
			ii	Pharmacy	50
			iii	Hotel Management and Catering Technology	50

<table>
<tr><td></td><td></td><td></td><td>iv</td><td>Architecture and Town Planning</td><td></td></tr>
<tr><td></td><td></td><td></td><td></td><td>a. Architecture
b. Town Planning</td><td>50
50</td></tr>
<tr><td></td><td></td><td></td><td>v</td><td>Applied Arts and Crafts</td><td>50</td></tr>
<tr><td></td><td></td><td></td><td>vi</td><td>MCA</td><td>50</td></tr>
<tr><td></td><td></td><td></td><td>vii</td><td>Management</td><td>50</td></tr>
<tr><td></td><td>2.6</td><td></td><td colspan="3">The applicants shall not use name of the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM/ IIT/ IISc/ NIT/ IISER/ IIIT/ IIEST/ AICTE/ UGC/ MHRD/ GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the Technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.</td></tr>
<tr><td></td><td>2.7</td><td></td><td colspan="3">Name of the ñTechnical Instituteò for which approval is accorded by the Council shall not be changed without the approval of the Council. The Council may permit the change of name as per laid down procedures as given in this handbook</td></tr>
<tr><td></td><td>2.8</td><td></td><td colspan="3">New Technical Institute offering Engineering and Technology program shall necessarily opt for courses from group óCô of courses. Minimum number of courses to be selected from group óCô with respect to total number of courses opted by new Institution is given in following table.</td></tr>
<tr><td></td><td></td><td></td><td>Total number of courses opted by New Technical Institute</td><td>Number of courses to be selected from group ‘C’</td><td>Courses listed in group ‘C’</td></tr>
<tr><td></td><td></td><td></td><td>5</td><td>3 or more</td><td rowspan="5">• Applied Electronics and Instrumentation
• Chemical Engineering / Technology
• Civil Engineering / Technology, Construction Engineering / Technology
• Computer Science, Computer Science and Engineering, Computer Science and Information Technology, Computer Technology
• Electrical Engineering or Electrical and Electronics Engineering
• Electronics and Communication Engineering
• Information Technology
• Instrumentation and Control Engineering
• Mechanical Engineering
• Production Engineering</td></tr>
<tr><td></td><td></td><td></td><td>4</td><td>3 or more</td></tr>
<tr><td></td><td></td><td></td><td>3</td><td>2 or more</td></tr>
<tr><td></td><td></td><td></td><td>2</td><td>1 or more</td></tr>
<tr><td></td><td></td><td></td><td>1</td><td>1</td></tr>
<tr><td></td><td>2.9</td><td></td><td colspan="3">Out of a maximum five courses that may be approved for a New Institution at the level of a Diploma (Polytechnic) or a Degree Institution (UG/PG), a combination of Diploma, UG and PG shall not be approved.</td></tr>
<tr><td></td><td>2.10</td><td></td><td colspan="3">The head of the ñTechnical Instituteò shall be named as ñPrincipal/ Directorò having qualifications satisfying existing norms as defined for Principal in a program of the Technical Institute.</td></tr>
<tr><td></td><td>2.11</td><td></td><td colspan="3">Requirement of Computers, Software, Internet and Printers shall be as given in Appendix 5 (Page No.94).</td></tr>
<tr><td></td><td>2.12</td><td></td><td colspan="3">Requirement of Laboratory equipments and Experiments shall be as given in Appendix 5 (Page No.94).</td></tr>
<tr><td></td><td>2.13</td><td></td><td colspan="3">Requirement of books and Library facilities for each Program shall be as given in</td></tr>
</table>

			Appendix 5 *(Page No.94).*				
	2.14		Requirement of e-Journals shall be as given in Appendix 10 *(Page No.103).*				
	2.15		Essential and desired requirements shall be as given in Appendix 6 *(Page No.97).*				
3			**Submission of Application**				
	3.1	a	A unique USER ID will be allotted to each new applicant for setting up a new Institution, for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* If any existing Institution has not obtained a USER ID / Password previously, a new unique USER ID shall be allotted to applicants for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* If any existing Institution has forgotten Password, the Institute shall apply for ñforgot Passwordò the same shall be allotted to applicants for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE Web-Portal *www.aicte-india.org* Using the USER ID, the application in the prescribed Format shall have to be uploaded on the AICTE Web-Portal *www.aicte-india.org*. By using this USER ID, the applicant will be able to track the status of the application at various stages of processing the application.				
		b	The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment				
	3.2		Details of Processing Fee				
		a	For Setting up new Technical Institute offering Technical Program at Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level:				
				Type of Institution applied for			**Processing Fees Rs. in Lakhs**
			i	Minority Institution			5.0
			ii	Institution set up exclusively for women			5.0
			iii	Institution set up in North Eastern States			5.0
			iv	All other Institutions			7.0
			v	Government / Government aided / Central University / State University			Nil
		b	Change of Site / Location, Closure of Institute and conversion of Women only Institute to Co-Ed Institute and vice-versa				
				Type of Institution	**Change in Site /Location (Rupees in Lakhs)**	**Closure of Institute (Rupees in Lakhs)**	**Conversion of Women only Institute to Co-Ed Institute and vice-versa (Rupees in Lakhs)**
			i	Minority Institution	2.0	0.25	2.0
			ii	Institution set up in North Eastern States other than Government / Government aided / Central University / State	2.0	0.25	2.0

				University			
			iii	Institution set up exclusively for women other than Government / Government aided / Central University / State University	2.0	0.25	2.0
			iv	All other Institutions except Government / Government aided / Central University / State University	3.0	0.50	3.0
			v	Government / Government aided / Central University / State University	Nil	Nil	Nil
	3.3		Views of State Government and affiliating University				
		a	The State Government / UT and the affiliating University / Board shall forward to the concerned Regional Office of the Council, their views on the applications received, with valid reasons or otherwise within a period of 15 days from the date of receipt of applications.				
		b	The views of the State Government / UT and the affiliating University / Board will be taken into account by the Regional Committee while taking the decision whether the application is to be processed further or not. In the absence of receipt of views from the State Government / UT and / or the affiliating University / Board, the Council will proceed for completion of approval process. A printout of the complete application as uploaded on the AICTE Web-Portal, along with the documents mentioned in the Appendix 16 *(Page No.120)*, shall be submitted, duly attested by the Secretary of the Trust on or before the date as mentioned in the schedule to the Regional Office along with a stamped receipt from an authorized signatory of Affiliating University / Board and Concerned State Government / UT as proof of submission of these documents.			
		c	The procedure for processing of application for establishment of new Institutions is detailed in Clause 4.				
	3.4		Change of Site / Location				
		a	Conditions of Approval for Change of Site				
			The Institute shall be AICTE approved existing Institute/ Technical campus. The change in Site / Location shall be allowed within a radius of 20 Km.				
		b	Procedure of Approval for change of Site				
			The AICTE approved existing Institute seeking change of Site / Location shall apply on portal for extension of approval as per regulations. Select option for change of Site / Location giving details as required. The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses at new Site / Location. Expert Visit Committee shall verify infrastructure, however equipment, library and other movable property shall be verified after shifting the same from existing location to new location. Only after approval by the Council for change of site / location, the equipment, library and other movable property in the existing Institute shall be shifted to new				

			site/location and the approval for activities on existing location shall cease. After shifting of the equipment, library and other movable property in the existing Institute to new site/location another Expert Visit Committee shall be conducted to verify the facilities at new Site / Location. The change of site / location shall be effected only on receipt of final approval in respect of new location. Request for approval for partial shifting of the Courses / Program in the Institution shall not be considered. On approval of new location, all activities of the Institute shall necessarily / compulsorily be carried out at newly approved location. Any violation in this respect may lead to withdrawal of approval and Institute shall not be allowed to continue its activities in either locations. Applicant shall need to submit all documents as required for approval of new Institution. Following additional documents shall be necessary while seeking approval for change of site / location of the existing Institute; • No Objection Certificate (NOC) from State Government • No Objection Certificate (NOC) from Affiliating University/Board • Resolution of the Society/Trust seeking approval for change of site/location of the existing Institute
	3.5		Closure of Institution
		a	Conditions for Approval for Closure of Institutions
			• The Institute may apply for complete closure or progressive closure. • In case of complete closure, the Institute shall be closed completely in one instance. • In case of progressive closure, closure at the first year level shall be allowed in the current academic year. However, the subsequent years of working shall lapse at the end of each academic year progressively. • Once complete closure or progressive closure is approved the Institution shall not start any program in the said premises. However the Institution may apply afresh for starting new program. Such request shall be considered as application for establishment of new Institution and shall be processed as per Chapter 1 of Approval Process Handbook. • Complete closure or partial closure is subject to no pending court case filed against the Institution by AICTE, and no Charge sheet filed against the Institute.
		b	Procedure for Approval for Closure of Institutions
			The AICTE approved Institute seeking closure of Institute shall apply on portal for the closure of the Institute as per the regulation. The Institute will be called for scrutiny to verify the following • Status of Students already studying in the Institute • Status of Faculty and Staff in the Institute • Affidavit[4] to be submitted by the applicant on a non Judicial Stamp paper of Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant has no liability with respect to faculty members, staff, students etc. • Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.

			• Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute • No Objection Certificate (NOC) from the State Government • No Objection Certificate (NOC) from the Affiliating University • Resolution of the Society/Trust seeking closure of the of the existing Institute • Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff. The closure of the Institute shall be effected only on receipt of approval of the Council for closure of Institute.
	3.6		Procedure for approval for Conversion of Womenôs only Institution to Co-Ed Institution and vice-versa.
		a	Eligibility
			The Institute shall be AICTE approved existing Institute / Technical campus.
		b	Conditions / Documents for Approval
		c	Following documents need to be submitted for approval for Conversion of Womenôs only Institution to Co-Ed Institution.
		i	A Certificate stating that admissions for three consecutive years are less than 60% issued by Competent Admission Authority.
		ii	A Certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University
		iii	Resolution of the Trust / Society / Board of Governors for the conversion from Womenôs Institution to Co-Ed Institution
		iv	No Objection Certificate (NOC) from the State Government
		v	No Objection Certificate (NOC) from the Affiliating University
		vi	Additional Money Deposit as per the requirements of Co - Ed Institute
		vii	Land related documents to be submitted as per the Regulations
		d	Following documents need to be submitted for approval for Conversion of Co-Ed Institution to Womenôs only Institute.
		i	Resolution of the Trust / Society / Board of Governors for the conversion from Co-Ed Institution to Womenôs only Institute.
		ii	No Objection Certificate (NOC) from the State Government.
		iii	No Objection Certificate (NOC) from the Affiliating University.
			Note: Land relaxation and refund of additional FDR/Money Deposit shall not be allowed
		e	Procedure for approval for conversion from Women only to Co-Ed Institution and vice-versa.
			Institute seeking conversion from Women only to Co-Ed Institution and vice-versa shall also apply on portal for extension of approval as per regulations The application shall be processed as per procedure of approval for New Institution. It shall be necessary to provide built up area as per norms required to conduct all existing courses. The conversion from Women only to Co-Ed Institution **and vice-versa** shall be effected only after grant of approval in respect of conversion.
4			**Procedure for approval of New Institutions**
			Formation of Scrutiny and Re-scrutiny Committee
	4.1		The applications shall be evaluated by a Scrutiny Committee constituted by the Regional Officer by selecting members through automated selection process provided on the AICTE Web-Portal.
	4.2		Concerned Regional Officer or an Officer of the Council will assist the Committee and place relevant records and documents before the Committee and make necessary arrangements for conduct of the meetings, however, he/she will not be part of the Committee

	4.3		Applicants/ Institutions shall present their proposals before the scrutiny Committee. Applicants are advised to adhere to Scrutiny schedule and not to remain absent for Scrutiny. Applicants shall produce original documents along with attested copies at the time of Scrutiny.
	4.4		Evaluation of the application by Scrutiny Committee:- The Scrutiny Committee / Re-scrutiny Committee shall verify the authenticity of the documents submitted by the applicant as mentioned in the Appendix 16 *(Page No.120)*. All pages of the application along with annexures submitted by the applicant shall be countersigned by all the members of the Scrutiny/ Re-scrutiny Committee.
	4.5		Based on the recommendations of the Scrutiny Committee, the deficiencies, if any, shall be communicated to the applicant Society / Trust / a company established under Section 25 of Companies Act 1956, through web portal.
	4.6		Applicants who are communicated deficiencies or remain absent at the scrutiny shall be eligible for Re-scrutiny. The date and time for Re-scrutiny shall be informed by the concerned Regional Office.
	4.7		The Re-scrutiny Committee shall verify all the deficiencies pointed out by the Scrutiny Committee as per the norms and standards.
	4.8		The Regional officer shall ensure and certify that all the fields of all scrutiny reports are filled completely.
	4.9		Applications which are found to be in order in all respects by the Scrutiny Committee or Re-scrutiny Committee will be processed further for an Expert Visit Committee.
	4.10		The attested copies of original documents shall be retained by the Regional Office.
	4.11		All applicants recommended for Expert Visit Committee by the Scrutiny Committee, or Re-scrutiny Committee shall be communicated the date of Expert Visit Committee through Web Portal.
5			**Formation of the Expert Visit Committee (EVC)**
	5.1		Evaluation of application by Expert Visit Committee (EVC): The Expert Visit Committee shall verify physically the infrastructural facilities of the applicant Institute. The Expert Visit Committee shall be constituted by the Regional Officer by selection of members through automated selection process provided on the AICTE Web-Portal. However, if any member of Expert Visit Committee is unable to attend the scheduled visit or refuses or incapacitated to take part in such scheduled visit, then Regional Officer with prior or post-facto approval of the Chairman Regional Committee may opt to choose another expert from approved panel of the experts.
	5.2		Role and responsibility of the Expert Visit Committee: An Expert Visit Committee shall visit the proposed premises of the Institution to verify • Readiness with respect to Appendix 4 *(Page No.78)*, i.e. instructional, administrative and amenities area requirements for Technical Institution • Readiness with respect to Appendix 5 *(Page No.94)*, i.e. Computer, Software, Internet, Printers, Laboratory Equipment, Books, Journals and Library facilities for Technical Institution • Readiness with respect to Appendix 6 *(Page No.97)* i.e. Essential and desired requirements for Technical Institution • Progress related to appointment of Principal / Director and faculty with respect to the norms, standards and conditions prescribed by the Council
	5.3		Concerned Regional Officer or an Officer of the Council will assist the Committee and make necessary arrangements for conduct of the Expert Visit Committee, however, he/she will not be part of the Committee.
	5.4		Expert Visit Committee shall have access to the report of the Scrutiny Committee and Re-scrutiny Committee.

	5.5		Expert Visit Committee shall verify actual availability of equipment, computers, software, internet, printers, book titles, book volumes, subscription of National and International E-Journals. Mere presentation of Purchase Orders / Payment records for subscription etc. without actual availability shall not be considered.
	5.6		Expert Visit Committee shall also verify documents in original and Video as in Appendix 16 *(Page No.120)* with respect to actual infrastructure visited.
	5.7		The applicant will arrange for Video recording at his own expense with date and time of the entire proceedings of the Expert Visit Committee, which will form part of the Expert Visit Committee report. The applicant will also arrange Internet ready Laptop / desktop, scanner and printer to the Expert Visit Committee.
	5.8		The Expert Visit Committee shall submit to the RO: • Its visit report in the prescribed format. • Attested Copies of all documents (as applicable) in Clause 5.5. • Video recording of Expert Visit Committee during visit. • Attendance sheet duly signed / digitally authenticated by the Expert Visit Committee members and representatives of applicant Society/Trust present during the visit
	5.9		The Regional officer shall ensure and certify that all the fields of all Expert Visit Committee reports are filled completely.
	5.10		The scanning and uploading of the Scrutiny / Re-scrutiny Committee Report and Expert Visit Committee report shall be done by the concerned Regional office of the Council.
6			**Evaluation of application by Regional Committee**
	6.1		The reports of Scrutiny Committee, Re-scrutiny Committee and Expert Visit Committee shall be made available to the Regional Committee. The Regional Officer shall ensure and certify that all the fields of Regional Committee report are filled completely. The Regional Committee will consider these reports along with views of concerned State Government / UT and affiliating University / Board, if any, and recommend the application for further processing.
	6.2		Applicants, whose applications are recommended for further processing after the decision of the Executive Committee, shall be informed for submission of Money Deposit along with an Affidavit[2].
	6.3		Applicants as in Clause 6.2, shall deposit the prescribed amount in AICTEôs bank account as applicable to the category of the Institutions indicated below:

Security Deposit applicable for Institutions under different Programs Rs. in Lakhs

Program	**Under Graduate**		**Post Graduate Degree and Post Graduate Diploma**		**Diploma and Post Diploma**	
	Minority / Women / North Eastern States	**Others**	**Minority / Women / North Eastern States**	**Others**	**Minority / Women / North Eastern States**	**Others**
Engineering and Technology	28.00	35.00	28.00	35.00	12.00	15.00
Pharmacy	12.00	15.00	12.00	15.00	12.00	15.00
Architecture and Town Planning						
a.Architecture b.Town Planning	12.00 12.00	15.00 15.00	12.00 12.00	15.00 15.00	12.00 12.00	15.00 15.00

Applied Arts and Crafts			12.00	15.00	12.00	15.00	12.00	15.00
Management			-	-	12.00	15.00	12.00	15.00
HMCT			12.00	15.00	12.00	15.00	12.00	15.00
MCA			-	-	12.00	15.00	-	-
	6.4		The amount deposited by the Institution shall remain with the Council for at least 10 years. The interest accrued on this deposited amount shall be credited to the Council and shall be utilized by AICTE for Quality improvement program for faculty and giving Scholarships to technical students.					
	6.5		The Principal amount shall be returned to the Society / Trust / A company established under Section 25 of Companies Act 1956, on expiry of the term. However, the term of the deposited amount could be extended for a further period as may be decided on case to case basis and / or forfeited in case of any violation of norms, conditions, and requirements and / or non-performance by the Institution and / or complaints against the Institution.					
	6.6		Regional Officer concerned, while forwarding the recommendations of the Regional Committee for further processing of issuance of LOA or otherwise to AICTE head quarters for placing before the Executive Committee, shall verify that the processes prescribed under these regulations and approval process handbook are followed by the Scrutiny / Re-scrutiny Committee, EVC and the Regional Committee.					
	6.7		The Bureau concerned at AICTE head quarters shall also verify that the processes and parameters prescribed under these regulations and approval process hand book are followed. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely.					
7			**Grant of approval**					
	7.1		The recommendations of the Regional Committee for further processing of issuance of LOA or otherwise shall be placed before the Executive Committee of AICTE. Executive Committee after considering the recommendations of the Regional Committee, shall take a decision at its meeting on grant of approval or otherwise. Further based on the decision of the Executive Committee, Letter of Approval or Letter of Rejection shall be issued by the Member Secretary or an officer authorized by him. Validity of the letter of approval, if issued, shall be for two academic years from date of issue of letter of approval for obtaining affiliation with respective University and fulfilling State Government requirements for admissions in the current session. If the Institution fails to admit the students in the current academic session due to non affiliation by the University or non fulfillment of State Government requirements, the Institution shall apply on line on AICTE web portal for extension of approval in the next academic session.					
	7.2		Applications made by the existing Institutes for women to co-education conversion and vice-versa, change of Site / Location and rejected by Council shall be processed for extension of approval as per Chapter II of Approval Process Handbook. The allotment of additional / new course will be Governed as per Chapter 2. Applications of existing Institutions who have applied for closure of Institution, and if such application is not approved by the Council due to certain deficiency; the Institution will be given EOA with ZERO SEATS for that year. However, Institute will not be eligible for any refund of processing fee. Such Institutions shall have to apply for closure again during the next year, with all relevant documents and seek official closure of the Institute.					

8			**Appointment of Principal / Director and teaching staff in newly approved Institution / Program**
	8.1		New Institutions granted Letter of Approval shall comply with appointment of teaching staff and Principal/Director as the case may be, as per Policy regarding minimum qualifications pay scale etc, and other technical supporting staff and administrative staff as per the schedule prescribed in the approval process hand book. Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University, State Governments and Honourable Court directions if any and as applicable in the case of selection procedures and selection Committees. The information about these appointments of staff in the prescribed Format shall also be uploaded on the Web-Portal of AICTE. In no circumstances, unless the appointment of all teaching and other staff is in place, the Institutes shall commence the program.
9			**Appeal Procedure**
			Procedure for submission of appeal and evaluation by the Standing Appellate Committee for applications rejected at Executive Committee
	9.1		The Institution, if aggrieved by the decision of EC of AICTE taken on their application seeking approval of Technical Institution shall be given only one opportunity of appeal on the date and time scheduled by AICTE.
			The Appeal of the Institution will be considered by the Standing Appellate Committee and for the purpose of consideration of the Appeal, the Standing Appellate Committee may devise its own procedure. The appeal schedule shall be notified on the web Portal.
			The report of the Standing Appellate Committee shall be communicated by uploading on the web-portal by officers of concerned Region at AICTE HQ. The report of the Standing Appellate Committee shall be placed before the Council whose decision shall be final.
	9.2		Applicants are advised to adhere to given Standing Appellate Committee schedule and not to remain absent for Appeal. If the applicant remains absent for Appeal, then in no circumstances what so ever, their applications / proposal shall be taken up by the Standing Appellate Committee and such Institutions, if they so desire, may apply afresh during the next academic session. Such Institutions remaining absent for any reason whatsoever shall not be entitled for any further appeal.
	9.3		An officer of the Council shall place the records before the Standing Appellate Committee. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appellate Committee for consideration.
	9.4		The Standing Appellate Committee at its discretion may recommend to the Council or reject the appeal. It may also recommend Re-scrutiny or Expert Visit for verification of the claims made by the applicant Society or Trust or A company established under Section 25 of Companies Act 1956. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
	9.5		The Re-scrutiny and EVC will be done as per clause 4 and 5 respectively of Chapter I of approval process handbook.
	9.6		The report of the scrutiny or Re-scrutiny Committee or Expert Visit Committee as applicable shall be placed along with the observations of the Approval Bureau, before the

			Standing Appellate Committee for review on the date and time scheduled by AICTE. A representative of the Institute shall be invited to place the point of view of the Institute before the Standing Appellate Committee for review only in case of first EVC of the Institution and the if EVC happened only after Standing Appellate Committee recommendation since in all other cases chance would have already been given to the Institute to present their views before Standing Appellate Committee regarding deficiencies noted by EVC. The report of the Standing Appellate Committee for review shall be placed before the Council whose decision shall be final. The report of the Standing Appellate Committee for review shall be communicated by uploading the report on the web-portal by officers of concerned Region at AICTE HQ. The concerned officer in Approval Bureau shall ensure and certify that all the fields of all the reports are filled completely and are in order.
	9.7		The decision of the Council shall be communicated to the applicant in form of Letter of Approval or Letter of Rejection as the case may be.
			The final letter of rejection shall be issued by the Member Secretary or an officer authorised by him.
	9.8		In case of rejection of the proposal, it shall be open for the applicant to make a fresh application as stated in Chapter 1 of this handbook in the following year.
10			**Time Schedule for processing of applications**
			AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
11			Enclosures to be submitted at various stages in the approval process as per Appendix 16 *(Page No.120)*

Chapter II

Grant of Approval through Single Application Form for the following.

- **Extension of approval to existing Technical Institution or Technical Campus.**
- **Increase in intake in existing courses in the first/regular shift (only for valid NBA accredited courses)**
- **Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses**
- **Reduction in intake**
- **Closure of program and / or course**
- **Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals**
- **Introducing / continuing / discontinuing seats for sons / daughters of NRIs**
- **Change of name of the Institute**
- **Adding Integrated course in the first/regular shift in existing Institutions having valid accredited courses**
- **Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs).**

1			**Introduction**
	1.1		Technical Institution / Technical Campus offering technical education shall not continue technical courses or programs beyond the specified period of approval given by the Council.
	1.2		Each Institution offering Post Graduate and / or Under Graduate Technical Program at Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level shall submit an application to the Council, every year, for extension of approval of courses offered by the Institution. However, a. In case of Institutions having at least 50% of **eligible courses** accredited by NBA, and if the valid accreditation period is more than ONE YEAR (i.e. upto 10th April 2017), the period of approval for such Institutions shall be for a period of a minimum of **THREE** years or the academic year upto which the accreditation is valid, whichever is more. b. In case of Institutions having Autonomous status (Academic/Administrative/ Financial Autonomous) as conferred by the affiliating University, and if the live Autonomy is more than ONE YEAR (i.e. upto 10th April 2017), the period of approval for such Institutions shall be for a period of **THREE** years or the academic year upto which the Autonomy is valid, whichever is more. Institutions are however, required to submit updated Institutional information including faculty and students on the AICTE web portal for downloading Extension of Approval letter every year. Processing fee for EOA will be waived during this period. It may be further noted that though extension of approval is granted, the Council shall monitor for fulfillment of all norms by the Institute and in the event of nonï fulfillment, the Council shall initiate penal action as per regulations, framed by the Council.
2			**Submission of application**
	2.1		The Existing Institutions shall use the USER IDôs allotted to them previously.

			However, if the Institution has not obtained a USER ID / Password previously, a unique USER ID shall be allotted to applicant Institutions for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE web-portal *www.aicte-india.org* If any existing Institution has forgotten USER ID / Password the Institute shall apply for ñforgot USER ID/ Passwordò the same shall be allotted to applicants for further processing on payment of Rs.5000/- (Five Thousands Only), through the payment gateway on the AICTE web-portal *www.aicte-india.org* For the purpose of applying for Grant of Extension of Approval to existing Technical Institution, the Institution shall submit an application for Extension of Approval on line on the AICTE web-portal *www.aicte-india.org* A print of the application uploaded on the AICTE Web-Portal, **(without any enclosures)** and Affidavit, along with the deficiency report generated through the Institute login, is to be submitted to the concerned Regional Office, A Pen drive Containing scanned copies of all the relevant enclosures including Affidavit (Appendix 17 in *Page No.125*) shall only be submitted to Regional Office. The Regional Officer shall **flag on the web portal regarding submission of the application and Affidavit by the applicant.** Applications complete in all respect and in order shall only be processed.
	2.2		**Seek approval of the Council for**
		a	• Extension of approval to existing Technical Institution or Technical Campus.
		b	• Increase in intake in existing courses in the first/regular shift **(**only for valid NBA accredited courses)
		c	• Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses
		d	• Reduction in intake
		e	• Closure of program and / or course
		f	• Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals
		g	• Introducing / continuing / discontinuing seats for sons / daughters of NRIs
		h	• Change of name of the Institute
		i	• Adding Integrated course in the first/regular shift in existing Institutions having valid accredited courses
		j	• Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs).
	2.3		A unique identification number is allotted to each application for further reference. By using this number the applicant will be able to track the status of the application at various stages of processing the application through the AICTE Web-Portal. The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment
	2.4		An applicant shall, using login ID and password, enter/edit data as required.
	2.5		An applicant shall operate ñdeficiency applicantò tab and check the deficiencies if any.
	2.6		All applicants shall ensure that the data entered / edited are correct. Facility to edit the data till the correctness is ensured is available until the submission of the data by

<table>
<tr><td></td><td></td><td></td><td>pressing the ñsubmitò tab.</td></tr>
<tr><td></td><td>2.7</td><td></td><td>After pressing the “submit” tab, the data is in non editable mode and shall not be allowed to be corrected any further.

Applicants shall exercise utmost caution before pressing the ñsubmitò tab.</td></tr>
<tr><td>3</td><td></td><td></td><td>Institutions fulfilling norms and standards as mentioned will be entitled to allotment as follows:</td></tr>
<tr><td></td><td>3.1</td><td>a</td><td>Institutions shall be eligible for new courses /expansion of existing courses, equal to the number of valid NBA accredited courses, limited to maximum FOUR divisions within the definition of division / program / level as defined under Clause 2.11 (Grant of approval for Technical Institutions, Regulations 2012).

Provided that subject to the above limit,
a. A maximum of two divisions will be allowed to be added in the existing valid NBA accredited Diploma/UG/PG course(s), subject to the condition that total number of divisions after expansion shall not exceed THREE divisions.
b. New Diploma/UG courses with only ONE division will be allowed at respective level including Technical Campus
c. New PG courses with only ONE division will be allowed in specializations where corresponding or relevant UG courses exist.

Note: In all the above cases “No Deficiency” on portal is a must for expansion.

Illustration for Expansion in Institutions having NBA Accredited Courses:
An Institute XYZ offers 11 courses (3 Diploma + 5 UG + 3 PG) out of which 2 courses at Diploma, 3 courses at UG and 1 course at PG level have valid accreditation as on 10th April 2016. Such Institutes are eligible for addition (expansion) of divisions and starting new courses as given below:

Name of the Institute: XYZ
<table>
<tr><th>Courses offered</th><th>Courses with valid Accreditation</th><th>Eligible for Expansion / New course as below (Maximum 04 in Number) in the First shift</th></tr>
<tr><td>Diploma 1</td><td>Diploma 1</td><td rowspan="11">Addition of Divisions
Addition of Divisions (not more than 2 in each Course) in existing valid accredited courses at Diploma + UG + PG Level (Diploma-1, Diploma-3, UG-1,UG-3,UG-5 and PG-2) not exceeding total of 04 Divisions.
Or
Addition of Divisions in existing accredited courses + starting new courses.

Addition of divisions (not more than 2 in each Course) in existing valid accredited courses (Diploma-1, Diploma-3,UG-1,UG-3,UG-5 and PG-2) + New course(s) with only one division in each Course at Diploma / UG /PG Level (Diploma-4, Diploma-5é etc./ UG6, UG7é etc. / PG4, PG5 é etc) but not exceeding total of 4 Divisions.
Or

Starting New Courses
Introduction of New Courses with only ONE Division</td></tr>
<tr><td>Diploma 2</td><td>-</td></tr>
<tr><td>Diploma 3</td><td>Diploma 3</td></tr>
<tr><td>UG1</td><td>UG1</td></tr>
<tr><td>UG2</td><td>-</td></tr>
<tr><td>UG3</td><td>UG3</td></tr>
<tr><td>UG4</td><td>-</td></tr>
<tr><td>UG5</td><td>UG5</td></tr>
<tr><td>PG1</td><td>-</td></tr>
<tr><td>PG 2</td><td>PG2</td></tr>
<tr><td>PG 3</td><td>-</td></tr>
</table>
</td></tr>
</table>

					in each course at Diploma (Diploma-4, Diploma-5é etc), UG (UG6, UG7 etc...) and PG (PG4, PG5 é é é), not exceeding total of 04 Divisions. *Note: Institute will not be eligible for expansion in non accredited courses such as Diploma-2, UG2, UG4, PG1 and PG3.*

The recently started Institutions which are not eligible for applying for NBA accreditation shall be allowed to increase in their intake /expansion, subject to the following ceiling :

According to National Board of Accreditation (NBA), a minimum of two batches shall pass out for a course to be eligible for accreditation, for an Institution.

In view of the above, increase in intake/expansion in Institutions started recently offering UG/Diploma Courses, which are in existence for less than SEVEN YEARS from the date of inception will be considered without mandatory accreditation condition as per the following Table, subject to ñNo Deficiencyò on the portal.

Increase in Intake/Expansion in Institutions without accreditation

Program	Level	Maximum No. of divisions allowed	Maximum Intake allowed
Engg. and Tech.	Diploma	5	300
	UG	5	300
Pharmacy	Diploma	1	60
	UG	2	100
Architecture and Town Planning			
a. Architecture	Diploma	5	200
	UG	2	80
b. Town Planning	UG	5	200
Applied Art and Craft	Diploma	3	180
	UG	3	180
HMCT	Diploma	3	180
	UG	3	180

Note: - Increase in intake is not allowed in the existing Courses.

		b	Institution / Society / Trust / Section 25 company or a member belonging to these if charge-sheeted, EOA to such Institute shall not be withheld on the basis of charge-sheet filed by the CBI. AICTE shall consider the grant of EOA on its merit after looking into material collected by CBI in the investigation and may conduct scrutiny of documents, EVC and SAC as required.
		c	No increase in intake shall be given to Institutions where FIR / CBI / CVC / any other investigation agency / Anti Ragging / Punitive action are initiated by AICTE for any violation in the norms and standards where enquiries are pending. Such Applications of Institutions shall be processed through a Standing Complaints Committee and the report shall be placed before the Executive Committee for further processing of issuance of approval or rejection. In case of rejection, the applicants shall apply for appeal and such applications shall be

			placed before the Standing Appellate Committee for further processing.
	3.2		Grant of approvals is based on self disclosure of required facilities and infrastructure availability as submitted on line on AICTE Web Portal. However an Affidavit[1] sworn before First Class Judicial Magistrate or Notary or an Oath Commissioner stating that ñthe Institute has required facilities and infrastructure as per the provisions of this Approval Process Hand Book and in the absence of which the AICTE is liable to invoke the provisions, both civil and / or criminal as per the regulations in placeò is to be submitted.

3.3 Processing Fees in Rs. Lakhs for various applications of (Degree, Post Graduate Degree, Post Graduate Diploma, Diploma and Post Diploma Institutions)

Type of Institution	Extension of approval		Increase in intake / additional course in 1st shift	Introduction or continuation of PIO/FN seats	Introduction of Fellowship program in Management	Introduction or continuation of NRI seats	Reduction in intake / Closure of course /program	Change of name of Institute	Integrated courses
	Extension of approval	Amount of Late Fee							
Minority Institution	0.75	2.0	0.75	2.0	10.0	2.0	0.25	0.75	0.75
Institution set up in North Eastern States	0.75	2.0	0.75	2.0	10.0	2.0	0.25	0.75	0.75
Institution set up exclusively for women	0.75	2.0	0.75	2.0	10.0	2.0	0.25	0.75	0.75
All other Institutions	1.0	2.0	1.0	3.0	15.0	3.0	0.50	1.0	1.0
Government / Government aided / Central University / State University (Govt.)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Note:

- *For closure of Institute/course(s), the applicant shall submit the relevant NOCs before December 31, 2016.*
- *Processing fees will not be refunded in case of closure of course, once the application is processed and issued rejection due to non-submission of NOCs from Government/Affiliated University/Trust in the format prescribed by AICTE.*
- *No NOCs from University / State Government will be required for reduction in intake to NON-ZERO value and closure of second shift courses.*

	3.4	a	Above fees is applicable irrespective of number of divisions / courses applied for Increase / Closure.
		b	The payment option available is only through Corporate Internet banking. Applications shall be accepted subject to realization of the Payment.
	3.5		Submission of an application for Extension of Approval on Web-Portal on or before the last date as mentioned in the schedule is mandatory.
	3.6		The following documents should be submitted to the concerned regional office.
		i	Affidavit[1] duly attested by a first class Judicial Magistrate or Notary or an Oath Commissioner on Rs.100/- Non-judicial stamp paper.
		ii	Proof of Payment details
		iii	Proof of submission of documents in form of copy of stamped receipts from State Government and the affiliating University
		iv	A pen drive containing scanned copy of complete application along with all documents attached as annexures and as submitted in the online application. **In no case hard copies of enclosures to application are to be submitted to the Regional Office.**
4			**The approved Technical Institution may expand its activities by adding new / additional courses / divisions, in the 1st shift provided they have valid NBA accreditation in place for following reasons.**

			• Increased demand of technically skilled personnel • Increased utilization of infrastructure available at the Technical Institutions • Facilitate cost effective education to masses through increased utilization of infrastructure available at the Technical Institutions • Enabling Faculty to pursue PG Education • Ensure quality of technical education being imparted
5	5.1		**Procedure for Introduction of course / division shall be considered in accordance with Intake and Number of Courses / Divisions in the Technical Institution given in Clause 3.1 of Chapter II, of this handbook and on fulfillment of the following requirements.** • The Institute shall have zero Deficiency as per the report generated through Web Portal. • **The Institute shall have valid NBA accreditation for the existing course(s) as deemed necessary.**
	5.2		The consolidated list of all Institutes with the sanctioned intake shall be placed by the Approval Bureau before the Executive Committee for approval or otherwise. The same shall be notified on the web portal. Further the Institute **shall** print the Extension of approval letter along with sanctioned intake through the Institute login.
	5.3		No appeal shall be allowed on this procedure since an applicant is allowed corrections multiple times, in the application form along with generation of online deficiency / status report before submission of the application.
6			**Separate division in 2nd year**
	6.1		**Separate division in 2nd year of Engineering and Technology courses for admitting Diploma and B.Sc. Degree holders shall be allowed provided they have valid NBA accreditation with following conditions,** • This division considered as a part of sub clause 3.1 (a) shall be allowed in the courses already available in the Engineering / Technology Institutions. • Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division. • Lateral entry supernumerary seats for as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. • Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 14 of Chapter II. • Admission procedure for these seats shall be decided by concerned State Government / UT authorities. • The Institute should have zero Deficiency as per the report generated through Web Portal
	6.2		**Separate division in 2nd year of MCA for admitting BCA, B Sc (IT, Computer Science) Degree holders shall be allowed, provided they have valid NBA accreditation with following conditions:** • This division considered as a part of sub clause 3.1 (a) shall be allowed in already existing MCA program. • Provision for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries shall not apply to this division. • Lateral entry supernumerary seats as per (Grant of approvals for Technical Institutions, Regulations, 2012), clause 4.34 shall not apply to this division. • Mandatory provision of Supernumerary Seats for Tuition Fee Waiver shall be applicable as per Clause 12 of Chapter II. • Admission procedure for these seats shall be decided by concerned State Government / UT authorities. The Institute should have zero deficiency as per the report generated through Web Portal

7			**Document verification in case of change of name, reduction in intake / closure of course**
	7.1	a	**Applicants shall submit the following to Regional office (RO) along with the application form for reduction in intake** • Resolution of the Society/Trust
		b	**Applicants shall submit the following to Regional office (RO) along with the application form for change of name / closure of courses** • No Objection Certificate (NOC) from the State Government/UT • No Objection Certificate (NOC) from the Affiliating University/Board • Resolution of the Society/Trust seeking approval for change of name / closure of courses • NOC will not be required for closing of the second shift or reduction in intake of a course/program by reduction in number of divisions
	7.2		**Procedure** • Scrutiny Committee shall verify the correctness of the documents. • If the documents are accepted, then RO shall enable the appropriate flag on the Web-Portal • No new program / course or increase in intake shall be allowed in lieu of closed program / course
8			**Procedure for Approval for Integrated Course in Management (only for Institutes having valid NBA accredited Management program)**
	8.1	a	Five year Integrated Degree Course in Management leading to, Master of Business Administration (MBA).
		b	The approval shall be granted for complete duration of MBA course.
	8.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where courses in Management program are already running shall be eligible to apply for approval of Five Year Integrated Degree Course in Management. It is mandatory for existing Management course to be accredited by NBA to start any Integrated course in Management.
	8.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only one Division of 60 students shall be sanctioned for Institutions applying for Five Year Integrated Degree Course in Management where University affiliated courses in Management program are already running and at least one batch has graduated prior to this application.
		c	No PIO / NRI seats shall be allotted for these courses.
		d	Collaboration and Twining program shall not be permitted for these courses.
		e	Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook
	8.4		**Student's eligibility for admission and procedure for admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five Year Integrated Degree Course in Management** The admissions for this course shall be effected on the basis of separate merit lists of students passed in various streams at std 12^{th} as, Science stream 20 seats Commerce stream 20 seats Arts Stream 20 seats In case of non availability of students from one stream, remaining seats in that stream may be allotted to students from other two streams on equal basis. In case of non availability of students from two streams, remaining seats in those streams may be allotted to students from third stream.

		c	State/UT admissions authority shall effect the admissions for this course.
9			**Procedure for approval of Integrated Course in MCA (only for Institutes having valid NBA accredited MCA program)**
	9.1	a	Five Year Integrated Degree Course in MCA leading to, Masters degree in Computer Application (MCA)
		b	The approval shall be granted for complete duration of Integrated MCA course.
	9.2		**Requirements and Eligibility**
		a	AICTE approved Institutions where University affiliated courses in MCA are already running shall be eligible to apply for approval of Five Year Integrated Degree Course in MCA. It is mandatory for existing MCA course to be accredited by NBA to start any Integrated course in MCA.
	9.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only one Division of 60 students shall be sanctioned for Institutions applying for Five Year **Integrated** Degree Course in MCA where University affiliated courses in MCA program are already running.
		c	No PIO / NRI seats shall be allotted for these courses.
		d	Collaboration and Twining program shall not be permitted for these courses.
		e	Tuition Fee Waiver shall be applicable as per provisions in Approval Process Handbook
	9.4		**Student's eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	**Five Year Integrated Degree Course in MCA** As per Appendix 1 *(Page No.52)* of this Approval Process Handbook
		c	State/UT admissions authority shall effect procedure related to admission.
10			**Procedure for approval of Integrated Course in Hotel Management and Catering Technology (HMCT) (only for Institutes having valid NBA accredited HMCT program)**
	10.1	a	Five and half year Integrated course in Hotel Management and Catering Technology (MHMCT) leading to Masters degree in Management (in the respective discipline)
		b	Master of Management in Hotel Management and Catering Technology (MHMCT), shall be awarded on completion of the following: • Bachelor degree in HMCT • Credits in Management subjects in semester-3 to semester-8 for HMCT • Credits at semester-9 and semester-10 for HMCT • Six months internship in semester-11 for HMCT
	10.2		**Requirements and Eligibility**
			AICTE approved Institutions where at least one batch has graduated shall be eligible to apply for approval of five and half year Integrated course in Hotel Management and Catering Technology (HMCT). Approval shall be considered only for the existing program(s).
	10.3		**Procedure for processing applications**
		a	Approval shall be considered only to those Institutions where there is no deficiency.
		b	Approval for only 60 students within sanctioned intake for Institutions applying for Five and half year Integrated course in Hotel Management and Catering Technology (HMCT) where at least one batch has graduated prior to this application. However, this intake shall not be additional intake. The approval shall be for selecting 60 students amongst the students already admitted in the Institute to form a batch for this course.

