



CPO (REFINERIES)

SUPPLY OF PUMP CENTRIFUGAL (SPP) -TAG NO: 131-P-108 A/B & TAG NO: 131-P-132 A/B FOR CDU-VDU III UNIT AT BPCL- MUMBAI REFINERY



REQUEST FOR QUOTATION

CRFQ NO. 1000253254 –E-Tender Sys ID: 11522

Tender Calendar Details		
Stage Name	Start Date	End Date And Time
Tender Release	15.03.2016	07.04.2016 (11:00 Hrs IST)
Un-priced Bid Opening	07.04.2016 (11:15 Hrs IST)	—
Priced Bid Opening	Will be intimated	—



REQUEST FOR QUOTATION FOR SUPPLY OF PUMP CENTRIFUGAL (SPP) -TAG NO: 131-P-108 A/B-LGO-CR PUMP AND PUMP TAG NO: 131-P-132 A/B-VACCUM DIESEL PDT +CR+ IR PUMP FOR CDU-VDU III UNIT AT BPCL- MUMBAI REFINERY

CRFQ No: 1000253254

E Tender Sys ID: 11522

1.0 INTRODUCTION

- 1.1 E-Bids in 2 parts are invited by BPCL-CPO (Ref) for the tender for “SUPPLY OF PUMP CENTRIFUGAL (SPP) -TAG NO: 131-P-108 A/B-LGO-CR PUMP AND PUMP TAG NO: 131-P-132 A/B-VACCUM DIESEL PDT +CR+ IR PUMP FOR CDU-VDU III UNIT AT BPCL- MUMBAI REFINERY (BPCL-MR) “ in complete accordance with tender documents and its attachments.
- 1.2 All prospective bidders are requested enroll onto our e-tendering platform <https://bpclproc.in> maintained by M/s. E-Procurement Technologies Ltd, our authorised Service Provider for E-tendering.
- 1.3 Upon logging in to the e-procurement website, bidder can download the bid documents and shall thoroughly go through the same. All documents required for the bid, shall be uploaded on the appropriate place in the E-Procurement web site, digitally signed. No physical scanned documents need to be uploaded except those specifically indicated.
- 1.4 Bidder is advised to read the Instructions for participating in the electronic tenders directly through internet (Bid Submission Manuals are available on the above mentioned e-procurement site) and get conversant with the process of online submission of the offer well in time so as to submit offer by the due date.
- 1.5 E-Bidding instructions are also provided along with the tender document for reference and guidance.

2.0 BRIEF SCOPE OF WORK

Design, Engineering, Manufacture, Procurement of materials and bought out components, assembly at shop, inspection, testing at Manufacturer’s works, packing and delivery of “PUMP CENTRIFUGAL (SPP) - TAG NO: 131-P-108 A/B-LGO-CR PUMP AND PUMP TAG NO: 131-P-132 A/B-VACCUM DIESEL PDT +CR+ IR PUMP FOR CDU-VDU III UNIT AT BPCL- MUMBAI REFINERY (BPCL-MR)” including supply of all mandatory spares, commissioning spares & special tools and tackles & documentation as per enclosed EIL standard specifications, special instruction to bidders, job specification, data sheet etc and other codes and standards attached or referred. The scope also covers supervision of erection and commissioning. It is proposed to replace these pumps during forthcoming Turn around jobs planned in DEC 2016 – JAN 2017.

3.0 PRE-BID MEETING:

- Pre-bid meeting is scheduled on 28.03.2016 between 9 AM to 3 PM IST at BPCL- Mumbai Refinery. Bidders are requested to reach the site before 9 AM. The purpose of the pre- bid meeting is to clarify any doubts of the Bidders on the interpretation of the provisions of tender. Bidder(s) are requested to submit their queries, mentioning firm name, clause no. & clause by a letter/ e-mail to the Engineer-in-charge in order to have fruitful discussions during the meeting. All Bidders are requested to acquaint themselves for better clarity about the site and tender conditions, before submitting their bids.

