

Social Protection Office
INFORMATION BOOKLET
2016–2017



Tata Institute of Social Sciences

INSTITUTE DEEMED TO BE A UNIVERSITY

Number F, 11-22/62-U2,
Government of India
Ministry of Education
New Delhi, the 29th April, 1964

NOTIFICATION

In exercise of the powers conferred by Section 3 of the University Grants Commission Act, 1956 (3 of 1956) the Central Government, on the advice of the Commission, hereby declared that the Tata Institute of Social Sciences, Bombay, which is an institution for higher education, shall be deemed to be a University for the purpose of the said Act.

Sd/-
(PREM KRIPAL)
Secretary

SOCIAL PROTECTION OFFICE

Information Booklet

2016–2017



TATA INSTITUTE OF SOCIAL SCIENCES
(A Deemed University, established under Section 3 of the UGC Act, 1956)
V.N. Purav Marg, Deonar, Mumbai 400 088

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PRINCIPLES GOVERNING STUDENTS' STAY AT TISS

The TISS has a zero tolerance policy towards discrimination and violation of dignity of fellow students or other members of the TISS community on the basis of caste, religion, region, disability, gender, sexual orientation and race.

The TISS cares for its students and takes measures to ensure their safety and security. The Institute has all forms of support services, administrative mechanisms, and rules and regulations to make the safety and security systems work for the welfare of its students. As responsible adults, the students are expected to behave in a manner that ensures their safety and security and uphold the dignity of the Institute.

IMPORTANT NOTE

The Tata Institute of Social Sciences plays a proactive role in facilitating education of students from different disadvantaged backgrounds. Eligible students from Scheduled Caste (SC) and Scheduled Tribe (ST) communities are provided with application from at concessional rate and their cost of education is taken care of by the Institute in anticipation of Government Scholarships they are eligible and able to secure. Students from other communities including Other Backward Classes (Non-Creamy Layer) [OBC(NC)] are supported by facilitating their application for eligible scholarships. Students from all sections facing financial difficulties in supporting their studies are provided with limited Students Aid from resources generated by the Institute through Office of Students' Affairs (OSA). All necessary documentation for any scholarship available from different sources are extended by the Social Protection Office (SPO). It is to be noted that applying and securing scholarships is primarily the responsibility of the student and the Institute can only facilitate the process. Over three-fourths of the exemption provided to the students eligible for the Government of India Post-Matric Scholarship scheme is borne by the Maintenance Grant of the Institute.

The grants received, if any, from various State Governments under the Scheme is very meagre as compared to the amount expended on the students. However, the Institute wants to ensure that **the students fulfil their responsibility of establishing claim for Scholarship from the State Government.**

The Institute requires cooperation of the students to receive whatever amount the State Governments provide as scholarship. **The students can do this by:**

1. Filling and submitting the On-line/Off-line application form within the time specified by the respective State Governments. It is the responsibility of the individual student to complete and submit the application form. Those students who fail to submit the duly filled application form by the due date will be considered as not interested in being considered for GoI Post Matric Scholarship, and all provisions will be withdrawn from the last date stipulated by respective State Governments for submission of scholarship application form. The institute promises to honour rights of the students as long as the students fulfil their responsibility by filling up the application form for the Post Matric Scholarship.
2. Follow-up personally or through their parents/guardians with the authorities concerned at the district level for release of grants to the Institute.
3. Kindly submit the updated photo copy of passbook of your Saving Bank Account before 2nd/ / 4th Semester Examination (month of March/April) for confirmation about sanctioned amount of GOI-PMS.

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1. INTRODUCTION

The Tata Institute of Social Sciences (TISS) was established in 1936, as the Sir Dorabji Tata Graduate School of Social Work to meet the emerging need for trained human service professionals. It was accorded the status of a Deemed University in 1964, and has been funded by the University Grants Commission (UGC) since then.

Since its inception, the TISS has consistently worked for the promotion of sustainable, equitable and participatory development, social welfare and social justice. It has earned recognition as an institution of repute from different Ministries of the Government of India (GoI); State Governments; international agencies, such as the United Nations; and the non-government sector, both national and international. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and dissemination.

In January 2016, the National Assessment and Accreditation Council (NAAC) completed the peer review for re-accreditation of the Institute and awarded TISS an 'A' Grade with cumulative grade point of 3.89 out of 4.00 indicating a 'High Level' of academic accomplishment.

2. ESTABLISHMENT AND LOCATION OF THE SOCIAL PROTECTION OFFICE

The TISS had set up a Student Service Cell in 1986, with financial assistance from the then Ministry of Welfare, GoI, to assist students from the Scheduled Caste (SC) and Scheduled Tribe (ST) communities to improve their academic performance and to optimise their personal and social development at the Institute. In 1988, the Institute obtained approval of the UGC to set up a Special Cell for SCs and STs, which started functioning in 1989.

According to the 1998 UGC Guidelines, the Cell for SCs, STs, Other Backward Classes (OBCs), Persons With Disability (PWD), and Minorities in Universities and Deemed Universities was established. The purpose is to help in the implementation of the reservation policy with regard to admission of students and the recruitment of teaching and non-teaching staff at various levels. Currently, the Special Cell is known as the Social Protection Office (SPO).

3. UGC GUIDELINES FOR THE SOCIAL PROTECTION OFFICE

3.1 Purpose

The purpose is to help SCs, STs, OBCs, the PWD and Minorities by implementing the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels. Its function is also to help the SC/ST/OBC/PWD/Minority categories to integrate with the mainstream of the university community and remove any difficulties, which they may be experiencing.

3.2 Objectives

According to the UGC Guidelines of 1998, the objectives of the SPO are to:

- Implement the reservation policy for SCs/STs/OBCs/PWDs/Minorities in the Universities and colleges;

- Collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions in the universities, and in the affiliating colleges and analysis of the data showing the trends and changes towards fulfilling the required quota;
- Take follow up measures for achieving the objectives and targets laid down for the purpose by the Gol and the UGC; and
- Implement, monitor and continuously evaluate the reservation policy in universities and colleges and plan measures for ensuring effective implementation of the policy and programmes of the Gol.

3.3 Functions

According to the UGC Guidelines of 1998, the functions of the SPO are to:

- Circulate Gol and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the SC/ST/OBC/PWD/Minorities in the Universities and Colleges for different programmes, in suitable forms prescribed, by a stipulated date, and to take follow up action, where required.
- Circulate Gol orders and Commission's decisions and to collect information with respect to appointment and training of these communities in teaching and non-teaching posts in the Universities and Colleges, in suitable forms by a stipulated date and take follow up action whenever required.
- Collect reports and information regarding the Gol orders on the various aspects of education, training and employment of SC/ST/OBC/PWD/Minority candidates, for evolving new policies or modifying existing policy by the Commission.
- Analyse information on admissions, education, training and employment of SC/ST/OBC/PWD/Minorities, and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/UGC and such other authorities as may be required.
- Deal with representations received from SCs/STs/OBCs/PWDs/Minorities candidate regarding their admission, recruitment, promotion and other similar matters in Universities/Colleges;
- Monitor the working of the remedial coaching scheme, if approved in the University and its affiliated colleges.
- Function as a Grievances Redressal SPO for SC/ST/OBC/PWD/Minority students and employees of the University and render them necessary help in solving their academic as well as administrative problems.
- Maintain a register for employment of SC/ST/OBC/PWD/Minority candidates in the University and affiliated Colleges.
- Any other work assigned from time to time to promote higher education among the communities suffering economic, social and educational deprivations.

4. CONSTITUTIONAL SAFEGUARDS AND LEGISLATION FOR SCs/STs/OBCs

4.1 Constitutional Safeguards

According to the Constitution of India, the Right to Equality is a Fundamental Right that includes the right to equality before law; prohibition of discrimination (Article 15); and equality of opportunities in matters of public employment (Article 16). The Constitution further specifies that this will not prevent the state from making special provisions for women, children, SCs and STs. Article 17 declares abolition of untouchability, forbidding its practice in any form.

The Directive Principles of State Policy of the Constitution include promotion of educational and economic interests of SCs, STs and other weaker sections (Article 46). The Hindu religious institutions of public character are thrown open to all classes and sections of Hindus (Article 25b). Any disability, liability, restriction of conditions with regard to access to shops, public restaurants, hotels and places of public entertainment or use of wells, tanks, bathing ghats, roads and places of public resort maintained wholly or partly out of state funds or dedicated to the use of the general public are removed according to Articles 15(2). Article 16 and 355 permit the states to make reservation for backward classes in public services in case of inadequate representation.

Tribal advisory councils and separate departments are set up in states to promote the welfare and safeguard the interests of the tribals (Article 164 and 338 and Fifth Schedule). Article 244 and Fifth and Sixth Schedules make special provision for administration and control of scheduled and tribal areas.

The Reservation Policy is a Constitutional device in the creation of society of equals. It is an exception to the principle of equality, as the principle of equality operates within equals and to equate equals with unequals is to perpetuate inequality. Reservation for SCs and STs is founded upon the ideology of compensatory justice for their sufferings for ages for no fault of theirs. The quota of reservation has been decided by the Constitution in accordance with the percentage of the population of SCs and STs, being 15% and 7.5%, respectively; 27% for OBC (Non-Creamy Layer only), 3% for PWD (supernumerary quota) and 5% Armed Forces (supernumerary quota).

4.2 Legislation

The Protection of Civil Rights Act 1955 (earlier Untouchability (Offences) Act, 1955), which has been in force since 1976, provides for penalties for preventing any person on grounds of untouchability, from enjoying the rights accruing on account of abolition of untouchability.

The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act of 1989 specifies the offences which are considered as atrocities and provides for deterrent punishments of commission of the same. Comprehensive Rules prepared under this Act provide for relief and rehabilitation of the affected persons and envisage preventive measures.

By virtue of the Constitution (65th Amendment) Act of 1990, the Special Post under Article 338 of the Constitution has been substituted by the National Commission for Scheduled Castes and Scheduled Tribes, mainly to investigate and monitor all matters relating to the safeguards to SCs/STs under the Constitution and laws.

5. OBJECTIVES OF THE BOOKLET

This Information Booklet of the Social Protection Office (SPO) has been prepared:

- To guide the SC/ST/OBC (NC)/Persons with Disability (PWD)/Minority students of the Institute, to optimally utilise the benefits of the schemes offered by the State Governments, Gol and UGC
- To assist the staff of the SPO and the Standing Committee in carrying out their functions; and
- To sensitise all the sectors of TISS towards the Constitutional mandate, UGC Guidelines for the Social Protection Office and its functioning at TISS.

6. RESERVATION STATUS

At present, there are two lists of castes/tribes/other backward classes (OBCs) issued by the Central Government and respective State Governments known as Central List and State List. Although the TISS adheres to the rules and regulations of the Central Government, it follows both the Central List and State List of OBCs with respect to reservation norms, as made applicable by the Gol from time to time. The Central List can be accessed on the following websites:

<http://www.socialjustice.nic.in> (for Scheduled Castes [SCs])

<http://www.tribal.gov.in> (for Scheduled Tribes [STs])

<http://www.ncbc.nic.in> (for Other Backward Classes [OBCs])

Scheduled Castes	15%
Scheduled Tribes	7.5%
Other Backward Classes	27% for Non-creamy Layer only
Persons with Disability (supernumerary quota)	3% [1% each is reserved for persons with (a) Low Vision/Blindness, (b) Hearing Impairment, and (c) Locomotor Disability/Cerebral Palsy]
Armed Forces (supernumerary quota)	5% (as per the priority list provided in the TISS website at http://admissions.tiss.edu/reservations/reservation-policy)

7. SOCIAL PROTECTION STANDING COMMITTEE (SPSC) AND MENTORS

The Standing Committee ensures the effective implementation of the policies and programmes of the Gol, UGC and State Governments with regard to backward castes, classes, the physically challenged and minorities. It also suggests measures for achieving the objectives laid down by the various government agencies. The Committee meets at least two times in a year and the decisions arrived at are to be mandatorily implemented. The Committee is chaired by the Director of the Institute.