	10.4		**Student's eligibility for admission and procedure for Admissions**
		a	University affiliation for these courses shall be necessary before effecting admissions.
		b	Five and half year Integrated course in Hotel Management and Catering Technology (HMCT) Entry level qualifications shall be same as prescribed for admission to bachelor degree courses in Hotel Management and Catering Technology (HMCT) as specified in Approval Process Handbook. Selection of the students for this course shall be done at the start of 2nd year of Bachelorôs degree. Students selected for this course shall take additional course in Management along with the 3rd semester of the regular course.
		c	State/UT admissions authority shall monitor procedure related to this selection.
11			**Procedure for approval of Fellowship Program in Management**
		a	The approval shall be granted for the complete duration of the Fellowship Program in Management
		b	The minimum duration of the course shall be 2 years, but shall not exceed beyond 5 years. However, in exceptional circumstances beyond 5 years the student has to re-register and has to complete within the extended period of 2 years.
	11.1		**Requirements and Eligibility**
		a	The Institute should be AICTE approved Institute and offering MBA / MMS / PGDM.
		b	The Institute should have a valid accreditation by NBA.
		c	Since inception, the Institute should have been free from serious complaints regarding CBI investigation, ragging, nonpayment of dues to Council etc.
		d	The Institution should have required number of full time faculty members as per the AICTE norms for running MBA / MMS / PGDM Program.
		e	The Institutions should have at least 25% of the full time faculty members with Ph.D. from AIU recognized university / reputed university from abroad or fellows from IIM. These faculty members should have at least two papers published in reputed referred indexed cited International / National Journals
		f	The Institution should have subscribed Journals in Business Management area of OB/HR, Finance & Accounts, Marketing, Operations, IT Systems, Economics, etc.
	11.2		**Procedure for processing the applications**
			• Scrutiny Committee shall verify the correctness of the documents as per the scrutiny report for Fellowship Program in Management • If the documents are accepted by the Scrutiny Committee, then RO shall enable the appropriate flag on the Web-Portal • The eligible Institute may be allotted maximum of 5 seats for Fellowship Program in Management
	11.3		**Student's eligibility for admission, procedure for admission and conduct of Program**
			As per detail given in Appendix 20 *(Page No.133)*.
12			**Tuition Fee Waiver scheme (TFW)**
	12.1	a	Scheme shall be applicable to all approved Technical Institutions offering Bachelor programs, Diploma and Post Diploma programs and lateral entry provisions of these programs.
		b	Seats up to maximum 5 percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30 % of sanctioned seats in the respective courses are filled up.
		c	The Competent Authority for admissions shall be the same as for regular admissions.

		d	The scheme shall be mandatory for all Institutions approved by the Council.
	12.2		**Eligibility**
		a	Sons and daughters of parents whose annual income is less than Rs.6.00 Lakhs from all sources shall only be eligible for seats under this scheme
		b	The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees will have to be paid by the beneficiary.
		c	The Competent Authority for admissions shall be the same as for regular admissions and up to five percent of its sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
	12.4		**Admissions Procedure**
		a	Under this Scheme, up to five percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature. These supernumerary seats will be available only to such courses in an Institute, where a minimum of 30% of sanctioned seats are filled up.
		b	The competent authority to effect these admissions is the State Government or its designated authority.
		c	In the event of non-availability of students in this category the same shall not be given to any other category of applicants.
		d	State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admissions on the basis of the merit list so generated.
		e	The Institutions shall publish in their brochure and web site the details of this scheme.
		f	Competent Authority for admissions shall submit a separate list of the students admitted under this category to the Institute to which they are admitted for compliance.
		g	A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary student admitted under this scheme and he / she shall not be allowed to change Institution/course under any circumstances
		h	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
13			**Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries** For seeking approval for introduction of Supernumerary quota for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries, the concerned Institutions shall apply to the Council.
	13.1		**Eligibility**
			Institutions having infrastructural facilities based on AICTE norms and fulfilling following criteria shall be eligible to apply for approval for admitting students in this scheme. The Institutions shall provide suitable hostel / residential accommodation to the Foreign Students / Persons of Indian Origin (PIOs) and Children of Indian workers in Gulf Countries. The Institute shall have zero Deficiency as per the report generated.
	13.2		**Grant of Approval for Foreign Nationals / Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries**
		a	No Institute shall fill in excess of 15% of intake seats per Course under this scheme. Fifteen percent (15%) Course seats in all the AICTE approved Institutions and University Departments, approved by the Council, offering technical courses

			leading to Diploma and Post Diploma, Degree and Post-Graduate Degree in Engineering and Technology, Architecture, Planning, Pharmacy, Applied Arts, MBA and MCA, Hotel Management and Catering Technology, shall be allowed on supernumerary basis from amongst Foreign Nationals / Persons of Indian Origin (PIOs) / Children of Indian Workers in the Gulf Countries, over and above the sanctioned intake, provided that 1/3 of the 15% seats shall be reserved across different disciplines in the educational Institution, for the Children of Indian Workers in the Gulf Countries. However, any vacant seats out of 1/3rd category shall be reverted to the quota of 2/3 meant for PIO / Foreign Nationals. Provided that this is subject to the availability of adequate Infrastructural facilities in the applicant Institution, to be verified by the Council, based on its Norms and Guidelines. These supernumerary seats shall be exclusively meant for these categories of students in the Diploma and Post Diploma, under-graduate and post-graduate courses with a rider that under no circumstances a seat remaining unfilled shall be allowed to anyone other than a foreign national / PIO. Foreign Nationals / Persons of Indian Origin (PIOs) / Children of Indian Workers in the Gulf Countries admitted in AICTE approved Institutions through Indian Council for Cultural Relation (ICCR or as Government of India nominee) shall be included within this ceiling.
		b	The Institution shall submit an application for continuation of approval for supernumerary seats for admitting Foreign National/ Persons of Indian Origin (PIO) / Children of Indian Workers in Gulf Countries, as a part of application of extension of approval, every year, giving details of faculty and other facilities.
	13.3		**Fees and Admissions**
		a	The concerned State Government / UT shall notify the tuition and other fees for candidates to be admitted under Foreign Nationals / PIO category. Fees prescribed for NRI quota seats shall not be applicable to these admissions. The children of Indian workers in the Gulf Countries shall be treated at par with resident citizens.
		b	Admissions to these seats shall be done on merit basis among applicants of these categories.
14			**Admissions for Sons and Daughters of Non Resident Indian(s)**
	14.1	a	For seeking grant of approval for admitting Sons & Daughters of Non Resident Indian(s), Institutes shall apply to the council.
		b	A 5% of seats within sanctioned intake is provided for NRI category.
		c	The Institute shall have zero Deficiency as per the report generated.
	14.2		**Implementation**
		a	Competent Authority for admissions shall be the same as for regular
		b	In the event of non-availability of students in NRI category, the seats will be given to general candidates as per general merit. However, general fee shall be applicable to these candidates thus admitted against vacant NRI seats.
	14.3		**Fee and Admissions**
		a	Competent Authority for admissions shall fetch list of Technical Institutions who have sought approval from the Council from AICTE.
		b	The Competent Authority for admissions shall display availability of NRI seats, branch wise, in various Institutions, for information of candidates during all stages of admissions so that the students can freely exercise their informed choice. The Institutions may publish in their brochure and web site the number of NRI seats available in course / division
		c	Competent Authority for admissions shall prepare merit list of applicants by inviting applications from eligible NRI students and effect admissions strictly on merit basis
		d	A letter in this respect shall be issued by the Competent Authority for admissions to

			each beneficiary. Students admitted under this scheme shall not be allowed to change Institution / course under any circumstances
		e	The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders
	14.4		Institutions shall follow the academic calendar as per Appendix 19 *(Page No.131).*
15			**Change of Affiliating University**
		a	**Conditions for Approval**
			The Institute shall be AICTE approved existing Institute/ Technical campus.
		b	**Procedure for Approval**
			The AICTE approved existing Institute seeking change of affiliating University shall apply on portal.
		c	**Applicants shall submit the following to Regional office (RO) along with the application form.** • No Objection Certificate (NOC) from the University where the Institution is affiliated. • No Objection Certificate (NOC) from the University where the Institution seeks affiliation. • Resolution of the Society/Trust seeking approval for change of affiliating University.
		d	**Procedure** • Scrutiny Committee shall verify the correctness of the documents. • If the documents are accepted, then RO shall enable the appropriate flag on the web-portal.
16			**Time Schedule for processing of applications**
			AICTE shall notify through a public Notice published in the leading news papers and through the AICTE Web-Portal regarding cut off dates for various purposes including receipt of applications and processing thereof from time to time if so necessitated. The time schedule mentioned in the Public Notice shall be final and binding. The last date of submission of application form shall mean submission of application on Portal and generation of paying slip not later than the last date as mentioned in the time schedule for this purpose and as notified in the public notice published in the leading news papers and through the AICTE Web-Portal.
18			Enclosures to be submitted at various stages in the approval process as per Appendix 17 *(Page No.125).*

Chapter III

Unapproved Institutions

1			**No Institution shall offer Technical program or course without approval of the Council.** Provided further that any Institution offering Technical Program without approval of the Council, shall be termed as unapproved if :
		a	It is started without prior approval by the Council
		b	It is working in temporary location / at location not approved by the Council
		c	It is declared as ñUnapprovedò by the Council
2			**The Council shall maintain a list of unapproved Institutions based on the information received and shall also inform the general public about the same from time to time.** Provided further that any Technical Institution, which has already started without following AICTE approval procedure, wishes to submit an application / proposal shall be considered as new Technical Institution. For such purpose, they shall apply as per the provisions of Chapter I. Its legal date of starting will be from the date of issue of the Letter of Approval. Students, who are admitted prior to approval by the Council, will not have any right for re-admission and will have to fulfill all the requirements for admission as prescribed by the competent admission authority.
3			The Institutions conducting Courses / Programs in technical education, in temporary location or at location not approved by the Council, shall be liable for action for closure and other appropriate action as per Regulations against defaulting Societies / Trusts / Companies/ associated Individuals as the case may be.
4		a	The Council shall inform respective State Governments UT administration to initiate appropriate penal, civil and / or criminal action against such defaulting Institutions / Societies / Trusts / Companies / Associated Individuals as the case may be.
		b	In case if such Institutions make a representation then hearing may be given to these Institutions and decision shall be taken as per the provisions in this Approval Process Handbook.

Chapter IV

Action in case of violation of Regulations/Approval Process Handbook (APH) 2016-17

1	1.1		An Institution running any Program / Course in Technical Education in violation of Regulations /**Approval Process Handbook (APH) 2016-17**, shall be liable to appropriate initiation of Penal /Civil action including fine, no admission, reduction in sanctioned intake, withdrawal of approval and /or criminal action by the Council against defaulting Societies / Trusts / Companies / Associated Individuals and / or the Institution, as the case may be.
	1.2		Provided that, if any Technical Institution contravenes any of the provisions of concerned regulations, the Council through Standing Complaint Committee (SCC) after making such inquiry as it may consider appropriate and after giving Technical Institution concerned, an opportunity of being heard, make recommendation to the AICTE. If further aggrieved, an appeal can be preferred before the Standing Appellate Committee (SAC) and upon recommendation of SAC, the Council may take appropriate decision as per the **Act and Regulations**. Provided further that in case of such a withdrawal, the operations of the said Technical Institution / Society / Trust / Section 25 Company, Program / Course shall not be started again before completion of two years from the date of such a withdrawal at the same location / address. Provided further that, the students admitted to the Institute whose approval has been withdrawn, shall be redistributed to other Institutions in the jurisdiction of the affiliating University by the competent authority of the respective State Governments / UT. Such Institution where the approval has been withdrawn, the Institution has to apply afresh for approval as per the procedure for setting up a new Institute as defined in Chapter I.
2			**Non submission / Incomplete submission/ Submission of false information on application for extension of approval**
			The Technical Institutions shall submit the application for extension of approval in the prescribed Format along with the enclosures to the concerned Regional Office of AICTE each year for extension of approval by the Council. The last date for receipt of such application with or without Late Fee shall be as mentioned in the schedule. In case of Institutes where the approval to the Program / Course was granted for more than one year, Institute will have to submit complete information about faculty, staff, students etc. on the AICTE web portal within last date without which Institute will not be able to download EOA for the current year. Non submission / incomplete submission/ submission of false information, while applying for extension of approval shall invite appropriate penal action against the Institution. The Institution shall be liable to the following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / Course • Withdrawal of approval of the Institution

3			**Excess admissions**
	3.1		Excess admissions over the sanctioned intake shall not be allowed under any circumstances. In case any excess admission is reported to / noted by the Council, appropriate penal action will be initiated against the Institution. The Institution shall be liable to following punitive action from any one or more of the following by the Council. • Penalty for excess admission amounting to five times the total fees collected per student shall be levied against each excess admission • Suspension of approval for supernumerary seats for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / course • Withdrawal of approval of the Institution
	3.2		Amount in respect of Excess admission fee shall be remitted to ñMember Secretary, AICTEò as per instructions issued by the Council.
4			**Non fulfillment of requirement of qualified Principal / Director**
			Institutions not having qualified Principal / Director for period, **more than 12 months** shall be liable to following punitive action by the Council. • Reduction in sanctioned intake • No admission status for one academic year
5			**Non fulfillment in Faculty: Student ratio, not adhering to Pay-Scales and/or qualifications prescribed for teaching staff**
			Institutions not maintaining prescribed Faculty: Student ratio, not adhering to Pay scales, or qualifications prescribed for teaching staff for **more than 12 months,** shall be liable to following punitive action by the Council from any one or more of the following. • Suspension of approval for supernumerary seats, if any for one academic year • Reduction in sanctioned intake • No admission in respective courses for one academic year • Withdrawal of approval in the respective course • Withdrawal of approval of the Institution
6			**Non fulfillment in Computer, Software, Internet, Printers, Laboratory Equipments, Books, Journals, Library facilities requirements**
			Institutions not maintaining prescribed Computer, Software, Internet, Printers, Laboratory Equipments and Books, Journals, Library facilities shall be liable to following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats, if any for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / course • Withdrawal of approval of the Institution
7			**Non fulfillment in additional Essential requirements for Technical Institution**
			Institutions not maintaining prescribed requirements shall be liable to following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats, if any for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year
8			**Non fulfillment in Built up Area**
			Institutions not fulfilling prescribed built up area requirements shall be liable to following punitive action from any one or more of the following by the Council. • Suspension of approval for supernumerary seats, if any for one academic year

			• Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program/Course • Withdrawal of approval of the Institution
9			**Refund cases** Institutions not following guidelines issued by the Council regarding refund of fees on cancellations of admissions or delaying refunds shall be liable to following punitive action from any one or more of the following by the Council. • Fine for non compliance of refund of fees levied against each case shall be twice the total fees collected per student. • Reduction in sanctioned intake. • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / Course • Suspension of approval for supernumerary seats, if any for one academic year
10			Amount in respect of Fine for non compliance of refund of fees shall be remitted to ñMember Secretary, AICTEò as per instructions issued by the Council.
11			**Charging excess fee than the fee prescribed by the concerned State/ Fee Regulatory Committee.** No Technical Institute shall be entitled to receive from the students any other fee (Payment/ Amount) whatever name it may be called in addition to the fee fixed by the State/ Fee Regulatory Committee. If any Institute does not follow the said guideline, the Institute shall be liable to punitive action from any one or more of the following by the Council: • Penalty for charging excess fees than the fee prescribed by the concerned State/ Fee Regulatory Committee levied against each case shall be twice the total fees collected per student and excess fee collected shall be refunded to the student. • Suspension of approval for supernumerary seats for one academic year • Reduction in sanctioned intake • No admission status in one / more courses for one academic year • Withdrawal of approval for Program / Course. • Withdrawal of approval of the Institution
12			**Non adhering to the timing for the second shift:** The second shift shall have to be run as per the declared timings from 1 pm to 9 pm, which would be subject to surprise inspection leading to closure of course in case timings are not being followed.
13			**Procedure for restoration against punitive actions except in case of withdrawal of approval**
	13.1		Applicant makes an application for restoration on the Web Portal along with the application for extension of approval of the next academic year.
	13.2		The restoration is subject to Expert Visit Committee
	13.3		The Expert Visit Committee shall verify all the requirements as per the approval process hand book.
	13.4		Expert Visit Committee report shall be placed before Standing Complaint Committee.
	13.5		Recommendations of the Standing Complaint Committee shall be placed before Executive Committee for necessary Approval/ratification.
	13.6		The Institute may appeal as per the procedure of appeal in Chapter I if the status quo on punitive action is maintained.
	13.7		Standing Appellate Committee will give an opportunity for presenting their case. The recommendation of the SAC shall be considered by the Council and decision of the Council shall be final and binding.

Chapter V

Collaboration and Twining Program between Indian and Foreign Universities or Institutions in the field of Technical Education, Research and Training

1			**Objectives**
			• To facilitate collaboration and Twining Program between Indian and Foreign Universities / Institutions in the field of Technical education, Research and Training • To safeguard the interest of student community in India and ensure uniform maintenance of Norms and Standards as prescribed by various Statutory Bodies. • To ensure accountability for all such educational activities by Foreign Universities / Institutions in India. • To safeguard against entry of non-accredited Institutions in the Country of origin to impart technical education in India. • To safeguard the nationôs interest and take punitive measures, wherever necessary, against the erring Institutions.
2			**Eligibility**
			• Foreign Universities / Institutions interested in imparting Technical Education in collaboration or through a Twining Program in India leading to award of Diploma or Post Diploma or Degrees including Post Graduate or Doctoral Programs. • An Indian University Department or Institution which is already in existence and is duly approved by the Council, interested in imparting technical education leading to award of Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma including Doctoral Programs of a Foreign University / Institution through collaborative / twining arrangements. • Offshore Campus of Indian AICTE approved Institutions offering Indian Degrees or Diplomas. • Any other educational activity carried out in India, in any manner by the Foreign Universities / Institutions.
3			**Conditions for Approval**
	3.1		No Foreign Universities / Institutions shall establish / operate its educational activity in India leading to award of Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level and Doctoral level programs without specific approval of the Council.
	3.2		Accreditation by the authorized agency in parent Country shall be the pre-requisite condition for any Foreign University or Institution to start its operation for imparting technical education in India.
	3.3		The educational Programs to be conducted in India by Foreign Universities or Institutions leading to award of Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma Level, shall have the same nomenclature as it exists in their parent Country. There shall not be any distinction in the academic curriculum, mode of delivery, pattern of examination, etc. and such Degree or Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diplomas must be fully recognized in their parent Country.
	3.4		Any course or Program which jeopardizes the National interest shall not be allowed to be offered in India.
	3.5		The Council may prescribe any other condition for registration, expedient to do so in the overall interest of the technical education system in the Country.
4			**Collaborations and Twinning Programs**
	4.1		The students admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country
	4.2	a	The students failing to secure VISA should be enrolled in a similar Program being

			conducted by the Indian partner Institution, affiliated to a University recognized by the UGC or Board of Technical Education in the respective States, as applicable. The Intake of such students will be over and above the sanctioned intake of the Program being conducted by the Indian Partner Institution.
		b	The Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MoU for this purpose.
		c	The Indian Institution and the concerned affiliating University or Board of Technical Education in the respective States, shall also enter into a bipartite agreement / MoU for this purpose.
		d	The Indian partner Institution shall be affiliated to the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which the Institute is located as applicable.
		e	For Courses where University approval is not mandatory, the Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MoU for this purpose.
		f	For Courses where Board of Technical Education in the respective State, approval is not mandatory, the Foreign University / Institution and the Indian partner Institution shall enter in to a bipartite agreement / MoU for this purpose.
		g	At least one semester of Education in the collaborative program should be conducted in India and the Country in which the Foreign collaborating University / Institution is located.
	4.3		The Degree shall be awarded by the Foreign University or Institution and in its parent Country.
5			**Processing Fee: P**aid through the AICTE payment gateway available on the Web-Portal *www.aicte-india.org* The processing fee shall be paid through the AICTE payment gateway on the Portal, through Corporate Internet banking failing which, the application shall not be considered. Applications shall be accepted subject to realization of the Payment Processing Fee for Different Type of Institutions is as follows:

Sl.No.	Type of Institution	Processing Fee in Rs. Lakhs
i	Minority Institution	10.00
ii	Institution set up in North Eastern States other than Government / Government aided / Central University / State University	10.00
iii	Institution set up exclusively for women other than Government / Government aided / Central University / State University	10.00
iv	All other Institutions except Government / Government aided / Central University / State University	15.00
v	Government / Government aided / Central University / State University	Nil

6			**Procedure for Approval: Introducing a Collaboration and Twining program with an AICTE approved Indian Institution**
	6.1		A new Institute applying for Collaboration and Twining program, shall apply as per the provisions of Chapter I.
	6.2		AICTE approved Existing Institute applying for Collaboration and Twining program shall apply on the Web-Portal and shall be processed as per Clause 5.0 of Chapter I in first/regular shift only.
	6.3		Institutions shall be eligible for a maximum of Two Divisions (or two changes) within the definition of Division at UG/Diploma/Post Diploma Level and Program in MCA/Management.

			Four Divisions at PG Level in Engineering and Technology/Pharmacy/Architecture/ Planning/Applied Arts and Crafts/HMCT Programs at clause 2.11 of the Regulations 2012.
	6.5		Lateral entry and Supernumerary seats shall not be allowed in Foreign collaboration and Twining Program.
	6.6		Institute shall provide all required documents in original as per Appendix 16 *(Page No.120)* or Appendix 17 *(Page No.125)* as the case may be, at the time of the Expert Visit Committee for verification. The Institute shall submit attested copies of all the original documents to the Expert Visit Committee.
	6.7		Following additional documents shall be necessary while seeking approval for Foreign collaborations and Twinning Programs.
		a	No Objection Certificate (NOC) from concerned embassy in India with mention of genuineness of educational Institution of the respective country.
		b	MoU as per Clause 4.2 (b) and (c)
7			**Off Shore Indian Campus and award of Indian Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diploma**
	7.1		Proposal for Offshore Campus shall be processed in accordance with the process and provisions as contained in Chapter I. Provided that the applicant Institution submits a No Objection Certificate or the specific permission granted by the Foreign Country as well as the No Objection Certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus.
	7.2		**Processing Fees in Rs.20 Lakhs for each application (Degree / Post Graduate Degree / Post Graduate Diploma / Diploma / Post Diploma Institutions) for setting up offshore Campus** In addition to the Processing fee and other amounts as payable or to be deposited as per provisions made in Chapter I, the applicant shall deposit additional amount as provided below. Visit Charges shall be paid by the applicant Institution as per demand raised by the Council prior to the visit of the proposed offshore Campus. The applicant Institution shall deposit an amount of Rs.200 Lakhs with the Council for the purpose as provided in clause 6.3 of Chapter I.
8			**Punitive Measures and Conditions for Withdrawal**
	8.1		If a Foreign University / Institution fails to comply with any of the conditions as contained in the above regulations and/or consistently refrains from taking corrective actions contrary to the advice of the Council, the Council may after giving reasonable opportunity to the concerned University / Institution through hearing or after making such inquiry at the Council may consider necessary, withdraw the registration granted to such University/Institution to offer their Degree / Post Graduate Degree, Diploma, Post Graduate Diploma and Post Diplomas in India and forbid such Foreign University / Institution to either open Centres or enter into any collaborative arrangement with any University / Institution in India.
	8.2		The Council shall also inform the concerned agencies including Ministry of External Affairs, Ministry of Home Affairs, RBI of such decisions and advise these agencies to take any or all of the following measures
		a	Refusal / withdrawal for grant of visa to employees / teachers of the said Foreign University / Institution.
		b	Stop repatriation of funds from India to home Country.
		c	Informing the public about the withdrawal of the Registration of such Foreign University/Institution and the consequence thereof

	8.3		In case it comes to the notice of the Council, that a Foreign University is running Diploma and Post Diploma and / or Degree at undergraduate, post-graduate and research level in technical education in India directly or in collaboration with an Indian partner without obtaining Certificate of registration, Council shall take immediate steps to action under the Indian Penal Code for Criminal breach of trust, misconduct, fraud and cheating and under other relevant Indian Laws.
	8.4		Once the registration of a Foreign University / Institution is withdrawn, the Council shall make attempt in co-ordination with concerned State Government to re-allocate the students enrolled in such Programs to other approved Institutions of the Council. The Foreign University / Institution in such cases, shall have to return the entire fee collected from such students to the Institutions in which such students, are accommodated. Such Foreign Institutions shall not be allowed to open any other Centre / Institution or enter into a collaborative arrangement in India for at least 3 years.
9			The Foreign University / Institution shall submit an annual report giving details of the number of students admitted, Programs conducted, total fee collected, amount transferred to parent Country, investment made, number of students awarded Degree / Post Graduate Degree, Diploma, Post Diploma and Post graduate Diploma and any such information that the Council may ask for.
10			The Council may cause an inspection, whenever necessary, with or without prior notice, to assess the infrastructural and other facilities available and / or to verify the compliance of conditions, norms, standards etc. prescribed by the Council from time to time.

Chapter VI

Norms and Requirements

	1	The Duration and Entry Level Qualifications for the Technical Program such as Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs shall be as provided in the Appendix 1 *(Page No.52)*.
	2	The list of approved nomenclature of courses at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs in Engineering and Technology / Management / Pharmacy / Architecture / Planning / Hotel Management and Catering Technology and Applied Arts and Crafts is provided in the Appendix 2 *(Page No.58)*. Provided that if any Institution wishes to propose any new Course, prior concurrence, as the case may be, by the Council for the same shall be necessary. For such concurrence, Registrar / Director of such affiliating University / Board / Technical Institute, with due endorsement by the Registrar / Director of affiliating University / Board / Technical Institute shall submit detailed syllabus content and its nomenclature to the Council.
	3	The Technical Institutions shall follow Norms for Intake and Number of Courses / Divisions in the Technical Institution / Campus at Under Graduate Degree Program, Post Graduate Degree Program, Diploma Programs, Post Diploma Programs and Post Graduate Diploma Programs level as provided in the Appendix 3 *(Page No.75)*.
	4	The Technical Institutions shall follow Norms for Land and Building Space requirements for Technical Institution as provided in the Appendix 4 *(Page No.78)*.
	5	The Technical Institutions shall follow Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution as provided in the Appendix 5 *(Page No.94)*.
	6	The Technical Institutions shall follow Norms for Essential and Desired requirements for Technical Institution as provided in the Appendix 6 *(Page No.97)*.
	7	The Technical Institutions shall follow Norms for Faculty requirements at under graduate and post graduate level as provided in the Appendix 7 *(Page No.99)* and Appendix 8 *(Page No.101)*.
	8	Cadre ratio as given in Appendix 7 *(Page No.99)* shall be ordinarily maintained.
	9	Diploma holders and B.Sc. Degree holders shall be eligible for admission to Second year Engineering degree courses up to a maximum of 20% of sanctioned intake (30% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu), plus unfilled vacancies of 1st year which will be over and above, supernumerary to the sanctioned intake. Provided further that, students who have completed Diploma course in Pharmacy shall be eligible for admission to second year Pharmacy degree courses up to a maximum of 10% of sanctioned intake (20% for Institutions in Andaman, Nicobar, Lakshadweep, Daman and Diu), which will be over and above supernumerary to the sanctioned intake. Provided that Students who have completed Bachelorôs Degree of minimum 3 years duration in BCA, B.Sc. (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate level shall be eligible for admission to second year MCA courses up to a maximum of 20% of sanctioned intake except Andaman, Nicobar, Lakshadweep, Daman and Diu where it shall be 30%, which will be over and above supernumerary of the sanctioned intake.
	10	Students who have completed Diploma and Post Diploma course in Architectural Assistantship / Planning shall be eligible for admission to the first year Architecture Degree

		course. The concerned State Admission Authority shall decide modalities for these admissions.
	11	Provided further that Students who have completed Diploma and Post Diploma course in Pharmacy shall be eligible for admission to the first year Pharmacy Degree course. The concerned State Admission Authority shall decide modalities for these admissions.
	12	Norms for PGDM Programs are as per Appendix 9 *(Page No.102)*
	13	Subscription of e-Journals as per Appendix 10 *(Page No.103)*
	14	Format for Detailed Project Report (DPR) for establishment of a new technical Institution is at Appendix 11 *(Page No.106)*
	15	Prevention and Prohibition of Ragging - Appendix 12 *(Page No.111)*
	16	Structure of various Committees - Appendix 13 *(Page No.112)*
	17	Regional Offices of the Council - Appendix 14 *(Page No.118)*
	18	Grievance Redressal - Appendix 15 *(Page No.119)*
	19	Documents to be submitted for Setting up new Technical Institution etc as in Chapter I - Appendix 16 *(Page No.120)*
	20	Documents to be submitted for Change in intake, etc. as in Chapter II - Appendix 17 *(Page No.125)*
	21	Composition of Board of Governors - Appendix 18 *(Page No.130)*
	22	Cut off dates and Academic Calendar - Appendix 19 *(Page No.131)*
	23	Fellowship Program in Management - Conduct and Admission Procedure - Appendix 20 *(Page No.133)*

Appendix 1

1.0 Norms for Duration, Entry Level Qualifications and Statutory reservations for the Technical Programs

1.1 Under Graduate Degree Programs (Full Time)

Sl.No.	Program	Duration	Eligibility
i	Engineering and Technology	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
ii	Engineering and Technology	Lateral entry to second year	**A** Passed Diploma examination from an AICTE approved Institution; with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering / Technology. **B** Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserved category) and passed XII standard with mathematics as a subject. **C** Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year Engineering program along with the second year subjects. **D** Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream. **E** Provided further that students, who have passed Diploma in Engineering and Technology from an AICTE approved Institution or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the first year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in A, B, C, and D above.
iii	Pharmacy	4 Years	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biotechnology / Biology. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

iv	Architecture	5 Years	Passed 10+2 (Or) 10+3 Diploma Examination with Mathematics as compulsory subject having obtained at least 50% marks (45% in case of candidate belonging to reserved category) marks in Aggregate. and Qualifying NATA (Or) Any other Aptitude Test conducted by Competent Authority of the State Government.
v	Hotel Management and Catering Technology (HMCT)	4 Years	Should have passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) at the qualifying Examination.
vi	Applied Arts and Crafts	5 Years	Should have passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) at the qualifying Examination.
vii	All Programs other than Engineering and Technology	Lateral entry to second year	Passed Diploma examination in a Program from an AICTE approved Institution, with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate Program.
viii	All Programs other than Engineering and Technology	Entry to First year	Provided further, those students, who have passed Diploma examination in a Program from an AICTE approved Institution, shall also be eligible for admission to the first year to an appropriate Program subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned above.
ix	Planning	4 Years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Engineering Drawing / Computer Science / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) marks in the above subjects taken together.
Note: *The candidates as in 1.1, except 1.1- (ii), 1.1- (vii), will, however, be required to qualify at the Entrance Test conducted by the Competent Authority.*			

1.2 Post Graduate Degree and Post Graduate Diploma Programs (Full Time)

	Program	Duration	Eligibility
i	Management (PGDM, MBA and similar)	2 years	Recognized Bachelorôs Degree of minimum 3 years duration. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
ii	Management (PGCM)	More than 1 year but less than 2 years	Recognized Bachelorôs Degree of minimum 3 years duration.
iii	Management	15 Months	Any recognized Bachelors degree of minimum 3 years

	(Executive PGDM)		duration and a minimum of 5 years relevant managerial / supervisory experience. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
iv	MCA	3 years	Recognized Bachelorôs Degree of minimum 3 years duration with Mathematics at 10+2 level or at Graduate Level. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
v	M.E. / M. Tech.	2 Years	Bachelorôs degree or equivalent in the relevant field. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
vi	M. Pharm.	2 Years	Bachelor in Pharmacy. Obtained at least 55% marks (50%in case of candidate belonging to reserved category) at the qualifying Examination.
vii	M. Arch.	2 Years	Bachelor of Architecture or Equivalent. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
viii	Master of Hotel Management and Catering Technology	2 Years	Bachelor of Hotel Management and Catering Technology or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
ix	Applied Arts and Crafts	2 Years	Bachelor of Fine Arts or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
x	MCA	Lateral entry to 2nd year MCA	Recognized Bachelorôs Degree of minimum 3 years duration in BCA, B. Sc (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate Level. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
xi	Planning	2 Years	Bachelor of Planning or equivalent degree. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.
Note: There is no Post Graduate Diploma Program for Pharmacy and Architecture.			

1.2	Candidates as mentioned in section 1.2 above will be required to qualify the Entrance Test conducted by the Competent Authority. For admission to MBA and similar courses, candidates will be required to qualify in CMAT conducted by AICTE or other recognized tests.

1.3 Diploma Programs (Full Time)

	Program	Duration	Eligibility
i	Engineering and Technology	3 / 4 Years	Passed 10th Std/ SSC examination. Obtained at least 35% marks at the qualifying examination.
ii	Pharmacy	2 Years after 12th Std or 3 / 4 Years after 10th Std where same exists	Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biology (Botany and Zoology)
iii	Architectural Assistantship	3 Years	Passed 10th Std/ SSC examination. Obtained at least 35% marks at the qualifying examination.
iv	Hotel Management and Catering Technology	3 Years after 12th Std or 3 / 4 Years after 10th Std where same exists	Passed 12th Std Obtained at least 35% marks at the qualifying examination. Or Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.
v	Applied Arts and Crafts	3 / 4 Years	Passed 10thStd/ SSC examination. Obtained at least 35% marks at the qualifying examination.
vi	All Programs	Lateral entry to 2nd year Diploma	12th Science with Vocational / Technical Or 10th + (2 years ITI) with appropriate specialization. Students passing 12th Science or 12th Science with Vocational (Or) 12th Science with Technical or 10th + (2 years ITI) with appropriate specialization in that order shall be eligible for admission to second year Diploma courses of appropriate program, up to a maximum of 20% of sanctioned intake, except Andaman, Nicobar, Lakshadweep, Daman and Diu where it shall be 30%, which will be the supernumerary of the sanctioned intake.
vii	Planning	3 / 4 Years	Passed 10th Std / SSC examination. Obtained at least 35% marks at the qualifying examination.

1.4 Post Diploma Programs (Full Time)

	Program	Duration	Eligibility
i	Engineering and Technology	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

ii	Hotel Management and Catering Technology	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.
iii	Applied Arts and Crafts	1.5 Years / 2 Years	Passed Diploma examination. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying examination.

1.5 Under Graduate Degree Programs (Part Time*)

	Program	Duration	Eligibility
i	Engineering and Technology, HMCT, Applied Arts and Crafts, Planning	As per the University norms	Diploma in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

*** Part time for existing Institution.**

1.6 Post Graduate Degree and Post Graduate Diploma Programs (Part Time*)

	Program	Duration	Eligibility
i	Management (PGDM, MBA and similar), Management (PGCM), Management (Executive PGDM), MCA, M.E. / M. Tech., Hotel Management and Catering Technology, Applied Arts and Crafts, Planning	As per the University norms	Degree in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.
ii	M. Arch. (Executive)	3 years	Bachelor of Architecture. Obtained at least 50% marks (45% in case of candidate belonging to reserved category) at the qualifying Examination.

Note: There is no Post Graduate Diploma for Pharmacy and Architecture

1.7 Diploma Programs (Part Time*)

	Program	Duration	Eligibility
i	Engineering and Technology, HMCT, Applied Arts and	As per the Board of Technical Education /	Passed 10th Std / SSC examination and 2 Year ITI after 10th Std. Or

	Crafts, Planning	University	Passed 10th Std / SSC examination and Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

Note: There is no Diploma program in Part-time for Pharmacy and Architecture.

1.8 Post Diploma Programs (Part Time*)

	Program	Duration	Eligibility
i	Engineering and Technology, HMCT, Applied Arts and Crafts, Planning	As per the Board of Technical Education / University	Diploma in relevant discipline/field/program. Minimum of Two years full time work experience in a registered firm / Company / Industry / Educational and / Government, Autonomous Organizations in the relevant field in which admission is sought.

*** Part time for existing Institution.**

1.9 Integrated Courses (Full Time)

	Program	Duration	Eligibility
i	Hotel Management and Catering Technology (MHMCT)	5 and ½ years	As per Appendix 1 for respective discipline except Architecture and Applied Arts and Crafts programs.
ii	MBA	5 years	Passed 10+2 examination. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.
iii	MCA	5 years	Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

1.10 Reservation Policy of the Central Govt. (Or) Respective State Govt. / UTs as the case shall be applicable to all the above programs (1.1 to 1.9)

Appendix 2

2.0 Approved Nomenclature of Courses

2.1 Program: Engineering and Technology Level: Diploma

Sl.No.	NAME OF THE COURSE
1	3-D ANIMATION & GRAPHICS
2	ACCOUNTS & AUDIT
3	ADMINISTRATION SERVICES
4	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
5	ADVANCED COMPUTER APPLICATION
6	ADVANCED DIPLOMA IN MARINE ENGINEERING AND SYSTEMS
7	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
8	AERO SPACE ENGINEERING
9	AERONAUTICAL ENGINEERING
10	AGRICULTURAL ENGINEERING
11	AGRICULTURAL TECHNOLOGY
12	AIRCRAFT MAINTENANCE ENGG. (AVIONICS)
13	AIRCRAFT MAINTENANCE ENGINEERING
14	ANIMATION AND MULTIMEDIA TECHNOLOGY
15	APPAREL DESIGN & FABRIC
16	APPAREL DESIGN & FABRICATION TECHNOLOGY
17	APPAREL DESIGN & FASHION TECHNOLOGY
18	APPAREL MANUFACTURE & DESIGN
19	APPAREL TECHNOLOGY
20	APPLIED ELECTRONICS
21	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
22	APPLIED VIDEOGRAPHY
23	ARMAMENT ENGINEERING (GUN FITTER)
24	ARTIFICER TRAINING (ELECTRICAL)
25	ARTIFICER TRAINING (ELECTRONICS)
26	ARTIFICER TRAINING (MECH)
27	AUDIOGRAPHY & SOUND ENGINEERING
28	AUTOMATION AND ROBOTICS
29	AUTOMATION ENGINEERING
30	AUTOMOBILE ENGINEERING
31	AUTOMOBILE ENGINEERING [AUTOMOBILE FITTER]
32	AUTOMOTIVE ENGINEERING
33	BEAUTY & HAIR DRESSING
34	BEAUTY CULTURE AND COSMETOLOGY
35	BIO ELECTRONICS
36	BIOMEDICAL ENGINEERING
37	BIOMEDICAL INSTRUMENTATION
38	BIOTECHNOLOGY
39	CAD CAM
40	CAMPUS WIDE NETWORK DESIGN & MAINTENANCE
41	CDDM
42	CEMENT TECHNOLOGY
43	CERAMIC ENGINEERING AND TECHNOLOGY
44	CERAMIC TECHNOLOGY
45	CERAMICS ENGINEERING
46	CHEMICAL ENGINEERING
47	CHEMICAL ENGINEERING (FERTILIZER)
48	CHEMICAL ENGINEERING (OIL TECHNOLOGY)
49	CHEMICAL ENGINEERING (PART TIME)
50	CHEMICAL ENGINEERING (PETRO CHEMICAL)
51	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
52	CHEMICAL ENGINEERING (SUGAR TECHNOLOGY)
53	CHEMICAL ENGINEERING [SW]
54	CHEMICAL TECHNOLOGY
55	CHEMICAL TECHNOLOGY (PAINT TECHNOLOGY)
56	CHEMICAL TECHNOLOGY (RUBBER & PLASTIC TECHNOLOGY)
57	CHEMICAL TECHNOLOGY FERTILIZER
58	CHEMICAL TECHNOLOGY(RUBBER / PLASTIC)
59	CINEMATOGRAPHY
60	CIVIL & ENVIRONMENTAL ENGINEERING
61	CIVIL & RURAL ENGINEERING
62	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
63	CIVIL DRAFTSMAN
64	CIVIL ENGINEERING
65	CIVIL ENGINEERING & PLANNING
66	CIVIL ENGINEERING (BUILDING SERVICES ENGINEERING)
67	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
68	CIVIL ENGINEERING (ENVIRONMENT & POLLUTION CONTROL)
69	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
70	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
71	CIVIL ENGINEERING (RURAL ENGINEERING)
72	CIVIL ENGINEERING (SANDWITCH PATTERN)
73	CIVIL ENGINEERING (WATER RESOURCE AND MANAGEMENT)
74	CIVIL ENVIRONMENTAL ENGINEERING
75	CIVIL TECHNOLOGY
76	CIVIL ENGINEERING (CONSTRUCTION)
77	CIVIL (SFS MODE)
78	COMMERCIAL & COMPUTER PRACTISE
79	COMMERCIAL PRACTICE
80	COMMERCIAL PRACTICE (KAN & ENG)
81	COMPUTER HARDWARE & NETWORKING
82	COMPUTER AIDED COSTUME DESIGN AND DRESS MAKING
83	COMPUTER AND INFORMATION SCIENCE
84	COMPUTER APPLICATION & BUSINESS MANAGEMENT
85	COMPUTER APPLICATIONS
86	COMPUTER ENGINEERING
87	COMPUTER ENGINEERING & APPLICATION
88	COMPUTER HARDWARE & MAINTENANCE
89	COMPUTER HARDWARE & NETWORKING
90	COMPUTER NETWORKING
91	COMPUTER SCEINCE & ENGINEERING
92	COMPUTER SCIENCE
93	COMPUTER SCIENCE & TECHNOLOGY
94	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
95	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
96	COMPUTER SOFTWARE TECHNOLOGY
97	COMPUTER TECHNOLOGY
98	COMPUTER TECHNOLOGY AND APPLICATIONS
99	CONSTRUCTION ENGINEERING
100	CONSTRUCTION TECHNOLOGY
101	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
102	CONTROL AND INSTRUMENTATION
103	COSMETOLOGY AND HEALTH

104	COSTUMER DESIGN & DRESS MAKING
105	CYBER FORENSICS AND INFORMATION SECURITY
106	DAIRY ENGINEERING
107	DESIGN AND DRAFTING
108	DIGITAL COMMUNICATIONS
109	DIGITAL ELECTRONICS
110	DIGITAL ELECTRONICS & MICROPROCESSOR
111	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
112	DIGITAL SYSTEMS
113	DIPLOMA IN ARCHITECTURAL ASSISTANTSHIP
114	DIPLOMA IN COMPUTER APPLICATIONS
115	DIPLOMA IN HANDLOOM AND TEXTILE TECHNOLOGY
116	DIPLOMA IN MECHANICAL ENGINEERING
117	DIPLOMA IN TEXTILE TECHNOLOGY (MAN MADE FIBRE TECHNOLOGY)
118	DIPLOMA MEDICAL LAB TECHNOLOGY
119	DIRECTION SCREEN PLAY WRITING & TV PRODUCTION
120	DRESS DESIGNING & GARMENT MANUFACTURING
121	DRILLING ENGINEERING
122	DRILLING TECHNOLOGY
123	ECG TECHNOLOGY
124	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
125	ELECTRICAL AND ELECTRONICS ENGINEERING
126	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH COURSE)
127	ELECTRICAL AND INSTRUMENTATION ENGINEERING
128	ELECTRICAL AND MECHANICAL ENGINEERING
129	ELECTRICAL AND POWER ENGINEERING
130	ELECTRICAL ENERGY SYSTEMS
131	ELECTRICAL ENGG (INSTRUMENTATION & CONTROL)
132	ELECTRICAL ENGINEERING
133	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
134	ELECTRICAL ENGINEERING (INDUSTRIAL CONTROL)
135	ELECTRICAL MACHINES
136	ELECTRICAL POWER SYSTEMS
137	ELECTRONIC ENGINEERING
138	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
139	ELECTRONIC SCIENCE AND ENGINEERING
140	ELECTRONICS
141	ELECTRONICS & AVIONICS
142	ELECTRONICS & COMMUNICATION ENGG
143	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
144	ELECTRONICS & COMMUNICATION TECHNOLOGY
145	ELECTRONICS & INSTRUMENTATION ENGINEERING
146	ELECTRONICS & PRODUCTION
147	ELECTRONICS & TELECOMMUNICATION ENGINEERING
148	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYELECTRONIC RADIO)
149	ELECTRONICS & VIDEO ENGINEERING
150	ELECTRONICS (FIBER OPTICS)
151	ELECTRONICS (ROBOTICS)
152	ELECTRONICS AND COMMUNICATION ENGINEERING (MICROWAVES)
153	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH)
154	ELECTRONICS AND COMPUTER ENGINEERING
155	ELECTRONICS AND ELECTRICAL ENGINEERING
156	ELECTRONICS AND TELECOMMUNICATION ENGINEERING (RADIO AND SYSTEM)
157	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
158	ELECTRONICS ENGINEERING
159	ELECTRONICS ENGINEERING (INDUSTRY INTEGRATED)
160	ELECTRONICS ENGINEERING (MICRO ELECTRONICS)
161	ELECTRONICS ENGINEERING (SPECIALIZATION IN CONSUMER ELECTRONICS)
162	ELECTRONICS ENGINEERING (MODERN CONSUMER ELECTRONICS)
163	ELECTRONICS ENGINEERING WITH MICROPROCESSOR
164	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
165	ELECTRONICS PRODUCTION AND MAINTENANCE
166	ELECTRONICS ROBOTICS [SW]
167	ELECTRONICS TECHNOLOGY
168	EMBEDDED SYSTEMS
169	ENERGY SYSTEMS ENGINEERING
170	ENGINEERING EDUCATION
171	ENVIRONMENTAL ENGINEERING
172	FABRICATION TECHNOLOGY
173	FABRICATION TECHNOLOGY & ERECTION ENGG (SANDWICH PATTERN)
174	FASHION & CLOTHING TECHNOLOGY
175	FASHION & DESIGN
176	FASHION AND APPAREL DESIGN
177	FASHION DESIGNING
178	FASHION DESIGNING & GARMENT TECHNOLOGY
179	FASHION TECHNOLOGY
180	FILM & VIDEO EDITING
181	FILM EDITING & TV PRODUCTION
182	FILM TECHNOLOGY & TV PRODUCTION [CINEMATOGRAPHY]
183	FILM TECHNOLOGY & TV PRODUCTION [FILM PROCESSING]
184	FILM TECHNOLOGY & TV PRODUCTION [SOUND REC. & SOUND ENGINEERING]
185	FILM TECHNOLOGY(ANIMATION & VISUAL EFFECTS
186	FINANCE ACCOUNT & AUDITING
187	FIRE TECHNOLOGY & SAFETY
188	FISHERIES TECHNOLOGY
189	FOOD PROCESSING & PRESERVATION
190	FOOD PROCESSING TECHNOLOGY
191	FOOD TECHNOLOGY
192	FOOTWEAR TECHNOLOGY
193	FOUNDRY TECHNOLOGY
194	GARMENT TECHNOLOGY
195	GARMENT & FASHION TECHNOLOGY
196	GARMENT DESIGN & FASHION TECHNOLOGY
197	GARMENT FABRICATION
198	GARMENT MANUFACTURING TECHNOLOGY
199	GEOINFORMATICS AND SURVEYING TECHNOLOGY
200	GEOPRAPHIC INFORMATION SYSTEM (G.I.S.) & GLOBAL POSITIONING SYSTEM
201	GLASS & CERAMICS ENGINEERING
202	HANDLOOM & TEXTILE TECHNOLOGY
203	HEALTH CARE TECHNOLOGY
204	HEAT POWER ENGINEERING
205	HOME SCIENCE

206	HOTEL MANAGEMENT & CATERING TECHNOLOGY
207	I.T. (COURSEWARE ENGINEERING)
208	INDUSTRIAL AND PRODUCTION ENGINEERING
209	INDUSTRIAL ELECTRONICS
210	INDUSTRIAL ELECTRONICS(SANDWITCH PATTERN)
211	INDUSTRIAL ENGINEERING AND MANAGEMENT
212	INFORMATION AND COMMUNICATION TECHNOLOGY
213	INFORMATION ENGINEERING
214	INFORMATION SCIENCE
215	INFORMATION SCIENCE AND ENGINEERING
216	INFORMATION SCIENCE AND TECHNOLOGY
217	INFORMATION SECURITY MANAGEMENT
218	INFORMATION TECHNOLOGY
219	INFORMATION TECHNOLOGY AND ENGINEERING
220	INFORMATION TECHNOLOGY ENABLED SERVICES AND MANAGEMENT
221	INSTRUMENT TECHNOLOGY
222	INSTRUMENTATION
223	INSTRUMENTATION & CONTROL ENGINEERING
224	INSTRUMENTATION (E&C)
225	INSTRUMENTATION ENGINEERING
226	INSTRUMENTATION TECHNOLOGY
227	INSTRUMENTS AND MEDICAL EQUIPMENT
228	INTERIOR DECORATION
229	INTERIOR DESIGN
230	JEWELLERY DESIGN & MANUFACTURE TECHNOLOGY
231	KNITTING AND GARMENT TECHNOLOGY
232	KNITTING TECHNOLOGY
233	LEATHER AND FASHION TECHNOLOGY
234	LEATHER GOODS & FOOTWEAR TECH
235	LEATHER TECHNOLOGY
236	LEATHER TECHNOLOGY [FOOTWEAR]
237	LEATHER TECHNOLOGY FOOTWEAR COMPUTER AIDED SHOE DESIGN
238	LEATHER TECHNOLOGY TANNING
239	LIBRARY & INFORMATION SCIENCE
240	MACHINE ENGINEERING
241	MACHINE TOOLS & MAINTENANCE ENGINEERING
242	MACHINE TOOLS TECHNOLOGY
243	MAINTENANCE ENGINEERING
244	MANUFACTURING ENGINEERING
245	MANUFACTURING TECHNOLOGY
246	MARINE ENGINEERING
247	MARINE ENGINEERING & SYSTEMS(ARTIFICER TRAINING)
248	MARINE ENGINEERING AND SYSTEMS
249	MASS COMMUNICATION
250	MATERIAL MANAGEMENT
251	MECHANICAL (COMPUTER AIDED DESIGN,MANUFACTURE & ENGINEERING)
252	MECHANICAL CAD/CAM
253	MECHANICAL ENGG(INDUSTRY INTEGRATED)
254	MECHANICAL ENGG(SANDWITCH PATTERN)
255	MECHANICAL ENGINEERING
256	MECHANICAL ENGINEERING (AUTO)
257	MECHANICAL ENGINEERING (MAINTENANCE)
258	MECHANICAL ENGINEERING (REFRIGERATION & AIR CONDITIONING)
259	MECHANICAL ENGINEERING (TOOL & DIE)
260	MECHANICAL ENGINEERING AUTO MOBILE
261	MECHANICAL ENGINEERING POWER PLANT ENGINEERING
262	MECHANICAL ENGINEERING PRODUCTION
263	MECHANICAL ENGINEERING SPECIALIZATION IN CAD
264	MECHANICAL ENGINEERING TOOL ENGINEERING
265	MECHANICAL ENGINEERING TUBE WELL ENGINEERING
266	MECHANICAL ENGINEERING(CAD/CAM)
267	MECHANICAL ENGINEERING(FOUNDARY)(SW)
268	MECHANICAL ENGINEERING(MACHINE TOOL MAINTENANCE & REPAIRS)(SW)
269	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
270	MECHANICAL WELDING AND SHEET METAL ENGINEERING
271	MECHATRONICS
272	MECHATRONICS-SANDWICH
273	MEDICAL ELECTRONICS ENGINEERING
274	MEDICAL ELECTRONICS
275	MEDICAL LABORATORY TECHNOLOGY
276	METALLURGICAL ENGINEERING
277	METALLURGY
278	METALLURGY AND MATERIAL TECHNOLOGY
279	MICRO ELECTRONICS
280	MINE ENGINEERING
281	MINE SURVEYING
282	MINING & MINE SURVEYING
283	MLT
284	MODERN OFFICE MANAGEMENT
285	MODERN OFFICE MANAGEMENT & SECRETARIAL PRACTICE
286	MODERN OFFICE PRACTICE
287	MULTIMEDIA TECHNOLOGY
288	NAVY ENTRY ARTIFICER/ DIPLOMA IN MECHANICAL AND ELECTRICAL
289	NETWORK ENGINEERING
290	OFFICE MANAGEMENT AND COMPUTER APPLICATION
291	OPHTHALMIC TECHNOLOGY
292	OPTO-ELECTRONICS ENGINEERING
293	PACKAGING TECHNOLOGY
294	PAINT TECHNOLOGY
295	PETROCHEMICAL ENGINEERING
296	PETROCHEMICAL REFINERY
297	PETROCHEMICAL TECHNOLOGY
298	PETROLEUM ENGINEERING
299	PETROLEUM TECHNOLOGY
300	PHARMACEUTICAL CHEMISTRY AND TECHNOLOGY
301	PHOTOGRAPHY
302	PLASTIC & MOULD TECHNOLOGY
303	PLASTIC AND POLYMER ENGINEERING
304	PLASTIC ENGINEERING
305	PLASTIC MOULD TECHNOLOGY (DPMT)
306	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
307	PLASTIC TECHNOLOGY
308	PLASTIC TECHNOLOGY (DPT/PDPT)
309	PLASTICS PROCESSING & TESTING
310	POLYMER ENGINEERING AND TECHNOLOGY
311	POLYMER TECHNOLOGY
312	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
313	PLASTIC PROCESS & TESTING
314	POWER ELECTRONICS
315	POWER SYSTEMS ENGINEERING
316	PRECISION MANUFACTURING
317	PRINTING AND PACKING TECHNOLOGY
318	PRINTING TECHNOLOGY
319	PRODUCTION AND INDUSTRIAL ENGINEERING
320	PRODUCTION ENGINEERING

321	PRODUCTION ENGINEERING (SANDWICH)
322	PRODUCTION TECHNOLOGY
323	PULP TECHNOLOGY
324	QUANTITY SURVEYING & CONSTRUCTION MANAGEMENT
325	REFRIGERATION & AIR CONDITIONING
326	ROBOTICS AND MECHATRONICS
327	RUBBER TECHNOLOGY
328	SADDLERY TECHNOLOGY & EXPORT MANAGEMENT
329	SHIPBUILDING ENGINEERING
330	SOUND RECORDING ENGINEERING
331	SUGAR TECHNOLOGY
332	SURFACE COATING TECHNOLOGY
333	SURVEY ENGINEERING
334	TECHNICAL CHEMISTRY
335	TECHNICIAN X-RAY TECHNOLOGY
336	TELECOMMUNICATION ENGINEERING
337	TELECOMMUNICATION TECHNOLOGY
338	TEXTILE CHEMISTRY
339	TEXTILE DESIGN
340	TEXTILE DESIGNING
341	TEXTILE DESIGNING PRINTING
342	TEXTILE ENGINEERING
343	TEXTILE MANUFACTURES
344	TEXTILE MANUFACTURING AND
	TECHNOLOGY
345	TEXTILE MARKETING & MGT
346	TEXTILE PROCESSING
347	TEXTILE PROCESSING TECHNOLOGY
348	TEXTILE TECHNOLOGY
349	TEXTILE TECHNOLOGY (SANDWICH)
350	TEXTILE TECHNOLOGY(TEXTILE DESIGN & WEAVING)
351	TEXTILE TECHNOLOGY(MANMADE FIBRE)
352	TOOL & DIE MAKING
353	TOOL AND DIE ENGINEERING
354	TOOL AND DIE UNDER MECHANICAL ENGINEERING
355	TOOL DIE & MOULD MAKING
356	TRANSPORTATION ENGINEERING
357	TRAVEL & TOURISM
358	TV & SOUND ENGINEERING
359	WATER RESOURCE MANAGEMENT
360	WATER TECHNOLOGY AND HEALTH SCIENCE
361	WEAPONS ENGINEERING
362	WEB DESIGNING
363	WEB TECHNOLOGIES
364	WOOD AND PAPER TECHNOLOGY
365	WOOD TECHNOLOGY

2.2 Program: Engineering and Technology Level: Post Diploma

Sl.No.	NAME OF THE COURSE
1	ADVANCED DIE & MOULD MAKING
2	ADVANCED DIPLOMA IN COMPUTER APPLICATIONS
3	ADVANCED ELECTRICAL POWER SYSTEM
4	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
5	ADVANCED MECHATRONICS & INDUSTRIAL AUTOMATION
6	ADVANCED REFRIGERATION & AIR CONDITIONING [SW] [SF]
7	AUTOMOBILE ENGINEERING
8	BIOTECHNOLOGY TISSUE CULTURE
9	CAD CAM
10	CAD/CAM
11	CIVIL ENGINEERING
12	COMPUTER HARDWARE & NETWORKING
13	COMPUTER AIDED DESIGN AND MANUFACTURE
14	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
15	COMPUTER APPLICATIONS
16	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
17	COMPUTER HARDWARE & NETWORKING
18	COMPUTER HARDWARE MAINTENANCE &NETWORKING
19	COMPUTER NETWORKS
20	ELECTRICAL ENGINEERING
21	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING
22	EMBEDDED SYSTEMS
23	FIRE TECHNOLOGY AND SAFETY
24	GEOPRAPHIC INFORMATION SYSTEM (G.I.S.) & GLOBAL POSITIONING SYSTEM
25	INDUSTRIAL SAFETY
26	INDUSTRIAL SEFTY & ENGINEERING
27	INFORMATION TECHNOLOGY
28	KNITTING AND GARMENT TECHNOLOGY
29	MECHANICAL ENGINEERING
30	MEDICAL ELECTRONICS
31	PETROCHEMICAL ENGINEERING
32	PLANT ENGINEERING
33	PLASTIC MOULD DESIGN
34	PLASTIC MOULD TECHNOLOGY (DPMT/PDPMT)
35	PLASTIC TECHNOLOGY (DPT/PDPT)
36	PLASTICS MOULD DESIGN
37	PLASTICS PROCESSING & TESTING
38	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
39	POST PLASTIC MOULD DESIGN
40	POST PLASTIC PROCESS & TESTING
41	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
42	PRODUCTION ENGINEERING SYSTEM TECHNOLOGY
43	REFRIGERATION AND AIR CONDITIONING
44	RUBBER TECHNOLOGY
45	SOFTWARE SYSTEMS
46	SOFTWARE TESTING
47	TEXTILE PROCESSING
48	THERMAL POWER ENGINEERING
49	TOOL AND DIE ENGINEERING
50	TOOL DESIGN
51	TOWN PLANNING AND ARCHITECTURE
52	VLSI DESIGN
53	WEB DESIGNING
54	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG

2.3 Program: Engineering and Technology Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ADVANCED COMMUNICATION AND
	INFORMATION SYSTEM
2	ADVANCED COMPUTER AIDED DESIGN

3	ADVANCED DESIGN AND MANUFACTURING
4	ADVANCED ELECTRICAL POWER SYSTEM
5	ADVANCED ELECTRONICS
6	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
7	ADVANCED MANUFACTURING AND MECHANICAL SYSTEMS DESIGN
8	ADVANCED MANUFACTURING SYSTEMS
9	ADVANCED MANUFACTURING TECHNOLOGY
10	ADVANCED MATERIALS TECHNOLOGY
11	ADVANCED PRODUCTION SYSTEMS
12	AERO DYNAMIC ENGINEERING
13	AERO SPACE ENGINEERING
14	AERONAUTICAL ENGINEERING
15	AGRICULTURAL ENGINEERING
16	AIR ARMAMENT
17	APPAREL TECHNOLOGY
18	APPLIED ELECTRONICS
19	APPLIED ELECTRONICS & COMMUNICATION SYTSEM
20	APPLIED ELECTRONICS AND COMMUNICATIONS
21	APPLIED ELECTRONICS AND INSTRUMENTATION ENGINEERING
22	APPLIED INSTRUMENTATION
23	ARMAMENT ENGINEERING (GUN FITTER)
24	ARTIFICIAL INTELLIGENCE
25	ATMOSPHERIC SCIENCE
26	AUTOMATED MANUFACTURING SYSTEMS
27	AUTOMATION
28	AUTOMATION AND CONTROL POWER SYSTEMS
29	AUTOMATION AND ROBOTICS
30	AUTOMOBILE ENGINEERING
31	AUTOMOBILE TECHNOLOGY
32	AUTOMOTIVE ELECTRONICS
33	AUTOMOTIVE ENGINEERING
34	AUTOMOTIVE SYSTEMS
35	AUTOMOTIVE TECHNOLOGY
36	AVIONICS
37	BIO ELECTRONICS
38	BIO METRICS & CYBER SECURITY
39	BIOCHEMICAL ENGINEERING
40	BIOCHEMICAL ENGINEERING AND BIOTECHNOLOGY
41	BIOINFORMATICS
42	BIOMEDICAL ELECTRONICS
43	BIOMEDICAL ENGINEERING
44	BIOMEDICAL INSTRUMENTATION
45	BIOMEDICAL SIGNAL PROCESSING AND INSTRUMENTATION
46	BIOMETRICS & CYBER SECURITY
47	BIOPROCESS ENGINEERING
48	BIOPROCESS TECHNOLOGY
49	BIOTECHNOLOGY
50	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
51	BUILDING CONSTRUCTION TECHNOLOGY
52	CAD/CAM
53	CAD/CAM ENGINEERING
54	CAD/CAM/CAE
55	CERAMIC ENGINEERING AND TECHNOLOGY
56	CERAMICS ENGINEERING
57	CHEMICAL ENGINEERING
58	CHEMICAL PROCESSING IN TEXTILES
59	CHEMICAL REACTION ENGINEERING
60	CHEMICAL SCIENCE AND TECHNOLOGY
61	CHEMICAL TECHNOLOGY
62	CHEMICAL TECHNOLOGY(RUBBER / PLASTIC)
63	CIVIL & RURAL ENGINEERING
64	CIVIL (PUBLIC HEALTH & ENVIRONMENT) ENGINEERING
65	CIVIL ENGINEERING
66	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
67	CIVIL ENGINEERING (ENVIRONMENTAL & POLLUTION CONTROL)
68	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
69	CIVIL ENGINEERING (TRANSPORTATION ENGINEERING)
70	CIVIL ENGINEERING (WATER MANAGEMENT)
71	CIVIL ENVIRONMENTAL ENGINEERING
72	COMBAT VEHICLES (MECHANICAL ENGINEERING)
73	COMMUNICATION & SIGNAL PROCESS
74	COMMUNICATION AND INFORMATION SYSTEMS
75	COMMUNICATION AND NETWORKING
76	COMMUNICATION ENGINEERING
77	COMMUNICATION ENGINEERING AND SIGNAL PROCESSING
78	COMMUNICATION NETWORKS
79	COMMUNICATION SYSTEMS
80	COMMUNICATION TECHNOLOGY AND MANAGEMENT
81	COMPUTATIONAL ANALYSIS IN MECHANICAL SCIENCE
82	COMPUTATIONAL MECHANICS
83	COMPUTATIONAL MECHANICS (MECHANICAL ENGINEERING)
84	COMPUTER AIDED ANALYSIS AND DESIGN
85	COMPUTER AIDED DESIGN
86	COMPUTER AIDED DESIGN AND MANUFACTURE
87	COMPUTER AIDED DESIGN MANUFACTURE AND AUTOMATION
88	COMPUTER AIDED DESIGN MANUFACTURE AND ENGINEERING
89	COMPUTER AIDED DESIGN OF STRUCTURES
90	COMPUTER AIDED PROCESS DESIGN
91	COMPUTER AIDED STRUCTURAL ANALYSIS AND DESIGN
92	COMPUTER AIDED STRUCTURAL ENGINEERING
93	COMPUTER AND COMMUNICATION
94	COMPUTER AND COMMUNICATION ENGINEERING
95	COMPUTER AND INFORMATION SCIENCE
96	COMPUTER APPLICATIONS
97	COMPUTER APPLICATIONS IN INDUSTRIAL DRIVES
98	COMPUTER COGNITION AND TECHNOLOGY
99	COMPUTER ENGINEERING
100	COMPUTER ENGINEERING & APPLICATION
101	COMPUTER ENGINEERING AND NETWORKING
102	COMPUTER HARDWARE & NETWORKING
103	COMPUTER INTEGRATED MANUFACTURING
104	COMPUTER NETWORK ENGINEERING
105	COMPUTER NETWORKING
106	COMPUTER NETWORKING AND ENGINEERING
107	COMPUTER NETWORKS
108	COMPUTER NETWORKS AND INFORMATION SECURITY
109	COMPUTER NETWORKS AND INTERNET SECURITY
110	COMPUTER SCEINCE & ENGINEERING
111	COMPUTER SCIENCE
112	COMPUTER SCIENCE & ENGINEERING (NETWORKS)
113	COMPUTER SCIENCE & TECHNOLOGY
114	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)
115	COMPUTER SCIENCE AND INFORMATION SECURITY
116	COMPUTER SCIENCE AND INFORMATION SYSTEM
117	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
118	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
119	COMPUTER SYSTEMS AND TECHNOLOGY
120	COMPUTER TECHNOLOGY

121	COMPUTER TECHNOLOGY AND APPLICATIONS
122	COMPUTER VISION AND IMAGE PROCESSING
123	COMPUTING IN COMPUTING
124	CONSTRUCION TECHNOLOGY
125	CONSTRUCTION AND PROJECT MANAGEMENT
126	CONSTRUCTION ENGINEERING
127	CONSTRUCTION ENGINEERNG AND MANAGEMENT
128	CONSTRUCTION MANAGEMENT
129	CONSTRUCTION PLANNING AND MANAGEMENT
130	CONSTRUCTION PROJECT MANAGEMENT
131	CONSTRUCTION TECHNOLOGY
132	CONSTRUCTION TECHNOLOGY & MANAGEMENT
133	CONTROL & INSTRUMENT
134	CONTROL AND INSTRUMENTATION
135	CONTROL ENGINEERING
136	CONTROL SYSTEM ENGINEERING
137	CONTROL SYSTEMS
138	CRYOGENIC ENGINEERING
139	CYBER FORENSICS
140	CYBER FORENSICS AND INFORMATION SECURITY
141	CYBER SECURITY
142	DATA SCIENCES
143	DESIGN AND PRODUCTION
144	DESIGN AND THERMAL ENGINEERING
145	DESIGN ENGINEERING
146	DESIGN FOR MANUFACTURING
147	DESIGN OF MECHANICAL EQUIPMENT
148	DESIGN OF MECHANICAL SYSTEMS
149	DIGITAL COMMUNICATION
150	DIGITAL COMMUNICATION ENGINEERING
151	DIGITAL COMMUNICATIONS AND NETWORKING
152	DIGITAL ELECTRONICS
153	DIGITAL ELECTRONICS AND COMMUNICATION
154	DIGITAL ELECTRONICS AND COMMUNICATION ENGINEERING
155	DIGITAL ELECTRONICS AND COMMUNICATION SYSTEMS
156	DIGITAL ELECTRONICS AND ENGINEERING
157	DIGITAL IMAGE PROCESSING
158	DIGITAL INSTRUMENTATION
159	DIGITAL SIGNAL PROCESSING
160	DIGITAL SYSTEMS
161	DIGITAL SYSTEMS AND COMMUNICATIONS ENGINEERING
162	DIGITAL SYSTEMS AND COMPUTER ELECTRONICS
163	DIGITAL TECHNIQUES AND INSTRUMENTATION
164	DISTRIBUTED AND MOBILE COMPUTING
165	DISTRIBUTED SYSTEMS
166	DRUGS AND PHARMACEUTICALS
167	DYESTUFF TECHNOLOGY
168	EARTHQUAKE ENGINEERING
169	E-LEARNING TECHNOLOGIES
170	ELECTRIC POWER SYSTEM
171	ELECTRICAL AND COMPUTER ENGINEERING
172	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
173	ELECTRICAL AND ELECTRONICS ENGINEERING
174	ELECTRICAL AND MECHANICAL ENGINEERING
175	ELECTRICAL AND POWER ENGINEERING
176	ELECTRICAL DEVICES AND POWER SYSTEMS
177	ELECTRICAL DRIVES AND CONTROL
178	ELECTRICAL ENERGY SYSTEMS
179	ELECTRICAL ENGG (INSTRUMENTATION & CONTROL)
180	ELECTRICAL ENGINEERING
181	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
182	ELECTRICAL INSTRUMENTATION AND CONTROL ENGINEERING
183	ELECTRICAL MACHINES
184	ELECTRICAL MACHINES AND DRIVES
185	ELECTRICAL POWER & ENERGY SYSTEMS
186	ELECTRICAL POWER ENGINEERING
187	ELECTRICAL POWER SYSTEM
188	ELECTRONIC CIRCUITS AND SYSTEM DESIGN
189	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
190	ELECTRONICS
191	ELECTRONICS & COMMUNICATION ENGG(INDUSTRY INTEGRATED)
192	ELECTRONICS & COMMUNICATION(VLSI DESIGN)
193	ELECTRONICS & INSTRUMENTATION ENGINEERING
194	ELECTRONICS & TELE-COMMUNICATION ENGINEERING
195	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
196	ELECTRONICS AND COMMUNICATIONS ENGINEERING
197	ELECTRONICS AND CONTROL SYSTEMS
198	ELECTRONICS AND INFORMATION SYSTEMS
199	ELECTRONICS AND INSTRUMENTATION ENGINEERING
200	ELECTRONICS AND TELECOMMUNICATION ENGINEERING (RADIO AND SYSTEM)
201	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGG
202	ELECTRONICS DESIGN AND TECHNOLOGY
203	ELECTRONICS ENGINEERING
204	ELECTRONICS PRODUCT DESIGN AND TECHNOLOGY
205	ELECTRONICS SYSTEMS AND COMMUNICATION
206	ELECTRONICS TECHNOLOGY
207	ELECTRONICS TELE COMMUNICATION
208	EMBEDDED AND REAL TIME SYSTEMS
209	EMBEDDED SYSTEM & COMPUTING
210	EMBEDDED SYSTEM AND VLSI
211	EMBEDDED SYSTEM AND VLSI DESIGN
212	EMBEDDED SYSTEMS
213	EMBEDDED SYSTEMS TECHNOLOGIES
214	ENERGETIC MATERIALS & POLYMERS
215	ENERGY AND ENVIRONMENTAL MANAGEMENT
216	ENERGY ENGINEERING
217	ENERGY MANAGEMENT
218	ENERGY SCIENCE AND TECHNOLOGY
219	ENERGY SYSTEMS
220	ENERGY SYSTEMS ANALYSIS AND DESIGN
221	ENERGY SYSTEMS AND MANAGEMENT
222	ENERGY SYSTEMS ENGINEERING
223	ENERGY TECHNOLOGY
224	ENERGY TECHNOLOGY AND MANAGEMENT
225	ENGINEERING DESIGN
226	ENGINEERING EDUCATION
227	ENGINEERING STATISTICS
228	ENVIRONMENT AND WATER RESOURCE ENGINEERING
229	ENVIRONMENTAL BIOTECHNOLOGY
230	ENVIRONMENTAL ENGINEERING
231	ENVIRONMENTAL ENGINEERING AND MANAGEMENT
232	ENVIRONMENTAL MANAGEMENT
233	ENVIRONMENTAL SCIENCE AND ENGINEERING
234	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
235	E-SECURITY
236	FARM MACHINERY
237	FASHION AND APPAREL ENGINEERING
238	FASHION TECHNOLOGY
239	FINANCIAL ENGINEERING

