

ASSAM HIGHER SECONDARY EDUCATION COUNCIL  
BAMUNIMAIDAM, GUWAHATI-21

**NOTIFICATION**

Dated – 9<sup>th</sup> August, 2016

No. AHSEC/EXB/NOTIFICATION/2016/2/7780 : It is hereby notified for information of all intending and eligible candidates who are desirous of appearing in the HS Final Examination, 2017 as follows:-

- a) **Under Betterment of Result Scheme/Re-appearance Scheme.**
- b) **As Teacher / Female / Defence Personnel Private candidates.**
- c) **In certain subject/subjects**
- d) **Permission for change of Institution in respect of Non Institutional Private candidates**
- e) **MIL subject permission not taught in the Institution.**

a) (i) **UNDER BETTERMENT OF RESULT SCHEME**

A student who passed the HS Final Examination, 2016 under the Council may appear again in the HS Final Examination, 2017 under the Betterment of Result Scheme of the Council in the same stream and course after obtaining necessary permission from the Council. Such students desirous of appearing in the Betterment of Result Scheme will be allowed to appear in maximum 4 (four) subjects only of his/her combination of subjects offered in the HS Final Examination, 2016 (Arts/Science/Commerce Stream). He/She may appear in a single subject or up to maximum 4 (four) subjects only of his/her earlier combination of subjects offered in HS Final Examination, 2016 to better his/her results in the HS Final Examination, 2017. **Students appearing in Betterment of Result Scheme should appear in Practical Examination also if subject(s) contain(s) Practical Paper(s).**

Higher marks if secured by a candidate in a subject/subjects under the Betterment of Result Scheme in the HS Final Examination, 2017 then the mark(s) of the subject/subjects of the previous HS Final Examination, 2016 would be replaced in the new mark-sheets retaining the other marks as it is. Only one mark-sheet will be issued to a candidate under this Betterment of Result Scheme after surrendering the previous mark-sheet. No mark-sheet will be issued to a candidate under this Betterment of Result Scheme if his/her marks in all the permissible subjects are not better than those of the marks of the HS Final Examination of the previous year.

(ii) **UNDER REAPPEARANCE SCHEME**

***In conformity with the guidelines of the CBSE, candidate willing to appear in any competitive examination (i.e. Engineering or Medical) shall have to reappear in all subjects, he/she appeared in the last examination under Reappearance scheme and their better result will be taken into account. Under no circumstances Better Mark obtained in single or any subject will be added with the previous result.*** In respect of all competitive Examinations, the Candidates will decide before obtaining permission from the Council whether he/she will appear under Betterment chance or Re-appear in the Examination. (Application form for Betterment Chance and reappear Examination will be issued separately). Students appearing under Reappearance Scheme will have to appear in Practical Examinations also if subject(s) having Practical Paper(s).

(b) **TEACHER/FEMALE/DEFENCE PERSONNEL PRIVATE CANDIDATES**

- (i) Candidates who on being accorded permission by the Council to appear as Teacher/Female/Defence Personnel Private candidates in the HS First Year Examination,

2016 (Arts stream only with subject without practical parts) and passed the said examination will have to obtain permission from the Council for appearing in the HS Final Examination, 2017 (Arts Stream). They are also required to register their names in the Council before appearing in the HS Final Examination, 2017 (Arts Stream).

- (ii) Candidates who were permitted to appear in the HS Final Examination, 2016 as Teacher/Female/Defence personnel Private candidate, but could not come out successful are also required to obtain fresh permission from the Council for appearing in the HS Final Examination, 2017 (Arts Stream) including those candidates as stated in b (i) above.

(c) **CERTAIN SUBJECT(S)**

- (i) Candidates who passed the HS First Year Examination, 2016 in certain subject(s) with due permission from the Council are required to obtain similar permission for appearing in the HS Final Examination, 2017 in the same subject(s).
- (ii) A unsuccessful candidate of the HS Examination of previous years, who could not pass/could not appear in the fourth elective subject and if he/she is eligible for appearing in that subject as evinced from the Admission Card and mark-sheet may appear in the HS Final Examination, 2017 in that subject obtaining prior permission from the Council.