Social Protection Standing Committee (SPSC)	
Prof. S. Parasuraman	Director and Chairperson
Prof. Surinder Jaswal	Dy. Director
Prof. Vijay Raghavan	Dean, Social Protection
Dr. Shailesh Darokar	Associate Dean, Social Protection
Mr. C.P. Mohan Kumar	Registrar
Prof. A. Ramaiah	Member
Prof. P.K. Shajahan	Member
Prof. H. Beck	Member
Dr. Sampat Kale	Member
Dr. Akhilesh Yadav	Member
Dr. Rambabu A.	Member
Mr. D.K. Shetty	Member
School-Wise Mentors	
Dr. M. Mariappan	School of Health Systems Studies
Prof. B. Venkatesh Kumar	School of Management and Labour Studies
Dr. P. Gopinath	School of Development Studies
Dr. Suryakant Waghmore, Dr. Sunil Santha and Ms. Ketki Ranade	School of Social Work
Dr. Sampat Kale	School of Rural Development
Mr. Mahesh Kamble	School of Habitat Studies
Mr. Faiz Ullah	School of Media and Cultural Studies
Dr. Premlata P.	School of Management and Labour Studies
Dr. Shailesh Darokar	Centre for Study of Social Exclusion and Inclusive Policy
Dr. Anil Sutar	For M.Phil and Ph.D. Students
Dr. Akhilesh Yadav	For OBC Students
Prof. P.K. Shajahan	For Minority Students
Dr. Rambabu A.	For Differently-abled Students

8. SPECIAL ACTIVITIES OF THE SOCIAL PROTECTION OFFICE

8.1 Post-Admission Orientation

The students admitted in various programmes of the Institute are provided post-admission orientation at the beginning of the academic session. The main focus is on the course curriculum, help in selection of optional courses, acquainting them with the whole new multi-cultural and multi-lingual environment that they will experience on the campus, and various facilities available to them.

8.2 Capacity Building Sessions

- (a) Language classes to improve communication skills and proficiency in language

- (b) 'Personality Development' programme
- (c) Career counselling
- (d) Computer classes
- (e) Book Bank

8.3 Remedial/Co-Curricular Coaching

At TISS, a range of remedial/co-curricular classes are conducted depending on the students' interest:

- English Language Classes
- Language Lab
- Skill workshops for use of the library, writing assignments, making presentation in class, public speaking, job selection and job interview processes,
- Coaching in basic subjects such as social research and field work recordings
- Orientation on scholarships available for higher studies is also provided.

8.4 Grievance Redressal

The SC/ST/OBC/PWD/Minority students can approach the Dean, Associate Dean or Section Officer (SPO) for redressal of any grievance(s) regarding academic, administrative or social concerns. The Dean or Associate Dean will meet the concerned students, faculty and staff, understand their concerns and/issues and take necessary action and/or render them necessary support and help resolve the grievance.

9. DUTIES OF THE DEAN/ASSOCIATE DEAN OF THE SOCIAL PROTECTION OFFICE

The SPO is concerned with the implementation of policies and programmes of the Govt, various State Governments and the Institute to promote the well-being and dignity and securing entitlements of students belonging to the SC, ST, OBC, Minorities and Differentially Abled categories. While doing so, this Office is committed to promote values and practices of equality, justice, security and dignity for all students and stakeholders of the TISS community, irrespective of their caste, religion, regional origin, gender and sexual orientation.

Students: The Dean/Associate Dean, on behalf of the SPO, organise the pre-admission orientation programme for the SC/ST/OBC/PWD/Minority candidates to help them prepare for computer-based TISS National Entrance Test, the Pre-Interview Test/Group Discussion and Personal Interview as well as post-admission orientation programme for new students at the beginning of the academic session. Various coaching classes are conducted on life skills, personality development, writing and presentation skills and so on. Interactive sessions and informal meetings with students are also conducted to help them deal with personal, social and academic concerns and issues.

Faculty and Staff: The Dean/Associate Dean ensures due compliance of the orders of reservation and other benefits and support measures issued from time to time in favour of SC/ST/OBC/PWD/Minority. He/She also looks after the prompt response to the grievances of the employees of these categories. Some of the duties of the Dean are:

1. To ensure due compliance by the subordinate authorities with the reservation orders and other benefits and support measures admissible to SC/ST/OBC/PWD/Minority.
2. To scrutinise and ensure prompt submission of the prescribed annual statements by the appointing authorities to the Ministries/Departments and consolidation of the annual statements and sending such consolidated statements to the Department of Personnel and Training.
3. To scrutinise all proposals for de-reservation and to certify after due satisfaction that such de-reservations are inevitable and that all steps prescribed in this regard have been faithfully taken.
4. To liaise between the Ministries/Departments and Subordinate offices and the Department of Personnel for supply of required information, answering queries and clearing doubts.
5. To conduct annual inspection of the rosters maintained, keeping a record of such inspection.
6. To extend necessary assistance to all the appropriate authorities to discharge their duties.

The Associate Dean will take on the role of Dean in her/his absence in consultation with the Chairperson of the Social Protection Standing Committee (SPSC).

10. FACILITIES FOR ELIGIBLE STUDENTS (INCLUDING M.PHIL. & PH.D. STUDENTS)

10.1 Eligible SC/ST and OBC(NC) Students

- Unemployed students, whose parent's income is less than the prescribed limit (refer below Point No.11) for the immediate preceding year, and
- Fulfil the criteria for the award of the Government of India Post-Matric Scholarship (GoI-PMS) sponsored by Ministry of Social Justice and Empowerment for SC/OBC(NC) and Ministry of Tribal Affairs for ST.

10.2 Concessional Charges for Application Form for TISS National Entrance Test

The concessional application Fee of Rs. 250/- each (for M.A./Integrated B.A./M.A. Programmes) and Rs. 375/- each (for M.Phil./Ph.D.) for admission to various programmes are application for eligible SC, ST and OBC (NC) (including SBC, NT & DNTs of Maharashtra) candidates. For availing this concession for the candidates are required to submit the valid/correct Caste/Tribe/OBC(NC) Certificate and Income Certificate (FY 2014-15) issued by a competent authority. The OBC (Non-Creamy Layer) Certificates issued before prior to 31st March 2015 will not considered.

Note: If above certificates submitted by you is found fake/forged, your candidature will stand cancelled OR recover full fees and advance taken by you during the study period.

10.3 Travelling Allowance

Travelling Allowance (TA) as per Government of India rules shall be paid to all the eligible SC/ST candidates for (i) TISS NET, (ii) Pre-Interview Test (PTI) and Personal Interview (PI),

(iii) Joining the programmes. The candidates are required to submit TA Form for each and every activity along with onward and return journey tickets original.

Note: The eligible candidates are required to choose the nearest centre/campus for above activities.

10.4 Pre-Admission Orientation

The Pre-Admission Orientation is organised by the SPO for all SC/ST/OBC(NC)/PWD/Minority candidates who have qualified to appear for the National Entrance Test of the Institute. The orientation programme is scheduled for about 2-3 days in the month of November/December every year.

The objective of this programme is to orient them about the whole process of the entrance test, various aspects of written test, group discussion and personal interview. Besides, another important point which is touched upon is about the common mistakes that candidates make in the admission test and how to overcome those. The candidates are also told about the facilities available for the eligible candidates. It is all meant to help them feel confident. This is followed by clarification of any doubts from the candidates.

10.5 Post-Admission

10.5.1 Exemption of Fees

The eligible SC/ST students selected for the various programmes and who fulfill the criteria for the award of the Gol-PMS are exempted from payment of fees, except for the Medical Insurance and Union Fee.

Students eligible for Gol-PMS (other than Maharashtra) and who have claimed fee exemption at the Institute are required to forward their individual online/offline application forms to their respective concerned authority for Scholarship through the SPO before the last date stipulated by the respective State Governments. Such students are requested to obtain the printed scholarship application forms (fresh/renewal) from the concerned authority (if offline) and submit the same to the Section Officer (SPO). The eligible students who have submitted their application form online should take two printouts of the same and attach all the required attested copies of the document with details of your concerned authority's address and submit it to the Section Officer (SPO). Students should also obtain their parents'/guardian's signature on the application form, wherever required.

Note: The eligible students who fail to fill the online/offline Gol-PMS application form by due date will be considered as not interested in the Scholarship and all provisions will be withdrawn. The Institute will treat such candidates as 'General' candidates and recover all the applicable fees from them.

10.5.2 Financial Aid to Students

Limited Financial Aid/Loan facilities are available for all students on the basis of Merit and Merit-cum-Need at the Institute. Please note that those students, who are eligible for Gol-PMS, are not eligible to apply for financial aid/loan. The Student Aid Committee administers and disburses the aid/loan.

If the student is awarded exemption from payment of tuition fee, the awardee while claiming for reimbursement should enclose a photocopy of the fee receipt along with the application.

Students who are awarded loan need to give an undertaking on a stamp paper worth Rs.100/- for surety, along with the original salary certificate of parent/guardian and their consent letter.

10.5.3 *Monetary Assistance*

A Institute Subsistence Allowance of Rs.3,000/- per month is instituted by TISS and is awarded to all M.Phil./Ph.D. students fulfilling the criteria laid down by the Institute.

10.5.4 *Waiver of Development Fee for SC, ST students*

All students from SC, ST students are exempted from the payment of Development Fee of the Institute.

10.5.5 *Reimburesment of Expences: For Field Work/Rural Practicum/ Block Placement/Study Tour/ Internship will be reimbursed as below on production of bills/tickets:*

- (a) A Maximum of Rupees of 5,000/- for Boarding and Lodging (both) with a restriction of Rupees 150/- per day for overnight stay (inclusive of Rupees 100/- per day for food).
- (b) A maximum of Rupees 1,000/- return fare inclusive of local fare.

10.5.6 *Gol-PMS (Master Programmes) doing research as a part of their academic programme are advised to undertake the study either in Mumbai or near to their Hometown. They will be reimbursed expenses on production of bill/tickets as below:*

- (a) A maximum of Rupees of 5,000/- or Boarding and Lodging (both) with a restriction of Rupees 150/- per day for overnight stay (inclusive of Rupees 100/- per day for food), only if, they are required to stay out (after recommendation and certification by the research guide).
- (b) A maximum of Rupees 3,000/- per annum for printing and stationery.
- (c) Rupees 1,000/- per annum (Maximum) Return fare, inclusive of all local fare.

10.5.7 *Guidelines for Drawing and Settling of Advance*

- Advances provided for any purpose have to be settled within 15 days of completing the activity for which the advance is drawn along with bill/receipt in original.
- The application for the advance should be submitted to Accounts Section at least 8 days before leaving for the visit.
- There should be proper indication of students name, eligibility (i.e whether Gol Scholarship holder), duration, place of visit in the application.
- The Gol Scholarship holder must inform the DH before leaving for the visit and sign out from DH otherwise they will not be entitled for food reimbursement.
- The application for advance must be forwarded through the concerned Faculty In-Charge of the visit.

- The advance will be given to group leader whose name should be clearly mentioned in the application.
- On return, the group leader has to submit the details of expenses incurred during the visit for Gol scholarship holders within 15 days of arrival along with bills/receipts etc.
- The bills (in original) duly certified by concerned faculty should be submitted to Accounts Section with covering letter and summary of expenditure incurred during the visit. In absence of prescribed bills, the same may be submitted in quarter receipt format duly signed by the concerned person to whom the payment was made.
- The sign out form of Gol PMS students must be submitted along with the settlement.

10.5.8 *Dining Hall*

Eligible SC/ST students who fulfil the criteria for Gol-PMS are exempted from payment of Dining Hall charges.

10.5.9 *Hostel*

The eligible (non-local) SC/ST (exempted) and OBC(NC)/PWD (on payment basis) students are given priority in the allotment of hostels according to the criteria laid down by the Institute.

