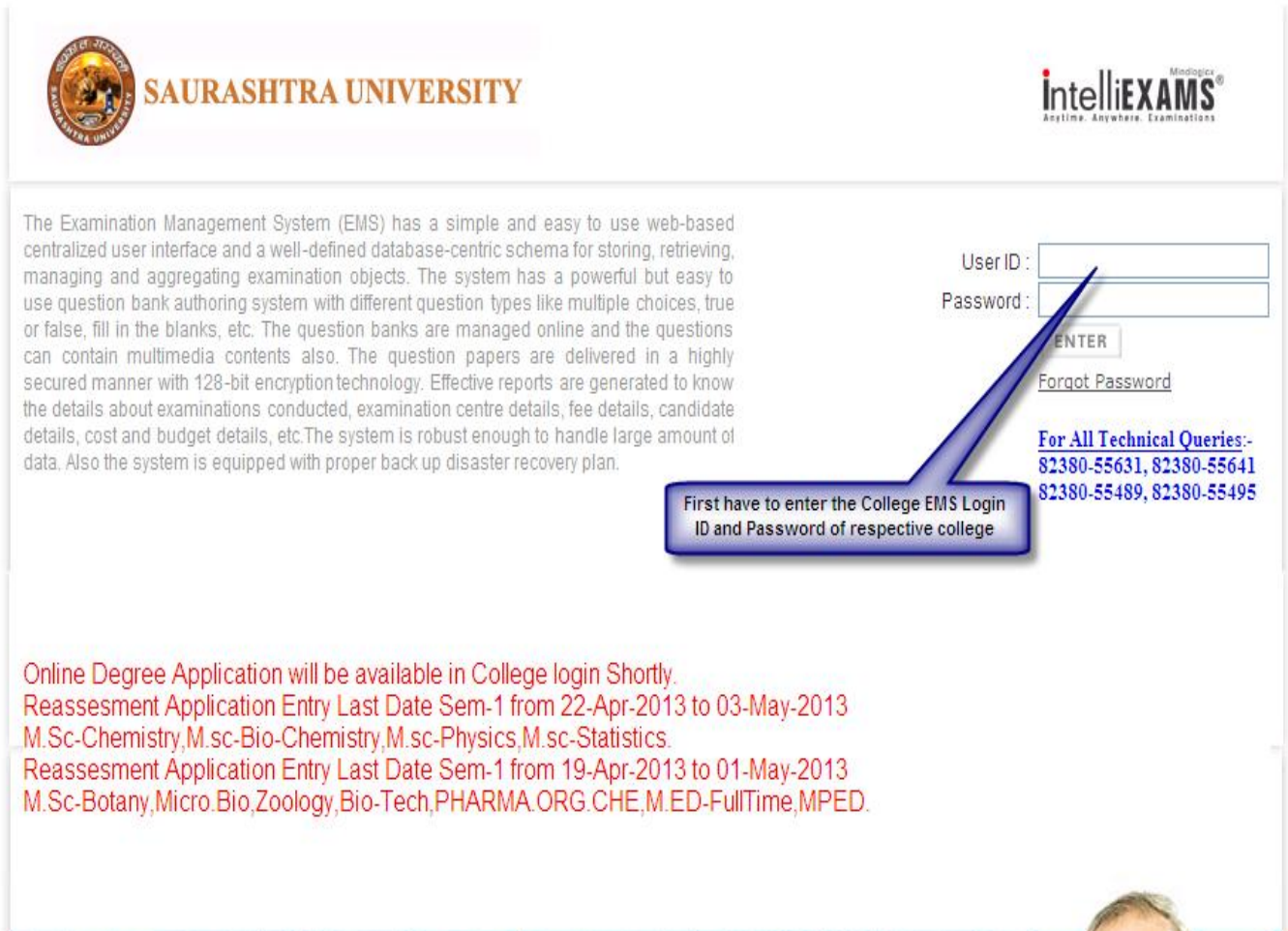




Degree Online Application Form Guidelines:

Step 1: First in the main page the college EMS coordinator have to enter respective College Id & Password:

College EMS User Id ----> College EMS Password ----> Click Enter



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The Examination Management System (EMS) has a simple and easy to use web-based centralized user interface and a well-defined database-centric schema for storing, retrieving, managing and aggregating examination objects. The system has a powerful but easy to use question bank authoring system with different question types like multiple choices, true or false, fill in the blanks, etc. The question banks are managed online and the questions can contain multimedia contents also. The question papers are delivered in a highly secured manner with 128-bit encryption technology. Effective reports are generated to know the details about examinations conducted, examination centre details, fee details, candidate details, cost and budget details, etc. The system is robust enough to handle large amount of data. Also the system is equipped with proper back up disaster recovery plan.