Necessary clarifications (if any), may be obtained prior to submission of the bid. Other conditions of Pre bid meeting is provided in details in MR. NO. A776-131-PA-MR-5630 REV. A Clause 2.2.

- Contact Person:
- Shri. Chandramore D.P, Ch Manager Maint(M&C), BPCL - Refinery, Mahul, Chembur, Mumbai-400074. E mail-chandramoredp@bharatpetroleum.in, Tel-022-22-25533888

- Bidders shall visit the location, at their own expense to see the site conditions before quoting for the job. Bidders should contact Engineer-in-charge for getting information required for visiting the site locations well in advance. Bidders to obtain all the information required for executing the contract from site. No request will be entertained on this count even if bidders choose not to visit. No claim what so ever may be shall be entertained on this ground.

4.0 OFFER VALIDITY:

The Offers shall be valid for a period of 120 days from Tender Due Date for placement of order

5.0 SUBMISSION OF TENDER:

- Bids should be submitted in "TWO BID SYSTEM", i.e., "Technical/ Unpriced bid & "Priced Bid" through e-tendering portal.

- "Technical/ Unpriced bid", i.e. Techno-Commercial Bid, shall be complete with all technical and commercial details (other than price) duly filled, signed and stamped essentially containing the following documents shall be submitted/ uploaded:-
 - i) Details of taxes and duties as per the Format attached.
 - ii) Un-Priced copy of Price Schedule (COMPLETE) with an indication "Quoted" or "Not-Quoted" against each item shall be submitted. Also the unpriced part without values for guaranteed power consumption shall be submitted. Please do not indicate prices in Un-Price Bid.
 - iii) Bidders are requested to have all their queries clarified before bidding. Bidders are required to confirm and accept all the terms and conditions of the RFQ. However, if they still have deviations from our RFQ and the attachments (GPC, Commercial and technical terms and conditions, specifications, scope of work, special instructions to bidders, etc.), they can indicate deviations in Technical/Commercial deviation statement provided along with Instruction to Bidders giving reference to clause no.
 - iv) Duly filled and signed RFQ, General Instruction to Bidders, Detailed Technical specification sheet/ MR of EIL, Commercial terms and conditions, General Purchase conditions along with Holiday listing policy, arbitration clause for dispute between Govt. Depts/PSUs & Special Terms and instruction to bidders along with Terms and conditions for supervision of Erection, Testing & Commissioning shall be submitted as a token of acceptance.
 - v) Integrity Pact Document duly filled, signed and stamped on each page
 - vi) Proforma of declaration of holiday listing shall be filled, signed and stamped and shall be shall be submitted
 - vi) Any other supporting documents/ information in support of the Un-priced Bid.

- "Priced Bid" shall be complete with the Price Schedule filled strictly as per Schedule of Rates Format enclosed. The quoted price for each item shall be written in figures & words. Also the priced part with values for guaranteed power consumption shall be submitted. All pages in the priced bid form to be signed and sealed by bidder. Signed and scanned copy of priced bids shall be uploaded at appropriate locations in e-portal.
- Bids complete in all respects should be uploaded in BPCL e-tendering portal on or before the due date & time. Each page of all documents, submitted by the bidder, shall be duly signed & stamped, and then scanned and uploaded in the portal. The offer shall be submitted in the Portal under the digital signature of the bidder.
- Offer submitted by Telex/ Telegraphic/ Fax/ E-Mail or Hard copy in sealed covers, shall not be accepted.
- BPCL shall not be responsible for any delay in uploading of offer.

6.0 DELIVERY PERIOD:

Delivery period shall be as per the Commercial conditions of the tender.

