# STUDENT HANDBOOK
# AND
# PROSPECTUS

## Bachelor of Architecture
## (BARCH)

## July 2011

**ignou**
THE PEOPLE'S
UNIVERSITY

**SCHOOL OF ENGINEERING AND TECHNOLOGY
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110 068**

## IMPORTANT NOTES

- This Student, Handbook and Prospectus (SHP) is applicable for July 2011 session.

- Bachelor of Architecture is a full time programme and is delivered in face-to-face regular classroom mode at respective IGNOU centre of Studies in Architecture. Minimum attendance of 75% is mandatory. Presently, this Programme is not available in distance learning mode.

- The degrees will be awarded by Indira Gandhi National Open University.

## IMPORTANT DATES

- Last date for receipt of Application          :          August 25, 2011
- Display of Merit List and Schedule of
  Admission Counseling          :          August 29, 2011
- Counselling and Admission Date          :          August 31, 2011
- Programme Commences on          :          September 01, 2011

**Note :**  The merit list will be displayed on IGNOU Website (www.ignou.ac.in) IGNOU Website.

| | | |
|---|---|---|
| **Guidance** | : | **Prof. V. N. Rajasekharan Pillai, Vice Chancellor, IGNOU** |
| **Support and Cooperation** | : | **Prof. Subhasis Maji, Director, SOET, IGNOU** |
| **Information Compilation** | : | **Dr. M. K. Bhardwaj, Programme Coordinator, SOET, IGNOU** |
| **CRC Preparation** | : | **Mr. Praveen Chauhan, DEO, SOET, IGNOU** |

# CONTENTS

## RECOGNITION

**IGNOU is a National University established by an Act of Parliament in 1985 (Act No. 50 of 1985), IGNOU Degrees/Diplomas/Certificates are recognised by all the members of the Association of Indian University (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/ Institutions vide UGC No. F. 1-8/92 (CPP) dated February 1992 and AIU Circular no. EV/B(449)/94/176915-177115 dated January, 1994.**

**As per letter No. CA/5/Academic/IGNOU dated March 27, 2010 IGNOU's programme of Architecture is recognized by the Council of Architecture, New Delhi.**

# 1. THE UNIVERSITY

## 1.1 Introduction

The Indira Gandhi National Open University (IGNOU) was established by an Act of Parliament in 1985 to achieve the following objectives :

- democratising higher education by taking it to the doorsteps of the learners,
- providing access to high quality education to all those who seek it irrespective of age, region, religion and gender,
- offering need-based academic programmes by giving professional and vocational orientation to the courses,
- promoting and developing distance education in India, and
- setting and maintaining standards in distance education in the country as an apex body.

## 1.2 Prominent Features

IGNOU has certain unique features such as :

- international jurisdiction,
- flexible admission rules,
- individualised study : flexibility in terms of place, pace and duration of study,
- use of latest information and communication technologies,
- nationwide student support services network,
- cost-effective programmes,
- modular approach to programmes,
- resource sharing, collaboration and networking with conventional Universities, Open Universities and other Institutions/Organisations,
- socially and academically relevant programmes based on students need analysis, and
- convergence of open and conventional education systems.

## 1.3 Important Achievements

- IGNOU is the First University in India to Launch Convergence as well as Community College Scheme.
- Emergence of IGNOU as the largest Open University in the World.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour Educational Channels 'Gyan Darshan'. IGNOU is the nodal agency for these channels and regular transmissions are done from the studio at EMPC, IGNOU.
- Student enrolment has doubled in four years from 1.5 million to over 3 million.
- UNESCO declared IGNOU as the largest institution of higher learning in the world in 2010.
- On spot delivery of study material to students.
- Largest network of learning support system.
- Declaration of Term-end result within 45 days.
- Increase in academic programme from 338 to 520 within a year.

