

## 6. METHOD OF SELECTION:

The selection of candidates for recruitment to the posts shall be made on the basis of written examination and Viva Voce test.

(i) The Written Examination will consist of General English, General Knowledge and the subject concerned for which the vacancies have been advertised.

(ii) (a) The examination will be of objective type multiple choice questions in one paper consisting of 150 marks and 150 questions with 3 hours duration.

(b) The paper shall comprise of 2 parts, i.e. **Part-A** (Compulsory) and **Part-B** (Concerned Subject).

(c) **Part-A (Compulsory)** shall consist of 50 marks with 50 questions as under :-

(i)	General English	--	20 marks
(ii)	Computer Aptitude	--	10 marks
(iii)	Pedagogy	--	10 marks
(iv)	General Knowledge	--	<u>10 marks</u>
			50 marks

(d) **Part-B** (Concerned Subject) shall consist of 100 marks with 100 questions covering the syllabus prescribed for P.G. Degree in the concerned subject.

(iii) The candidates, who secure such minimum qualifying marks in the written examination, as may be fixed by the Commission, shall be called to appear at the viva voce test by the Commission in order of merit, normally equal to three times of the number of vacancies in the concerned subject or as the Commission may determine, on this behalf.

Provided that for the vacancies up to 2, ten candidates and for the vacancies numbering 3 to 5, fifteen candidates shall be called by the Commission for Viva Voce Test. The Commission shall conduct the Viva Voce Test for 50 marks :

Provided further that the number of such candidates to be called to the Viva Voce Test belonging to each category of the vacancies shall be as determined by the Commission.

(iv) The order of merit shall be determined on the basis of aggregate marks secured by a candidate in written examination and viva-voce test taken together and the Commission shall forward to the Government in respect of each subject, a list of suitable candidates equal to the number of vacancies advertised in order of merit.

## 7. OTHER ELIGIBILITY CONDITIONS :

(i) The candidate must be a citizen of India.

(ii) The candidate shall be able to speak, read and write Odia fluently and must have passed at least an examination in Odia language equivalent to that of Middle English School Standard conducted by the Board of Secondary Education, Odisha or the Education Department of the Government of Odisha or any other Board or Council of Secondary Education approved by the Government of Odisha in support of passing of Odia Language (M.E. School Standard);

(iii) The candidate, who has more than one spouse living, will not be eligible for appointment unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons;

(iv) Government servants, whether temporary or permanent, are eligible to apply provided that they possess the requisite qualification and are within the prescribed age-limit as provided under Para-3 and 4 of this advertisement. **They must inform their respective Head of Offices in Writing regarding submission of their application for this recruitment and obtain "No Objection Certificate";**

(v) If a candidate has at any time been debarred for certain period/chance(s) by the Odisha Public Service Commission or other State Public service Commission or UPSC from appearing at any examination/interview, he/she will not be eligible for such recruitment for that specific period/chance(s);

(vi) **Only those candidates, who fulfil the requisite qualification and are within the prescribed age limit etc. by the closing date of Online Application, will be considered eligible;**

#### **8. IMPORTANT POINTS TO BE NOTED:**

(i) A candidate found guilty of seeking support for his/her candidature by offering illegal gratification or applying pressure on any person connected with the conduct of the recruitment process or found indulging in any type of malpractice in course of the selection or otherwise, shall, in addition to rendering himself/herself liable to criminal prosecution, be disqualified not only for the recruitment for which he/she is a candidate, but also may be debarred, either permanently or for a specified period, from any recruitment or selection to be conducted by the Commission;

(ii) The provisions of the Odisha Conduct of Examination Act, 1988 (Odisha Act-2 of 1988) are applicable to the examinations conducted by the Odisha Public Service Commission.

(iii) **Applications submitted to the OPSC, if found to be incomplete in any respect are liable to rejection without entertaining any correspondence with the applicants on that score;**

(iv) Admission to the Examination/Viva Voce test will be **provisional**. If on verification at any stage before or after the Examination/Viva Voce test, it is found that a candidate does not fulfil all the eligibility conditions, his/her candidature will be liable to rejection. Decision of the Commission in regard to eligibility or otherwise of a candidate shall be final;

(v) This advertisement should not be construed as binding on the Government to make appointment.

(vi) **Concession meant for S.Cs., S.Ts and SEBCs by birth are admissible to the Scheduled Castes, Scheduled Tribes and Socially Educationally Backward Classes of Odisha only;**

(vii) Candidates are required to take due care to annex with the copy of the Printout/Hard Copy of Online Application, the copies of Certificates and other requisite documents as stated under Para-9 of this advertisement;

(viii) **No one will be admitted to the examination unless he/she holds a certificate of admission. The eligible candidates are required to download their Admission Certificate from the Website of the Commission and produce the same before the Center Supervisor for admission to the examination. No separate Admission Certificate will be sent to the candidates.**

(ix) All persons appointed under the Government of Odisha on or after 1<sup>st</sup> January 2005 shall not be eligible for pension as defined under sub-rule(1) of Rule -3 of the Odisha Civil Service (Pension) Rules, 1992; but shall be covered by the new structured defined contributory Pension Scheme in accordance with the Odisha Civil Services (Pension) Amendment Rules, 2005.

