

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE**

Revised

No.DR.Acd./ 16²³/PGS&R-13/Autumn-2016-17

Dated: June 17 , 2016

NOTIFICATION FOR REGISTRATION IN AUTUMN SEMESTER 2016-17 SESSION

It is hereby notified for information of **all Undergraduate, Postgraduate & Ph.D. students** (except New Entrants) that the Academic Registration for the **Autumn Semester 2016-17** will be conducted in their respective **Departments/ Centres** as mentioned below:-

A. SCHEDULE OF REGISTRATION:-

Programme	Date	Time
All Under graduate , Post-graduate and Ph.D. Scholars students except new entrants	15.07. 2016 (Friday)	9.00 A.M. onwards

B. REQUIREMENTS FROM STUDENTS

Scholars/students are required to present themselves in person for registration and bring the following:-

- i. Identity Card
- ii. Documents not deposited so far, if any
- iii. **Copy of Adhaar card to be submitted in the department /Centre at the time of registration.**

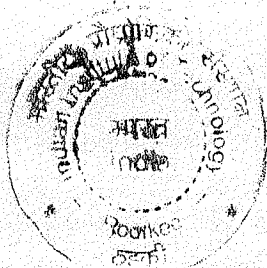
C. PAYMENTS

Students shall be granted only one of the following two mutually agreed categories of status at the time of registration. The change in status will not be allowed during the semester:-

- I. Residing & dinning
- II. Non-residing & non-dinning subject to approval of DOSW.
Scholars/students shall be required to pay fees/dues in advance as per the details given below along with the outstanding dues, if any.

PROGRAMME		CATEGORY	RESIDING & DINNING			NON-RESIDING & NON-DINNING		
			Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)	Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)
Ph.D.	Full-Time and Part Time	Gen/OBC	15580	14400	29980	7580	100	7680
		SC/ST	13080	14400	27480	5080	100	5180
	Faculty/ Staff		2500	--	2500	2500	--	2500

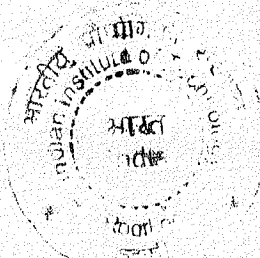
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PROGRAMME	CATEGORY	RESIDING & DINNING			NON-RESIDING & NON-DINNING		
		Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)	Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)
POSTGRADUATE PROGRAMMES							
M.Tech. (Engg.).	Gen/OBC	18080	14400	32480	10080	100	10180
M. Arch./MURP 2 nd Year	SC/ST	13080	14400	27480	5080	100	5180
	SPO	38080	14400	52480	30080	100	30180
M.Sc 2 nd Year	Gen/OBC	15080	12000	27080	8080	100	8180
	SC/ST	12080	12000	24080	5080	100	5180
M.B.A. 2 nd Year	Gen/OBC	112080	12000	124080	105080	100	105180
	SC/ST	12080	12000	24080	5080	100	5180
UNDERGRADUATE PROGRAMMES							
B. Tech./ B.Arch./ IDD/ Integrated M.Sc./ Integrated-M.Tech. 2 nd Year	Gen/OBC	58080	12000	70080	51080	100	51180
	SC/ST	13080	12000	25080	6080	100	6180
B. Tech./ B.Arch./ Integrated M.Sc./ Integrated M. Tech. 3 rd and 4 th Year and IDD 3 rd year.	Gen/OBC	57080	12000	69080	50080	100	50180
	SC/ST	12080	12000	24080	5080	100	5180
IDD 4 th Year	Gen/OBC	58080	14400	72480	50080	100	50180
	SC/ST	13080	14400	27480	5080	100	5180
B. Arch. 5 th Year.	Gen/OBC	37080	12000	49080	30080	100	30180
	SC/ST	12080	12000	24080	5080	100	5180
IDD/Integ. M.Tech. 5 th Year (at par with M.Tech.Final Year)	Gen/OBC	18080	14400	32480	10080	100	10180
	SC/ST	13080	14400	27480	5080	100	5180
Integ. M.Sc. 5 th Year (at par with M.Sc. Final Year)	Gen/OBC	15080	12000	27080	8080	100	8180
	SC/ST	12080	12000	24080	5080	100	5180

Note: 1. PD students will be required to pay fee of their main category to which they belong (i.e. Gen/ OBC or SC/ST).

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D. Procedure for Payment of Fee/ Late Fee/Late Registration Fee:

Fee	Mode of Payment (Including late fee)
Institute Fee & Mess Fee Late fee & Late Registration Fee	Fees can be paid by any of the following modes: a. From this semester onward all the students have to deposit fee only through online method by using internet banking / debit-cum ATM Card / Cash payment through bank. In case, cash option is opted, the online deposit slip has to be generated first and then the amount is to be deposited immediately in the nearby concerned branch of SBI / PNB. The procedure for operation of online banking for our both banks is given at Appendix-I (PNB) & Appendix-II (SBI) b. Only following students are allowed to deposit fee through drafts (in favour of Registrar, IIT Roorkee payable at Roorkee) / deposit slips directly in the Student's Affairs Section, Finance & Accounts office: - Students availing loan from the banks(with Bank Proof.) - In case of any problem like mismatch of fee / category / status shown in the file available online.

E. FEE FOR LATE REGISTRATION (After scheduled date of registration i.e.15.7.2016)

(The Late Registration fee shall also be deposited through the procedure given above)

S.No.	Period	Amount of late Fee	
1.	15.07.2016	No late Fee	
2.	16.07.2016 to 21.07.2016	1000/-	
3.	After 21.07.2016	1000/-	
4.	The students who have not done their pre-subject registration Online (if applicable).	1000/-	With the permission of the competent authority.

F. LATE FEE FOR DEPOSITING INSTITUTE FEE:

(The Late Institute fee shall also be deposited through the procedure given above)

S.No	Period	Amount of late Fee
1.	15.07.2016 to 21.07.2016	No late Fee
2.	After 21.07.2016 with the permission of the competent authority	1000/- per month, or part thereof (after the last date with late fee)

- G. The students, who deposit the fee through loan from bank, can also deposit the draft of the fee at the specially notified counters by IITR.
- H. The foreign students, who deposit the fee in foreign currency, can deposit the fee (including the mess fee) directly in Finance & Accounts Office.
- I. If any of the student fails to register or have not deposited fee by 21.07.2016. :-
1. His/her registration will be terminated.
 2. His/her name will be struck-off from the Institute rolls.
 3. He/she will be required to vacate the hostel.

Note:- The students who repeat a particular class whether on medical ground or for any other reason(s) will be required to pay the Institute fees as applicable to the batch of students with whom they are repeating the class.

17/07/16
Deputy Registrar (Academics)
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Copy to:-

1. All Heads of Deptts./Centres including Saharanpur Campus for necessary action and with the request to please intimate the faculty members accordingly. Further time table be prepared well in time and copies thereof be displayed on the notice board of Deptts./Centres.
2. All Deans.
3. Dean, Finance & Planning/Dy. Registrar(F & A)/Assistant Registrar (Finance).
4. Registrar /All Dy. Registrars/Asstt. Registrars.
5. All Chief Wardens/Wardens.
6. Chairman, CCB.
7. Asstt. Registrar to Director for Director's kind information please.
8. All Notice Boards (Deptts./Centres/Messes/Clubs)
9. Manager, **Punjab National Bank/State Bank of India** IIT Roorkee Branch with the request to provide the outstanding details to the Dean, Finance & Planning up to 31.07.2016.
10. Coordinator, Super Highway Centre for uploading the notice on the website please.