

GOA INDUSTRIAL DEVELOPMENT CORPORATION

OFFICE OF THE MANAGING DIRECTOR

- 1 MANAGING DIRECTOR : Shri Menino D'Souza
Head of the Corporation and first Appellate Authority.
- 2 P. A. TO MANAGING DIRECTOR : Mrs. Neela Kamat.
 - a) *To take dictation and transcribe it.*
 - b) *Typing work of MD's office.*
 - c) *Maintain appointments of the M. D.*
 - d) *Compiliation of agenda papers.*
 - e) *Recording & maintaining of Board Minutes.*
- 3 MANAGEMENT ASSISTANT. : Mrs. Nirupa Pawar
Handles Advertisements, Public relations, and other work assigned by the higher officials.
- 4 DRIVER Gr. I : Shri Angelo Sequeira
Drives the vehicle of the Corporation and does other related work assigned by the higher officials.

SECTION : ADMINISTRATION/PERSONNEL - HEAD OFFICE

- 1 CHIEF GENERAL MANAGER : Shri. Mario J. S. Colaco
Holding additional charge of CGM - Administrative Head of the Corporation. Appointed as a Estate Officer under Goa Public Premises Eviction of un-authorized Occupants Act, 1988. Looks after Parks/SEZ's, ASIDE, and Central/State Schemes.
- 2 GENERAL MANAGER (ADMN.) : Shri Mandar Shirodkar [Additional charge of GM(A)]
Section Head of the Administration/Personnel Section
- 3 OFFICER ON SPECIAL DUTY (OSD) : Shri Ajit D. Naik

Looks after works of setting up Industrail Estates in the State of Goa and pertaing to Estate Division work.

- 4 OFFICE MANAGER : Shri. C. F. Sequeira.
Looks after Special Projects, Parks, SEZ's, ASIDE, Central/State Schemes, Exhibition, and Looks after the work of recovery and eviction cases of all the Industrial Estates located in North Goa in additon to his own duties, and allotments of plot of North Goa Industrrial Estates and other work assigned by the higher officials and Assistant Public Information Officer.
- 5 OFFICE MANAGER : Shri P. N. Parab.
Looks after the Estate Division i.e. allotment of plots., etc of South Goa Industrrial Estates, and other work assigned by the higher officials and Assistant Information Officer.
- 6 JUNIOR PROGRAMMER : Shri Ramkrishan Thakur
In-charge of Computer Section, GIS Software Development, Information KISOK, Administration of Network System, Procurement of Software & other realated matters and any other work assigned by the higher officials.
- 7 FIELD MANAGER : Shri S. A. Belwadi.
Looks after the Land Acquisition work, Land acquisition Court matters and other work assigned by the higher officials.
- 8 FIELD MANAGER : Shri R. B. Gaude
Supervison and maitenance works of office building at Head office and other work assigned by higher officials.
- 9 ASSISTANT MANAGER : Shri Ashok R. Shirodkar (Under suspension)
Nil

- 10 ASSISTANT MANAGER. : Mrs. Lalita M. Khandeparkar.
Looks after Purchases and maintenance of office vehicles, Xerox machines, Air-Conditioners, Electrical works, Equipments & Furnitures, LAQ's/Lok Sabha Questions, Imprest Cash, Security Services, and other work assigned by the higher officials.
- : *Additional charge of Assistant Manager (Mr. Ashiok R. Shirodkar) looks after general Administration, staff recruitment, maintain C.R. & Personnel files of employees, Maintain Leave records, MACPS, Promotions, Transfers, Liaison with Govt. Semi Govt. Depts. Etc. and all other matters not specifically mentioned pertaining to Personnel Division.*
- 11 ASSISTANT MANAGER. : Shri. Ajit Gaunekar.
Looks after allotment, transfer of plots and sheds, etc of Kundaim, Bethora, Tuem, Colvale, Industrial Estates, Public Relations of Estate Division, co-ordinating general agenda item of Estate Division and work related to RTI and other work assigned by the higher officials.
- 12 ASSISTANT MANAGER. : Shri. G. B. Naik.
Looks after allotment, transfer of plots and sheds of Pilerne, Pissurlem, Honda, Sanguem, Daman, Diu Industrial Estates & Kerim, Special Projects, HPCC, ASIDE matters and Co-ordinating Govt. matters pertaining to Estate Division and work related to RTI and other work assigned by the higher officials
- 13 ASSISTANT MANAGER. : Shri. H. Kalangutkar.
Looks after allotment, transfer of plots and sheds, etc of Verna, corlim, Mapusa, Bicholim Industrial Estates, Documentations including allotment guidelines of Estate Division and work related to RTI and other work assigned by the higher officials
- 14 ASSISTANT MANAGER. : Mrs. Goretti Rodrigues.
Looks after R. T. I. A., Advances, Scrutiny of Medical and TA Bills, House keeping, Annual increment, Pension and Retirement, Govt Circulars, and other work assigned by the higher officials.
- 15 ASSISTANT MANAGER : Mrs. Ninette Mascarenhas.
Assists Special Land Acquisition Officer in Land Acquisition matters, and other work assigned by the higher officials.