## 1.4  The Schools of Studies and Centres

With a view to develop interdisciplinary studies, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organise its academic programmes and courses in coordination with the School staff and different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The following Schools of Studies currently are in operation :

- School of Humanities (SOH)
- School of Social Sciences (SOSS)
- School of Sciences (SOS)
- School of Education (SOE)
- School of Continuing Education (SOCE)
- School of Engineering and Technology (SOET)
- School of Management Studies (SOMS)
- School of Health Sciences (SOHS)
- School of Computer and Information Sciences (SOCIS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies (SOJNMS)
- School of Gender and Development Studies (SOGDS)
- School of Tourism and Hospitality Service Management (SOTHSM)
- School of Interdisciplinary and Trans-disciplinary Studies (SOITS)
- School of Social Work (SOSW)
- School of Vocational Education and Training (SOVET)
- School of Extension and Development Studies (SOEDS)
- School of Foreign Languages (SOFL)
- School of Translation Studies and Training (SOTST)
- School of Performing and Visual Arts (SOPVA)

Some of the other Centres and Units which in coordination with the academic, administrative and service wings have developed very useful and educative courses/programmes, are as follows :

- National Centre for Disability Studies (NCDS)
- Centre for Corporate Education, Training and Consultancy (CCETC)
- Centre for Extension Education (CEE)
- Advanced Centre for Informatics and Innovative Learning (ACIIL)
- Chair for Sustainable Development (CSD)

## 1.5  Academic Programmes

The University offers both short-term and long-term programmes leading to Certificates, Diplomas, Advance Diploma, Associates Degree and Degrees, which are conventional as well as innovative.

Most of these programmes have been developed after an initial survey of the demand for such Programmes. They are launched with a view to fulfill the learner's needs for :

1. Certification,
2. Improvement of skills,
3. Acquisition of professional qualifications,
4. Continuing education and professional development at work place,
5. Self-enrichment,
6. Diversification and updation of knowledge, and
7. Empowerment.

## 1.6 School of Engineering and Technology

School of Engineering and Technology has launched the following programmes :

1. Doctor of Philosophy in Engineering and Technology
2. Bachelor of Technology in Civil (Construction Management) (BTCM)
3. Bachelor of Technology in Civil (Water Resources Engineering) (BTWRE)
4. Bachelor of Technology – Mechanical Engineering (Computer Integrated Manufacturing) (BTME)
5. ***Bachelor of Architecture (BARCH)***
6. Bachelor of Technology in Aerospace Engineering (BTAE)
7. Post Graduate Diploma in Industrial Safety, Health and Environment Management (PGDISHEM)
8. Advance Diploma in Construction Management (ADCM)
9. Advance Diploma in Water Resource Engineering (ADWRE)
10. Advanced Diploma in Computer Integrated Manufacturing (ADCIM)
11. Diploma in Computer Integrated Manufacturing (DCIM)
12. Diploma in Industrial Safety Health and Environment Management (DISHEM)
13. Diploma in Civil Engineering (Army Personnel) (DCLE)
14. Diploma in Electrical and Mechanical Engineering (Army Personnel) (DEME)
15. Diploma in Civil Engineering (DCLE-G)
16. Diploma in Mechanical Engineering (DME)
17. Advanced Certificate in Power Distribution Management (ACPDM)
18. Post Graduate Certificate in Project Management (PGCPM)
19. Certificate in Craft and Design (CCDP)
20. Certificate in Shoe Upper Cutting (CSUC)
21. Certificate in Shoe Upper Stitching (CSUS)
22. Certificate in Shoe Lasting and Finishing (CSLF)
23. Competency Certificate in Power Distribution (CCPD)
24. Competency Certificate(s) in various Trades in Construction (CWVQP)
25. Certificate in Motorcycle Service and Repair (CMSR)

## 2.   UNIVERSITY RULES

The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of the year of their registration.

### 2.1  Educational Qualifications Awarded By Private Institutions

Any educational qualification awarded by the Private Universities established under the provisions of the *"Chhattisgarh Niji Kshetra Vishwavidyalaya (Sathapana a Aur Viniyam), Adhiniyam, 2002"* are non-existent and cannot be considered for admission any of programme in IGNOU.

### 2.2  Incomplete and Late Applications

Incomplete Application Form and Forms received after due date or having false information, will be summarily rejected without any intimation to the learners. The learners are, therefore, advised to fill up the relevant columns carefully and enclosed copies of all the required certificates duly attested by the Head of a recognized Educational Institution or a Gazetted Officer. **The Form is to be submitted to the Programme Coordinator (BARCH), School of Engineering and Technology (SOET), Indira Gandhi National Open University (IGNOU), Maidan Garhi, New Delhi-110 068 on or before the due date.** The Application Form sent to other offices of the University will not be considered and the applicant will have no claim, whatsoever, on account of this.

### 2.3  Validity of Admission

Students offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they have to apply afresh and go through the admission process again.