240	FOOD BIOTECHNOLOGY
241	FOOD ENGINEERING AND TECHNOLOGY
242	FOOD PLANT OPERATIONS MANAGEMENT
243	FOOD PROCESS ENGINEERING AND MANAGEMENT
244	FOOD PROCESSING
245	FOOD PROCESSING TECHNOLOGY
246	FOOD SAFETY AND QUALITY MANAGEMENT
247	FOOD SUPPLY CHAIN MANAGEMENT
248	FOOD TECHNOLOGY
249	FOOD TECHNOLOGY AND MANAGEMENT
250	FOUNDATION ENGINEERING
251	FRACTURE MECHANICS
252	FUEL AND COMBUSTION
253	FUTURE STUDIES & PLANNING
254	GAS TURBINE TECHNOLOGY
255	GEO INFORMATICS
256	GEOINFORMATICS AND SURVEYING TECHNOLOGY
257	GEOMACHINES AND STRUCTURES
258	GEOMECHANICS AND STRUCTURES
259	GEOTECHNICAL AND GEOENVIRONMENTAL ENERGY
260	GEOTECHNICAL EARTHQUAKE ENGINEERING
261	GEOTECHNICAL ENGINEERING
262	GEOTECHNOLOGY
263	GREEN TECHNOLOGY
264	GUIDANCE AND NAVIGATION CONTROL
265	GUIDED MISSILES
266	HEALTH SCIENCE AND WATER ENGINEERING
267	HEAT AND POWER
268	HEAT POWER AND THERMAL ENGINEERING
269	HEAT POWER ENGINEERING
270	HEAT VENTILATION AND AIR CONDITIONING
271	HIGH VOLTAGE AND POWER SYSTEMS ENGINEERING
272	HIGH VOLTAGE ENGINEERING
273	HIGHWAY ENGINEERING
274	HIGHWAY TECHNOLOGY
275	HILL AREA DEVELOPMENT ENGINEERING
276	HYDRAULICS & FLOOD CONTROL
277	HYDRAULICS ENGINEERING
278	I.T. (COURSEWARE ENGINEERING)
279	ILLUMINATION ENGINEERING
280	ILLUMINATION TECHNOLOGY & DESIGN
281	IMAGE PROCESSING
282	INDUSTRIAL AND PRODUCTION ENGINEERING
283	INDUSTRIAL AUTOMATION & RF ENGINEERING
284	INDUSTRIAL AUTOMATION AND ROBOTICS
285	INDUSTRIAL BIOTECHNOLOGY
286	INDUSTRIAL CATAYLSIS
287	INDUSTRIAL DESIGN
288	INDUSTRIAL DRIVES AND CONTROL
289	INDUSTRIAL ELECTRONICS
290	INDUSTRIAL ENGINEERING
291	INDUSTRIAL ENGINEERING AND MANAGEMENT
292	INDUSTRIAL INSTRUMENTATION AND CONTROL
293	INDUSTRIAL MATHEMATICS
294	INDUSTRIAL METALLURGY
295	INDUSTRIAL POLLUTION CONTROL
296	INDUSTRIAL POWER CONTROL AND DRIVES
297	INDUSTRIAL PRODUCTION AND MANAGEMENT ENGINEERING
298	INDUSTRIAL REFRIGERATION AND CRYOGENICS
299	INDUSTRIAL SAFETY
300	INDUSTRIAL SAFETY & ENGINEERING
301	INDUSTRIAL STRUCTURES
302	INDUSTRIAL SYSTEMS ENGINEERING
303	INFORMATION AND COMMUNICATION TECHNOLOGY
304	INFORMATION ENGINEERING
305	INFORMATION SCIENCE AND TECHNOLOGY
306	INFORMATION SECURITY
307	INFORMATION SECURITY MANAGEMENT
308	INFORMATION SYSTEMS
309	INFORMATION TECHNOLOGY
310	INFORMATION TECHNOLOGY AND ENGINEERING
311	INFORMATION TECHNOLOGY(ARTIFICIAL INTELLIGENCE AND ROBOTICS)
312	INFORMATION TECHNOLOGY(INFORMATION AND CYBER WARFARE)
313	INFRASTRUCTURE ENGINEERING
314	INFRASTRUCTURE ENGINEERING AND MANAGEMENT
315	INFRASTRUCTURE ENGINEERING AND TECHNOLOGY
316	INFRASTRUCTURE MANAGEMENT
317	INSTRUMENTATION
318	INSTRUMENTATION & CONTROL
319	INSTRUMENTATION & CONTROL ENGINEERING
320	INSTRUMENTATION & ELECTRONICS
321	INSTRUMENTATION AND CONTROL
322	INSTRUMENTATION ENGINEERING
323	INTEGRATED CIRCUITS TECHNOLOGY
324	INTEGRATED POWER SYSTEMS
325	INTELLIGENT SYSTEMS
326	INTERNAL COMBUSTION AND AUTOMOBILES
327	INTERNAL COMBUSTION ENGIENES AND TURBO MACHINERY
328	INTERNAL COMBUSTION ENGINEERING
329	IRRIGATION AND DRAINAGE ENGINEERING
330	IRRIGATION ENGINEERING
331	LASER AND ELECTRO OPTICS
332	LASER TECHNOLOGY
333	LEAN MANUFACTURING ENGINEERING
334	LEATHER TECHNOLOGY
335	MACHINE DESIGN
336	MACHINE DESIGN AND ROBOTICS
337	MAINTENANCE ENGINEERING
338	MAN-MADE TEXTILE TECHNOLOGY
339	MANUFACTURING AND AUTOMATION
340	MANUFACTURING ENGINEERING
341	MANUFACTURING ENGINEERING AND AUTOMATION
342	MANUFACTURING ENGINEERING AND MANAGEMENT
343	MANUFACTURING ENGINEERING AND TECHNOLOGY
344	MANUFACTURING PROCESS
345	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
346	MANUFACTURING SCIENCE AND ENGINEERING
347	MANUFACTURING SYSTEMS AND MANAGEMENT
348	MANUFACTURING SYSTEMS ENGINEERING
349	MANUFACTURING TECHNOLOGY
350	MANUFACTURING TECHNOLOGY & AUTOMATION
351	MARINE ENGINEERING
352	MARINE TECHNOLOGY
353	MASTER OF ENGINEERING AND MANAGEMENT
354	MASTER OF SCIENCE IN SOFTWARE ENGINEERING
355	MASTERS OF ENGINEERING AND MANAGEMENT
356	MASTERS OF TECHNOLOGY MANAGEMENT
357	MATERIAL ENGINEERING
358	MATERIAL SCIENCE AND TECHNOLOGY
359	MATERICAL ENGINEERING (NANOTECHNOLOGY)
360	MECHANICAL (COMPUTER AIDED DESIGN, MANUFACTURE & ENGINEERING)
361	MECHANICAL AND AUTOMATION ENGINEERING
362	MECHANICAL ENGG (MANUFACTURING TECHNOLOGY)

363	MECHANICAL ENGINEERING
364	MECHANICAL ENGINEERING (INDUSTRY INTEGRATED)
365	MECHANICAL ENGINEERING (THERMAL ENGG)
366	MECHANICAL ENGINEERING AUTOMOBILE
367	MECHANICAL ENGINEERING DESIGN
368	MECHANICAL ENGINEERING SPECIALIZATION IN CAD
369	MECHANICAL ENGINEERING(PRODUCTION)
370	MECHANICAL ENGINEERING (CAD/CAM)
371	MECHANICAL ENGINEERING (ENERGY SYSTEM AND MANAGEMENT)
372	MECHANICAL ENGINEERING-PRODUCT DESIGN AND DEVELOPMENT
373	MECHANICAL- PRODUCT LIFE CYCLE MANAGEMENT
374	MECHANICAL SYSTEM DESIGN
375	MECHANICAL WELDING AND SHEET METAL ENGINEERING
376	MECHANICAL (COMPUTER INTEGRATED MANUFACTURING)
377	MECHANICAL-MANUFACTURING ENGINEERING
378	MECHATRONICS
379	MEDICAL ELECTRONICS
380	METALLURGICAL AND MATERIALS ENGINEERING
381	METALLURGICAL ENGINEERING
382	METALLURGY
383	METALLURGY AND MATERIAL TECHNOLOGY
384	MICRO AND NANO ELECTRONICS
385	MICRO ELECTRONICS
386	MICRO ELECTRONICS & VLSI DESIGN
387	MICRO ELECTRONICS AND CONTROL SYSTEMS
388	MICRO ELECTRONICS ENGINEERING
389	MICROWAVE & OPTICAL COMMUNICATION
390	MICROWAVE AND COMMUNICATION ENGINEERING
391	MICROWAVE AND MILLIMETER ENGINEERING
392	MICROWAVE AND RADAR ENGINEERING
393	MICROWAVE AND TV ENGINEERING
394	MICROWAVE ENGINEERING
395	MICROWAVES
396	MINERAL EXPLORATION
397	MINING ENGINEERING
398	MOBILE COMMUNICATION AND NETWORK TECHNOLOGY
399	MOBILE TECHNOLOGY
400	MODELING & SIMULATION
401	MODERN COMMUNICATION ENGINEERING
402	MOLECULAR MEDICINE
403	MULTIMEDIA AND SOFTWARE ENGINEERING
404	MULTIMEDIA TECHNOLOGY
405	NANO BIOTECHNOLOGY
406	NANO SCIENCE & TECHNOLOGY
407	NANO TECHNOLOGY
408	NETWORK ENGINEERING
409	NETWORK INFRASTRUCTURE MANAGEMENT
410	NETWORK SECURITY AND MANAGEMENT
411	NETWORKING
412	NETWORKING AND INTERNET ENGINEERING
413	NEURAL NETWORKS
414	NEW MATERIAL PROCESS AND TECHNOLOGY
415	NUCLEAR ENGINEERING
416	NUCLEAR SCIENCE AND TECHNOLOGY
417	OIL TECHNOLOGY
418	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
419	OPTICAL ENGINEERING
420	OPTICS AND OPTOELECTRONICS
421	OPTO ELECTRONICS & COMMUNICATION SYSTEMS
422	OPTOELECTRONICS & COMMUNICATION
423	OPTOELECTRONICS AND LASER TECHNOLOGY
424	OPTO-ELECTRONICS ENGINEERING
425	OPTOELECTRONICS ï OPTICAL
	COMMUNICATION
426	PACKAGING TECHNOLOGY
427	PAINT TECHNOLOGY
428	PARALLEL DISTRIBUTED SYSTEMS
429	PERFUMERY AND FLAVOUR TECHNOLOGY
430	PERVASIVE COMPUTING TECHNOLOGY
431	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
432	PETROCHEMICAL ENGINEERING
433	PETROCHEMICAL TECHNOLOGY
434	PETROLEUM ENGINEERING
435	PETROLEUM REFINING AND PETROCHEMICALS
436	PETROLEUM TECHNOLOGY
437	PHARMACEUTICALS AND FINE CHEMICAL TECHNOLOGY
438	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
439	PHYSICAL METALLURGY
440	PLANT DESIGN
441	PLASTIC ENGINEERING
442	PLASTIC TECHNOLOGY
443	PLASTICS PROCESSING & TESTING
444	POLYMER ENGINEERING
445	POLYMER NANOTECHNOLOGY
446	POLYMER SCIENCE & ENGINEERING
447	POLYMER SCIENCE AND TECHNOLOGY
448	POLYMER TECHNOLOGY
449	POWER AND ENERGY ENGINEERING
450	POWER AND INDUSTRIAL DRIVES
451	POWER CONTROL AND DRIVES
452	POWER ELECTRONICS
453	POWER ELECTRONICS AND CONTROL
454	POWER ELECTRONICS AND DRIVES
455	POWER ELECTRONICS AND DRIVES IN ELECTRICAL ENGINEERING
456	POWER ELECTRONICS AND ELECTRICAL DRIVES
457	POWER ELECTRONICS AND MACHINE DRIVES
458	POWER ELECTRONICS AND POWER SYSTEMS
459	POWER ELECTRONICS AND SYSTEMS
460	POWER ELECTRONICS ENGINEERING
461	POWER ENGINEERING
462	POWER ENGINEERING AND ENERGY SYSTEMS
463	POWER PLANT ENGINEERING & ENERGY MANAGEMENT
464	POWER SYSTEM AND CONTROL
465	POWER SYSTEM AND CONTROL AUTOMATION
466	POWER SYSTEM WITH EMPHASIS H. V. ENGINEERING
467	POWER SYSTEMS
468	POWER SYSTEMS AND AUTOMATION
469	POWER SYSTEMS AND POWER ELECTRONICS
470	POWER SYSTEMS CONTROL AND AUTOMATION ENGINEERING
471	POWER SYSTEMS ENGINEERING
472	PRE STRESSED CONCRETE
473	PRINTING ENGINEERING & GRAPHICS COMMUNICATION
474	PRINTING GRAPHICS
475	PRINTING TECHNOLOGY
476	PROCESS AND FOOD ENGINEERING
477	PROCESS CONTROL
478	PROCESS CONTROL INSTRUMENTATION
479	PROCESS DYNAMICS AND CONTROL
480	PROCESS INSTRUMENTATION
481	PROCESS METALLURGY
482	PRODUCT DESIGN
483	PRODUCT DESIGN AND COMMERCE
484	PRODUCT DESIGN AND DEVELOPMENT
485	PRODUCT DESIGN AND MANUFACTURING
486	PRODUCTION AND INDUSTRIAL ENGINEERING
487	PRODUCTION ENGINEERING
488	PRODUCTION ENGINEERING AND ENGINEERING DESIGN
489	PRODUCTION ENGINEERING SYSTEM

	TECHNOLOGY
490	PRODUCTION MANAGEMENT
491	PRODUCTION TECHNOLOGY
492	PRODUCTION TECHNOLOGY AND MANAGEMENT
493	PROJECT MANAGEMENT
494	PROPULSION ENGINEERING
495	QUALITY ENGINEERING AND MANAGEMENT
496	RADAR & COMMUNICATION
497	RADIO FREQUENCY AND MICROWAVE ENGINEERING
498	RADIO PHYSICS AND ELECTRONICS
499	REAL TIME SYSTEMS
500	REFRIGERATION & AIR CONDITIONING
501	RELIABILITY ENGINEERING
502	REMOTE SENSING
503	REMOTE SENSING AND WIRELESS SENSOR NETWORKS
504	REMOTE SENSING & GIS
505	RENEWABLE ENERGY
506	ROBOTICS AND AUTOMATION
507	ROBOTICS AND MECHATRONICS
508	ROCKET PROPULSION
509	RUBBER TECHNOLOGY
510	SCIENTIFIC COMPUTING
511	SEISMIC DESIGN AND EARTHQUAKE ENGINEERING
512	SENSOR TECHNOLOGY
513	SIGNAL PROCESSING
514	SIGNAL PROCESSING AND COMMUNICATIONS
515	SIGNAL PROCESSING AND EMBEDDED SYSTEMS
516	SOFTWARE ENGINEERING
517	SOFTWARE SYSTEMS
518	SOIL AND WATER CONSERVATION ENGINEERING
519	SOIL MECHANICS
520	SOIL MECHANICS AND FOUNDATION ENGINEERING
521	SOLAR POWER SYSTEMS
522	SPATIAL INFORMATION TECHNOLOGY
523	SPORTS TECHNOLOGY
524	STRUCTURAL AND FOUNDATION ENGINEERING
525	STRUCTURAL DESIGN
526	STRUCTURAL DYNAMICS AND EARTHQUAKE ENGINEERING
527	STRUCTURAL ENGINEERING
528	STRUCTURAL ENGINEERING AND CONSTRUCTION
529	STRUCTURAL ENGINEERING AND CONSTRUCTION MANAGEMENT
530	SURFACE COATING TECHNOLOGY
531	SYSTEM AND NETWORK SECURITY
532	SYSTEM MANAGEMENT
533	SYSTEM SOFTWARE
534	SYSTEMS AND SIGNAL PROCESSING
535	TECHNICAL TEXTILE
536	TELECOMMUNICATION ENGINEERING
537	TELEMATICS
538	TEXTILE CHEMISTRY
539	TEXTILE ENGINEERING
540	TEXTILE PROCESSING
541	TEXTILE PROCESSING TECHNOLOGY
542	TEXTILE TECHNOLOGY
627	TEXTILE TECHNOLOGY (TECHNICAL TEXTILES)
543	TEXTILE TECHNOLOGY (DESIGN & MFG)
544	THERMAL AND FLUID ENGINEERING
545	THERMAL ENGINEERING
546	THERMAL POWER ENGINEERING
547	THERMAL SCIENCE
548	THERMAL SCIENCE ENGINEERING
549	THERMAL SCIENCES & ENERGY SYSTEMS
550	THERMAL SYSTEMS AND DESIGN
551	TOOL DESIGN
552	TOOL ENGINEERING
553	TOWN & COUNTRY PLANNING
554	TRAFFIC AND TRANSPORTING ENGINEERING
555	TRANSLATIONAL ENGINEERING
556	TRANSPORTATION ENGINEERING
557	TRANSPORTATION ENGINEERING AND MANAGEMENT
558	TRANSPORTATION SYSTEM ENGINEERING
559	TRIBOLOGY AND MAINTENANCE
560	TURBO MACHINERY
561	VIRTUAL PROTOTYPING & DIGITAL MANUFACTURING
562	VLSI
563	VLSI AND EMBEDDED SYSTEMS
564	VLSI AND EMBEDDED SYSTEMS DESIGN
565	VLSI AND MICROELECTRONICS
566	VLSI DESIGN
567	VLSI DESIGN AND EMBEDDED SYSTEMS
568	VLSI DESIGN AND SIGNAL PROCESSING
569	VLSI DESIGN AND TESTING
570	VLSI SYSTEM DESIGN
571	VLSI SYSTEMS
572	WASTE WATER MANAGEMENT, HEALTH AND SAFETY ENGINEERING
573	WATER AND ENVIRONMENTAL TECHNOLOGY
574	WATER RESOURCE ENGINEERING
575	WATER RESOURCE MANAGEMENT
576	WATER RESOURCES & HYDRAULIC ENGG
577	WATER RESOURCES AND ENVIROMENTAL ENGINEERING
578	WATER RESOURCES AND HYDRO INFORMATICS
579	WEAPONS ENGINEERING
580	WEB TECHNOLOGIES
581	WIRED AND WIRELESS COMMUNICATION
582	WIRELESS AND MOBILE COMMUNICATIONS
583	WIRELESS COMMUNICATION & COMPUTING
584	WIRELESS COMMUNICATION TECHNOLOGY
585	WIRELESS COMMUNICATIONS
586	WIRELESS NETWORKS AND APPLICATIONS
587	WIRELESS TECHNOLOGY

2.4 Program: Engineering and Technology Level: Post Graduate Diploma

Sl.No.	NAME OF THE COURSE
1	BIOTECHNOLOGY
2	CEMENT TECHNOLOGY
3	COMPUTER APPLICATIONS
4	COMPUTER ENGINEERING & APPLICATION
5	COMPUTER HARDWARE & NETWORKING
6	FOOD, DRUG & COSMETICS
7	INDUSTRIAL ENGINEERING
8	MANUFACTURING ENGINEERING AND MANAGEMENT
9	NANO TECHNOLOGY
10	NETWORKING
11	PACKAGING TECHNOLOGY
12	PLASTICS PROCESSING & TESTING
13	PLASTICS PROCESSING AND TESTING
14	POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
15	PROJECT MANAGEMENT
16	SUGAR TECHNOLOGY
17	WEB DESIGNING

2.5 Program: Engineering and Technology Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	3-D ANIMATION & GRAPHICS
2	ADVANCED COMMUNICATION AND INFORMATION SYSTEM
3	ADVANCED COMPUTER APPLICATION
4	ADVANCED ELECTRONICS AND COMMUNICATION ENGINEERING
5	AERO SPACE ENGINEERING
6	AERONAUTICAL ENGINEERING
7	AGRICULTURAL ENGINEERING
8	AGRICULTURAL TECHNOLOGY
9	AGRICULTURE ENGINEERING
10	AIRCRAFT MAINTENANCE ENGINEERING
11	AIRLINE MANAGEMENT
12	APPAREL AND PRODUCTION MANAGEMENT
13	APPLIED ELECTRONICS & INSTRUMENTATION ENGINEERING
14	APPLIED ELECTRONICS AND COMMUNICATIONS
15	ARCHITECTURAL ASSISTANTSHIP
16	ARCHITECTURE AND INTERIOR DECORATION
17	ARCHITECTURE ASSITANTSHIP
18	AUTOMATION AND ROBOTICS
19	AUTOMATION ENGINEERING
20	AUTOMOBILE ENGINEERING
21	AUTOMOBILE MAINTAINENCE ENGINEERING
22	AUTOMOTIVE TECHNOLOGY
23	BIOCHEMICAL ENGINEERING
24	BIOMEDICAL ENGINEERING
25	BIOMEDICAL INSTRUMENTATION
26	BIOTECHNOLOGY
27	BIOTECHNOLOGY AND BIOCHEMICAL ENGINEERING
28	BUILDING AND CONSTRUCTION TECHNOLOGY
29	CEMENT AND CERAMIC TECHNOLOGY
30	CERAMIC ENGINEERING AND TECHNOLOGY
31	CERAMIC TECHNOLOGY
32	CERAMICS ENGINEERING
33	CHEMICAL AND ELECTRO CHEMICAL ENGINEERING
34	CHEMICAL ENGINEERING
35	CHEMICAL ENGINEERING (PLASTIC & POLYMER)
36	CHEMICAL TECHNOLOGY
37	CIVIL & ENVIRONMENTAL ENGINEERING
38	CIVIL & RURAL ENGINEERING
39	CIVIL AND WATER MANAGEMENT ENGINEERING
40	CIVIL ENGINEERING
41	CIVIL ENGINEERING & PLANNING
42	CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY)
43	CIVIL ENGINEERING (ENVIRONMENTAL ENGINEERING)
44	CIVIL & INFRASTRUCTURE ENGINEERING
45	CIVIL ENGINEERING (PUBLIC HEALTH ENGINEERING)
46	CIVIL ENGINEERING ENVIRONMENT & POLLUTION CONTROL
47	CIVIL TECHNOLOGY
48	COMMUNICATION ENGINEERING
49	COMPUTER AND COMMUNICATION ENGINEERING
50	COMPUTER ENGINEERING
51	COMPUTER ENGINEERING & APPLICATION
52	COMPUTER NETWORKING
53	COMPUTER SCEINCE & ENGINEERING
54	COMPUTER SCIENCE
55	COMPUTER SCIENCE & TECHNOLOGY
56	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
57	COMPUTER SCIENCE AND SYSTEMS ENGINEERING
58	COMPUTER TECHNOLOGY
59	COMPUTING IN COMPUTING
60	COMPUTING IN MULTIMEDIA
61	COMPUTING IN SOFTWARE
62	CONSTRUCTION ENGINEERING
63	CONSTRUCTION ENGINEERNG AND MANAGEMENT
64	CONSTRUCTION TECHNOLOGY
65	CONSTRUCTION TECHNOLOGY AND MANAGEMENT
66	DAIRY ENGINEERING
67	DIARY TECHNOLOGY
68	DIGITAL TECHNIQUES FOR DESIGN & PLANNING
69	DYESTUFF TECHNOLOGY
70	ELECTRICAL AND COMPUTER ENGINEERING
71	ELECTRICAL AND ELECTRONICS (POWER SYSTEM)
72	ELECTRICAL AND ELECTRONICS ENGINEERING
73	ELECTRICAL AND ELECTRONICS ENGINEERING (SANDWICH)
74	ELECTRICAL AND INSTRUMENTATION ENGINEERING
75	ELECTRICAL AND MECHANICAL ENGINEERING
76	ELECTRICAL AND POWER ENGINEERING
77	ELECTRICAL ENGINEERING
78	ELECTRICAL ENGINEERING (ELECTRONICS & POWER)
79	ELECTRICAL ENGINEERING INDUSTRIAL CONTROL
80	ELECTRICAL INSTRUMENTATION AND CONTROL ENGINEERING
81	ELECTRICAL, ELECTRONICS AND POWER
82	ELECTRONIC ENGINEERING
83	ELECTRONIC INSTRUMENTATION AND CONTROL ENGINEERING
84	ELECTRONIC SCIENCE AND ENGINEERING
85	ELECTRONICS
86	ELECTRONICS & COMMUNICATION ENGG
87	ELECTRONICS & COMMUNICATION ENGINEERING (INDUSTRY INTEGRATED)
88	ELECTRONICS & COMPUTER SCIENCE
89	ELECTRONICS & INSTRUMENTATION ENGINEERING
90	ELECTRONICS & TELECOMMUNICATION ENGG.
91	ELECTRONICS & TELECOMMUNICATION ENGINEERING (TECHNOLOGYNICIAN ELECTRONIC RADIO)
92	ELECTRONICS AND BIOMEDICAL ENGINEERING
93	ELECTRONICS AND COMMUNICATION ENGINEERING (MICROWAVES)
94	ELECTRONICS AND COMMUNICATION ENGINEERING (SANDWICH)
95	ELECTRONICS AND COMPUTER ENGINEERING
96	ELECTRONICS AND CONTROL SYSTEMS
97	ELECTRONICS AND ELECTRICAL ENGINEERING
98	ELECTRONICS AND POWER ENGINEERING
99	ELECTRONICS AND TELEMATICS ENGINEERING
100	ELECTRONICS COMMUNICATION AND

	INSTRUMENTATION ENGG
101	ELECTRONICS DESIGN TECHNOLOGY
102	ELECTRONICS ENGINEERING
103	ELECTRONICS INSTRUMENTATION AND CONTROL ENGINEERING
104	ELECTRONICS SYSTEM ENGINEERING
105	ELECTRONICS TECHNOLOGY
106	ENERGY AND ENVIRONMENTAL MANAGEMENT
107	ENERGY ENGINEERING
108	ENGINEERING EDUCATION
109	ENVIRONMENT ENGINEERING
110	ENVIRONMENTAL ENGINEERING
111	ENVIRONMENTAL SCIENCE AND ENGINEERING
112	ENVIRONMENTAL SCIENCE AND TECHNOLOGY
113	FACILITIES & SERVICES PLANNING
114	FASHION & APPAREL TECHNOLOGY
115	FASHION AND APPAREL ENGINEERING
116	FASHION TECHNOLOGY
117	FIBRES AND TEXTILES PROCESSING TECHNOLOGY
118	FIRE TECHNOLOGY & SAFETY
119	FOOD ENGINEERING AND TECHNOLOGY
120	FOOD PROCESSING & PRESERVATION
121	FOOD PROCESSING TECHNOLOGY
122	FOOD TECHNOLOGY
123	FOOD TECHNOLOGY AND MANAGEMENT
124	FOOTWEAR TECHNOLOGY
125	GEO INFORMATICS
126	INDUSTRIAL AND PRODUCTION ENGINEERING
127	INDUSTRIAL BIOTECHNOLOGY
128	INDUSTRIAL ENGINEERING
129	INDUSTRIAL ENGINEERING AND MANAGEMENT
130	INFORMATION AND COMMUNICATION TECHNOLOGY
131	INFORMATION ENGINEERING
132	INFORMATION SCIENCE AND ENGINEERING
133	INFORMATION SCIENCE AND TECHNOLOGY
134	INFORMATION TECHNOLOGY
135	INFORMATION TECHNOLOGY AND ENGINEERING
136	INSTRUMENT TECHNOLOGY
137	INSTRUMENTATION
138	INSTRUMENTATION & CONTROL ENGINEERING
139	INSTRUMENTATION & ELECTRONICS
140	INSTRUMENTATION ENGINEERING
141	INSTRUMENTATION TECHNOLOGY
142	JUTE AND FIBRE TECHNOLOGY
143	LEATHER TECHNOLOGY
144	MACHINE ENGINEERING
145	MAN MADE FIBRE TECHNOLOGY
146	MAN-MADE TEXTILE TECHNOLOGY
147	MANUFACTURING ENGINEERING
148	MANUFACTURING ENGINEERING & AUTOMATION
149	MANUFACTURING ENGINEERING AND TECHNOLOGY
150	MANUFACTURING PROCESS & AUTOMATION ENGINEERING
151	MANUFACTURING SCIENCE AND ENGINEERING
152	MANUFACTURING TECHNOLOGY
153	MARINE ENGINEERING
154	MARINE TECHNOLOGY
155	MASTERS IN ENGINEERING AND MANAGEMENT
156	MATERIAL SCIENCE AND TECHNOLOGY
157	MECHANICAL AND AUTOMATION ENGINEERING
158	MECHANICAL ENGG (INDUSTRY INTEGRATED)
159	MECHANICAL ENGG(SANDWITCH PATTERN)
160	MECHANICAL ENGINEERING
161	MECHANICAL ENGINEERING (AUTO)
162	MECHANICAL ENGINEERING (PROD)
163	MECHANICAL ENGINEERING AUTOMOBILE
164	MECHANICAL ENGINEERING(REPAIR AND MAINTENANCE)
165	MECHATRONICS
166	MECHATRONICS ENGINEERING
167	MECHATRONICS ENGINEERING(SANDWICH)
168	MEDICAL ELECTRONICS ENGINEERING
169	MEDICAL ELECTRONICS
170	MEDICAL LAB TECHNOLOGY
171	METALLURGICAL AND MATERIALS ENGINEERING
172	METALLURGICAL ENGINEERING
173	METALLURGY
174	METALLURGY AND MATERIAL TECHNOLOGY
175	MILITARY ENGINEERING
176	MINE ENGINEERING
177	MINING ENGINEERING
178	NANO SCIENCE & TECHNOLOGY
179	NANO TECHNOLOGY
180	NANO TECHNOLOGY AND ROBOTICS
181	NAVAL ARCHITECTURE & SHIP BUILDING ENGG
182	NUCLEAR SCIENCE AND TECHNOLOGY
183	OIL AND PAINT TECHNOLOGY
184	OIL TECHNOLOGY
185	OILS, OLEOCHEMICALS AND SURFACTANTS TECHNOLOGY
186	OPTICS AND OPTOELECTRONICS
187	PACKAGING TECHNOLOGY
188	PAINT TECHNOLOGY
189	PETROCHEM AND PETROLEUM REFINERY ENGINEERING
190	PETROCHEMICAL ENGINEERING
191	PETROCHEMICAL TECHNOLOGY
192	PETROLEUM ENGINEERING
193	PETROLEUM TECHNOLOGY
194	PHARMACEUTICALS AND FINE CHEMICAL TECHNOLOGY
195	PHARMACEUTICALS CHEMISTRY AND TECHNOLOGY
196	PLANNING
197	PLASTIC AND POLYMER ENGINEERING
198	PLASTICS ENGINEERING
199	PLASTICS TECHNOLOGY
200	POLYMER ENGINEERING
201	POLYMER ENGINEERING AND TECHNOLOGY
202	POLYMER SCIENCE & CHEMICAL TECHNOLOGY
203	POLYMER SCIENCE AND TECHNOLOGY
204	POLYMER TECHNOLOGY
205	POWER ELECTRONICS
206	POWER ELECTRONICS AND INSTRUMENTATION ENGINEERING
207	POWER ELECTRONICS ENGINEERING
208	POWER ENGINEERING
209	PRECISION MANUFACTURING
210	PRINTING AND PACKING TECHNOLOGY
211	PRINTING TECHNOLOGY
212	PRODUCTION AND INDUSTRIAL ENGINEERING
213	PRODUCTION ENGINEERING
214	PRODUCTION ENGINEERING (SANDWICH)
215	PROJECT MANAGEMENT
216	PULP TECHNOLOGY
217	RADIO PHYSICS AND ELECTRONICS
218	ROBOTICS AND AUTOMATION
219	RUBBER TECHNOLOGY
220	SAFETY AND FIRE ENGINEERING
221	SHIPBUILDING ENGINEERING
222	SILK TECHNOLOGY
223	SOFTWARE ENGINEERING
224	SURFACE COATING TECHNOLOGY

225	TELECOMMUNICATION ENGINEERING
226	TEXTILE CHEMISTRY
227	TEXTILE ENGINEERING
228	TEXTILE PLANT ENGINEERING
229	TEXTILE PROCESSING
230	TEXTILE TECHNOLOGY
231	TOOL ENGINEERING

2.6 Program: Applied Arts and Crafts Level: Diploma

Sl.No.	NAME OF THE COURSE
1	APPAREL DESIGN & FABRICATION TECHNOLOGY
2	APPAREL DESIGN & FASHION TECHNOLOGY
3	APPLIED ARTS
4	ART FOR DRAWING TEACHER
5	BEAUTY & HAIR DRESSING
6	BEAUTY CULTURE
7	BEAUTY CULTURE & COSMETOLOGY
8	COMMERCIAL ART
9	COMMERCIAL PRACTICE (ENGLISH)
10	COMMERCIAL PRACTICE (KANNADA & ENG)
11	COMMERCIAL PRACTICE (KANNADA)
12	COSMETOLOGY
13	COSTUME DESIGN & DRESS MAKING
14	COSTUME DESIGN & GARMENT TECHNOLOGY
15	COSTUME DESIGN AND DRESS MAKING
16	CRAFT TECHNOLOGY
17	FASHION AND APPAREL DESIGN
18	FASHION DESIGN & GARMENT TECHNOLOGY
19	FASHION DESIGNING
20	FASHION TECHNOLOGY
21	FINE ARTS
22	GARMENT TECHNOLOGY
23	HOME SCIENCE
24	INTERIOR DECORATION
25	TEXTILE DESIGN
26	TEXTILE DESIGNING
27	TRAVEL & TOURISM

2.7 Program: Applied Arts and Crafts Level: Post Diploma

Sl.No.	NAME OF THE COURSE
1	ADVERTISEMENT & PUBLIC RELATION
2	COUSTOMER SERVICE MANAGEMENT
3	FASHION TECHNOLOGY
4	FINE ARTS
5	TEXTILE DESIGNING

2.8 Program: Applied Arts and Crafts Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ADVERTISEMENT & PUBLIC RELATION
2	APPLIED ARTS
3	CERAMIC DESIGN
4	COUSTOMER SERVICE MANAGEMENT
5	FASHION TECHNOLOGY
6	FINE ARTS
7	PAINTING
8	SCULPTURE
9	TEXTILE DESIGN
10	VISUAL COMMUNICATION DESIGN

2.9 Program: Applied Arts and Crafts Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	APPLIED ARTS
2	APPLIED ARTS & CRAFTS (FASHION AND APPAREL DESIGN)
3	COMMERCIAL ART
4	FASHION AND APPAREL DESIGN
5	FINE ARTS
6	INDUSTRIAL DESIGN IN CERAMIC
7	INDUSTRIAL DESIGN IN TEXTILE
8	PAINTING
9	PRINT MAKING
10	SCULPTURE
11	TEXTILE DESIGN
12	VISUAL COMMUNICATION DESIGN

2.10 Program: Architecture Level: Diploma

Sl.No.	NAME OF THE COURSE
5	ARCHITECTURAL ASSISTANTSHIP (INTERIOR DESIGN)
1	ARCHITECTURE
2	ARCHITECTURE AND INTERIOR DECORATION
3	ARCHITECTURAL ENGINEERING
4	ARCHITECTURE (INTERIOR DESIGN)
6	ARCHITECTURE AND INTERIOR DESIGN
7	ARCHITECTURE ASSISTANTSHIP (SANDWICH)
8	INTERIOR DECORATION AND DESIGN
9	INTERIOR DESIGN

2.11 Program: Architecture Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (HOUSING)
4	ARCHITECTURE (LANDSCAPE)
5	ARCHITECTURE PEDAGOGY
6	B. ARCH(GENERAL)
7	BUILDING SERVICES
8	CONSTRUCTION AND PROJECT MANAGEMENT
9	EKISTICS
10	ENVIRONMENTAL PLANNING
11	HOUSING
12	INDUSTRIAL AREA PLANNING AND MANAGEMENT
13	INFRASTRUCTURE PLANNING
14	INTERIOR DESIGN
15	LANDSCAPE DESIGN
16	MEDICAL ARCHITECTURE
17	PLANNING

18	RECREATION ARCHITECTURE
19	SETTLEMENT CONSERVATION
20	THEORY & DESIGN
21	PLANNING
22	URBAN AND REGIONAL PLANNING
23	URBAN DESIGN
24	URBAN PLANNING
25	URBAN REGENERATION
26	URBAN TRANSPORT PLANNING AND MANAGEMENT

2.12 Program: Architecture Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	ARCHITECTURAL ENGINEERING
2	ARCHITECTURE
3	ARCHITECTURE (INTERIOR DESIGN)
4	B.ARCH (BUILDING ENGINEERING AND CONSTRUCTION MANAGEMENT)
5	B.ARCH.(INTERIROR DESIGN)
6	INTERIOR DESIGN
7	PLANNING
8	URBAN AND REGIONAL PLANNING

2.13 Program: Hotel Management and Catering Technology Level: Diploma

Sl.No.	NAME OF THE COURSE
1	FOOD TECHNOLOGY
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	TRAVEL AND TOURISM
5	HOSPITALITY AND TOURISM ADMINISTRATION

2.14 Program: Hotel Management and Catering Technology Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	FOOD AND BEVERAGE MANAGEMENT
2	HOSPITALITY AND TOURISM ADMINISTRATION
3	MASTER IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY(MHMCT)
4	HOTEL MANAGEMENT

2.15 Program: Hotel Management and Catering Technology Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	HOSPITALITY AND TOURISM ADMINISTRATION
2	HOTEL MANAGEMENT
3	HOTEL MANAGEMENT AND CATERING TECHNOLOGY
4	B.A. (HONS.) IN CULINARY ARTS
5	B.A. (HONS.) IN HOTEL MANAGEMENT