(d) **CHANGE OF INSTITUTION**

An unsuccessful examinee of 2016 may change his/her institution for appearing in the HS Final Examination, 2017 for which he/she should avail permission from the Council through Head of the Institution he/she attended last.

(e) **MIL SUBJECT NOT TAUGHT IN AN INSTITUTION**

A candidate who passed the HS First Year Examination, 2016 in MIL subject which not taught in an Institution with due permission from the Council are required to obtain similar permission for appearing in the HS Final Examination, 2017 in the same subject.

**SUBMISSION OF APPLICATION FORMS, LAST DATE & FEES ETC.**

Willing and eligible candidates of the above categories are to apply in the respective prescribed forms (specimen copies are available with the Principal of the Recognized Institutions) and the Council's website [www.ahsec.nic.in](http://www.ahsec.nic.in) through the Principal of the Institutions wherefrom they appeared in the HS Final Examination, **2016 on or before 30<sup>th</sup> September, 2016** with non-refundable **fee of Rs. 300/- (Rupees three hundred)** only for **Betterment and Reappear category candidates** and **Rs. 200/- (Rs. Two hundred)** only for **Certain Subject, Teacher/Defence Personnel/Female Private category candidate** and for change of Institution. **Rs 100/- (Rupees one hundred)** for **MIL subject not taught in Institution**. Payment should be made through Bank Draft drawn in favour of the Secretary payable at any Branch of Nationalized Bank located at Guwahati or through Council's Challan in Noonmati Branch of the Assam Co-operative Apex Bank Ltd, Bamunimaidam, Guwahati-21.

Sd/-  
Sonomoni Das  
Secretary  
Assam Higher Secondary Education Council  
Bamunimaidam, Guwahati-21

LAST DATE OF RECEIPT OF APPLICATION BY THE COUNCIL IS 30.9.2016

**APPLICATION FORM FOR PERMISSION TO RE-APPEAR IN THE HS FINAL EXAMINATION, 2017**

**UNDER REAPPEARANCE SCHEME**

**[ALL SUBJECTS]**

To

The Secretary  
Assam Higher Secondary Education Council  
Bamunimaidam, Guwahati-21

Sir,

I have the honour to request you to permit me to re-appear in the Higher Secondary Final Examination, 2017 in the following subject(s)/including Practical Parts (if any). My particulars are furnished below....

[A candidate under this Scheme must appear in all the subjects for which, he/she applied for and permitted accordingly]

**ALL SUBJECTS ALLOWED UNDER RE-APPEARANCE SCHEME**

1. Subjects (appeared in the HS Final Examination, 2016)

CORE1	CORE-2	EL-I	EL-II	EL-III	EL-IV
ENGLISH					

2. Name of the Applicant :.....  
[BLOCK LETTERS]
3. Father's Name in full :.....  
[BLOCK LETTERS]
4. Mother's Name in full :.....  
[BLOCK LETTERS]
5. Home Address :.....  
C/o .....  
Vill./Town .....  
P.O. ...., Dist. ....  
PIN ..... Mobile No. ....

Address for correspondence : C/o.....  
Vill./Town.....  
P.O. ....  
Dist.....  
Pin.....Mobile no.....

6. Name of the Institution wherefrom the candidate was sent for appearing in the HS Final Examination, 2016 .....
7. Name of the Examination Centre: .....

8. Particulars of H.S. Final Examination, 2016 passed: Roll .....No.....

Subjects										TOTAL	DIVISION
ENGL	MIL/ALTE										
		Th	Pr	Th	Pr	Th	Pr	Th	Pr		

9. Registration No. .... Session.....

**DECLARATION BY THE APPLICANT**

I do hereby declare that I shall abide by the terms and conditions to reappear in all subjects under Re-appearance Scheme and I shall be liable for punishment by the Council if any provision of the terms and conditions found to have been contravened. I also declare that permissible chances of my appearing in the HS Examination are not exhausted.

Place:

Date:

.....  
[Full signature of the applicant]

**REMARKS OF THE HEAD OF THE INSTITUTION**

This is to certify that I have personally verified the particulars of the concerned candidate with reference to the original certificates produced and recommended his/her case for consideration by the Council. If any wrong data is detected I shall be held personally responsible in this regard.