### 2.4  Additional Charges

Apart from the programme fee indicated in this Handbook, the students will be liable to pay caution money (security deposit) and other charges if any, as approved and notified by IGNOU from time to time. The students will also have to pay Examination Fee for appearing in the Semester End Examination.

### 2.5  Reservation

The University provides reservation of seats for Scheduled Castes, Scheduled Tribes, Non-creamy layer of OBC, War Widows, Kashmiri Migrants and Physically Handicapped learners, as per the Government of India rules, for admission to its various programmes.

### 2.6  Scholarships and Reimbursement of Fee

• The learners belonging to reserved Categories, viz. Scheduled Castes, Scheduled Tribes and Differently abled have to pay the full fee at the time of admission to the University along with other general category candidates.

• SC/ST learners have to collect and subsequently submit their fee reimbursement forms to the respective State's Directorate of Social Welfare or office of the Social Welfare officer, through their Institute for reimbursement of programme fee.

• Similarly, differently abled learners admitted to IGNOU Programmes are eligible for Government of India scholarships. They are advised to collect scholarship forms from respective State Government Directorate of Social welfare or Office of the social welfare officer and submit the filled in forms to them through their Institute.

• University has instituted Gold Medal for the topper in each discipline. The medals are awarded during the convocation.

## 2.7  Refund of Fee

Fee once paid will not be refunded under any circumstances. It is also not adjustable against any other programme of this University. However, in cases where University denies admission, the programme fee will be refunded after deduction of registration fee **through A/c Payee Cheque Only.**

## 2.8  Official Transcripts

The University provides the facility of official transcripts on request made by the learners on plain paper addressed to Registrar, Student Evaluation Division (SED), Indira Gandhi National Open University (IGNOU), Maidan Garhi, New Delhi-110 068. A fee of Rs. 200/- per transcript payable through DD in favour of IGNOU, at Delhi is charged for this purpose. The students are required to pay Rs. 400/- in case of request for sending transcript outside India.

## 2.9  Disputes on Admission and other University Matters

The place of jurisdiction of filing of suit, if necessary, will be only New Delhi/Delhi.

## 2.10 Recognition

IGNOU Degrees/Diplomas/Certificates are recognized by all member universities of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Institutions, as per UGC Circular letter no. F.1-52/2000(CPP-II) dated 5th May, 2004, AIU Circular No. EV/11 (449/94/176915-177115 dated January 14, 1994).

As per the Letter No. CA/5/Academic/IGNOU dated March 27, 2010 IGNOU's programme of Architecture is recognized by the Council of Architecture (COA), New Delhi.

## 2.11 Prevention of Malpractice/Notice for General Public

Students seeking admission to various academic programmes of Indira Gandhi National Open University are advised to directly contact IGNOU headquarters at New Delhi or Regional Centres of IGNOU only. Students interacting with intermediaries shall do so at their own risk and cost. However, in case of any specific complaint regarding fraudulent institutions, fleecing students, etc. please contact any of the following members of the Malpractices Prevention Committee :

| Sl. No. | Name | Phone Number |
|---|---|---|
| 1. | Prof. Manohar Lal, Director (SOCIS) | 011-29572901 |
| 2. | Registrar (SRD) | 011-29571316 |
| 3. | Registrar (SED) | 011-29572205 |
| 4. | Director (RSD) | 011-29572402 |
| 5. | Director (SSC) | 011- 29572513 |
| 6. | CPRO | 011- 29572515 |
| 7. | Security Officer | 011- 29572121 |
| 8. | Shri G. V. Raju, Dy. Registrar (SRD) | 011-29571314 |

## 2.12 Prevention against the Menace of Ragging

As per directions of Hon'ble Supreme Court of India ragging is prohibited. If any incident of ragging comes to the notice of the authority, the student complained against shall be given liberty to explained if his/her explanation is not found satisfactory, the authority would expel him/her from the University. For detailed information one may visit the weblink www.ignou.ac.in/ragging.doc. In this regard, two affidavits are to be affirmed by the students as well as by their parents/guardian.

### 2.13 Prevention against Sexual Harassment of Women

Complaints may be sent by Fax to 011-29536588 or 011-29532312. Email ID and IGNOU website are given below :

**E-Mail :** ignouregistrar@hotmail.com

**Website :** https:// www.ignou.ac.in

**Note :** Except the above mentioned complaints, no other queries will be entertained at the above phone numbers.

### 2.14 Attendance

75% attendance in the classes is compulsory; failing which students will not be allowed to appear in the Semester End Examination.