10.5.10 *Computer Printing Charges*

The SC/ST Gol-PM Scholarship holders will be exempted from payment of computer printing charges at the Institute to a maximum limit of Rs.1,000/- per year. If the printing charges exceed the set prescribed limit, the student will be required to pay the additional printing charges.

A major share of the exemption provided to the students' availing the Gol Post-Matric Scholarship scheme is borne by the Institute. The grants received, if any, from the various State Governments under the scheme is very meagre compared to the amount expended to sustain the support mechanism for students from vulnerable sections. Hence, the students are requested to follow-up personally or through their parents/guardians with the concerned authority for release of grants to the Institute. Kindly note that the additional facilities for eligible Gol Post-Matric Scholarship students are offered because of the affirmative policies of the Institute. It should not be considered as a right. Therefore, students should adhere to the limits of expenditure set for internship, field work, printing, etc.

11. FEE EXEMPTION UNDER GOI-PMS (ACADEMIC YEAR 2016-17)

Category	Gol Post Matric Scholarship	Income Limit	Fees Exempted	Hostel	Dining Hall
SC	Applicable to Maharashtra State	Below Rs. 2.00 Lakhs	Fees exempted except (Please refer below table)**	Exempted	Exempted
	Applicable to all other States	Below Rs.2.5 lakhs			
	Applicable to all States	Below Rs.2.5 lakhs			
ST	Applicable to all States	Below Rs. 1.00 Lakh	Not Exempted	Not Exempted	Not Exempted

*Scholarship applications for OBC(NC) eligible students (from other States) will be processed by the Social Protection Office after submission of hardcopy of the GOI-PMS application with all the required documents and any amount received by the Institute will be reimbursed to students.

Eligibility for Government of India Post-Matric Scholarship: Unemployed candidates whose parent's income from all the sources is less than the prescribed limit for the immediate preceding year (i.e., FY2015-16) and fulfills the criteria for the award of the GoI-PMS sponsored by Ministry of Social Justice and Empowerment for SC/OBC(NC) and Ministry of Tribal Affairs for ST.

Particulars	Fees per Semester in Rupees			
	First	Second	Third	Fourth
Refundable Deposit	2,500	-	-	-
Medical Insurance	1,500	-	1,500	-
Students' Union Fee	500	500	500	500
Convocation Fee	-	-	-	1,000
Total	4,500	500	2,000	1,500

**Except following Fees (Semesterwise)

12. LIST OF DOCUMENTS REQUIRED FOR GOI POST MATRIC SCHOLARSHIP

Sr. No.	Out of Maharashtra State Students	Maharashtra State Students
1	GoI-PMS Application Form issued by respective State Governments (separate forms for 'Fresh' and 'Renewal') GOI-PMS Online State: Andhra Pradesh, Bihar, Himachal Pradesh, Jharkhand, Karnataka, Punjab, Rajasthan, Tamil Nadu, Telangana, Uttar Pradesh, West Bengal	Apply On-line Scholarship SC/OBC/SBC/VJNT Category https://mahaeschol.maharashtra.gov.in ST Category- http://etribal.maharashtra.gov.in
2	Address of the issuing Application Form by District of your State	-
3	SC/ST/OBC Certificate*(For OBC Category-Non Creamy Layer Certificate issued after 1st April 2016 is valid) (SC/ST Certificates issued by Revenue Officer)	SC Category – Caste Certificate* ST Category - Tribe Certificate*
4	Income Certificate issued by Revenue Officer not below the rank of Tehsildar (Financial Year 2015-16)*	Income Certificate issued by Tehsildar (Financial Year 2014-15)
5	Marksheets from 10th Onwards*	Marksheets from 10th Onwards*
6	Gap Certificate (Affidavit), if applicable (to be issued by the court)#	Gap Certificate (Affidavit), if applicable (to be issued by the court)#
7	Copy of Ration Card*	Copy of Ration Card*
8	Photocopy of Aadhaar Card*	Photocopy of Aadhaar Card*§
9	Photocopy of Saving Bank Account Passbook*	Photocopy of Saving Bank Account Passbook*§
10	Any other document as prescribed by the respective State Government*	Any other document as prescribed by the respective State Government*
11	Internship Certificate, if applicable*	Internship Certificate, if applicable*
12	Fees paid receipt*	Fees paid receipt *
13	Hostel Certificate#	Hostel Certificate#
14	If father passed away (Death Certificate of Father)*	If father passed away (Death Certificate of Father)*

*Attested Documents; #Original Certificate

Important Notes: All the eligible students,

- (i) From Maharashtra State (i) SC students have to open a Savings Account with Corporation Bank, Chembur Branch, Tolaram Shopping Centre, N.G. Acharya Marg, Chembur, Near Adarsh Hotel, Mumbai 400 071 and (ii) ST students have to open a Saving Bank Account with State Bank of India (any Branch) AND to link your Aadhar Card Number to the said account to make it an Adhar Enabled Account (AEA).
- (ii) From outside Maharashtra State should have a similar Aadhar Enabled Account (AEA) with State Bank of India (any Branch) for availing the scholarship benefits.
- (iii) After joining the programme, a copy of the Aadhar Enabled Account (AEA) Passbook, Mobile No., E-mail ID and Self attested photocopy of the Aadhar Card should be submitted to the Social Protection Office.
- (iv) Modifications/changes made to the Government of India Post-Matric Scholarship Scheme by Government of India OR State Government of Maharashtra from time to time will be applicable to the concerned students.

13. OVERALL ADMISSION ON MERIT

Some of the SC/ST/OBC/PWD/Minority/KM/Armed Force students also get selected on their own merit in the general category.

Total No. of SC/ST/OBC/PWD/Minority/Kashmiri Migrants/ Armed Forces Students Selected on Open Merit for Various Courses (Last Five Academic Years)

Academic Year	Total No. of Admitted Students								Total No. of Students Admitted on Merit
	SC	ST	OBC	PWD	Minority	KM	Armed Forces	Total	
2012-13	110	63	209	10	0	0	0	392	39
2013-14	126	73	226	19	0	0	0	392	39
2014-15	216	132	295	14	0	2	38	697	91
2015-16	178	141	216	11	259	14	47	650	183
2016-17@									000*

* SC-00, ST-00, OBC-00, PWD-00, Minority-00, KM-00, AF-00 (Total 000)

@ No. of candidates from all the campuses i.e., Mumbai (including BANYAN, Chennai), Tuljapur, Guwahati and Hyderabad.

14. LOCATION, ACCESS AND COMMUNICATION

TISS Mumbai

The two **Mumbai Campuses** of TISS — the Main Campus and the Malti and Jal A.D. Naoroji Campus Annexe — are both located in Deonar in the North-East Section of Greater Mumbai. The Main Campus is situated opposite the Deonar Bus Depot on V.N. Purav Marg (also earlier known as the Sion–Trombay Road). The Main Campus houses most of the Schools, Centres and the Administration. The Naoroji Campus is situated off V.N. Purav Marg on Deonar Farms Road.

The nearest local railway station is 'Govandi'. State Transport (ST) buses from Kolhapur, Solapur, Goa, Pune, and other cities pass by the Institute and the nearest ST bus stop is 'Maitri Park'. The BEST bus stop near TISS is 'Deonar Bus Depot'.

Postal Address

V.N. Purav Marg, Deonar, Mumbai 400088

Telephone Nos. : 91-22-2552 5000

Fax : 91-22-2552 5050

URL : <http://www.tiss.edu>

Contact Persons:

1. **Mr. Vinayak Shinde**, (Section Officer)
Phone : 22-2552 5233
Mobile : 91-92242 28843
E-mail : shinde@tiss.edu
2. **Ms. Jitkaur Kotangale**, (Statistics Assistant)
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E-mail : jitkaur@tiss.edu
3. **Mr. Vikas Gawari**, (Lower Division Clerk)
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E-mail : vikas.gawari@tiss.edu
4. **Mr. Kishore Telore** (Lower Division Clerk)
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E-mail: kishore.telore@tiss.edu

TISS Tuljapur

The TISS Tuljapur Campus in the Osmanabad district of Maharashtra was set up with support from the Government of Maharashtra in 1986. It is a 100-acre campus on a vast plateau on the outskirts of the temple town of Tuljapur and offers an undergraduate and post graduate programme in Social Work with specialisation in Rural Development. It has a full-fledged computer centre, library, gymnasium, hostels, guest house, faculty and staff quarters.

Postal Address

School of Rural Development, Tata Institute of Social Sciences Tuljapur, District Osmanabad 413 601, Maharashtra, India,

Mobile : 9270105222

Fax : 02471-242061

Email : infor.srd@tiss.edu

Contact Persons:

1. **Mr. Satteppa Y.D.** (SPO In charge)
Mobile : 09209221887
E-mail : satteppa@tiss.edu
2. **Ms. Reshma Sayyed** (Admn Assistant)
Mobile : 09527482529
E-mail : sayyadreshma9@gmail.com

TISS Guwahati

The **TISS Guwahati Campus** is being established on 15 acres of land located within the Assam Engineering College campus at the behest of the government of Assam and the Ministry of Department of North East Region, Gol. The UGC and the Ministry of Human Resources Development have given the necessary permissions and approvals for this campus. TISS Guwahati has been contributing to the development sector in the North East through a well-conceived Diploma Programme in Community Organisation and Development Practice since June 2009. Currently, TISS Guwahati is operating out of an interim campus in the heart of the city in Guwahati. The campus space is equipped with all facilities of a cyber library, conference hall, and classrooms with provisions for video conferencing.

Postal Address

14-A, Bhuban Road, Uzanbazar, Guwahati 781 001

Phone : 0361-2510342, 2736526

Telefax : 0361-2510423

Mobile : 91-9401828194

Email : tissnerc@gmail.com

Contact Persons:

1. **Ms. Meghali Senaptati** (SPO Faculty-In charge)
Mobile : 09435553422
E-mail : meghali@tiss.edu
2. **Mr. Simanta Borah** (Assistant Registrar)
Mobile : 09435063423
E-mail : simanta.borah@tiss.edu

TISS Hyderabad

The **TISS Hyderabad Campus** is being set up on 100 acres of land in the Kothur Mandal of Mebhubnagar district, close to the Rajiv Gandhi International Airport, Hyderabad. Currently, the TISS Hyderabad is operating from an interim campus in the AMR-Andhra Pradesh Academy for Rural Development (APARD) campus in Rajendranagar, Hyderabad. TISS Hyderabad has a strong multi-disciplinary faculty, post-doctoral fellows and research teams. The campus is situated amidst lush green environs and is well-equipped infrastructurally. The library has access to electronic and digital resources, databases, as well books and journals. The new campus will be ready by the academic year 2014.

Postal Address

AMR-AP Academy of Rural Development
SR Sankaran Block,
Rajendranagar, Hyderabad 500 030.

Phone : 91-40-24017701

Fax : 91-40-24019713

Contact Persons:

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Mobile : 09010309134
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2. **Ms. Padmaja Y.** (Admn Assistant)
Mobile : 09441173020
E-mail : padmaja_nky@yahoo.co.in
3. **Ms. Sumangaly K.R.** (Admn Assistant)
Mobile : 07207883621
E-mail : sumansmm@gmail.com

**VARIOUS EDUCATIONAL SCHOLARSHIP
SCHEMES OF GOVERNMENT AND NGOs**

I

Scheme of Post-Matric Scholarships for the Students Belonging to Scheduled Castes, Scheduled Tribes (All States) and Other Backward Classes (NC) (for All States excluding Maharashtra) for Studies in India

1. Objective

The objective of the scheme is to provide financial assistance to the Scheduled Caste, Tribe and Other Backward Classes students studying at post matriculation or post-secondary stage to enable them to complete their education.

2. Scope

These scholarships are available for studies in India only and are awarded by the government of the State/Union Territory to which the applicant actually belongs, i.e., permanently settled.