- 16 ASSISTANT FIELD MANAGEER. : Shri V. B. Khandeparkar.
Looks after Purchases of Stationery & Printing, assign of Special Centrally/State assisted Projects, Exhibitions, Acts, Rules and Regulations, Computerization, Administration of Network System, Procurement of Hardware/Software, IT products, AMC, etc and other work assigned by the higher officials.
- 17 SENIOR STENO : Mrs. Irene Pereira.
Takes dictation and transcribes it, and does other work assigned by the higher officials
- 18 STENO : Mrs. Sanjana Sanjay Shet Verenkar
Takes dictation and transcribes it, and does other work assigned by the higher officials
- 19 SETNO : Mrs. Sharmila U. Naik
Takes dictation and transcribes it of SLAO, and does other work assigned by the higher officials
- 20 MANAGEMENT ASSISTANT : Shri. R. L. Shirodkar.
Looks after allotment, transfer of plots and sheds, etc of Sancoale, Quittol, Margao, Madkaim Industrial Estates, updating entire records of the Estatee Division and co-ordinating matters pertaining to Audit, LAQ's, Accounts /finalization, Preparation of Brochures, any other matters not specifically mentioned an work related to RTI and any other work assigned by the higher officials
- 21 MANAGEMENT ASSISTANT. : Shri Felix Silveira
Looks after North Goa Land Acquisition work, notified areas work, attending Land Acquisition court cases, and other related work assigned by the higher officials.
- 22 MANAGEMENT ASSISTANT. : Shri Santan D'Costa.
Looks after South Goa Land Acquisition work, notified areas work, attending Land Acquisition court cases, library, and other related work assigned by the higher officials.

- 23 MANAGEMENT ASSISTANT. : Shri P. B. Malik
Looks after the work of post, clerical work, mail recording, and other work assigned by the higher officials.
- 24 MANAGEMENT ASSISTANT : Miss Daya V. Adarkar.
Mainting of C. L. record, and Typing work, Store, Outward, and other work assigned by the higher officials.
- 25 OFFICE ASSISTANT. : Mrs. Rosalina Khandeparkar
Typing work and Library and other work assigned by the higher officials.
- 26 OFFICE AISSTANT : Mrs. Ujwala Naik.
Typing works of Estate Division and other work assigned by the higher officials.
- 27 OFFICE ASSISTANT : Shri Antonio Niasso
Personal Assistant to the Chief General Manager, maintain appointments of CGM, typing and other work assigned by the higher officials.
- 28 ASSISTANT : Shri Joao Fernandes
Typing work of Land Acquisition Section and other related work assigned by the higher officials.
- 29 ASSISTANT : Shri Damodar Chopdekar
Looks after Inward and Typing works and other related work assigned by the higher officials.
- 30 ASSISTANT : Mrs. Riya R. Gadkar alias Bharati
Typing works of Head Office PSL Section, and any other work assigned by the higher officials.
- 31 ASSISTANT : Mr. Siddesh Damodar Verenkar
Outward works, and any other work assigned by the higher officials.
- 32 DRIVER GR.I (TECHNICIAN) : Shri Diago Pereira
Drives the vehicle of the Corporation and does other work assigned by the higher officials.
- 33 DRIVER GR.I (SR. TECHNICIAN) : Shri Babajin P. Parab.
Drives the vehicle of the Corporation and other related work assigned by the higher officials.

- 34 DRIVER GR.I : Shri Namedo Tari.
Drives the vehicle of the Corporation and other related work assigned by the higher officials.
- 35 FIELD ASSISTANT GR.II/OFFICE BOY. : Shri Kamlakant Parwar.
Carry out manual work allotted to him.
- 36 FIELD ASSISTANT GR.III. : Smt. Savitri K. Vadyekar.
Carry out manual work allotted to her.
- 37 FIELD ASSISTANT GR.-III : Shri Devdat S. Bhomkar
Drives the vehicle of the Corporation and does other related work assigned by the higher officials.
- 38 FIELD ASSISTANT GR.-III : Shri Pradeep Anant Asolkar
Field work and other work assigned by the higher officials.
- 39 FIELD ASSISTANT GR.-III : Shri Nitin Salgaonkar
Field work MD' office and other work assigned by the higher officials.

LEGAL CELL

- 1 DY. GENERAL MANAGER (LAW) / LAW OFFICER : Shri Mandar L. Shirodkar.
Head of Legal Cell and handles all the legal matters of the Corporation such as drafting legal documents, Court matters, Eviction, Recovery, etc.and other related work assigned by the higher authorities.
- 2 ASSISTANT : Mrs. Sunita Julieta Goes e Pires
Typing works of Legal Cell, and any other work assigned by the higher officials.

SECTION: ENGINEERING - HEAD OFFICE

- 1 GENERAL MANAGER (ENGG.) : Shri Mario J. S. Colaco
Section Head of the Engineering Section.

- 2 REGIONAL MANAGER : Shri Kirankumar S. Naik
Looks after work of Engg. Section and other works assigned by higher officials and Assistant Public Information Officer.
- 3 AREA MANAGER : Shri Mukund Kaisukar.
Looks after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc at H. O. Infrastructure works pertaining to ASIDE. Drafting of N.I.T.'s, Supervision of various infrastructure works within the H. O., and other works assigned by higher officials.
- 4 AREA MANAGER : Shri R. L. Ashtekar.
Looks after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the H.O., and other works assigned by higher officials
- 5 DRAUGHTSMAN : Shri Pushpachandra Kavlekar
Drafting of engineering drawing, Preparation of Sub-division of plots, Scrutiny of Architectural plans as per by-Laws. Conversion of land, Issue of Construction/Occupancy License/Certificate, etc and other work assigned by higher officials.
- 6 SENIOR STENO. : Mrs. Victoria Menezes.
Personal Assistant to G. M. (Engg.) and takes dictation and transcribe it, and does other work assigned by the higher officials
- 7 ASSISTANT MANAGER. Mrs. Kamini Talkar.
Looks after the Civil work files of the Engineering section, canteen contracts, etc. all other unit files, allotment of kiosk and other work assigned by the higher officials.
- 8 DRIVER GR.I (TECHNICIAN) : Shri Prakash Arondekar
Drives the Vehicle of the Corporation and does other related work assigned by the higher officials.