## 3.0 INSTRUCTIONAL SYSTEM

Bachelor of Architecture is a full time programme. Teaching learning process is done in regular face-to-face mode at Architecture Institutes. Classes are held generally from 9.00 AM to 5.00 PM.

In addition to the classroom teaching, lecturers are arranged through Video Conferencing. Study tours and field visits are also arranged to learn various aspects of Architecture.

## 4.0 BACHELOR OF ARCHITECTURE PROGRAMME (BARCH)

### 4.1 Nature of Programme

Bachelor of Architecture is full time five years programme. The teaching learning is done in regular classroom mode. The classes are held in the Study Centres specially made for Architecture programme in the Institutes of Architecture and Design.

### 4.2 Eligibility for Admission to Bachelor of Architecture Programme (BARCH)

Candidate must posses 50% marks in aggregate at 10+2 level or equivalent with Mathematics as one of the subjects at 10+2 level.

Or

10+3 years Diploma (any stream) (recognized by Central/State Governments with 50%) aggregates marks.

Or

International Baccalaureate Diploma, after 10 years of schooling, with not less than 50% marks in aggregate and with Mathematics as compulsory subject of examination.

**Candidates seeking admission to BARCH Progamme should have a valid NATA score obtained in National Aptitude Test in Architecture (NATA) conducted by the Council of Architecture.**

### 4.3 Admission Procedure

- Application Form, completed in all respects duly filled in shall be submitted to IGNOU.

- One set of attested copies of Mark Sheet and Certificate of qualifying examination must be attached with the Application Form. Attested copy of valid NATA Score Card must also be enclosed with the Application Form.

- In case of reserved category students, Caste Certificate, Caste Validity Certificate shall also be submitted in duplicate duly attested by Gazetted Officer.

- All students shall pay Application Processing Fee through Demand Draft of Rs. 100/- drawn in favor of IGNOU payable at New Delhi and shall be attached to the Application Form.

- Admission will be done on Merit basis for which the merit list will be prepared based on marks obtained in qualifying examination and NATA Test. Merit list will be available on IGNOU Website www.ignou.ac.in. Students whose names appear in the merit list will be called for counseling. The successful candidates should submit a Demand Draft of Rs. 22,500/- drawn in favour of IGNOU payable at New Delhi at the time of counseling and another Demand Draft for Rs. 52,500/- in favour of the Institute allotted during counseling for confirmation of admission. If the student does not confirm his admission by paying the Demand Draft of the said amount before due date of admission, the seat will be offered to the next student in the waiting list.

- The classes will commence from 1st September, 2011.

- The students and parents are bound by the rules, regulation, terms and conditions laid down by the University from time-to-time.

### 4.4 Reservation

The University provides reservation of seats for Scheduled Castes, Scheduled Tribes, Other Backward Classes and other categories as per the Government of India Rules.

## 5.0 FEE STRUCTURE

A student has to pay Rs. 75,000/- towards Programme Fee for each year. The fees of Rs. 75,000/- will be paid in advance before the start of the academic year by Demand Draft drawn on any nationalized bank.

## 6.0 DURATION OF THE PROGRAMME

Minimum Duration    :    5 Years

Maximum Duration    :    7 Years

## 7.0 INSTITUTE OF ARCHITECTURE AND THEIR INTAKE CAPACITY

KR Manglam School of Architecture and planning, New Delhi    :    40 Seats*

ISE Vastu Kala Academcy, New Delhi    :    **

*    The capacity may be increased if the approval of Council of Architecture (COA) is obtained by the Institute before the date of counseling.

**    The Institute is yet to obtain the approval of COA for 2011-2012 session. Admission to this Institute will be made only if the approval of COA is obtained by the Institute before the date of counseling.

**Note :** There is likelihood of adding one more Institute for the admission provided the Institute obtains approval of COA and IGNOU before the date of counseling.

## 8.0    GUIDELINES FOR FILLING-UP THE APPLICATION FORM

Here are some specific instructions that will help in filling-up the **APPLICATION FORM FOR ADMISSION**. The instructions are aimed at getting the correct and accurate information from you so that you do not face the risk of rejection of your candidature when the computer processes the information.

**Please fill up the Application Form and submit to IGNOU** along with self attested copies of certificates to the address given at the top of the Application Form. Incomplete application and the application received after the last date as notified are summarily rejected without giving any intimation to the candidate.

**Instructions for filling-up of Application Form are given below :**

1. The Programme Code for Bachelor of Architecture (BARCH). It is already filled in the Application Form.

2. Leave it blank. University will allot the Enrolment No.

3. Please attach a Bank Draft amounting Rs. 100/- with the Application Form. The draft can be made from any bank. The Demand Draft should be in favour of "IGNOU" payable at New Delhi. You must fill the Draft No., date and name of the bank on Application Form carefully. *Please also write your Name, Father's Name and Programme Code at the back of the Demand Draft.*

4. Write your name here as given in your certificates. Please leave one blank space after each word. If your name is MUKESH KUMAR SHARMA, then write it as follows :

| M | U | K | E | S | H | | K | U | M | A | R | | S | H | A | R | M | A |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

5. Please write your Father's/Husband's name. If the name is RAKESH KUMAR SHARMA, then write it as follows :

| R | A | K | E | S | H | | K | U | M | A | R | | S | H | A | R | M | A |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

6. Please write your Mother's name. If the name is RAJESHWARI SHARMA, then write it as follows :

| R | A | J | E | S | H | W | A | R | I | | S | H | A | R | M | A |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

7. Fill in your full and correct address for correspondence where you would like to receive your study materials and all other correspondence. Do not give Post Box No. as your address. Leave one box blank between each unit of address like House No., Street Name, P.O., etc. Please do not repeat your name along with your address.

8. Write down your telephone no. with STD code (11 digits). It is a mandatory field.

9. Write down your mobile no. It is a mandatory field.

10. Write down your E-mail Address neatly in capital letters. It is a mandatory field.

11. The Medium Code for Bachelor of Architecture (BARCH). It is English (A1) which is already filled in the Application Form.

12. For Marital Sex, write A1 for Married or B2 for Unmarried.

13. For Social Status, write A1 for Ex-serviceman, B2 for War widow, C3 Not applicable.

14. For religion, write A1 for Hindu, B2 for Muslim, C3 for Christian, D4 for Sikh, E5 for Jain, F6 for Budhist, G7 for Parsi, H8 for Jews, I9 for Others.

15. For Whether Minority, write A1 for YES and B2 for NO.

16. For Whether Kashmiri Migrant, write A1 for YES and B2 for NO.

17. Please follow the rule of Date/Month/Year, e.g. 1st February 1965 should be written as

| 0 | 1 | 0 | 2 | 1 | 9 | 6 | 5 |
|---|---|---|---|---|---|---|---|

18. For Sex, write A1 for Male or B2 for Female.

19. For Nationality, write A1 for Indian and B2 for Any Other.

20. Write A1 for YES and B2 for NO.

21. Write the relevant code in the box :

    A1    Speech and Hearing Impairment
    B2    Locomotor Impairment
    C3    Visual Impairment
    D4    Low Vision
    E5    Any Others

22. For Employment Status, write A1 for Unemployed, B2 for IGNOU employee, C3 for Employed and D4 for KVS Employee

23. For Territory, write A1 for Urban, B2 for Rural and C3 for Tribal.

24. For Category, write A1 for General, B2 for SC, C3 for ST and D4 for OBC.

25. For Employment Status, write A1 for Unemployed, B2 for IGNOU employee, C3 for Employed and D4 for KVS Employee

26. If you belong to OBC category, write D4A for Creamy layer or D4B for Non-Creamy layer.

27. Write the Qualification Code from (as given in List A), Main Subjects, Year of Passing, Percentage of Marks, Division (01, 02, 03 or 04 for Pass) and Board Code (as given in List B).

28. Give detail of NATA score, i.e. marks obtained and validity period.

## LIST A : EDUCATIONAL QUALIFICATION CODE

| Code | Description |
|------|-------------|
| 002  | 10+2 or Equivalent |
| 003  | Three years Diploma |
| 012  | International Baccalaureate Diploma |