(x) Any misrepresentation or suppression of information by the candidate in the Online Application Form, will result in cancellation of his/her candidature or penalty, as may be decided by the Commission.

(xi) Mere empanelment in the select list shall not confer any right for appointment unless the Government is satisfied after making such enquiry as may be deemed necessary that the candidate is suitable in all respects for appointment to the service;

(xii) A candidate who claims change in his/her name after having passed the High School certificate Examination or equivalent examination, is required to furnish copy of publication of the changed name in the local leading daily newspaper as well as copy of notification in the Odisha Gazette in support of his/her change of name.

(xiii) The number of vacancies to be filled up on the basis of this recruitment is subject to change by Government without notice, depending upon the exigencies of public service at the discretion of the Government.

(xiv) If one candidate furnishes more than one online application the Commission will consider the information/data of latest application having higher ID No.

**9. CERTIFICATES/DOCUMENTS TO BE ATTACHED :** Candidates are required to submit along with the printout/hard copy of Online application, true copies of the following certificates and documents, duly attested by the candidate or a Gazetted Officer or Notary Public. The candidates are also required to mention on each document "submitted by me" and put their full signature on the same. **They must not attach original certificates with their applications.** Only those candidates, who are called for the Viva Voce test, will be required to bring with them the original certificates, mark-sheets etc. for verification at the time of Viva Voce test.

If a candidate fails to furnish any of the original documents in respect of the attested copies submitted with the application for verification on the date of interview, before the interview starts, he/she **shall not be allowed** to appear at the interview.

(i) H.S.C. or equivalent Certificate in support of declaration of age issued by the concerned Board/Council;

(ii) Intermediate/Higher Secondary/+2 Examination Certificate issued by the concerned Board/Council;

(iii) B.A./B.Sc./B.Com. Degree/+3 Arts/+3 Sc./+3 Commerce Degree Certificate issued by the recognized University;

(iv) Masters Degree certificate issued from the recognized University in concerned subjects.

(v) B.Ed. or equivalent Degree recognized by the National Council for Teacher Education, New Delhi as equivalent with B.Ed. from recognized University.

(vi) Mark lists in support of all the aforesaid examinations (i.e. H.S.C. to Master's Degree and B.Ed.) passed including fail marks, if any, issued by the concerned Board/Council/Universities.

**NOTE-1** (a) Candidates who have not been awarded percentage of marks, but only "GRADE MARKS", should, along with their applications, produce the conversion certificate from the concerned University indicating the actual equivalent percentage of marks and the conversion formula failing which, their applications are liable to be rejected.

(b) While filling up the relevant box of the Online Application Form, the candidate has to mention details of marks secured in each Semester/Annual examination leading to award of Degree.

(vii) Two recent passport size photographs (unsigned and unattested), which has been uploaded in the Online Application Form.

(viii) Certificate of character from the Principal/Proctor/Dean or Professor in charge of a Department of Teaching of the College or University in which he/she last studied;

(ix) Caste Certificate **by birth** in support of claim as S.C./S.T./S.E.B.C. whichever applicable.

(x) Required Odia pass certificate from the Board of Secondary Education, Odisha indicating Odia as a language subject equivalent to M.E. School Standard or a certificate from the Principal/Headmaster of the School indicating that the candidate has passed Odia in M.E. Standard, if not passed Odia as a subject in the High School Certificate/equivalent examination;

(xi) If a candidate claims to possess qualification equivalent to the prescribed qualification, the rule/authority (with number and date) under which it is so treated, must be furnished with the printout/hardcopy of the online Application.

**NOTE-1** - (i) Candidates claiming to be belonging to S.Cs./S.Ts./S.E.B.Cs. category of Odisha BY BIRTH are required to submit copy of the relevant Caste Certificate issued by the competent authority in the prescribed form. Candidates of SEBC category (other than Creamy Layer) must submit copy of the Caste Certificate issued by the competent authority within the last three years from the date of issue of the advertisement.

The competent authorities are:- District Magistrate/Collector or Additional District Magistrate or Sub-divisional Magistrate/Sub-Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahasildar/Additional Tahasildar of Government of Odisha;

(ii) Women candidates belonging to S.C./S.T./S.E.B.C. category are required to submit caste certificate by birth showing daughter of .....” Caste Certificate by virtue of marriage (i.e. showing “wife of .....”) will not be accepted.

(iii) OBC CERTIFICATE WILL NOT BE ACCEPTED IN LIEU OF S.E.B.C. CERTIFICATE.

(iv) Community (Caste status) once mentioned by the candidates shall not be changed under any circumstances.

(xii) **Ex-Servicemen** are required to attach copy of Discharge Certificate issued by the Commanding Officer of the Unit last served.

(xiii) **Physically Handicapped** candidates are required to attach copy of their **identity card** issued by the District Social Welfare Officer along with the **Disability Certificate** (indicating percentage of disability) issued by the **concerned Medical Board**.

(xiv) O.P.S.C. copy of Challan (Pay in Slip) for payment of fee at SBI.

(xv) The contractual Junior Lecturers/Post Graduate Teachers working in various Higher Secondary Schools of ST & SC Development Department shall attach copy of the relevant certificate issued by the concerned District Collector/District Welfare Officer certifying that

- (a) they have put in continuous contractual service till date
- (b) the date from which the candidate has been engaged as contractual Junior Lecturer/Post Graduate Teachers of the Higher Secondary Schools of ST & SC Development Department, Government of Odisha.

**NOTE-2** : Degree Certificate, Caste Certificate, Odia Test Pass Certificate, Discharge Certificate of Ex-serviceman and Identity Card of Physically Handicapped Person must have been issued by the competent authority before the last date fixed for receipt of applications.

#### 10. HOW TO APPLY:

- (a) Candidates must go through this Advertisement before filling up the online application form.
- (b) Candidates must apply online through the website of OPSC <http://opsconline.gov.in>. Applications received through any other mode would not be accepted and summarily be rejected.
- (c) Before filling up the online application form, the candidates must go through the following documents available at OPSC portal.
  - i) Instructions to fill up the online application form;
  - ii) Guidelines for scanning and Uploading of Photograph, Full Signature and Left Thumb Impression.
- (d) Candidates are required to upload the scanned image of latest passport size photograph along with scanned image of his/her full signature and scanned image of Left Thumb Impression(LTI) in the Online Application Form. **The uploaded photograph, full signature and LTI must be clearly identifiable /visible, otherwise the application of the candidate is liable to be rejected** by the Commission and no representation from the candidate will be entertained.
- (e) Candidates should keep at least 2 copies of the latest passport size photograph which is uploaded on the online application form for future use.

(f) On successful submission of the Online Application Form, a Unique Registration ID will be displayed on the screen as well as on the top of the application form. Candidates are required to take a printout of the finally submitted online application form and put their signature under the Declaration for submission to O.P.S.C along with copies of requisite certificates and documents.

(g) Candidates are required to send the Printout/Hard copy of the filled in Online Application duly signed under the declaration along with copies of required certificates and documents etc, as provided under para-9 of this Advertisement by Registered Post/Speed Post to the Secretary, Odisha Public Service Commission, 19, Dr. P.K. Parija Road, Cuttack-753001 so as to reach the same in the office of the OPSC on or before **31.08.2017**.

The envelope containing the printout/hard copy of the Online Application along with requisite certificates and documents must be super-scribed "**Application for recruitment to the post of Post Graduate Teachers under Science & Commerce Stream in Group-B**". Application received after the closing date shall not be entertained. The Commission will not take any responsibility if the Application is not received in time.

(h) The candidates are advised to submit the Online Applications well in advance without waiting for the closing date to avoid last hour rush.

(i) Certificate of admission to the examination/interview of the provisionally shortlisted candidates will be uploaded in the website of the OPSC. The programme of Examination/Interview will be published in the website and in the news-papers. The candidates are required to download their Admission Certificate from the website of the Commission. No separate correspondence will be made on this score.

## **12. FACILITATION COUNTER:**

During filling up of Online Application Form, the candidates may contact facilitation counter of O.C.A.C. over **Toll Free No.18003456770 or 155335** between 10.30 A.M to 1.30 P.M and 2.00 P.M to 5.00 P.M for any technical guidance only on any Odisha Government working day.

In case of any guidance/information regarding application or candidature etc., candidates may contact the O.P.S.C. Facilitation Counter over **Telephone No.0671-2304141/2305611& Extn.-207** on any working day between 10.30 A.M. to 1.30 P.M. and 2.00 P.M. to 5.00 P.M.

Regarding difficulty in payment of fee, if any, the candidates may contact SBI over Telephone No. 0671-2368267 and 9437039604:

The candidates may also visit the Website of the Commission at <http://opsc.gov.in> for detailed information about the programme of the examination etc. and also keep track of publication of various notices to the effect in the leading local daily newspapers for information.

**Closing Dates**

- (a) ONLINE APPLICATIONS SHALL BE AVAILABLE IN THE WEBSITE FROM 01.08.2017 TO 21.08.2017, TILL 11:59 P.M
- (b) LAST DATE FOR RECEIPT OF APPLICATION FEE AT ANY S.B.I. BRANCH IS 24.08.2017.
- (c) LAST DATE FOR SUBMISSION OF PRINT OUT/HARD COPY OF ONLINE APPLICATION FORM ALONGWITH COPY OF SPECIFIED DOCUMENTS/ CERTIFICATES IS 31.08.2017 TILL 5.00 P.M.

NB:- THE ONLINE APPLICATIONS, IF FOUND DEFECTIVE IN ANY RESPECT, ARE LIABLE TO BE SUMMARILY REJECTED.

CUTTACK

DATE : 11<sup>th</sup> July 2017

14.08.2017  
SECRETARY,

ODISHA PUBLIC SERVICE COMMISSION,  
CUTTACK.