7.0 TENDER OPENING:

- The deadline for bid submission is 11:00 Hrs on the due date mentioned. The bids can be submitted in the e-procurement website upto the tender due date and time.
- Un-priced Bids (Techno-Commercial Bid): The Un-priced Bids (Techno-Commercial Bid) shall be opened on the due date at the time mentioned. Bidders, who have submitted their bids, can view/ witness the Un-priced Bids (Techno-Commercial Bid) opening through the e-portal. The offers of those bidder(s) whose offer meet the techno- commercial requirements, shall only be considered for further evaluation, while those not meeting the techno- commercial requirements will be rejected without any clarification.
- Price bids:- The date and time of opening Price Bids shall be intimated separately to the techno-commercially acceptable bidders and the price bids shall be opened through e-portal. Such Techno-Commercially accepted bidders can view/ witness the "Price Bids" opening through the e-portal. The techno-commercially acceptable bidders can also witness the "Price Bids" opening personally.

8.0 CONTACT PERSONS:

Please note that offers against tender enquiry are invited through e-tendering mode. In case of any clarification regarding the tender, following are the contact persons:-

- FOR E-TENDERING RELATED ISSUES:

If tenderers need some clarifications or are experiencing difficulties while enrolling or while participating in this e-Tender, please E-Mail to the following E-Mail ID along with the snapshots of the errors being faced to: Mr. Ajay Nandangi - ajay.nandangi@abcprocure.com with copy to maniphs@bharatpetroleum.in

OR Contact the Common Helpdesk No.

(HQ) +91 - 79 – 40016868, support@bpclproc.in, Mob: 08484826389/09768298601/7208726400.

- FOR TECHNICAL CLARIFICATIONS:

For any technical clarifications regarding this RFQ, please contact:

- Shri. Chandramore D.P, Ch Manager Maint(M&C), BPCL - Refinery, Mahul, Chembur, Mumbai-400074. E mail-chandramoredp@bharatpetroleum.in, Tel-022-22-25533888
- **FOR COMMERCIAL CLARIFICATIONS:**
For any commercial clarifications regarding this RFQ, please contact:

Shri. P.H.S.Mani, Manager (CPO-R) KR-Coordn (MIS-Officer), Tel no. 0484-2821654
Email:maniphs@bharatpetroleum.in

(OR)

Shri. A.R.Menon, Senior Manager (CPO-R), BPCL - Mumbai Refinery, Mahul, Mumbai, Tel no. 022 - 25533142. Email: menonar@bharatpetroleum.in

18 INTEGRITY PACT (IP):

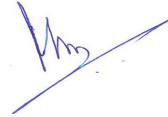
- Proforma of Integrity Pact (IP) shall be returned by the Bidder/s along with the bid documents, duly signed by the same signatory who is authorised to sign the bid documents. All the pages of the Integrity Pact shall be duly signed, scanned and uploaded along with other documents. Bidder's failure to upload the IP duly signed along with bid documents shall result in the bid not being considered for further evaluation.
- If the Bidder has been disqualified from the tender process prior to the award of the contract in accordance with the provisions of the IP, BPCL shall be entitled to demand and recover from Bidder Liquidated Damages amount by forfeiting the EMD/ Bid Security as per provisions of IP.
- If the contract has been terminated according to the provisions of the IP, or if BPCL is entitled to terminate the contract according to the provisions of the IP, BPCL shall be entitled to demand and recover from Contractor Liquidated Damages amount by forfeiting the Security Deposit/Performance Bank Guarantee as per provisions of the IP.
- Bidders may raise disputes/complaints, if any, with the nominated Independent External Monitor (IEM). The IEM's name, address & contact number is given below:

Shri Brahm Dutt
1/8 Safdarjung Enclave,
New Delhi - 110 029
dutt.brahm@gmail.com, Mob. 09871920282
- For seeking clarifications /details related to tender, the concerned BPCL official whose name and contact number is given in the tender document should only be contacted.

