



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A STATUTORY BODY OF THE GOVT. OF INDIA)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110067
Ph. : 011-26131576-78, 80, Website: www.aicte-india.org

CONSULTANTS REQUIRED

Applications are invited from persons retired from services in the Central or State Government/Universities/Autonomous Bodies having relevant experience in dealing with Administrative / Establishment / Financial / Legal rules & procedures for engagement as Consultant on short term contract basis on a consolidated fee at AICTE-North Western Regional Office, **"Plot No. 1-A, 5th Floor, DTE (Ph.) Building, Dakshin Marg, Sector 36-A, Chandigarh-160036"**.

The details regarding qualifications, experience and general terms and conditions of engagement on short term contract basis alongwith prescribed proforma for application are available at the AICTE Website : **www.aicte-india.org>bulletin>jobs**.

Interested persons may send their applications in the prescribed proforma by registered/speed post to the Director (Admn.), AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi-110067, by **30.12.2016**.

Advt. No. Admn./12 (03)/2016

Member Secretary

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ADVERTISEMENT No.Admn./12(03)/2016.

The All India Council for Technical Education (AICTE) requires qualified and experienced retired persons from Central or State Govt./Universities/Autonomous Bodies for engagement as Consultant in the field of Administration/Establishment/Finance/Legal / Rules & Procedures, on short term contract basis on a consolidated fee at **AICTE's North Western Regional Office, "Plot No.1-A, 5th Floor, DTE(Ph.) Building, Dakshin Marg, Sector 36-A, Chandigarh-160036.**

GENERAL INFORMATION :

1. Write on top of the envelope **"Application for Engagement of Consultant in AICTE's North Western Regional Office, against Advertisement No. Admn./12(03)/2016"**.
2. Only persons **retired from Central/State Govt./Universities/Autonomous Bodies** are eligible for engagement as Consultants on contractual basis. The persons should **not be above 65 years of age** as on the last date of receipt of application.
3. The candidate should also possess Degree in any discipline and have knowledge of Computer applications and also proficiency in writing/typing skills on the computers.
4. The Candidate should have minimum experience of 15 years in the Central/State Government Organization, Universities, Autonomous Bodies.
5. Only **self attested copies of Certificates / Testimonials need to be attached** along with the Application i.e. Educational Qualification. Experience, Age (Date of Birth) & PPO. The original documents will have to be produced at the time of interview for verification.
6. The Candidature will be treated as void ab-initio in case he/she does not fulfill the above Eligibility Criteria. Mere possessing the required qualification does not qualify a candidate for being called for the interview. No TA/DA will be paid for appearing in the Interview. Only the short listed candidates will be called for interview on the specific date and time.
7. Applications which are incomplete, unsigned, not in the proper format or received through e-mail, FAX, or by hand will not be accepted and shall be rejected summarily.

HOW TO APPLY :

Application, downloaded or neatly typed on A-4 size paper in the prescribed format and complete in all respects giving the required information should be addressed to **Director (Administration), All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi-110067** by Registered Post / Speed Post only. **The last date of receipt of application is 30.12.2016.** The Applications received after the due date will not be entertained. The Application Format is attached herewith.

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ADVERTISEMENT No.Admn. / 12(03 / 2016

Paste self
attested
passport
size

APPLICATION FOR

1. Name of the Applicant :
2. Father/Husband's Name :
3. Date of Birth :
4. Category (SC/ST/OBC/GEN).....
5. Gender (M/F) :
6. Date of Retirement / Superannuation
7. Pension Payment Order No. & date, if applicable.....
(attach copy of PPO)
8. PAN Number (attach copy of PAN Card)
9. Aadhaar No.(attach copy of Aadhar Card)
10. Last pay drawn/emoluments at the time of retirement
(Pay Band +Grade Pay.) (*attach –Last Pay Certificate & Relieving Order on Retirement*)
11. Post held at the time of retirement
12. Present Address :

Pin Code :
Mobile No. :
E-Mail.ID :

Contd.../-

Exam Passed	Year of passing	Board/ University	Subjects	Percentage of marks

Name of Organization	Name of contact person(s) / Mobile No. / Telephone No.	E-mail ID

Post Held	Name of Organization	Period		Pay Band + Grade pay (if pre-revised pay scale, applicable the same may be mentioned)	Length of Service in years	Nature of duties Performed
		From	To			

Knowledge of Computer with Typing Speed :

If selected, what notice period required for joining :

17. Any other information:

DECLARATION

It is certified that the information provided as above, is true & complete in all respect and to the best of my knowledge & belief. If anything is found wrong / incorrect, my application will be treated as cancelled and withdrawn.

(Signature of the Applicant)

Date :

Name.....

Place :

Address