

Standard Chartered's outward telegraphic transfer form is used for paper-based remittances, enabling your transaction to be processed in a timely manner. You can download the form for your country at the locations listed below. The application is also available with your Relationship Manager or at any Standard Chartered branch.

Country	Link to Download the Remittance Application Form
Hong Kong	http://www.standardchartered.com.hk/_document/pdf/en/or011g.pdf
Ghana	http://www.standardchartered.com/gh/application-forms/en/_pdf/OTTForm_GH.pdf
India	http://www.standardchartered.co.in/_documents/tools-utilities/form-centre/ott_appform.pdf
Indonesia	http://www.standardchartered.com/id/personal-banking/services/atm-services/en/
Kenya	http://www.standardchartered.com/ke/cib/OTTForm_KE.pdf
Malaysia	http://www.standardchartered.com.my/cb/service/pdf/New_OTTForm.pdf
Nigeria	http://www.standardchartered.com/ng/forms/en/_pdf/Outward_Telegraphic_Transfer_Application_Form_NG.pdf
Singapore	http://www.standardchartered.com.sg/formscentre/
Taiwan	http://www.standardchartered.com.tw/download/personal/New_OTTForm_TW.pdf
Thailand	http://www.standardchartered.co.th/en/OTTForm_TH.pdf
UAE	http://www.standardchartered.ae/_documents/otform2d_ae.pdf

Remittance application form

† Either one of these fields must be completed.

32A: Value Date: Date on which this transfer needs to be executed. It may not be the same as the date of submission.

56A: Intermediary Bank (Name, Address, Country): This is an optional field. However if the payer has a specific preference as to which bank the transaction should be routed through, this field may be completed.

Bank Code: This is a unique identification code for an intermediary bank. Payers are expected to insert a single code only, which can either be a **SWIFT BIC Code** or a local clearing code, e.g. **Routing Number Code (Fedwire/ABA) or CHIPS UID Code for USD; UK Domestic Sort Code for GBP; Australian Bank State Branch (BSB) Code for AUD.** Similarly, we recommend you obtain the applicable bank code for other currencies/countries from the payment recipient or intermediary bank.

57: Beneficiary's Bank (Name*, Address*, Country*): The bank at which the beneficiary holds the account or the bank to which the funds are being transferred, usually by way of international wire transfers.

Bank Code: This is a unique identification code for a beneficiary bank. Payers are expected to insert a single code only, which can either be a **SWIFT BIC Code** or a local clearing code, e.g. **Routing Number Code (Fedwire/ABA) or CHIPS UID Code for USD; UK Domestic Sort Code for GBP; Australian Bank State Branch (BSB) Code for AUD.** Similarly, we recommend you obtain the applicable bank code for other currencies/countries from the payment recipient.

59: Beneficiary (Name*, Address, Country*): The receiver of the funds. Resident (Yes/No): Residency status as per the country stated by the beneficiary.

Account No.*/IBAN: IBAN stands for the International Bank Account Number and is used by banks in most European countries for cross-border funds transfers. Every client has their own unique IBAN and this should be quoted for all cross-border funds transfers to European countries. The list of European countries for which this is may be required and the IBAN format for each country can be found in the Appendix to this document.

To check the accuracy of the format of your IBAN, please visit <http://www.tb5-finance.org/?ibancheck.shtml>

ID/Passport No.: Identification number of the beneficiary.

70: Details of Payment: Some payments will have an important message that needs to be captured in the payment, e.g. invoice no., breakdown of the funds.

71: All local and overseas charges borne by beneficiary (BEN), remitter (OUR) or (SHA)*: Who bears the charges? If all local and overseas charges are borne by beneficiary, then it is "BEN". If all local and overseas charges are borne by remitter, then it is "OUR". If charges are being shared (SHA), the applicant will bear local charges and the beneficiary will bear the overseas charges.