## LIST B : BOARD CODES (FOR 10+2)

| Sl. No. | Code of Board | Board (ABBR) | Year from which 10+2 in Effect | Name of the Board |
|---------|---------------|--------------|-------------------------------|-------------------|
| 1. | 0101 | ABIE | ALWAYS | Board of Intermediate Education, Andhra Pradesh |
| 2. | 0401 | AHSL | 1986 | Assam Higher Secondary Education Council |
| 3. | 0501 | BIEC Bihar | ALWAYS | Intermediate Education Council |
| 4. | 0701 | CBSE | 1979 | Central Board of Secondary Education, New Delhi |
| 5. | 0702 | ICSE | 1979 | Council for the Indian School (Certificate Exam), New Delhi |
| 6. | 0703 | NOS/NIOS | 1991 | National Institute of Open Schooling, Delhi (Passed with five subjects) |
| 7. | 0801 | GBSE | 1978 | Goa, Daman & Diu Board of Secondary and Higher Secondary Education |

| | | | | |
|---|---|---|---|---|
| 8. | 0901 | GSEB | 1978 | Gujarat Secondary Education Board |
| 9. | 1001 | HBSE | 1987 | Haryana Board of School Education |
| 10. | 1101 | HPBE | 1988 | Himachal Pradesh Board of School Education |
| 11. | 1201 | JKSS | 1980 | J&K State Board of School Education (Summer) |
| 12. | 1301 | KBPE | 1971 | Board of Pre-University Education, Karnataka |
| 13. | 1401 | KU | 1966 | University of Kerala |
| 14. | 1501 | BSMP | 1988-89 | Board of Secondary Education, Madhya Pradesh |
| 15. | 1601 | MSBE | 1978 | Maharashtra State Board of Secondary Education and Higher Secondary Board |
| 16. | 1701 | MBSE | 1980 | Board of Secondary Education, Manipur |
| 17. | 1901 | MZSE | 1980 | Mizoram Board of Secondary Education |
| 18. | 2001 | NBSE | 1980 | Nagaland Board of Secondary Education |
| 19. | 2101 | CHSE | 1980 | Council of Higher Secondary Education, Orissa |
| 20. | 2201 | PSEB | 1988 | Punjab School Education Board |
| 21. | 2301 | RBSE | 1986 | Rajasthan Board of Secondary Education |
| 22. | 2501 | TNSB | 1978 | Board of Secondary and Higher Secondary Examination Tamil Nadu |
| 23. | 2601 | TBSE | - | TBSE – Tripura Board of Secondary Education |
| 24. | 2701 | BHSI | ALWAYS | Board of High School and Intermediate Education, Uttar Pradesh |
| 25. | 2802 | WBSE | 1978 | West Bengal Council of Higher Secondary Education |
| 26. | 3601 | JAC | 2006 | Jharkhand Academic Council, Ranchi |
| 27. | 8888 | DDDD | - | A recognized Three/Two Year Diploma/ Certificate after 10<sup>th</sup> Class |
| 28. | 9999 | 9999 | XXXX | Not listed in this list |

| Sl. No. | Code of Board | Board | Year from which 10+2 Vocational Stream in Effect | Name of the Board |
|---|---|---|---|---|
| 1. | 1901 | MZSE | 2001 | Mizoram Board of Secondary Education |

## 9.0  WHERE TO SUBMIT THE APPLICATION FORM

Submit the filled-in Application Form along with all relevant documents to :

**Programme Co-ordinator (BARCH)**
**School of Engineering and Technology**
**IGNOU, Maidan Garhi**
**New Delhi-110 068**

**Phone No. : 011-29572930, 011-29573061, 011-29572917**
**E-mail : mbhardwaj@ignou.ac.in**

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**
**MAIDAN GARHI, NEW DELHI-110 068**
**APPLICATION FORM FOR ADMISSION**
**Bachelor of Architecture (BARCH)**

Completed Form with attested copies of Certificates and prescribed Application Processing Fee in the form of Demand Draft of Rs. 100/- drawn in favor of IGNOU payable at New Delhi should reach on or before 25th August, 2011 to The Programme Coordinator (B. Arch), School of Engineering and Technology, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110 068.

DO NOT STAPLE

Affix your passport size recent photograph (3.5 cm × 4.5 cm) duly self attested by you

(Trim the photograph, if required)

1. **Programme Code**

| B | A | R | C | H |
|---|---|---|---|---|

2. **Enrolment No. (To be allotted by IGNOU)**

3. **Details of Fee**

Demand Draft No.          Date    Month    Year

| 1 | 0 | 0 |
|---|---|---|

Amount (in Rs.)

Bank Name

4. **Name** (as appearing in your Secondary (10th Class) Examination Certificate)

5. **Father's/Husband's Name** (Strike out whichever is not applicable)

6. **Mother's Name**

7. **Address for Correspondence** (Do not give Box No. address; Leave a blank box between each unit of address like House No., Street Name, P.O., etc.)