User ID :
Password :

[Forgot Password](#)

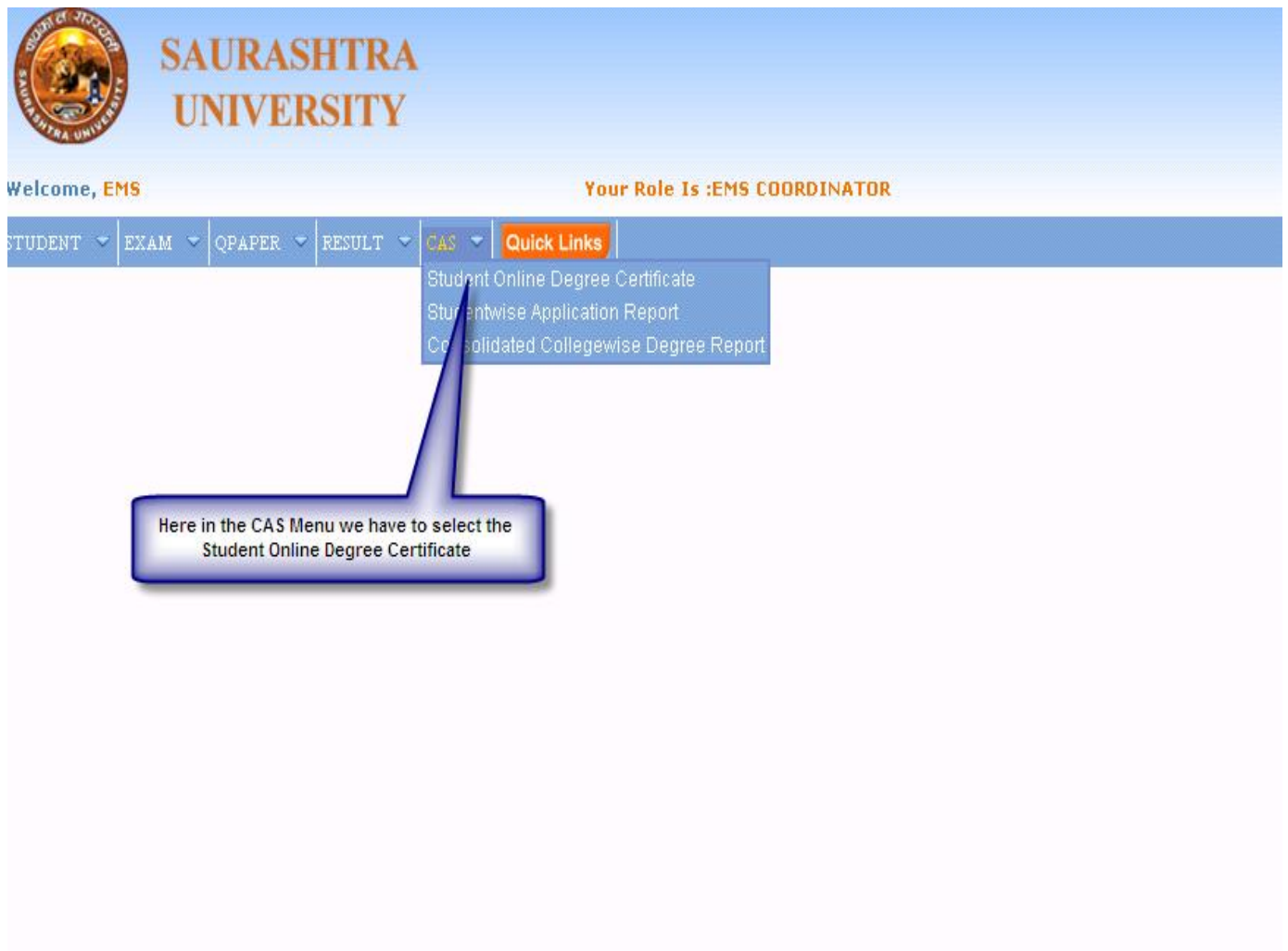
For All Technical Queries:-
82380-55631, 82380-55641
82380-55489, 82380-55495