- 9 OFFICE ASSISTANT *Mrs. Marxy George*
: *Typing work of GM(E/AM) and R. M. and other realated work assigned by the higher officals.*
- 10 SENIOR TECHNICIAN : Shri Jose Mario Fernandes
Looks after the Electrical, installation & supply, Maintenance of D.G. set at H. O., and other related work assigned by the higher officals.
- 11 ASSISTANT : Mr. Laxman J. Velip
Looks after work of daily correspondence/mails of Engg. Section and other work assigned by the higher officials.
- 12 FIELD ASSISTATN GR-II : Mrs. Sundra Hanchamani
Carry out manual work alloted to her
- 13 OFFICE BOY : Mr.Acacinho Themudo
Carry put manual work alloted to him.

SECTION: ACCOUNTS - HEAD OFFICE.

- 1 CHIEF ACCOUNTS OFFICER : Shri Minguel F. Fernandes
Section Head of Accounts section.
- 2 ACCOUNTS MANAGER. : Shri Agnelo D'Souza.
Manages work pertaining to Recovery matters, salary, Cash book/Bills Payment of pension, Budget estimates & revised estimates, Assembly matter, and other work assigned by the higher officials.
- 3 ASSTISTANT MANAGER ACCOUNTS : Mrs. Sheela Juwarkar.
Manages all matters pertaining to Audit/ inspection, Maintaining GPF Accounts and issue of annual GPF slips, Bank Reconciliation and other work assigned by the higher officials

- 4 ASSISTANT MANAGER : Mrs. Maria D'Souza.
Looks after payment of bills, scrutiny of TA/LTC bills, maintenance of assets, registers, scrutiny of medical reimbursement bills, scrutiny of Imprest bills and other work assigned by the higher officials.
- 5 ACCOUNTANT. : Shri Jayant Shirwaikar.
Handling the work of Cashier and maintaining cash and other relevant recovery, writing of cheques and other transactions with Bank, issue of receipt and maintenance of relevant records and other work assigned by the higher officials.
- 6 ACCOUNTANT : Shri Punaji B. Bagkar.
Maintenance of Accounts of ASIDE schemes, assists Cashier, Investments in Banks, Daman & Diu branch account and other work assigned by the higher officials.
- 7 MANAGEMENT ASSISTANT. : Shri Vence Azvedo.
Looks after Disbursement of salary & Maintenance of relevant records, Maintenance of accounts in respect of loans taken from Bank & other institution and deduction from salary, Calculation of Income tax & deduction of same through salary bills and issue of I. T. certificate and other work assigned by the higher officials
- 8 MANAGEMNET ASSISTANT. : Shri Pandharinath Narvekar.
Scrutiny of recovery statement received from various Industrial Estates. Scrutiny of electricity bills and Maintaining of its accounts. maintaining of accounts of various staff advances and Calculation of interest and other work assigned by the higher officials.
- 9 STENO : Mrs. Lucy Gracias.
Looks after Inward correspondance/bills/files, maintaining accounts, dictation, Computer typing of staff and other work assigned by the higher officials

- 10 OFFICE ASSISTANT : Mrs. Laxmi Verenkar.
Personal Assistant to Chief Accounts officer, typing work, Maintaining of accounts in respect of collection of taxes fees and other dues. Auction of fruit bearing trees, Issue of forms (Application of plots, shed, transfer of plot/shed forms, etc) and maintenace of accounts therEof, scruting of imprest bills and other work assigned by the higher officials.
- 11 ASSISTANT : Shri Joseph Fernandes.
Typing work, accounts works and any other work assigned by the higher officials.
- 12 OFFICE BOY : Shri Pedro Coutinho.
Carry out manual work alloted to him.
- 13 FIELD ASSISTANT GR.-III : Shri Laximakant Hadfadkar
Field work and other work assigned by the higher officials.
- 14 FIELD ASSISTANT GR.-III : Smt. Bharathi Kuncolienkar
Carry out manual work alloted to her.
- 1 **SPECIAL LAND ACQUISITION OFFICER.**
[ON DEPUTATION] : Shri Arvind Bugde
Officer deputed by the Government of Goa for the purpose of acquiring land for Goa Industrial Development Corporation..

CORLIM INDUSTRIAL ESTATE

- 1 AREA MANAGER : Shri Manohar Jurali
In-charge of Industrial Estate & has to look after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the estate, issue of House Tax/lease rent/water bills, etc. Surveying and preparing sub-division of land and other works assigned by higher officials.

- 2 FIELD MANAGER : Shri M. V. Manjerkar
Hodling additional charge of Industrial Estate & has to look after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the estate, issue of House Tax/lease rent/water bills, etc. Surveying and preparing sub-division of land and other works assigned by higher officials.
- 3 MANAGEMENT ASSISTANT : Smt. Vandana V. Naik
Typing, filing, water billing, office work and other related work assigned by the higher officials.
- 4 SR. TECHNICIAN (PUMP OPERATOR) : Shri Mohan Volvoikar
Pump Operation, its maintenance and other work assigned by the higher officials.
- 5 FIELD ASSISTANT GR. III : Smt. Ganga Tanu Fernandes
Field work, and other work assigned by the higher officials.
- 6 FIELD ASSISTANT GRADE III : Smt. Jayanti P. Shirodkar
Field work and any other work assigned by the higher officials.
- 7 TECHNICIAN (PUMP OPERATOR) : Shri Laxmikant Shet
Pump operator, its maintenance and other work assigned by higher officials.
At present remained un-autjorised absent from duties.