3. Conditions of Eligibility

- i. The scholarships are open to Indian nationals only.
- ii. These scholarships will be given for the study of all recognised post-matriculation for post-secondary courses pursued in recognised institutions with the following exceptions:
"Scholarships are not awarded for training courses like Aircraft Maintenance Engineer's Courses and Private Pilot licence Courses. Courses at Training–Ship Dufferin (Now Rajendra), courses of training at the Military College, Dehradun, courses at Pre-examination Training Centres of all India and State levels."
- iii. Only those candidates who belong to Scheduled Castes, Tribe and Other Backward Classes so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the Matriculation or Higher Secondary or any higher examination of a recognised University or Board of Secondary Education, will be eligible.
- iv. Candidates who after passing one stage of education are studying in the same stage of education in different subject eg. I.Sc. after I.A. or B.Com after B.A. or M.A. in other subject will not be eligible.
- v. Students who, after having completed their educational career in one professional line, e.g. LLB after B.T./B.Ed. will not be eligible. From the academic year 1980-81, studies in two professional courses are allowed.
- vi. Students studying in Class XI of the Higher Secondary School courses of the XII Class of the Multipurpose High School will not be eligible for it being a continuous school course. However, in cases where tenth class examination of such courses is treated as equivalent to Matriculation and students who after passing tenth class join other courses, such students will be treated as post-matric students and will be eligible for the award of scholarships.
- vii. Students pursuing Post-graduate courses in medicine will be eligible if they are not allowed to practice during the period of their course.
- viii. Students who after failing or passing the under graduate/post-graduate examinations in Arts/ Science/Commerce join any recognised professional or Technical certificate/diploma/degree

courses will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except courses in Group 'I'.

- ix. Students who pursue their studies through correspondence courses are also eligible. The term correspondence includes distant and continuing education.
- x. Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.
- xi. All children of the same parents/guardians will be entitled to receive benefits of the scheme. [For OBC: Only two children (boys) of same parents/guardians are entitled for scholarship. This restriction is not applicable to girls.]
- xii. A scholarship holder under this scheme will not hold any other scholarship/ stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the dates he/she accepts another scholarship/ stipend. The student can however, accept free lodging or a grant or ad hoc monetary help from the State Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.
- xiii. Scholarship holders who are receiving coaching in any of the pre-examination training centres with financial assistance from the Central Government/State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

Note: It is mentioned under the item III (condition of eligibility) of these regulations that the scholarship will be given for the study of all recognised post-matriculation or post-secondary courses pursued in recognised institutions, the list of courses grouped (I to IV) is only illustrative and not exhaustive. The State Governments/ Union Territory Administrations are, thus, themselves competent to decide the appropriate grouping of courses at their level as advised vide this Ministry's letter No.11017/13/88-Sch.Cell, dated 3.8.1989.

4. Means Test

In case of unemployed SC/ST and OBC (NC) category students whose parents/guardians' income from all sources does not exceed Rs. 2.5 lakhs (Rs.2 lakhs for Maharashtra State) and Rs. 1 lakh per annum respectively will be entitled for the scholarship under the scheme.

Notes

1. So long as either of the parents (or husband in the case of married unemployed girl student) is alive, only income of the parents/ husband, as the case may be, from all sources has to be taken into account and of no other member even though they may be earning. In the form of income declaration, income is to be declared on this basis. Only in the case where both the parents (or husband in the case of married but unemployed girl student) have died, the income of the guardian who is supporting the student in his/her studies has to be taken. Such students whose parent's income is affected due to unfortunate death of one of earning parents and resultantly comes within the income ceiling prescribed under the scheme, shall become eligible for scholarship, subject to their fulfilling other conditions of eligibility, from the month in which such sad incidence takes place. Applications for scholarships from such students can be considered even after lapse of last date of receipt of applications, on compassionate grounds.
2. House rent allowance received by the parents of a student shall be exempted from the computation of 'income' if the same has been permitted to be exempted for purpose of Income tax.

3. Income certificate is required to be taken once only i.e. at the time of admission to courses which are continuing for more than one year.
4. The revised income ceilings account for Consumer Price Index for Industrial workers up to October 2002. Income Ceiling would be revised once in every two years linking it with Consumer Price Index for Industrial Workers for the month of October of the year, preceding the year of revision and will be made effective from April.
5. Value of Scholarship

The value of scholarship includes maintenance allowance, additional allowance for students with disabilities, reimbursement of compulsory non-refundable fees, study tour charges, thesis typing/printing charges, book allowance for students pursuing correspondence courses and book bank facility for specified courses, for complete duration of the course. The details are as follows:

i. Maintenance Allowance

Groups	Rate of Maintenance Allowance (in Rs. p.m.)					
	SC		ST		OBC	
	Hostellers	Day Scholars	Hostellers	Day Scholars	Hostellers	Day Scholars
Group I: Degree and Post Graduate level courses (including M.Phil., Ph.D. and Post Doctoral research) in Medicines (Allopathic, Indian and other recognised systems of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications/ Science. Commercial Pilot License (including helicopter pilot and Multi Engine rating) Course.	1,200	550	1,200	550	750	350
Group II: Other professional and technical graduate and Post Graduate (including M.Phil., Ph.D. and Post Doctoral research) level courses not covered in Group I. C.A/ ICWA/CS/etc. courses. All Post Graduate, Graduate level Diploma courses, all Certificate Level Courses	820	530	820	530	510	325
Group III: All other courses leading to a graduate or above degree (not covered in group I & II.	570	300	570	300	400	290
Group IV: All post matriculation level courses before taking up graduation like classes XI and XII in 10+2 system and intermediate examination etc, not covered in Group 'II' or 'III'. ITI courses, other vocational courses (if minimum required qualification to pursue the course is at least matriculation).	380	230	380	230	260	160

Notes:

1. M.Phil. and Ph.D. courses are post-graduation courses. Scholarship to such students may be paid at the rates of maintenance allowance for Group 'I' or 'II' depending on the course under these groups.
2. Normally the term 'Hostel' is applicable to a common residential building and a common mess for the students run under the supervision of the educational institution authorities. In case the college authorities are unable to provide accommodation in the college Hostel, an approved place of residence can also be treated as Hostel for the purpose of this scheme. The place will be approved by the Head of the Institution after due inspection and keeping in view the rules and regulations laid down by the University, if any. In such case, a certificate to the effect that the student is residing in an approved place of residence, as he is unable to get accommodation in the college hostel should be furnished by the Head of Institution.

It is further clarified that such deemed hostels should consist of such accommodation as is hired at least by a group of 5(five) students living together, usually with common mess arrangements.

3. Scholars who are entitled to free board and/or lodging will be paid maintenance charge at 1/3rd at Hostellers' rate.

ii. *Additional Allowances for students with disabilities:*

- (a) Reader Allowance for blind scholars

Level of Course	Reader Allowance (Rs. Per month)		
	SC	ST	OBC
Group I,II	240	240	175
Group III	200	200	130
Group IV	160	160	90

- (b) Provision of transport allowance up to Rs. 160 per month (for SC/ST category) disabled students, if such students do not reside in the hostel, which is within the premises of educational institution. The disability as per the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 is defined as blindness, low-vision, leprosy-cured, hearing impairment, locomotor disability, mental retardation and mental illness.
- (c) Escort Allowance of Rs. 160/- per month (for SC/ST category) for severely handicapped day scholar students with low extremity disability.
- (d) Special Pay of Rs. 160/- per month (for SC/ST category) is admissible to any employee of the hostel willing to extend help to a severely orthopedically handicapped student residing in hostel of an educational institution, who may need the assistance of a helper.
- (e) Allowance of Rs. 240/- per month (for SC/ST category) towards extra coaching to mentally retarded and mentally ill students.

The provisions in (b) to (d) will also apply to such leprosy-cured students.

Notes:

1. The disabled students belonging to Scheduled Castes covered under the Scheme can also get such additional benefits from other Schemes, which are not covered under the scheme.
2. The disability as defined under the said Act has to be certified by competent medical authority of the State Govt./UT Administration

iii. Fees

SC/ST students will be paid tuition, Students' Union, Medical Insurance and such other fees compulsorily payable by the scholar to the institution or University/ Board. Refundable deposit like caution money, security deposit will, however, be excluded.

Note: Compulsory non-refundable fee charged by recognised institutions against free and paid seats of recognised courses can be fully reimbursed as per the fee structure approved by the competent State/Central Government authority. However, while sanctioning scholarship against paid seats, State Governments should make the income verification compulsory.

iv. Study Tours

Study tour charges for SC/ST category up to a maximum of Rs. 1,600/-, and Rs. 900/- per annum respectively, limited to the actual expenditure incurred by the student on transportation charges etc. will be paid to the scholars studying professional and technical courses, provided that the head of the institution certifies that the study tour is essential for the scholar for completion of his/her course of study.

v. Thesis Typing/Printing Charges

Thesis typing/printing charges for SC/ST category up to a maximum of Rs. 1,600/- and Rs. 1,000/- per annum respectively, will be paid to research scholars on the recommendation of the Head of the Institution.

vi. Correspondence courses including distance and continuing education:

The SC/ST category students pursuing such courses are also eligible for an annual allowance of Rs. 1,200/- and Rs. 900/- respectively for essential/prescribed books, besides reimbursement of course fees.

vii. Book Bank (for SC/ST category)

Book Banks are to be set up in all the Medical, Engineering, Agriculture, Law and Veterinary Degree Colleges and Institutes imparting Chartered Accountancy, MBA and alike Management courses and Polytechnics where Scheduled Caste students are in receipt of Post-Matric Scholarship. The set of text books will be purchased for 2 such SC/ST students at various stages except in respect of Post-graduate courses and Chartered Accountancy where it will be one set for each student. However, the ratio of sets and students will have to be adjusted to the total number of sets that could be procured within the total resources allocated to the State concerned.

The details of courses covered for setting up of Book Banks, ceiling of admissible expenditure per set of books and sharing criteria are given below:

Sl. No.	Courses	Sharing Criteria	Ceiling per Set (or actual cost whichever is less) (In Rupees)
i	Degree courses in Medical/Engineering	1 set for 2 students	7,500
ii	Degree courses in veterinary	-do-	5,000
iii	Degree courses in Agriculture	-do-	4,500
iv	Polytechnics	-do-	2,400

Sl. No.	Courses	Sharing Criteria	Ceiling per Set (or actual cost whichever is less) (In Rupees)
v	(A) Post Graduate courses in Medical, Engineering, Agriculture and veterinary courses and such other technical/alike courses as are approved by the Universities/institutes of higher learning.		5,000
	(B) Law courses, L.L.B. (3 years and 5 years) LL.M. (2 years)		
	(C) Chartered Accountancy (intermediate and final)		
	(D) M.B.A. (2 years) and similar courses		
	(E) Bio-Sciences		

Notes:

1. For storage of books and contingencies, etc., the cost of steel cupboard for storing books of each Book Bank including contingencies like transportation etc. the following expenses are admissible: (i) Rs. 2,000 or actual cost whichever is less, and (ii) 5% of the grant may be earmarked for expenses on binding, stitching etc.
2. The said sets of books also include Braille Books, Audio Books, and Cassettes for the visually handicapped students.
3. The Book Banks are to be set up in all the recognised colleges/ institutions where these courses are being offered as recognised courses.
4. Purchase of books for these Book Banks will be restricted to the prescribed text books for the entire courses.
5. The State Governments may constitute Expert Groups consisting of members from selected colleges/educational institutions of different regions to decide the adequate number of text books in a set (not reference books) required for each course.
6. The life period of one set of books has been fixed at 3 years. Thereafter the books may be disposed of by the institutions in the same manner as the books in the library subject to the guidelines, if any, of the State Government/UT Administration in this regard.
7. These books are to be supplied to SC/ST students in instalments, depending on the course, semester structure etc.
8. The following rules shall govern the distribution of books to the students:
 - i. Each SC/ST student will be provided with an identity card for this purpose.
 - ii. Each SC/ST student will be required to submit requisition for borrowing books from the Book Bank in a form to be provided for this purpose.
 - iii. The books would be returned to the Book Bank at the end of each term. The Principal of the college/institution will make every effort to ensure that those students who complete their course or those who drop out in the middle, return the books belonging to the Book Bank
 - iv. It is the responsibility of the student concern to maintain the books supplied to them from the Book Bank, in good condition.