2.16 Program: Management Level: Diploma

Sl.No.	NAME OF THE COURSE
1	DIPLOMA IN MODERN OFFICE MANAGEMENT
2	MODERN OFFICE MANAGEMENT
3	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
4	MODERN OFFICE PRACTICE
5	POST GRADUATE DIPLOMA IN MANAGEMENT
6	STENOGRAPHY & SECRETARIAT PRACTICE

2.17 Program: Management Level: Fellowship

Sl.No.	NAME OF THE COURSE
1	BUSINESS MANAGEMENT
2	EXECUTIVE FELLOW PROGRAMME IN MANAGEMENT
3	FELLOWSHIP PROGRAMME IN MANAGEMENT
4	HUMAN RESOURCE MANAGEMENT

2.18 Program: Management Level: Post Diploma

Sl.No.	NAME OF THE COURSE
1	MARKETING & SALES MANAGEMENT
2	POST GRADUATE DIPLOMA IN MANAGEMENT

2.19 Program: Management Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	ADVERTISING & PUBLIC RELATION
2	ADVERTISING COMMUNICATION
3	BA(HONS.) BUSINESS STUDIES
4	BUSINESS ADMINISTRATION
5	BUSINESS MANAGEMENT
6	BUSINESS STUDIES
7	COMMUNICATION &MEDIA TECHNOLOGY
8	ENTREPRENEURSHIP
9	EXECUTIVE FELLOW PROGRAMME IN MANAGEMENT
10	FELLOWSHIP PROGRAMME IN MANAGEMENT
11	FINANCE
12	HUMAN RESOURCE MANAGEMENT
13	INTERNATIONAL BUSINESS
14	MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
15	MARKETING & FINANCE

16	MARKETING MANAGEMENT
17	MASS COMMUNICATION
18	MASTERS IN BUSINESS ADMINISTRATION(AGRIBUSINESS MANAGEMENT/ENTERPRENEURSHIP)
19	MASTERS IN BUSINESS ADMINISTRATION(GENERAL MANAGEMENT)
20	MASTERS IN HOSPITAL ADMINISTRATION
21	MASTERS IN MARKETING MANAGEMENT
22	MASTERS IN PUBLIC HEALTH
23	MASTERS IN ADMINISTRATIVE MANAGEMENT
24	MASTERS IN BUSINESS ADMINISTRATION
25	MASTERS IN BUSINESS ADMINISTRATION (BUSINESS ECONOMICS)
26	MASTERS IN BUSINESS ADMINISTRATION (ENVIRONMENT)
27	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
28	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MANAGEMENT)
29	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING AND HUMAN RESOURCE MANAGEMENT)
30	MASTERS IN BUSINESS ADMINISTRATION (FINANCE MARKETING)
31	MASTERS IN BUSINESS ADMINISTRATION (FINANCE)
32	MASTERS IN BUSINESS ADMINISTRATION (FINANCIAL ADMINISTRATION)
33	MASTERS IN BUSINESS ADMINISTRATION (GENERAL MANAGEMENT)
34	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE DEVELOPMENT)
35	MASTERS IN BUSINESS ADMINISTRATION (HUMAN RESOURCE MANAGEMENT)
36	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION MANAGEMENT)
37	MASTERS IN BUSINESS ADMINISTRATION (INFORMATION TECHNOLOGY)
38	MASTERS IN BUSINESS ADMINISTRATION (INTERNATIONAL BUSINESS)
39	MASTERS IN BUSINESS ADMINISTRATION (MARKETING AND FINANCE)
40	MASTERS IN BUSINESS ADMINISTRATION (MARKETING MANAGEMENT)
41	MASTERS IN BUSINESS ADMINISTRATION (MARKETING)
42	MASTERS IN BUSINESS ADMINISTRATION (PERSONNEL ADMINISTRATION)
43	MASTERS IN BUSINESS ADMINISTRATION (SEM)
44	MASTERS IN BUSINESS ADMINISTRATION (TEXTILES)
45	MASTERS IN BUSINESS ADMINISTRATION (TOURISM MANAGEMENT)
46	MASTERS IN BUSINESS MANAGEMENT
47	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
48	MASTERS IN FINANCIAL MANAGEMENT
49	MASTERS IN FINANCIAL MARKETING
50	MASTERS IN HUMAN RESOURCE DEVELOPMENT AND MANAGEMENT
51	MASTERS IN HUMAN RESOURCE MANAGEMENT
52	MASTERS IN INDUSTRIAL MANAGEMENT
53	MASTERS IN INDUSTRIAL RELATIONS AND PERSONNEL MANAGEMENT
54	MASTERS IN INFORMATION MANAGEMENT
55	MASTERS IN MANAGEMENT
56	MASTERS IN MANAGEMENT STUDIES
57	MASTERS IN MARKETING MANAGEMENT
58	MASTERS IN PERSONNEL MANAGEMENT
59	MASTERS OF APPLIED MANAGEMENT
60	MCM (MASTER IN COMPUTER MANAGEMENT)
61	MEDIA MANAGEMENT
62	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
63	POST GRADUATE DIPLOMA IN MANAGEMENT
64	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ECONOMICS)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE FELLOWSHIP)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE MARKETING)
73	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL SERVICES)
76	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
80	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)
84	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
85	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
86	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
87	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM MANAGEMENT)
88	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
89	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT
90	RETAIL MANAGEMENT
91	RURAL PLANNING AND MANAGEMENT

2.20 Program: Management Level: Post Graduate Certificate

Sl.No.	NAME OF THE COURSE
1	ENTREPRENEURSHIP

2	FINANCE
3	HOME TEXTILES
4	MASTERS IN BUSINESS ADMINISTRATION
5	POST GRADUATE CERTIFICATE IN MANAGEMENT
6	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)
7	POST GRADUATE DIPLOMA IN MANAGEMENT
8	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
9	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
10	TRANSPORT & LOGISTICS MANAGEMENT

2.21 Program: Management Level: Post Graduate Diploma

Sl.No.	NAME OF THE COURSE
1	ACCOUNTANCY WITH COMPUTERIZED ACCOUNT & TAXATION
2	ADVANCE DIPLOMA IN DIETETICS
3	ADVANCE DIPLOMA IN TRAVEL & TOURSIM
4	APPARELS
5	AVIATION MANAGEMENT
6	BUSINESS ADMINISTRATION
7	BUSINESS MANAGEMENT
8	COMMERCIAL & COMPUTER PRACTICE
9	COMMUNICATION &MEDIA TECHNOLOGY
10	DIPLOMA IN MANAGEMENT
11	DIPLOMA IN MODERN OFFICE MANAGEMENT
12	DUAL COUNTRY PROGRAM
13	ENTREPRENEURSHIP
14	FELLOWSHIP PROGRAMME IN MANAGEMENT
15	FINANCE
16	FINANCE AND MARKETING
17	GLOBAL MANAGEMENT
18	GOVERNMENT ACCOUNTING & INTERNAL AUDIT
19	HUMAN RESOURCE AND INTERNATIONAL BUSINESS
20	INDUSTRIAL MANAGEMENT
21	INDUSTRIAL SAFETY AND ENVIROMENTAL MANAGEMENT
22	INFORMATION TECHNOLOGY & MARKETING
23	INFORMATION TECHNOLOGY AND MANAGEMENT
24	INFRASTRUCTURE MANAGEMENT
25	INTERNATIONAL BUISNESS AND INFORMATION TECHNOLOGY
26	INTERNATIONAL BUSINESS
27	MARKETING & SALES MANAGEMENT
28	MARKETING MANAGEMENT
29	MARKETING AND INFORMATION TECHNOLOGY
30	MARKETING AND INTERNATIONAL BUSINESS
31	MASS COMMUNICATION
32	MASTERS IN BUSINESS ADMINISTRATION (EXECUTIVE)
33	MASTERS IN BUSINESS ADMINISTRATION (MARKETING)
34	MASTERS IN FINANCIAL AND PERSONNEL MANAGEMENT
35	MASTERS IN MANAGEMENT STUDIES
36	MASTERS IN PERSONNEL MANAGEMENT
37	MCM (MASTER IN COMPUTER MANAGEMENT)
38	MEDIA MANAGEMENT
39	MODERN OFFICE MANAGEMENT
40	MODERN OFFICE MANAGEMENT AND SECRETARIAL PRACTICES
41	MODERN OFFICE PRACTICE
42	MODERN OFFICE PRACTICE (ENGLISH)
43	MODERN OFFICE PRACTICE (HINDI)
44	PERSONAL MANAGEMENT & HUMAN RESOURCE MANAGEMENT
45	PG DIPLOMA IN JUTE TECHNOLOGY AND MANAGEMENT
46	PGDM(BUSINESS ENTREPRENEURSHIP)
47	PGDM(DEVELOPMENT STUDIES)
48	POST GRADUATE CERTIFICATE IN MANAGEMENT
49	POST GRADUATE CERTIFICATE IN MANAGEMENT (RETAIL MANAGEMENT)
50	POST GRADUATE DIPLOMA IN FOREIGN TRADE
51	POST GRADUATE DIPLOMA IN MANAGEMENT
52	POST GRADUATE DIPLOMA IN MANAGEMENT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
53	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS AND MANAGEMENT)
54	POST GRADUATE DIPLOMA IN MANAGEMENT (AGRICULTURE BUSINESS)
55	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND FINANCIAL SERVICES)
56	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING AND INSURANCE SERVICE)
57	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE AND FINANCIAL SERVICE)
58	POST GRADUATE DIPLOMA IN MANAGEMENT (BANKING INSURANCE FINANCE AND ALLIED SERVICES)
59	POST GRADUATE DIPLOMA IN MANAGEMENT (BIOTECHNOLOGY)
60	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS ADMINISTRATION)
61	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN AND INNOVATION)
62	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS DESIGN)
63	POST GRADUATE DIPLOMA IN MANAGEMENT (BUSINESS MANAGEMENT)
64	POST GRADUATE DIPLOMA IN MANAGEMENT (COMMUNICATIONS)
65	POST GRADUATE DIPLOMA IN MANAGEMENT (E-BUSINESS)
66	POST GRADUATE DIPLOMA IN MANAGEMENT (ENERGY MANAGEMENT)
67	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE FELLOWSHIP)
68	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE MARKETING)
69	POST GRADUATE DIPLOMA IN MANAGEMENT (EXECUTIVE)
70	POST GRADUATE DIPLOMA IN MANAGEMENT (FAMILY MANAGED BUSINESS)
71	POST GRADUATE DIPLOMA IN MANAGEMENT (FASHION RETAIL MANAGEMENT)
72	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE CONTROL)
73	POST GRADUATE DIPLOMA IN MANAGEMENT

	(FINANCE MANAGEMENT)
74	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE MARKETING)
75	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCE)
77	POST GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL SERVICES)
78	POST GRADUATE DIPLOMA IN MANAGEMENT (GENERAL)
79	POST GRADUATE DIPLOMA IN MANAGEMENT (GLOBAL BUSINESS)
80	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE AND HOSPITAL MANAGEMENT)
81	POST GRADUATE DIPLOMA IN MANAGEMENT (HEALTHCARE)
82	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL AND HEALTH MANAGEMENT)
83	POST GRADUATE DIPLOMA IN MANAGEMENT (HOSPITAL MANAGEMENT)
84	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCE MANAGEMENT)
85	POST GRADUATE DIPLOMA IN MANAGEMENT (HUMAN RESOURCES)
86	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY MANAGEMENT)
87	POST GRADUATE DIPLOMA IN MANAGEMENT (INFORMATION TECHNOLOGY)
88	POST GRADUATE DIPLOMA IN MANAGEMENT (INFRASTRUCTURE MANAGEMENT)
89	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURANCE BUSINEESS MANAGEMENT)
90	POST GRADUATE DIPLOMA IN MANAGEMENT (INSURANCE AND RISK MANAGEMENT)
91	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)
92	POST GRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL MANAGEMENT)
93	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING AND FINANCE)
94	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING MANAGEMENT)
95	POST GRADUATE DIPLOMA IN MANAGEMENT (MARKETING)
96	POST GRADUATE DIPLOMA IN MANAGEMENT (NATIONAL MANAGEMENT PROGRAMME)
97	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMA AND HEALTHCARE MANAGEMENT)
98	POST GRADUATE DIPLOMA IN MANAGEMENT (PHARMACEUTICAL MANAGEMENT)
99	POST GRADUATE DIPLOMA IN MANAGEMENT

	(PM AND HRD)
100	POST GRADUATE DIPLOMA IN MANAGEMENT (PUBLIC POLICY AND MANAGEMENT)
101	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MANAGEMENT)
102	POST GRADUATE DIPLOMA IN MANAGEMENT (RETAIL MARKETING)
103	POST GRADUATE DIPLOMA IN MANAGEMENT (RURAL MANAGEMENT)
104	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICE MANAGEMENT)
105	POST GRADUATE DIPLOMA IN MANAGEMENT (SERVICES)
106	POST GRADUATE DIPLOMA IN MANAGEMENT (SUSTAINABLE DEVELOPMENT PRACTICES)
107	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM AND MARKETING)
108	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM MANAGEMENT)
109	POST GRADUATE DIPLOMA IN MANAGEMENT (TELECOM)
110	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND CARGO)
111	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND LEISURE)
112	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM AND TRAVEL)
113	POST GRADUATE DIPLOMA IN MANAGEMENT (TOURISM MANAGEMENT)
114	POST GRADUATE DIPLOMA IN MANAGEMENT (TRANSPORTATION AND LOGISTICS)
115	POST GRADUATE DIPLOMA IN MANAGEMENT (ADVERTISING COMMUNICATION)
116	POST GRADUATE DIPLOMA IN MANAGEMENT RESEARCH AND BUSINESS ANALYTICS
117	POST GRADUATE DIPLOMA IN MANAGEMENT(FIN-MKT)
118	POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT
119	POST GRADUATE DIPLOMA IN TOURISM MANAGEMENT
120	PROJECT MANAGEMENT
121	PUBLIC FINANCIAL MANAGEMENT
122	RETAIL AND FAST MOVING CONSUMER GOODS
123	RETAIL MANAGEMENT
124	RURAL PLANNING AND MANAGEMENT
125	SERVICES AND IT ENABLED SERVICES
126	TELECOM AND INFORMATION TECHNOLOGY
127	TEXTILES

2.22 Program: MCA — Level: Post Graduate

Sl.No.	NAME OF THE COURSE
1	COMPUTER APPLICATIONS
2	MASTER OF COMPUTER APPLICATIONS

2.23 Program: Pharmacy — Level: Diploma

Sl.No.	NAME OF THE COURSE
1	CLINICAL PHARMACY
2	DIPLOMA IN MEDICAL LAB TECHNOLOGY
3	PHARMACEUTICAL SCIENCE
4	PHARMACEUTICAL-TECHNOLOGY
5	PHARMACEUTICS
6	PHARMACY
7	PHARMACEUTICAL CHEMISTRY
8	PHARMACOGNOSY
9	BIOCHEMISTRY & CLINICAL PATHOLOGY
10	HUMAN ANATOMY & PHYSIOLOGY
11	HEALTH EDUCATION & COMMUNITY PHARMACY
12	PHARMACOLOGY & TOXICOLOGY
13	PHARMACEUTICAL JURISPRUDENCE
14	DRUG STORE AND BUSINESS MANAGEMENT
15	HOSPITAL AND CLINICAL PHARMACY

2.24 Program: Pharmacy Level: Post Graduate

Sl.No.	NAME OF THE SPECIALISATION
1	BIOPHARMACEUTICS
2	BULK DRUG TECHNOLOGY
3	CLINICAL AND HOSPITAL PHARMACY
4	CLINICAL PHARMACY
5	DRUG DISCOVERY & DRUG DEVELOPMENT
6	DRUG REGULATORY AFFAIRS
7	HOSPITAL AND CLINICAL PHARMACY
8	INDUSTRIAL PHARMACY
11	MEDICAL CHEMISTRY
12	MEDICAL PHARMACEUTICAL CHEMISTRY
13	NEW DRUG DELIVERY SYSTEM
14	PHARMA TECHNOLOGY
15	PHARMACEUTICAL ADMINISTRATION
16	PHARMACEUTICAL ANALYSIS
17	PHARMACEUTICAL ANALYSIS AND QUALITY ASSURANCE
18	PHARMACEUTICAL ANALYSIS AND QUALITY CONTROL
19	PHARMACEUTICAL ASSURANCE
20	PHARMACEUTICAL BIOTECHNOLOGY
21	PHARMACEUTICAL CHEMISTRY
22	PHARMACEUTICAL MANAGEMENT
23	PHARMACEUTICAL MANAGEMENT AND REGULATORY AFFAIRS
24	PHARMACEUTICAL MARKETING
25	PHARMACEUTICAL MARKETING MANAGEMENT
26	PHARMACEUTICAL QUALITY ASSURANCE
27	PHARMACEUTICAL SCIENCE
28	PHARMACEUTICAL TECHNOLOGY
29	PHARMACEUTICS
30	PHARMACEUTICS (DRUG REGULATORY AFFAIRS)
31	PHARMACEUTICS CHEMISTRY
32	PHARMACOGNOSY
33	PHARMACOGNOSY AND PHYTOCHEMISTRY
34	PHARMACOGNOSY HERBAL DRUGS
35	PHARMACOLOGY
36	PHARMACOLOGY AND TOXICOLOGY
37	PHARMACY
38	PHARMACY (CLINICAL RESEARCH)
39	PHARMACY (HERBAL DRUG TECHNOLOGY)
40	PHARMACY (QUALITY ASSURANCE TECHNIQUES)
41	PHARMACY (QUALITY ASSURANCE)
42	PHARMACY MANAGEMENT
43	PHARMACY PRACTICE
44	PHARMACY PRACTICE AND CLINICAL PHARMACY
45	PHYTOPHARMACY & PHYTOMEDICINE
46	QUALITY ASSURANCE
47	QUALITY ASSURANCE AND PHARM REGULATORY AFFAIRS
48	QUALITY ASSURANCE TECHNIQUES
49	REGULATORY AFFAIRS

2.25 Program: Pharmacy Level: Under Graduate

Sl.No.	NAME OF THE COURSE
1	PHARMA TECHNOLOGY
2	PHARMACEUTICAL CHEMISTRY
3	PHARMACEUTICAL SCIENCE
4	PHARMACEUTICAL TECHNOLOGY
6	PHARMACY

Appendix 3

3.0 Norms for Intake and Number of Courses / Divisions in the Technical Institutions

3.1 Diploma / Post Diploma Level

Sl.No.	Program	Intake per Division	Maximum number of Diploma/Post Diploma courses and or divisions allowed in the new Institution (Single shift working only)	
			Division(s)	Intake
i	Engineering and Technology	60	5	300
ii	Pharmacy	60	1	60
iii	Architecture and Town Planning			
	a. Architecture b. Town Planning	40 40	2 2	80 80
iv	Applied Arts and Crafts	60	3	180
v	HMCT	60	3	180

3.1a New Technical Institution in Engineering and Technology shall necessarily opt for courses from group ócô of courses. Minimum number of courses to be selected from group ócô with respect to total number of courses opted is given in following table.

Sl.No.	Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
i	5	3 or more	• Applied Electronics and Instrumentation • Chemical Engineering/Technology • Civil Engineering/Technology, Construction Engineering • Computer Science, Computer Science and Engineering, Computer Science and Information Technology, • Computer Technology • Electrical Engineering or Electrical and Electronics Engineering • Electronics and Communication Engineering • Information Technology • Instrumentation and Control Engineering • Mechanical Engineering • Production Engineering
ii	4	3 or more	
iii	3	2 or more	
iv	2	1 or more	
v	1	1	

Note: New Technical Institutes will be allowed to start with not more than ONE division in any Course

3.2 Under Graduate Level

3.2a Intake for New Technical Institution is given in following table.

Sl.No.	Program	Intake per Division	Maximum number of UG courses and / or divisions allowed in the new Institution (Single shift working)	
			Division(s)	Intake
i	Engineering and Technology	60	5	300

ii	Pharmacy	50	2	100
iii	Architecture and Town Planning			
	a. Architecture b. Town Planning	40 40	2 2	80 80
iv	Applied Arts and Crafts	60	3	180
v	HMCT	60	3	180
3.2b	New Technical Institution in Engineering and Technology shall necessarily opt for courses from group óCô of courses. Minimum number of courses to be selected from group óCô with respect to total number of courses opted is given in following table.			

Sl.No.	Total number of courses opted by New Technical Institution	Number of courses to be selected from group 'C'	Courses listed in group 'C'
i	5	3 or more	• Applied Electronics and Instrumentation • Chemical Engineering / Technology • Civil Engineering / Technology, Construction Engineering • Computer Science, Computer Science and Engineering, Computer Science and Information Technology, • Computer Technology • Electrical Engineering or Electrical and Electronics Engineering • Electronics and Communication Engineering • Information Technology • Instrumentation and Control Engineering • Mechanical Engineering • Production Engineering
ii	4	3 or more	
iii	3	2 or more	
iv	2	1 or more	
v	1	1	

Note: New Technical Institutes will be allowed to start with not more than ONE division in any Course

3.3 Post Graduate Degree and Post Graduate Diploma Level

Sl.No.	Program	Intake per division without Collaboration and Twinning Program	PG divisions without Collaboration and Twinning Program	Total without Collaboration and Twinning Program	Intake per Division with Collaboration and Twinning Program
i	MCA	60	3	180	60
ii	Management	60	3	180	60
iii	Engineering and Technology	30*	3	90	30
iv	Pharmacy	15**	6	90	15
v	Architecture and Town Planning				
	a. Architecture b. Town Planning	20 20	6 6	120 120	20 20
vi	Applied Arts and Crafts	30	3	90	30
vii	HMCT	30	3	90	30

* Minimum of 18 seats in steps of 6 up to maximum 30

** Minimum of 6 seats in steps of 3 up to a maximum of 15

3.4 Private Limited or Public Limited Company/Industry Establishing Diploma / Under Graduate/ Post Graduate Institute

Program	Intake per Division	Maximum number of UG/Diploma courses and / or divisions allowed in the new Institution (Single shift working)			
		UG	Intake	Diploma/PGDM	Intake
Engineering and Technology	60	5	300	5	300
Management	-	-	-	3	180
Architecture and Town Planning					
a. Architecture	40	2	80	5	200
b. Town Planning	40	2	80	-	-
Applied Arts and Crafts	60	3	180	3	180
HMCT	60	3	180	3	180

a	New Technical Institution in Engineering and Technology, Pharmacy, Architecture, Planning, and HMCT established by a Private Limited or Public Limited Company/Industry having turnover of at least Rs.100 Crore per year for previous 3 years shall be eligible for application and granted approval for intake as above following due procedure as per Approval Process Handbook.
b	The Institute setup by such a Private Limited or Public Limited Company/Industry shall be governed by the rules as in Chapter 1
c	Private Limited or Public Limited Company/Industry Establishing Diploma or Under Graduate or Post Graduate Institute may choose any course from the approved list of any size as intake not exceeding maximum as above and in any combination in the same program.
d	The infrastructure / norms / faculty / facilities requirement in this case will proportionately increase as per intake.

Appendix 4

4.0 Norms for Land requirement and Building Space for Technical Institution

4.1 Land Requirements for Technical Institutions

Program	Land Area requirement in Acres								
	UG Programs			Diploma			Stand alone Post Graduate Programs (MBA/ MCA)		
	Mega and Metro *	Urban	Rural	Mega and Metro *	Urban	Rural	Mega and Metro *	Urban	Rural
Engineering and Technology	1.5 $	2.5 #	7.5	**1.5 $**	1.5	4.0	-	-	-
Pharmacy	0.75	0.75	2.0	0.75	0.75	2.0	-	-	-
Architecture and Town Planning									
a. Architecture **b. Town Planning**	1.0 1.0	1.0 1.0	2.5 2.5	1.0 1.0	1.0 1.0	2.5 2.5	- -	- -	- -
Applied Arts and Crafts	0.75	0.75	2.0	0.75	0.75	2.0	-	-	-
HMCT	1.0	1.0	2.5	1.0	1.0	2.5	-	-	-
MCA	-	-	-	-	-	-	0.5	0.5	1.5
Management	-	-	-	-	-	-	0.5	0.5	1.0

***… Mega and Metro Cities: Greater Mumbai [UA], Delhi [UA] and Kolkata [UA], Chennai [UA] Bangalore [UA], Hyderabad [UA], Ahmedabad [UA], Pune [UA], Surat [UA] as per the Census of India 2011.**

Competent Authority to certify that the place is located in Mega and Metro, Urban and Rural areas.

$... The land area required in the Mega and Metro cities shall be calculated on the basis of the requirements as per AICTE norms for carpet area and the Municipal Corporation byelaws, subject to a minimum of 1.5 acres. However, the total built up area is to be calculated for the entire duration of the course with mandatory prior sanctions and approvals from Competent Authorities for the entire proposal.

#... Land area required in Urban shall be 2.5 acres which can be in a maximum of TWO plots. The academic, instructional, administrative and amenities area shall be in one plot not less than 1.5 acres. The distance between the plots shall not exceed 2.0 km. The remaining land will only be utilized for sporting infrastructure/ Hostel/Staff accommodation and related educational activities of the Institution.

	4.1.1	a	Considering hilly nature of land in North Eastern States and the hilly regions of States like Himachal Pradesh,Uttarakhand and Jammu and Kashmir land may be made available in 3 pieces which are not away from each other by more than 2 Km

4.2 Built-up Area Requirements

4.2		*Note:* *Although the Institution may be applying for the first year however, the proposal for the Building(s) and the plans are required to be submitted in two parts (A and B) as under:*
	a	Institute is required to submit the approved and sanctioned Building Plans from the Competent Authority considering the Total Built up Area as required to run the program and the Divisions/Departments for the entire duration of the course.
	b	Institute is required to submit an Occupancy/Completion Certificate (as applicable) from the Competent Authority clearly stating that the Building(s) is/are fully developed and ready in all respects for the intended use considering the Total Built up Area as required to run the program and the Divisions/Departments for the First Year of the course.
	c	The Institution area is divided in, Instructional area (INA, carpet area in sq. m.), Administrative area (ADA, carpet area in sq. m.), Amenities area (AMA, carpet area in sq. m.).
	d	Access and Circulation Area (ACA) shall be 25% of Built up Area.
	e	Total Built area in sq. m. is equal to (INA+ADA+AMA) + (ACA).

4.2.1 Instructional Area (Carpet Area) in m^2

A. Engineering / Technology (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms	Tutorial Rooms(D) PG Class rooms (H)	Laboratory (including additional WS/Labs for category "X" courses)	Research Laboratory	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	66	200	200	150	132	400	132
Number of rooms required for new Institution	A=3 ND/ 4	4	C=A	D=C/4	02/Course	-	1	-	1	1	1	1
Total Number of rooms (UG)	A=3 ND/ 4	4	C=Ax4	D=C/4	10/Course[#]	-	1	2/Course (Maximum 4)	1	1	1	1/ Two Course
Total Number of rooms (PG)	F	2	ï	H=Fx2	1/Specialisation	1/Specialisation						1/ Course

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, 3^{rd} and 4^{th} year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 sq m / per 60 student (UG+PG) intake beyond 420.
4	UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum
5	[#]Progressive requirement, 2^{nd} year onwards shall be calculated as 3+3+2 labs/course
6	[#]Additional 5 Labs/Course when number of divisions are more than 2/course.
7	Round off fraction in calculation to the next integer.

B.Engineering / Technology (Polytechnic –Diploma and Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms	Tutorial Rooms(D)	Laboratory (including additional WS/Labs for category "X" courses)	Work Shop (for all courses)	Additional WS/Labs for Category "X" courses	Computer Centre	Drawing Hall	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	200	100	132	300	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	02/Course	1	-	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	06/Course[#]	1	2/Course (Maximum 4)	1	1	1	1

1	Category X of courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied courses of each.
2	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, 3^{rd} and 4^{th} year may be added progressively to achieve total number as stated.
3	Additional Library (Reading room) area of 50 m^2 / 60 student (UG+PG) intake beyond 420.
4	[#]Progressive requirement, 2^{nd} year onwards shall be calculated as 2+2 labs / course.
5	Round off fraction in calculation to the next integer.

C. Pharmacy (Degree Institute)

	Number of Divisions(ND)	Duration of course in years	Class Rooms I	Tutorial Rooms	Laboratory (includes Machine room and Instrumentation room)	Research Laboratory	Animal House	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	75	75	75	75	150	132
Number of rooms required for new Institution	A=3ND /4	4	C=A	D=C/4	4	-	1	1	1	1
Total Number of rooms (UG)	A=3ND /4	4	C=Ax4	D=C/4	12	-	1	1	1	1
Total Number of rooms (PG)	F	2	ï	H=Fx2	1/Specialisation	1/Specialisation				

1	Laboratories include Machine room and Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
4	Round off fraction in calculation to the next integer

D. Pharmacy (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory (includes Machine room and Instrumentation room)	Animal House	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	75	75	75	150	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	4	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	9	1	1	1	1

1	Laboratories include Machine room and Instrumentation room
2	Classrooms, Tutorial rooms and Laboratories required for 2^{nd} and 3^{rd} year may be added progressively (3+2) to achieve total number as stated.
3	UG Laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.

E. Architecture/ Planning (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D) PG Class rooms (H)	Laboratory including Computer Laboratory	Research Laboratory	Model making and Carpentry Workshop	Studio / Material Museum	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A=3ND/4	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A=3ND/4	5	C=Ax5	D=C/4	5	-	1	5	1	1	1
Total Number of rooms (PG)	F	2	ï	H=Fx2	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, $3^{rd,}$ 4^{th} and 5^{th} year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

F. Architecture/Planning (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory including Computer Laboratory	Model making and Carpentry Workshop	Studio / Material Museum	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	5	1	5	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, $3^{rd,}$ 4^{th} and 5^{th} year may be added progressively (1+1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

G. Applied Arts and Crafts (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D) PG Class rooms (H)	Laboratory including Photography and Computer Laboratory	Research Laboratory	Work shop	Studio / Display Room	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	66	200	132	75	150	132
Number of rooms required for new Institution	A=3ND /4	5	C=A	D=A/4	1	-	1	1	1	1	1
Total Number of rooms (UG)	A=3ND /4	5	C=Ax5	D=C/4	3	-	1	1	1	1	1
Total Number of rooms (PG)	F	G	ï	H=FxG	1/Specialisation	1/Specialisation					

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd, 4th and 5th year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

H. Applied Arts and Crafts (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory including Photography and Computer Laboratory	Work shop	Studio / Display Room	Computer Centre	Library and Reading Room	Seminar Halls
Carpet Area in m^2 per room			66	33	66	200	132	75	150	132
Number of rooms required for new Institution	A=3N D/4	Y	C=A	D=A/4	1	1	1	1	1	-
Total Number of rooms	A=3N D/4	Y	C=Ax Y	D=C/4	3	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, $3^{rd,}$ 4^{th} and 5^{th} year may be added progressively (1+1+1) to achieve total number as stated. UG laboratories if shared for PG courses shall be upgraded to meet requirements of PG curriculum.
2	Round off fraction in calculation to the next integer

I. Hotel Management and Catering Technology (Degree Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D) PG Class rooms (H)	Laboratory / Guest Room	Kitchen	Restaurant	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A=3ND/4	4	C=A	D=C/4	3	1	1	1	1	1
Total Number of rooms (UG)	A=3ND/4	4	C=A x4	D=C/4	10	2	2	1	1	1
Total Number of rooms (PG)	F	G	ï	H=FxG	1/Specialisation	1/Specialisation				

1	Classrooms, Tutorial rooms and Laboratories required for 2nd, 3rd and 4th year may be added progressively (3+2+2) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

J. Hotel Management and Catering Technology (Diploma / Post Diploma Institute)

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Laboratory / Guest Room	Kitchen	Restaurant	Computer Centre	Library and Reading Room	Seminar Hall
Carpet Area in m^2 per room			66	33	66	132	66	75	150	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	3	1	1	1	1	-
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	6	1	1	1	1	1

1	Classrooms, Tutorial rooms and Laboratories required for 2nd and 3rd year may be added progressively (3+3) to achieve total number as stated. UG laboratories if shared for PG courses, shall be upgraded to meet requirements of PG curriculum
2	Round off fraction in calculation to the next integer

K. Management

	Number of Divisions (ND)	Duration of course in years	Class Rooms	Tutorial Rooms(D)	Computer Centre	Library and Reading Room	Seminar Halls (E)
Carpet Area in m^2 per room			66	33	150	100	132
Number of rooms required for new Institution	A=3ND/4	Y	C=A	D=C/4	1	1	1
Total Number of rooms	A=3ND/4	Y	C=AxY	D=C/4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2nd (and 3rd) year may be added progressively to achieve total number as stated
2	Round off fraction in calculation to the next integer

L.MCA

	Number of Divisions (ND)	Duration of course in years	Class Rooms I	Tutorial Rooms(D)	Computer Laboratories	Computer Centre	Library and Reading Room	Seminar Halls (E)
Carpet Area in m^2 per room			66	33	66	150	100	132
Number of rooms required for new Institution	A=3ND/4	3	C=A	D=C/4	2	1	1	1
Total Number of rooms	A=3ND/4	3	C=Ax3	D=C/4	4	1	1	E=C/4

1	Classrooms, Tutorial rooms and Laboratories required for 2^{nd}, 3^{rd} year may be added progressively (1+1) to achieve total number as stated
2	Round off fraction in calculation to the next integer

4.2.2 Administrative Area (Carpet Area) in sq m

	Principal/Director Office	Board Room	Office all inclusive	Department Offices	Cabins for Head of Departments	Faculty Rooms	Central Stores	Maintenance	Security	Housekeeping	Pantry for staff	Examinations Control Office	Placement office
Carpet Area in m^2 per room	30	20	150* 300[$]	20	10	5	30	10	10	10	10	30	30
Number of rooms required for New Technical Institution	1	1	1	-	-	First Year Student intake/15	1	1	1	1	1	1	-
Total Number of rooms	1	1	1	1/Dept	1/Dept	One per teaching faculty (as per norms) in the Institution	1	1	1	1	1	1	1

1	[$]Technical Campus having more than one Program
2	* Technical Institution having one Program

4.2.3 Amenities Area (Carpet Area) in m^2

	Toilets (Ladies and Gents)	Boys Common Room	Girls Common Room	Cafeteria	Stationery Store and Reprography	First Aid cum Sick room	Principal 's quarter	Guest House	Sports Club / Gymnasium	Auditorium / Amphi Theater	Boys Hostel	Girls Hostel
Carpet Area in m^2 per room for Technical Campus having more than one Program	350*	100	100	150	10	10	150	30	200	400	Adequate	Adequate
Carpet Area in m^2 per room for Technical Campus having one Program	150$	75	75	150	10	10	150	30	100	250		
Number of rooms required for New Technical Institution	Adequate	1	1	1	1	1	-	-	-	-	-	-
Total Number of rooms	Adequate	1	1	1	1	1	Desired	Desired	Desired	Desired	Desired	Desired

1	*Estimated total area for Technical Campus having more than one Program
2	$Estimated total area for Technical Campus having one Program

4.2.4 Circulation Area in m^2

			Access and Circulation area (ACA) of 25% of sum of Instructional, Administrative and Amenities area is desired covering common walk ways, staircases, entrance lobby.

Appendix 5

5.0 Norms for Books, Journals, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipments for Technical Institution

5.1 Computers, Software, Internet and Printers

		Number of PCs to students ratio (Min 20 PCs)	Legal System Software @	Legal Application Software*	LAN and Internet	Mail Server and Client	Printers including Color Printer(% of total number of PC's)
Engineering / Technology	Dip	1:6	03	20	All	Desired	10%
	UG	1:6					
	PG	1:4					
Pharmacy	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
	PG	1:4					
Architecture and Town Planning							
a.Architecture	Dip	1:6	01	10	All	Desired	5%*
	UG	1:6					
	PG	1:4					
b.Town Planning	Dip	1:6	01	10	All	Desired	5%*
	UG	1:6					
	PG	1:4					
Applied Arts and Crafts	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
	PG	1:4					
HMCT	Dip	1:6	01	10	All	Desired	5%
	UG	1:6					
Management	PG	1:4	01	10	All	Desired	10%
MCA	PG	1:4	03	20	All	Desired	10%

* At least one printer to be A1 sized Color Printer/Plotter

Internet speed required

Sanctioned Intake	Internet speed
< 300	16 Mbps
300 ï 600	32 Mbps
600 ï 900	48 Mbps
900 ï 1500	64 Mbps
> 1500	100 Mbps

	5.1	a	Utilization of Open Source Software may be encouraged
		b	Secured Wi-Fi facility is highly recommended
		c	Purchase of most recent hardware is desired.
		d	Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to studentôs ratio.
		e	@Adequate number of software licenses is required
		f	Central Xeroxing facility for students is preferred

		g	PC may also include laptop in the inventory of the Institute
		h	Every department will have separate computer laboratory with atleast 20 computers. A centralized computer laboratory with atleast 100 computers.

5.2 Laboratory Equipments and Experiments

The laboratories shall have equipments as appropriate for experiments as stated / suitable for the requirements of the affiliating University / Boardôs curriculum. It is desired that number of experimental set-up be so arranged that maximum four students shall work on one set.