KUNDAIM INDUSTRIAL ESTATE

- 1 AREA MANAGER : Shri Manohar Jurali
Additonal charge of Industrial Estate & has to look after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the estate, issue of House Tax/lease rent/water bills, etc. Surveying and preparing sub-division of land and other works assigned by higher officials. Also Assistatnt Public Information Officer.
- 2 FIELD MANAGER : Shri H. V. Manjrekar
In-charge of Kundaim Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Isssue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 3 MANAGEMENT ASSISTANT : Mrs. Veena Mardolkar
Typing, filing, water billing, telephone operating, office work and other work assigned by the higher officials.
- 4 ASST. FIELD MANAGER : Shri Waman Barve
Maintenance of water supply distribution, plumbing works, meter reading and other work assigned by the higher officials.
- 5 OFFICE ASSISTANT : Shri Sadanand S. Naik
Typing, filing, water billing, recovery, telephone operation, office duties and other work assigned by the higher officials.
- 6 TECHNICIAN (PUMP OPERATOR) : Shri Balkrishna Desai
Pump Operation, its maintenance and other work assigned by the higher officials.
- 7 TECHNICIAN (TANKER DRIVER) : Shri Anand S. Naik
Drives water tanker, distribution of water to units and other work assigned by the higher officials.

- 8 TECHNICIAN (TANKER DRIVER) : *Shri Narendra Karapurkar*
Drives vehicle of the corporation and other work assigned by the higher officials.
- 9 SR. TECHNICIAN (PLUMBER) : *Shri Jaywant P. Naik*
Plumbing work and other work assigned by the higher officials.
- 10 FIELD ASSISTANT GR. II : *Shri Prabhakar Gawade*
Field work and other work assigned by the higher officials.
- 11 FIELD ASSISTANT GR.II : *Shri Ramakant Naik*
Field work and other work assigned by the higher officials.

MADKAIM INDUSTRIAL ESTATE

- 1 FIELD MANAGER : *Shri Girish B. S. Priolkar*
In-charge of Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 2 ASSISTANT FIELD MANAGER : *Shri M. V. Mardolkar*
Maintenance of water supply distribution, plumbing works, meter reading and other work assigned by the higher officials.
- 3 OFFICE ASSISTANT : *Mrs. Sweta C. Vaigankar*
House tax assessment, typing work, rent recovery, filing office work and other work assigned by the higher officials.
- 4 FIELD ASSISTANT GR. I (PAINTER) : *Shri Naresh Mardolkar*
Painting and other work assigned by the higher officials.
- 5 FIELD ASSISTANT GRADE III : *Smt. Mali Maddo Gaude*
Field work and other work assigned by the higher officials.

PILERNE INDUSTRIAL ESTATE

- 1 FIELD MANAGER : Shri Raghuraj Shetgaonkar
In-charge of Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintenance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 2 MANAGEMENT ASSISTANT. : Shri Hemant Vernekar
Looks after the works of Industrial Estates and other work assigned by the higher officials
- 4 ASSISTANT Miss Amarja K. Veluskar
Typing works, and any other work assigned by the higher officials.
- 5 TECHNICIAN (PUMP OPERATOR) : Shri Mahesh Karapurkar
Pump Operation, its maintenance and other work assigned by the higher officials.
- 6 TECHNICIAN (PUMP OPERATOR) : Shri Madhusudan Chodankar
Pump Operation, its maintenance and other work assigned by the higher officials.
- 7 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Mangaldas Mandrekar
Watchman and other work assigned by the higher officials.

MAPUSA INDUSTRIAL ESTATE

- 1 REGIONAL MANAGER : Shri Deepak P. Kakode
Manages Mapusa, Pilerne & Corlim Industrial Estates & has to look after Planning, Designing and Preparing detailed estimates of infrastructure works to the estate, Supervision of maintenance and other civil engineering works, Drafting of N.I.T.'s, Preparation of layout of plots and other engineering works related to the estate, Attending various administrative works, etc. He has to also supervise the works of Field Manager & Area Manager of above mentioned three Industrial Estates and Assistant Public Information Officer.

- 2 AREA MANAGER : Shri Gurudas H. Sawant
In-charge of Mapusa Industrial Estate & additonal charge of Colvale Industrial Estate and has to look after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the estate, issue of House Tax/lease rent/water bills, etc. Surveying and preparing sub-division of land and other works assigned by higher officials.
- 3 MANAGEMENT ASSISTANT : Mrs. Shital J. Shenoi
Typing, filing, water billing, telephone operating and other office work and any other work assigned by the higher officials.
- 4 TECHNICIAN (PUMP OPERATOR) : Shri Mahesh Karapurkar
Pump operation and its maintenace and any other work assigned by the higher officials.
- 5 DRIVER GR-I (TECHNICIAN) : Shri Prakash Narvekar
Drives the office vehicle and any other work assigned by the higher officials.
- 6 FIELD ASSISTANT GR.- II : Smt. Vimal Chavan
Field work and any other work assigned by the higher officials.
- 7 FIELD ASSISTANT GR. II : Shri Bhago B. Edgo
Field work and other work assigned by the higher officials.

TIVIM INDUSTRIAL ESTATE

- 1 REGIONAL MANAGER : Shri Deepak Kakode [Additional charge of Dy. GM (E)]
Overall in-charge of Tivim, Bicholim, Honda & Pissurlem Industrial Estates & has to look after Planning, Designing and Preparing detailed estimates of infrastructure works to the estate, Supervision of maitainance and other civil engineering works, Drafting of N.I.T.'s, Preparation of layout of plots and other engineering works related to the estate, Attending various administrative works, etc. He has to also supervise the works of Field Manager & Area Manager of above mentioned four Industrial Estates. Public inforation Officer for Tivim, Colvale and Tuem Industrial Estates.

- 2 FIELD MANAGER : Shri Jitendra Gawandalkar
In-charge of Tivim Industrial Estate & looks after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintenance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 3 SR. TECHNICIAN Shri Uttam Arvankar
Drives the vehicle of the Corporation and other related work assigned by the higher officials.
- 4 FIELD ASSISTANT GR. II : Shri Yeshwant Haldankar
Field work and other work assigned by the higher officials.
- 5 MANAGEMENT ASSISTANT : Smt. Madhura Kaskar
Typing, filing, water billing recovery, telephone operation, office work and other work assigned by the higher officials.
- 6 TECHNICIAN (PUMP OPERATOR) Shri Edmund Mascarenhas
Pump Operation, its Maintenance and any other work assigned by the higher officials.
- 7 FIELD ASSISTANT GR. II : Shri Vasudev Satardekar
Field work and other work assigned by the higher officials.
- 8 FIELD ASSISTANT GR. II : Shri Pandurang Bhagat
Field work and other work assigned by the higher officials.

TUEM INDUSTRIAL ESTATE

- 1 FIELD MANAGER : Shri G. A. Malvankar
In-charge of Tuem Industrial Estate and has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.

- 2 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Mahadev Mishal
Watchman and other work assigned by the higher officials.

- 3 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Eknath Parab
Watchman and other work assigned by the higher officials.

- 4 FIELD ASSISTANT GR. II : Shri Bhanudas Parab
Field work and other work assigned by the higher officials.

- 5 FIELD ASSISTANT GR. II : Shri Vishnu Palkar
Field work and other work assigned by the higher officials.

- 6 FIELD ASSISTANT GR. III : Smt. Pramila Khanolkar
Field work and other work assigned by the higher officials.

- 7 FIELD ASSISTANT GR.-III : Shri Atchut S. Naik
Field work and other work assigned by the higher officials.

BICHOLIM INDUSTRIAL ESTATE

- 1 REGIONAL MANAGER : Shri Uday A. Rege
- Manages Bicholim, Honda & Pissurlem Industrial Estates & has to look after Planning, Designing and Preparing detailed estimates of infrastructure works to the estate, Supervision of maitainance and other civil engineering works, Drafting of N.I.T.'s, Preparation of layout of plots and other engineering works related to the estate, Attending various administrative works, etc. He has to also supervise the works of Field Manager & Area Manager of above mentioned three Industrial Estates and Assistant Public Information Officer for said three Indusrial Estates and also Amona area.*
- 2 AREA MANAGER : Shri P. Y. Gaonkar
- In-charge of Bicholim Industrial EState and looks after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the estate, issue of House Tax/lease rent/water bills, etc. Surveyinig and preparing sub-division of land and other works assigned by higher officials. Additional charge of Navelim Industrial Estate.*
- 3 ASSISTANT : Mr. Sushant Sawant
- Typing works, and any other work assigned by the higher officials.
- 4 ASST. FIELD MANAGER : Shri Rajendra Nasnodkar
- Maintenance of water supply distribution, plumbing works, meter reading and other work assigned by the higher officials.*
- 5 TECHNICIAN (TANKER DRIVER) : Shri Gopi Hoble
- Drives the water tanker, distribution of water to units and other work assigned by the higher officials.*
- 6 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Premanand Patre
- Watchman and other work assigned by the higher officials.*

- 7 FIELD ASSISTANT GR. II : *Shri Dharmaji Palyekar*
Field work and other work assigned by the higher officials.
- 8 DRIVER GR-II : *Shri Premanand Naik*
Drives the office vehicle and does other work assigned by the higher officials.
- 9 FIELD ASSISTANT GR. III : *Smt. Prabhavati P. Naik*
Field work and other work assigned by the higher officials.
- 10 FIELD ASSISTANT GR. III : *Smt. Milan Arun Naik*
Field work and other work assigned by the higher officials.

HONDA INDUSTRIAL ESTATE

- 1 FIELD MANAGER : *Shri Dhiraj P. Satardekar*
In-charge of Honda Industrail Estate works, Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 2 MANAGEMENT ASSISTANT : *Shri Uttam S. Gawas*
Typing, filing water billing, Telephone operating, office work and other work assigned by the higher officials.
- 3 TECHNICIAN (PUMP OPERATOR) : *Shri Mahadev Bailudkar*
Pump Operation, its Maintenance and other work assigned by the higher officials.
- 4 FIELD ASSISTANT GR. II (WATCHMAN) : *Shri Ramnath Parwar*
Watchman and other work assigned by the higher officials.
- 5 FIELD ASSISTANT GR. III : *Smt. Eufemia E.S.Lourenco*
Field work and other work assigned by the higher officials.

- 6 FIELD ASSISTANT GR. III : Shri Ramchandra Gaonkar
Field work and other work assigned by the higher officials.
- 7 FIELD ASSISTANT GR. III : Smt. Shali D. Gaonkar
Field work and other work assigned by the higher officials.

PISSURLEM INDUSTRIAL ESTATE

- 1 FIELD MANAGER : Shri Dhiraj P. Satardekar
Additonal charge of Pissurelm Ind. Estate & has to look after preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 2 TECHNICIAN (PUMP OPERATOR) : Shri Manohar Raut
Pump Operation, its Maintenance and other work assigned by the higher officials.
- 3 FIELD ASSISTANT GR. III : Shri Manguesh Gaonkar
Field work and other work assigned by the higher officials.
- 4 FIELD ASSISTANT GR. III : Smt. Kashi Arjun Gaonkar
Field work and other work assigned by the higher officials.

BETHORA INDUSTRIAL ESTATE

- 1 AREA MANAGER : Shri Abhaykumar S. Velingkar
In-charge of Bethora Industrial Estate & has to look after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the estate, issue of House Tax/lease rent/water bills, etc. Surveying and preparing sub-division of land and other works assigned by higher officials.

- 2 MANAGEMENT ASSISTANT : Smt. Pratibha Prabhudessai
Typing, filing , water billing, telephone operating, office work and other work assigned by the higher officials.
- 3 TECHNICIAN (PUMP OPERATOR) : Shri Shirish Gaonkar
Pump Operation, its maintenance and other work assigned by the higher officials.
- 4 FIELD ASSISTANT GR.II : Shri Laxman S. Amelkar
Field work and other work assigned by the higher officials.
- 5 FIELD ASSISTANT GR.III : Shri Kedo Kundo Shelko
Field work and other work assigned by the higher officials.

KAKODA INDUSTRIAL ESTATE

- 1 FIELD MANAGER : Shri Jose Francisco Barreto
In-charge of Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintenance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 2 SR. TECHNICIAN (PUMP OPERATOR) : Francis Pereira
Pump Operation, its maintenance and other work assigned by the higher officials.
- 3 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Rama Edgo
Watchman and other work assigned by the higher officials.
- 4 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Sudhakar D. Naik
Watchman and other work assigned by the higher officials.
- 5 FIELD ASSISTANT GR. III : Shri Narayan Gaonkar
Field work and other work assigned by the higher officials.

- 6 FIELD ASSISTANT GR. III : Smt. Isabel Fernandes
Field work and other work assigned by the higher officials.
- 7 FIELD ASSISTANT GR. III : Shri Kalidas G. Gaonkar
Field work and other work assigned by the higher officials.

SANGUEM INDUSTRIAL ESTATE

- 1 FIELD MANAGER : Shri Jose Francisco Barreto (additional charge)
Additional charge of Sanguem Ind. Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Isssue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.

CUNCOLIM INDUSTRIAL ESTATE

- 1 FIELD MANAGER : Shri John B. Diniz
In-charge of Cuncolim Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Isssue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 2 OFFICE ASSITANT : Mrs. Perpetua D'Silva
Typing, filing, water billing, recovery, telephone operation office duties and any other work assigned by the higher officials.
- 3 TECHNICIAN (PUMP OPERATOR) : Shri Suhas Raut
Pump Operation, its maintenance and other work assigned by the higher officials.
- 4 ASST. FIELD MANAGER : Shri Anand R. Naik
Maintenance of water supply distribution, meter reading and other work assigned by the higher officials.

- 5 TECHNICIAN (TANKER DRIVER) : *Shri Suresh B. Naik*
- Drives the vehicle of the Corporation and other work assigned by the higher officials.*
- 6 FIELD ASSISTANT GR. III : *Sshri Dilkush Velip*
- Field work and other work assigned by the higher officials.*
- 7 FIELD ASSISTANT GR. III : *Shri Santosh Kuttikar*
- Field work and y other work assigned by the higher officials.*
- 8 FIELD ASSISTANT GR. III : *Shri Shrikant K. Velip*
- Field work and y other work assigned by the higher officials.*

CANACONA INDUSTRIAL ESTATE

- 1 FIELD MANAGER : *Shri Sanket S. Pal Desai*
- In-charge of Cancona Industrail Estate and holdng charge of Quitol Ind. Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.*
- 2 MANAGEMENT ASSISTANT : *Mrs. Shilpa S.Pagui*
- Typing, filing, water billing, telephone operating, office work and other work assigned by the higher officials.*
- 3 TECHNICIAN (PUMP OPERATOR) : *Shri Pradip A. Gaonkar*
- Pump Operation, its maintenance and other work assigned by the higher officials.*
- 4 FIELD ASSISTANT GR.II : *Shri Ashok F. Kale*
- Field work and other work assigned by the higher officials.*
- 5 FIELD ASSISTANT GR.II : *Shri Subhash B. Komarpant*
- Field work and other work assigned by the higher officials.*
- 6 FIELD ASSISTANT GR.-III : *Mr. Mahesh Velip*
- Field work and other work assigned by the higher officials.*

MARGAO INDUSTRIAL ESTATE

- 1 DY. GENERAL MANAGER (E) : Shri N. M. Mangueshkar
Over all in-charge of Margao, Cuncolim, Canacona, Kakoda & Sanguem Industrial Estates & has to look after Planning, Designing and Preparing detailed estimates of infrastructure works to the estate, Supervision of maitainance and other civil engineering works, Drafting of N.I.T.'s, Preparation of layout of plots and other engineering works related to the estate, Attending various administrative works, etc. He has to also supervise the works of Field Manager & Area Manager of above mentioned five Industrial Estates and Assistant Public Information Officer.

- 2 FIELD MANAGER : Mr. Naresh S. Dessai

In-charge of Margao Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.

- 3 ASSTT. FIELD MANAGER : Shri Deepak Haladkar

Maintenance of water supply distribution, meter reading and other work assigned by the higher officials.

- 4 MANAGEMENT ASSISTANT : Mrs. Olga Correia

Typing, filing, water billing, telephone operating, office work and other work assigned by the higher officials.

- 5 TECHNICIAN (PUMP OPERATOR) : Shri Frank Rodrigues

Pump Operation, its maintenance and other work assigned by the higher officials.

- 6 DRIVER GR.I (TECHNICIAN) : Shri B. S. Venkappa

Drives the vehicle of the Corporation and other work assigned by the higher officials.

- 7 FIELD ASSISTANT GR. II : Shri Francis Dias
Field work and other work assigned by the higher officials.
- 8 FIELD ASSISTANT GR. II : Shri Manuel Costa
Field work and other work assigned by the higher officials.
- 9 OFFICE BOY : Mr. Rohidas Gaonkar
Carry out manual work allotted to him.
- 10 FIELD ASSISTANT GR. I (WATCHMAN) : Shri Antonio Vales
Watchman and other work assigned by the higher officials.

VERNA INDUSTRIAL ESTATE

- 1 DY. GENERAL MANAGER (ENGG.) : Shri N. M. Mangueshkar (holding additional charge)
Over all in-charge of Verna & Sancoale Industrial Estates and Manges/looks after Planning, Designing and Preparing detailed estimates of infrastructure works to the estate, Supervision of maitainance and other civil engineering works, Drafting of N.I.T.'s, Preparation of layout of plots and other engineering works related to the estate, Attending various administrative works, etc.He has to also supervise the works of Field Manager & Area Manager of above mentioned two Industrial Estates and Assistant Public Informatin Officer.
- 2 FIELD MANAGER : Shri Stanley Colasso
In-charge of Verna Industrial Estate & has to Look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials and Assistatn Public Information Officer.
- 3 FIELD MANAGER : Shri Sheikh Rahid Usman
In-charge of Verna Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.

- 4 FIELD MANAGER : Manson Victor Dias
In-charge of Verna Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintenance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 5 ASST. FIELD MANAGER : Shri Shashikant R. Naik
Maintenance of water supply distribution, meter reading and other work assigned by the higher officials.
- 6 MANAGEMENT ASSISTANT : Mrs. Jayshree Prabhudessai
Water billing and filing and recovery, telephone operation, typing office works and other work assigned by the higher officials.
- 7 OFFICE ASSISTANT : Miss Sarita Revankar
House tax assessment, typing works, rent recovery and any other work assigned by the higher officials.
- 8 ASSISTANT : Mr. Valentino Morais
Typing works, and any other work assigned by the higher officials.
- 9 TECHNICIAN (PUMP OPERATOR) : Shri Narcinha Prabhudesai
Maintenance of water Pumps its operation and any other work assigned by the higher officials.
- 10 TECHNICIAN (PUMP OPERATOR) : Shri Umesh A. Nayak Pawar
Maintenance of water Pumps its operation and other work assigned by the higher officials.
- 11 TECHNICIAN (PUMP OPERATOR) : Shri Camilo J. Furtado
Maintenance of water Pumps its operation andy other work assigned by the higher officials.
- 12 TECHNICIAN (PUMP OPERATOR) : Shri Nicolau Braganza
Maintenance of water Pumps its operation and other work assigned by the higher officials.

- 13 FIELD ASSISTANT GR. III : Shri Felicio S. Pinto
Field work and any other work assigned by the higher officials.
- 14 FIELD ASSISTANT GR. III : Shri Aleixo Carvalho
Field work and other work assigned by the higher officials.
- 15 FIELD ASSISTANT GR.-III : Shri Felicio S. Pinto
Field work and other work assigned by the higher officials.
- 16 OFFICE BOY : Mr. Prakash Purso Gaonkar
Carry out manual work allotted to him.

SANCOALE INDUSTRIAL ESTATE

- 1 FIELD MANAGER : *Shri Luciano D'Costa*
In-charge of Sancoale Industrial Estate & has to look after Preparation of preliminary/detailed estimates of various infrastructure projects to be taken within the estate, Drafting of N.I.T.'s, Issue of house tax/lease rent/water bills, etc. Notice, Maintainance/Supervision of various civil engineering works like buildings, roads, water supply, etc. and other works assigned by higher officials.
- 2 OFFICE ASSISTANT : Mrs. Paulina Pixeto
Typing work, water billing, recovery and other work assigned by the higher officials.
- 3 SR. TECHNICIAN (PUMP OPERATOR) : Shri Mariano Correia
Pump opration, its maintenance and other work assigned by the higher officials.
- 4 TECHNICIAN (PUMP OPERATOR) : Shri Heraclino Martins
Pump operation, its maintenance and other work assigned by the higher officials.
- 5 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Augustinho Carvalho
Night watchman and other work assigned by the higher officials.
- 6 FIELD ASSISTANT GR. II : Shri Manuel Carvalho
Field work and other work assigned by the higher officials.

- 7 FIELD ASSISTANT GR. II : Shri Cristo Fernnades
Field work and other work assigned by the higher officials.
- 8 FIELD ASSISTANT GR.-III : Mr. Aguostinho Epifanio Luis
Field work and other work assigned by the higher officials.

COLVALE INDUSTRIAL ESTATE

- 1 AREA MANAGER : Shri Gurudas H. Sawant
In-charge of Mapusa & additonal charge of Colvale Industrial Estate & has to look after Preparation of detailed estimates related to civil engineering works like roads, buildings, water supply, etc. Drafting of N.I.T.'s, Supervision of various infrastructure works within the estate, issue of House Tax/lease rent/water bills, etc. Surveyinig and preparing sub-division of land and other works assigned by higher officials.
- 2 ASSISTANT : Shri Ritesh Pednekar
Typing work and other related work assigned by the higher officials.
- 3 FIELD ASSISTANT GR.-III : Shri Ganesh Chandrakant Bhamaikar
Field work and other work assigned by the higher officials.

DAMAN SUB OFFICE

- 1 AREA MANAGER : Shri Bharatkumar Bhagwandas Vaja
Over all charge of Daman & Diu Industrial Estates. The supervision of development/ maintenance work of Daman & Diu Industrial Estate. Responsible for purchase, such as street light fixtures, W/s pipes and its special and other maintenance materials after observing other codal formalities. Drawing and disbursing officer for passing of bills of Daman & Diu. Acquisition of land and planning etc. Responsible for over all planning,estimating execution of industrial estate of Daman & Diu. In short, to assist the business developments division by providing necessary infrastructure for Industrial development at a reasonable cost and reasonable period.Holding additional charge of Field Manager, Daman/Diu Industrial Estate and Assisatnt Public Inforamtion Officer.

- 2 ASSTT. ACCOUNTS MANAGER : Shri Hemankush Madhusudan Bhatkar,
Over all charge of in maintaining of entire accounts of Daman sub office, Daman & Diu Industrial Estate. Passing all petty bills, preparing & passing establishment bills. Passing Contractors running bills preparing monthly statement, such as recovery of rent, H.P installment, Bank reconciliation and sending it to HO, checking rent demand, calculation of water bills etc. Scrutiny of tenders, quotations, checking of comparative statement and placing the supply order for purchase of various maintenance materials required for maintaining streetlights, water supply, internal roads and administrative Building and W/s pump houses in the estate. In general exercising complete control over accounts works, maintaining all accounts register etc. Holding additional charge of Asstt. Manager(Admn) since 1993 in addition to his own duties.
- 3 ACCOUNTANT : Shri Mahesh Velji Dari
 Passing receipts for amount received and sending money, cheque or demand draft to bank, preparation of rent demand, salary bills, pension bills and maintaining all kinds of Accounts books, such as salary, H.P register, lease rent, rent register of plots, sheds, shops, canteen, KIOSK and other premises allotted to entrepreneurs, opening and scrutiny of quotations and preparing comparative statements. Handling of cash and preparing payment vouchers, receipt voucher and entering in cash book and preparing monthly extract of cash book which includes consolidated transaction of Sub office, Daman and Diu & Daman Industrial Estate and send it to HO, Goa maintaining of rent register of Elect., Dpt., Bank, Telecom Dpt., etc. under over all supervision and guidance of Assistant Accounts Manager.
- 4 DRIVER GRADE I : Shri Rajubhai Ganpatbhai Kambli
 Driving the vehicle of the Corporation, maintaining the log book of vehicle and any other work assigned by higher officials.
- 5 FIELD ASSTT. GR-II : Shri Manaharlal Naginbhai Patel
 To attend Inward/Outward of letters and filing in respective files. Sending letters to concerned addressee and maintaining postage register etc. All other works as directed by Area Manager, Asstt. Accounts Manager, Accountant & Management Asstt.

- 6 FIELD ASSISTANT GR. III : Shri Sanjaykumar S. Kamli
Working as a peon in Daman Sub Office. Attending outdoor work such as depositing cheques/cash collection in to Bank, delivering local letters to various Govt. Offices, Post Dept. and courier services. Leaning office premises including keeping office files, register in proper place. Making payment of Electricity & telephone in concern offices/ other parties etc. All other works as assigned by the higher officials.

DAMAN INDUSTRIAL ESTATE

- 1 FIELD ASSISTANT GR. I : Shri Bankantlal Chhaniabhai Patel
Responsible for maintenance of street light fixture and electrical installation installed in water supply pump houses, Administrative Building, canteen kiosk etc. Attending smooth operation of pump set installing in the well, tube well and supply of water to industrial units. Also includes taking monthly consumed water meter reading of water connections release to various consumers in Industrial Estate.
- 2 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Ramesh Govind Kamli
To guard the assets in the administrative building, canteen building, water supply pump houses, street lights and store materials stored in Godown constructed in Industrial Estate.
- 3 FIELD ASSISTANT GR. II : Shri Satishkumar Vithalbhai Kamli
To guard the assets in the administrative building, canteen building, water supply pump houses, street lights and store materials stored in Godown constructed in Industrial Estate.
- 4 FIELD ASSISTANT GR. III : Shri Kamleshbhai Babubhai Kamli
To assist the plumber, pump operator, electrician for maintaining the water supply, operation of W/s. pump house and repairing of street light and other electrical installation of Corporation. Also, attending the work of cleaning of road side drainage, storm water drainage.
- 5 FIELD ASSISTANT GR. III : Smt. Damuben Nalinbhai Tandel
Attending the work of cleaning of road side drainage, storm water drainage and cutting of wild weeds/shrubs from the Garden/Green belt situating in industrial estate and assisting Mali.

DIU INDUSTRIAL ESTATE, DIU

- 1 OFFICE ASSISTANT : Shri Devji Laxman Panjani
Typing, inward & outward register and filling in respective file. Preparation of water supply bills and entering into concerned register, as per the water meter reading submitted by Pump operator. Maintenance of stationery register, maintaining the record of store and responsible for safe custody, handling and issue of the stock of materials purchased for maintenance of sheds, water supply pump houses in the industrial estate. Responsible for maintaining the cleanliness of office premises and surrounding, maintenance of dead stock register of materials, CL/EL register of staff employed at industrial estate, maintaining the unit visit register and sending monthly progress report of industrial units situated in the industrial estate to HO, Goa under guidance of Field Manager. In short, attending all clerical works. Holding additional charge of Field Manager (excluding technical matters) in addition to his own duties.
- 2 DRIVER (TECHNICIAN) : Shri Surendrakumar Devji Pandya
Driving the water tanker for supply of water to industrial units during break down. Responsible for maintenance of log book of water tanker and complying provisions of M.V. Act.
- 3 TECHNICIAN (PUMP OPERATOR) : Shri Ganesh Kanji Anjani
Attending maintenance & repairs of water supply distribution lines of industrial estate. canteen building, KIOSK, Administrative Building etc. Also, attend the maintenance of rising main line from water supply pump houses situated in the industrial estate. Also includes taking monthly consumed water meter reading of the water connection releases to industrial units and other premises in the Estate. Maintenance of street lights, electrical installation in Pump house, canteen building , administrative building etc.
- 4 FIELD ASSISTANT GR. II (WATCHMAN) : Shri Panachand Jetha Jadav
To guard the assets in the administrative building, canteen building, water supply pump houses, street lights and store materials stored in Godown constructed in Industrial Estate.
- 5 FIELD ASSISTANT GR. III : Shri Dineshchandra Jagjivan Solanki
To assist the pump operator, electrician for maintaining the water supply, operation of W/s. Pump houses and repairing of street light and other electrical installation of corporation. Also, attending the work of cleaning of road side drainage, storm water drainage.