First have to enter the College EMS Login ID and Password of respective college

Online Degree Application will be available in College login Shortly.
Reassessment Application Entry Last Date Sem-1 from 22-Apr-2013 to 03-May-2013
M.Sc-Chemistry, M.sc-Bio-Chemistry, M.sc-Physics, M.sc-Statistics.
Reassessment Application Entry Last Date Sem-1 from 19-Apr-2013 to 01-May-2013
M.Sc-Botany, Micro Bio, Zoology, Bio-Tech, PHARMA.ORG.CHE, M.ED-FullTime, MPED.

Step 2:

In the menu we have to select the CAS menu
CAS Menu ---→ Student Online Degree Certificate



The screenshot shows the Saurashtra University website interface. At the top left is the university's logo, a circular emblem with a central figure and text in Gujarati. To its right, the text 'SAURASHTRA UNIVERSITY' is displayed in a large, orange, serif font. Below the logo and name, the text 'Welcome, EMS' is on the left and 'Your Role Is :EMS COORDINATOR' is on the right. A horizontal navigation bar contains several menu items: 'STUDENT', 'EXAM', 'QPAPER', 'RESULT', 'CAS', and 'Quick Links'. The 'CAS' menu is currently open, showing a dropdown list with three options: 'Student Online Degree Certificate', 'Studentwise Application Report', and 'Consolidated Collegewise Degree Report'. A blue callout box with a white border and a shadow points to the 'Student Online Degree Certificate' option in the dropdown menu. The callout box contains the text: 'Here in the CAS Menu we have to select the Student Online Degree Certificate'.

Step 3:

We have to enter the Faculty Name & Programme/Course Name of the respective candidate & Enrollment Number.

Faculty Name ---→ Programme/Course---→ Enrollment No----→View

The screenshot shows the Saurashtra University EMS portal. At the top left is the university logo and name. Below it, the user is logged in as 'EMS COORDINATOR'. A navigation menu includes 'Student', 'Exam', 'QPaper', 'Result', 'CAS', and 'Quick Links'. The main heading is 'Application For Degree Certificate'. Below this, a text box states 'This module allows to apply for degree certificate'. The form contains three fields: 'Faculty Name*' (a dropdown menu), 'Programme/Course*' (a dropdown menu), and 'Enrollment No*' (a text input field). A 'Search' button is located to the right of the 'Enrollment No*' field. Below the form are 'VIEW' and 'CLEAR' buttons. Two callout boxes provide instructions: one points to the 'Enrollment No*' field with the text 'If the Enrolment Number of the candidate is know we can enter here directy or else we can click search', and another points to the 'Faculty Name*' and 'Programme/Course*' dropdowns with the text 'Select the Faculty Name & Programme/Course of the respoective candidate'.

Step 4:

If we click the search button then all the candidate of the respective Programme/Course of that Particular college will be displayed in screen.



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If we click the search button all the candidates on the college for that particular course will be displayed. Respective EMS Coordinator have to select the respective candidate who is applying for degree

Search Student

This module is used to search a student based on name and select student for degree certificate.