5.3 Books, Journals and Library facilities

Program	Total number of Divisions	Titles	Volumes	National Journals	International Journals	E Journals	Reading Room seating	Multimedia PCs for Digital Library/ internet Surfing located in reading room
		Number					% of total students	% of total students
Engineering and Technology(UG)	B	100#	500xB#	6xB#	Desirable	As per Appendix 10	15 % (Max 150)	1 % (Max 10)
		50 per* Course	250 per* Course					
Pharmacy(UG)	B	100#	500xB#	6xB#				
		50*	500xB*					
Architecture (UG) / Planning (UG)	B	100#	400xB#	6xB#				
		50*	400xB*					
Applied Arts and Crafts(UG)	B	100#	500xB#	6xB#				
		50*	500xB*					
HMCT	B	100#	500xB#	6xB#				
		50*	500xB*					
MBA / PGDM / MCA (PG)	B	100#	500xB#	12xB#				
		50*	500xB*					
Engineering and Technology/ Pharmacy / Architecture / Planning / Applied Arts and Crafts (PG)	B	50#	200#	5xB#			25 % (Max 100)	
		As$ Required	100$					
Diploma in Engineering / Tech / Pharmacy / Architecture/ Planning Applied Arts and Crafts, HMCT	B	Half the number as required for UG Course in the same Program	Half the number as required for UG Course in the same Program	Half the number as required for UG Course in the same Program	-	-	15 % (Max 150)	1 % (Max 10)

B=Number of divisions at 1st year (shift 1+2) + Number of 2nd year direct divisions (shift 1+2)

5.4 Norms for Essential and Desired requirements for Technical Institution(Marked as essential need to be made available at the time of the Expert Visit Committee (EVC)

1[#]	Book titles and volumes required at the time of starting new Institution.
2	Total numbers of titles and volumes shall be increased in continuation till 25 years, which shall be the minimum stock of books. However, Institutions will have to add annual increment of books as specified in APH 2016-17.
3[*]	Yearly increment.
4[$]	Component for additional division / Course.
5	Hard Copy International Journals is desirable to procure. However subscription to e-Journals* and National Journals as per Appendix 10 is essential.
6	Journals and Books may also include subjects of Science and Humanities.
7	Digital Library facility with multimedia facility is essential.
8	Reprographic facility in the library is essential.
9	Document scanning facility in the library is essential.
10	Document printing facility in the library is essential.
11	Library books/non books classification as per standard classification methods is essential.
12	Availability of NPTEL facility at the library is essential.
13	Computerized indexing with bar coded / RF tagged book handling is desired.
14	25% of total number of titles and volumes each can be in the form of e-books.

Appendix 6

6.0 Norms for Essential and Desirable requirements for Technical Institute, Technical Campus

1	Stand Alone Language Laboratory The Language Laboratory is used for language tutorials. These are attended by students who voluntarily opt for Remedial English classes. Lessons and exercises are recorded on a weekly basis so that the students are exposed to a variety of listening and speaking drills. This especially benefits students who are deficient in English and also aims at confidence-building for interviews and competitive examinations. The Language Laboratory sessions also include word games, quizzes, extemporary speaking, debates, skills etc. This Lab shall have 25 Computers for every 1000 students.	Essential
2	Potable Water supply and outlets for drinking water at strategic locations	Essential
3	Electric Supply	Essential
4	Backup Electric Supply	Desirable
5	Sewage Disposal System	Essential
6	Rain Water Harvesting and Solar Energy/Power Systems	Desirable
7	Telephone and FAX	Essential
8	Vehicle Parking	Essential
9	Institution web site with Mandatory Disclosure	Essential
10	Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately. Refer guidelines and space standards for Barrier Free Built Environment for disabled and elderly persons by CPWD, Ministry of Urban Affairs and Employment, Government of India.	Essential
11	Safety provisions including fire and other calamities (Refer Annexure 1)	Essential
12	General Insurance provided for assets against fire, burglary and other calamities	Essential
13	Road suitable for use by Motor vehicle- Motorised Road	Essential
14	General Notice Board and Departmental Notice Boards	Essential
15	First aid, Medical and Counseling Facilities	Essential
16	Public announcement system at strategic locations for general announcements/paging and announcements in emergency.	Desirable
17	Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction	Desirable
18	Transport	Desirable
19	Post, Banking Facility / ATM	Desirable
20	CCTV Security System	Desirable
21	LCD (or similar) projectors in classrooms	Desirable
22	Group Insurance to be provided for the employees	Desirable
23	Insurance for students	Desirable
24	Staff Quarters	Desirable
25	Display of Courses and sanctioned Intake in the Institute at the entrance of the Institute. Courses taken through duly recognized MOOCs may be used as Supplementary Courses.	Desirable
26	Appointment of Student Counselor	Essential
27	Establishment of Anti Ragging Committee ***(As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009)***	Essential*
28	Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University. ***(As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-***	Essential*

	3/Lega112012, dated 25.05.2012)	
29	Establishment of **Internal Complaint Committee (ICC)** (**As per section 4 of Sexual Harassment of Women at Workplace** ***(Prevention, Prohibition and Redressal) Act, 2013)***	Essential*
30	Establishment of Committee for SC/ST ***(As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989)***	Essential*

*** Appointment of Committees should be made before commencement of the session, however, an Affidavit to that effect need to be submitted by the new Institution at the time of inspection by EVC (Affidavit[1]).**

Appendix 7

7.0 Norms for Faculty requirements and Cadre Ratio for Technical Institution

7.1 Faculty Requirements and Cadre Ratio (Diploma / Post Diploma)

	Faculty : Student ratio based on sanctioned intake *	Principal / Director	Head of the Department	Lecturer	Total
		A	B	C	D
Engineering / Tech / Pharmacy / Architecture / Planning / Applied Arts and Crafts, HMCT	1:20	1	1per Department	S / 20	A + B + C
* Of which, a minimum of 80 % should be regular/full time faculty and the remaining may be Adjunct Faculty / Resource persons from industry.					
7.1 a	S = Sum of number of students as per Sanctioned Student Strength at all years				

7.2 Faculty Requirements and Cadre Ratio (UG)

	Faculty : Student ratio based on sanctioned intake *	Principal / Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
Engineering / Technology	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Pharmacy	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
Architecture and Town Planning						
a. Architecture	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
b. Town Planning	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
Applied Arts and Crafts	1:10	1	$\frac{S}{10xR}-1$	$\frac{S}{10xR}\times 2$	$\frac{S}{10xR}\times 6$	$\frac{S}{10}$
HMCT	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
* Of which, a minimum of 80 % should be regular/full time faculty and the remaining may be Adjunct Faculty / Resource persons from industry.						
7.2 a	S = Sum of number of students as per Sanctioned Student Strength at all years, R = (1+2+6)					

7.3 Faculty Requirements and Cadre Ratio (PG)

	Faculty : Student ratio based on sanctioned intake $	Principal / Director	Professor	Associate Professor	Assistant Professor	Total
		A	B	C	D	A+B+C+D
***Engineering / Technology**	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
***Pharmacy**	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
***Architecture and Town Planning**						
a. Architecture	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
b. Town Planning	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
***Applied Arts and Crafts**	1:10	-	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10xR}$	$\frac{S}{10}$
***HMCT**	1:12	-	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12xR}$	$\frac{S}{12}$
#MBA / PGDM	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$
#MCA	1:15	1	$\frac{S}{15xR}-1$	$\frac{S}{15xR}\times 2$	$\frac{S}{15xR}\times 6$	$\frac{S}{15}$

7.3 a	S = Sum of number of students as per Sanctioned Student Strength at all years *R = (1+2), #R = (1+2+6)

$ Of which, a minimum of 80 % should be regular/full time faculty and the remaining may be adjunct faculty / resource persons from industry.

Appendix 8

8.0 Faculty Cadre and Qualifications

8.1	Faculty Cadre and Qualifications shall be as per : All India Council for Technical Education, Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree) Regulations, 2010 and subsequent amendments in these Regulations issued by AICTE from time to time. All India Council for Technical Education Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Diploma) Regulations, 2010 and subsequent amendments in these Regulations issued by AICTE from time to time.

Appendix 9

9.0 Norms for PGDM Program

	9.1	a	All Post Graduate Diploma in Management (PGDM) shall be of duration not less than 24 Months / 2 Years
		b	All Post Graduate Certificate in Management (PGCM) shall be of duration more than 12 Months / 1 year, and less than 24 Months / 2 years shall be termed Post Graduate Certificate in Management (PGCM)
		c	Executive PGDM shall be of duration of 15 Months / 1 ½ years
		d	Admission to all PGDM Courses and PGCM courses shall be done through common entrance test such as CAT / MAT / Examinations conducted by the respective State Governments for all Institutions other than Minority Institutions.
		e	The Admissions to PGDM, PGDM (Executive) and PGCM shall not start before 1st April of the Academic Year.
		f	Model Curriculum / Syllabus for PGDM, PGDM (Executive) and PGCM shall be issued by the Council
		g	Admissions to PGDM Programs shall be conducted by the respective State Governments through their competent authority designated for such purpose.
		h	The fees to be charged for the PGDM, PGDM (Executive) and PGCM Programs shall be approved by the State Level Fee Committee of respective State Governments.
		i	Rules for matters relating to examinations / arbitration on matters of examinations shall be decided by the All India Board of Management, AICTE
		j	The academic session shall normally be from June 1st to May 31st of the succeeding Year.

Notwithstanding the above, the Institutes shall observe the following as per the interim order dated 17th March, 2011 read with order dated 26th July, 2011 and 10th July, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition I No.89 of 2011and the interim order dated 1st March, 2012 passed by the Hon'ble Supreme Court of India in Writ Petition I No.92 of 2011, wherever applicable.

Admission criteria:
Institutes offering Post Graduate Diploma in Management shall admit students who have valid CAT/MAT/XAT/ATMA/GMAT/CMAT score.

The Institute shall inform the state government and clearly display on the Institute web site the eligibility criteria, selection procedure and the merit list of the students who have applied for the program. The selection of students shall be strictly on the basis of merit.

Fees
The Institute shall charge fees as notified by the Fees fixation Committee in the respective State and shall be notified to AICTE and published on the Institute web site.

Suggested Composition of Board of Governors (BOG)
The Board of Governors of the Institute shall have two invitees, one nominated by the AICTE and the other nominated by the State Government.

Appendix 10

10.0 Subscription of E-Journals

A. Suggested subscription of e-journal packages for all engineering Institutions conducting UG/PG courses:

Sl.No.		Publisher	Subject Areas
1	a	IEEE	Computer Engineering + Computer Science + Electrical and Electronics Engineering + Telecommunications and related disciplines
2	a	Springer	Electrical and Electronics and Computer Science Engineering
			Or
	a	Wiley-Blackwell	Computer Science + Data System+ Telecommunication and related Discipline
3	a	ASME	Mechanical Engineering
			Or
	a	Springer	Mechanical Engineering
			Or
	a	Wiley-Blackwell	Mechanical, Electrical and Electronics Engineering
4	a	ASCE	Civil Engineering
			Or
	a	Wiley-Blackwell	Civil Engineering
5	a	McGraw Hill	General Engineering and Reference
6	a	J-GATE	J-GATE Engineering and Technology (JET) and any other similar service providers
7	a	ELSEVIER	Engineering + Computer Science (Electrical + Electronics + Mechanical + Civil and Structural + Aerospace + Biomedical + Industrial and Manufacturing + Ocean Engineering + Computational Mechanics and Safety Risk, Reliability and Quality + Computer Network and Communications, Artificial Intelligence, Computer Science, Computational Theory and Mathematics, Computer Graphics and Computer ï Aided Design, Information Systems, Control and System Engineering and Software
8	a	ASTM DIGITAL LIBRARY (DL) ONLINE VERSION	Online dictionary of Engineering Science and Technology Electrical and Electronics Engineering Mechanical Engineering, Civil, Metallurgical, Petroleum, Instrumentation

Note:

1. *Institutions having only 1st and 2nd year UG students and Institutions being established need to subscribe to IEEE, J-GATE and ASTM digital library packages only (at Sl.No.1, 6 and 8 above)*
2. *All Institutions other than Note point no. 1 above shall subscribe to all the packages from Sl.No. 1 to 8 given above.*
3. *Institutions not offering Civil Engineering courses need not subscribe to Civil Engineering package (at Sl.No. 4).*
4. *Institutions not offering Mechanical Engineering courses need not subscribe to Mechanical Engineering package (at Sl.No. 3).*
5. *Institutions who have already subscribed to IEL online, need not subscribe to IEEE-ASPP package, until the subscription of the same is valid.*
6. *Package at Sl.No. 1 is also mandatory for Institutes running MCA.*

B. Suggested subscription of e-journals for all Institutions conducting program in management:

Sl.No.		Publisher	Subject Areas
1	a	J-Gate	Management sciences
2	a	Gale Cengage Learning	Business and company resource centre + Gale business insight global
	b	RMIT	Informit business collection
			Or
	b	Emerald	Emerald Management first database
3	a	EBSCO	Management
4	a	ProQuest	Management

Note:

- *Sl. No. 1 is compulsory*
- *From S No. 2/3/4 Institutes can opt for any one along with Sl.No.1*

C. Suggested subscription of e-journals for all pharmacy Institutions conducting undergraduate / post graduate program:

Sl.No.	Publisher	Subject Areas
1	BENTHAM	Pharmacy
2	ELSEVIER	Pharmacy

D. Suggested subscription of e-journals for all Architecture Institutions conducting undergraduate /post graduate program:

Sl.No.	Publisher	Subject Areas
1	EBSCO	Architecture
2	Gale Cengage Learning	Architecture

E. Suggested subscription of e-journals for all hotel management Institutions conducting undergraduate / post graduate program:

Sl.No.	Publisher	Subject Areas
1	EBSCO	Hotel Management
2	Gale Cengage Learning	Hotel Management

Note:

- *Institutions running UG courses should subscribe to package at Sl.No.1 only*
- *Institutions running PG courses should subscribe to both the packages*

F. Suggested subscription of e-journals for all Institutions conducting the following specialized postgraduate courses

Sl.No.	Publisher	Subject Areas
1	ELSEVIER	Bio Technology
2	Nature publishing group	
3	ELSEVIER	Environmental Engineering

4	Gale Cengage Learning	
5	ELSEVIER	Chemical Engineering.
		Nano Technology
		Geo Technology

Note: An Institutions running program/course in Engineering and Management should subscribe for Engineering as well as Management package. Similarly if the Institution is running Management, Architecture, Pharmacy and Engineering then the Institution should subscribe to all the packages of relevant discipline(s).

G. Optional package for Institutions imparting post graduate engineering courses

ISO JTC 1collection: standards on Information Technology

Sl.No.	Publisher	Subject Areas
1	ISO	ISO JTC 1 Information Technology, Electronics and Telecommunications

Appendix 11

11.0 Format for Detailed Project Report (DPR) for establishment of New Technical Institution

11.1		**PREAMBLE**
		This Chapter is expected to cover the genesis of the proposal with respect to the background of the technical education and industry scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the promoters for preparation of the DPR
	a	Introduction
	b	Background of the Consultants
	c	Technical Education and Industry Scenario
11.2		**THE PROMOTING BODY** This Chapter is expected to cover the status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz. Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision.
	a	Introduction to its Genesis including its Registration Status
	b	Details of its Promoters including their Background
	c	Activities of the Promoting Body including a listing of major educational
	d	Promotion activities undertaken by it in the past
	e	Mission of the Promoting Body
	f	Vision of the Promoting Body
11.3		**OBJECTIVES AND SCOPE OF THE PROPOSED INSTITUTION** This Chapter is expected to cover the goal of the proposed Institution, Scope and Justification of its establishment in the light of the prevailing technical education and industry scenario in the State, availability of students for admission, particularly the number of students passing the qualifying examination viz.+2 Science in First Class and the number of seats already available in the particular course (B. E. / B. Pharm / B. Arch. / BHMCT / MBA / MCA etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available
	a	Objectives of the Institution
	b	General and Technical Education Scenario of the State
	c	Status at Entry Level
	d	Status of Technical Level manpower
	e	Industrial Scenario of the State
	f	Scope of the College vis-à-vis the Industrial Scenario and Educational Facilities already available in the State.
11.4		**ACADEMIC PROGRAMS** This Chapter is expected to cover the basic Academic Philosophy of the Institution and to list the identified Programs, targets, and various facilities
	a	Basic Academic Philosophy of the Institution
	b	Types of Programs
	c	Identified Programs
	d	Phase-wise Introduction of Programs and Intake
	e	Target Date for Start of Academic Programs
	f	Central Computing facility

	g	Central library
	h	Central Workshop
	i	Central Instrumentation Facility
	j	Affiliating Body
	k	Scholarships
11.5		In case of PGDM Programs, comprehensive details in respect of admission procedure, Program structure, curriculum outline and contents, evaluation system etc. should necessarily be submitted. PGDM Programs shall be regulated as per Appendix 9
11.6		**SALIENT FEATURES OF ACADEMIC DIVISIONS** This Chapter is expected to give phase-wise details of the Academic Programs / Divisions that the Proposed Institution desires to setup in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division
	a	Classification of Academic Divisions i.e. Departments, Centres, Schools, Central Academic Facilities
	b	Details of each Academic Department / Centre, like: • Academic Objectives • Areas of Focus • Academic Program • Faculty Requirement and Phase-wise Recruitment • Requirement of Laboratories, Space and Equipment (cost) • Requirement of other Space like Class Rooms, Faculty Rooms, Departmental Office
11.7		**QUALITY AND HUMAN RESOURCE DEVELOPMENT** This Chapter is expected to cover the Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty and Staff, Strategies to attract and retain bright faculty and methodologies towards quality management and fostering of academic excellence
	a	Academic Values
	b	Recruitment, Strategies for Attracting and Retention of Faculty Personnel for Excellence, Promotional Avenues, Career Ladder
	c	Policies for Teaching and Non-teaching Staff Development
	d	Permanent and Contract Services for Teaching, Non-teaching and other support Personnel
	e	Total Quality Management
	f	Overall Teaching and Non-teaching Staff Requirements
11.8		**LINKAGES IN TECHNICAL EDUCATION** This Chapter is expected to elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the Institutions to Society at large
	a	Introduction
	b	Linkages with Industry
	c	Linkages with the Community
	d	Linkages with other Technical Institutions in the region
	e	Linkages with Institutions of excellence such as the IITs and IISc., Bangalore Linkages Abroad
	f	Linkages with R&D Laboratories
11.9		**GOVERNANCE, ACADEMIC and ADMINISTRATIVE MANAGEMENT** This Chapter is expected to cover the basic Philosophy of Governance and Administrative Management including the structure of its Board of Governors (BOG), the organizational chart for operational management along with responsibilities vested at various levels of Administrative hierarchy. It is expected that a well thought out method of Institutional

		Governance and Administration will be the key to its growth and success
	a	Philosophy of Governance
	b	Board of Governors
	c	Organizational Structure and Chart for day-to-day Operations and Management
	d	Role and Responsibilities of Key Senior Positions
	e	Methods / Style of Administration / Management
11.10		**CONCEPTUAL MASTER PLAN FOR MAIN CAMPUS DEVELOPMENT** This Chapter is expected to cover the details of the Master Plan for Campus Development starting from the selection of site to the proposed land use pattern and the Phase-wise construction of various facilities / utilities to the level of landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master plan keeping in view various aspects of convenience, safety and utility of the facilities
	a	The Site
	b	Proposed Land Use Pattern
	c	Design Concept
	d	Buildings and Facilities in the Campus
	e	External Services
	f	Construction Systems and Materials
	g	Landscape Proposal
11.11		**REQUIREMENT OF STAFF, SPACE, EQUIPMENT AND THEIR COST** This Chapter is expected to make a consolidated estimate of Phase-wise requirements of the staff, building, equipment and their cost, along with strategies for the mobilization of funds required
	a	Introduction
	b	Faculty Requirements
	c	Non-teaching Staff Requirements
	d	Building Requirements: Area and Costs
	e	Estimated Cost of Equipment
	f	Phase-wise Financial Requirements
	g	Strategies for Financial Mobilization
11.12		**ACTION PLAN FOR IMPLEMENTATION** This Chapter is expected to cover the Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation Strategy including financial out lay
	a	Activity Chart
	b	Constraints
	c	Financial Outlay
	d	Strategy for Implementation
11.13		**EXECUTIVE SUMMARY OF THE DETAILED PROJECT REPORT** This Chapter is expected to present a Summary of the DPR as per the following Format for ready reference
	a	Details about the Promoting Body
	b	Name and Address of the Promoting Body
	c	Date of Registration / Establishment of the Promoting Body
	d	Nature of the Promoting Body
	e	Activities of the Promoting Body since inception
	f	Constitution of the Promoting Body

11.14 Faculty Data

Name	Academic	Nature of Association with	Experience in Academic Institutions (in Years)

	Qualification	the Promoting Body			
	Technical	Non Technical	Promotional	Management	Organisational

11.15		**Proposed Institution**
	a	Details about the Proposed Institution
	b	Development Plan for the Proposed Institution
	c	Vision of the Promoting Body
	d	Mission of the Promoting Body
11.16	a	Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment and for next 10 years at intervals of five years.
	b	Give a bar chart indicating the recruitment of faculty (separately for Lecturer, Assistant Professor, Associate Professor, Professor) for the proposed project at the time of establishment and for next 10 years at intervals of five years.
	c	Give a bar chart indicating creation of built up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment and for next 10 years at intervals of five years.
	d	Give a bar chart indicating investment on equipment and machinery for the proposed project at the time of establishment and for next 10 years at intervals of five years.

11.17 **Total Project cost (at the time of establishment and next five years)**

Year	Courses / Intake Proposed (I)	Built up area / Investment to be made (m^2/ Rs.) (II)	Investment on Furniture and Accessories (Rs. inLakhs) (III)	Investment on Equipment / Machinery (Rs. in Lakhs) (IV)	Projected expenditure on Salary of Staff per annum (Rs. in Lakhs) (V)	Investment on Library (Rs. in Lakhs) (VI)	Total Project Cost (I to VI) and Preoperative Exp.) (Rs. in Lakhs)

11.18 Details for mobilization / source of funds (capital and recurring) (At the time of establishment and next five years) (Rs. in Lakhs)

From Applicant	Donations	Grants from Government	Fees	Loan	Others

11.19 Recruitment of faculty (At the time of establishment and next five years)

Recruitment					
Year	**Professor**	**Associate Professor**	**Asst. Professor**	**Lecturer**	**Total**

11.20 Recruitment of non-teaching staff (at the time of establishment and next five years)

Year	Recruitment		Total
	Technical	Administrative	

11.21 Proposed structure of governing body

Sl. No.	Trust / Society Representative	Academic Background		Industry Rep.	Others
		Technical	Non Technical		

11.22 Proposed structure of governing body

11.23 Industry Linkages (at the time of establishment, and next five years)

DECLARATION

I / We, on behalf of ñ.....ò hereby confirm that this Detailed Project Report has been prepared for its proposed Technical Institution under the name and style of ò é é é é é é é é é é é é é .ò. It is hereby confirmed that all the information furnished above is true to the best of my / our knowledge and belief and if any information is found to be false, the proposal may be rejected.

(Authorized Signatory of the applicant)

Place:

Name

Date:

Designation

Seal

Appendix 12

12.0 Prevention and prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009 available on AICTE web-portal. *http://www.aicte-india.org/anti.htm> download.* All AICTE approved technical Institutions have to comply the provision made in the above regulation. Any violation of above AICTE regulation for prevention and prohibition of ragging, shall call for punitive action against erring Institutions as per provisions made in the above said Regulation.

Appendix 13

13.0 Appendix 13: Details regarding structure of various Committees of the Council

13.1 The General Council: Notified under AICTE Act, 1987

Composition	Quorum
S.O.1165(E).- In exercise of powers conferred by sub-section (1) and (4) of Section 3 of the All India Council for Technical Education Act, 1987 (52 of 1987), the Central Government hereby appoints the following members to the All India Council for Technical Education for a period of three years from the date of publication in the official Gazette, namely Chairman, AICTE is the Chairman of the Council Vice-Chairman, AICTE is the Vice-Chairman of the Council Secretary, Department of Higher Education, Ministry of HRD, Government of India, Shastri Bhawan, New Delhi-110001, Ex officio Member Joint Secretary, Dealing with Technical Education, Department of Higher Education, MHRD, Shastri Bhawan, New Delhi-110001, Ex officio Member The Chairman, Northern Regional Committee of the AICTE, Kanpur, Ex officio Member The Chairman, Southern Regional Committee of the AICTE, Chennai, Ex officio Member The Chairman, Western Regional Committee of the AICTE, Mumbai.-Ex officio Member The Chairman, Eastern Regional Committee of the AICTE, Kolkata, Ex officio Member The Chairman, All India board of Vocational Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India board of Technical Education of the AICTE, New Delhi, Ex officio Member The Chairman, All India Board of Under Graduate Studies in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Post Graduate Education and Research in Engineering and Technology of the AICTE, New Delhi. Ex-officio Member The Chairman, All India Board of Management Studies of the AICTE, New Delhi. Ex-officio Member JS and FA (MHRD) to represent the Ministry of Finance, Member The Secretary, Department of Science and Technology, Ministry of Science and Technology, Government of India, Technology Bhawan, New Delhi, Member The Secretary, Department of Agriculture and Cooperation, Ministry of Agriculture, Member	1/3 members

Secretary, Department of Chemicals and Petro-Chemicals, Ministry of Chemicals and Fertilizers. Member Secretary, Ministry of Civil Aviation, Member Secretary, Ministry of Coal, Member Elected Representative of the House of People, Member Elected Representative of the Council of States, Member Secretary, Technical Education, Dadra and Nagar Haveli Administration, Member Secretary, Department of Education, Daman and Diu Administration, Member Secretary, Higher Education Department, Government of NCT of Delhi, Member Secretary, Department of Education, Government of Goa, Member Commissioner and Secretary, Department of Education, Government of Gujarat, Member Secretary, Education, Government of Haryana, Member Secretary, Technical Education, Government of Himachal Pradesh, Member Secretary, Department of Technical Education, Government of Jammu and Kashmir, Member President, National Association of Software and Service Companies (NASSCOM), Chanakyapuri, New Delhi-110021, Member President, Federation of Indian Chambers of Commerce and Industry (FICCI), Tansen Marg, New Delhi-110001, Member President, Associated Chambers of Commerce and Industry (ASSOCHAM), New Delhi, Member President, Confederation of Indian Industry (CII), 23, Institutional Area, Lodhi Road, New Delhi-110003, Member A representative of the Central Advisory Board of Education, Member President, Association of Indian Universities, Kotla Marg, New Delhi, Member Secretary, Indian Society for Technical Education, New Mehrauli Road, New Delhi-110016, Member Director, Indian Institute of Technology, North Guwahati-781031, Member, (Representative of Council of IIT) President, Pharmacy Council of India, Combined Councils Building, Temple Lane, Kotla Road, Post Box No.7020, New Delhi-110002, Member	

Vice-President, Council of Architecture, India Habitat Centre, Core 6 ï A, 1st Floor, Lodhi Road, New Delhi-110003, Member Director General, National Productivity Council, Utpadakta Bhawan, Lodhi Road, New Delhi-110003, Member President, All India Management Association, 14, Institutional Area, Lodhi Road, New Delhi-110003, Member Chairman, Indian Banks Association, 6th Floor, World Trade Centre Complex, Cuffe Parade, Mumbai-400005, Member President, Institution of Electronics and Telecommunication Engineers, 2, Institutional Area, Lodhi Road, New Delhi-110003, Member Director, National Council for Hotel Management and Catering Technology, Library Avenue, Pusa Complex, New Delhi-110012, Member Dr. Ram Chandra Singh Deo, Former Minster, Government of Chhattisgarh, Member Shri Vishvajit Patang Rao Kadam, Secretary, Bharati Vidyapeeth, Lal BahadurShastri Marg, Pune-411030, Member Chairman, University Grants Commission, Bahadurshah Zafarmarg, New Delhi-110002, Ex-officio Member Director, Institute of Applied Manpower Research, Plot No. 25, Sector A ï 7, Institutional Area, Narela, New Delhi-110040, Ex-officio Member Director General, Indian Council of Agricultural Research, Krishibhawan, New Delhi-110001, Ex-officio Member The Director General, Council of Scientific and Industrial Reasearch, Anusandhan Bhawan, Rafi Marg, New Delhi, Ex-officio Member Member-Secretary, AICTE, New Delhi-110001, Member Secretary	

13.2 The Executive Committee: Notified under AICTE Act, 1987

Composition	Quorum
The Chairman, AICTE The Vice-Chairman, AICTE Secretary to the GOI in Ministry of the Central Government dealing with Education (Ex Officio) Two Chairmen of the Regional Committees Three Chairmen of the Board of Studies	1/3 members

A member of the Council representing the Ministry of Finance of the Central Government. (Ex Officio) (Four out of eight members of the Council representing the States and Union Territories on rotation) Four Members with expertise and distinction in areas relevant to Technical Education to be nominated by the Chairman of the Council The Chairman, UGC (Ex Officio) The Director, IAMR (Ex Officio) The Director, ICAR (Ex Officio) Member Secretary, AICTE	

13.3 Standing Appellate Committee:

Composition	Quorum
A retired High Court Judge or an Educationist / academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance as Chairman	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Government Universities or Institutions of National Importance.	One Member
An Officer not below the rank of deputy director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE	One Member

13.4 Regional Committee:

Composition	Quorum
Chairman to be nominated by the Chairman, AICTE Four Members to be nominated from amongst the Directors / Principals of recognized Technical Institutions, i.e. IIT, NIT, TTTI, Engineering Colleges, Polytechnics in the region Four eminent persons in the field of industry, labor, commerce and Professional representatives from Pharmacy Council of India, Council of Architecture, Confederation of Indian Industries and Professional Societies to be nominated by the Chairman, AICTE One member representing the Board of Apprenticeship Training to the nominated by the Board Three members from amongst Chairman, State Board of Technical Education, Chairman, State Industrial Liaison Board, Secretary in charge of the Department of Technical Education of each State and UT comprised in the region or Director, Technical Education (*Ex officio*) by rotation in alphabetical order of the State, UT in the region. One Vice Chancellor or his nominee not below the level of Dean / Principal) of the University /	1/3 members

Deemed University dealing with Technical Education by rotation in alphabetical order of the State, UT in the region. One officer of Bureau of Technical Education, not below the rank of Deputy Secretary, Department of Education, GOI (*Ex officio*) One Advisor of the Bureau, Regional Committees, AICTE(*Ex officio*) Regional Officer of the Regional Office (*Ex officio*) ï Member Secretary	

13.5 Scrutiny Committee for Scrutiny of applications under Chapter I

Composition	Quorum
Professor of IIT / IIM / Government / Government Aided Institutions. Two Associate Professors of IIT / IIM / Government / Government Aided Institutions An advocate registered with Bar Council An architect registered with Council of Architecture	One Professor / Associate Professor as Chairman An advocate registered with Bar Council An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture.

13.6 Scrutiny Committee for Scrutiny of applications under Chapter II

Composition	Quorum
Professor of IIT / IIM / Government / Government Aided Institutions. One Professor / Associate Professors of Civil Engineering and one Professor / Associate Professor of any Engineering	One Professor / Associate Professor as Chairman One Professor / Associate Professor of Civil Engineering

13.7 Expert Visit Committee (EVC)

Composition	Quorum
An academician not below the level of Professor in a field of technical education as Chairman Two Expert members, not below the level of Associate Professor / Assistant Professor to be selected from the panel of Experts approved by the Executive Committee, AICTE. An Officer not below the rank of deputy director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters.	Professor as Chairman One Expert member An Officer not below the rank of Deputy Director of the revenue department of the concerned State Government to be nominated by the concerned State Government / UT or an Architect registered with Council of Architecture or CPWD, DRDO, CSIR or Professor/Associate Professor of Civil Engineering or Professor/Associate Professor of Town Planning to be constituted by Regional Officer by selection of member

An expert member not below the level of Associate Professor / Reader to be nominated by the concerned State Government / UT	using automated selection process provided on web portal or an expert who is well versed with land and revenue matters to be nominated by the Chairman, Regional Committee.

13.8 Standing Complaints Committee

Composition	Quorum
A retired High Court Judge or an Educationist / Academician of eminence not below the level of Vice-Chancellor of a University (Retired or in position) or Director (Retired or in position) of IIT / NIT / IIM or Government Institution of National importance or Director/Principal of Government, Government Aided Institutions as Chairman.	Chairman
Two expert members not below the level of Associate Professor in the field of Technical Education from IITs or IIMs or Government or Government Aided Institution or Institutions of National Importance.	One Member
An officer not below the rank of Deputy Director of the revenue department or an Architect registered with Council of Architecture or Professor of Civil Engineering or Professor of Town Planning or an expert who is well versed with land and revenue matters to be nominated by the Chairman, AICTE.	One Member

Appendix 14

14.0 Regional Offices of the Council

14.1 Region	Regional Offices	STD	Telephone and FAX	Jurisdiction
Central	Tagore Hostel 2,Shamla Hills Bhopal-462 002	0755	2660061 2660065 2660062(F)	Madhya Pradesh, Gujarat and Chattisgarh
Eastern	College of Leather Technology, Campus, Block LB, Sector III, Salt Lake City, Kolkata ï 700 091	033	23357459 23352445 23353089 23357312 23359546(F) 23356690(F)	Andaman and Nicobar, Sikkim, Orissa, Jharkhand, Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh, West Bengal
Northern	Government Polytechnic Campus, Adjoining Directorate of Technical Education, Vikas Nagar, Kanpur 208 024	0512	2585012 2585014 2585018 2582180(F)	Bihar, Uttar Pradesh, Uttarakhand
North-West	NWRO, Plot No.1, 5th Floor, DTE Punjab Building, Sector 36 A, Chandigarh-160 036	0172	2613326 2661201 2660179(F)	Chandigarh, Haryana, Jammu and Kashmir, Delhi, Punjab, Rajasthan, Himachal Pradesh
Southern	Shastri Bhawan 26, Haddows Road, Nungambakkam, Chennai ï 600 006	044	28275650 28279998 28232754 28255863(F)	Tamil Nadu, Puducherry
South Central	First Floor, J N Technological University (JNTU) Campus, Masab Tank, Hyderabad-500076	040	23340113 23341036 23345071 23340113(F)	Andhra Pradesh, Telengana
South-West	P.K. Block, Palace Road, Bangalore ï 560 009	080	22205919 22205979 22208407 22253232(F)	Karnataka, Lakshadweep, Kerala
Western	Industrial Assurance Building 2nd Floor, Nariman Road Mumbai ï 400 020	022	22821093 22855412 22851551(F)	Goa, Maharashtra, Daman and Diu, Dadra and Nagar Haveli
Guwahati Camp Office	AICTE Camp Office, Department of Electronics Science, Guwahati University, GopinathBordoloi Nagar, Guwahati, 781014, Assam	0361	2570104	Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh
Trivandrum Camp Office	AICTE South Western Region Camp Office-Kerala Campus of College of Engineering, Trivandrum, Kearala	0471	2594343 2592323	Kerala
Vadodara Camp Office	Camp Office at Vadodara, A-1,2 Quarters, ChameliBaug, Campus of the MS University of Baroda, Vadodara-390002	0755	2660060 2660065	Gujarat

Appendix 15

15.0 Grievance Redressal

In order to ensure transparency by Technical Institutions imparting technical education, in admissions and with Paramount Objectives of preventing unfair practices and to provide a mechanism to students for redressal of their grievances, AICTE has notified regulation for establishment of mechanism for Grievance Redressal Committee and OMBUDSMAN for all the AICTE approved technical Institutions vide No. 37-3/Legal/2012 dated 25.05.2012. In case of non-compliance of above regulation shall call for punitive action against any willfully contravenes or repeatedly fail to comply with the provision of above regulation.