City                                      District

State                                     Pin Code

8. **Telephone No.** (with STD Code)          9. **Mobile No.**

| 0 |  |  |  |  |  |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|

10. **E-Mail Address** (Compulsorily put in CAPITAL LETTERS)

11. **Medium Code**  | A | 1 |     12. **Marital Status** [ ]     13. **Social Status** [ ]     14. **Religion** [ ]

15. **Whether Minority** [ ]     16. **Whether Kashmiri Migrant** [ ]

15

| 17. Date of Birth<br>(As given in 10th Exam Certificate)<br><br>☐☐ ☐☐ ☐☐☐☐<br>Date  Month  Year | 18. Sex : (Please enter the appropriate code)<br><br>☐☐ | 19. Nationality : (Please enter the appropriate code)<br><br>☐☐ |
|---|---|---|
| 20. Weather a Person with Disability<br><br>☐☐ | 21. If Person with Disability (Nature of Disability)<br><br>☐☐ | 22. Employment Status<br><br>☐☐ |
| 23. Territory : (Please enter the appropriate code)<br><br>☐☐ | 24. Category : (Please enter the appropriate code)<br><br>☐☐ | 25. Employment Status : (Please enter the code)<br><br>☐☐ |

26. **If OBC** write D4A for Creamy Layer and D4B for Non-creamy Layer.
(Attach the supporting Document/Certificate in this regard)  ☐☐☐

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**27. Details of Qualifying Exam Passed** (One which make you eligible for the programme)

| Qualification Code | Main Subjects | Year of Passing | % of Marks | Board Code/Name of State Technical Education Board |
|---|---|---|---|---|
| ☐☐☐ | | ☐☐☐☐ | ☐☐•☐☐<br>Division<br>☐☐ | ☐☐☐ |

**28. NATA Score** ☐☐☐ **Valid upto** ☐☐(Date) ☐☐(Month) ☐☐☐☐(Year)

DECLARATION BY APPLICANT

**I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfill the minimum eligibility criteria and have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to claim the refund of any fee paid by me to the University. Further, I have carefully studied the rules of the University pertaining to the programme as prescribed in the Student Handbook and Prospectus and I accept them and shall not raise any dispute in future over the same rules.**

Date : ☐☐ ☐☐ ☐☐☐☐

Signature of the Candidate        Signature of Guardian

## CHECKLIST

Before submitting the APPLICATION FORM FOR ADMISSION, please ensure that you have affixed your photograph and signed over it and attached the following (Tick the relevant boxes) :

☐ Demand Draft for Application Processing Fee for Rs. 100/ in favour of IGNOU payable at New Delhi.

☐ Attested Certificates in support of your eligibility qualification (s). (*Attach attested copies of relevant marks-sheets and certificates*) and valid NATA Score.

☐ Attested Category Certificate for SC/ST/OBC/any other.

## CATEGORY CERTIFICATE (I)
## (i) SC/ST Candidates

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife of

Shri _____ of Village _____ Town _____

District _____ State/U.T. _____ belongs to _____

Caste which is recognized as Scheduled Caste/Scheduled Tribe under the Constitution.

(Scheduled Caste Part C States) Order 1951 read with the SC/ST list (Modification Order, 1956)

Mr./Ms./Mrs _____ and his/her family reside in

Village/Town _____ District _____ State U.T._____.


(Signature of Tehsildar/Commissioner/District Magistrate)


Place : _____                Signature : _____

Date :_____                  Seal/Stamp

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## CATEGORY CERTIFICATE (II)
## (ii) OBC Candidates (only Non-cremy Layer)

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife of

Shri _____ of Village _____ Town _____ District

_____ State/U.T. _____ belongs. to _____ Caste who are

eligible for availing the benefits as per central list of 5 to 13 Cs/OBC as per Resolution No. 12011/68/93-

DCC(C) of Ministry of Social Justice and empowerment as modified from time to time by that Ministry based

on the advice of the National Commission for Backward Classes. (NCBC).

Mr./Ms./Mrs. _____ and his/her family reside in

Village/Town _____ District _____ State U.T._____ .

**(The OBC candidate has to submit Income Proof also to prove that they belong to Non-creamy layer.)**


(Signature of Tehsildar/Commissioner/District Magistrate)

Place : _____                Signature : _____

Date :_____                  Seal/Stamp