.....  
[Signature and seal of the Head of the Institution]

**TERMS AND CONDITIONS**

1. A candidate who passed the H.S. Final Examination, 2016 conducted by the Council by availing not more than the permissible chances of appearing in the HS Final Examination will be allowed to appear in the ensuing examination in all subjects of his/her earlier subject combination.
2. The candidate must appear in the same stream and course with the same subject combination which he/she appeared previously in 2016. He/she must also appear in the practical examination if subject(s) having practical paper(s).

3. Prescribed application must be submitted through the Principal of the Institution wherefrom the candidate appeared last on or before **30<sup>th</sup> September, 2016**. In no case he/she will be permitted to appear from a different Institution.
4. A non-refundable permission fee of **Rs. 300/- (Rupees three hundred)** only in the form of Bank Draft of any Nationalized Bank located at Guwahati in favour of the **Secretary, Assam Higher Secondary Education Council** must accompany each application. Payment may also be made through Council's Challan available at Noonmati Branch of the Assam Co-operative Apex Bank Ltd.
5. If permitted, such a candidate will be exempted from appearing in the Test Examination (if held by the Institution) he/she will also be exempted from attending **30 (thirty) practical classes** of the permitted subject(s) having practical part. However, he/she will be required to submit the Note Book(s) of the previous year in Practical Examination.
6. If a candidate avails of the chance of re-appearing in the H.S. Final Examination in conformity with the CBSE guideline, candidates willing to appear in JEE or other competitive examination shall have to re-appear in all subjects in which he/she appeared in the last examination under Re-appearance Scheme and their better result will be taken in to account. Under no circumstances Better Marks obtained in single or any subject will be added with the previous result in respect of JEE or other competitive examination only.
7. A candidate shall be given only one chance immediately in the next year for betterment of his/her result.
8. A candidate who already availed of the chance for Betterment of result in 2016 is not eligible for availing of the chance in 2017 Examination.

**ENCLOSURES-**

- a) Copies of Admit Card, Mark-sheets and Registration Certificate of the last H.S. Final Examination, 2016 duly self-attested.
- b) A non re-fundable application fee of **Rs. 300/- in the form of Bank Draft or through Council's Challan of Assam Co-operative Apex Bank Ltd.**





10. Registration No. ....Session.....

11. Number of chance availed of by the student to pass the HS Final Examination, 2016

#### DECLARATION BY THE APPLICANT

I do hereby declare that I shall abide by the terms and conditions of the Betterment of Result Scheme and I shall be liable for punishment by the Council if any provision of the terms and conditions found to have been contravened. I also declare that permissible chances of my appearing in the HS Examination are not exhausted.

Place:

Date:

.....  
[Full signature of the applicant]

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#### REMARKS OF THE HEAD OF THE INSTITUTION

This is to certify that I have personally verified the particulars of the concerned candidate with reference to the original certificates produced and recommended his/her case for consideration by the Council. If any wrong data is detected I shall be held personally responsible in this regard.

.....  
[Signature and seal of the Head of the Institution]

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#### TERMS AND CONDITIONS

1. A candidate who passed the H.S. Final Examination, 2016 conducted by the Council by availing not more than the permissible chances of appearing in the HS Final Examination may appear in the HS Final Examination, 2017 under Betterment of Result Scheme.
2. The candidate must appear in the same stream and course with the same subject in which he/she appeared previously in 2016. The candidate will be allowed to appear in the ensuing examination in maximum 4 subjects of his/her earlier subject combination. He/she must also appear in the practical examination if subject(s) having practical paper(s).
3. Prescribed application must be submitted through the Principal of the Institution wherefrom the candidate appeared last on or **before 30<sup>th</sup> September, 2016**. In no case he/she will be permitted to appear from a different Institution.
4. A non-refundable permission fee of **Rs. 300/- (Rupees three hundred)** only in the form of Bank Nationalized Bank located at Guwahati in favour of the **Secretary, Assam Higher Secondary Education Council** must accompany each application. Payment may also be made through Council's Challan available at Noonmati Branch of the Assam Co-operative Apex Bank Ltd.