Note: * fields is manda

Number of student(s): 43



Select	Enrollment No.	StudentLName	StudentFName	StudentMName
Select	12030202120	AJMERA	PARTHKUMAR	SANJAYBHAI
Select	12030202121	BABARIYA	ASMITA	RAMESHBHAI
Select	12030202123	BAVISHI	DHARMESHKUMAR	JAYSUKHBHAI
Select	12030202124	BHADRESWARA	KETAN	RAJESHKUMAR
Select	12030202125	BHATT	GAUTAMKUMAR	NARMADASHANKAR
Select	12030202126	BHATT	SAGAR	MAHESHKUMAR
Select	12030202127	BUKHARI	NIZAMUDDIN	NASIRHUSEN
Select	12030202128	DAL	HEENA	SALIMBHAI
Select	12030202129	DIXIT	URVI	SRIMANNARAYAN
Select	12030202131	GOHIL	DHARMESHKUMAR	KANTILAL
Select	12030202132	GOHIL	SANJAYKUMAR	JERAMBHAI
Select	12030202133	GOHIL	SUDHA	PARSHOTAMBHAI
Select	12030202134	JADAV	CHIMANBHAI	NARANBHAI
Select	12030202135	KAPADIYA	NIRALI	RAMESHCHANDRA
Select	12030202136	KATRODIYA	JANKHANA	PANKAJKUMAR
Select	12030202138	KURESHI	FIRDAUS	ABDULBHAI
Select	12030202139	KURESHI	NAEEM	YASHINBHAI
Select	12030202140	MAHETA	MEHUL	JIVANBHAI

Step 5:

We have to fill the form according to the details of the candidate

After this he have to furnish the details of the candidates according to the requirements

The screenshot shows a web form titled "DETAILS OF STUDENT". At the top, there are search fields for "Programme/Course*" (set to "POST GRADUATE DIPLOMA IN COMPUTER APPLICATION-POST GRADUATE DIPL") and "Enrollment No*" (set to "12030202124"). Below these are "VIEW" and "CLEAR" buttons. The form fields include:

- Application Serial No.*: An empty text input field. Callout: "Here we have to fill the application serial no of the candidate".
- Surname: BHADRESWARA
- Name: KETAN
- Father's/Husband Name: RAJESHKUMAR
- Gender: Female
- Name Of Exam: POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
- Degree*: Radio buttons for "First Degree" (selected) and "Second Degree". Callout: "Here we have to select the degree of the candidate either first degree or second degree".
- Note*: A checkbox for "Degree Certificate will be sent to this address only." Callout: "Address of the candidate have to be verified and if the address have to be changed then change of address should be checked. The degree certificates should be sent to this address only".
- Address: BHIMANI STREET, MAIN BAJAR, MOTA ANKADIYA. Callout: "Have to confirm for sending sms".
- City: AMRELI
- Dist: [Empty]
- Taluka: [Empty]
- Pin: 623512
- Phone No With STD Code: 9510565842
- Mobile No*: An empty text input field. Callout: "Mobile number of the candidate have to be given here for further communication".
- Confirmation*: A checkbox for "EMS is responsible for the above said details". Callout: "EMS coordinator have to check this check box to confirm that he have checked the above said details".

At the bottom right, there is a "SUBMIT" button and a checkbox for "I give my consent to send me SMS*".

Step 7:

Once the data is submitted the corresponding report will be taken from the menu and submitted for further process

The screenshot displays the Saurashtra University EMS portal interface. At the top left is the university logo and name. Below it, a welcome message reads "Welcome, EMS" and the user's role is identified as "Your Role Is :EMS COORDINATOR". A navigation bar contains several menu items: STUDENT, EEAM, QPAPER, RESULT, CAS, and Quick Links. The CAS menu is expanded, showing three options: "Student Online Degree Certificate", "Studentwise Application Report", and "Consolidated College wise degree report". Two callout boxes provide instructions: one points to "Studentwise Application Report" with the text "For Studentwise Application Report we have to select this option in this menu", and another points to "Consolidated College wise degree report" with the text "For Collegewise Degree Report we have to select this option in this menu".

Step 8: According to the requirement the corresponding report can be taken and used for further process

Studentwise Application Report Sample:

Showing page 1 of 1

SAURASHTRA UNIVERSITY

Studentwise Application Report

SNo.	Student Name	Exam Name	Amount	Serial No.	Date
1	AG-RAVAT NIKAV VINODRAY	ULL	125	321	01/01/19:0

Page 1 of 1

Consolidated Collegewise Degree Certificate Report Sample:

Consolidated Report for Degree Certificate Application

Ref. No.

Date: 27/04/2013

To,
Controller of Examination,
Saurashtra University,
Rajkot.

Subject: Regarding information furnishment of forthcoming March-April 2013 degree certification's fees and form details.

Sir,

Kindly find the following details as per the above mentioned subject.

Sr.	Name of the Exam	Total No. of Applications	Fees of an application	Total Amount (INR)
1	BED	1	125	125

Enclosures: