

Doctor Harisingh Gour Vishwavidyalaya
(A Central University)
Sagar (M.P.)



Prospectus
&
Admission Brochure
2017-18

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FROM THE VICE CHANCELLOR'S DESK

I take this opportunity to invite all those who aspire for true learning and quality education. Doctor Harisingh Gour Vishwavidyalaya, Sagar has been a seat of learning for the last seventy years. Established in the year 1946, the University is the first University of Madhya Pradesh spread over an area of about 1300 acres. Doctor Harisingh Gour Vishwavidyalaya was accorded a Central University status on 15th January 2009. The Vishwavidyalaya was accredited by NAAC with 'A' Grade (3.04 score) in the third cycle in 2015.



The University offers multidisciplinary academic programmes at graduate, post graduate and doctoral level in 11 Schools with sound infrastructure and innovative teaching approaches. It is a matter of satisfaction for us that University has developed modern and sophisticated instrumentation facility and well equipped laboratories to encourage quality research. Most of the Departments have project funds from UGC, DST, ICMR, MPCST and other National agencies. Some of them are also recognized centers of the UGC and DST under the DRS, PURSE and FIST programmes. Under GIAN scheme eminent academicians are invited from abroad and students' interaction with them helps to acquaint them with the latest developments in their respective fields. The implementation of CBCS (Choice Based Credit System) enables the students to have access to the latest format of teaching and learning. The Department of Physical Education and Department of Fine Arts and Performing Arts take care of the sports activities and Cultural activities of the students respectively. For an all round development of students, sports and cultural activities are assigned specific time schedule in the academic calendar. Students regularly represent the university at national level competitions in various fields and win laurels.

Besides the Departmental libraries, the University has a Central Library as well, having more than three lakh books and e-journals i.e. INFLIBNET and DELNET which enable the students and scholars access to valuable literature.

The Girls' Hostels, Boys' Hostels and Research scholars' Hostel provide safe and congenial environment for learning to the out station students. Gymnasiums, sports complex, play ground and open-air theatre cater to the extra-curricular requirements of the students.

The University has produced significant number of academicians, administrators, philosophers, writers, poets, critics and cine artists.

The University is committed to promote academic excellence and socially relevant education and also to meet the National and Global standards of learning environment. The institution needs brilliant, hardworking students for fulfilling its objectives of attaining heights of excellence in the field of academics.

I invite you to join hands in the nation building.

With Best Wishes

(Prof. R.P.Tiwari)
Vice-Chancellor

UNIVERSITY AT A GLANCE

The founder and mentor Sir Doctor Harisingh Gour's desire was to establish an educational institution of higher learning for rural and deprived population of Central India. He had on his mind Cambridge and Oxford universities as models. The University of Saugar, later renamed as Doctor Harisingh Gour Vishwavidyalaya in February 1983, was established on 18 July, 1946 by him out of his life long income. The University is sixteenth in the country and the first in the State of Madhya Pradesh. The University became a Central University on January 15, 2009 by Central University Act, 2009. The President of India is the Visitor of the University.

The University campus is spread over an area of about 1300 acres, surrounded by lush green forests, and is situated in natural and pollution free environment. The University provides a congenial academic atmosphere to the youth to nurture potential for excellence. There are **36** independent teaching departments in the University. Some of them are recognized centers of the UGC and DST under the DRS, PURSE and FIST programmes. There are four hostels for boys and three for girls. Residential facilities are available for teachers and officials of the University. Our first Prime Minister Pt. Jawaharlal Nehru laid the 'foundation stone' of the University library in 1952 and the Library was named after him.

The University has adopted 'School of Study' system for promoting intra and inter-school academic programmes. Eleven schools, established under the new system, offer courses ranging from Physical Sciences to Applied Sciences and Technology, Law, Business Management, Applied Geology, Pharmaceutical Sciences, Humanities, Arts and Social Sciences, Music and Performing Arts.

The University has nearly 238 experienced faculty members who are engaged in quality teaching and research. Some of the faculties have the experience of working in reputed educational institutes abroad.

The Banking and Postal Services are available in the university premises. There is an auditorium for indoor games and a playground for outdoor games, as well as a well-equipped and furnished "*Golden Jubilee Hall*" (with a seating capacity of 750) for cultural and academic activities.

The University has various centers for developmental activities such as UGC- Human Resource Development Centre, Sophisticated Instrumentation Centre, Institute of Distance Education, Study Centre of Indira Gandhi National Open University (IGNOU), Educational Multi Media Research Centre (EMMRC), Population Research Centre (PRC) of Ministry of Health and Family Welfare and Manuscriptology Research Centre of the Ministry of Culture, Government of India.

Several alumni of the University have brought glory to the University by their distinguished services in chosen fields both within and outside the country. Many teachers of this University have been Vice Chancellors of different Indian Universities. This university has also produced a number of top ranking television and Cine artists. According to the Ranking National Institutional Ranking Framework (MHRD) 2017, this University has been ranked 39th amongst the Top hundred Universities of India.

Sagar is a prominent city of Madhya Pradesh, and is well connected by rail and road network to all parts of the country.

ADMISSION IN ACADEMIC PROGRAMMES, 2017-18

Doctor Harisingh Gour Vishwavidyalaya, Sagar conduct Entrance Examinations for various Undergraduate, Postgraduate and Ph.D. Programmes (hereafter mentioned as UGET/PGET/PHDET). Admissions to UG and PG Programmes will be given according to the merit in UGET and PGET for which the candidate has applied and appeared in the Entrance Test and subject to verification of eligibility in the particular programme during counseling. In Ph.D. programme admission will be given on the basis of merit of the interview of those candidates who will be called for interview.

Candidate having Supplementary/ATKT/Backlog in any semester at the time of counselling shall not be granted admission. Provisional admission shall be given only to those students who have appeared in the final year/ semester examination of the Qualifying Examination and their result is awaited. The admission of such students shall be purely provisional. Such students will have to submit final result latest by 30th September 2017, failing to which their provisional admission will stand cancelled automatically and fee paid by him/her shall stand forfeited. No representation in this regard shall be entertained at any level. To strengthen the spirit of quality in higher education, the University reserves the right to decide minimum cut off marks to qualify UGET and PGET. For Ph.D. Programmes candidates who will secure 50% marks in the PHDET, will be called for interview. However the candidates who have qualified UGC-NET (including JRF), UGC-CSIR NET (including JRF) are exempted from appearing in the PHDET. They will be directly called for interview.

If a candidate is applying for more than one entrance test code, a separate application form along with separate fee has to be remitted (Please see 12.1). Candidate is advised to go through the entrance examination schedule accordingly before applying more than one programme (Please see 13.0).

1.0 UNDER GRADUATE PROGRAMMES:

TABLE-1: Comprehensive information- Programme/ courses offered (UGET)

Course	Entrance test Code	No. of Seats	Eligibility Qualification	Course Duration
B.A.	110	645	10+2 in any discipline	6 Sem
B.A.- B.Ed.	111	50	10+2 in any discipline	8Sem
Bachelor fo Fine Arts (BFA)	112	20	10+2 in any discipline	8 Sem
B. Com.	120	260	10+2 in Commerce	6 Sem
B.B.A.	120	40	10+2 in any discipline	6 Sem
B.Sc. (Bio. Group)	130	225	10+2 in Science (Biology Group)	6 Sem
B.Sc.-B.Ed. (Bio. Group)	131	25		8Sem
B.Sc. (Maths Group)	140	230	10+2 (Maths Group)	6 Sem
BCA*	140	60		6 Sem
B.Sc.-B.Ed.* (Maths Group)	141	25		8Sem
B.Pharm (Bio/Maths Group)	142	60	10+2 in Science (Biology /Maths)	8 Sem
B.A.LL.B. (Hon) (5 Years)	150	40	10+2 in any discipline	10 Sem
B. Lib.I. Sc.	160	30	Graduation in any discipline	2 Sem
B. J.	161	20	Graduation in any discipline	2 Sem
LL.B. (3 Years/6 sem)	170	40	Graduation in any discipline	6 Sem

*BCA: Students must have Mathematics at 10+2 level.

Note: University has right to vary seats

1.1 UGET - Minimum Eligibility Requirements:

Age requirements:

- (i) B. A. / B. Sc. / B. Com. / B. B. A. / B. Pharm. / B.C.A./ B.Sc.B.Ed / B.A.B.Ed./Bachelor of Fine Arts : Age should not be more than 22 years in case of General (UR) / OBC Category and 27 years in case of applicants of SC, ST and PC Categories as on 1st July, 2017.
- (ii) B.Lib.I.Sc./B.J. the maximum age limit shall be 30 years for all categories.
- (iii) **B.A.LL.B. (Hon) (10 Semesters/5 Years):** There is no age restriction for this programme. The Hon'ble Supreme Court of India stayed the notification issued by the Bar council of India prescribing the age limit for admission on 3rd March 2017.
- (iv) **LL.B. (6 Semesters/3 Years):** There is no age restriction for this programme. The Hon'ble Supreme Court of India stayed the notification issued by the Bar council of India prescribing the age limit for admission on 3rd March 2017.

Qualifying Examinations:

(i) B.A./B.Com./B.B.A./B.Sc./B.C.A./B.Pharm./ B.A.-B.Ed. & B.Sc.-B.Ed. Integrated/ Bachelor of Fine Arts (BFA):

Candidates seeking admission in above mentioned undergraduate programmes must have passed 10+2 or equivalent examination from a recognized Board/Institution. Candidates belonging to General (UR) and OBC categories must have secured at least 45% marks in aggregate or equivalent in grade (4.7 in CBSE/ICSE system) in Qualifying Examination. Relaxation of 5% marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in all the programmes.

(ii) B.A.LL.B. (Hon) (10 Semesters/5 Years): Candidates seeking admission in this programme must have passed 10+2 or equivalent examination as a regular student from a recognized Board/Institution. Candidates belonging to General (UR) and OBC categories must have secured at least 45% marks in aggregate or equivalent in grade (4.7 in CBSE/ICSE system) in Qualifying Examination. Relaxation of 5% marks in Qualifying Examination will be given to candidates belonging to SC and ST Categories in this programme.

(iii) LL.B. (6 Semesters/3 Years): Candidates seeking admission in this programme must have passed 10+2+3 or equivalent examination as a regular student from a recognized University or Institution. Candidates belonging to General (UR) and OBC categories must have secured at least 45% marks in aggregate or equivalent CGPA or equivalent in Grade in Qualifying Examination. Relaxation of 5% marks in Qualifying Examination will be given to candidates belonging to SC and ST Categories in this programme.

(iv) B.J. (2 Semesters/1Year): Candidates seeking admission in this programme must have passed 10+2+3 or equivalent examination from a recognized University or Institution. Candidates belonging to General (UR) and OBC categories must have secured at least 45% marks in aggregate or equivalent CGPA or equivalent in Grade in Qualifying Examination. Relaxation of 5% marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme.

(v) B.Lib.I.Sc. : Candidates seeking admission in this programme must have passed 10+2+3 or equivalent examination from a recognized University or Institution. Candidates belonging to General (UR) and OBC categories must have secured at least 50% marks in aggregate or equivalent CGPA or equivalent in Grade in Qualifying Examination. Relaxation of 5% marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme.

Note: Merit lists of the entrance examination will be prepared course-wise. There may be one entrance test code for more than one courses in some cases such as, test code-120 combined for B.Com and BBA; 140 for B.Sc. Maths / BCA

1.2. Subject Wise Seat Distribution & Combinations for UG Programmes:

1.2 (i) B. A. Seat Distribution [Entrance test Code- UGET- 110]

Subjects	Seats	Subjects	Seats	Subjects	Seats
Ancient Indian History	60	Hindi Literature	100	Psychology	50
Anthropology	40	History	105	Sanskrit	60
Criminology	80	Linguistics	60	Sociology	120
Economics	105	Mathematics*	10	Statistics	10
Education	60	Music	30	Theatre	30
English Literature	40	Philosophy	80	Urdu	25
Geography	85	Political Science	105	Yogic Science	35

*Mathematics would be available to only those candidates who have passed 10+2 with Maths.

Details of Subject Combinations in B. A.

A candidate has to select two subjects, choosing any one subject from the group given below:

Group	Subject
A	Economics / Anthropology / Education / Urdu / Theatre / Ancient Indian History / Philosophy
B	Geography / Sanskrit / Political Science / Criminology / English Literature / Statistics/ Music
C	History / Psychology / Yogic Science / Linguistics / Mathematics / Sociology /Hindi Literature
TOTAL SEATS	
645	

1.2 (ii) B.A. B.Ed. Seat Distribution [Entrance test Code- UGET- 111]

Subjects	Seats	Subjects	Seats	Subjects	Seats
Hindi Literature	20	Geography	15	Political Science	15
English Literature	20	Economics	15	History	15

Details of Subject Combinations B.A. B.Ed.

(A candidate has to select any one subject from the groups given below)

Group	B.A. B.Ed. Group (A candidate has to select any one subject from the groups given below)	Seats
A	Hindi Literature / Economic/ Political Science	50
B	Geography / / History / English Literature	
TOTAL B.A. B.Ed. SEATS		50

1.2 (iii) B. Sc. Seat Distribution [UGET- 130 (Bio group) and UGET-140 (Maths Group)]

Subjects	Seats	Subjects	Seats	Subjects	Seats
Botany	135	Psychology	20	Geography	60
Zoology	140	Anthropology	80	Statistics	60
Chemistry	315	Geology	90	Ind. Microbiology	25
Physics	160	Forensic Science	90		
Mathematics*	165	Economics	20		

*Mathematics would be available to only those candidates who have passed 10+2 with Maths.

(A) Biology Group (UGET 130):

(A candidate has to select any one group from the groups given below):

Group	B.Sc. Biology Group			Seats
A	Zoology	Forensic Science	Chemistry	30
B	Zoology	Anthropology	Chemistry	20
C	Botany	Geology	Chemistry	20
D	Botany	Zoology	Chemistry	70
E	Botany	Zoology	Anthropology	20
F	Psychology	Geography	Anthropology	20
G	Geography	Forensic Science	Anthropology	20
H	Botany	Industrial Microbiology	Chemistry	25
TOTAL SEATS				225

(B) Maths Group (UGET 140):

(A candidate has to select any one group from the groups given below):

Group	B.Sc. Maths Group			Seats
A	Physics	Mathematics	Chemistry	60
B	Physics	Mathematics	Statistics	40
C	Economics	Mathematics	Statistics	20
D	Physics	Forensic Sc.	Chemistry	40
E	Physics	Mathematics	Geology	20
F	Geology	Mathematics	Chemistry	30
G	Geology	Geography	Chemistry	20
TOTAL SEATS				230

1.2 (v) B.Sc.B.Ed. (Bio Group & Maths Group) [Entrance test Code- UGET- 131 & 141]

1.2 (v) B.Sc.B.Ed. (Bio Group) [Entrance test Code- UGET- 131]	25 Seats
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Details of Subject Combination in B.Sc.B.Ed. (Bio Group UGET-131)

Botany	Zoology	Chemistry	25 Seats
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1.2 (v) B.Sc.B.Ed. (Maths Group) [Entrance test Code- UGET- 141]	25 Seats
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Details of Subject Combination in B.Sc.B.Ed. (Maths Group UGET-141)

Physics	Chemistry	Mathematics	25 Seats
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**2.0 POST GRADUATE PROGRAMMES: (PGET):
MINIMUM ELIGIBILITY REQUIREMENTS:****2.1 Age requirements:**

- (i) For M. A. / M. Sc. / M. Com. / M. B. A. / M. Pharm. / M. Tech (Applied Geology) / M. C. A. / MPA (Performing Arts): Age should not be more than **27 years** in case of general category (UR) and OBC candidates and **32 years** in case of candidates belonging to SC, ST and PC categories on 1st July 2017.
- (ii) For M. J. / M. Lib. I. Sc. / M. Ed./LL.M./M.A. in Rural Development / MA/M.Sc. in Yogic Science, the maximum age limit will be **35 years** for general category (UR) and OBC candidates and **40 years** for candidates belonging to SC, ST and PC categories on 1st July 2017.

2.2 Qualifying Examination:

(i) M.Sc. / M.A./ M.Com./ M.B.A. / M.J. / MSW / M. Performing Arts (Theatre Arts):

Candidates seeking admission to any of the above PG programme must have passed 10+2+3 or equivalent examination (as mentioned in Table -2). Candidates belonging to General (UR) and OBC categories must have secured at least 45% marks or equivalent CGPA. Relaxation of 5 percent marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in all these programmes.

(ii) **M.Tech. (Appl. Geology):** Candidates seeking admission to this programme should have graduated with Geology as one of the subjects under 10+2+3 pattern with an aggregate of 45% marks or equivalent CGPA in the Qualifying Examination (QE). Relaxation of 5 percent marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme.

(iii) **M. Pharm.:** Candidates seeking admission to this programme should be graduated in B. Pharm. with 60% or equivalent CGPA and valid **GPAT/GATE** are eligible for admission to M.Pharm. Relaxation of 5 percent marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme. For further information about the subject eligibility and syllabus for entrance test, candidate may contact the Head, Department of Pharmaceutical Science (For other details visit, www.dopssagar.org).

(iv) **M.C.A.:** Candidates seeking admission to this programme should have graduation in any subject with Mathematics at 10+2 level. Candidate should have passed with at least 50% marks or equivalent CGPA in the Qualifying Examination (QE). Relaxation of 5 percent marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme. (Refer Table No.2) from any **UGC / AICTE** approved Indian University or a foreign University recognized by Association of Indian University (AIU) or Institute recognized by concerned University as equivalent thereto.

(v) **LL.M :** Candidate must have passed LL.B. 3-Years after graduation under 10+2+3 pattern or five years LL.B. under 10+2+5 pattern duly recognized by the Bar Council of India and securing a **minimum of 50% marks** or equivalent CGPA in the LL.B. Degree. Relaxation of 5 percent marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme.

(vi) **M. Ed. :** Candidates seeking admission to this programme should be graduate with 50% Marks or equivalent CGPA with any of the following : B.Ed./B.A.-B.Ed./B.Sc. B.-Ed/B.L.Ed./D.L.Ed. As per the revised AICTE regulations 2014. Relaxation of 5 percent marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme.

(vii) **M.Lib.I.Sc. :** Candidates seeking admission to M.Lib.I.Sc. must have secured 50% marks both in graduation as well as in B.Lib.I.Sc. Examination or equivalent CGPA. Relaxation of 5 percent marks in Qualifying Examination will be given to candidates belonging to SC, ST and PC Categories in this programme.

Note: Rounding of Marks or percentage is not allowed. For example 45% marks means 675 marks obtained out of 1500 marks and 40% marks means 600 marks out of 1500 marks (Even 44.9% and 39.9% shall not be considered as equivalent to 45% and 40% respectively)

TABLE 2: COMPREHENSIVE INFORMATION- PROGRAMMES OFFERED (PGET)

S. No.	Courses/Subject	Entrance Test Code	Seats	Eligibility/ Qualification	Course Duration
1.	Ancient Indian History, Culture & Arch. (M.A.)	201	20	Graduation in any discipline	4 Sem
2.	Anthropology (M.Sc./ M.A.)	202	20	Graduation with Anthropology/Sociology / Life Sciences	4 Sem
3.	Applied Geology (M.Tech.)	203	30	Graduation with Geology	6 Sem
4.	Applied Microbiology (M.Sc.)	204	15	Graduation in Life Science	4 Sem
5.	Biotechnology (M.Sc.)	205	30	Graduation in Life Science	4 Sem
6.	Botany (M.Sc.)	206	30	Graduation with Botany	4 Sem
7.	Bussines Management (M.B.A.)	207	40	Graduation in any discipline	4 Sem
8.	Chemistry (M.Sc.)	208	50	Graduation with Chemistry	4 Sem
9.	Commerce (M.Com.)	209	60	B.Com.	4 Sem
10.	Computer Applications (MCA)	210	40	Graduation in any discipline (with Maths in 10+2)	6 Sem
11.	Criminology (M.A.)	211	20	Graduation in any discipline	4 Sem
12.	Economics (M.A.)	212	30	Graduation with Economics/Mathematics/ Commerce/Management	4 Sem
13.	Education (M.Ed.)	213	50	B.Ed./B.A.-B.Ed./B.Sc. B.-Ed/B.El.Ed./D.El.Ed.	4 Sem
14.	English (M.A.)	214	30	Graduation in any discipline	4 Sem
15.	Forensic Sc.(M.Sc.)	215	20	B.Sc. (any subjects)	4 Sem
16.	Geography (M.A./M.Sc.)	216	40	Graduation with Geography	4 Sem
17.	Hindi (M.A.)	217	40	Graduation in any discipline	4 Sem
18.	History (M.A.)	218	30	Graduation in any discipline	4 Sem
19.	Journalism & Communication (MJ)	219	20	Graduation in any discipline	4 Sem
20.	Law (LL.M.)	220	30	LL.B. BA LL.B / B.Com. LL.B or equivalent	4 Sem
21.	Library Sc. (M.Lib.I.Sc.)	221	15	B.Lib I.Sc.	2 Sem
22.	Linguistics (M.A.)	222	10	Graduation in any discipline	4 Sem
23.	Mathematics (M.A./M.Sc.)	223	35	Graduation with Maths	4 Sem
24.	Music (M.A.)	224	10	UG with Music/allied subject	4 Sem
25.	Pharmaceutical Science (M.Pharm.)	225	*	B.Pharm. with 60% or equivalent CGPA and valid GPAT/GATE Qualified Score	4 Sem
26.	Philosophy (M.A.)	226	20	Graduation in any discipline	4 Sem
27.	Physics (M.Sc.)	227	30	Graduation with Physics	4 Sem
28.	Political Sc./ Public Admn (M.A.)	228	20+10	Graduation in any discipline	4 Sem
29.	Psychology (M.A./M.Sc.)	229	25	Graduation in any discipline	4 Sem
30.	Rural Development (M.A.)	230	20	Graduation in any discipline	4 sem
31.	Sanskrit (M.A.)	231	20	Graduate in any discipline	4 Sem
32.	Sociology (M.A.)	232	20	Graduation in any discipline	4 Sem
33.	Urdu (M.A.)	233	10	Graduation in any discipline	4 Sem
34.	Yogic Sc (M.A./M.Sc.)	234	15	Graduation in any discipline	4 Sem
35.	Zoology (M.Sc.)	235	30	Graduation with Zoology	4 Sem
36.	Performing Arts (MPA)	236	20	Graduation in any discipline	4 Sem
37.	Social Work (M.S.W.)	237	20	Graduation in any discipline	4 Sem

Note: Seats may vary.

* To be declared later on

3.0 GENERAL RULES FOR ADMISSION IN UG & PG PROGRAMMES:

- (i) Candidates appearing in their final year of the **Qualifying Examination** may apply and appear in the Entrance Test. However, to get admission, **candidates are required to produce original marksheet of the qualifying examination at the time of counseling.** But if they have appeared in the Qualifying Examination and the result of their qualifying examination is not declared till the date of their counseling, provisional admission in the course may be allowed, provided:
- (a) Candidate produces a certificate from the competent authority (such as Controller of Examinations, Registrar etc.) to the effect that the candidate has appeared in the qualifying examination and the result has not yet been declared.
 - (b) Provisional admission shall be given only to those students whose final year/semester examination results are awaited. Such students will have to submit their result latest by 30th September 2017, failing which their admission will stand cancelled automatically and fee paid by him/her shall stand forfeited. No representation in this regard shall be entertained at any level.

Note: - A candidate having supplementary/ backlog/ATKT in any of the previous semesters at the time of counseling shall not be considered eligible for admission.

- (ii) “Aggregate percentage of marks” will not include grace marks awarded to a candidate. Similarly, marks of additional subject (if any) for improvement of aggregate percentage/division will not be considered for admission.

NOTE: The percentage of marks in the aggregate shall be computed on the basis of total marks secured in all the subjects studied in the course. In case of any ambiguity/interpretational difficulties, the decision of the University will be final.

- (iii) (a) Degrees/Certificates recognized by Association of Indian Universities (AIU) shall only be deemed as equivalent degrees/certificates.
 (b) The Distance Education Council of Indira Gandhi National Open University (IGNOU)/Association of Indian Universities (AIU) is the only authority to recognise the Degrees/Certificates of Distance Education. Such Candidates will be required to submit certificates from Distance Education Council of IGNOU, New Delhi regarding recognition/approval of the courses. No other distance education degree will be entertained.
- (iv) Application Forms of candidates who have submitted forged/fake certificates or adopted fraudulent means shall be rejected. Further, such candidates shall be debarred from appearing in any subsequent Entrance Tests conducted by Doctor Harisingh Gour Vishwavidyalaya.
- (v) Candidates are provisionally allowed to appear at the Entrance Tests.
- (vi) Mere appearance in the Entrance Test does not entitle a candidate to be considered for admission unless he/she fulfils the eligibility conditions. Applicants must fully satisfy themselves about the eligibility criteria as prescribed above, before filling in their application form.
- (vii) **No substantial scrutiny of applications will be made at the time of entrance test by the university. If an applicant inadvertently appears in Entrance Test who otherwise does not fulfill the minimum eligibility requirements, he/she cannot, at a later date, has a right to claim that he/she meets the eligibility requirements.**

- (viii) The University reserves the right to cancel/refuse admission at any point of time if it is found that:
 - (i) Minimum eligibility requirements are not fulfilled.
 - (ii) False documentation has been done, or facts have been suppressed.
 - (iii) Any other similar valid reason.
- (ix) The University reserves the right to increase the number of seats.
- (x) ***The eligibility requirement for the purpose of admission shall be only those which are mentioned in this Brochure.***

4.0 RESERVATION OF SEATS:

- (i) As per Government of India rules benefit of reservation shall be given only to those sections which are listed in the central list published by the Government of India.
- (ii) Candidates belonging to OBC -NCL , SC, ST and Physically Challenged (PC) categories will be given reservation as per the Government of India rules i.e. OBC(NCL) - 27%, SC-15%, ST-7.5%. Reserved for Physically Challenged (PC) candidates 5% seats are on horizontal basis, only if the candidate fulfills the other minimum eligibility requirements. Submission of a certificate to this effect issued by a competent authority/ Board (details are given in this Brochure) shall be mandatory, at the time of submission of form and counseling.
- (iii) Physically Challenged candidates of any category are entitled to disability benefit who have at least 40% physical impairment. The percentage of disability of the candidate should be mentioned in the certificate issued by the District Chief Medical Officer/ Medical Board.
- (iv) In case of vacant seats, the reserved seats belonging to SC/ST are interchangeable and would be filled in the last counseling. Even If the seats belonging to SC/ST category candidates remain vacant and the list is exhausted on the last date of counseling, the vacant seats shall be filled by General category candidates after the notified time on the last time counseling.
- (v) Special Provision for Admissions For:

(a) Players (Sport Persons)

Two (02) supernumerary seats for players (Sports Seat) shall be available for each Undergraduate Programme, and **One (01)** supernumerary seat shall be available for each Postgraduate Programme. Candidates shall be nominated by the Vice-Chancellor for the sports seat(s) on the recommendation of the Games/Sports Committee.

The following conditions should be fulfilled for the eligibility of sports seats:

- (i) The candidates should fulfil the minimum eligibility criteria for admission in the programme.
- (ii) The candidate should have appeared in the entrance test of the concerned programme and cleared the cut off marks, if any for qualifying in the entrance test.
- (iii) The candidate must fulfil the participation rules/ norms of Association of Indian Universities (AIU).
- (iv) The candidate should have played National (senior/junior/sub-junior/youth school/ Games Federation of India) at least up to qualifying examination or should have secured a position in Zonal/Inter Zonal/ Direct All India up to 4th position Inter University Tournament of AIU games.

The merit of the qualified candidates for the admission in Sport Seats shall be decided by the Sport achievement marks awarded on the basis of certificates of achievements. Highest Sport achievement marks/ performance of a candidate will only be considered while counting the sports achievement marks.

Sport Achievement Marks in various categories are as follows:								
A-National (Senior/Junior/ Youth)			B-All India/Inter Zonal Inter university organized by AIU			C-Zonal Inter University organized by AIU		
Position	Team	Individual	Position	Team	Individual	Position	Team	individual
1 st Position	30	35	1 st Position	30	35	1 st Position	15	20
2 nd Position	25	30	2 nd Position	25	30	2 nd Position	10	15
3 rd Position	20	25	3 rd Position	20	25	3 rd Position	08	10
			4 th Position	15	15	4 th Position	05	08
			Vizy Trophy	10	-			

In case of equal sports achievement points of candidates in a School, the inter-se ranking will be decided on the basis of the marks obtained in the Entrance Test. And, if the marks obtained by candidates in the entrance Test is also equal; then the aggregate percentage of marks in the qualifying examination will be considered. If these are also equal then the candidate senior in age will be preferred.

(b) N. C. C. Cadets:

The following benefit will be given on the basis of N.C.C. certificates produced by the candidates:

- (i) 5% of total marks of Entrance Test will be added to the marks obtained in the Entrance Test for those candidates who have "C" certificate.
- (ii) 4% of total marks of Entrance Test will be added to the marks obtained in the Entrance Test for those candidates who have "B" certificate.
- (iii) 3% of total marks of Entrance Test will be added to the marks obtained in the Entrance Test for those candidates who have "A" certificate.
- (iv) For candidate having more than one NCC certificates, the benefit of only the highest category of the certificate shall be permitted.

(c) N. S. S. Volunteers:

2% marks of total marks of Entrance Test will be added to the marks obtained in the Entrance Test for those NSS volunteers who have attended two 10 days' special Camps and one national Integration Camp subject to the production of relevant NSS certificates.

(d) Physically Challenged

- (I) Relaxation to the extent of 5% marks in the qualifying examinations shall be given to the physically challenged candidates.
- (II) Reservations of 5% of the seats in any programme may be reserved Persons with Disability (PwD)/Differently-enabled persons on horizontal basis.

(e) Defence Services:

- (i) 5% Seats are reserved (Horizontal reservation) for widows/wards/wives of the Armed Forces Personnel and Ex-Servicemen. (Gol MoD letter No. 3547/AS(R) 94 dated 03 Jun

1994. The admission to their reserved seats shall be as per the priorities given below as laid down by MoD:-

- (a) Widow/wards of Defence personnel killed in action
- (b) Wards of serving personnel and Ex-Servicemen disabled in action.
- (c) Widows/Wards of Defence personnel who died in peace time with death attributable to military service.
- (d) Wards of Defence personnel disabled in peace time with disability attributable to military service.
- (e) Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards
- (f) Wards of Ex-Servicemen
- (g) Wards of serving personnel.

(f) Kashmiri Migrants :

- (i) Kashmiri Migrants are entitled to concessions as per the UGC and MHRD guidelines.

(g) Foreign Students :

- (i) Direct Admissions to Foreign Students under the DASA Scheme of the ministry of HRD shall be given on supernumerary basis.
- (ii) Every Foreign Student shall have to undergo a medical test (including test for AIDS) within a week from the date of admission and shall also produce the certificate of the same, the student visa within one month of the admission. In case of failure to submit the above mentioned documents the admission of candidate shall stand cancelled.

4.1 CERTIFICATES REQUIRED FOR RESERVED CATEGORIES

(a) - SCHEDULED CASTES / SCHEDULED TRIBES: Each SC/ST candidate has to submit a self attested copy of the certificate mentioning that the candidate belongs to SC/ST category. Such certificates shall be subject to verification from the concerned District Magistrate. The following are empowered to issue the certificate;

- (i) District Magistrate / Additional District Magistrate / Collector/ Deputy Commissioner / Addl. Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate / Executive Magistrate/ Extra Assistant Commissioner.
- (ii) Chief Presidency Magistrate/Addl. Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.
- (v) Administrator / Secretary to the Administrator / Development Officer (Lakshadweep Islands Candidates must note that Certificate from any other person/authority shall not be accepted in any case. If the candidate happens to belong to SC or ST, his/her caste/tribe must be listed in the appropriate Govt. of India schedule. The caste Certificate should clearly state: (a) Name of his/her caste/tribe (b) whether he/she belongs to SC or ST (c) District and the State or Union Territory of his/her usual place of residence and (d) the appropriate Govt. of India schedule under which his/her caste / tribe is approved by it as SC or ST.

(b) – As per the UGC letter No. F1-27/2009(SCT) dated 09-09-2015 and MHRD letter No.F.No.14-5/2013-SC/ST dated 13-01-2014: Clause No.3 (i) “No fees need be charged at the time of admission from those SC/ST students who are eligible for Post-Matric Scholarships/Top Class Scholarships. At the time of admission they may be advised to deposit the fee with the Institute as soon as they receive the Scholarship amount. An undertaking to this effect may be taken from them at the time of admission.

(c) - OTHER BACKWARD CLASSES (OBC) : The candidates belonging to OBC category with Non Creamy Layer (NCL) as listed by the Central Govt., must submit the certificate issued by the competent authority. The OBC certificate should clearly mention that the candidate belongs to **non creamy layer (NCL)**. The OBC-NCL candidate will be required to produce original income certificate having validity on the date of counseling. If no validity date is mentioned in the certificate then the certificate shall be issued in the year 2017.

(d) -- PHYSICALLY CHALLENGED (PC): Visually Impaired and / or Hearing Impaired and / or Orthopedically Handicapped (on horizontal reservation basis) candidates, have to submit a self attested copy of Disability Certificate issued by the District Chief Medical Officer/Medical Board. The disability benefits will be given to those candidates only who have at least 40% physical impairments.

Note: No Writer will be provided to any candidate except for the Blind Candidates. The qualifications of 'writer' shall be decided by the university. The candidate needs to inform the Coordinator Admission Cell through a separate request letter for writer atleast 15 days before the examination for a writer along with the Application form.

5.0 - OTHER IMPORTANT INFORMATION

- (i) Degrees/Certificates recognized by Association of Indian Universities (AIU)/Boards of secondary Education, shall only be deemed as equivalent degrees/certificates.
- (ii) It would be the responsibility of the candidate to furnish **correct** information while filling the entrance test form.
- (iii) No scrutiny of the application forms would be done before the entrance test examination. However the final verification of Mark-sheets/Degrees/ Category Certificates/Income Certificate (already submitted to the University) as well as validity of Certificates/Mark-sheets of Qualifying Examination and non-involvement in adopting unfair means (UFM) in any of the University Examination/Entrance Tests held earlier shall be made at the time of Counseling. Mere appearance in the Entrance Test does not entitle the candidate to be considered for admission to the course unless he/she fulfils the other eligibility conditions. If an applicant, who does not fulfill the minimum eligibility requirements and is inadvertently allowed to appear at the Entrance Test, he/she shall not be **entitled to use such case as a right to stake claim** for admission at a later date that he/she meets the eligibility requirements.
- (iv) **The candidate is also instructed to carefully verify the question paper along with the subject code of the subject for which he/she is appearing in the examination hall and no complaints shall be entertained in this matter when test time is over.**
- (v) *A candidate can apply for any number of courses for which he/she is eligible, subject to conditions that the Entrance Tests are scheduled on different examination date and different shifts i.e. one cannot appear in more than one subject / course in one examination shift.*
- (viii) Application Forms of candidates who have submitted forged/fake certificates or adopted fraudulent means shall be rejected. Further, such candidates shall be debarred from appearing in any subsequent Entrance Tests conducted by Doctor Harisingh Gour Vishwavidyalaya, Sagar, and the matter will be reported to Police.

6.0 ACADEMIC PROGRAMMES:

Ph.D. PROGRAMMES (PHDET)

For admission to Ph.D. programme for the academic session 2017-18, eligible candidates may apply on-line through university website www.dhsqsu.ac.in/admission or www.mponline.gov.in

Admission to Ph.D. programme :

6.1 Minimum Eligibility Requirement :

Candidates seeking admission to the Ph.D. Programme must have a Master's degree in the concerned/relevant/allied subject with at least 55% marks in aggregate or its equivalent CGPA (Where grading system is followed)

6.2 Relaxation in Minimum Qualifying Marks:

A relaxation of 5% marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non creamy layer)/Differently Abled and other categories of candidates as per the decision of the commission from time to time. The eligibility marks of 55% (or an equivalent in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace marks.

6.2.1 Reservation:

Reservation in seats for applicants of reserved categories will be provided as per Government of India norms applicable in admission from time to time.

6.3 Categories of Ph.D. Candidates:-

There shall be two categories of candidates:

6.3.1 Full time Ph.D. Candidates:-

This category includes research scholars who shall pursue their research for Ph.D. degree at the university as a full time regular scholar.

6.3.2 Part time Ph.D. Candidates:-

This category is further divided into two categories:

- (a) Part-time candidates (Internal): A regular teaching staff of the university with three years of teaching experience at the time of admission shall be eligible under this category such candidates will be required to take study leave during the course work.

However, if the course work could be completed by the teacher without affecting his/her normal teaching load of the department concerned, a study leave in such case is not required. A certificate to this effect from the Head of the Department shall be required for admission to the Ph.D. programme.

- (b) Part time candidates (External): This category includes persons working in Higher Education and Research Institutions. The candidates have to produce a sponsorship certificate from the parent Institution.

6.4 Procedure of Admission:-

Admission shall be through two stage process

6.4.1 Entrance Test :-

- (a) An Entrance Test shall be conducted by the university for admission to Ph.D. programme at centre(s) notified in advance (changes of centre(s), if any, also will be notified well in advance).
- (b) The Entrance Test shall consist 50 questions pertaining to research methodology and the remaining 50 questions shall be on concern subject. The qualifying marks of the Entrance Test shall be 50% of the total marks for the Entrance Test. A relaxation of 5% in the qualifying marks shall be granted to SC/ST and Differently-Abled candidates.
- (c) However, candidates who have qualified UGC-NET (including JRF), UGC-CSIR NET (including JRF) shall be exempted from appearing in the Entrance Test.
- (d) The Teacher Fellowship Holders shall also be exempted from appearing in the Entrance Test.

6.4.2 Interview/viva-voce :-

An interview/viva-voce for the candidates; who qualify in the Entrance Test as well as the candidates, who are exempted from appearing in the Entrance Test, will be conducted in the concerned Department. The candidates will be required to discuss their research interest/area through a presentation before a duly constituted Departmental Research Committee (DRC).

At the time of interview/viva-voce, the Departmental Research Committee (DRC) shall consider the following aspects, viz. whether:

- (i) The candidate possesses the competence for the proposed research;
- (ii) The research work can be suitably undertaken at the Department;
- (iii) The proposed area of research can contribute to new/additional knowledge.

6.4.3 An Interview/viva-voce shall be of 100 marks.

6.4.4 On the basis of marks awarded in the interview/viva-voce; a merit list of the candidates possessing the competence for research will be prepared. The candidates not possessing the competence for research will not be considered for inclusion in the merit list.

6.4.5 The admission to Ph.D. Programme of a Department will be based strictly on the basis of merit list prepared on the basis of marks obtained by the candidates in the interview/viva-voce. .

Note:

- Department/Discipline wise reservation will be applicable while admitting the students.
- Candidates exempted from Entrance test will also have to apply through www.dhsgsu.ac.in/www.mponline.gov.in up to the last date of filling of online form.

7.0 **Details of Entrance Test:** There would be one Entrance paper of 200 marks of 2 hours duration having two parts –

Part 'A' –There will be 50 Multiple Choice Question (MCQ) of 2 Marks each related to Research Methodology.

Part 'B' –There will be 50 Multiple Choice Questions (MCQ) of 2 Marks each related to concern subject.

8.0 Appearance in the interview is mandatory for the candidates who will qualified in the Entrance Test as well candidates who are exempted from the Entrance Test.

Note:

- I. **Teacher Fellowship Holders** will be permitted to pursue Ph. D. Program fulfilling minimum eligibility conditions and qualifications **subject to the permission and requisite leave** from their parent department/organization/institution for the period of Ph. D. Program. The requisite leave is 2 years in order to fulfill the minimum residence requirement.
- II. A candidate who has been awarded a Ph.D. degree of this University, in a subject, shall not be permitted for admission in the same subject again. However, such a candidate may apply for admission in any other or interdisciplinary subject.

8.0 RESERVATION OF SEATS:

(i) Candidates belonging to OBC-NCL, SC, ST and Physically Challenged (PC) categories will be given reservation as per the Government of India rules i.e. OBC(NCL) - 27%, SC-15%, ST-7.5%. 3% seats are reserved within each of the categories (General, ST, SC and OBC) for Physically Challenged (PC) candidates (on horizontal basis), only if the candidate fulfills the other minimum eligibility at the Entrance level examination. Submission of a certificate to this

effect issued by a competent authority/Board (details are given in this Brochure) shall be mandatory, at the time of submission of form and counseling.

(ii) Certificate issued by competent authorities as mentioned in this brochure shall be submitted by the candidates at the time of submission of application and interview.

- Candidates must note that Certificate from any other person/authority shall not be accepted in any case.
- The caste/tribe of candidate belonging to SC, ST and OBC must be listed in the appropriate Govt. of India schedule. The caste Certificate should clearly state his/her caste in the certificate.

9.0 : ENTRANCE EXAMINATION SCHEDULE FOR Ph.D.