5. If permitted, such a candidate will be exempted from appearing in the Test Examination (if held the Institution) he/she will also be exempted from attending **30 (thirty) practical classes** of the permitted subject(s) having practical part. However, he/she will be required to submit the Note Book(s) of the previous year in Practical Examination.
6. A candidate may appear in a single subject or up to maximum 4 (four) subjects only of his/her earlier combination of subjects offered in HS Final Examination, 2016 to better his/her results in the HS Final Examination, 2017. Higher marks if secured by a candidate in a subject/subjects under the Betterment of Result Scheme in the HS Final Examination, 2017, then the mark(s) of the subject/subjects of the previous HS Final Examination, 2016 would be replaced in the new mark-sheets retaining the other marks as it is. Only one mark-sheet will be issued to a candidate under this Betterment of Result Scheme after surrendering the previous mark-sheet. No mark-sheet will be issued to a candidate under this Betterment of Result Scheme if his/her marks in all the permissible subjects are not better than those of the marks of the HS Final Examination of the previous year.
7. A candidate shall be given only one chance immediately in the next year to better his/her result.
8. A candidate who already availed of the chance for Betterment of result in 2016 is not eligible to avail of the chance in 2017.

**ENCLOSURES-**

- a) Copies of Admit Card, Mark-sheet and Registration Certificate of the last H.S. Final Examination, 2016 duly attested by the Head of the Institution attended last.
- b) A non re-fundable application fee of **Rs. 300/- in the form of Bank Draft or through Council's Challan of Assam Co-operative Apex Bank Ltd.**

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LAST DATE OF SUBMISSION OF APPLICATION IS 30.9.2016

APPLICATION FORM FOR PERMISSION TO APPEAR AS A NON-INSTITUTIONAL PRIVATE CANDIDATE  
IN CERTAIN SUBJECT(S) IN THE HS FINAL EXAMINATION, 2017

[INCOMPLETE APPLICATION WILL BE REJECTED FORTHWITH]

To

The Secretary  
Assam Higher Secondary Education Council  
Bamunimaidam, Guwahati-21

Sir,

I have the honour to request you to permit me to appear as a Non-Institutional Private candidate in the subject(s) ..... in the HS Final Examination, 2017 under the category of Certain Subject.

I do hereby declare that I have fulfilled the academic requirements to become eligible for appearing in the HS Final Examination, 2017 against the afforested subject(s). My particulars are given below:

1. Name of the Applicant : .....  
[BLOCK LETTERS]
2. Father's Name : .....  
[BLOCK LETTERS]
3. Mother's Name : .....  
[BLOCK LETTERS]
4. Home Address : .....  
C/o .....  
Vill./Town .....  
P.O. ....Dist. ....  
PIN .....
5. Address for correspondence : C/o .....  
Vill./Town .....  
P.O. ....Dist. ....  
PIN ..... Mobile no. ....
6. Name of the Institution [through which applied] : .....
7. Particulars of passing HS Final Examination :

Name of Examination	Name of Board/Council/University	Year of passing	Roll	No	Name institution from where passed

8. a) Subject(s) the candidate is intending to offer in HS Final Examination

.....

b) Name of the Course of higher studies for which passing of the intending subject(s) is/are required .....

9. Name of the medium (permitted by the Council) in which the candidate intends to appear.....

Yours faithfully,

Full signature of the Applicant

**Enclosures:**

- (i) Copies of Admit Card, Mark-sheet and Registration Certificate of the last H.S. Final Examination attested by the Head of the Institution from where the candidate passed the HS Final Examination.
- (ii) A recent conduct certificate in original and pass certificate of the HS Final Examination.
- (iii) Copies of permission letter from the Council for appearing in the HS First Year Examination in Certain Subject(s) and the relevant marks-sheet attested by the head of the Institution from where the candidate appeared.
- (iv) A non-refundable permission fee of **Rs. 200/- (Rupees tow hundred)** only in the form of Bank Draft of Nationalized Bank located at Guwahati in favour of the Secretary, Assam Higher Secondary Education Council must accompany each application. Payment may also be made through Council's Challan available at Noonmati Branch of the Assam Co-operative Apex Bank Ltd.