72: Bank to Bank Information: The remitter bank can provide some information for the receiving bank to take note, e.g. when paying USD equivalent of SGD, the remitter bank can give instruction to the receiving bank either to convert or not convert to SGD when the funds are received. Can also be used if the applicant needs to indicate the address of the beneficiary bank/account/address of beneficiary bank.

Forward Contract/Treasury Deal No., FX rates, Dealer's Name: Before sending your remittance instruction some customers might have contracted a FX rate with dealers. Hence kindly input the contract or deal number and the dealer's name.

Customer's Signature*: Client to sign in this box. This signature should be similar to the signing mandate of the debiting account.

A copy of the SWIFT (MT103) is required. The charges are to be debited to account no.: Check this box if a copy of the remittance message is required. In most cases, the remittance debit advice will be sufficient.

* Indicates mandatory fields which must be completed.

IBAN Format

Quick Reference

Country	IBAN Format	Explanation
Austria	ATcc BBBB Baaa aaaa aaaa 1 2 3 7	1 Country code 2 IBAN check digit
Belgium	BE cc BBBa aaaa aaaa 1 2 3 7	3 Bank code (digit only) 4 Bank code (character only)
Denmark	DKcc BBBB aaaa aaaa aa 1 2 3 7	5 Branch code (digit only) 6 Sort code (digit only)
Finland	FIcc BBBB BBaa aaaa aa 1 2 5 7	7 Account number (digit only) 8 Account number (alphanumeric)
France	FRcc BBBB Bbbb bbba aaaa aaaa akk 1 2 3 5 8 9	9 Local check digit 10 Local check character
Germany	DEcc BBBB BBBB aaaa aaaa aa 1 2 6 7	11 National identification number (digit only)
Gibraltar	GIcc BBBB aaaa aaaa aaaa aaa 1 2 4 8	
Greece	GRcc BBBb bbba aaaa aaaa aaaa aaa 1 2 3 5 8	
Iceland	IScc BBBB SSaa aaaa xxxx xxxx xx 1 2 3 6 7 11	
Ireland	IEcc BBBB bbbb bbba aaaa aa 1 2 4 6 7	
Italy	ITcc xBBB BBbb bbba aaaa aaaa aaa 1 2 10 3 5 8	
Luxembourg	LUcc BBBa aaaa aaaa aaaa 1 2 3 8	
Netherlands	NLcc BBBB aaaa aaaa aa 1 2 4 7	

IBAN Format Quick Reference

Country	IBAN Format	Explanation
Norway	NOcc BBBB aaaa aak <div> <div>1</div> <div>2</div> <div>3</div> <div>7</div> <div>9</div> </div>	1 Country code 2 IBAN check digit
Poland	PLcc BBBB BBBB aaaa aaaa aaaa aaaa <div> <div>1</div> <div>2</div> <div>3</div> <div>7</div> </div>	3 Bank code (digit only) 4 Bank code (character only)
Portugal	PTcc BBBB bbbb aaaa aaaa aak k <div> <div>1</div> <div>2</div> <div>3</div> <div>5</div> <div>7</div> <div>9</div> </div>	5 Branch code (digit only) 6 Sort code (digit only)
Spain	EScc BBBB bbbb kkaa aaaa aaaa <div> <div>1</div> <div>2</div> <div>3</div> <div>5</div> <div>9</div> <div>7</div> </div>	7 Account number (digit only) 8 Account number (alphanumeric)
Sweden	SEcc BBBa aaaa aaaa aaaa aaaa <div> <div>1</div> <div>2</div> <div>3</div> <div>7</div> </div>	9 Local check digit 10 Local check character
Switzerland	CHcc BBBB Baaa aaaa aaaa a <div> <div>1</div> <div>2</div> <div>3</div> <div>8</div> </div>	11 National identification number (digit only)
United Kingdom	GBcc BBBB bbbb bbaa aaaa aa <div> <div>1</div> <div>2</div> <div>4</div> <div>6</div> <div>7</div> </div>	