Duration for the Submission of Online Entrance Application for Admission through : www.dhsgsu.ac.in / www.mponline.gov.in	27 March 2017 to 01 May 2017
Editing in Application form by the candidate can be made during: (No change shall be made in Name of the Candidate, his/her Father's & Mother's names and Caste / PC Category)	02 to 05 May 2017
Last date for submission of hard copy/printout of On-line submitted application	15 May 2017
Date of Written Test	02 / 03 / 04 June 2017
Venue of Written Test	At all Centres as given in brochure
Tentative dates of Interview for both (Entrance Test Exempted candidates and Entrance Test qualified candidates)	2nd / 3rd Week of July 2017.

Note: Candidate should keep watching the University website www.dhsgsu.ac.in for necessary information. Candidates need to send Hard copy of application form along with their certificates of qualifying exam and NET/JRF certificates.

9.0 SYLLABUS:

Syllabus for Art / Humanities/Social sciences would be the same as that of UGC/NET while in Science subjects the syllabus would be as per CSIR/ NET.

10.0 DEPARTMENT WISE SEATS FOR Ph.D. :

S.No.	Department/Subject	Test Code	Seats
1	Anthropology	402	06
2	Applied Geology	403	15
3	Biotechnology	405	01
4	Botany	406	06
5	Chemistry	408	20
6	Commerce	409	06
7	Economics	412	04
8	English	414	04
9	Hindi	417	01
10	Pharmaceutical Sciences*	425	12
11	Philosophy	426	06
12	Zoology	435	03

* Only those candidates who were admitted in M.Pharm. with valid GPAT and fulfils the minimum eligibility Requirements for admission to Ph.D. programme will be considered for Admission in Ph.D. Programme in Pharmaceutical Sciences.

Note: The seats declared may remain vacant / unfilled due to lack of suitable candidate or due to unavailability of supervisor at the time of admission/interview. The University may increase or decrease the seats mentioned above if warranted.

11.0 (A) FEE STRUCTURE : UNDER GRADUATE PROGRAMMES

S. No	Class	Tuition Fee	*Professional/ Lab. Course Fee	Library Fee	Sport Fee	Student Activity Fee	Medical Fee	Insurance Premium	Registration Fee	Examination Fee	Total Fee	Caution Money (Refundable One Time)	Total Fee for First Sem.	Total Fee for II Sem. onwards
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	B.A.	800	-	100	100	100	100	25	100	700	2025	250	2275	2025
2	B.A. B.Ed.	800	1000*	100	100	100	100	25	100	700	3025	250	3275	3025
3	B.F.A.	800	1000*	100	100	100	100	25	100	700	3025	250	3275	3025
4	B.Com.	800	-	100	100	100	100	25	100	700	2025	250	2275	2025
5	B.B.A.	800	8500*	100	100	100	100	25	100	700	10525	250	10775	10525
6	B.Sc. (Bio)	800	200	100	100	100	100	25	100	700	2225	250	2475	2225
7	B.Sc. (Maths)	800	200	100	100	100	100	25	100	700	2225	250	2475	2225
8	B.Sc. (Ind. Micr. Bio.)	800	8700*+	100	100	100	100	25	100	700	10725	250	10975	10725
9	B.Sc. B.Ed.	800	1200*	100	100	100	100	25	100	700	3225	250	3475	3225
10	B.Pharm.	800	15200*+	100	100	100	100	25	100	700	17225	250	17475	17225
11	B.C.A.	800	13700*+	100	100	100	100	25	100	700	15725	250	15975	15725
12	B.A. LL.B. (Hons.)	800	6500*	100	100	100	100	25	100	700	8525	250	8775	8525
13	LL.B. (3 Years)	800	500*	100	100	100	100	25	100	700	2525	250	2775	2525
14	B.Lib. I.Sc.	800	500*	100	100	100	100	25	100	700	2525	250	2775	2525
15	B.J.	800	3000*	100	100	100	100	25	100	700	5025	250	5275	5025

* Professional fee.

*+ Professional fees including laboratory fee.

Note:

- Semester fee shall be paid at the beginning of the semester.
- Backlog examination fee @Rs.200 per paper for end- semester examination shall be paid along with examinations fee.
- In case of re-registration of complete semester, full fees, as applicable to regular student of that semester shall be paid.
- Fee @Rs.300 per paper shall be paid in case of re-registration for a particular paper in a semester.

POST GRADUATE PROGRAMMES

S. No	Class	Tuition Fee	*Professional/ Lab. Course Fee	Library Fee	Sport Fee	Student Activity Fee	Medical Fee	Insurance Premium	Registration Fee	Examination Fee	Total Fees	Caution Money (Refundable One Time)	Total for I Sem	Total Fee for II Sem onwards
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	M.Sc.	1000	1000	100	100	100	100	25	100	1000	3525	500	4025	3025
2	M.Sc. (Applied Micro-Bio/Biotechnology)	1000	19500*+	100	100	100	100	25	100	1000	22025	500	22525	22025
3	M.Tech. (Appl.Geo.)	1000	1500* +	100	100	100	100	25	100	1000	4025	500	4525	4025
4	M.Pharm.	1000	26000*+	100	100	100	100	25	100	1000	28525	500	29025	28525
5	M.C.A.	1000	15000*+	100	100	100	100	25	100	1000	17525	500	18025	17525
6	M.B.A.	1000	15750*+	100	100	100	100	25	100	1000	18275	500	18775	18275
7	M.A.	1000	--	100	100	100	100	25	100	1000	2525	500	3025	2525
8	M.S.W.	2000	--	100	100	100	100	25	100	1000	3525	500	4025	3525
9	M.P.A.	2000	--	100	100	100	100	25	100	1000	3525	500	4025	3525
10	M.J.	2000	--	100	100	100	100	25	100	1000	3525	500	4025	3525
11	M.Ed.	3000	--	100	100	100	100	25	100	1000	4525	500	5025	4525
12	M.A.(Rural Dev.)	4000	--	100	100	100	100	25	100	1000	5525	500	6025	5525
13	M.Lib. I.Sc.	2000	--	100	100	100	100	25	100	1000	3525	500	4025	3525
14	LL.M.	2000	--	100	100	100	100	25	100	1000	3525	500	4025	3525

* Professional fee.

*+Professional fees including laboratory fee.

Note:

- Semester fee shall be paid at the beginning of the semester.
- Backlog examination fee @Rs.200 per paper for end- semester examination shall be paid along with end-semester examinations fee.
- In case of re-registration of complete semester, full fees, as applicable to regular student of that semester shall be paid.
- Fee @Rs.300 per paper shall be paid in case of re-registration for a particular paper in a semester.

11.0 (B) FEE STRUCTURE :

Ph.D. (EIGHT SEMESTERS PROGRAMME): GENERAL/OBC/SC/ST/PC CATEGORY

S. No.	Head	SC/ST/PH Category		Gen./ OBC Category	
		During Course Work	After Course Work	During Course Work	After Course Work
		Sem-I		Sem-I	
1	Admission Fee	1000.00	---	1000.00	---
2	Registration Fee	100.00	100.00	100.00	100.00
3	Tuition Fees	500.00	500.00	1500.00	1500.00
4	Lab. Fees (Wherever applicable)	500.00	500.00	1500.00	1500.00
5	Library Fees	300.00	300.00	500.00	500.00
6	Exam. Fees	600.00	---	600.00	---
7	Sports Fees	100.00	100.00	100.00	100.00
8	Students Activity Fees	100.00	100.00	100.00	100.00
9	Medical Fees	70.00	100.00	100.00	100.00
10	Caution Money (Refundable)	2500.00	---	2500.00	---
11	Insurance Premium	25.00	25.00	25.00	25.00
	Grand Total	5795.0	1725.00	8025.00	3925.00

Note:

1. Thesis Examination Fees of Rs. 10,000/- shall be paid by the Scholar at the time of submission of Ph.D. thesis.
2. Semester fee shall be paid at the beginning of the semester.

12.0 - ENTRANCE TEST FEE, ON-LINE FILLING OF FORM AND ENCLOSURES

12.1 – Entrance Test Fee

- (i) **Fee for UGET & PGET :-** The application fee for UG and PG Entrance test is **Rs. 800/-** for Unreserved, OBC and PC candidates and **Rs. 400/-** for SC and ST candidates. The benefit of fee relaxation will be given to the SC/ST candidates, subject to the submission of their caste certificate along with the application form.

If a candidate applies for more than one programme / code (UGET & PGET) then the fee for each additional programme will be Rs. 400 for Unreserved/OBC, PC candidates and 200 for SC&ST candidates.

- (ii) **Fee for PHDET:-** The application fee for Ph.D. Entrance test is **Rs. 1000/-** for General, OBC and PC candidates and **Rs. 500/-** for SC and ST candidates. The benefit of fee relaxation will be given to the SC/ST candidates, subject to the submission of their caste certificate along with the application form.
- (iii) Fee of **Rs. 50/-** shall be paid by the candidate as portal fee to the MP online limited.
- (iv) If a candidate wants to amend entries in his/her application an additional fee of **Rs. 20/-** shall be paid by the candidate as portal fee to the MP online limited within given time.

Bank draft and cheques will not be accepted.

Entrance Test Fee is Non-refundable.

- (v) Entrance Test Fee once paid shall neither be refunded nor transferred to another course and not be reserved for subsequent year in any case.

12.2 – INSTRUCTIONS FOR FILLING OF ONLINE APPLICATION FORM AND SUBMISSION OF HARD COPY

Candidates must ensure that he/she possesses the following in hand in before filling the online application:

1. An E-mail ID for filling in Application form.
2. A Mobile Number for filling in Application form.
3. A recent passport sized colour photograph (for scanning and uploading in "jpeg" format only. File size of scanned photograph should not be more than 100KB).
4. Your signature using **Blue/Black** pen on white sheet (for scanning and uploading in "jpeg" format only. File size of scanned photograph should not be more than 100KB).
5. Access to an online payment facility /service such as:Net Banking/ Credit card /ATM-cum-Debit card or MPOnline Kiosk.

Steps to be followed for filling the online application:

Step 1

Visit university website www.dhsgsu.ac.in then go to quick link **MPOnline**

A window showing Doctor Harisingh Gour Vishwavidyalaya- Students may click on **Service**

Or a new window appears

Application for Admission/Entrance Test 2017-18

Step 2

Click to Online Admission Form:

Window for Admission / Entrance Test 2017-18 will appear

Select the Course UG/PG/PhD as per Your interest. Read the instruction carefully then

Click on [Continue to Entrance Test Form](#)

Application for admission / Entrance Test 2017-18 will appear.

Step 3

Fill the details carefully:

- Date of Birth, Name, Father's Name
- Give only your Mobile Number and e-mail for receiving mails & SMS.
- Attach your Passport Size Photo and signature image choosing suitable file.
- Category (SC/ST/OBC/OBC-NCL/PC) Certificate must be with you

Check All the particulars carefully then submit the form

- Fill the and click

A form will be generated on monitor with details filled photograph and application number

- Submit declaration after declaration Click on

Step 4

- Select your payment gateway through MPOnline authorised KIOSK / Net Banking / ATM cum Debit Card /Credit Cards
After payment, an application receipt will be generated
- The Monitor ready copy of the application form will be displayed
Student can check their payment receipts by entering Application ID and Date of Birth

Step 5

- Print the receipt of payment form filling Application Number and Date of Birth.
- Keep two hard copies of the Application form and receipt with you.
- Send one hard copy of Application form to the Coordinator, Admission Cell, Doctor Harisingh Gour Vishwavidyalaya, Sagar – (M.P.) 470003 and keep one copy with you which will have to be produced at the final counselling.

12.3 – FILLING OF ON-LINE APPLICATION FORM AND SUBMISSION OF HARD COPY

- Online application forms – Last date 1st May 2017 Midnight.
- Submission of Hard-Copy/Printout of application form** Completed in all respects by registered/speed post to –
(The Coordinator, Admission Cell, Doctor Harisingh Gour Vishwavidyalaya, Sagar (M.P.) 470003 by 15th May 2017
- Do not submit any original document with this form.
- The University would not be responsible for any delay or loss during postal transit, or otherwise.

OTHER INFORMATION AVAILABLE ON WEBSITE www.dhsgsu.ac.in/admission

- Academic Programme:**
UGET: Minimum Eligibility Requirements:
- Academic Programme:**
PGET: Minimum Eligibility Requirements:
- Comprehensive Information- Programme/Courses Offered (UGET) and Subject Wise Seats for UG Courses**
- Details of Subject Combinations:**
Subject Wise Combination in B.A./B.Sc. (Bio/Maths. Group)
- Comprehensive Information – Programme/Courses Offered (PGET)**
- Comprehensive Information – Ph. D. Programme/Courses Offered (PHDET)**
- Schedule of Entrance Test, 2017 and Important Dates**
- Entrance Test Centres**
- Instructions for Completing the Application Form:**
- Results**
- Counselling**
- Sample Questions**

13.0 - SCHEDULE OF ENTRANCE TEST, 2017

Date	Shift	Under Graduate Programme (UGET)	Post Graduate Programme (PGET) / PHDET Programme
2 June 2017 (Friday)	8-10 AM	Code 112- B.F.A. Code-150 B.A.LL.B. (Hon)	Anthropology (202), Applied Geology (203), App. Microbiology (204), Economics (212), Hindi (217), LL.M. (220), Rural Development (230)
2 June 2017 (Friday)	12-2 PM	Code 111 - B.A.- B.Ed.	Botany (206), Commerce (209), Forensic Sc. (215), Music (224), Political Sci. & Public Admn.(228)
2 June 2017 (Friday)	4-6 PM	Code 110 - B.A.	Ancient Indian History (201), Linguistics (222), Philosophy (226), Sanskrit (231), Urdu (233) Yogic Sc., (234), Theatre Art (236), Social Work (237)
3 June 2017 (Saturday)	8-10 AM	Code 130 – B.Sc. (Bio. Group)	Biotechnology (205), Bussiness Management-MBA (207), Geography (216), Journalism & Comm. (219), Mathematics (223),
3 June 2017 (Saturday)	12-2 PM	Code 131 – B.Sc.-B.Ed. (Bio. Group)	Chemistry (208), English (214), Pharmacy (225), Psychology (229), Sociology (232)
3 June 2017 (Saturday)	4-6 PM	Code 141 – B.Sc.-B.Ed. (Maths Gr.)	Computer Application-MCA (210), Criminology (211), Education-M.Ed.(213), History (218), M.Lib.I.Sc.(221), Physics (227), Zoology (235)
4 June 2017 (Sunday)	8-10 AM	Code 140 – B.Sc. (Maths Gr.) / BCA Code 161 - B. J.	Anthropology(402), Applied Geology (403), Biotechnology (405), Commerce (409) , Chemistry (408)
4 June 2017 (Sunday)	12-2 PM	Code 142 – B.Pharm (Bio/Maths Group) Code 160 - B. Lib.I. Sc.	Botany (406), Economics (412), English (414), Hindi (417)
4 June 2017 (Sunday)	4-6 PM	Code -120 - B.Com./ B.B.A. Code – 170 LL.B. (3 Years)	Pharmaceutical Sciences (425), Philosophy (426), Zoology (435)

14.0- IMPORTANT DATES

1.	Submission of Online Application through our website- www.dhsgsu.ac.in/www.mponline.gov.in start from:	27 March 2017
2.	Last date for submission of On-line application through our website- www.dhsgsu.ac.in/www.mponline.gov.in	1 May 2017
3.	Editing in Application form by the candidate can be made during: (No change shall be made in Name of the Candidate, his/her Father's & Mother's names and Caste / PC Category)	2 - 5 May 2017
4.	Last date for submission of Hard Copy/Printout of online submitted application form alongwith latest Caste, Income & PH Category Certificates (for SC, ST, OBC & PH) in the office of – <i>Admission Cell, Doctor Harisingh Gour Vishwavidyalaya, Sagar 470 003, by Speed Post/Registered Post only</i>	15 May 2017
5.	Dates of Entrance Test	2 / 3 / 4 June 2017
6.	Display of Answer Key on University Website	8 June 2017
7.	Last date of submission of grievances regarding Questions and Answers (Grievances may be submitted by hand/post/mail).	13 June 2017
8.	Tentative date of the announcement of result. Note: Result will be available on University Website www.dhsgsu.ac.in	20 – 25 June 2017
9.	Dates of UG First Counselling (Tentative)	3 - 7 July 2017
10.	Date of PG First Counselling (Tentative)	10 July 2017
11.	Date of UG Second Counselling (Tentative)	17 - 20 July 2017
12.	Date of PG Second Counselling (Tentative)	21 July 2017

Note:

- (i) **Admit cards and Counselling letter will be uploaded on MPOne/University website and will not be dispatched by post. The eligible candidate should obtain the information from the University Website: www.dhsgsu.ac.in**
- (ii) Second & Third Counselling in respective programmes will be held subject to the availability of vacant seats after first counselling.
- (iii) No complaint regarding questions and answers shall be entertained after the last date of submission of grievances about Question & Answer Key.

15.0 - ENTRANCE TEST CENTRES

The university will conduct Entrance Test, 2017 on 23 centres in different parts of the country, the list is given below. The candidates have to give two Test centre preferences among the given centres. The university reserves the right to change or allot another centre to candidate in case any centre is dropped due to insufficient applicant (less than 50) or any other reason. The entrance exam will be held at the following proposed centers:


List of Entrance Test Centres with Codes

Centre Code	Name of the Centre	Centre Code	Name of the Centre	Centre Code	Name of the Centre	Centre Code	Name of the Centre
01	Allahabad	08	Gwalior	15	New Delhi	22	Tikamgarh
02	Bhopal	09	Indore	16	Palakkad	23	Vishakhapatnam
03	Bhubaneswar	10	Jabalpur	17	Patna		
04	Bilaspur	11	Jhansi	18	Raipur		
05	Chhatarpur	12	Kolkata	19	Ranchi		
06	Chhindwara	13	Lucknow	20	Rewa		
07	Damoh	14	Mandla	21	Sagar		

Note: If the number of students is less than 50 at any center, the University may shift the candidates to one of the nearest centre.

SAMPLE COPY OF ONLINE ADMISSION FORM
IMAGE OF
SAMPLE COPY OF ONLINE ADMISSION FORM
AND
MONITOR READY FORMAT OF THE APPLICATION FORM
Ready to be sent to
Coordinator, Admission Cell

Unique Application Number


Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)
 (A Central University)

Application for Admission/Entrance Test - 16

Transaction Details			
Application No <small>(Note your application no. for Future reference)</small>	HSG1500001	Form No.	00001
Payment Mode	NA	Channel Id:	NA
Transaction Id:	NOT GENERATED	Payment Status:	NOT DONE
Application Fee (Rs.):	600	Portal Fee(Rs.):	30

Selection of Course & Centre Preference			
Opted/Applying Entrance Course Type	UG (Under Graduation Entrance Test)	Opted Entrance test /code/Course	B.A./Intregated B.A.B.Ed/Bachelor of Fine Arts
Test Centre Preference 1	PATNA	Test Centre Preference 2	INDORE

Personal Details	
Application's Name	VIVEK
Mother's Name	RAJNI
Father's Name	Rakes
Gender	

Qualification/Educational Details			
Qualifying Examination Application	10+2 in any discipline	Appeared or passed Examination	HSSC
Course Mode	REGULAR	Examination Year	2015
Examination Board/University	MP	Result Status	Result Awaited
Obtained Marks System	NA	CGPA/Percentage [%]	NA

ADDRESS			
House No/Village	Admin Block	Colony/Post	Gandhi Colony
City/Tehsil	Chitora	District	Sagar
State	MADHYA PRADESH	Pincode	462002

Declaration

✓ I Solemnly declare that information provided above by me is tru to the best of knowledbe. I fully understand that any false information/enclosure shall lead to the cancellation of my candidature/admission.

Important

Note : The Entrance test admit card will be available after dosing of date of application form, (exam center may be changed/ Cancelled)

Click here for Payment



Dr. Harisingh Gour Vishwavidyalaya, Sagar (M.P.)

(A Central University)

Transaction Details

Application No: <small>(Please save application number for future reference)</small>	FE115U000014	Form No.	3	 QR-Code [Scan to Verify] Total Amount(Rs.): 630
Payment Mode:	KIOSK	Channel Id:	K0799990054	
Transaction Id:	15032759057158603181	Payment Status:	NOT DONE Mar 27 2016 1:15:59:07PM	
Application Fee(Rs.):	600	Portal Fee(Rs.):	30	

Selection of Course & Centre Preferences

Opted/Applying Entrance Course Type	U.G.(Under Graduate Entrance Test)	Opted Entrance test Code/Course	B.A./Integrated B.A. B.Ed./Bachelor of Fine Art
Test Centre Preference 1	BHOPAL	Test Centre Preference 2	BILASPUR

Personal Details

Applicant's Full Name	PST	Photographs ->
Mother's Name	HJ	
Father's Name	JHJ	Signature ->
Gender	MALE	
Date of Birth(dd/mm/yyyy)	15/03/2000	Sub Category: None
Social Category	UR	Physical Disability Type: None
Physically Challenged	NO	Mobile No. 9826433830
Email Id	pooja123@gmail.com	

Qualification/Educational Details

Qualifying Examination Application	10+2 in any discipline	Appeared Or Passed Examination	HSSC
Course Mode	REGULAR	Examination Year	2014
Examination Board/University	CBSE	Result Status	Result Awaited
Obtained Marks System	NA	CGPA/Percentage[%]	NA

Address

House No./Village	1	Colony/Post	SAGAR
City/Tehsil	SAGAR	District	SAGAR
State	MADHYA PRADESH	Pincode	470001

Declaration

I solemnly declare that information provided above by me is true to the best of my knowledge. I fully understand that any false information/enclosure shall lead to the cancellation of my candidature/admission.

16.0- ADMIT CARD

The candidate has to download his/her ADMIT CARD On-line (www.dhsgsu.ac.in/MPOnline). **Admit Card shall not be sent by post.** The downloaded admit card will bear the relevant information namely; Name of the Candidate, Father's name, Roll No., Name of the test Centre, photograph, signature, date of birth, address, subject and subject code(s) for appearing in the Entrance Test.

- (a) Identity Verification:** At the examination hall, the admit card should be presented to the invigilators for verification. The candidate's identity will be verified with respect to his/her details on the admit card and the centre verification record. If the identity is in doubt, the candidate will not be allowed to appear in the examination. The authorities may at their discretion permit the candidate to appear for the examination after completing formalities including taking of thumb impression. No extra time will be allowed for these formalities to be completed. Any impersonation will lead to disqualification.
- (b) Safe-keep of the Admit Card :** The candidates are advised to keep the admit cards carefully as it would also be required at the time of counseling.

- **The candidate should carefully examine the Admit Card and all the entries made therein. In case of any discrepancy, the candidate should inform immediately to the admission cell.**
- **Candidates should keep the Admit Card upto registration stage**

(c) Other Information:

- (i) Schedule of Tests has been given in the admission brochure. Updated detail can be obtained by visiting University website.
- (ii) No candidate shall be allowed to appear in the Test without a valid Admit Card.
- (iii) In case of any ambiguity/doubt candidate may contact center Observer/Center Superintended at the test center itself. Decision of the Center Observer shall be taken as final.
- (iv) In all matters relating to Entrance Test and admission to respective Courses, the decision of the University shall be final.
- (v) Candidate must visit **university website regularly** for all updates.
- (vi) In case of any dispute arises in the admissions, only the Civil Court, Sagar or High Court of Madhya Pradesh at Jabalpur will have jurisdiction.

17.0- REJECTION OF APPLICATION FORM AND CANDIDATURE

The following are the grounds of rejection:-

- (i) Absence of **photograph/signature** of the candidate at the appropriate places in the application form.
- (ii) Tempering of any kind or overwriting in the hard copy of application form and/or the supporting documents.
- (iii) Applications received after **May 15, 2017.**
- (iv) If at any stage it is found that the applicant is not eligible for admission to a course under university rules, his/her candidature will automatically stand cancelled.
It will be the responsibility of the candidate to go through the rules carefully.
- (v) If the candidate does not fulfill all requirements for admission, the candidature of the applicant is liable to be cancelled at any time, even after admission.

Note: Marksheet, Transfer Certificate / Migration certificate will be required at the time of counseling and final admission. Last date for documents submission of marksheet of final examination of those candidates who are provisionally/ conditionally admitted is **30th September 2017.**

18.0 – SYLLABUS & STRUCTURE OF QUESTION PAPERS

There shall be one paper of 120 minutes (2 Hrs) duration carrying 200 marks and containing 100 multiple-choice questions based on 10+2 or equivalent for **UGET** as per **CBSE** syllabus. There will be common tests for some courses in **UGET** such as code 120 (B.Com./BBA), 140 (B.Sc./BCA).

For **PGET** there shall be one paper of 120 minutes (2 Hrs) duration carrying 200 marks containing 100 multiple-choice questions based on 10+2+3 or equivalent.

18.1 – UGET

(i) UGET- Code 110: B. A. - 6 Sem / Code 111: B.A. B.Ed. - 8 Sem and Code -112: BFA

The question paper shall comprise questions on History, Geography, Political Science, Social Studies, and Economics. The paper may include some questions on Basic knowledge of Environment and Pollution, Health and Common Diseases, Population Explosion, Climate and Weather, Natural Resources and computers, General Awareness, General Mental Ability, Numerical Ability, Comprehension and subject awareness. The standard of the test will be of 10+2 Examination or equivalent.

(ii) UGET- Code 120: B. Com. / BBA (6 Sem)

The questions shall be based on (i) Accounting and Business Organization, (ii) Economics and Money Banking, (iii) Mathematics, (iv) General Awareness, General Mental Ability, Computer Aptitude etc. The Paper may include some questions on Language comprehension of Hindi and English. The standard of the test will be of 10+2 Examination or equivalent.

(iii) UGET- Code 130: B.Sc. (Bio) (6 Sem) / Code 131: B.Sc. B.Ed (8 Sem)

The questions will be of 10+2 examination or equivalent level for science students. The questions shall be based on **Physics, Chemistry and Biology** alongwith General Awareness, Numerical and quantitative ability, mental ability, Environment and its Pollution, Climate and Weather, Computer.

(iv) UGET- Code 140: B.Sc.Maths (6 Sem) / BCA./ Code 141: B.Sc.B.Ed (8 Sem)

The questions will be of 10+2 examination or equivalent level for science students. The questions shall be based on **Physics, Chemistry and Mathematics** alongwith General Awareness, Numerical and quantitative ability, mental ability, Environment and Pollution, Computer.

(v) UGET- Code 142: B.Pharma. (8 Sem)

The questions will be of 10+2 examination or equivalent level for science students. The questions shall be based on **Maths, Physics, Chemistry, Botany and Zoology** alongwith General Awareness, Numerical and quantitative ability, mental ability, Environment and Pollution, Computer.

(vi) UGET- Code 150: BA.LL.B. (Hon) (10 Sem)

The questions shall be based on General Science, Social Science level of 10+2 standard. This may include History, Political Science, Social Studies, Economics, Geography, Humanities, etc. There may also be questions on basic knowledge of Plants and Animals, Environment and its Pollution, Health and Common Diseases, Population Explosion, Climate and Weather, General Awareness, General Aptitude, General Mental Ability, Numerical Ability, and Current Affairs, etc.

(vi) UGET- Code 160: B.Lib.I.Sc. / Code 161: B. J.

The questions of graduation level (10+2+3) shall be based on Geography, Political Science, Sociology, History, Economics, Computer, Humanities and Constitution of India. This may include General knowledge about Plants and Animals, Environment and its Pollution, Human Body, Human Health, General Science, Common Diseases, Population Explosion, Natural Resources and Industry, General awareness, mental ability & reasoning, current affairs, and Mass Communication.