**REMARKS OF THE HEAD OF THE INSTITUTION FORWARDING THE APPLICATON**

- a) This is to certify that I have verified the particulars furnished by the candidate with reference to the original certificate produced and recommended his/her case for consideration by the Council.
- b) It is also certified that the candidate passed the HS Final Examination under Roll.....  
No ..... and he/she could not pass/could not appear in the HS Final Examination ..... in the subject(s) of .....(which was one of the subjects of his/her combination but eligible for appearing in the Examination of that subject in .....year).
- c) It is also certified that the subject(s) is/are taught in our Institution.

Date .....

Signature of the Head of the Institution  
with seal



LAST DATE OF SUBMISSION OF APPLICATION IS 30.09.2016

APPLICATION FORM FOR PERMISSION TO APPEAR AS A **NON-INSTITUTIONAL DEFENCE**  
**PERSONNEL/TEACHER PRIVATE CANDIDATE** IN THE HS FINAL EXAMINATION, 2017  
[INCOMPLETE APPLICATION WILL BE REJECTED FORTHWITH]

To

The Secretary  
Assam Higher Secondary Education Council  
Bamunimaidam, Guwahati-21

Sir,

I have the honour to request you to permit me to appear as a Non-Institutional Defence Personnel/Teacher Private candidate in the HS Final Examination, 2017.

My particulars are given below:

1. Name of the Applicant : .....  
[BLOCK LETTERS]
2. Father's Name in full : .....  
[BLOCK LETTERS]
3. Mother's Name in full : .....  
[BLOCK LETTERS]
4. Home Address : .....  
C/o .....  
Vill./Town .....  
P.O. ....Dist. ....  
PIN .....
5. Address for correspondence : C/o .....  
Vill./Town .....  
P.O. ....Dist. ....  
PIN ..... Mobile no. ....
6. Particulars of passing HSLC/ 10<sup>th</sup> Examination Conducted by SEBA or other Boards:

Name of Examination	Name of Board/Council	Year of passing	Roll	No	Division	Name of Institution from where passed

7. Name of the recognized/ permitted Institution through which the candidate passed the HS First Year Examination..... or appeared in the HS Final Examination Roll ..... No..... Year..... Permitted by Order No.....dated .....

8. Subjects offered in the HS First Year Examination:

1. English..... 2. MIL (.....) 3.....  
4. .... 5. .... 6. ....

9. Name of the medium (permitted by the council) in which the candidate intends to appear  
.....

10. Name of Institution/Department etc. (where the candidate is serving)  
.....

11. Name/Designation of the Controlling Officer  
.....  
.....

12. Date of joining in the continuous service .....

13. Post held by the candidate .....

**DECLARATION BY THE APPLICANT**

I do hereby declare that the permissible chances of appearing in the HS Final Examination of the candidate are not exhausted.

Yours faithfully,

Full signature of the Applicant

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**REMARKS OF THE HEAD OF THE INSTITUTION**

This is to certify that I have personally verified the particulars furnished by the candidate with reference to the original certificates produced and recommended his/her case for consideration by the Council. It is further certified that the candidate appeared in the HS First Year Examination, ..... as a Teacher/Defence Personnel Private Candidate with permission from the Council vide letter No.....dated.....and was successful.

I know nothing against his/her character and conduct. He/she is eligible to appear in the HS Final Examination, 2016.

Signature of the Head of the Institution  
[Through which the candidate appear  
in the last HS First Year/Final Examination]  
[with seal)

**Enclosures:**

1. HSLC or equivalent examination passed certificate and copies of relevant Mark-sheet and Admit Card duly attested by the Head of the Institution from where passed.

2. A certificate in original by the Controlling Officer showing details of continuous service with date of joining of the Candidate after passing the HSLC or equivalent examination.
3. Attested copy of Registration Certificate
4. A non-refundable permission fee of **Rs.200/- (Rupees two hundred)** only in the form of Bank Draft of Nationalized Bank located at Guwahati in favour of the Secretary, Assam Higher Secondary Education Council must accompany each application. Payment may also be made through Council's Challan available at Noonmati Branch of the Assam Co-operative Apex Bank Ltd.
5. Copy of marks –sheet of HS Final Examination, if already appeared and unsuccessful, duly attested by the Head of the Institution from where appeared.
6. Copy of HS First Year Examination marks-sheet duly attested by the Head of the Institution from where passed and relevant copy of permission letter.
7. Copy of relevant permission letter from the Council for appearing in the HS First Year Examination, 2016 (duly attested by the Head of the Institution from where appeared).

**CERTIFICATE TO BE FURNISHED BY A TEACHER PRIVATE/DEFENCE PRIVATE CANDIDATE**

Certified that Sri/Smti. .... Son/ daughter of  
..... is serving continuously as an .....  
.....Teacher/Defence Personal in the .....  
School/Platon w.e.f ..... to this date. (Only for teacher) The school is Govt/  
Provincialized/Recognized by the respective authority w.e.f .....

Signature & Seal of  
Controlling Authority

LAST DATE OF RECEIPT OF APPLICATION BY THE COUNCIL 30.09.2016

**APPLICATION FOR PERMISSION TO CHANGE THE INSTITUTION FOR  
NON-INSTITUTIONAL PRIVATE CANDIDATE PREVIOUSLY  
UN-SUCCESSFUL IN THE H.S. FINAL EXAMINATION**

Affix passport size  
photograph attested by  
the head of the  
institution attended last

SUBMISSION OF INDIVIDUAL EXAMINATION FORMS & FEES AT THE DESIRED NEW  
INSTITUTION IS LIABLE TO BE CANCELLED UNLESS TRANSFER ORDER IS ISSUED AS PER RULES BY THE COUNCIL.

**[Change of Institution is not allowed in case of COMPARTMENTAL / BETTERMENT/REAPPEAR CATEGORY  
Candidate]**

1. Name of the Applicant : .....  
[BLOCK LETTERS]
2. Father's Name in full : .....  
[BLOCK LETTERS]
3. Mother's Name in full : .....  
[BLOCK LETTERS]
4. Home Address : .....  
C/o .....  
Vill./Town .....  
P.O. .... Dist. ....  
PIN .....
5. Address for correspondence : C/o .....  
Vill./Town .....  
P.O. .... Dist. ....  
PIN ..... Mobile.....
6. Change of Institution from .....HS School/College to  
..... HS School/College.
7. Distance between the Institutions ..... k.m.
8. Particulars of the HS Final Examination appeared last  
Roll .....no.....Year.....Result.....  
Registration No..... of Session .....
9. Name of the Institution attended last.....
10. No. of chance(s) for appearing in the HS Final Examination already availed of .....
11. Whether the student was expelled in any previous HS Final Examination appeared under the Council  
..... (Yes /No) if yes, mention  
Roll .....No.....Stream .....Year of appearing  
.....
12. Reason for change of Institution (with original document to justify the change)  
.....

13. Subjects in which appeared last:

- a) English..... b) MIL (.....) c) .....  
d) ..... e) ..... f) .....

14. To be identified by:

Name .....  
Address .....

[the identifier should normally be any teacher  
of the Institution to where transfer is sought ]

**DECLARATION BY THE APPLICANT**

I do hereby declare that I was not successful in any HS Final Examination of the Council and my chances of appearing in the HS Final Examination are not exhausted.

Date .....

Signature of Applicant

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**REMARKS OF THE PRINCIPAL ON REASONABLENESS OF THE CHANGE OF INSTITUTION**

I have personally verified his/her Registration Certificate and found that the permissible chances of his/her appearing in the HS Final Examination are not exhausted. He/she is still a non-institutional private candidate of our Institution. Reasonableness of his/her transfer is .....

Date:

Signature of Head of the Institution attended last (with seal)

**THE FOLLOWING DOCUMENTS ARE TO BE ENCLOSED**

- a) Letter from the identifier clearly identifying the candidate. This letter is to be countersigned by the Principal (proforma enclosed)
- b) A certificate from the Head of the Institution to where the transfer is sought for by the Candidate stating clearly (i) that provision exists for all the subject(s) offered by the candidate and (ii) that the identifier is personally known to his/her and he/she is satisfied with the reliability of the identifier (proforma enclosed).
- c) Documents to justify the change of Institution.
- d) Two copies of passport size photograph of the applicant duly attested by the Head of the Institution attended last.

- e) Attested copies of Marks-sheet, Admission Card and Registration Certificate of the last HS Final Examination appeared.
- f) A prayer from the father/guardian of the candidate is to be submitted explaining about the unavailable circumstances /reasons for which the transfer is required.
- g) A non-refundable permission fee of **Rs. 200/- (Rupees two hundred)** only in the form of Bank Draft of Nationalized Bank located at Guwahati in favour of the Secretary, Assam Higher Secondary Education Council must accompany each application. Payment may also be made through Council's Challan available at Noonmati Branch of the Assam Co-operative Apex Bank Ltd for his son/daughter.

**N.B. Any application without these documents and without being field up with proper information/particulars shall be rejected. Cases of candidates who did not appear in HS Final Examination, 2016 shall not be considered for transfer of Institution. Change is allowed only from one Recognized Institution to another Recognized Institution.**

**Change of Institution is not applicable in the same locality.**

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**(A) CERTIFICATE FROM IDENTIFIER [specimen copy]**

**(from a subject teacher of the Institution where transfer is sought for)**

Certified that Shri/Smti .....son/daughter of  
.....of Vill. / Town .....P.O.  
.....Dist.....is known to me very well. I shall identify him/her  
at examination hall when necessary.

Countersigned

Name in full .....

Designation .....

Principal

(Date & Seal)

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**(B) CERTIFICATE OF THE HEAD OF THE INSTITUTION**  
**[Specimen copy]**

Certified that all the subject(s) offered by the candidates are taught here in my Institution. The subject .....in his/her combination is not taught in my Institution.

The identifier of the candidate is known to me and I am satisfied with the reliability of the identifier.

Signature of the Principal with seal

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**(C) MEDICAL CERTIFICATE**  
**[Specimen copy]**

Certified that ..... son /daughter of  
.....  
..... of Vill/Town ..... P.O.....  
.....Dist. .... has been suffering from  
.....  
..... he/she has been undergoing treatment under my care since .....  
He/she is advised to medication and come for regular check up.

Countersigned

District Health Officer/  
Supdt. Of Civil Hospital  
Date & Seal

Signature of Designated Doctor with date &

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**(D) PERMANENT RESIDENT CERTIFICATE**  
**GOVT. OF ASSAM**  
**[Specimen copy]**

Office of the Circle Office/SDC .....Office  
Memo No. ....Date.....

**TO WHOME IT MAY CONCERN**

Certified that Sri/Smti. ....(father of the applicant) of  
Vill./Town .....P.O. ....  
Dist. ....permanently resides under my Revenue Circle/Block/District Date  
.....

Signature of Designated Officer  
[with seal]

LAST DATE OF SUBMISSION TO THE COUNCIL IS 30.9.2016

APPLICATION FORM FOR PERMISSION TO APPEAR IN THE HS FINAL  
EXAMINATION, 2017 WITH MIL SUBJECT NOT TAUGHT IN RECOGNIZED INSTITUTION

To

The Secretary  
Assam Higher Secondary Education Council  
Bamunimaidam, Guwahati-21

Sir,

With due respect I beg to state that I intended to offer the subject of .....  
as my MIL subject (the course of which is not offered in the Institution in which I am studying) in the ensuing  
HS Final Examination, 2017 .....under the provision of private  
coaching.

Necessary particulars are furnished below:

1. Name of the Recognized Institution through which applied .....
2. Name of the Student [in block letter] : .....
3. Class with session : .....
4. Stream : .....
5. Date of Admission [for regular students only] : .....
6. For candidates appearing in the HS Final Examination ..... Council's letter according  
permission to offer the MIL subject of .....in the HS Final Examination  
.....Vide No. .... Dated .....

Date .....

Signature of Student

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**RECOMMENDATION OF THE PRINCIPAL**

Recommended as there is no provision of offering the said MIL subject in my Institution.

Date:

Signature of the Principal  
[with seal]

**Enclosure –**

1. A coaching certificate from the private tutor who is teaching the MIL subject.
2. Attested copies of HSLC Mark sheet and Admit Card.
3. Attested copies of Admission Card and Mark sheet of the HS First Year Examination and Registration Certificate in case of candidates appearing in the HS Final Examination.