- v. Any case of loss or damage to the books would attract penalty. In case of serious damage or loss of books, the student concerned will have to bear the cost of the book.

6. Selection of Candidates

- i. All the eligible Scheduled Caste candidates will be given scholarships subject to the application of Means Test prescribed in these Regulations.
- ii. Candidates belonging to one State but studying in other State will be awarded scholarships by the State to which they belong and will submit their applications to the competent authorities in that State. In the matter of exemption from fees or other concessions also they will be treated as if they were studying in their own State.

7. Duration and Renewal of Awards

- i. The award once made will be tenable from the stage at which it is given to the completion of course subject to good conduct and regularity in attendance. It will be renewed from year to year provided that within a course which is continuous for a number of years, the scholar secures promotion to the next higher class irrespective of the fact whether such examinations are conducted by a University or the Institution.
- ii. If a Scheduled Caste scholar pursuing Group I courses fails in the examination for the first time, the award may be renewed. For second and subsequent failure in any class, the student shall bear his/her own expenses until he/she secures promotion to the next higher class.
- iii. If a scholar is unable to appear in the annual examination owing to illness and or on account of any other unforeseeable event, the award may be renewed for the next academic year on submission of medical certificate and/or other required sufficient proof to the satisfaction of the Head of the Institution and his/her certifying that the scholar would have passed had he appeared in the examination.
- iv. If according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship.

8. Payment

- i. Maintenance allowance is payable from 1st April or from the month of admission, whichever is later, to the month in which the examinations are completed, at the end of the academic year (including maintenance allowance during holidays), provided that if the scholar secures admission after the 20th day of a month, the amount will be made from the month following the month of admission.
- ii. In case of renewal of scholarships awarded in the previous years, maintenance allowance will be paid from the month following the month up to which scholarship was paid in the previous year, if the course of study is continuous.
- iii. The Government of the State/Union Territory Administration, to which they belong, in accordance with the procedure laid down by them in this regard, will pay the scholarship money to the selected students.
- iv. Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.

9. Other Conditions for the Award

- i. The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
- ii. If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
- iii. A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the Institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.
- iv. A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
- v. The regulations can be changed at anytime at the discretion of the Government of India.

10. Announcement of the Scheme

All the State Governments/Union Territory Administration will announce in June-July, the details of the scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through other media outfits. All requests for application forms and other particulars should be addressed to the Government of State/Union Territory Administration to which the scholars actually belong. The applicant should submit the completed application to the prescribed authority before the last date prescribed for receipt of applications.

11. Procedure of Application

- i. An application for scholarship should comprise:
 - a. One copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned States/UTs).
 - b. One copy of the passport size photograph with signatures of the student thereon (for fresh scholarship).
 - c. One attested copy of certificates, diploma, degree etc. in respect of all examinations passed.
 - d. A certificate (in original) of Caste/Tribe duly signed by an authorised Revenue Officer not below the rank of Tehsildar.
 - e. An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.
 - f. A receipt in acknowledgement of the scholarship in the previous year on the form attached to the application only duly counter-signed by the Head of the Institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.

- ii Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose by the Government of State/Union Territory to which the student belongs, in accordance with the instructions issued by them from time to time.

12. Funding Pattern of the Scheme

The Scheme is implemented by the State Governments and Union Territory Administrations, which receive 100% central assistance from Government of India for the total expenditure under the scheme, over and above their respective Committed Liability. The level of Committed Liability of respective State Governments/Union Territory Administrations for a year is equivalent to the level of actual expenditure incurred by them under the Scheme during the terminal year of the last Five Year Plan Period and is required to be borne by them for which they are required to make required provision in their own budget. The North Eastern States have, however, been exempted from making their own budgetary provisions towards Committed Liability from Ninth Plan Period (1997-2002) onwards and the entire expenditure under the Scheme in respect of them will be borne by Government of India.

All the State Governments and Union Territory Administrations implementing the scheme will furnish data of beneficiaries and expenditure under the scheme, to Government of India, as and when required. Financial assistance given under the scheme shall not be utilised for any other purpose.

13. For more information refer to the following links:

<http://india.gov.in/outerwin.php?id=http://socialjustice.nic.in/postmatric.php?pageid=1>

<http://india.gov.in/govt/schemes.php>

<http://india.gov.in/govt/viewscheme.php?schemeid=2150>

II

NATIONAL SCHOLARSHIP FOR HIGHER EDUCATION FOR SC STUDENTS (TOP CLASS EDUCATION SCHOLARSHIP)

1. Background

The Ministry of Social Justice & Empowerment & Ministry of Tribal Affairs had a re-look at the critical gaps in quality education and drafted a more liberal scholarship scheme in consonance with the budget speech that can provide quality education for the SC students. It was considered apt to provide the new window to cover the funding for quality education to SC students up to degree/post degree level without any burden on the pupils or their family.

2. Objectives and Coverage

- The Scheme aims at recognising and promoting quality education amongst students belonging to SC, by providing full financial support. The scheme will cover SC students for pursuing studies beyond 12th class.
- The scheme will operate in all institutions notified by the Ministry of Social Justice and Empowerment & Ministry of Tribal Affairs.
- The SC students, who secure admission in the notified institutions, will be awarded scholarship to meet the requirements for (i) full tuition fee and non-refundable charges (there will be a ceiling of Rs. 2 lakh per annum per student for private sector institutions and Rs. 3.72 lakh per annum per student for the private sector flying clubs for Commercial Pilot Training), (ii) living expenses @ Rs. 2,200/- per month per student subject to actual, (iii) books and stationery @ Rs. 3,000/- per annum per student subject to actual and (iv) a latest computer with accessories like UPS, Printer, Multi-media limited to Rs. 45,000/- per student as one time assistance during the course. The Institute will procure computers and supply to the awardees. Alternatively, the Institute may also consider re-imbursment of expenses made by a student on purchase of the computer, limited to Rs. 45,000/- provided, the computer and accessories are procured from a reputed manufacturer/supplier.
- The scholarship, once awarded, will continue till the completion of the course, subject to satisfactory performance by the student.

3. Eligibility

- Those SC students who have secured admission in the notified institutions according to the norms prescribed by the respective institutions will be eligible for the scholarship under the scheme to the extent of the number of scholarships allocated to the institutes concerned. In case the number of students admitted exceeds the number of awards, then **the scholarship will be restricted to the top ones in the inter-se merit list**. The remaining students from SC category admitted in the institute in different courses shall be eligible for the Post-Matric Scholarship (PMS) administered by this Ministry as a Centrally-sponsored scheme, provided such students are otherwise eligible for the said scheme. In case, the institute finds that the number of eligible candidates in the 1st year are less than the number of scholarships allotted to it, the balance scholarships may be offered to students studying in 2nd, 3rd and 4th year, etc. on the basis of inter-se merit of previous year's result giving priority to those with higher number of years left to complete their respective course i.e. 1st year student is to get priority over the 2nd year student and so on.

- The total family income of the student from all sources should not exceed Rs.4.5 lakh per annum for SC students.
- The scholarship will become payable immediately after a student has secured admission and has started attending the classes.
- The scholarship will be terminated if the student fails to pass the final examination of each year or any terminal examination prescribed. He will, however, remain eligible for the Post-Matric Scholarship.

4. Institutes of Excellence and Number of Scholarship Slots

- The list of the Reputed Premier Institutions to be covered under the Scheme along with number of scholarship slots is given in Annexure I. Any addition or deletion to the list shall be notified by the Ministry of Social Justice & Empowerment and Ministry of Tribal Affairs, Government of India, as and when required, based on the recommendations of the Steering Committee. The overall number of fresh scholarships per year would be capped at 1250.
- There will be 5 awards available per Flying Club for Commercial Pilot License Course and 10 awards each for all other institutions for various courses of Engineering, LLB, Management, etc. The maximum limit of scholarships per institute can be increased subject to an overall capping of 1250 scholarships per year.

5. Funding Pattern

- The Scheme will be funded by the Ministry of Social Justice & Empowerment and Ministry of Tribal Affairs on 100% basis and the funds shall be released directly to the institution concerned.
- The funds may be released by the Ministry of Social Justice & Empowerment and Ministry of Tribal Affairs in a single instalment immediately after the admission.

6. General Provisions

- The scholarship will become payable to SC students only upon securing admission in any of the institutions notified by the Ministry of Social Justice & Empowerment and Ministry of Tribal Affairs.
- The students, who are awarded the scholarship under the scheme, will have to pursue the study in the respective institution on full time basis.
- With a view to ensure access of all students to the provisions of this scheme, the institute will incorporate the salient features of the scheme in the prospectus in addition to putting the same on the website of the institute. The institute will select the SC students on the basis of merit and shall forward the applications of the eligible students in the prescribed proforma (Annexure-A for fresh students & Annexure-B for ongoing students) along with proof of admission and fee chargeable etc. to claim the scholarship. The Institute will not charge any fee, whatsoever, from the students.
- After disbursement the institute will furnish an Utilisation Certificate towards the amount received, which will include the signatures of the scholarship holders.
- The performance of the SC students covered under the scheme shall be monitored regularly by the Head of the respective institution and the same shall be reported, through a report card, to the Union Ministry of Social Justice and Empowerment and Minority and Ministry of Tribal Affairs at the end of each academic year.

- The notified institutions shall submit progress reports of implementation of the Scheme to the Union Ministry of Social Justice and Empowerment and Minority and Ministry of Tribal Affairs from time to time, as required.
- Any institution violating the provisions of the Scheme and/or instructions issued by the Government of India will be denotified.
- In the event of denotification/deletion of any institution, the scholarship will continue to be available to the SC students already admitted under the Scheme, if otherwise eligible, till completion of the course. However, no fresh seats will be allotted and funds released to such denotified institutes.
- The general provisions of the General Financial Rules (GFR), 2005, will apply mutatis mutandis, and the institutions shall be bound by the general principles laid therein.

III

NATIONAL SCHOLARSHIP FOR HIGHER EDUCATION FOR ST STUDENTS (TOP CLASS EDUCATION SCHOLARSHIP)

Applications are invited from ST students who have gained admission in the institutes identified by Ministry of Tribal Affairs under the scheme of Central Sector Scheme of National Scholarship for Higher Education for ST students formerly known as Central Sector Scheme of Top Class Education for ST students for the year 2015-16 through National e-Scholarship Portal.

The scholarship is awarded to students selected for pursuing courses at Graduate/Post Graduate level in identified Institutions of excellence, Government and Private, in professional fields such as Management, Medicine, Engineering, Information Technology, Law, and Training, etc. The list of identified institutions has been revised from 2015-16 and now total number of 158 Top Class institutions has been listed for National Scholarship for Higher Education for ST students. The list may be seen on Ministry's website.

Eligibility

ST students who have secured admission in any of the notified 158 Institutions according to the norms prescribed by the respective institutions will be eligible for the scholarship under the scheme. The total family income of the candidate to be eligible for this scholarship from all sources should not exceed Rs. 4.50 lakh per annum.

General Conditions for Scholarships:

The scholarship will become payable immediately after a student has secured admission and has started attending the classes

ST students who secure admission in these Institutes are awarded scholarships. The scholarship, once awarded, will continue till the completion of the course, subject to satisfactory performance.

The students already in these schemes will continue to be in the existing scheme till they complete their studies.

The total number of fresh scholarship each year will be 1000 from financial year 2015-16. There is no ceiling in institution wise and stream wise number of slots for the Top Class Institution.

In case the number of candidates exceeds the number of available awards, then the scholarship will be awarded on "first come first served" basis.

It is a Central Sector Scheme and Ministry of Tribal Affairs will provide 100% funding for the scheme. The funds will be released by the Ministry of Tribal Affairs in a single installment for scholarship immediately after the registration/admission.

The application should be complete in all respects and should be accompanied by all relevant documents. Applications, incomplete in any respect, are liable to be rejected. The applications received after the last date will not be considered.

Procedure for Applying

- (i) The scheme is implemented through National e-Scholarship Portal (NeSP). It is mandatory for all students to apply online. The students shall apply on the scholarship website i.e. www.scholarships.gov.in

(ii) While applying On-line, candidate should keep the following for uploading

Scanned copy of their passport size color photograph and their signature in digital format (jpg or jpeg file oly, each less than 100KB size) for uploading with application.

Scanned copy of Income Certificate issued by Revenue Officer/Tehsildar in the State / UT be submitted (jpg or jpeg file oly, each less than 100KB size)

Scanned copy of ST certificate issued by Competent Authority (jpg or jpeg file oly, each less than 100KB size).

Scanned copy of bank account details of student.

(iii) After applying online, students are required to note Permanent/Temporary ID for future reference.

For details please refer to the Ministry of Tribal Affairs's website www.tribal.nic.in

IV

Scholarships for Minorities in Higher Education in India

1. **Scheme of Post-Matric Scholarship for Students Belonging to the Minority Communities (Government of India-Ministry of Minority Affairs)**

Level of Study: The scholarship is to be awarded for studies in India in a government or private higher secondary school/college/university, including such residential institutes of the Government and eligible private institutes selected and notified in a transparent manner by the State Government/ Union Territory Administration concerned. It will also cover technical and vocational courses in Industrial Training Institutes/ Industrial Training Centres affiliated with the National Council for Vocational Training (NCVT) of classes XI and XII level.

Brief Scholarship Description: Scholarship will be awarded to the students who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/guardian from all sources does not exceed Rs.2 lakh.

Website: ministryaffairs.gov.in

2. **Scheme of Merit-Cum-Means Based Scholarships for Students Belonging to the Minority Communities**

Level of Study: Undergraduate/Post-graduate

Brief Scholarship Description: The Ministry of Minority Affairs, Government of India, Provides Merit-Cum-Means Based Scholarships the students belonging to the minority communities, pursuing technical or professional courses at undergraduate/post-graduate level in an institution recognised by an appropriate authority.

3. **Government of Maharashtra Scholarship for the Minority Communities Students pursuing Technical and Professional Education.**

Level of Study: Technical and Professional Education

Brief Scholarship Description: Minorities Development Department, Government of Maharashtra is offering the Scholarship for Students pursuing Professional and Technical education/all courses after H.S.C. (Arts, Commerce, Science etc.) for Muslim, Sikh, Buddhist, Christian, Parsi and Jain minority communities like this.

Note: Kindly note that most of such schemes are implemented by all the states. You may surf the website of your state to know the details.

3. **Maulana Azad National Scholarship Scheme for Meritorious Girl Students Belonging to Minorities (Ministry of Minority Affairs, Government of India)**

Level of study: Post Matric

Brief Scholarship Description: Maulana Azad National Scholarship Scheme recognises, promote and assist meritorious Girl students belonging to national Minorities who cannot continue their education without financial support. Scholarship will be admissible for expenditure on payment of School/College Fee, purchase of syllabus books, purchase of stationery/equipments required for the course & payment of Boarding/Lodging charges. An amount of Rs. 12,000/- (Rupees twelve thousand only) would be given to each student. It will be released in two equal instalments of Rs. 6,000/- each. First instalment will be given for class XI and second instalment for class XII.

Website: www.maef.nic.in

Links of the organisation offering scholarship to Muslims for Higher Education:

http://www.milligazette.com/misl/scholarship_muslime_students_organisation.html

http://scholarship4muslims.blogspot.in/2011_01_01_archive.html

<http://www.caveservices.com/scholarships.html>

<http://www.sit-india.org/scholarship.html>

V

UNIVERSITY GRANTS COMMISSION

SCHOLARSHIPS & FELLOWSHIPS

For more information please visit Website : <http://www.ugc.ac.in>

1. **Ishan Uday” For North Eastern Region**

Eligibility Criteria

Students with domicile of NER who have passed Class XII or equivalent exam from a school situated within NER through any recognized Board of Education, including Central Board of Secondary Education (CBSE), Indian Certificate of Secondary Education (ICSE), National institute of open Schooling (NIOS) within NER only, and have secured admission in general degree course, technical and professional courses including medical and para-medical courses (Integrated courses included) in Universities/Colleges/ Institutions recognized by UGC under Section 2(f) of UGC Act, within and outside the States of NER.

For availing scholarship under this scheme, the income of the parents of the student should not exceed Rs.4.5 lakh per annum.

2. **Post-Graduate Indira Gandhi Scholarship Scheme for Single Girl Child**

Eligibility Criteria

Any single girl child of her parents is eligible. In a family if one son and one daughter is available then girl child will not be considered for scholarship under the scheme. The scheme is applicable to such a single girl child who has taken admission in regular, full-time 1st year Masters Degree course in any recognised university or a post graduate college. This scholarship is available to the student for first PG Degree only. Admission to PG Course in Distance education mode is not covered under the scheme.

Age: Girl students up to the age of 30 years at the time of admission in PG courses are eligible.

3. **Post Graduate Scholarship for Professional Courses for SC/ST Candidates**

Eligibility Criteria

The candidate must have obtained Graduate degree in the relevant subject and obtained admission at Postgraduate level for regular full time course in any of the Professional subject in a recognised University/Institution/College. Candidates pursuing post graduate course in professional subjects by correspondence or by

Distance Education mode are not eligible to receive financial assistance under this scheme. The upper age limit for male applicants is 45 years as on 1st July on the year of application, and 50 years in the case of female candidates. In exceptional cases, the age may be relaxed.

4. **Post Graduate Merit Scholarship Scheme for University Rank Holders at Under Graduate Level**

Eligibility Criteria

While in General Course the First and Second Rank holders at UG level and admitted in any Postgraduate Course would be awarded the scholarship. In Honours Courses the scholarship would be awarded only to the First Rank holders. These awardees will have to submit the proof of their merit position at undergraduate level as well as their admission in postgraduate courses.

The scholarship would, however, be subjected to securing a minimum of sixty per cent marks at undergraduate level.

The scheme is applicable to such students who have taken admission in regular, full-time Master's Degree course in any recognised university or a post graduate college.

The scholarship is available to the student for first PG Degree only. Age limit for the students is 30 years at the time of admission in PG course.

Distance mode of education is not covered under the scheme.

Following subjects have been identified for the award of scholarships who have passed at Undergraduate level:

Sl. No.	Subjects	Sl.No.	Subjects
01	B.Sc. (General) (Common for all subjects)	12	B.A (Geography) (Hons.)
02	B.A. (General) (Common for all subjects)	13	B.A (Hindi) (Hons.)
03	B.Com. (General)	14	B.A (History) (Hons.)
04	B.Sc. (Botany) (Hons.)	15	B.A (Philosophy) (Hons.)
05	B.Sc. (Chemistry) (Hons.)	16	B.A (Political Science) (Hons.)
06	B.Sc (Mathematics) (Hons.)	17	B. A(Psychology) (Hons.)
07	B.Sc (Physics) (Hons.)	18	B.A (Sanskrit) (Hons.)
08	B.Sc (Statistics) (Hons.)	19	B.A (Sociology) (Hons.)
09	B.Sc (Zoology) (Hons.)	20	B.A (Urdu) (Hons.)
10	B.A (Economics) (Hons.)	21	B.Com (Hons.)
11	B.A. (English) (Hons.)		

Other combinations of subjects are not covered. Before forwarding applications students/ Universities may kindly ensure that application satisfy all norms as per guidelines. Applications received for other than the above mentioned subjects will be summarily rejected

5. Maulana Azad National Fellowship for Minority Students

Eligibility Criteria

A candidate has to fulfill the following conditions to be eligible for award of this fellowship

He/she should belong to one of the minority communities notified under Section 2 (c) of the National Commission for Minorities Act, 1992.

He/she should get admission and registration for regular and full time M.Phil/Ph.D courses in University/Academic Institution by fulfilling conditions of admission of that University/Institution, subject to provisions of the Fellowship as per advertisement of UGC.

The minority community students once considered eligible for the fellowship shall not be entitled to benefits under any other source, Central or State Government or any other body like UGC for the same study.

Prior clearance of NET/SLET examination will not be a prerequisite for award of Maulana Azad National Fellowship for minority students for M.Phil/Ph.D.

In order to qualify for the award of JRF/ SRF the UGC norms would be applicable at pre-M.Phil and pre-Ph.D stage, respectively, including the minimum score of 50% at post graduate level.

6. Rajiv Gandhi National Fellowship for Scheduled Caste/Scheduled Tribe Candidates

Eligibility Criteria

The candidate should belong to SC/ST and should have passed the Post Graduate examination. The selection will be made on the basis of merit of the candidates. The candidate must get himself/herself registered for M.Phil./Ph.D. at the first available opportunity but not later than within a period of two years from the receipt of award letter. This period is not extendable. However, the actual payment of fellowship will be made with effect from the date of joining only.

7. Post Doctoral Fellowship to SC/ST Candidates

Eligibility Criteria

The candidate must have a doctorate degree in the relevant subject preferably with published research work to their credit.

The upper age limit for male applicants is 50 years as on 1st July of the year of application, and 55 years in the case of female candidates. In exceptional cases, the age may be relaxed.

Selection will be made on the basis of merit through Interface Mode by an Expert Committee constituted especially for the purpose.

8. Post Doctoral Fellowship To Women Candidates

Eligibility Criteria

The candidate must have a doctorate degree in the relevant subject preferably with published research work to their credit.

In case of general/open category, 55% marks at UG level and 60% of marks at PG level.

For reserved categories (SC/ST/OBC/PH) candidates, 50% at UG level and 55% at PG level.

The upper age limit for applicants is 55 years for the candidates belonging to general/open category and 60 years for SC/ST/OBC/PH/Minority communities, as on 1st July on the year of application.

9. Rajiv Gandhi National Fellowship for Students with Disabilities

Eligibility Criteria

Any student with disabilities who has been admitted to M.Phil./Ph.D. degree in a University or academic institution by completing the required formalities for admission in that University or academic institution is eligible for the award of Fellowship, subject to provision of the scheme as per the advertisement of UGC. The candidate must get himself/herself registered for M.Phil./Ph.D at the first available opportunity but not later than within a period of two years from the receipt of award letter. This period is not extendable. However, the actual payment of fellowship will be made with effect from the date of joining only.

After two years, if the progress in the research works of the awardee is found satisfactory, his/her tenure will be extended for a further period of three years as Senior Research Fellowship (SRF). The research work will be assessed by a three member committee set up by the University. The committee will consist of the Supervisor, Head of the Department and one outside expert in the subject. JRF may be terminated in case the progress of the candidate is not found satisfactory by the committee. The SRF shall be sanctioned on year to year basis on the recommendation of the Supervisor of the candidate duly accepted/rejected by the Head of the Department and finally approved by the Vice-Chancellor. The total period of award of JRF and SRF shall not exceed a period of five years. The fellowship is paid from the date of registration of the students in M.Phil./Ph.D. course.

The students with disabilities once considered eligible for the fellowship shall not be entitled to any other benefits from Central or State Government or any other body like UGC offering similar benefit to avoid duplication and increase coverage. Only those doing regular and full time M.Phil./Ph.D. course of a University/Research Institution shall be eligible for the fellowship. Employees of any University/College/Educational Institution/Central/State/UT Government shall be excluded from availing Fellowship, even if they are on Study Leave or EOL to pursue the M.Phil./Ph.D. course

10. Dr. S. Radhakrishnan Post Doctoral Fellowship In Humanities And Social Sciences (Including languages)

Eligibility Criteria

The candidate must have a doctorate degree in the relevant subject.

General/open category, 55% marks at UG level and 60% of marks at PG level. For reserved categories (SC/ST/OBC/ PH) candidates, 50% at UG level and 55% at PG level.

The fellowship is open for full time research work to young researchers below 35 years of age (Relaxation of 5 years for SC/ST/OBC/Women candidates). Note:-Candidate must identify a Guide for his/her postdoctoral research work and obtain his /her consent for the guidance

11. Swami Vivekananda Single Girl Child Scholarship for Research in Social Sciences

Eligibility Criteria

Any single girl child of her parents.

Only girl child in the family without having any brother or the girl student who are twin daughters/ fraternal daughter may also apply for scholarship under the aforesaid scheme.

In a family if one son and one daughter is available then girl child will not be considered for scholarship under the scheme.

The scheme is applicable to such a single girl child who has taken admission in regular, full -time Ph.D. program in Social Sciences in any recognized University/Institute. Admission to Ph.D. Course in Distance education mode is not covered under the scheme. Age : Girl students up to the age of 40 years for general and 45 years for the reserved category SC/ST/OBC and Physical handicapped at the time of admission in Ph.D courses are eligible.

12. National Fellowship for OBC Candidate

Eligibility Criteria

Unemployed OBC Candidates who have passed the Post Graduate examination in concerned subject and who desire to pursue full-time research without JRF of UGC-NET or UGC-CSIR NET. ELIGIBILITY: The candidate should belong to OBC and should have passed the Post Graduate examination and annual income of the beneficiary/parents or guardian of the beneficiary not exceeds Rs. 6.00 lakh per annum from all sources. The candidate who is already registered for M.Phil./Ph.D. will be eligible for the consideration for award of fellowship under cited scheme. The selection will be made on the basis of merit of the candidates. However, the actual payment of fellowship will be made directly to awardee through e-payment under DBT with effect from 1 st April of selection/financial year (or) from the date of Registration under M.Phil. / Ph.D. (or) from the date of joining in M.Phil / Ph.D. Programme, whichever is later.

VI

Scholarship for Persons with Disabilities

A. National Scholarship for Persons with Disability (PWD)

Applications (in Hindi or English) in the prescribed proforma are invited from students with disabilities for financial assistance for pursuing higher and technical education. Eligibility conditions etc. for the Scholarship as follows:

I. Eligibility

1. Financial assistance will be available to Indian students with at least 40% disabilities certified as per definition under Persons with Disabilities Act 1995.
2. Financial assistance will be given for pursuing post-Matric/Post-Secondary technical and professional courses including Ph.D. & M.Phil. from recognised institutions. However, for students with disabilities of Cerebral Palsy, Mental Retardation, Multiple Disabilities, and Profound or Severe Hearing Impaired, the minimum educational qualification will be class VIII pass and scholarship will be awarded to them for pursuing general, technical, vocational or professional courses.
3. Scholarship will be awarded to one student for pursuing only one course.
4. Financial assistance can be given for computer with editing software for blind/deaf graduate and postgraduate students pursuing professional courses and for support access software for students with cerebral palsy.
5. Continuation/renewal of the award for next year will depend on successfully completing the course in the preceding year with minimum 50 (fifty) percent marks.
6. The Assistance under this Scheme is not intended for Post-Matric/Post-Secondary Technical/ Professional courses having duration of less than one year.
7. A scholarship holder under this scheme will not concurrently hold any other scholarship/ stipend. If already any other scholarship/stipend awarded, the student is required to exercise his/her option for choosing the scholarship that he/she proposes to avail and inform awarding authority about the same.
8. Monthly family income of the beneficiary the parent/guardian should not be more than Rs. 15,000/- from all sources. Family income includes income of the parents/guardian.

II. Awards

Up to 500 awards are to be given annually through institutions in which students are pursuing studies/courses. Scholarship will be given to different categories of disabled students as under:

1. Students with orthopaedic disability
2. Students with blindness or low vision
3. Students with hearing disability
4. Students with Cerebral palsy, Mental Retardation, Multiple Disabilities, Profound or Severe Hearing Impairment

Amount of scholarship will vary among courses and will also depend on availability of hostel/residential facility with the institution. The details are given below:

Sl. No.	Courses of Study	Rate of scholarship	
		Hostellers (Rs/month)	Day Scholars s/month)
1	Ph.D./M.Phil. and post-graduate/graduate-level courses in Engineering/Indian and other systems of medicine/Agriculture/Veterinary/IT/ Biotechnology, Education Management/ Architecture, Physiotherapy, Music and other professional courses	1,000	700
2	Diploma and certificate level professional courses	700	400
3	In respect of students with cerebral palsy, mental retardation, multiple disabilities and profound or severe hearing impairment, for pursuing general/professional/technical/ vocational courses after class VIII	700	400

III. *Students will also be reimbursed the course fee subject to a ceiling of Rs. 10,000/-per year.*

Besides students living in the hostel/residential facility provided by the institutions, those students will also be considered as hostellers who live in accommodation hired at least by a group of 3 students living together with common mess arrangement. Such students will have to furnish a certificate in this regard countersigned by the head of the institution and a certificate from the owner of the house in case of own arrangement or accommodation taken on rent.

IV. *Applications for the scholarship*

Application is required to be submitted in as per the prescribed proforma (Annexure 'A'). Applications for renewal/continuation of award are to be submitted in the prescribed proforma as per (Annexure 'B'). No other proforma is to be adopted for making the application. The last date for receipt of application for new cases as well as renewal/ continuation is as per the advertisement in newspaper by the Ministry of Social Justice & Empowerment which is usually published in mid-July.

V. *List of enclosures (attested copies only) :*

- (i) Academic records (attested copy of certificates and Mark sheets - matric & above), (ii) Family Income Certificate/Proof of annual income, e.g. Salary Slip, last Income tax Assessment order, (iii) attested copy of Disability Certificate (iv) Course fee receipt (if any) with break-up of each item duly paid during the academic session (v) Hostel Certificate or certificate from the house owner in case of accommodation hired by at least by a group of 3 students living together with common mess arrangements, (vi) Applications for the scholarship may be sent to the Section Officer (DD-IV), Ministry of Social Justice & Empowerment, Shastri Bhavan, New Delhi-110 001. A Student should submit only one application along with all the relevant documents together with recommendations of the Institute concerned. Applications for the award of scholarship will be countersigned and recommended by the head of the institution in which the applicant is enrolled for study. Details and forms can also be downloaded from the Ministry's website www.socialjustice.nic.in or may be obtained from DD-IV Section, Ministry of Social Justice & empowerment, Room No. 242, "A" Wing, Shastri Bhavan, New Delhi 110001.

Applications received after the last date (as per the advertisement) and incomplete applications (without requisite documents) will not be considered.

B. NHFDC

National Handicapped Finance and Development Corporation (NHFDC), for and on behalf of Ministry of Social Justice & Empowerment, Govt. of India, invites applications from Students with Disabilities for award of Scholarship under the Scholarship Scheme (Trust Fund):

1. Applicants may APPLY ANY TIME in academic year for scholarship under this scheme. Scholarships will be awarded on quarterly basis for the applications received in preceding quarter for Graduate Courses and Rs.3,000/- per month for Professional Post-Graduate Courses in one academic year.
2. Books/Stationery allowance will be paid to students pursuing Professional Graduate Courses @ Rs. 6,000/ per annum and Rs.10,000/- per annum for pursuing Professional Post-Graduate Courses.
3. Visual and hearing impaired students in addition will be provided financial assistance for purchase of aids & appliances (only once during life time).
4. Monthly income of the beneficiary /parent or guardian should not be more than Rs.25,000/- (Rs. 3 lakh p.a.) from all sources. Family income includes income of parent/guardian.

Official Website and Contacts

Official Website : <http://www.nhfdc.nic.in>

National Handicapped Finance and Development Corporation (Ministry of Social Justice & Empowerment, Govt. of India), Red Cross Bhawan, Sector-12, Faridabad121007.

Telephone No. 0129-2226910, 2287512, 2287513

C. UDIS (You and the Disabled) Forum, Coimbatore and All India Confederation of the Blind, Delhi Marga Schulze Scholarship Scheme for Higher Education of Girls with Visual Impairment

The Marga Schulze Foundation based in Germany is assisting blind girls in Africa and Asia to pursue higher education. Dr. Hans-Eugen Schulze (who himself is visually impaired), a retired judge of the Federal Courts of Germany started this Foundation in 1996 and the assistance is routed through CBM, a leading international organisation committed to the cause of services for persons with disabilities for the past 100 years. In India, the scheme is implemented by two organisations, the All India Confederation of the Blind (E-mail:aicbdelhi@eth.net,aicbdelhi@yahoo.com) in Delhi for the Northern, Eastern, North-Eastern and Central States and the UDIS Forum (udisforum@vsnl.net) in Coimbatore to cover the States of Andaman and Nicobar Islands, Andhra Pradesh, Goa, Diu & Daman, Karnataka, Kerala, Lakshadweep, Maharashtra, and Pondicherry. The scheme provides a merit scholarship of Rs. 12,000/-, Rs. 15,000/- and Rs. 18,000/- for students undergoing graduate, B.Ed. and post-graduate courses respectively.

The general guidelines of the Scheme are as follows:

1. The students can contact the UDIS Forum or All India Confederation of the Blind for any guidance regarding courses to be selected, colleges in the vicinity etc., if needed.
2. The students, after getting admission in the colleges of their choices, should write to the UDIS Forum/All India Confederation of the Blind for an application for the scholarship. The application form can also be downloaded from the website www.davo.in and www.aicb.org.in

3. The students who have secured a minimum of 60% of marks at the plus 2/ junior college will be considered for scholarship under the "graduation" category and the minimum eligibility for scholarship in the case of B.Ed. and post-graduate courses is 55% in the qualifying examinations.
4. The filled in application, with the recommendation of the Principal of the College where the student is admitted should be sent to the Administrative Office of the UDIS Forum/ All India Confederation of the Blind latest by 20th August of the academic year. Applications sent without the signature of the Principal of the college concerned will be considered incomplete.
5. The students may, if necessary, be called for an interview in a centrally located place for selection to award scholarship. Besides scrutinising certificates, the reading and writing skills, orientation and mobility and communication skills will also be tested for awarding scholarship.
6. The number of scholarships to be given every year will be decided on the basis of available resources.
7. Within one month from the date of selection for the scholarship, 60% of the scholarship amount will be released in favour of the student through a cheque/ demand draft, forwarded to the Principal of the concerned college. Therefore, the students should open a bank account. In case the student wants the amount to be sent in favour of the institution where studying, and not in her name, a written authorisation should be sent to the UDIS Forum/All India Confederation of the Blind. The remaining 40% will be released during the second half of the academic year.
8. The students are free to stay in hostels not attached to the College. However, these hostels should be either run by organisations of/for the disabled or those, which are safe and also provide assistance to persons with blindness.
9. The student should show at least 55% academic performance and more than 80% attendance record every year for the continuation of the scholarship. The progress of the student should be intimated to UDIS Forum/ All India Confederation of the Blind each year in the prescribed format through the Principal of the concerned college. Scholarship will be discontinued in case the student is not showing the desired academic performance and attendance.
10. The UDIS Forum/ All India Confederation of the Blind representatives will visit the college from time-to-time to discuss with the authorities concerned to enquire about the progress of the students. Parents will also be contacted regularly
11. The students will be invited from time-to-time, especially during vacation, for skills development programmes such as training in information and communication technology, communication skills, use of assistive devices, etc.
12. The students are encouraged to take part in co-curricular activities of the college too. Awards and prizes when won by the student concerned may be informed to the UDIS Forum/All India Confederation of the Blind for documentation purposes.

The CBM, the Marga Schulze Foundation, the UDIS Forum and All India Confederation of the Blind hope that more and more girls with visual impairment will avail of this scholarship scheme and become future voices of persons with disabilities in general and persons with visual impairment in particular.

For further details, contact, as the case may be:

1. Coordinator, Marga Schulze Scholarship UDIS Forum Administrative Office, 111, Sree Lakshmi Towers, Opp: Saibaba Koil, Mettupalayam Road, Coimbatore 641043, Tamil Nadu, India

Phone: 0422-2433832

Mobile: +91-9437-25925

E-mail: udisforum@vsnl.net

Website: www.davo.in

2. Secretary General, All India Confederation of the Blind, Sector-5, Rohini Delhi 110085

Phone: 011-27050915 / 011-27054082, Mobile: 09810684208

E-mail: aicbdelhi@yahoo.com, aicbdelhi@eth.net; Website: www.aicb.org.in

D. DNIS News Network

Forty three young, talented and aspiring disabled students across the country were awarded scholarships under National Centre for Promotion of Employment for Disabled People's (NCPEDP) 'Rajiv Gandhi Scholarship Scheme for Students with Disabilities', to pursue higher education.

1. NCPEDP's Founder Chairperson and Congress President Sonia Gandhi presented the Scholarship Grant and a Certificate to the scholars on the occasion of Late Prime Minister Rajiv Gandhi's Birth Anniversary on August 20, 2003. So this NCPEDP org. is working on the same.
2. The Rajiv Gandhi Scholarship Scheme for Students with Disabilities
3. Under the scheme, 20 scholarships will be given under the NCPEDP-Shell Scholarships for students pursuing professional courses in Management and Engineering.
4. Students applying for other professional/postgraduate courses in architecture, mass communication, law, etc, are also invited to send in applications for the other scholarships instituted under the Scheme.
5. Candidates with visual impairment, hearing disability, locomotor disability, cerebral palsy, leprosy, Thalassaemia, Haemophilia and learning disabilities are eligible to apply for the scholarships. The scholars will be given a monthly stipend of Rs 1,200 per month.
6. The scholarships were instituted in 1998 to support meritorious disabled students with limited means of pursuing professional/postgraduate courses. Go to www.ncpedp.org for details and to download the application forms.

Completed application forms should be sent to: N.C.P.E.D.P., A-77 South Extension Part II, New Delhi.

E. DSSHE (Disabled Student Services in Higher Education)

DSSHE-L is a mailing list discussion of issues relevant to students with disabilities in higher education. Topics include: the legal responsibilities of institutions under the ADA; how to meet the physical and academic needs of disabled students; and how to fund such services.

To subscribe to the list, write to listserv@listserv.buffalo.edu with subscribe DSSHE-L in the message body.

Submissions may be sent to dsshe-l@listserv.buffalo.edu.

F. Other Scholarships Available on Following Websites for Persons with Disabilities Students

1. <http://scholarship-positions.com/blog/scholarships-for-disabled-students-2011/201104/>
2. http://www.ehow.com/how_4689489_applying-scholarships-disabled-students.html
3. Marga Schulze Scholarship 2012 Application Form

- http://www.davo.in/download_pdf/MASS-ApplicationForm2011.pdf
4. Marga Schulze Scholarship 2012 Contact Details
<http://www.davo.in>
<http://www.scholarships-in-india.com/marga-schulze-scholarship-2012-for-blind-girls.html>
(For blind girls)
 5. http://careerairforce.nic.in/life_airforce/lifeair_benefits.html
Education-Click this link for more information about AFWWA (<http://www.afwwa.com>). (Indian air force grants.)
 6. <http://www.myengg.com/engg/info/tag/scholarships-n-fellowships/>
(scholarship in Kerala included along with other scheme names)
 7. <http://indiaeducationdiary.in/Shownews.asp?newsid=10994>
 8. <http://www.worldbank.org.in/wbsite/external/countries/southasiaext/indiaextn/0>,
content (world bank and commitments for Asian students)
 9. <http://www.vssut.ac.in/academics/scholarship.asp>
(scholarship for Bhubaneshwar-District Welfare Officer, Sambalpur)
 10. http://www.indg.in/india/sitemap-1/primary-education/education-as-fundamental-human-right/children_with_special_needs-ssa.pdf
(funding and scholarship under Sarva Shiksha Abhiyan)
 11. <http://www.sgsits.ac.in/pages/information/scholarships.php>
(offering scholarship for PWD and other scholarships as well)
 12. <http://scstobc.org/csdisschol.html> (Good site on indian opp)
 13. <http://www.ayushveda.com/scholarships-in-india/>
(information on schemes and scholarships in India)
 14. <http://www.gradebook.in/2011/10/04/scholarships-in-india/>
Ministry of Social Justice and Empowerment, Government of India- National Scholarship for persons with Disabilities by the Ministry Justice & Empowerment, Government of India is for pursuing technical and professional courses from recognised institution.
 15. [http://www.edukool.com/scholarships/\(Indian scholarships\)](http://www.edukool.com/scholarships/(Indian%20scholarships))
 16. http://www.scholarships-india.com/National_Scholarship_for_Persons_with_Disabilities.html
(National Association with the funding for education,1,500 scholarships for disabled students)

VII

Special Scholarship Scheme for Jammu & Kashmir

Eligibility Criteria

Students belonging to the State of Jammu & Kashmir, appearing for the Class XII or equivalent exam through the State Board of Jammu & Kashmir and from Central Board of Secondary Education (CBSE) affiliated schools located in Jammu & Kashmir, pursuing General Degree courses, Engineering and Medical studies in Govt. colleges / institutes / other non-govt. institutes recognized by AICTE or UGC, and other regulatory authorities or institutes created through an Act of the State Govt., located outside the State of Jammu & Kashmir, would be eligible to apply for scholarship under this scheme. Students pursuing 'Integrated Courses' in such colleges / institutes where the scheme is applicable would also be eligible to apply for scholarship for the duration of the course. The income-ceiling is Rs. 6 lakhs per annum for the academic session 2014-15.

From the academic year 2014-15, only those eligible candidates, whose names are uploaded on the AICTE web portal by State Government and provided Centralized Admission to institutes / colleges approved by AICTE, UGC and / or any other regulatory authority would be considered for the award of scholarship, as per the ceiling of number of scholarships specified, stream-wise, in the scheme. Students admitted to Centrally Funded Institutes / Universities on their own and by virtue of their own merit at the national level would also be considered for the award of scholarship.

Website: <http://www.aicte-jk-scholarship>.

VIII

Special Scholarship Scheme of Medhabruti for Odisha

Eligibility Criteria

1. The students must be a permanent resident of Odisha.
2. The annual income of parents from all sources shall not exceed Rs.6.00 lakh
3. A student already in receipt of any scholarship cannot avail these scholarships unless he/she opts to forgo the other scholarship.
4. For girl students pursuing +2, +3 & P.G. courses the minimum eligibility marks for applying scholarship is 60 %.
4. Similarly for boy students the minimum eligibility marks required for applying scholarship is in the following manner.
 - a) for +2 course :70 %
 - b) for +3 & P.G. courses :70 % (for Science), 60 % (for Arts & Commerce)
5. For technical & Professional courses marks secured in the last examination, is not a bar for applying scholarship as the rank obtained by the students in the respective entrance examination conducted by the State / Central Agencies /Universities plays vital role in selection procedure of the scholarship.
7. Special Girls' Merit Scholarship is awarded to such meritorious girls who have taken admission in selected technical and professional institution of repute within and outside the state.

Website : www.medhabruti.org

SAMPLE FORMAT OF CERTIFICATES

I

Sample Form of Caste Certificate to be Produced by the Candidates Belonging To Sc/St Categories

Form of Certificate as prescribed in M.H.A,O.M. NO.42/21/49-N.G.S., dated 28-1-1952 as revised in Dept. of Per.& A.R., Letter No.36012/6/76-Estt.(S.C.T.), dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

FORM OF CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimathi*/Kumari* _____ Son/daughter* of _____
_____ of village/town* _____
_____ in District/Division* _____ of
the State/Union Territory* _____ belongs to the _____ Caste/ Tribe*
which is recognised as a Scheduled Caste Scheduled Tribe*

Under:

The Constitution (Scheduled Castes) Order, 1950.

*The Constitution (Scheduled Tribes) Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

(As amended by the Scheduled Castes and Schedules Tribes Lists (Modification Order)1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Schedules Tribes Orders(Amendment) Act, 1976.)

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders(Amendment)Act, 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

*The Constitution (Pondicherry) Scheduled Castes Order, 1964;

*The Constitution (Uttar Pradesh, Scheduled Tribes Order, 1967;

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;]

*The Constitution (Nagaland) Scheduled Tribes Order, 1970;

*The Constitution (Sikkim) Scheduled Castes Order, 1978;

*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.

*The Constitution (Scheduled Castes) Order (Amendment) Act, 1990.

*The Constitution (Scheduled Tribes) Order Amendment Act, 1991.

*The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

**This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimathi* _____ father/mother*of Shri / Shrimathi / Kumari* _____ of village/town* _____ in District/ Division* _____ of the State/Union Territory* _____ who belong to the Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* _____ issued by the _____ dated _____.

Shri/Shrimathi*/Kumari* _____ and/or* his/her* family ordinarily reside(s) in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____.

Signature _____ Designation _____

(With seal of office)

State/Union Territory

Place: _____ Date: _____

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

II

Sample Form of Certificate to be Produced by the Other Backward Classes Applying for Admission to Central Educational Institutions Under the Government of India

FORM OF OBC CERTIFICATE

This is to certify that _____, son/daughter of _____
_____, of village _____ District/Division
_____ in the State belongs to _____ the _____
community which is recognised as a Backward Class in under following resolutions of Government of India,
Ministry of Welfare:

- *(i) Resolution No.12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 186, dated the 13th September, 1993.
- *(ii) Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No.163, dated the 20th October, 1994.
- *(iii) Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No.88, dated the 25th May, 1995.
- *(iv) Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No.210, dated the 11th December, 1996.
- *(v) Resolution No. 12011/96/94-BCC dated 9/03/96.
- *(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- *(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- *(viii) Resolution No. 12011/68/98-BCC dated 27/12/99.
- *(ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- *(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- *(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- *(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- *(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- *(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- *(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

*Shri _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State. This is also to certify that he/she does not belong to the persons/sections(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.36012/22/93-Estt.(SCT), dated 8-9-1993 which is modified vide OM No. 36033/3/3004 Estt. (Res) dated 09/03/2004.

District Magistrate, Deputy Commissioner, etc.

Dated:

SEAL

*Strike out whichever is not applicable N.B.

III

Sample Format of Income Certificate

Revenue Case No. 028

This is to certify that the annual income from all sources including share of joint family for the financial year of April 1, 2014–March 31, 2015 of Mr./Ms. _____
_____ in Rs. _____ in words _____
_____.

Rev Case No. MRC-81/2009-2010

Place:

Date of issue _____

TAHSILDAR

(SEAL)

(To be produced in duplicate)

1. Application
2. Affidavit
3. Talathi Report No.

Following fact may please be noted while issuing above Income Certificate for E.B.C. concession/Gol Scholarship.

1. If the applicant is parent, income of both parent, income of all earning sons and daughter and share of joint family, etc., should be taken into account.
2. If the applicant guardian of the ward his parent, Brother/Sister Income and Share of joint family etc. should also be taken in account.
3. If the applicant is student himself own Income if any, along with the sources mentioned under 2 above should be taken in account.
4. This Income Certificate is to produce by the applicant from and appropriate authority from rural or urban areas as the case may be in addition to the Income Declaration.

Notes:

1. Income Certificate must be issued by the appropriate authority like Tahsildar, Naib Tahsildar, Block Development Officer or the District Magistrate/Collector.
2. Salary Slip, Pension Slip and the certificate issued by Community, etc., will not be treated as valid income certificate.

VISION

To be an institution of excellence in higher education that continually responds to the changing social realities through the development and application of knowledge, towards creating a people-centred and ecologically sustainable society that promotes and protects the dignity, equality, social justice and human rights for all, with special emphasis on marginalised and vulnerable groups.

MISSION

In pursuance of its vision and guiding principles, the Tata Institute of Social Sciences organizes teaching programmes to facilitate the development of competent and committed professionals for practice, research and teaching; undertakes research; develops and disseminates knowledge; and reaches out to the larger community through extension, at the local, national, regional and international levels.



Social Protection Office

Tata Institute of Social Sciences

V.N. Purav Marge, Deonar, Mumbai 400088

Phone: 91-22-2552 5233 Fax: 91-22-2552 5050