(vii) UGET- Code 170: LL.B. (6 Sem/ 3 yrs)

The questions of graduation level (10+2+3) shall be based on Geography, Political Science, Sociology, History, Economics, Computer, Humanities and Constitution of India. This may include General knowledge about Plants and Animals, Environment and its Pollution, Human Body, Human Health, General Science, Population Explosion, General awareness, mental ability & reasoning, and current affairs.

18.2 - PGET:

The questions will be of Graduation level (10+2+3) of the **relevant subject**. The syllabus of the subject in PGET can be downloaded from University website. In case where syllabus is not given, the syllabus of Doctor Harisingh Gour Vishwavidyalaya in that subject/ model UGC syllabus of graduation level related to that course will be applicable.

19.0 - METHOD OF ANSWERING IN THE TEST

- (i) A Question Booklet containing the questions and a separate Answer Sheet (OMR) shall be provided to the candidate at the beginning of the Test.
- (ii) The candidate, within 05 minutes of the issue of the Question Booklet, shall check the Question Booklet to ensure that it contains all the pages in correct sequence and that no page/question is missing. In case of faulty Question Booklet, the candidate shall immediately bring it to the notice of the Superintendent/Invigilators to obtain another Question Booklet.
- (iii) The candidate is required to write his/her Roll Number, Question Booklet No. at the appropriate places provided in the answer sheet by Ball Point pen only. In addition, he/she is also required to fill up Roll Number in the space provided at the bottom of the answer sheet by darkening the appropriate circles by **Black/ Blue Ball Point pen** only.
- (iv) The candidate is required to write in **Black/ Blue Ball Point pen** only, his/her Roll number and Serial Number of Answer Sheet at the appropriate places on the cover page of the Question Booklet.
- (v) Each question shall be followed by **four alternative answers**. The candidate is required to identify the one which he/she feels to be the correct answer and record/mark the answer by darkening the appropriate circle in the answer sheet by Black/Blue Ball Point pen only, as will also be mentioned in the guidelines given on the first page of the Question Booklet. For example, if out of 4 alternatives (A) (B) (C) & (D) given against question No. 15, the candidate identifies (B) as the correct answer, he/she is required to darken the circle 'B' only in the Answer Sheet as given below:

Q. No. 15
 A **B** **C** **D**

- (vi) The answer will be treated incorrect if more than one circle is darkened or a circle is darkened improperly. Any other method of marking such as tick mark, cross mark, use of

- dot, line mark and half-filled circle or marks outside the circle shall not be evaluated.
- (vii) If any question is not attempted, the candidate is required to leave all the circles against that question as blank. Such an answer will be awarded zero mark.
- (viii) Inner cover page of the Question Booklet or the blank space/page at the end of Question Booklet may be used for rough work. No blank paper will be provided to be used for rough work.
- (ix) No page from the Question Booklet is to be torn or removed. If a candidate is found tearing any page from the Question Booklet he/she shall be liable to punishment for adopting unfair means and shall not be allowed to continue in the Entrance Test.
- (x) An OMR Answer Sheet will be evaluated by special devices; therefore, enough care should be taken by the candidate.
- (xi) At the end of the test, candidate has to handover/return marked OMR answer sheet to the invigilator before leaving the examination hall.

Note: Pencil should not be used for answering the question paper at any stage.

20.0 -IMPORTANT INSTRUCTIONS REGARDING ADMISSION TEST

- (i) The Candidate must carry his/her Admit Card (Downloaded from our website) for the concerned Entrance Test. He/she must occupy only his/her allotted seat as per his/her Roll Number in the seating arrangement made for the concerned Test, by the centre superintendent.
- (ii) No Candidate will be allowed entry to the Test Hall after 30 minutes of the start/beginning of the Entrance Test.
- (iii) Candidate may be allowed to leave the test centre after an hour of the start of the entrance test.
- (iv) At the end of the test, candidate has to **handover/return marked OMR answer sheet.**
- (v) There is no provision to provide or permit a 'writer' in the Entrance Test except for blind candidates, who will be provided 'writers' on request in consultation with and permission of the admission cell.
- (vi) **Calculators/watch calculators, electronic diary, pager, mobile phones, earphones, alarm clock, digital watches with memory, slide rule, etc.** are not allowed in the examination hall. Also, carrying of weapons, fire arms, tools (including licensed ones) which can be used as lethal weapons, are not allowed in the examination hall.

Note: Mobile phones and other electronic gadgets are strictly prohibited in the examination hall

- (vii) The Entrance Test of a candidate shall be cancelled in case of any of the following act by a candidate: Relevant or irrelevant resource material or loose paper found on his/her possession, or, lying on or around his/her seat. Possession of any unauthorized instrument/equipment as mentioned in para (v) above / document / paper/ information materials or any resource materials, communication of information, written or verbal or exchange of Question Booklet/Answer Sheets to and from any other person during the Test and any other malpractice amounting to obtaining undue advantage, **writing anything in the Admit Card** in the examination hall will amount to using unfair means. Any alteration or correction in the entries made by a candidate in Question Booklet and OMR Sheet without verification by the invigilator concerned is not permitted. Signature made at the time of Entrance Test with that already done at the time of filling of Application Form, by the candidate and photograph, will be matched by the invigilator.

- (viii) The Entrance Examination of a candidate shall be cancelled and candidate shall be debarred from future Entrance Tests in case of any of the following actions by a candidate: Tampering with the Admit Card including that of the photograph, face not resembling the photograph on the Admit Card, not occupying the allotted seat, tampering/disturbing the seating arrangements, smuggling-out or smuggling-in Question Booklet in part or in full, or test material, or any resource material connected with the Test. Making any attempt to influence the University authorities directly or indirectly, disturbing or trying to disturb the Entrance Test, noting down the questions or their answers, shouting of slogans or creating unruly scene at the examination hall/examination centre.
- (ix) **Impersonation is a legally punishable offence.** The candidate's identity will be verified in respect to his/her details on the Admit Card. If the identity is in doubt, the candidate may not be allowed to appear in the Test. The authorities may at their discretion provisionally permit the candidate to appear in the Test after completing formalities including taking of thumb impression/several signatures for further verification. No extra time will be granted for these formalities to be completed.
- A person found to impersonate a candidate shall be handed over to the Police under an FIR lodged by the University. The candidate in reference shall be debarred from future Entrance Tests of the University.
- (x) The candidate must ensure that he/she is qualified to appear in the Entrance Test. **If it is detected at any stage** that he/she does not fulfill the minimum qualification, or there was something against the candidate which would have prevented him/her from being admitted in the concerned subject / course, or the candidate has provided false information or no information about his/her previous involvement in an act punishable under law or act of gross misconduct and indiscipline, then his/her candidature shall not be considered and his admission if already made shall be cancelled at any stage and he/she shall also be debarred from appearing in any of the future Entrance Test of the University.
- (xi) Nobody other than the authorized personnel of University is permitted to move around the Test centre/ Venue. Any unauthorized person loitering around within 200 meters of the examination center shall be handed over to the police.
- (xii) **Scrutiny / revaluation of OMR answer sheet of UGET / PGET will not be allowed in any case at any stage.**
- (xiii) The candidate shall be bound by the Central Universities Act, 2009 and Statutes / Ordinances/Rules and Regulations of the university framed from time to time.
- (xiv) Any litigation in respect of the Entrance Test shall be subject to the jurisdiction of the local Court of Sagar and/or Hon'ble High Court of Judicature at Jabalpur only.
- (xv) In any case if there is difference in English and Hindi version. The English version shall be final.
- (xvi) Candidates may submit grievances regarding questions and answers upto 13th June 2017. After this date no complaint shall be entertained regarding questions and answers.

21.0 - EVALUATION AND RESULT

Unmarked question will be awarded zero mark. There will be No Negative marking in Entrance Test. University reserves the right to prescribe /modify the minimum qualifying marks of these Entrance Tests of different courses/ subjects / programmes before counseling.

22.0 - ADMISSION PROCEDURE/COUNSELLING

- (i) The courses/programmes available in the University are listed in Table 1 and 2. Updated information regarding the subject in UG courses will be made available in the website at the time of counseling. The counseling of some of the subjects which are of professional/technical nature may be done on-line. The details of the counseling and admission procedure, category-wise cut-off list, schedule and dates, will be put in the University website from time to time. Candidate must remain in active contact with the admission cell/website.

No separate letter shall be issued to eligible candidates for counselling, due to time constraints.

- (ii) The admission process will begin soon after the declaration of results of Entrance Test. The Central Admission Committee will evolve and adopt the appropriate method of counseling followed by on the spot allocation of seat, subject combination as per the seats available in that subject group combination (if any) strictly according to merit index. Candidates must have with them and produce all original documents such as High School Marks-sheet and Certificate of Age, Income, Caste, Intermediate (+2) or equivalent Marks-sheet and Certificate (if issued), 10+2+3 marks-sheet & degree Certificate of Reservation, Transfer Certificate, Migration Certificate (if issued by the Board) and Admit card of respective Entrance Test at the time of counseling, failing which their admission shall not be considered (unless permitted otherwise).
- (iii) It is mandatory to produce original certificates regarding Age, Caste, eligibility and income on the date given by Dean, Academic Affairs/Admission Committee. The candidates should pay the required fee on or within the prescribed date. If a candidate fails to deposit the fees as directed his claim for admission stand cancelled.
- (iv) A candidate will be admitted to a course/programme only when he/she satisfies all the eligibility requirements, appears in the UGET/PGET/PHDET, qualifies in the Entrance Test short listed in merit and completes all formalities required for admission in the course. The admissions shall be made strictly on the basis of merit index in the UGET/ PGET/ except PHDET, where the admission will be given on the basis of merit of interview and availability of seats in the course, as per rules given in this Information brochure and rules framed by the University from time to time.
- (v) **Refund of Fees:** as per University Grants Commission Notification on Remittance and Refund of Fees and other student centric issues dated 6th December 2016, if a student chooses to withdraw from the programme of study in which he/she is admitted will be entitled for the refund of fees remitted by him/her as follows subject to deduction of 10% of the aggregate fee from the refundable amount :-

S.No.	Percentage of Refund of Aggregate Fees	Point of time when notice of withdraw is submitted by the student to the university
(1)	100%	15 days before the formally notified last date of admission.
(2)	80%	Not more than 15 days after the formally notified last date of admission

(3)	50%	More than 15 days but last than 30 days after formally notified last date of admission
(4)	00%	More than 30 days after formally notified last date of admission

* (Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit).

Note: Application Form for refund of fee is given at the end of this brochure.

- (vi) If the results of the qualifying examinations are not declared till the date of their counselling, the candidates who are called for counselling to a programme, may be allowed to take conditional admission after submitting an undertaking and permission of Dean to this effect subject to production of a certificate from the competent Authority (such as controller of examination, Registrar etc) to the effect that the candidate has appeared in the qualifying examination and result has not yet been declared.
- (vii) The candidate produces an undertaking that he/she will submit the mark-sheet of the qualifying examination on or before the date given for the purpose. If he/she fails to submit the original mark-sheet on this date the conditional admission in the course shall automatically stand cancelled. The candidate will not be entitled to claim refund of fees paid for that conditional admission.
Moreover, if his/her aggregate percentage of marks in the qualifying examination is below the stipulated minimum percentage of aggregate marks, his/her conditional admission will also stand automatically cancelled and the candidate shall not be entitled for claim of any fee refund.
- (viii) Following important points will also be considered while admitting students in the University:
- The permitted subject combination for the B.Sc. Biology & Maths groups, B.Sc.B.Ed. and B.A.& B.A.B.Ed. shall be decided as per the University school scheme, at the time of counseling.
 - The candidate punished by the institution will not be considered for admission in any course/programme.
- (ix) *In case of candidate securing equal marks in the qualifying examination, the admission will be given to the candidate as follows (in order of preference):*
- Who secures highest marks/CGPA in the qualifying examination.
 - Marks obtained in the subject for which the candidate is seeking admission.
 - Marks obtained in previous examination. (10+2 for UG and 10+2+3 for PG).
 - Age of the candidate (the candidate senior in age will be given preference)

**In case of provisional results i.e. result not declared; the candidate whose result has been announced will be considered first.*

23.0 – TEACHING AND EXAMINATION SYSTEM

Our university has follows the semester system and has adopted the CBCS (choice based credit system) since 2009. Students and teachers have well accepted and appreciated this system.

24.0 – FACILITIES IN THE UNIVERSITY

The University campus spreads over an area of about 1300 acres on the top of hills, surrounded by green forests, natural and pollution free environment. There are four hostels for boys and three for girls. There is a branch of State Bank of India, with ATM facility. Post office is also in the campus near girls' hostel. We have large classrooms with all internal facilities and there are sophisticated labs for science students. BSNL tower provides telephone connectivity and internet access in the campus.

25.0 - MODEL PAPER FOR UGET (UNDER GRADUATE)

The following is the model set of questions of each category. Similar questions may be for each course. In this model paper there is no guarantee of the level and they are for general guidance only.

110- B.A./ B.A.B.Ed.

- Who is Known as the father of White Revolution in India?
(A) V. Kurian (B) K. N. Bahl (C) M. S. Swaminathan (D) B. P. Pal
- The Percentage of Nitrogen in atmosphere is : :
(A) 53% (B) 20% (C) 19% (D) 78%
- Which planet is called the 'morning star' :
(A) Mercury (B) Earth (C) Venus (D) Mars
- What is arithmetic mean of variates 9, 8, 27, 36, 45 :
(A) 25 (B) 18 (C) 35 (D) 27
- Which post in India has never ben occupied by a woman?
(A) President (B) Prime Minister (C) Speaker of Lok Sabha (D) Vice President

120- B.Com./B.B.A.

- 'Smart Money' is a term used for -
(A) Internet Banking (B) Credit Card (C) Cash Banking (D) Banking
- The headquarter of 'Reserve Bank of India' is at -
(A) Delhi (B) Kolkata (C) Mumbai (D) Chennai
- According to Adam Smith Economics is a Science of ___
(A) Wealth (B) Welfare (C) Development (D) Scarcity
- The elasticity of demand explains the relationship between
(A) Income and Demand (B) Price and Demand
(C) Price of substitutes and Demand (D) Utility and Demand
- The Reserve Bank of India was established in the year:
(A) 1949 (B) 1951 (C) 1935 (D) 1993

130- B.Sc. (Bio)

- A number is more than 3 but lesser than 8. Same number is more than 6 but lesser than 10. What is that number?
(A) 4 (B) 5 (C) 6 (D) 7
- Seeds of which of the following are the richest source of protein ?
(A) Bengal Gram (B) Ground Nut (C) Black Gram (D) Soyabean
- Pin mould is the common name of -
(A) Cytopus (B) Rhizopus (C) Aspergillus (D) Pencillium
- Which of the following is not an enological pyramid -
(A) of Number (B) Of Biomass (C) Of Nutrients (D) Of Energy
- The zoological name for Sea Horse is -
(A) Hippopotamus (B) Hippocampus (C) Clarias (D) Ophiocephalus
- Ears in all vertebrates are attached to the skull -
(A) Anterio-Laterally (B) Posterio-Laterally (C) Anterio-Longitudinally (D) Posterio-Longitudinally
- Which of the following compounds is not a coordination compound?
(A) Chlorophyll (B) Haemoglobin (C) Vitamin B₁₂ (D) Carnallite
- The only synthetic transition element is : -
(A) Niobium (B) Hafnium (C) Rhenium (D) Technetium

140- B.Sc. (Maths)

- In 1984 Bhopal gas tragedy occurred due to the leakage of this gas:
(A) Faszin gas (B) Methyl Iso Cynate (C) Carbon Mono-Oxide (D) None of these
- In human body the hormone insulin is produced in:
(A) Pancreas (B) Thyroid (C) Bone-maro (D) Liver
- The equation of the circle concentric with the circle $X^2+Y^2-4x-6Y-3=0$ and touching Y-axis is :
(A) $X^2+Y^2-4x-6Y-9=0$ (B) $X^2+Y^2-4x-6Y+9=0$

- (C) $X^2+Y^2-4x-6Y+3=0$ (D) $X^2+Y^2-4x-6Y-3=0$
- Which of the following metals forms an interstitial solid solution of hydrogen in it:
(A) Sn (B) Zn (C) Pt (D) Ag
 - The Polymer used to coat articles and cookware to make them non-sticky is:
(A) Teflon (B) Bakelite (C) Polystyrene (D) BuNa-S
 - Azo dyes are formed when phenols or aromatic amines react with:
(A) Hydrazoic acid (B) Benzene diazonium chloride (C) Azine (D) Methyl magnesium bromide
 - Neglecting gravity, the potential energy of a molecule on the surface of a liquid when compared with a molecule inside the liquid is:
(A) Greater (B) Less (C) Equal (D) Some times more some times less

150 - LLB. (Hon's)

- This lady of Indian Origin has stayed in the space for several months:
(A) Sunita Williams (B) Surekha Panigrahi (C) Priyanka Desai (D) Kalpana Chawala
- Frist Indian to win Nobel Price was:
(A) C.V. Raman (B) Hargovind Khaurana (C) Ravindranath Tagore (D) None of the above
- Cholera and Jaundice diseases spread due to :
(A) Water pollution (B) Air pollution (C) Soil pollution (D) Radio-active pollution
- Which is the largest sized planet of solar system:
(A) Mars (B) Saturn (C) Mercury (D) Jupiter
- Vinod walks 10 meters in the north. Then taken a turn and walks 30 meters in the east. Lastly, he turns to the right and walks 50 meters. How much distance has he travelled:
(A) 10 meters (B) 90 meters (C) 30 meters (D) 60 meters
- Largest ocean on the earth is:
(A) Pacific (B) Indian ocean (C) Atlantic (D) Arctic ocean
- What study in the consumption:
(A) Price Determination (B) Demand and law of demand
(C) Distribution of means (D) Financial administration
- The meaning of G.N.P. is:
(A) Gross National Product (B) Gross Net Production
(C) Gross Nationalised profit (D) All the above
- Which of these is not a liberal democracy:
(A) USA (B) France (C) U.K. (D) China
- The land Revenue system which was implements in Bombay and Deccan is known as:
(A) Permanent settlement (B) Ryotwari (C) Mahalwari (D) None of these

160, 170 - LLB. (6 sem/ 3 yrs), BJC, B.Lib.I.Sc.

- In the class list Vijay's name is at 7th position from the top, but at 28th position from the bottom. How many students are there in the class -
(A) 32 (B) 33 (C) 34 (D) 35
- The direction of rotation of the Earth on its axis is :
(A) North to South (B) West to East (C) East to West (D) South to North
- The Main causes of Tsunami is :
(A) Volcanoes (B) Cyclones (C) Earthquake on sea floor (D) Monn's attraction
- Other name of Prime Cost is -
(A) Overhead costs (B) Supplementary cost (C) Variable cost (D) Fixed cost
- The measure Economic Development which is the best measure –
(A) Employment (B) Size of Export (C) Rural Consumption (D) National Income
- Who was not the member of the Interim Government of India Constituted by the Cabinet Mission Plan?
(A) Pt. Jawahar Lal Nehru (B) Sardar Vallabh Bhai Patel
(C) Doctor Rajendra Prasad (D) Mahatma Gandhi
- Who fought against Mughals in the battle of Haldighati in 1576?
(A) Rana Pratap (B) Sher Shah (C) Ibrahim Lodi (D) None of the above

MODEL PAPER FOR PGET (Post Graduate)**Zoology**

- Which of the following groups does not have a functional TCA Cycle?
(a) Methanogens (b) Extreme halophils (c) Both (a) and (b) (d) Extreme thermophile
- Which of the following groups of organisms are known as energy parasite?
(a) Enteric bacteria (b) Chlamydias (c) Viruses (d) None of the above
- The most common type of interaction between a virus and its receptor is-
(a) Ionic (b) Hydrophobic (c) Covalent (d) Hydrogen bonding
- Any DNA molecule that is used to carry a foreign DNA into a host organism is called a
(a) Plasmid (b) Vector (c) Probe (d) Blot
- Nissl's granules are found in
(a) Cartilage cell (b) Nerve cell (c) Muscle cell (d) Bone cell

BIOTECHNOLOGY

- The drug colchicine has inhibitory effect on cell cycle in which stage
(a) S (b) M (c) G1 (d) G2
- During first metaphase of meiosis, the centromere

- (a) Undergo division (b) Do not divide (c) Divide but do not separate (d) Are not identical
3. Height is
(a) Somatogenic Variation (b) Discontinuous Variation (c) Continuous Variation (d) Blastogenic Variation
4. Who discovered the lethal gene of yellow coat in Mice
(a) Muller (b) Cue not (c) Morgon (d) Correns
5. DNA elements which can change their position are called
(a) Exons (b) Cistrons (c) Intrones (d) Transposons

COMMERCE

1. Planning is
(A) Short Term (B) Middle Term (C) Long Term (D) For all Terms
2. A joint stock public company can not be formed:
(A) Without Prospectus (B) Without Articles (C) Without Memorandum (D) None of these
3. Equity Shareholders ordinarily have
(A) No voting Right (B) Limited Voting Right (C) Full Voting Right (D) None of these
4. Capital gain is classified in to how may
(A) Two (B) Three (C) Four (D) Five

HISTORY

1. Sanchi is famous for:
(a) Stupas (b) Paintings (c) Caves (d) Temples
2. In which state Ajanta is situated
(a) Madhya Pradesh (b) Maharashtra (c) Uttar Pradesh (d) Karnataka
3. Where the Mahakaleshwar temple lies:
(a) Vidisha (b) Bhopal (c) Ujjain (d) Omkareshwar
4. The emperor Ashoka is associated with this dynasty
(a) Sunga (b) Gupta (c) Maurya (d) Paramara

MATHEMATICS

1. Choose the correct relation:
(a) $\frac{3}{4} > 5/7 < 2.8$ (b) $\frac{1}{2} > 3/8 < 4/7$ (c) $\frac{1}{2} > 2/3 < 9/11$ (d) None of them
2. If a, b and c are in arithmetic progression then the straight line $ax^2 + bx + c = 0$ will always passes though the point
(a) (-2,1) (b) Parabola (c) (-1,2) (d) As ellipse
3. The equation $Y^2 - X^2 + 2X - 1 = 0$ represents:
(a) A circle (b) (1,-2) (c) a pair of straight lines (d) None of them

PHYSICS

1. The cause of the inertia of a moving object is
(a) Only the mass (b) Only the velocity
(c) Both mass and velocity (d) None of these
2. The total linear momentum of a system of n particles relative to the centre of mass is
(a) Constant (b) Zero (c) Infinite (d) Nothing can be said
3. In the phenomenon of interference
(a) Energy if re-distributed (b) Energy is dissipated
(c) Energy is produced (d) Energy remain uniform everywhere
4. Three point charger 4q, Q and q are placed on a straight line respectively at a distance 0, L/2 and L. If the resultant force on q is zero, the value of Q will be
(a) -q (b) -2q (c) -q/2 (d) 4q
5. One of the following deals with the ratio of current and charge density
(a) Gauss's law (b) Ampere's law (c) Equation of continuity (d) Coulomb's law

GEOGRAPHY

1. Who is known as father of Geography
(A) Humboldt (B) Eratosthenes (C) Ritter (D) Anaximander
2. Pong Hydel Power Project is situated in
(A) Jammu & Kashmir (B) Punjab (C) Himachal Pradesh (D) Haryana
3. Continental drift theory was given by
(A) Wegener (B) Hary Hess (C) Powell (D) Davis
4. The first fertilizer plant of India was established in
(A) Tamil Nadu (B) Maharashtra (C) Gujrat (D) Uttar Pradesh

SOCIOLOGY

1. Who is known as the father of Sociology
(a) August Comte (b) Karl Marx (c) Emile Durkheim (d) None of the above
2. Nature of social research is
(a) Scientific (b) Non-scientific (c) Traditional (d) None of the above

ADULT EDUCATION

1. According to the census of India 2011 the percentage of the rural population of India is
(a) 15.5 (b) 72.2 (c) 22.8 (d) 25.7
2. In which year the 73rd Indian Constitutional Amendment was done?
(a) 1972 (b) 1978 (c) 1993 (d) 2001
3. Which is the biggest problem of rural development?
(a) Illiteracy (b) Unemployment (c) Gender Inequality (d) Population Growth

ZOOLOGY

1. Invertebrates having
(a) Vertebral column (b) Tubular nerve-cord (c) Notochord (d) Solid ventral nerve cord
2. Ornithine cycle for urea formation takes place in
(a) Liver (b) Kidney (c) Ilium (d) Gonad
3. The end product of glycolysis is
(a) Pyruvic acid (b) Lactic acid (c) Succenic acid (d) Uric acid
4. Types of RNA
(a) m-RNA (b) t-RNA (c) r-RNA (d) All
5. The genotypic ratio of Dihybrid cross is
(a) 9 : 3 : 3 : 1 (b) 8 : 4 : 3 : 1 (c) 9 : 2 : 4 : 1 (d) 9 : 3 : 1 : 3

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Prohibition, Prevention and Elimination of the scourge of Ragging

UNIVERSITY GRANTS COMMISSION

UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009

(under Section 26 (1)(g) of the University Grants Commission Act, 1956)
New Delhi-110002, the 17th June 2009

PREAMBLE

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s, Council, Principals, colleges and others" In SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country and thereby, to provide for the healthy development, physically and psychologically, of all students, the university Grants commission, in consultation with the councils, brings forth this Regulation.

In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

1. Title, commencement and applicability –

- 1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 1.2 They shall come into force from the date of their publication in the Official Gazette.
- 1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. Objectives –

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in

all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging :- Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do an which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- j. Any act physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), Sexual orientation appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background. (Published in the Gazette of India on 29.6.2016).

4. Definitions :-

1. In these regulations unless the context otherwise requires;-
 - a) "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
 - b) "Academic Year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
 - c) "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
 - d) "Commission" means the university Grants Commission;
 - e) "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI) etc. and the State Higher Education Councils.
 - f) "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and examination of ragging in institutions within the jurisdiction of the district.

- g) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- h) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- i) "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
- j) "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;
- k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the central Government, as the case may be.
2. Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level :-

- a) No Institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measure, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.
- b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.

6. Measures for prevention of ragging at the institution level :-

6.1 An Institution shall take the following steps in regard to admission or registration of students; namely.

- a) Every public declaration of intent by any institution, in any electronic, audio-visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens or hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.
- e) The Application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and In Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- f) The application for admission shall be accompanied by a document in the form of, or annexed to, the school Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter –personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.
- h) Before the commencement of the academic session in any institution, the Head of the institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents / guardians, faculty, district administration including the police to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- i) The Institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Raging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
- m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.

- n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
- o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for purposes of offering counselling to freshers and to other students after the commencement of the academic year.
- p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.
- 6.1** An Institution shall, on admission or enrolment or registration of students, take the following steps namely.
- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the fresher about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-Ragging Squad or to the warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- e) The Institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counseling of both freshers and senior students by a professional counselor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the freshers.
- f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.

- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the commission or any of the Councils or by the institution or by the affiliating university or by any other person or organization authorized to do so.
- o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of this place of residence shall be provided immediately on deciding the same; and specifically in regard to private commercially managed lodge or hostel where he/she has taken up residence.
- p) The head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.
- q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in gagging on their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely,

- a) Every institution shall constitute a committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers category as well as senior students, non-teaching staff; and shall have diverse mix of membership in terms of levels as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to

the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batched in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six mentors of the lower level.
 - g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institution under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.
 - h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.
- 6.4** Every institution shall take the following other measures, namely;
- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflection both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class room situation; and who shall reside within the hostel or at the very least, in the close vicinity thereof.
 - b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicized among all students residing in the hostel.
 - c) The Institution shall review and suitable enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
 - d) The professional counselors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.
 - e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
 - f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
 - g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
 - h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
 - i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.
 - j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of

ragging to the Head of the institution or member of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.

- k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counseling approach.
 - l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.
 - m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behavior or any inclination to harm others, during his course of study in the institution.
 - n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
 - o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University to which the institution is affiliated to or recognized by.
 - p) The Vice Chancellor of each University, shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.
7. **Action to be taken by the Head of the institution :-** On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;
- i. Abetment to ragging;
 - ii. Criminal conspiracy to rag;
 - iii. Unlawful assembly and rioting while ragging;
 - iv. Public nuisance created during ragging;
 - v. Violation of decency and moral through ragging;
 - vi. Injury to body, causing hurt or grievous hurt;
 - vii. Wrongful restraint;
 - viii. Wrongful confinement;
 - ix. Use of criminal force;
 - x. Assault as well as sexual offences or unnatural offence;
 - xi. Extortion;
 - xii. Criminal trespass;
 - xiii. Offences against property;
 - xiv. Criminal intimidation;
 - xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
 - xvi. Threat to commit any or all of the above mentioned offences against the victim(s);

- xvii.** Physical or psychological humiliation;
- xviii.** All other offences following from the definition of “Ragging”.

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils :-

- 8.1** The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;
- a)** The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
 - b)** Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
 - c)** The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
 - d)** The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
 - e)** The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
 - f)** The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the commission or by central Government.
- 8.2** The Commission shall take the following regulatory steps, namely;
- a)** The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
 - b)** The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
 - c)** The Commission shall include a specific condition in the Utilization Certificate in respect of any financial assistance or grants in aid to any institution under any of the general or special schemes of the Commission that the institution has complied with the anti-ragging measures.

- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various council, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring cell and University level committees for effective implementation of anti-ragging measures, and the cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging :-

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evolution process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the anti-ragging committee shall lie,
 - i. In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. In case of an order of University, to its Chancellor.
 - iii. In case, of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University.

Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.

- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channelised through the university to the institution
- v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

ANNEXURE I

AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
S/o D/o Mr./Mrs/Ms. _____, having
been admitted to _____ (name of the institution) _____ have
received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational
institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the
provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what
constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully
aware of the penal and administrative action that is liable to be taken against me in case I am found
guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as gagging under
clause 3 of Regulations.

b) I will not participate in or abet or propagate through any act of commission or
omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause
9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me
under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution
in the country on account of being found guilty of, abetting or being part of a conspiracy to promote,
ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my
admission is liable to be cancelled.

Declare this _____ day of _____ month of _____ year

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the
affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) on this the (day) of (month), (Year).

Signature of deponent

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs/Ms. _____ (full name of parent/guardian) father/mother/guardian of _____ (full name of student with admission/registration/enrolment number), having been admitted to _____ (name of the institution) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case He/She am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declare this _____ day of _____ month of _____ year

Signature of deponent

Name:

Address:

Telephone/ Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) on this the (day) of (month), (Year).

Signature of deponent

ANNEXURE I

UNDERTAKING BY THE STUDENT

I, _____ (full name of student with *admission/registration/enrolment number*) S/o d/o Mr./Mrs./Ms. _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that.
- (a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
- (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declare this _____ day of _____ month of _____ year

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at _____ (Place) on this the _____ (day) of _____ (month), _____ (Year).

Signature of deponent

Name:

ANNEXURE II

UNDERTAKING BY PARENT/GUARDIAN

I, Mr./Mrs/Ms. _____
 (full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/enrolment number), having been admitted to (name of the institution), have received a copy of the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that.
- (a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
- (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declare this _____ day of _____ month of _____ year

Signature of deponent
 Name:
 Address:
 Telephone/ Mobile No.

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at (Place) _____ on this the (day) _____ of (month) _____, (Year) _____.

Signature of deponent
 Name:

CABINET SECRETARIAT

DIRECTORATE OF PUBLIC GRIEVANCES

Unresolved Grievances Bothering You?

You may seek help of Directorate of Public Grievances (DPG) in resolution of grievances relating to Ministries/Departments and Organisations under its purview. In last few years nearly ninety percent of the grievances taken up by the Directorate have been resolved favourably.

Please read carefully the conditions listed below before lodging your grievance:

- You should have exhausted the Departmental remedies for individual grievances.
- Your grievance should not relate to service matter (other than payment of terminal benefits like gratuity GPF etc.) a case disposed of at the level of Minister of the concerned Department commercial contract a sub-judice case a case where quasi-judicial procedures and appellate mechanisms are prescribed for decision making, RTI matter, Religious matter.
- Suggestion of any sort will not be treated as grievance.

List of Ministries/Departments/Organizations under DPG's purview

(a)	Ministry of Railways	(i)	Public Sector Banks
(b)	Department of Posts	(j)	Public Sector Insurance Companies
(c)	Department of Telecommunications including BSNL and MTNL	(k)	National Saving Scheme of Ministry of Finance
(d)	Ministry of Urban Development including Delhi Development Authority Land & Development Office, CPWD and Directorate of Estates	(l)	ESI hospitals and dispensaries directly controlled by Employees State insurance Corporation under Ministry of Labour and Employment.
(e)	Ministry of Petroleum and Natural Gas including its Public Sector Undertakings	(m)	Employees' Provident Fund Organization
(f)	Misistry of Civil Aviation including Airports Authority of India and Air India	(n)	Regional Passport Authorities under Ministry of External Affairs
(g)	Ministry of Shipping Road Transport and Highways	(o)	Central Government Health Scheme under Ministry of Health and Family Welfare.
(h)	Ministry of Tourism	(p)	Central Board of Secondary Education, Kendriya Vidyalaya Sangathan, National Institute of Open Schooling, Navodaya Vidyalaya Samiti, Central Universities, Deemed Universities (Centra) and Scholarship Schemes of Ministry of Human Resource Development
		(q)	Ministry of Youth Affairs

Note: You can lodge your grievance online on our website "<http://dpg.gov.in>". You may also send your grievance to us by post or fax with complete information and relevant documents.

Contact us at:
The Secretary,
 Directorate of Public Grievances
 2nd Floor, Sardar Patel Bhawan, Sansad Marg, New Delhi-110004
 Tel: 011-233743139, 011-23741228, 011-23363733
 Fax: 011-23346837 email: secyppg@nic.in
 website: <http://dpg.gov.in>

मंत्रिमंडल सचिवालय

लोक शिकायत निदेशालय

क्या आप अनसुलझी शिकायतों से परेशान हैं?

आप लोक शिकायत निदेशालय के कार्य क्षेत्र के अंतर्गत मंत्रालयों/विभागों और संगठनों से संबंधित शिकायतों के समाधान के लिए लोक शिकायत निदेशालय की सहायता ले सकते हैं। पिछले कुछ सालों में इस निदेशालय द्वारा उठाई गई लगभग नब्बे प्रतिशत शिकायतों का संतोषजनक समाधान किया गया है।

अपनी शिकायत दर्ज कराने से पहले कृपया नीचे दी गई शर्तों को ध्यानपूर्वक पढ़ें :-

- आपने अपनी शिकायतों को सम्बंधित विभाग के समक्ष समाधान हेतु प्रस्तुत कर लिया हो।
- आपकी शिकायत सेवा मामले (ग्रेच्युटी, जीपीएफ इत्यादि जैसे सेवांत हितलाभों के भुगतान के अलावा) संबंधित विभाग के मंत्री के स्तर पर निपटाए गए मामले, वाणिज्यिक अनुबंध न्यायाधीन मामले, ऐसे मामले जहां निर्णय लेने के लिए अर्द्धन्यायिक पद्धति और अपीलीय प्रक्रियाएं निर्धारित की गई हैं, आरटीआई मामले, धार्मिक मामले से संबंधित न हो।
- किसी भी प्रकार के सुझाव को शिकायत के रूप में नहीं माना जाएगा।

लोक शिकायत निदेशालय के कार्यक्षेत्र के अंतर्गत आने वाले मंत्रालयों/विभागों संगठनों की सूची

(क)	रेल मंत्रालय	(झ)	सार्वजनिक क्षेत्र की बीमा कंपनियां
(ख)	डाक विभाग	(ञ)	वित्त मंत्रालय की राष्ट्रीय बचत स्कीम
(ग)	बीएसएनएल और एमटीएनएल सहित दूरसंचार विभाग	(ट)	श्रम और रोजगार मंत्रालय के अंतर्गत कर्मचारी राज्य बीमा निगम नियंत्रित ईएसआई अस्पताल और औषधालय।
(घ)	दिल्ली विकास प्राधिकरण भूमि और विकास कार्यालय, सीपीडब्ल्यूडी और सम्पदा निदेशालय सहित शहरी विकास मंत्रालय।	(ठ)	कर्मचारी भविष्य निधि संगठन।
(ङ)	पेट्रोलियम और प्राकृतिक गैस मंत्रालय, इसके सार्वजनिक क्षेत्र के उपक्रम सहित।	(ड)	विदेश मंत्रालय के अंतर्गत क्षेत्रीय पासपोर्ट प्राधिकरण
(च)	भारतीय विमानपतन प्राधिकरण और एअर इंडिया सहित नागर विमानन मंत्रालय।	(ढ)	स्वास्थ्य और परिवार कल्याण मंत्रालय के अंतर्गत केन्द्रीय सरकार स्वास्थ्य योजना
(छ)	केन्द्रीय माध्यमिक शिक्षा बोर्ड, केन्द्रीय विद्यालय संगठन, राष्ट्रीय मुक्त विद्यालयीय संस्थान, नवोदय विद्यालय समिति, केन्द्रीय विश्वविद्यालय, समविश्वविद्यालय (केन्द्रीय) और मानव संसाधन विकास मंत्रालय की छात्रवृत्ति स्कीमें।	(ण)	पर्यटन मंत्रालय
		(त)	युवक कार्यक्रम मंत्रालय
(ज)	सार्वजनिक क्षेत्र के बैंक	(थ)	पोत परिवहन, सड़क परिवहन और राजमार्ग मंत्रालय

नोट: आप हमारी वेबसाइट "<http://dpg.gov.in>" पर अपनी शिकायत ऑनलाइन दर्ज कर सकते हैं। आप अपनी शिकायत, संपूर्ण सूचना और संगत दस्तावेजों के साथ हमें डाक/फैक्स या ईमेल द्वारा भेज सकते हैं।

हमसे यहाँ सम्पर्क करें:

सचिव,

लोक शिकायत निदेशालय,

दूसरा तल, सरदार पटेल भवन, संसद मार्ग, नई दिल्ली – 110001

दूरभाष: 011-23743139, 011-23741228, 011-23363733

फैक्स: 011-23346837

To,

Dated : _____

The Director Academic Affairs,
Dr. Harisingh Gour Vishwavidyalaya,
(A Central University)
Sagar (M.P.)

Through : Dean, School of _____/Head, Department of _____

Sub: Application for cancellation of admission and refund of fee for the session 2017-18.

Madam/Sir,

I have taken admission in class _____ for which counseling was held on _____. Due to personal reasons, kindly cancel my admission and refund the fee remitted by me as per rules of the University which is mentioned in the prospectus and admission brochure 2017-18. Copy of fee receipt dated _____ (in original) is enclosed herewith. I undertake that so far I have not submitted any application/received the fee.

Thanking you,

Yours faithfully,

(Name & Signature)

Address _____

Email _____ Contact No. _____

Bank Account No. _____ Name of Bank _____

Branch _____ IFSC Code _____

Endorsement/Comment by:

1. Dean, School of _____ Or Head, Department of _____

(Sign. Of Dean/Head).
2. Director, Academic Affairs _____

(Sign. Of DoAA).

For Office Use

Fee of Rs. _____ was remitted by the student _____ on _____ and fee of Rs. _____ may be refunded to the student which is as per rules of the University.

(Sign. of Dealing Assistant Finance Section)

JR (F&A)

(Sign. of Assistant in Audit Section)

Internal Audit OfficerFinance OfficerRegistrar

SCHOOLS & DEPARTMENTS IN THE UNIVERSITY

Name of the Schools/Departments	Telephone with STD 07582	Name of the Schools/Departments	Telephone with STD 07582
School of Arts and Information Sciences (AIS)	265830		
Communication & Journalism	265001	School of Chemical Science and Technology (CST)	265822
Library & Information Sc.	265020	Department of Chemistry	265311
Fine Arts & Performing Arts	264205		
Music	265831		
School of Humanities and Social Sciences (HSS)	265830		
Ancient Indian History	264024	School of Mathematical and Physical Sciences (MPS)	265822
Economics	265805	Computer Sc. & Application	265399
History	265814	Maths and Statistics	265823
Philosophy	265825	Physics	265165
Psychology	265025		
Political Sc. & Public Administration	264225		
Sociology	265811		
School of Languages (SOL)	265830		
English & other European Languages	264116	School of Commerce and Management (SCM)	264504
Hindi	265813	Commerce	264314
Linguistics	265605	Business Management	264504
Sanskrit	264366		
Urdu & Persian	265806		
School of Applied Sciences (SAS)	265822		
Anthropology	265817	School of LAW (SAL)	
Criminology & Forensic Sc.	264122	Department of LAW	265677
General & Applied Geography	265816		
School of Engineering and Technology (EAT)	265457	School of Educational Studies	265830
Applied Geology	265818	Adult Education	264303
Pharmaceutical Science	265457	Education	236209
		Physical Education	237312
		Yogic Science	265802
School of Biological Sciences (BCS)	265822		
Botany	265819	Vice-Chancellor's Office	264796
Biotechnology	261910	Registrar's Office	265228
Microbiology	264450	Director, Academic Affairs (DOAA)	265810
Zoology	265004	Dean, Student Affairs (DOSA)	264080

Admission Cell - 07582-265833

E-mail address: admissiondhgsu@gmail.com

University Website :

<http://www.dhgsu.ac.in>