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for the softcopy submission of
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in the form of CD Rom

Rajiv Gandhi University of Health
Sciences, Karnataka

Instructions to Candidates

Although your thesis or dissertation may be prepared on a computer, consider the following requirements for meeting the standards.

Paper

Use only one side of high-quality, plain white (unlined in any way) bond paper, minimum 20-lb weight, and 8-1/2" x 11" in size. Erasable paper should not be used.

Type Size and Print

Select fonts type Times New Roman and size of 10 to 12 characters. The size of the titles should be 14 and Bold, the size of subtitles should be 12 and bold. Print should be letter quality or laser (not dot matrix) printing with dark black characters that are consistently clear and dense. Use the same type of print and print size throughout the document.

Pagination

Number all of the pages of your document, including not only the principal text, but also all plates, tables, diagrams, maps, and so on. Roman numerals are used on the preliminary pages (pages up to the first page of text) and Arabic numerals are used on the text pages. The numbers themselves can be placed anywhere on the page, however they should be consistent.

Spacing

Use double spacing except for long quotations, footnotes, and endnotes, which are single-spaced.

Margins

To allow for binding, the left-hand margin must be 1.5". Other margins should be 1.0". Diagrams, photographs, or facsimiles in any form should be a standard page size, or if larger, folded so that a free left-hand margin of 1.5" remains and the folded sheet is not larger than the standard page.

Photographs

Professional quality black-and-white photographs are necessary for clear reproduction. Colors are allowed, but you should be certain the colored figure will copy clearly and will not be confusing when printed in black and white.

File Format

Thesis or Dissertations format should be in .Doc (Ms Word Document) or PDF (portable Document format), Image files in JPG or TIFF format and Audio Visual in AVI (Audio video interleave), GIF, MPEG (moving picture expert) files format.

Labeling on CD

CD-ROM Labeling Should be standard and should contain title, subtitle, name of the candidate, degree name, subject name, guide name, name of the department, college, place and year.

<-----**Title**----->
<-----**Subtitle**----->

by

Name of the Candidate

Dissertation Submitted to the
Rajiv Gandhi University Of Health Sciences, Karnataka, Bangalore

In partial fulfillment
of the requirements for the degree of

Degree Name

in

Subject Name

**Under the guidance of
Name of the Guide**

**Name of the Department
Name of the College
Place**

Year

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ACKNOWLEDGMENT

Not lengthy. Avoid Superlatives.

**Date :
Place:**

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Name**

LIST OF ABBREVIATIONS USED
(in alphabetical order)

ABSTRACT
(Max. 200-300 words)

Background & Objectives

Methods

Results

Interpretation & Conclusion

Keywords
(Max. 10)

Keywords shall be chosen from MeSH (Medical Subject Headings)
(Each keyword should be separated by semicolon)

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2. Objectives

3. Review of Literature

4. Methodology

5. Results

6. Discussion

7. Conclusion

8. Summary

9. BIBLIOGRAPHIC REFERENCES (Vancouver Format)

Reference list at end of paper

References should be numbered consecutively in the order in which they are first mentioned in the text; they **should not** be listed alphabetically by author or title or put in date order.

Printed publications

Book

Example:

Neal MJ. Medical pharmacology at a glance. Oxford: Blackwell Scientific; 1987.

Rinsgven MK, Bond D. Gerontology and leadership skills for nurses. 2nd ed. Albany (NY): Delmar Publishers; 1996.

Note: Where there are more than six authors list the first six names, followed by et al. (and others).

Government publication/Corporate author

Example:

Department of Health. Saving lives: our healthier nation. London: Stationery Office; 1999 (Cm 4386).

Institute of Medicine (US). Looking at the future of the Medicaid program. Washington: The Institute; 1992.

Report

Example:

Confidential enquiries into stillbirths and deaths in infancy. 5th Report. London: Stationery Office; 1998.

Chief Medical Officer's Committee on Medical Aspects of Food. Nutritional aspects of the development of cancer. London: Stationery Office; 1998. (Department of Health report on health and social subjects 48.)

Conference paper in published proceedings

Example:

Bengtsson S, Solheim BG. Enforcement of data protection, privacy and security in medical informatics. In: Lun KC, Degoulet P, Piemme TE, Rienhoff O, editors. MEDINFO 92.

Proceedings of the 7th World Congress on Medical Informatics; 1992 Sep 6-10; Geneva, Switzerland. Amsterdam: North-Holland; 1992. p.1561-5.

Journal article

Example:

You CH, Lee KY, Chey YW, Menguy R. Electrogastrographic study of patients with unexplained nausea, bloating and vomiting. *Gastroenterology* 1980;79:311-4.

Vega KJ, Pina I, Krevsky B. Heart transplantation is associated with an increased risk for pancreatobiliary disease. *Ann Intern Med* 1996 Jun 1;124 (11):980-3.

Parkin DM, Clayton D, Black RJ, Masuyer E, Friedl HP, Ivanov E, et al. Childhood leukaemia in Europe after Chernobyl: 5 year follow-up. *Br J Cancer* 1996;73:1006-12.

Cancer in South Africa [editorial]. *S Afr MEd J* 1994;84:15.

Note:

Journal titles which are just a single word are not abbreviated.

The titles of other journals should be abbreviated according to the style used in *Index Medicus*. Consult the *List of Journals Indexed in Index Medicus*, published in the

January issue of *Index Medicus*. The list can also be obtained through the NLM=s web site (<http://www.nlm.nih.gov>).

Newspaper article

Example:

Lee G. Hospitalizations tied to ozone pollution: study estimates 50,000 admissions annually. *The Washington Post* 1996 Jun 21; Sect. A:3 (col. 5).

Electronic media

Individual works

Example:

CDI, clinical dermatology illustrated [monograph on CD-ROM]. Reeves JRT, Maibach H. CMEA Multimedia Group, 2nd ed. Version 2.0. San Diego: CMEA; 1995.

Journal article

Example:

Morse SS. Factors in the emergence of infectious diseases. *Emerg Infect Dis* [serial online] 1995 Jan-Mar [cited 1996 Jun 5]; 1(1): [24 screens]. Available from: URL: <http://www.cdc.gov/ncidod/EID/eid.htm>

Computer File

Example:

Hemodynamics III: the ups and downs of hemodynamics [computer program]. Version 2.2. Orlando (FL): Computerized Educational Systems; 1993.

Website (Including the access date)

10. ANNEXURES

Proforma