9.0 GENERAL POINTS:

- BPCL reserves the right to extend due dates of tender, accept or reject any tender in part or full, without assigning any reason whatsoever. Bharat Petroleum Corporation Limited also reserves its right not to accept the lowest rates quoted by the bidders and also to give purchase preference to Public Enterprises, as admissible under the existing policies of Government of India and to JVs/ Subsidiaries as per BPCL guidelines.

- BPCL reserves the right to reject any or all the tenders without assigning any reasons whatsoever. Also BPCL reserves the absolute right to reject any or all the bids/ tenders solely based upon the past unsatisfactory performance by the bidder/ bidders in BPCL, the opinion/decision of BPCL regarding the same being final and conclusive.
- Offers and all correspondence must be in English language only.
- Any effort by bidder or bidder's agents, consultant or representative, howsoever described, to influence the owner in any way concerning scrutiny/ consideration/ evaluation/ comparison of the bid or decision concerning award of contract shall entail rejection of the bid.



**(For) CPO (Refineries),
Mumbai Refinery, Mahul, Mumbai-400 074
INDIA**

Place: Mumbai
Date: 15.03.2016



BHARAT PETROLEUM CORPORATION LIMITED
Central Procurement Organisation (Refineries)

GENERAL INSTRUCTIONS TO VENDORS FOR E-TENDERING

1. Bidder/s may download the tender from BPCL website (<http://www.bharatpetroleum.in>) or the CPP portal (<http://eprocure.gov.in>) or from the e-tendering website (<https://bpclproc.in>) and participate in the tender as per the instructions given therein, on or before the due date of the tender. The tender available on the BPCL website and the CPP portal can be downloaded for reading purpose only. For participation in the tender, please fill up the tender online on the e-tender system available on <https://bpclproc.in>.
2. For registration on the e-tender site <https://bpclproc.in>, you can be guided by the "Instructions to Vendors" available under the download section of the homepage of the website. As the first step, bidder shall have to click the "Register" link and fill in the requisite information in the "Bidder Registration Form". Kindly remember your e-mail id (which will also act as the login ID) and the password entered therein. Once you complete this process correctly, you shall get a system generated mail. Login in to the portal using your credentials. When you log in for the first time, system will ask you to add your Digital Signature. Once you have added the Digital Signature, please inform us by mail to the vendor administrator vendoradmin@bpclproc.in with a copy to support@bpclproc.in for approval. Once approved, bidders can login in to the system as and when required.
3. As a pre-requisite for participation in the tender, vendors are required to obtain a valid Digital Certificate of Class IIB and above (having both signing and encryption certificates) as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCIA), Controller of Certifying Authorities (CCA). The cost of obtaining the digital certificate shall be borne by the vendor.

In case any vendor so desires, he may contact our e-procurement service provider M/s. E-Procurement Technologies Ltd., Ahmedabad (Contact no. Tel: +91 79 4001 6816 | 6848 | 6844 | 6868 & Tel: +91 22 65354113 | 65595111) for obtaining the digital signature certificate.

4. Corrigendum/amendment, if any, shall be notified on the site <https://bpclproc.in>. In case any corrigendum/amendment is issued after the submission of the bid, then such bidder/s who have submitted their bids, shall be intimated about the corrigendum/amendment by a system-generated email. It shall be assumed that the information contained therein has been taken into account by the vendor. They have the choice of making changes in their bid before the due date and time.
5. Price bid of only those vendor/s shall be opened whose Techno-Commercial bid is found to be acceptable to us. The schedule for opening the price bid shall be advised separately.
6. Directions for submitting online offers, electronically, against e-procurement tenders directly through internet:
 - (i) Vendor/s are advised to log on to the website (<https://bpclproc.in>) and arrange to register themselves at the earliest, if not done earlier.
 - (ii) The system time (IST) that will be displayed on e-Procurement web page shall be the time considered for determining the expiry of due date and time of the tender and no other time shall be taken into cognizance.

