

**Sub.: Filling up the post of one General Manager (F&A)
and one Manager (Audit) in Nafed.**

National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED), an apex organization of marketing cooperative in India was established on 2nd October 1958 with the prime objective of providing marketing support to the farmers to help them fetch reasonable price for their produce. NAFED operates with its Head Office at New Delhi and branches located in the state capitals and other important cities of India.

Registered under Multi-State Cooperative Societies Act, it functions as one of the nodal agencies of the Government of India for implementing price support scheme for pulses, oilseeds and cotton. It also function as one of the Nodal agencies of Govt. of India for implementing Price Stabilization Fund Scheme for Onion, Pulses and Oilseed. It also undertakes procurement of agri-commodities in commercial account to provide better remunerative price to the farmers.

Nafed invites applications for filling up following Posts from suitable candidates:

NAME OF POST	:	General Manager (F&A)
Number of Post	:	One
Qualification	:	Chartered Accountant
Experience	:	At least 15 years post qualification experience in managerial capacity in commercial undertaking of repute having turnover of Rs. 500/- crore or more of preparing budget, exercising financial control and budget expenditure, sufficient knowledge of computerized financing system / financial management and exposure / knowledge in computer applications system development in particular reference to latest F.A. package
Age Limit	:	45-50
Method of Recruitment	:	Interview.
Pay Scale	:	78800-209200 (L-12)

NAME OF POST	:	Manager (Audit)
Number of Post	:	One
Qualification	:	Chartered Accountant
Experience	:	At least 10 years post qualification experience in managerial capacity (minimum three years of auditing the accounts) in commercial undertaking of repute having turnover of Rs. 500/- crore or more of preparing budget, exercising financial control and budget expenditure, Auditing of Accounts, sufficient knowledge of computerized financing system and exposure / knowledge in computer applications system development in particular reference to latest F.A.
Age Limit	:	40-45
Method of Recruitment	:	Interview.
Pay Scale	:	67700-208700 (Level-11)

INSTRUCTIONS TO THE CANDIDATES:

1. Applicants are requested to fill their details, in the prescribed Application Form appended below at Annexure-1 and send the same by post as well as e-mail (personnelsection1@nafed-india.com) in "MS WORD" format.
2. Desirous candidates may apply indicating Applied for the post of "(Name of the Post)" on the top of envelope, within 30 days from the date of advertisement to the **Managing Director, National Agricultural Cooperative Marketing Federation of India Ltd., Nafed House, Sidhartha Enclave, Ashram Chowk, Ring Road, New Delhi – 110014**. Applicants from Central / State Government, Central / State Public Sector Undertaking and National level Cooperative Organization may forward their applications through proper channel. Application received after last date will not be entertained.

ANNEXURE-1

APPLICATION FORM

PERSONAL DETAILS :-

Name		Paste recent self attested Photo (Also clip one extra photo with application)
Father's Name		
Marital status		
Date of Birth		
Age as on 1.1.2017		
Mobile No.		
E-mail ID		
Correspondence Address with Pin Code		
Permanent Address with Pin Code		

(Signature of the candidate)
Date :

Contd.

EDUCATIONAL QUALIFICATION

Sr. No.	Name of Exam passed	Name of Board / University	Year of passing	%age of marks	Division
1	Matric / 10 th				
2	Intermediate / Higher Secondary / 12 th				
3	Graduation (B.Com)				
4	Post Graduation				
	A) M. Com				
	B) M. Phil				
	C)Phd.				
	D)Any other				
5	CA	ICAI			

NOTE: Attach self attested copies of certificates in respect of each qualification.

(Signature of the candidate)
Date:

Contd..

EXPERIENCE IN DESCENDING ORDER:-

Sr. No.	Name of Position held	Name of the Organization	Annual Turnover	From	To	No. of years	Level Supervisory / Managerial / Officer	Brief nature of duties

NOTE: Attach self attested copies of certificates in respect of each qualification.

(Signature of the candidate)
Date:

Contd..

Details of Training / Course attended if any during your present employment

Sr. No.	Description of training / course	The Institute which imparted Training / course	Duration of Training	Nature of Training

NOTE : Attach self attested copies of training / course certificate

(Signature of the candidate)
Date :

Contd..

☞ **Any specific achievements / awards won:**

☞ **Brief details of Internal Audit / Statutory Audit carried out by you during last 3 years if any (give name of organization audited / its turnover)**

☞ **Brief write-up in 200 words. How do you find yourself relevant to this post?**

☞ **Extra Curricular Activities / Hobbies (if any)**

(Signature of the candidate)
NAME:

Date :

Place: