

**FOR BRANCH USE:** Branch Code: \_\_\_\_\_

Receipt Date: \_\_\_/\_\_\_/\_\_\_ Action Taken on: \_\_\_/\_\_\_/\_\_\_

Signature \_\_\_\_\_



NRI-3.3

## Request for addition / deletion of joint account holder in NRE/NRO account (If joint holder is of NRI / PIO / OCI status)

I / We \_\_\_\_\_, \_\_\_\_\_ <please specify name of account holder(s)> hereby request you to please arrange to update my / our account no. \_\_\_\_\_ <please specify your account number> maintained with \_\_\_\_\_ <please specify branch name and address/code of Branch of SBI> as per following details:

**Addition of new Joint Holder:\***

Name of new account holder: \_\_\_\_\_

*(If new Joint Holder is already holding an account then please give his/her CIF number \_\_\_\_\_, otherwise new joint account holder has to fill the information required in page 2, 3, 4 & 5 and submit it to the home branch along with attested documents as applicable and mentioned.)*

**Mode of Operation:**  Either or Survivor  Former or Survivor  
 Anyone or Survivor  Jointly  Other \_\_\_\_\_

Please paste passport size photograph of new account holder duly signed by account holder across the photograph

Specimen Signature of New Account Holder

**Deletion of existing Joint Holder:\***

Name of account holder to be deleted: \_\_\_\_\_

**Declaration:** I / We have read, understood and agree to abide by the terms & conditions relating to the change requested by me/us, as may be in force from time to time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of 1<sup>st</sup> Applicant

Signature of 2<sup>nd</sup> Applicant

### Customer Acknowledgement Copy (To be returned to the customer, if submitting it in the person)

A/c No: \_\_\_\_\_ A/c Holder Name: \_\_\_\_\_

Type of request: Request for addition / deletion of joint account holder of NRI status

Date of receipt: \_\_\_/\_\_\_/\_\_\_

Branch Seal & Stamp

Signature of authorised official

**Personal Details:**

Status:  NRI  Person of Indian Origin (PIO) / Overseas Citizen of India (OCI)

Name (as mentioned in Passport): \_\_\_\_\_ <Mr./Ms./Mrs./Other> \_\_\_\_\_  
 \_\_\_\_\_ <First-Middle-Surname>

Maiden Name (if any): \_\_\_\_\_

Father Name: \_\_\_\_\_ <First-Middle-Surname>

Mother Maiden Name: \_\_\_\_\_

Guardian Name (For minor only): \_\_\_\_\_ <Mr./Ms./Mrs./Other> \_\_\_\_\_  
 \_\_\_\_\_ <First-Middle-Surname>

Date of Birth: \_\_\_/\_\_\_/\_\_\_ <DD/MM/YYYY> Place of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Gender:  Male  Female  Transgender Nationality: \_\_\_\_\_

Marital Status:  Married  Unmarried  Others \_\_\_\_\_

Spouse Name (Required if Marital Status is married): \_\_\_\_\_ <First-Middle-Surname>

PAN No: \_\_\_\_\_ (Not required for NRE / FCNR (B) Account but advisable for NRO Account)

Aadhaar No: \_\_\_\_\_ (Optional)

PIO / OCI Card No: \_\_\_\_\_ (Required if you are holding PIO/OCI card)

**Current Address (Overseas only)**

Address Type:  Residential or Business  Residential  Business  Registered Office  Unspecified

City / Town / District: \_\_\_\_\_ State: \_\_\_\_\_ Country \_\_\_\_\_ PIN \_\_\_\_\_

**Permanent Address (Overseas/Indian)**

Please tick (✓) if Permanent & Current Address are same (In such case, no separate proof of permanent address is required)

Address Type:  Residential or Business  Residential  Business  Registered Office  Unspecified

City / Town / District: \_\_\_\_\_ State: \_\_\_\_\_ Country \_\_\_\_\_ PIN \_\_\_\_\_

Please tick where you would like to receive all correspondences -  Current Address  Permanent Address

**Email Address** \_\_\_\_\_**Mobile Number** \_\_\_\_\_**Tel Number (Res)** \_\_\_\_\_**Tel Number (Off)** \_\_\_\_\_

Passport Details	Number	Issue Date	Place of Issue	Nationality	Valid Up to

VISA / Work Permit Details (Not required for PIO / OCI status and NRIs with seafarer work profile)	Number	Issue Date	Place of Issue	Valid Up to

**Identification Details** (Please mention the document being submitted as per Identification Documents table given on page number 6)

- a) **Proof of Status:** \_\_\_\_\_
- b) **Proof of Identity:** \_\_\_\_\_
- c) **Proof of Tax Residency:** \_\_\_\_\_
- d) **Current Address document (Overseas only):** \_\_\_\_\_
- e) **Proof of Permanent Address (Overseas / Indian):** \_\_\_\_\_
- f) **Additional proof for applicants who are not visiting our Branch for opening the account:** \_\_\_\_\_

**In case you are not visiting our Branch, then signatures in all Identification Documents has to be attested by any one of the following (Attestation not required if submitting it in person):**

SBI Foreign Office     Notary Public     Indian Embassy or High Commission

Signatures of the applicant verified by <name of the official> \_\_\_\_\_

Designation: \_\_\_\_\_ Place: \_\_\_\_\_ Date: \_\_\_\_\_

Signature

**Taxation Details (Please fill following details, if you are tax payer in any of the country or multiple countries)**

S. No.	Country of residence for tax purpose	Tax Identification Number (TIN) number or functional equivalent	TIN issuing Country
1			
2			
3			

**Please provide address, if S. No. 1 is filled in Taxation Details:**

Same as Current Address     Same as Permanent Address     Other Address: \_\_\_\_\_

City / Town / District: \_\_\_\_\_ Country \_\_\_\_\_ PIN \_\_\_\_\_

**Details of Related Person (If any):**  Addition of Related Person     Deletion of Related Person

**Related Person Type:**  Guardian of Minor     Nominee (Please fill Form DA -1 separately)     Authorized Representative (Please submit Power of Attorney)

**Related Person Name:** \_\_\_\_\_ <Mr./Ms./Mrs./Other> \_\_\_\_\_ <First-Middle-Surname>

**Central-KYC Number of Related Person (Not required, if related person type is Nominee):** \_\_\_\_\_

**If Central KYC Number of related person is not available, then please provide following details and copy of one of the following proof of Identities of Related Person:**

Passport     Voter ID Card     PAN Card     Driving Licence     UID (Aadhaar)     Others

**Identification Number:** \_\_\_\_\_ **Expiry Date (If any):** \_\_\_/\_\_\_/\_\_\_ <DD/MM/YYYY>

**Additional Details (Please tick (✓) whichever applicable)**

**Income (In USD equivalent):** \_\_\_\_\_  Monthly  Annually  
**Assets (In USD equivalent):** \_\_\_\_\_ **Category:**  General  OBC  SC  ST  
**Religion:**  Hindu  Muslim  Christian  Sikh  Others  
**Qualification:**  Non Graduate  Graduate  Post-Graduate  Others \_\_\_\_\_  
**Occupation Type:**  
 Service ( Private Sector  Public Sector  Government Sector)  Business  
 Others ( Professional  Self Employed  Retired  Housewife  Student)  Not Categorized

ATM cum Debit Card	Card Type	Name as would appear on the Card
<input type="checkbox"/> Required <input type="checkbox"/> Not Required	<input type="checkbox"/> Domestic <input type="checkbox"/> International	

Internet Banking	
<input type="checkbox"/> Viewing rights	<input type="checkbox"/> Transaction rights

Cheque Book	
<input type="checkbox"/> Required	<input type="checkbox"/> Not Required

SMS Alerts	
<input type="checkbox"/> Required	<input type="checkbox"/> Not Required

Photograph	Specimen Signature	For Verifying Officer
Paste a passport size photograph for the new account holder	Signature / Thumb impression of new account holder	Signature, SS No. and Name of Verifying officer

**FATCA / CRS / Central KYC Registry - Declaration and Undertaking:**

- I hereby certify that I have declared my status as per the rules applicable under section 285BA of the Income tax Act, 1961 as notified by Central Board of Direct Taxes (CBDT) vide Notification No. S.O. 2155(E) dated 7 August 2015 and RBI Circular No. RBI/2015-16/165 DBR.AML.BC.No.36/14.01.001/2015-16 dated 28 August 2015 in this regard.
- I understand and acknowledge that as per the provisions Income tax Act, Rules made thereunder and guidelines issued by the RBI in the matter, depending upon the residential status and/or other criteria stipulated therein, the Bank may have to report the details in respect of my account(s) as per the prescribed format to the Central Board of Direct Taxes (CBDT) or other Government Agencies to comply with the obligations as per the Inter-Governmental Agreements (IGA) and Common Reporting Standards (CRS) and or any other similar arrangements.
- I certify that the information provided by me above as applicable to me and signed by me as well as in the documentary evidence provided by me is, to the best of my knowledge and belief, true, correct and complete and that I have not withheld any material information that may affect the assessment/categorization of my account as a U.S. Reportable Account or other reportable Account or otherwise.
- I undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided above, as well as in the documentary evidence provided by me or if any certification becomes incorrect and to provide fresh and valid self- certification along with documentary evidence.
- I also agree that my failure to disclose any material fact known to me, now or in future, may invalidate me from transacting in the account and State Bank of India would be within its right to put restrictions in the operations of my account or close it or report to any regulator and/or any authority designated by the Government of India (GOI) /RBI for the purpose or take any other action as may be deemed appropriate by State Bank of India, under the guidelines issued by CBDT/RBI from time to time, if the deficiency is not remedied by me within the stipulated period.
- I also agree to furnish and intimate to State Bank of India any other particulars that are called upon me to provide on account of any change in law either in India or abroad in the subject matter herein.
- I shall indemnify State Bank of India for any loss that may be caused to the State Bank of India on account of providing incorrect or incomplete information by me.
- I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.
- My personal / KYC details may be shared with Central KYC Registry. I hereby consent to receiving information from Central KYC Registry through SMS / Email on my registered number / email address.

Signature / Thumb impression of new account holder

**Declarations cum Undertakings:**

1. I/We hereby declare that this transaction(s) does not involve and is not designed for the purpose of any contravention or evasion of the provisions of the FEMA, 1999 or of any rule regulation, notification, direction or order made thereunder. I/We also hereby agree and undertake to give such information/documents before the Bank undertakes the transaction(s) and as may be required from time to time as will reasonably satisfy you about the transaction(s) in terms of the declaration. I/We also understand that if I/We refuse to comply with any such requirement or make unsatisfactory compliance therewith, the Bank shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us report the matter to the Reserve Bank of India.
2. I/We hereby declare that I am / we are NRI(s) / PIO(s) / OCI(s) and not residents of any country where opening or maintaining of the account is prohibited by the law and regulatory requirement of such country or by the applicable laws in India or by the Reserve Bank of India. I/We understand that the above account will be opened on the basis of the statements/declarations made by me/us and I/We agree that if any of the statements/declarations made herein is found to be incorrect in material particulars, I/We are not eligible for any interest on the deposit made by me/us and the account may be closed.
3. I/We agree to abide by the provisions of the NRO / NRE / FCNR (B) Account. I/We hereby undertake to intimate you about me/our return to Indian for permanent residence immediately on arrival, to re-designate my/our existing NRO / NRE / FCNR (B) account to a resident Indian account.
4. I/We agree that if the premature withdrawal is permitted at my/our request, the payment of interest on the deposit may be allowed in accordance with the prevailing stipulations, laid down by the Reserve Bank of India/State Bank of India in this regard.
5. I/We authorize the bank to automatically renew the deposit on the due date for an identical period at the applicable ruling rates on date of maturity unless the instruction to the contrary from me/us is received by the Bank before maturity. I/We understand that the renewal will be in accordance with the provisions of the Reserve Bank of India / State Bank of India in force at the time of renewal.
6. For Joint Accounts with 'Either or Survivor' or 'Anyone or Survivor' mode of operation, we have to advise that State Bank of India may pay to anyone of us, any day either before or on due date, on or after due date and where no due date is fixed, on demand, the principal along with interest. Payment to any one of us is discharge to the Bank from all of us, until you receive a notice contrary to it from both / all of us. In case of death of any one, amount is to be paid to the survivor(s).
7. I/We have voluntarily applied for the Internet Banking Facility of the Bank, and request the Bank to send the Password to me/ us through any of the electronic and technological mode for faster reach. I/We agree that the transactions & request executed in the account through internet & mobile under my/our User ID and Password will be legally binding on me/us, and I/W e are responsible for maintenance of secrecy and confidentiality of the information passed on to me/us by the bank through internet/mobile/e-mail/telephone.
8. I/We have read and understood the rules and regulations of the product(s) / service(s) / facilities (internet banking, ATM etc.) opted for and agree to abide by the terms and conditions relating to the conduct thereof and also any change brought about therein from time to time.
9. I/We hereby declare that only legitimate dues in India will be deposited in my/our account with the prevailing stipulations, as laid down by the Reserve Bank of India.
10. I/We hereby agree that the transactions in the above account will be governed by the applicable laws in India and all disputes or differences arising out of or related to or connected with transaction or matters in relation to the above account shall be subject to exclusive 'Jurisdiction of Indian Courts'.
11. I/We undertake that the usage of the ATM cum Debit Card and/or ATM cum International Debit Card will be in accordance with the exchange control regulations in force. In the event of any contravention, I/We shall be liable for any action as stipulated under the relevant RBI guidelines/foreign exchange regulations under Foreign Exchange Management Act 1999 or any other Act in force as amended from time to time. I/We accept full responsibility for my/our ATM/Debit Card transactions and agree not to make any counter claims against the Bank in respect of these transactions.

Signature / Thumb  
impression of new  
account holder

**Identification Documents (Please give certified translated copy of proof wherever it is in foreign language)**

<p><b>Proof of Status</b></p>	<p><b>Anyone of the following:</b></p> <ol style="list-style-type: none"> <li><b>1. For NRIs:</b> Any one of the following:             <ol style="list-style-type: none"> <li>a) Valid Visa / Work Permit</li> <li>b) Any one of the following for NRIs with Seafarer work profile:                 <ol style="list-style-type: none"> <li>i. Valid Job Contract</li> <li>ii. Continuous Discharge Certificate (CDC), if the disembarkation stamp on CDC is not more than 6 months old</li> <li>iii. Expired contract letter (if the disembarkation stamp on CDC is not more than 6 months old)</li> <li>iv. Last pay slip evidencing employment with a shipping company (not more than 6 months old)</li> </ol> </li> </ol> </li> <li><b>2. For PIOs / OCIs:</b> Any one of the following:             <ol style="list-style-type: none"> <li>a) PIO / OCI Card</li> <li>b) Relevant pages of Passport of parents or grand-parents, establishing their Indian Origin</li> <li>c) Marriage Certificate establishing spouse's Indian Origin</li> </ol> </li> </ol>
<p><b>Proof of Identity</b></p>	<p>Relevant pages of Passport</p>
<p><b>Proof of Tax Residency</b> (Required for each of TIN mentioned in Taxation Details section, if any)</p>	<p><b>Any one of the following:</b></p> <ol style="list-style-type: none"> <li>1. Document mentioning Tax Identification Number (TIN) or functional equivalent</li> <li>2. Certificate of residence or any valid identification issued by an authorized Government body, including a Government agency or a municipality, of the country or territory of residence</li> <li>3. Any financial statement, third-party credit report, bankruptcy filing, or a report of the Government agency regulating the securities market</li> </ol>
<p><b>Current Address document (Overseas only)</b></p> <p><i>NRIs with seafarer work profile and on ship, can either give employer's overseas address or Indian address.</i></p>	<p><b>Anyone of the following:</b></p> <ol style="list-style-type: none"> <li>1. Relevant pages of Passport (mentioning overseas address)</li> <li>2. Self-declaration of address with positive confirmation by submitting a copy of anyone of the following. Standard format can be downloaded from '<a href="#">Download Forms</a>' page of our website or please sign and write "<b>Self declaration of overseas address for NRI account opening purpose</b>" on the document itself:             <ol style="list-style-type: none"> <li>a) Government issued National Identity Card at the country of residence</li> <li>b) Driving License issued abroad</li> <li>c) Utility Bill (Electricity, Telephone, Gas)</li> <li>d) Original copy of latest overseas bank account or existing NRE / NRO account statement carrying overseas address</li> <li>e) Employer's certificate</li> <li>f) Address proof of the blood relative as per point a) to e) above (spouse, father, mother, sister, brother and child) with whom you are staying along with supporting proof of relationship (Passport, PAN Card, Driving License, Voter Identity Card, Aadhaar Card, Marriage Certificate, Birth Certificate)</li> </ol> </li> </ol>
<p><b>Proof of Permanent Address (Overseas / Indian)</b></p>	<p><b>Anyone of the following:</b></p> <ol style="list-style-type: none"> <li><b>1. For NRIs:</b> Any one of the following:             <ol style="list-style-type: none"> <li>a) Relevant pages of Passport</li> <li>b) Driving License</li> <li>c) Voter Identity Card</li> <li>d) Aadhaar Letter/Card</li> <li>e) NREGA Job Card</li> </ol> </li> <li><b>2. For PIOs / OCIs:</b> Relevant pages of Passport</li> </ol>
<p><b>Additional proof for applicants who are not visiting our Branch for opening the account (Non-face-to-face)</b></p>	<p><b>Any one of the following:</b></p> <ol style="list-style-type: none"> <li>1. Cheque drawn on the overseas Bank account</li> <li>2. Cancelled / Paid Cheque of the overseas Bank account</li> <li>3. Proof of Income / Pay Slip / Tax return</li> </ol>