Appendix 16

16.0 Documents to be submitted for

- **Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree / Post Graduate Diploma / Diploma / Post Diploma Level**
- **Change of Site / Location**
- **Closure of Institute**
- **Conversion of Women's Institution into Co-Ed Institution and Vice-Versa**

16.1			**New Institute** Applicant shall present following supporting documents **in original** along with one copy, duly attested by a Gazetted Officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Scrutiny Committee. As per Affidavit[1] supporting documents other than Affidavits shall be made on the applicantôs letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution.
			Documents to be submitted at the time of scrutiny Committee
	1		Building plan of the Institution should have been prepared by an Architect registered with Council of Architecture and approved by the Competent Authority as designated by concerned State Government / UT. The Institute should bring two copies of building plan. The EVC will verify the building(s) based on building plan duly authenticated (signature and stamp) by Scrutiny Committee submitted by the Institute at the time of scrutiny.
	2		An Affidavit[1], in a Format as prescribed on the Web-Portal, on a Non-Judicial Stamp Paper of Rs.100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
	3		Resolution by the applicant orgnisation in a Format[1] as prescribed on the Web-Portal.
	4		Certificate of Occupancy/Completion (as applicable) from the Competent Authority (as per standard format prescribed by the issuing Authority)
	5		Certificate[1] issued by an advocate in a Format prescribed on the Web-Portal.
	6		Certificate[2] issued by an architect regarding approved building plans.
	7		Certificate[3] issued by bank manager regarding financial status of applicant.
			Certificate[4] issued by Sub Divisional Magistrate / Collector / Thasildar regarding Encumbrance of the land **(to be submitted in original)**.
	8		A print of the complete application as uploaded to the AICTE Web-Portal, printed there on.
	9		A receipt with official seal from the authorized signatory of the State Government as proof of submission of these documents.
	10		A receipt with official seal from the authorized signatory of the affiliating University as proof of submission of these documents **exempted for Institute applying for PGDM**.
	11		Detailed Project Report (DPR) attached as a.pdf file.
	12		Registration document of the Society / Trust / A company established under Section 25 of Companies Act 1956 / PPP / BOT indicating its members, objectives and Memorandum of Associations and Rules, duly attested / certified by the concerned Authority.
	13		Details of Board of Governors of the Institute constituted as per Appendix 19.
	14		Provided that in the case of a company established under Section 25 of Companies Act 1956, the MOA and Rules must contain a provision that the objective of the company is not profit making and any surplus earning shall be used exclusively for the purpose of development of Technical Institute.
	15		Provided further that in case of an application made with a proposal of PPP / BOT applicant shall submit a certified copy / duly attested by a Gazetted Officer of the agreement / contract regarding PPP / BOT. The applicant shall also submit a Certificate or endorsement from the

			concerned District Magistrate or the SDM, regarding such a proposal pertaining to PPP / BOT in the said area with the applicant Society / Trust / A company established under Section 25 of Companies Act 1956.
	16		Resolution by the applicant organization, pertaining to starting the Technical Campus or adding new program and allocation of land / building / funds to proposed activities in the Format[1] prescribed on the Web-Portal.
	17		Documents showing ownership in the name of the applicant in the form of Registered Sale Deed / Irrevocable Gift Deed (Registered) / Irrevocable Registered Government Lease (for a period of minimum 30 years with at least 25 years of live lease at the time of submission of application) by the concerned authority of Government or any other documents issued by the concerned competent authority establishing the ownership and possession of the land in the name of the applicant. In case, the land documents are in vernacular language, notarized English translation of the documents shall be produced.
	18		Land Use Certificate permitting the land to be used for educational purpose, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.
	19		Land Conversion Certificate permitting the land to be used for educational purpose to establish a college, from the Competent Authority along with Topo sketch / Village Map indicating land Survey Numbers and a copy of road map showing location of the proposed site of the Institution.
	20		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	21		Wherever applicable, FSI / FAR Certificate shall have been obtained from the Competent Authority as designated by concerned Municipal Corporation or the local authority that approves Building Plans, or the State Government / UT.
	22		Proof of working capital (funds) as stated in clause 2.5, in the form of either Fixed Deposits in the Bank or latest Bank Statement of Accounts maintained by the applicant organization in a Nationalised Bank or Scheduled Commercial Bank recognised by Reserve Bank of India, along with a Certificate issued by the Branch Manager of the Bank.
	23		Audited statement of accounts of the applicant organization for last three years, as may be applicable.
	24		Site Plan, Building Plan of proposed Technical Campus prepared by a an Architect registered with Council for Architecture (COA) and duly approved by the Competent Plan Sanctioning Authority of the concerned State / UT administration.
	25		Floor plans, sections and elevations of all proposed/existing buildings exclusively intended for use for the proposed campus at the permanent site with a table clearly mentioning all rooms, with carpet area of each in sq. m., as specified in Instructional, Administrative and Amenities requirements certified by the Architect registered with the Council of Architecture. Safety and hygiene precautions ensured during partial occupation, if any, certified by the Architect registered with the Council of Architecture.
	26		Phase-wise plan of construction to achieve total carpet and built up area as required for conduct of all applied / existing courses from the first to final year. This shall be certified by Architect registered with the Council of Architecture.
	27		Syllabus copy of affiliating University / Board related to the courses applied for
	28		Certificate regarding Minority Status, if applicable at the time of application. Any claim thereafter shall not be entertained
	29		Certificate of the competent authority indicating whether the land for the proposed new Institution / Technical Campus falls in the rural area or otherwise.
	30		Undertaking from the applicant to the effect that no high tension line is passing through the campus including hostel. In case high tension line passes through the campus / hostel a Certificate from the competent authority (Electricity Board) that it will not affect the safety of building / students / faculty / staff etc. is required.

16.2			**Documents to be submitted at the time of Expert Visit Committee** Applicant shall present following supporting documents **in original** along with one copy, duly attested by a Gazetted Officer or a first class Judicial Magistrate or Notary or an Oath Commissioner and other necessary information to the Expert Visit Committee
	1		Copy of the advertisement in at least one National Daily, for recruitment of Principal / Director and faculty members
	2		Stock Register of dead stock items including laboratory equipment, computers, system and application software, printers, office equipments and other dead stock items.
	3		Proof of provision of Internet bandwidth in Mbps and contention ratio
	4		List giving titles of books and volumes of each purchased for Library
	5		Copy of Invoice / Cash Memo for equipments and Library Books
	6		Details of subscription of E-Journals as per Appendix 10
	7		List and details of hard Copy of National Journals subscribed
	8		List and details of hard Copy of International Journals subscribed
	9		Sanction of electrical load by electric supply provider company
	10		Details of provision of backup power supply
	11		A Certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	12		Details and proof of telephone connections available at the proposed Technical Campus
	13		Details and proof about medical facility and counseling arrangements
	14		Details of reprographic facility available for students
	15		Details of all other educational Institutions run by the same society or management or by any other management to which the Chairman of the applicant Society is a member.
	16		Video recording with date and time of the entire proceedings of the Expert Visit Committee Visit, which will form part of the Expert Visit Committee report. This will include the video of the visit with date and time of shooting, a walk through video with date and time of shooting of all infrastructural facilities created indicating the complete physical infrastructure / facilities, highlighting Front and Back side of the entire Institute building(s) Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms, as mentioned in program-wise Instructional area requirements, Internal portion of the principalôs room, Board room, main office, departmental offices, faculty cabins / seating arrangement and all other rooms as mentioned in Administrative area requirements, Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements, circulation area details highlighting entrance lobby, passages, escalators, staircases and other common areas.
16.3			**Documents to be submitted after the issuance of LOA**
	1		New Institutions granted Letter of Approval and the existing Institutions granted approval for introduction of new course(s) division(s) program(s) and change in intake capacity, shall comply with appointment of teaching staff and Principal/Director as the case may be, as per Policy regarding minimum qualifications pay scale etc, norms prescribed by the Council and other technical supporting staff and administrative staff as per the schedule prescribed in the approval process hand book.
	2		Institutions other than minority Institutions shall appoint teaching staff / Principal / Director and other technical supporting staff and administrative staff strictly in accordance with the methods and procedures of the concerned affiliating University particularly in case of selection procedures and selection Committees.
	3		The information about these appointments of staff in the prescribed Format shall be submitted to the concerned Regional Office.
	4		In no circumstances unless the appointment of all teaching and other staff is in place, the

			Institutes shall start the approved Technical Courses.
	5		Faculty and non teaching staff data shall be entered as per the prescribed Format.
16.4			**Additional documents to be submitted for progressive closure /closure of Institution**
	1		Resolution by the applicant Institution, pertaining to application for closure of Institution in the Format[3] as prescribed.
	2		No Objection Certificate from Concerned State Government in the given Format.
	3		No Objection Certificate from affiliating University / Board with clear mention about provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio.
	5		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.
	6		Status of Students already studying in the Institute.
	7		Status of Faculty and Staff in the Institute.
	8		Affidavit[4] to be submitted by the applicant on a non Judicial Stamp paper of Rs.100/- duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant has no liability with respect to faculty members, staff, students etc.
	9		Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institute.
16.5			**Additional documents required for seeking approval for Change of Site / Location**
	1		Resolution by Governing Board Members approving change in Site / Location, duly signed by the Chairman/President of the Society / Trust.
	2		No Objection Certificate from Concerned State Government
	3		No Objection Certificate from Affiliating University / Board
16.6			**Additional documents required while seeking approval for the conversion of Women's Institute into Co-Ed Institute and vice-versa.**
	1		Documents need to be submitted **for approval for Conversion of Women's only Institution to Co-Ed Institution**.
		a	A Certificate stating that admissions for three consecutive years are less than 60% issued by Competent Admission Authority.
		b	A Certificate stating the actual enrolment of students for the last three consecutive years issued by the Registrar of the Affiliating University
		c	Resolution of the Trust / Society / Board of Governors for the conversion from Womenôs Institution to Co-Ed Institution
		d	No Objection Certificate (NOC) from State Government
		e	No Objection Certificate (NOC) from Affiliating University
		f	Additional Money Deposit as per the Co - Ed Institute
		g	Land related documents to be submitted as per the Regulations
	2		Documents need to be submitted **for approval for Conversion of Co-Ed Institution to Women's only Institute.**
		a	Resolution of the Trust / Society / Board of Governors for the conversion from Co-Ed Institution **to Women's only Institute.**
		b	No Objection Certificate (NOC) from State Government.
		c	No Objection Certificate (NOC) from Affiliating University.
			Note: No land relaxation and refund of additional FDR/Money Deposit allowed in case of conversion from Co-Ed Institution ***to Women's only Institute.***
16.7			**Additional documents required while seeking approval for establishment of the Institute setup by such a Private Limited or Public Limited Company/Industry**
	1		Certificate of Registration of companies

	2		Memorandum association and article of association
	3		Certificate of incorporation
	4		Situation of the registered office of the company
	5		Particulars of the Directors, Managers or Secretaries
	6		PAN number
	7		TAN number
	8		Companies general rules and forms
	9		NOC from Directors or Promoters
	10		Audited statement for last 3 years clearly indicating turnover through operations

Appendix 17

17.0	**Documents to be submitted for** • Extension of approval to existing Technical Institution or Technical Campus. • Increase in intake in existing courses in the first/regular shift (only for valid NBA accredited courses). • Adding course(s) in existing program in the first/regular shift (only for valid NBA accredited courses). • Reduction in intake • Closure of program and / or course • Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals • Introducing / continuing / discontinuing seats for sons / daughters of NRIs • Change of name of the Institute • Adding Integrated course *in the first shift* (only for valid NBA accredited courses) • Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs)

17.1			**Documents to be submitted for issuance of EOA of Existing Institutions by all** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office a pen-drive containing the scanned copies of the List of enclosures as given below duly attested by a Gazetted Officer or a first class Judicial Magistrate. Supporting documents other than Affidavits shall be made on the applicantôs letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A print of the complete application and the Deficiency / Status report, as available on the AICTE Web-Portal, printed there on, shall be submitted to Affiliating University / Board and Concerned State Government / UT, along with all enclosures as below, duly attested by a Gazetted Officer or a first class Judicial Magistrate or Notary or an Oath Commissioner on or before the date as mentioned in the schedule.
	2		Stamped receipt from an authorized signatory of the State Government as proof of submission of these documents.
	3		Stamped receipt from an authorized signatory of the affiliating University as proof of submission of these documents.
	4		Satellite map, using suitable website, showing geographical location of land with latitude and longitude mentioned on it.
	5		Copy of pay receipt print made on the portal through corporate internet banking if any, in respect of Extension of Approval, Variation in Intake etc. for the Academic Year 2015-16.
	6		Show Cause Notice issued by AICTE, if any, during the last two years.
	7		Details of court cases filed against AICTE and order of the Court, if any.
	8		An Affidavit, in a Format[1], on a Non-Judicial Stamp Paper of Rs.100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.
	9		Copy of valid accreditation letters.
	10		Certificate by the Head of The Institution to the effect that all Faculty and all non teaching staff data and all student data of all years and all courses, has been entered as per the prescribed Format on the Web Portal.
17.2			**Documents to be submitted if already not submitted in 2015– 2016** The applicant Institution applying for Extension of approval (EOA) shall submit to the Regional Office the List of enclosures as given below duly attested by a Gazetted Officer or a first class Judicial Magistrate.

			Supporting documents other than Affidavits shall be made on the applicantôs letterheads and duly authenticated by the authorized signatory of applicant or by the head of the Institution
	1		A copy of the Registration Certificate and Trust Deed / Registration Certificate of the Society.
	2		Memorandum of Association and Rules.
	3		Details of Board of Governors of the Institute constituted as per Appendix 18.
	4		The registration document establishing that the land on which the concerned technical Institution is located is in legal possession of sponsoring trust / society as the case may be;
	5		Land use Certificate establishing that Competent Authority has allowed the use of the land on which the concerned Institution is located is for educational purpose and for the purpose of establishment of the Institution concerned.
	6		Khasra plan (Master plan) to show that the land is contiguous issued by the Competent Authority.
	7		Final building and floor plan duly approved by the competent authority.
	8		Certificate from an architect registered with Council of Architecture regarding total built up area of the building and carpet area of each room.
	9		The Letter of Approval, initially given by the AICTE, at the time of establishment of the Institution approved by the AICTE;
	10		All subsequent Letter of Extension of Approval and/or letters indicating Variation in Intake.
	11		Appointment letter, joining report, UG, PG and other Certificates, passport size photograph, biometric image of right or left thumb of Principal / Director and all faculty members.
	12		Details of administrative and support staff appointed with biometric image of right or left thumb in the absence of right thumb and photographs as done for teaching faculty.
	13		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non-teaching staff. **Scanned copies of PAN Card, Aadhaar Card (if available) and Form 16.**
	14		Audited statement of accounts of the Institution and applicant Society / Trust / A company established under Section 25 of Companies Act 1956, and existing Technical Institution for last three years, if applicable.
	15		Certified income-expenditure statement for the last financial year.
	16		Details regarding current approved fee structure and the approving body.
	17		Details of operational funds as on date.
	18		List giving numbers and details for major Equipment, computers, software, and printers.
	19		Last three pages of Accession Register for Library Books.
	20		Proof of subscription of E-Journals as per Appendix 10 and Hard Copy of National Journals. However Hard Copy of International Journals is desirable.
	21		Information regarding availability of potable water supply with a test report issued by Government authority / Government recognized laboratory mentioning suitability of water for drinking purpose.
	22		Sanction of electrical load by electric supply provider company
	23		Details of provision of backup power supply
	24		A Certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road.
	25		Details and proof of telephone connections available at the Institute
	26		Details and proof about medical facility and counseling arrangements
	27		Details of reprographic facility available for students
	28		Details of transport facility available for students and staff
	29	a	Copy of the Receipt of Joint FDR, and copy of the FDR, that the Institute opened at the time of inception of the Institute.

		b	In case the FDR has been enchased on completion of the eight year term, the copy of the FDR release letter issued by AICTE to the Institution.
	30		A Video (Compatible with ñWindows Media Playerò) of maximum five minutes duration with date and time of shooting indicating the complete physical infrastructure / facilities and highlighting following:
	31	a	Front and Back side of the entire building
		b	Internal portion of the classrooms, tutorial rooms, laboratories, workshop, drawing hall, computer centre, library, reading room, seminar hall and all other rooms as mentioned in program-wise Instructional area requirements in Appendix 4.
		c	Internal portion of the principalôs room, Board room, main office, departmental offices, faculty cabins/seating arrangement and all other rooms as mentioned in Administrative area requirements in Appendix 4.
		d	Internal portion of toilet facilities, boys and girls common rooms, cafeteria and all other rooms as mentioned in Amenities area requirements in Appendix 4.
		e	Circulation area details highlighting entrance lobby, passages, escalators, staircases and other common area.
17.3			**Additional documents to be submitted for approval of Increase in intake in Existing Programs** Additional documents shall be necessary while seeking approval for increase in intake in existing program
	1		Resolution by the applicant orgnisation, pertaining to starting additional courses / divisions in existing program and allocation of land / building / funds to proposed activities in the Format [2] prescribed on the Web-Portal.
	2		Building plans approved by competent authority mentioning additional carpet area fulfillment for additional intake applied.
	3		Certificate from an architect registered with Council of Architecture regarding additional built up area of the building and carpet area of each room.
17.4			**Additional documents to be submitted for closure of Programs / Courses in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for reduction in intake or closure of course / program in the Format[3] as prescribed on the web portal.
	2		No Objection Certificate from Concerned State Government in the given Format.
	3		No Objection Certificate from affiliating University / Board with clear mention about provisions / alternative arrangements made to take care of education of existing students studying in the Institute in the Format as prescribed on the web portal.
	4		Details of the RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.
17.5			**Additional documents to be submitted for approval of introducing supernumerary seats for PIO in Existing Institutions**
	1		Resolution by the applicant Institution, pertaining to application for Introducing supernumerary seats for PIO in the Format as prescribed on the web portal.
	2		Details regarding hostel rector and hostel administration.
17.6			**Additional documents required for seeking approval for seats for sons/daughters of NRIs**
	1		Resolution by the applicant Institution, pertaining to application for Introducing seats for sons / daughters of NRIs in the Format[2] as prescribed on the web portal.
17.7			**Additional documents required for seeking approval for change of Name of the Institute**
	1		Resolution by Governing Board Members approving change in name, duly signed by the Chairman/President of the Society / Trust.
	2		No Objection Certificate from Concerned State Government

	3		No Objection Certificate from Affiliating University / Board
17.8			**Documents to be submitted to the Expert Visit Committee members during visit for approval of Change of Site / location, Collaborations and Twinning Programs and Conversion of Women's Institution to Co – Ed Institution.**
	1		A copy of the application submitted to the Council.
	2		List giving numbers and details for major Equipment, computers, software, and printers.
	3		Last three pages of Accession Register for Library Books
	4		Proof of Subscription of E-Journals and hard Copy of National and International journals
	5		Examination Results and Statistics of previous two batches.
	6		Latest salary sheet giving details, such as, scale of pay, gross pay, PF deduction, TDS for all teaching and non teaching staff and Teaching Staff: Student ratio.
	7		AICTE approval letters issued by AICTE for five previous years
	8		Information regarding availability of potable water supply with a test report issued by Government. Authority / Government recognized laboratory mentioning suitability of water for drinking purpose.
	9		Sanction of electrical load by electric supply provider company
	10		Details of provision of backup power supply
	11		Details and proof about medical facility and counseling arrangements
	12		Its report on the same day of the visit.
	13		Video recording of Expert Visit Committee visit as a part of the Expert Visit Committee report.
	14		Attendance sheet in the Format as prescribed, duly signed / digitally authenticated by, the Expert Visit Committee members representatives of applicant Society / Trust present during the visit and Principal / Director of the Institution who is present during the visit.
17.9			**Documents required for seeking approval of Collaborations and Twinning Programs**
	1		The Foreign University / Institution shall furnish an authorized signatory letter declaring therein that the Degree / Diploma and Post Diploma awarded to the students in India shall be recognized in the parent Country and shall be treated equivalent to the corresponding Degrees / Diploma and Post Diploma awarded by the University / Institution at home.
	2		Letter of the trustee on the fee to be charged and the intake in each course to be offered by a Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution, leading to a Degree or Diploma and Post Diploma shall be as prescribed by the Council, giving due hearing to the concerned Foreign University / Institution or the Technical Institution approved by the Council having collaboration with Foreign University / Institution
	3		A letter of the trustee and the Foreign University / Institution declaring the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
	4		A Letter of the trustee wherein details of the semesters that are conducted in India and those that are conducted in the foreign country are given. (The students admitted to the Program should spend at least one semester of the course work of the Program in the Foreign University / Institution in its parent Country)
	5		MoU between the Foreign University /Institution and the Indian partner Institution and the concerned affiliating University or Board of Technical Education in the respective States clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	6		Letter of affiliation of the Indian partner Institution with the University under whose jurisdiction it is located or Board of Technical Education in the respective States in which

			the Institute is located as applicable.
	7		For Courses where University approval is not mandatory, MoU between the Foreign University /Institution and the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the University would register them for the purpose.
	8		For Courses where Board of Technical Education in the respective State, approval is not mandatory, MoU between the Foreign University / Institution and the Indian partner Institution clearly mentioning among other provisions that the students failing to get VISA shall be accommodated in a similar program and that the Board would register them for the purpose.
	9		A letter from the participating Foreign University that the Degree would be awarded by the Foreign University / Institution only in its parent Country
	10		No Objection Certificate (NOC) from concerned embassy in India with mention of genuineness of foreign educational partnering Institution in the country of origin.
	11		The Certificate of accreditation obtained by the foreign University / Institution in their parent country issued by a certified accreditation authority in that country.
17.10			**Documents required for seeking approval for setting up Offshore Campus**
	1		No Objection Certificate or the specific permission granted by the Foreign Country for an Off shore campus of an Indian Institution to be setup
	2		No Objection Certificate granted by the Ministry of foreign affairs, GOI, for the purpose of setting up offshore campus in a Foreign Country

Appendix 18

18.0 Recommended Composition of Board of Governors for AICTE approved Institutions

18.1		a	The Governing Body shall have at least eleven members including the Chairman and the Member-Secretary. The Registered Society / Trust shall nominate six members including the Chairman and the Member-Secretary, and the remaining five members shall be nominated as indicated below
		b	Chairman to be nominated by the Registered Society / Trust. The Chairman of the Governing Body shall preferably be a technical person either entrepreneur of an industrialist or an educationist of repute who is interested in development of technical education and has demonstrated an interest in promotion of quality education.
		c	Two to five Members to be nominated by the Registered Society / Trust
		d	Nominee of the All India Council for Technical Education-Regional Officer (Ex-Officio).
		e	An Industrialist / technologist / educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council, out of the panel approved by the Chairman of the Council.
		f	Nominee of the Affiliating Body/University/State Board off Technical Education
		g	Nominee of the State Government ï Director of Technical Education (ex-officio).
		h	An Industrialist / technologist / educationist from the Region nominated by the State Government.
		i	Principal / Director of the concerned technical Institution (as nominee of the Society / Trust) ï Member Secretary.
		j	Two Faculty members to be nominated from amongst the regular staff one at the level of Professor and one at the level of Assistant Professor.
		k	The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of educationists from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body shall, however, not exceed 21

Appendix 19

19.0 Cut off Dates and Academic Calendar

19.1		a	Last date to grant approval to technical Institution shall be 30th April of the year in which the academic year is to commence. Notwithstanding anything contained in any Rules, Regulations, Norms and Standards, Policies, Instructions, Orders, Notifications, Guidelines and the Approval Process Handbook issued or notified by the AICTE, the AICTE shall not grant approval to technical Institution after 30th April of the year in which the academic session is to commence as any approval beyond 30th April shall adversely affect the total teaching duration to which a student is entitled to and shall also adversely affect the academic activities which will be prejudicial to the academic interest of student.
		b	The affiliating body such as University and Board shall not grant affiliation to a technical Institution approved by AICTE after 31st May of the year in which the academic session is to commence.
		c	The competent authority for admission shall ensure that the 1st round of counseling / admission for allotment of seats is duly completed on or before 30th June of the year in which the academic session is to commence. Provided that the 2nd round of counseling / admission for allotment of seats shall be completed on or before 10th July of the year in which the academic session is to commence. Provided further that the last round of counseling / admission for allotment of seats shall be completed on or before 20th July of the year in which the academic session is to commence.
		d	Notwithstanding anything contained in these Regulations, all Technical Institutions conducting PG Diploma courses shall not initiate admission process before 31st March of the admission Year.
19.2			The academic session and the teaching process shall commence on 1st August of the year in which the academic session is to commence and the concern University / Boards shall ensure the total number of teaching days, practical and contact hours with students in a given academic session are strictly in accordance with the following schedule:

Program	UG		PG		Diploma	
	Total Number of Teaching days = 90, out of which Number of Contact days for teaching / practical = 75 and exam conduct and preparation days = 15	Contact hours / semester	Number of Teaching days / semester	Contact hours / semester	Number of Teaching days / semester	Contact hours / semester
Engineering / Pharmacy / Architecture / HMCT / Arts and Crafts	75	525	75	525	75	525
MBA / PGDM			75	525		
MCA			75	525		

For 1st year of the program :

Semester / Event	Odd Semester	Even Semester

Commencement of classes	1st August	1st January
End of classes	30th November	30th April

2nd year and on words of the program :

Semester / Event	**Odd Semester**	**Even Semester**
Commencement of classes	15th July	15th December
End of classes	15th November	15th April

The total number of teaching days, practical and contact hours shall not include the number of days utilized for the admission / counseling process, process of examination and examination itself and declaration of results.

Appendix 20

20.0 Fellowship Program in Management: Conduct and Admission Procedure

20.1			**AICTE's FELLOWSHIP PROGRAM PROSPECTUS**
			Admission eligibility of students Masterôs Degree or equivalent in Engineering / Technology / Management / Economics / Social Science / Biological Science / Pure Science / Commerce / Humanities with FIRST CLASS will be considered for admission to Fellowship Program. Those appearing for their final examination in the respective discipline can also apply. Such students if selected will be provisionally admitted provided they complete all requirements obtaining their masterôs degree before 30th September of the year of admission. The admission of these candidates will remain provisional until they produce the mark sheet proving that they satisfy the eligibility criteria. The dead line for submitting the final year mark sheet is 31 December.
20.2			**Admission procedure** Admission to the Fellowship Program shall normally be made once a year, coinciding with that of AICTE approved Post Graduate Diploma in Management or equivalent Degree/Diploma. Accordingly, the advertisement will be made along with such PG Degree / Diploma.
		a	**Application Procedure** The application shall be made in the prescribed form available with the Institute. Attested copies of all the necessary Certificates and testimonials are to be attached with the applications. The candidate must submit a synopsis of about 5000 words on the area of research interest (tentative research proposal) along with his/her application.
		b	**Selection Criteria** Selection for the Fellow Program in the Institutes approved by AICTE for the Fellow Program will be on the basis of the following criteria: • Academic qualification and work experience • Tentative research proposal and its presentation before the Selection Committee • Personal interview The decision of the Institute Selection Committee regarding admission shall be final. Communication will be sent only to the selected candidates. The Institute will not entertain any queries or correspondence in respect of those not selected. Approved Institute to conduct Fellowship Program in Management can admit only maximum of 5 candidates in each academic year after ensuring availability of Guide as per the AICTE Norms/standards.
20.3			**Research guidance**
		a	Selection of Guide(s). Each candidate will have one / two Guide(s) under whose supervision the research work in relation to the program will be carried out. The Guide(s) will be nominated by the Director of the Institute. All Guides will be internal. In exceptional cases where external guidance may be required, recognized Guides from reputed Institutions may be allowed as co-guides with the permission of AICTE. Research Guides will be allotted to the selected candidates at the time of admission. The research program and areas of research shall be finalized by respective Guides after discussion with the candidates and should be forwarded to the Director for concurrence. Faculty with Ph.D. and with at least 2 publications in reputed cited international journals is

			eligible to guide the Fellow program candidates. Each such Faculty may be assigned a maximum of 2 candidates in each admission year.
		b	**Absence of Guide during the program** In Case of temporary absence of a Guide for a period of more than one year a new Guide may be nominated for the Fellow Candidates. In case of a guide has guided more than a year he/she may be allowed to resume the guidance after his return from temporary absence. If the period of absence is less than 2 years, the pervious Guide may act as Co-Guide on his/her return. If the period of absence is more than 2 years he/she will cease to be a Guide for the Fellow candidate.
		c	**Change of Guide** Change of a Guide may be permitted in exceptional circumstances on the recommendation of the Director.
		d	**Number of Research Fellows per guide** At any given time, the number of Research Fellows working with a Guide shall not exceed five.
		e	**Research Advisory Committee** The Director will nominate a Research Advisory Committee for each fellow based on the recommendation of the Guide(s).
20.4			**Course study/credit requirements** In partial fulfillment of the requirement of the Fellow Program a minimum number of course credits are required to be earned as prescribed below
		a	**Credit Requirement**

	Code No.	Course Title	Credits
Module 1	FP01	Research Methodology	3
	FP02	Managerial Statistics	3
	FP03	General Management	3
	FP04	System Approach to Management	3
Module 2	FP05	3 Stream specific Course of 3 credits each	9
	FP06	Credit seminar (General)	3
Module 3	FP07	Credit seminar (Specific)	3
	FP08	Review paper based on the literature on the thesis related topic	3
Total Credits			30

		b	**Details of Courses and Seminar** The stream specific courses and seminars will be decided as approved by the Director on the recommendation by the candidateôs Guide(s) and the Research Advisory Committee.
		c	**Duration for earning Credit** All the credits specified in para 4.1 should be earned within a maximum of two years from the date of admission to the program. Extension after the two years may be approved by the Director for a period of one year with a review of progress every six months. Final approval will be given by the Director of the Institute.
		d	**Credit Course Requirement** A research scholar should undergo 4 courses of total 12 credits in the first module and during second module he/she should undergo three stream-specific courses of 9 credits and give three credit seminar on general management topic in the third module, the candidate should give three credits seminar and write a review paper on the literature related to his/her research topic for publication purpose of 3 credits. Thus a candidate should earn 12 credits in the first and second module and 6 credits in the third module together adding upto 30 credits in all.
	4.5		**Grading System of Credit Courses/Seminar**

			The minimum of CGPA of 6.5 on 10 point scale or 60% is required for passing course/seminar. A candidate getting less than 60% will be given one more opportunity to repeat the course/seminar. If he/she still does not pass in the course/seminar, he/she will be terminated from the Fellow Program.
20.5			**Registration Seminar and Progress Seminar** Each research scholars needs to register his/her research proposal. The registration procedure is given below.
		a	**Pre-registration seminar** Each research scholar should give a pre-registration seminar before a Committee constituted by Director. The Committee will include the Guide(s), experts drawn from Instituteôs faculty members and director. The seminar will be given after completion of the three modules. The Research Scholar should submit 5 copies of the pre-registration report (in about 15-20 pages) 15 days before the date of the seminar. The report should include proposed title of the thesis, area and framework of the proposed research objectives, scope of the study, hypotheses if any, and methodology to be followed. This stage is considered to be very important for screening the candidate for further progress in the program. In case the research scholar fails to successfully defend his/her thesis proposal he/she will be allowed to resubmit the modified research proposal as suggested by the above mentioned Committee. He/she needs to give a fresh seminar based on the modified research proposal and in case he or she fails to defend it in the second time, the research scholar will be terminated from the program.
		b	**Application for registration** A candidate must apply for formal registration within one month after successful completion of the pre-registration seminar. The application for registration to be made in a prescribed form and should be accompanied by the following: • Title and summary of the thesis proposal approved by the Guide(s) • Registration fee of Rs.2,500/-
		c	**Effective Date of Registration** The registration will be effective from the date of application for the registration.
20.6			**Duration of the Program**
		a	**Time Limit** A Candidate may submit his/her thesis only after a minimum period of two years after registration. However, the maximum period allowed for the submission of the thesis is five years from the date of admission to the program. If a candidate fails to submit the thesis within the prescribed upper time limit due to reasons beyond his/her control, he/she may apply to Director for an extension. If the Institute is satisfied with the candidateôs justifications, the Director may permit him/her to re-register to the program subject to the payment of re-registration fees. This re-registration will, however, be effective only for a period of two years beyond which no extension will be permitted.
		b	**Break or Unauthorized absence from the program** Any break or unauthorized absence from the program before registration will lead to the cancellation of admission. Any authorized break or leave of absence will not be counted for the minimum period of 2 years stipulated for submission of these but will be counted in the maximum period of 5 years permissible for submission of the thesis.
20.7			**Submission and evaluation of the synopsis and thesis**
		a	**Pre-synopsis seminar** Every research scholar before submission of his/her thesis must give pre-synopsis seminar at the Institute. The procedure for the pre-synopsis seminar is as follows: i. Submission of 5 copies of the pre-synopsis report (not more than 40 pages). The report should include the focus and the summary of the thesis. Highlighting his/her own contribution, details of the methodology, results, analysis, conclusions, limitations and

			scope for future research. It is to be submitted through the Guide(s). ii. For seeking the approval, the candidate shall present pre-synopsis seminar before the Committee consisting of Director, Guide(s) and two faculty experts in the relevant area of research. If required, an outside expert having expertise in the area of research may be included in the Committee. The Committee will judge the work with regard to its acceptability and suggest modification or elaboration of the work, if necessary, after incorporating the suggested changes / modifications to the satisfaction of Committee, an abridged version of the same in about 15-70 pages shall be submitted as synopsis for the purpose of sending it to prospective examiners.
		b	**Submission of the synopsis** Five copies of the Synopsis with necessary modification incorporated shall be submitted within a period of one month from the date of the pre-synopsis seminar to the Institute with a Certificate by candidate and the Guide(s) stating: i. That there is a prima facie case for consideration of the thesis; and ii. That the work does not include any work which has at any time previously been submitted for an award of fellow in management or other equivalent degree.
		c	**Selection of Examiners** On receipt of synopsis the Director will draw up a list of 6 possible examiners of the thesis in consultation with the research advisory Committee and Guide(s). The examiners will be from outside Institute, one from India and one from abroad having good academic and research standing in the field. Two examiners will be selected by the Director from the list.
		d	**Submission of Thesis** The thesis should be submitted in six typewritten / printed copies and a soft copy with necessary Certificates and clearance within a period of 6 months from the date of submission of the synopsis. An examination fee of Rs.25,000/- which includes honorarium of US $250/- for foreign examiner and Rs.5000/- Indian Examiner must be paid along with the Thesis submission.
		e	**Recommendations of the Examiners** i. A critical review and evaluations of the quality and extent of work of the candidate as embodied in the thesis. ii. A definite recommendation as to whether the thesis is of a sufficient standard and suitable for the award of Fellow in Management: and iii. If the examiner is not in a position to make definite recommendation for the award of the ñFellow in Managementò. He / She should indicate. a. The required modification / revisions involving rewriting of Chapters but not involving further research work. Or b. Complete rewriting of the thesis the with additional research work reinterpretation of Data.
		f	**Acceptance/Rejection of Thesis** The thesis shall be accepted if all the examiners make positive recommendations. If recommendations for rejection or inconclusive recommendations are made by any one of the examiner, Director may refer the thesis to another examiner or examiners(s) from the panel. If such a panel of examiner(s) rejects the thesis, it shall stand rejected.
		g	**Re-submission of the Thesis** A thesis which needs modification / revision may be resubmitted after revision within a period of one year. Rejection of the thesis after re-submission will normally disqualify the candidate of further consideration for the award of the Fellow in Management.

		h	**Viva-Voce** On acceptance of the thesis, the Director shall appoint a panel of examiners to conduct a viva-voce examination and open defense at which the candidate will be required to defend his/her thesis. The panel of examiners shall consist of: i. The Chairman, Dean (Academic or Research) or his nominee not below the rank of Professor of the Institute nominated by the Director. ii. The Guide(s) iii. Indian External Examiner who examined the thesis and accepted it. The panel of Examines shall submit their report to the Director of the Institute. If a thesis has been accepted but the candidate fails to defend it successfully at the Vice-voce examination he/she should reappear for the viva-voce examination within six months.
20.8			**Award of "Fellow in Management"** On successful completion of the viva-voce and on the recommendations of the Instituteôs Governing Board, the Institute will award ñFellow in Managementò to the Research scholar. The title of the thesis will be mentioned in the Certificate of award.
20.9			**General Regulation** i. Candidate must furnish a periodical report of progress of the course work and research work for consideration of Institute, Research Advisory Committee and the Guide(s). Unsatisfactory progress in research will render the candidate terminated from the program. ii. The candidate shall pay all the prescribed fees as and when they fall due. iii. The courses prescribed but not successfully completed by the candidate may be reconsidered by the director. Research Advisory Committee may suggest alternative course(s) depending upon the relevance of the course(s) to the research work of candidate. iv. The research scholar will face automatic disqualification and termination from the program if he/she is found to be admitted to any other equivalent Degree level program. v. The AICTE reserves the right to amend, modify or change regulations(s) as may be necessary, from time to time. All such changes will be binding on the research scholar in the Institute.

AFFIDAVIT[1]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER

I/We, <name>, Chairman/President,<name of the Trust/Society>,son of é é é é é é é ..., agedé é é .é é é years and, resident of é é é é é é é .,

<name>, Secretary, <name of the Trust/Society>, son of é é é é é é é ..., agedé é é .é é é years and, resident of é é é é é é é .,

<name>, Principal / Director, <name of the Trust/Society>,son of..é é é ..., aged..é é é ....é years and, resident of é é .é é é é é ,

in connection with our application dated é é é é made to AICTE for, *(retain items in the list below as applicable)*

1. Setting up new Technical Institution offering Technical Program at Degree / Post Graduate Degree and / or Diploma and Post Diploma Level
2. Change of Site / Location
3. Conversion of Womenôs Institution into Co-Ed Institution and Vice-Versa
4. Extension of approval to existing Technical Institution or Technical Campus
5. Increase in intake in existing courses in the first shift **(**only for valid NBA accredited courses)
6. Adding course(s) in the first/regular shift in existing Institutions having valid accredited courses
7. Reduction in intake
8. Closure of program and / or course
9. Introducing / continuing / discontinuing supernumerary seats for PIO/ Foreign Nationals
10. Introducing / continuing / discontinuing seats for sons / daughters of NRIs
11. Change of name of the Institute
12. Adding Integrated course in the first shift in existing Institutions having valid accredited courses.
13. Fellowship Program in Management (only for Institutes having valid NBA accreditation for Management programs).
14. Collaboration and Twining Program between Indian and Foreign Universities / Institutions in the field of Technical Education, Research and Training

Hereby solemnly affirm and declare as under:

1. That <designation>, <applicant Institution>.
2. That the declaration, information and documents pertain to 1/2/3 locations (3 locations in case of North Eastern States) with building and infrastructure therein where the approval, Extension of Approval is sought.
3. That the information given by <name(s)>in the application made to AICTE is true and complete. Nothing is false and nothing material has been concealed.
4. That if any of the information is found to be false, incomplete, misleading and / or that the<name(s)>fail(s) to disclose all the information and / or suppress any information and / or misrepresent the information, I/we shall be liable to be prosecuted by the Council.
5. That the Council shall also be free to take any action including withdrawal of approval and / or any other action as deemed fit against the <name(s)>and others as the case may be and / or the individuals associated with the Society / trust / A company established under Section 25 of Companies Act 1956, and/or the Institution.
6. That the facts stated in this Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

<Reproduce only appropriate section(s) related to application in the table below>

Sl.No.	Document No.	Date of	Plot No.	Address (Village) Dist	Area in acres

		Registration			
				Total area in acres	

Room No.	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sq m)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

7. That, I/We, herby undertake to constitute the following committees as per APH 2016-17 Appendix-6 before commencement of the Academic Session 2016-17 in respect of <application number> <name and address of Institution> :

   i. Establishment of Anti Ragging Committee **(As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009).**
   ii. Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University. (**As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/Lega112012, dated 25.05.2012).**
   iii. Establishment of **Internal Complaint Committee (ICC) (As per section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013).**
   iv. Establishment of Committee for SC/ST **(As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 OF 1989, dated 11.09.1989).**

8. That, the Institute undertakes to submit that all the employments in the Institute will be as per the norms of the existing Labour Law and the payments will be as per the provisions of the Minimum Wages Act of State/Central Government.