(iii) Vendor/s are advised in their own interest to ensure that their bids are submitted in e-Procurement system well before the closing date and time of bid. If the vendor intends to change/revise the bid already submitted, they shall have to withdraw their bid already submitted, change / revise the bid and submit once again. In case vendor/s is not able to complete the submission of the changed/revise bid within due date & time, the system would consider it as no bid has been received from the vendor against the tender and consequently the vendor will be out of contention. The process of change / revise may do so any number of times till the due date and time of submission deadline. However, no bid can be modified after the deadline for submission of bids.

(iv) Once the entire process of submission of online bid is complete, they will get an auto mail from the system stating you have successfully submitted your bid in the following tender with tender details.

(v) Bids / Offers shall not be permitted in e-procurement system after the due date / time of tender. Hence, no bid can be submitted after the due date and time of submission has elapsed.

(vi) No manual bids/offers along with electronic bids/offers shall be permitted.

7. For tenders whose estimated procurement value is more than Rs. 10 lakhs, vendors can see the rates quoted by all the participating bidders once the price bids are opened. For this purpose, vendors shall have to log in to the portal under their user ID and password, click on the “dash board” link against that tender and choose the “Results” tab.

8. No responsibility will be taken by BPCL and/or the e-procurement service provider for any delay due to connectivity and availability of website. They shall not have any liability to vendors for any interruption or delay in access to the site irrespective of the cause. It is advisable that vendors who are not well conversant with e-tendering procedures, start filling up the tenders much before the due date /time so that there is sufficient time available with him/her to acquaint with all the steps and seek help if they so require. Even for those who are conversant with this type of e-tendering, it is suggested to complete all the activities ahead of time. It should be noted that the individual bid becomes viewable only after the opening of the bid on/after the due date and time. Please be reassured that your bid will be viewable only to you and nobody else till the due date/ time of the tender opening. The non availability of viewing before due date and time is true for e-tendering service provider as well as BPCL officials.

9. BPCL and/or the e-procurement service provider shall not be responsible for any direct or indirect loss or damages and or consequential damages, arising out of the bidding process including but not limited to systems problems, inability to use the system, loss of electronic information etc.

If tenderers need some clarifications or are experiencing difficulties while enrolling or while participating in this e-Tender, please E-Mail to the following E-Mail ID along with the snapshots of the errors being faced to:

Email: Mr. Ajay Nandangi- ajay.nandangi@abcprocure.com with copy to maniphs@bharatpetroleum.in OR Contact the Common Helpdesk No. (HQ) +91 - 79 - 40016868, support@bpcleproc.in, Mob: 08484826389/09768298601/7208726400.

The complete set of tender documents consists of the following;

Sr. No	Description	Ann
TECHNICAL/UNPRICED SECTION		
1	General Instruction to Bidders	1
2	Detailed Technical specification sheet	2
3	Technical deviation Form	3
4	Commercial terms and conditions	4
5	Commercial deviation Form	5
6	Format for indicating percentage of freight, taxes and duties	6
7	Priced Bid format/ Price schedule (Unpriced part)	7
8	General Purchase conditions along with Holiday listing policy, arbitration clause for dispute between Govt. Depts/PSUs & Special Terms and instruction to bidders along with Terms and conditions for supervision of Erection, Testing & Commissioning	8
9	Format for performance bank Guarantee	9
10	Proforma of declaration of holiday listing	10
11	Integrity Pact Document	11
Bidders to note that the above Annexures 1 to 11 duly filled in, signed and stamped along with supporting documents shall be uploaded along with the Unpriced/Technical bid. No prices shall be indicated in any of the above documents.		
PRICE BID SECTION		
12	Priced Bid Schedule (Priced part)	12
Bidders to Fill in the prices only in the above Annexure 12 and upload the same along with price bid.		

**ALL ANNEXURES, SCOPE OF WORK
AND OTHER ATTACHMENTS AT
BPCL'S E PROCUREMENT WEBSITE**

E-tendering website:

<https://bpcleproc.in>