4. A non refundable application fee of **Rs. 100/- (Rupees One hundred)** only in the form of Bank Draft of Nationalized Bank located at Guwahati in favour of the Secretary, Assam Higher Secondary Education Council must accompany each application. **Payment may also be made through Council's Challan available at Noonmati Branch of the Assam Co-operative Apex Bank Ltd, Guwahati-21**

**PRIVATE COACHING CERTIFICATE**

**[COACHING CERTIFICATE IS TO BE GIVEN BY REGULAR TEACHING IN THE SAID SUBJECT IN A HS SCHOOL/COLLEGE]**

Certified that Sri/ Smti. ....who is a student of HS First Year Class of the session ..... of .....Coaching session .....of .....HS School/ College has been receiving in the MIL subject.....under my guidance towards completing the syllabi prepared for the foretasted subject. He/she declared to be eligible for offering the MIL subject of .....while appearing in the Final Examination.

Signature .....

Name of the Teacher .....

.....HS School/ College

Educational Qualification .....

Designation (if any) .....

Counter signature of the Principal of the Institution where the student is studying

Signature of the Head of the Institution  
[with seal]



LAST DATE OF SUBMISSION OF APPLICATION IS 30.09.2016

APPLICATION FORM FOR PERMISSION TO APPEAR AS A **NON-INSTITUTIONAL FEMALE PRIVATE CANDIDATE**  
IN THE HS FINAL EXAMINATION, 2017

To,

The Secretary  
Assam Higher Secondary Education Council  
Bamunimaidam, Guwahati-21

Sir,

I have the honour to request you to allow me to appear as a Non Institutional Female private candidate in the HS Final Examination, 2017.

My particulars are given below.

1. Name of the Applicant : .....  
[BLOCK LETTERS]
2. Father's Name in full : .....  
[BLOCK LETTERS]
3. Mother's Name in full : .....  
[BLOCK LETTERS]
4. Home Address : .....  
C/o .....  
Vill./Town .....  
P.O. ....Dist. ....  
PIN .....
5. Address for correspondence : C/o .....  
Vill./Town .....  
P.O. ....Dist. ....  
PIN ..... Mobile No. ....
6. Name of the Recognized / Permitted Institution through which the candidate passed the HS First year Examination (with permission letter from the Council)  
Roll ..... No. .... Year.....permitted by the Council vide order  
No.....Dated.....
7. Registration No .....Session .....
8. Particulars of passing HSLC Examination of SEBA or equivalent Examination.  
a) Name of the Board/ University:.....  
b) Year of passing: .....  
c) Roll..... No. ....  
d) Total marks secured.....Division.....  
e) Name of the Institution from where passed .....
9. Name of the medium [permitted by the Council] in which the candidate intends to answer.....

10. Subjects to be offered : .....

11. **Declaration by the Applicant:**

I do hereby declare that the permissible chances of my appearing in the HS Final Examination are no exhausted.

Date .....

Signature of Applicant

**Enclosure:**

1. HSLC or equivalent Examination Pass Certificate and copies of relevant Mark-sheet and Admission Card duly attested by the Head of the Institution from where passed.
2. Attested copy of Registration Certificate.
3. Copies of HS Final Examination Mark-sheet and Admit Card, if already appeared and unsuccessful, duly attested by the Head of the Institution from where appeared.
4. A recent conduct Certificate in original from the Head of the Institution
5. Copies of permission letter from the Council for appearing in the HS First Year Examination with the relevant Marks-sheet attested by the Head of the Institution from where the candidate appeared.
6. Bank Draft/ Challan [Assam Co-operative Apex Bank Ltd. Noonmati Branch, Guwahati-21]  
No ..... Dated .....for **Rs. 200/- (non refundable)** only drawn in favour of the Secretary , Assam Higher Secondary Education Council payable at any Nationalized Bank at Guwahati.

**REMARKS OF THE HEAD OF THE INSTITUTION FORWARDING THE APPLICANT**

- A) This is to certify that I have verified the particulars furnished by the candidate with reference to the original certificate produced and recommended his/her case for consideration by the Council.
- B) It is also certified that the candidate was appeared in the HS Final Examination in ..... under Roll ..... No..... and he/she could not pass/could not appear in the HS Final Examination.....
- C) It is also certified that the subject(s) is/are taught in our Institution.

Date:

Signature of the Head of the Institution

[with seal]