Details of RPGF / Joint FDR / FD (Only in case of Closure of Institution)

Details of the RPGF / Joint FDR / FD	Name and Address of the Bank	Date of Issue	Amount (Rs.)	FDR No.	Date of Maturity
Details of RPGF / Joint FDR / FD made with AICTE / State Government / University for establishment of the Institution.					

(Name, Designation and Address of the Executants)
(seal)
DEPONENT(s)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

AFFIDAVIT[2]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER ALONG WITH DEPOSIT OF REQUISITE AMOUNT

I/We,<name>, Chairman/President,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>,son of é é é é .., agedé é é , resident of é é é é é é é ., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution<name and address of proposed Institution>,

1. That in accordance with the norms, procedures and conditions prescribed by the AICTE, an amount of Rs. é é é é é é shall be required to be deposited by the <name of the Trust/Society> in AICTEôs account, for a period of 10 years.
2. That the interest accrued on the deposit shall be retained by AICTE during the period of deposit.
3. That the AICTE in its discretion may extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and requirements prescribed by the AICTE and / or non-performance by the Institution and / or closure of the Institution due to withdrawal of AICTE approval or for any other reason. In an event of forfeiture, the proceeds of the fixed deposit shall be utilized for meeting the expenditure towards refunds to the students and others.
4. That all remaining requirements as mentioned under the regulations and the approval process hand book 2016-17, applicable <name and address of proposed Institution>will be complied within one month from the date of issuance of the approval letter.
5. That the land measuring é é é é . acres, on which <name of the proposed Institution>is located was not mortgaged for any purpose to any Institution on the date of filing the application and that status is continuing till date and will continue till the date of issuance of the letter of approval.
6. In the event of non-compliance by the <name of the Trust/Society>and / or<name of the proposed Institution>with regard to guidelines, norms and conditions prescribed, as also in the event of violation of any of the undertaking mentioned herein, the AICTE shall be free to take appropriate action including withdrawal of its approval without consideration of any related issues and that all liabilities arising out of such withdrawal shall solely be that of the (Society / Institute / College).
7. That the facts stated in this Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.

Name of the authorized person executing the undertaking along with his / her official position) with (SEAL)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

AFFIDAVIT[3]

FORMAT OF AFFIDAVIT TO BE SUBMITTED FOR COLLABORATION AND TWINING PROGRAM BETWEEN FOREIGN UNIVERSITY AND AICTE APPROVED INSTITUTION IN INDIA NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER ALONG WITH DEPOSIT OF REQUISITE AMOUNT

I / We,<name>,,son of é é é é .., agedé é é , resident of é é é é é é é ., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for establishment of Institution<name and address of proposed Institution>,

1. That <designation>, <applicant foreign University / Institution>.
2. That the degree / diploma and post diploma awarded to the students in India shall be recognized in the parent country and shall be treated equivalent to the corresponding degrees / diploma and post diploma awarded by the University / Institution in <country of origin of University/foreign Institution>.
3. That the Institute for which application for approval is being made shall offer program and courses approved by the Council.
4. That the Institute for which application for approval is being made shall admit students as per intake approved by the Council.
5. That the Institute for which application for approval is being made shall charge fees as approved by the Council.
6. That the Foreign University / Institution shall declare the detailed guidelines for admission, entry level qualifications, fees of all kinds, the examination and evaluation and that there shall not be major deviations with the prescribed procedures in their parent Country, vis-à-vis India.
7. That the students admitted to the Program shall spend at least one semester of the course work of the Program in the Foreign University / Institution and in its parent Country.
8. That MoU is executed as required which shall provide for those students who fail to get VISA to be accommodated in the local affiliating University / Institution to continue his / her education.

Name of the authorized person
Executing the undertaking along with his / her official position) with (SEAL)

DEPONENT(s)

VERIFICATION

I / We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my / our knowledge. No part of the same is false and nothing material has been concealed there from.
Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

AFFIDAVIT[4]

FORMAT OF AFFIDAVIT TO BE SUBMITTED BY THE APPLICANT ON A NON-JUDICIAL STAMP PAPER OF RS.100/- DULY SWORN BEFORE A FIRST CLASS JUDICIAL MAGISTRATE OR NOTARY OR AN OATH COMMISSIONER ALONG WITH DEPOSIT OF REQUISITE AMOUNT

I/We,<name>, Chairman/President,<name of the Trust/Society>, / Secretary,<name of the Trust/Society>,son of é é é é .., agedé é é , resident of é é é é é é é ., do hereby solemnly affirm, state and undertake to comply with the following in connection with my / our application <application number> to AICTE for the closure of our Institution <name and address of Institution>,

That the Institution has applied for closure on AICTE web portal by paying necessary processing fees. Further it is submitted that there exists **NO LIABILITY** as on date with respect to Faculty Members, Staff Members and Students who have taken admission to the Institute. The Institute also undertakes to submit that No admission will be made during the Academic Year 2016-17 in lieu of the Institute application for closure. In case of failed Students, the Institute undertakes to provide all facilities towards tuition and other facilities till they pass out from the Institute.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

VERIFICATION

I/ We, the above named deponent do hereby verify that the facts stated in the above Affidavit are true to my knowledge. No part of the same is false and nothing material has been concealed there from.

Verified at <name of the place> on this the <date>.

(Name, Designation and Address of the Executants)
(seal)

DEPONENT(s)

Solemnly affirmed and signed before me by the deponent on this - day of – month, 2016 at my office.
(Judicial first Class Magistrate / Notary Public/ Oath Commissioner)

CERTIFICATE[1]

TO BE PRODUCED ON ADVOCATE'S LETTER HEAD

The copies of <Trust/Society> registration documents, land documents, land use Certificate, land conversion Certificate in respect of application submitted by <name and address of the applicant> who is an applicant for establishment of new technical Institution offering technical education programs were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

A. Trust/Society Registration Documents:

Registration Certificate No.	
Date of Registration	
Registered at	
Registered under act	

1. I have verified the above-mentioned Trust/Society registration documents from the office of <Competent Authority>.
2. The above-mentioned Trust/Society registration documents are/are not registered at the office of <Competent Authority>.
3. The above-mentioned Trust/Society Registration Documents are /are not authentic.

B. Land Documents:

Sl. No.	Document No.	Survey No.	Registration No. and Date	Land Area in acres
			Total Area (in acres)	

I hereby certify that:

1. I have verified the above-mentioned land documents from the Sub Registrar Office <place>
2. The above-mentioned land documents are/are not registered at Sub Registrar Office <place>
3. The above-mentioned land documents are /are not authentic.
4. The above-mentioned land documents are / are not in the name of applicant.
5. The title of the land pertaining to the above-mentioned land documents is/ is not clear.
6. The applicant is / is not in lawful possession of the land pertaining to the above-mentioned land documents.

C. Land Use Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Use Certificate respect of Land under reference and for the proposed Institution mentioned above is é é é é é é ..
2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land use Certificate from the Office of <Competent Authority>.

4. The above-mentioned land use Certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

D. Land Conversion Certificate:

Letter No.	
Letter dated	
Issued by	
Extent of Land	

I hereby certify that:

1. The competent Authority to issue the Land Conversion Certificate respect of Land, under reference and for the proposed Institution mentioned above is é é é é é ..
2. It has / has not been approved by the competent authority.
3. I verified the above-mentioned land conversion Certificate from the Office of <Competent Authority>.
4. The above-mentioned land conversion Certificate is / is not authentic.
5. It has been / not been issued for the full extent of Land.

Signature of the Advocate
Name of the Advocate é é é é é é é é é é é
Registration No. é é é é é é é é é é é
Date é é é é é é é é é .é é

Seal / Stamp of the advocate
Practicing at é é é é é é é é é é é é é é ..
Place: é é é é é é é é é é é é é é ..

CERTIFICATE[2]

TO BE PRODUCED ON LETTERHEAD OF ARCHITECT REGISTERED WITH COUNCIL FOR ARCHITECTURE

The copies of approved site plan and building plans in respect of application submitted by <name and address of the applicant> who is an applicant for establishment of new technical Institution<name of the Institutions> at <address> were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

Details of Site Plan and Building Plans

Plans approved by	
Approval Number	
Date of Approval	

I hereby certify that:

1. The competent authority for approving the site plan and building plans of an educational Institute at the proposed site mentioned above is é é é é é é ..
2. I have verified the above-mentioned site plan and building plans from the office of <Competent Authority>.
3. The above-mentioned site plan and building plans have/have not been approved by the competent authority.
4. The above-mentioned site plan and building plans are /are not authentic.
5. Construction of building admeasuring with the following details has been completed in all respects as per the approved building plan.

Sl. No.	Room No	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in m^2)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting

Signature of the Architect		**Seal**	
Name of the Architect Registration No	é é		
Date :	é é	Place :	é é

CERTIFICATE[3]

TO BE PRODUCED ON THE BANK LETTER HEAD DULY SIGNED BY THE BANK MANAGER OF THE BRANCH WHERE THE APPLICANT HAS BANK ACCOUNT

The copies of documents pertaining to the funds position i.e. the bank statement and/or Fixed Deposit Receipts in respect of application submitted by <Name and address of the applicant> who is an applicant for establishment of new technical Institution<Name of the Institution> at <address>) were provided to me by <name and address of the applicant>for verification regarding their authenticity and appropriateness.

A. **Bank Statement**

Name of the Account Holder	
Account Number	
Name and Address of the Bank	

It is certified that,

1. I verified the above-mentioned bank account from <name and address of bank>.
2. The above-mentioned bank account is in the name of é é é é é é é é é ...
3. The above-mentioned bank account is /is not authentic.
4. The balance in the above-mentioned bank account as on today, i.e. <dd/mm/yyyy>is Rs. é é é é é ..

B. **Fixed Deposits**

Sl. No.	FDR Number	Date of Deposit	Date of Maturity	Amount	Name and Address of Bank
			Total Amount		

It is certified that,

1. I have verified the above-mentioned FDRs from our Branch / Bank.
2. The above-mentioned FDRs are / are not in the name of the applicant under reference mentioned above.
3. The above-mentioned FDRs are / are not authentic.

Signature of the BANK MANAGER	**Seal**
Name of the BANK MANAGER	é é é é é é é é é
Date	é é é é é é Place: é

CERTIFICATE[4]

CERTIFICATE OF SUB-DIVISIONAL MAGISTRATE OR COLLECTOR OR THASILDAR

This is to certify that land measuring---------- (acre) bearing Plot No./Survey No. ----------(give details of Land) situated at é é é é é é é é é .. is registered in the name of é é é é é é é é é ..Society/Trust/Company vide Registration bearing Document No.-------- datedé é é é é ..by way of Registered Sale Deed / Irrevocable Gift Deed (Registered) / Irrevocable Government lease (for a period of minimum 30 years with at least 25 years of live lease at the time of submission of application).

There is no dispute pertaining to the said land and the land is free from all encumbrances. The building plan for the building constructed on the aforesaid land is duly approved by ---------- authority which is competent to approve the said building plan in ------- area.

Society/Trust/Company has submitted the approved and sanctioned Building Plans from the Competent Authority considering the Total Built up Area as required to run the program and the Divisions/Departments for the entire duration of the course.

Society/Trust/Company has submitted an Occupancy/Completion Certificate (as applicable) from the Competent Authority clearly stating that the Building(s) is/are fully developed and ready in all respects for the intended use considering the Total Built up Area as required to run the program and the Divisions/Departments for the First Year of the course.

(Sub-Divisional Magistrate / Collector / Thasildar)

FORMAT[1]

RESOLUTION FOR ESTABLISHMENT OF NEW TECHNICAL INSTITUTION

That the Trust / Society vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved that,<name of the trust / society>shall apply to AICTE for approval to start<name of the Institution>to offer technical education in<Program>and shall allocate,
land at <complete address with survey numbers, plot numbers> measuring é é é é acres, earmarked for the proposed <name of the technical Institution> at <full address>
required funds for creation of carpet and built up area in <name of the Institution>at<address>,as required for proposed Technical Institute namely, <name of the Institution>,and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[2]

RESOLUTION FOR ADDITIONAL PROGRAM/ADDITIONAL INTAKE/ADDITIONAL COURSE

That the Trust / Society vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved that,<name of the trust / society>shall allocate required funds for creation of additional carpet and built up area in <name of the Institution>at<address>,as required for <additional Program> / <additional course> / <additional intake in é course> in <name of the Institution>,and shall allocate required funds for procurement of equipments, furniture and other required entities for smooth functioning of the same.

(Signature and name of Chairman / Secretary, Trust / Society),
(Designation), (Name of the organization)

FORMAT[3]

RESOLUTION FOR CLOSURE OF COURSES / PROGRAMS / REDUCTION IN INTAKE

<retain paragraphs as applicable>

That the Trust / Society vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved that,

<name of the trust / society>shall allocate required funds for meeting liabilities on account of such closures in the<name of the Institution>at<address>,as required for <closure of program> / <closure of course> /<reduction in intake> in <name of the Institution>.

<name of the Institution>shall apply for,

- Reduction in intake in <course1>, from <current intake> to <reduced intake>, <course2>, from <current intake> to <reduced intake>
- Closure of program <Program1>,<Program2>..
- Closure of course(s) <course1>, <course2>..

(Signature and name of Chairman/Secretary of parent organization),
(Designation), (Name of the organization)

FORMAT[4]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT FOR CLOSURE OF COURSE(S) / PROGRAM(S) / REDUCTION IN INTAKE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved for closure of course(s) / Program(s) / Reduction in Intake

<name of the Institution>at<address>,
<course1 (intakeé),..course2 (intakeé),..>at<name of the Institution>at<address>

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <State Government / UT>é é é é é é é .. has no objection for Closure of Course(s) / Program(s) / reduction in Intake

- <name of the Institution>at<address>,
- <course1 (intakeé),..course2 (intakeé),..>at<name of the Institution>at<address>

1. re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following Table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

2. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Secretary,
Higher and Technical Education
<State / UT>

FORMAT[5]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CLOSURE OF COURSE(S) / PROGRAM(S) / REDUCTION IN INTAKE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved to Closure of Course(s) / Program(s) / reduction in Intake

<name of the Institution>at<address>,
<course1 (intakeé),..course2 (intakeé),..>at<name of the Institution>at<address>
Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <Affiliating University / Board >é é é é é é é .. has no objection for closure of course (s) / Program / Reduction in intake

- <name of the Institution> at <address>,
- <course1 (intakeé),..course2 (intakeé),..> at <name of the Institution> at <address>

2. Re-arrangement of current students / students who were admitted in these courses in the previous years and who are trailing due to failures, etc. in the following table.

Course requested for closure	Number of current students	Number of students admitted in these courses in the previous years and who are trailing due to failures	Details about re-arrangements of students

3. Current staff strength, re-arrangements and dues, if any shall be settled as per existing norms and regulations on that behalf.

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[6]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT FOR CONVERSION OF WOMEN ONLY INSTITUTE TO CO-ED INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have passed a resolution for Conversion of Women Only Institute to Co-Ed Institute

<name of the Institution>at<address>,

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <State Government / UT >é é é é é é é .. has no objection for Conversion of Women Only Institute to Co-Ed Institute<name of the Institution> at <address>,

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[6 (1)]

FOR NO OBJECTION CERTIFICATE FROMSTATE GOVERNMENT / UT FOR CONVERSION OF CO-ED INSTITUTE TO WOMEN ONLY INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have passed a resolution for Conversion of Co-Ed Institute to Women Only Institute

<name of the Institution>at<address>,

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <State Government / UT >é é é é é é é .. has no objection for Conversion of Co-Ed Institute to Women Only Institute <name of the Institution> at <address>,

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[7]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CONVERSION OF WOMEN ONLY INSTITUTE TO CO-ED INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved to Convert existing Women Only Institute to Co-Ed Institute.

<name of the Institution>at<address>,

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <Affiliating University / Board >é é é é é é é .. has no objection for Conversion of Women Only Institute to Co-Ed Institute.
The status of admission for last three academic years from the academic year of application (D)

Sl. No.	Academic Year	Admission status		
		Sanctioned intake	Actual admissions	Percentage
1.	D ï 1			
2.	D ï 2			
3.	D ï 3			

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[7 (1)]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CONVERSION OF CO-ED INSTITUTE TO WOMEN ONLY INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved to Convert existing Co-Ed Institute to Women Only Institute.

<name of the Institution>at<address>,

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <Affiliating University / Board >é é é é é é é .. has no objection for Conversion of Co-Ed Institute to Women Only Institute.
The status of admission for last three academic years from the academic year of application (D)

Sl. No.	Academic Year	Admission status		
		Sanctioned intake	Actual admissions	Percentage
1	D ï 1			
2	D ï 2			
3	D ï 3			

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[8]

FOR NO OBJECTION CERTIFICATE FROMSTATE GOVERNMENT / UT FOR CHANGE OF NAME OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved to Change of Name of the Institute from <name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é é .., This is to confirm that the <State Government>é é é é é é é .. has no objection for Change of Name of the Institute from <name of the Institution>at<address>to<name of the Institution>at<address>
Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

Note :The applicants shall not name the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[9]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CHANGE OF NAME OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é ... vide item no. é é é é . have resolved to Change of Name of the Institute from<name of the Institution>at<address>to<name of the Institution>at<address>

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <Affiliating University / Board >é é é é é é é .. has no objection for Change of Name of the Institutefrom<name of the Institution>at<address>to<name of the Institution>at<address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

Note: The applicants shall not name the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM or IIT or II Sc or NIT or AICTE or UGC or MHRD or GOI. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India Council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems and Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.

FORMAT[10]

FOR NO OBJECTION CERTIFICATE FROMSTATE GOVERNMENT / UT FOR CHANGE OF SITE / LOCATION

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é . vide item no. é é é é . have resolved to Change of Site / Location of the Institute from <name of the Institution>at<address>, (Old)to<name of the Institution>at<address>, (New)

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <State Government>é é é é é é é .. has no objection for Change of Site / Location of the Institute from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[11]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CHANGE OF SITE / LOCATION OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é ... vide item no. é é é é . have resolved to Change of Name of Site / Location of the Institute from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <Affiliating University / Board >é é é é é é é .. has no objection for Change of Site / Location of the Institute from <name of the Institution>at<address>, (Old) to<name of the Institution>at<address>, (New)

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Registrar / Director
<Affiliating University / Board >

FORMAT[12]

FOR NO OBJECTION CERTIFICATE FROM STATE GOVERNMENT / UT FOR CLOSURE OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é ... vide item no. é é é é . have resolved for closure of Institute

<name of the Institution>at<address>,

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <State Government / UT>é é é é é é é .. has no objection for Closure of the Institute

- <name of the Institution>at<address>,
- <course1 (intakeé),..course2 (intakeé) at<name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Authorised Signatory
<State Government / UT>

FORMAT[13]

FOR NO OBJECTION CERTIFICATE FROM AFFILIATING UNIVERSITY / BOARD FOR CLOSURE OF THE INSTITUTE

The <name of the trust / society>vide its executive meeting held on é é é é .at é é é é ... vide item no. é é é é . have resolved for Closure of the Institute

<name of the Institution>at<address>,

Vide application ref. Noé é é é é Date: é é é é .made by the Society / Trust Nameé é é é é é Address as até é é é é é é é .., This is to confirm that the <Affiliating University / Board >é é é é é é é .. has no objection for Closure of the Institute.

- <name of the Institution> at <address>,
- <course1 (intakeé),..course2 (intakeé),..> at <name of the Institution> at <address>

Liabilities if any on this count shall be the sole responsibility of the applicant of the Society / Trust and shall be settled as per the rules and regulations as applicable

Mention Programs and courses where Closure of Institute / Program is applied for :

Program	Shift	Level	Course	Year of Establishment	d-4 a		d-3 b		d-2 c		d-1 d		Current academic year e		Total No. Of students studying in the Institute as on date
					Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	Sanctioned Intake	Actual Admissions	

Registrar / Director
<Affiliating University / Board >

Annexure 1

General requirements that every Institute shall have to ensure safe environment for the students and staff of any professional education Institute (Table 1). A checklist of provisions to be made in case of above mentioned events for ready reference of the Institutes (Annexure 2). The essential and desirable provisions / general guidelines to take care in case of possible hazardous situations are as follows:

1. Fire
2. Electrical hazard
3. Unsafe Drinking water / food
4. Laboratory accidents
5. Workshop accidents
6. Emergency situations in case of physically challenged
7. Structural failure of building
8. Accidents during sports / social events
9. Stampede
10. Construction activity hazards
11. Transport vehicle accident
12. Lift accidents
13. Earthquake
14. Cyclone
15. Flood
16. Landslide

Table 1. Essential general requirements for any Institute

1	Have you identified possible hazardous situations considering nature of your Institute and location of the Institute?	Yes/No
2	Have you classified these risks into intolerable, undesirable and negligible?	Yes/No
3	Have you prepared a risk response plan for each of the situation?	Yes/No
4	Are the stakeholders been made aware about the risk response plans?	Yes/No
5	Are you conducting any training programs or mock drills of such eventualities?	Yes/No
6	Is safety audit done periodically?	Yes/No
7	Do you have established procedures required to handle such emergency situations?	Yes/No
8	Do the procedures clearly define duties and responsibilities of various authorities and agencies?	Yes/No
9	Have you appointed a single person (Safety Officer) who is responsible to make all arrangements to eliminate and/or to avoid such events?	Yes/No
10	Is each of the student / staff person using the Institute facility has undergone a test to verify whether he/she has understood the procedures?	Yes/No

Annexure 2

Essential and desirable Requirements / General Guidelines in case of various Events

1. FIRE
Essential requirements:
→ All the buildings, after completion and before occupation, shall be inspected for fire and life safety measures by the Local Fire Service Authorities and a certificate to that effect shall be obtained. In the absence of such a certificate, following requirements shall be met. • Fire buckets filled with sand shall be hanged in the protected stands near workshop, laboratory, DG room, transformer and sub-station. • Fire point should be established in front of each building with 2 fire water buckets, 2 sand buckets and 4 fire extinguishers one of each type. • Minimum 2 numbers of extinguisher of any type should be installed at every prominent location
→ Every exit, exit access or exit discharge shall be continuously maintained free of all obstructions or impediments to full use in case of fire or other emergency.
→ Retro reflective Signage shall be provided for escape routes at suitable height.
→ Evacuation drill shall be conducted for each building quarterly.
→ To avoid stampede and to manage any emergency properly, the Institution should have a Standing Fire Order ï Document containing established procedures required to handle fire & emergency situations in which duties & responsibilities of various Authorities & Agencies are included (Sample copy enclosed).
Desirable requirements:
▪ The CCTV camera shall be provided to cover all the important areas of the campus including fire fighting system like extinguishers, hose reels, risers, automatic detection and alarm system, sprinkler system, manual call points etc.
▪ Assembly point shall be provided in a safe place with no fencing around it.

2. ELECTRICAL HAZARD
Essential requirements:
→ Proper earthing and bonding of electrical wiring shall be ensured.
→ All major equipment shall be earthed separately
→ Earth leakage circuit breaker (ELCB) shall be provided as required.
→ No overhead High tension electric line shall pass across the premises.
→ Sub stations or transformers if any shall be segregated. Carbon di-oxide, dry chemical powder (DCP) and Mechanical foam fire extinguishers, san buckets shall be provided.
Desirable requirements:
▪ All overhead electric lines shall be at a height not less than 5.4 m from the ground.
▪ Electrical resistant mats should be placed in front of every electric panel.
▪ Only trained and licensed electricians should be allowed to do work related to electric supply.
▪ Vertical clearance of any bare electric line passing near a building shall be minimum 2.43 m from the highest point in the building and the horizontal clearance shall be minimum 1.2 m from the closest part.
▪ A clear space of not less than 1 m in width shall be provided in front of the switchboard.
▪ If there are any attachments or bare connections at the back of the switchboard, the space (if any) behind the switchboard shall be either less than 20 cm or more than 75 cm in width, measured from the farthest outstanding part of any attachment or conductor.
▪ Lightning arrester shall be provided for all the buildings

3. UNSAFE DRINKING WATER / FOOD
Essential requirements:
→ Clean all reservoirs on periodic basis
→ Test quality of water every three months.
Desirable requirements:
▪ Test quality of samples of food prepared on campus in an independent laboratory preferably once in six months.

4. LABORATORY ACCIDENT
Essential requirements:
→ Warning symbols shall be provided inside and outside the laboratories
→ List of chemicals used in the laboratory shall be displayed outside.
→ Instructions regarding the procedure to be followed in case of an emergency occurring in the building shall be displayed inside and outside the lab in the form of Do's and Don'ts.
→ First aid kit shall be maintained wherever necessary
→ Emergency contact numbers shall be displayed inside for contacting in case of any emergency which should include Safety officer, fire control room, medical Assistance, Security assistance, Head of the concerned department, maintenance services.
→ Personal protective equipment as necessary shall be provided for each one entering the laboratory.
Desirable requirements:
▪ Provision for fume hood should be made.
▪ Glove box for Experiments shall be provided.
▪ Good housekeeping practice shall be followed.
▪ Knowledge to operate the fire extinguisher provided inside and outside the laboratory.
▪ Flooring of the lab shall be non-skid and non-static.
▪ Proper ventilation facilities shall be provided to prevent accumulation of dust and fumes.
▪ Only small quantity for experimental purpose shall be kept in laboratory and the quantity shall be noted every day.
▪ Material safety data sheet for relevant chemicals shall be provided.
▪ Disposal of chemical waste shall be done properly on daily basis.

5. WORKSHOP ACCIDENT
Essential requirements:
→ Personal protective equipment shall be avialbale for each one entering the workshop.
→ Instructions for workshop safety must be displayed inside and outside the workshop.
→ First aid kit shall be maintained.
→ Safety precaution for operation for each machine should be affixed with it.
→ Standard Operating Procedure (S.O.P.) for all the equipment and system must be prepared and properly displayed near the respective machine.
→ All the electrically operated machinery should be properly earthed and bonded.
→ Emergency contact numbers shall be displayed for contacting in case of any emergency which should include Safety Officer, fire control room, medical assistance, Security assistance, Head of the concerned department, maintenance services.
→ Instructions regarding the procedure to be followed in case of an emergency occurring in the building outside the workshop during the running of work shop shall be displayed inside and outside the workshop in the form of Do's and Don'ts.

Desirable requirements:
▪ While installing or keeping machines and tool, racks aisles and gangways should be provided.
▪ There should be Schedule for standard test for machines and tools.
▪ Work shop floor should be made by nonskid and non-static floor tiles.
▪ Place for disposal of materials should be properly marked.
▪ Housekeeping shall be done as per proper Schedule.
▪ Various fuels used in work shop shall be stored in minimum quantity according to requirement.
▪ Proper ventilation facilities shall be provided to prevent dust accumulation.

6. EMERGENCY SITUATION - PHYSICALLY CHALLENGED
Essential requirements:
→ Ramp shall be provided for the disabled for easy access to and evacuation from the building.
→ Sufficient wheel chairs and stretchers shall be available for use in emergency
Desirable requirements:
▪ Information regarding the number of physically challenged people in the campus should be available with the Safety Officer.
▪ The time and the number of physically challenged persons among the visitors shall be recorded at security gate.

7. STRUCTURAL FAILURE OF BUILDING
General Guidelines:
▪ Emergency evacuation procedure with evacuation plan shall be kept ready.
▪ Provisions shall be made to cut off water, electricity, and LPG connections safely from outside the building.
▪ Structural audit of buildings shall be done periodically.

8. ACCIDENTS DURING SPORTS / SOCIAL EVENTS
General Guidelines:
▪ A qualified medical practitioner should be present or available on call.
▪ Trained Para-medical staff and first-aid kit shall be available.
▪ Structural strength of temporary galleries and other temporary structures shall be ensured.
▪ In permanent structures, no exit shall be locked permanently, for any reason.
▪ Training in first aid shall be given to all volunteers.
▪ Proper signage for exits and safe assembly points.
▪ Information regarding Exit, Escape routes, entry, parking, seating arrangements etc. shall be made available to all entrants in graphical form.
▪ Well-equipped vehicle or ambulance shall be available for emergencies.
▪ Barricading, if provided, shall not obstruct safe escape routes.
▪ Temporary galleries / pandals and other temporary structures shall conform relevant Indian Standards and Codes for practice
▪ Provision for a dispensary should be made.
▪ Sufficient power back up for illumination shall be provided.
▪ The pressure points, near the diversion or change in pathway, shall always be attended by trained guards or volunteers to avoid stampede.
▪ Crowd management system shall be established for the continuous monitoring of status of crowd, behavior and movement.
▪ Public address system and other communication system shall be maintained at the crowd management centre.
▪ Early opening and delayed closing will help to prevent stampede.

9. STAMPEDE
Guidelines to be followed
▪ Proper signage for traffic control route shall be displayed.
▪ Public Address system shall be implemented to communicate and to direct.
▪ Power back up for extra illumination of exit routes shall be available.
▪ It is necessary to do planning and practicing mannerly and orderly evacuation and maintaining records.
▪ Student volunteers need to be trained for proper evacuation
▪ Ensure that no more than 4 persons / sq.m. shall assemble in all assembly areas.
▪ Temporary barriers shall be provided to use in emergency to restrict and to control traffic.

10. CONSTRUCTION ACTIVITY HAZARDS
General Guidelines:
▪ Safety helmets are worn.
▪ Barricade entire construction work area from other educational area.
▪ Where guarding to working area is impractical, use of safety nets and harnesses must be done.
▪ Erect warning signs during striking operations.
▪ Erect safety signs and barriers to keep unauthorized persons away from work area.
▪ Inspection chambers in the ground and openings in the slab are either covered over and a warning sign erected or protected by some guard rails.
▪ Scaffolds and other working platforms should be equipped with guard rail, toe board.
▪ Remove periodically all unnecessary obstructions, which may create a hazard.
▪ Waste materials being disposed off from heights should always be lowered safely and never thrown or dropped from working area
▪ No person should be allowed access under slab formwork during pouring.
▪ Never allow partially struck formwork to be left unattended.
▪ Wear appropriate protective clothing.
▪ Keep the electric leads, compressed air lines and pump lines as short as possible to prevent risk of tripping injuries.
▪ Inspect periodically all scaffolds, working platforms, screens and other lifting and handling devices and maintain a record of inspection.
▪ No person under the age of 18 years should be allowed to operate any item of powered plant.
▪ Take care of personal hygiene

11. TRANSPORT VEHICLE ACCIDENTS
General Guidelines:
▪ Fire Extinguisher shall be provided in all vehicles.
▪ Driver and attender shall be trained in first aid firefighting and first aid and the records of refresher training shall be maintained.
▪ Geographic positioning system (GPS) shall be provided for all vehicles for college transport.
▪ Emergency exits must be properly maintained in the vehicle.
▪ All emergency numbers shall be displayed in the vehicle, inside and outside.
▪ Name of the College and contact number shall be written legibly on all four sides of the vehicle.
▪ Driver cabin should be separate.
▪ Fitness certificate test records and records of repair and maintenance of the vehicle shall be maintained.
▪ Details of battery, tyre, issue of lubricants, fuel etc. shall be properly maintained.

12. LIFT ACCIDENTS
General Guidelines:
▪ Signage should indicate precautions to be taken for lift operations.
▪ A phone unit and an alarm bell should be provided inside the lift cabin.
▪ Emergency contact numbers need to be displayed inside and outside of the lift cabin.
▪ Emergency lighting should be available.
▪ Sufficient number of lifts shall be provided to avoid overcrowding.
▪ Passenger and service lifts should be separately provided.
▪ Fitness Certificate from the concerned Authority should be available and displayed.

13. EARTH QUAKE
General Guidelines:
▪ Construction of building shall be as per relevant Indian Standards and Codes of practice.
▪ Already constructed structures if already not designed to satisfy earthquake resistance, shall be strengthened as per relevant Indian Standards and Codes of practice.
▪ Proper evacuation plan based on the Standing Fire Order shall be maintained and it should cover all the possible emergencies.
▪ Evacuation drill / Exit drill shall be conducted quarterly and such records shall be maintained (Different groups, members, date of conduct, observations).
▪ Training should be given to all members of the evacuation teams to perform their duties and records shall be maintained.
▪ The most suitable and safest place shall be selected as safe assembly point for each building.
▪ Large or heavy items if any shall be placed closest to the ground.
▪ Hang large items such as framed pictures, large mirrors etc. away from sitting place, bed and protected escape routes.
▪ Brace overhead light fittings properly.
▪ An inventory for the details of heavy duty equipment and necessary tools with the details and contact numbers of owner and operator shall be maintained for ready reference.
▪ Avoid glass paneling for buildings. However if provided, shall be protected with metal screens.

14. CYCLONE
General Guidelines:
▪ Keep in contact with the concerned authorities before the cyclone season each time for warning and precautionary measures
▪ List of emergency phone numbers shall be displayed.
▪ Training should be given to all members of the response teams to perform their duties, and records shall be maintained
▪ Provision shall be made to secure strongly all doors, windows and other openings, if any, in closed position.
▪ Emergency kits containing portable battery radios, torch lights, spare batteries, water container, dry fruits, match boxes, fuel lamps, portable stove, cooking utensil, etc. shall be maintained in cyclone prone areas.
▪ Low frequency communication devices shall be in place.
▪ Avoid glass paneling for buildings. However if provided, shall be protected with metal screens.
▪ Construction of buildings shall be strong enough to resist collapse during wind.
▪ Long and continuous structures shall be avoided so as to reduce the effect of wind.
▪ Deep rooted plants which can resist wind can be planted around but outside the boundary wall to reduce the wind velocity.
▪ No tall plants shall be there in the compound, especially near any building.

15. FLOOD:
General Guidelines:
▪ Provision for the storage of drinking water at the rate of 4.5 liters / 1 Day / person for the total occupants for a minimum of 3 days during impending flood shall be made.
▪ Provision for storage of nonperishable easy to prepare food for 3 days supply during impending flood shall be made.
▪ Flash light for signal (Red cross store) shall be be arranged..
▪ Portable battery Radios (if possible NOAA - National Oceanic and Atmospheric Administration type) shall be arranged.
▪ Flood rescue equipment like lifebuoy, life jacket, portable boats with oar and out board engine, rope shall be stored and ready for use.
▪ Occupational Health center shall be maintained.
▪ Para medical Team shall be available and trained.
▪ Provision should be made on top floors of the buildings for shelter in case of flood.
▪ Insect repellants and sunscreen shall be stored.

16. LAND SLIDE
General Guidelines:
▪ Construct Retaining walls wherever necessary to prevent erosion.
▪ Train permanent staff to identify the symptoms of landslide.
▪ Avoid buildings in steep slope or along natural erosion valleys.

STANDING FIRE ORDER

(To be displayed at all the floors at suitable visible places with all emergency contact numbers)

Responsible authorities

- The person who detects the Fire
- Safety Officer
- Maintenance Section

The person who detects the fire:

- Immediately inform the Safety officer and Head of the section / division

Responsibilities of safety officer:

On receipt of information:

- He / She shall immediately proceed to the scene of incident and assess the situation.
- If considered necessary, He / She shall raise fire alarm for His / Her zone, and notify the incident to Fire department and the listed emergency services, officer shall have confirmed this action latter.
- If necessary, he/she shall direct the Maintenance section to salvage the records and materials from the area.
- If considered necessary, He / She shall evacuate His / Her zone and/or neighboring zones.
- At the earliest opportunity He / She shall inform the incident to the Departmental head.

Duties of Maintenance section Members:

On receipt of call for emergency in their own zone, all the members of Maintenance section;

- Shall immediately proceed to the place of incident and report to their Duty Officer.
- Shall strictly follow the instructions of Safety Officer and work under him / her as per his / her directions.
- Shall, as per the instructions from Duty Officer/Fire Officer, switch off electrical supply to the affected area.
- Shall see that electric supply is restored only on instructions from the Duty Officer/Fire Officer.
- Close the air condition system at the affected area.
- Shall ensure that booster pump located in the building is Switched On.

- Shall ensure that all the Hydrants in and around the Building are charged with sufficient pressure

Duties of other staff from the affected zone/zones:

On hearing the Emergency Alarm, all the other members of staff:-

- Are requested no to be panic, but to remain calm and follow instructions of the Safety Officer in an orderly and disciplined manner.
- If directed to evacuate, shall ensure that all the electric lights at their work place are switched off and that all the windows and doors of their area are properly closed before leaving the place.
- During evacuation, shall proceed in an orderly manner to the ground floor by the nearest available staircase/emergency exit.
- Shall not use the lifts.
- Shall see that, persons assigned with specific duties in an emergency are not disturbed or obstructed in their work.
- If requested by Safety Officer, shall help in removing the records and materials not affected by the fire.

If you discover a Fire:

- Do not panic.
- Break the glass of nearest fire alarm / manual call point.
- Call Fire Services on 101/ Local Fire service Telephone No.
- Inform Security / Safety Officer
- Inform officer in-charge.
- Call for assistance.
- Attack the fire with the fire extinguishers provided.
- Protect material, which is not involved in Fire.

If you hear the evacuation signals:

- Stop machines.
- Shut off gas & electric power, but not lighting.
- Close doors & windows.
- Leave the building immediately by the nearest exit.
- Do not run.
- Do not go to cloakroom.
- Do not stop to collect personal belongings.
- Report to assembly point.

For your own safety you should know:

- The position of the nearest fire alarm point.
- The position of the nearest fire extinguisher & operation method.
- The nearest exit route.
- Your assembly point.
- Road should be kept clear for the movement of Fire Service Vehicles.
- The overhead electric cables, service pipes & telephone wires are sufficiently high for vehicles to pass

अखिल भारतीय तकनीकी शिक्षा परिषद्

(म.सं.वि. मंत्रालय के तहत एक सांविधिक निकाय)

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