

Register No.

## **UNIVERSITY OF MADRAS**

### INSTITUTE OF DISTANCE EDUCATION

University Buildings, Chepauk, Chennai - 600 005.

APPLICATION FOR ADMISSION TO THE CONVOCATION............. 20......

NAME OF THE DECD	EE & SUBJECT			****	
NAME OF THE DEGR	EE & OODOLOT				
(NOTE : READ CAREFULLY THE	INSTRUCTIONS TO	CANDIDATES B	EFORE FILLING	THIS APP	PLICATION)
FREE REMITTANCE PARTICU		FOR OFFICE USE ONLY (FOR ENDORSEMENT)			
Name of the Bank	ē.				
Place of Bank					
	ate:				
	ank Code :		т		T
Degree for which application is now ma	de Subject	Reg.No.	Enrolment No.	Month	Year of Passing
Name of the Ca (Note : Women ca	ndidate in BLOCK LE	TTERS as enre	l olled in the Insti nen" after their	tute name)	<u> </u>
Name of the Candidate (In English)					
Name in Tamil	,			·	
Expansion of Initials					
Name of the Father					
Year of Admission / Period of Study					
Whether the candidate has underwent S Pattern OR Restructured Pattern	emester				
Whether the candidate has enclosed the Exemption Order issued by the Director, IDE together with 3 year mark statements			YES / NO		
Centre at which last Examination taken by the candidate					
For PG Course Candidates	Overall Grade		OGPA	Class	
RESIDENTIAL ADDRESS TO WHICH THE DEGREE / DIPLOMA IS TO BE SENT ENROLMENT NUMBER :	NAME : ADDRESS :				
Contact Phone No.	PINCODE:				
Place :  Date :  IMPORTANT NOTE :  Application form for issue of Degree is May/ October Examinations results even Rs.175/- + Rs.500/- = Rs.675-/- + Rs.  Degree Diploma will be issued to cand	ery year, failing which th 750/- = Rs.925/- respec didates only after the co	e additional fee tively as per the invocation is he	nths time from the should be paid a le Instructions to	e date of po alongwith p candidates	rescribed fee of SI.No.2.
English Ma		KE ———			
Enrolment No.	Name :				
	Address :  Contact Phone No.			Code ·	

# DETAILS OF THE DEGREE EXAMINATION FOR WHICH THE CANDIDATE HAS APPLIED FOR DEGREE CERTIFICATE

Name of the Su	bject :	EN.No./Reg.No.	Month & Year of Passing	Examination	Marks
Lang : Paper I					
Lang : Paper II					
English : Paper I					
English : Paper II					
Core Course : Ma	ain				
			· ·		
It the Candidate ha	ad already be	een admitted to any De ance Education) should	gree of this Univer	rsity at a Convocation eithe	r in Person / In-absentia
Degree	Enrolment Number / Register Number		Year of Passing	<b>Examination Centre</b>	

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Date :

Signature of the Candidate

### **INSTRUCTIONS TO CANDIDATES**

#### **PRESCRIBED FEES:**

- IDE Candidates should not use the application form for convocation prescribed for the Regular College Candidates.
- 2. Fee Particulars: Convocation Degree: Rs.175/- (Convocation Fee Rs.150/- + Cost of Application Rs.25/-)

Additional Fee: In the case of candidate who qualified for their Degree earlier to this

Convocation i.e. 1 Up to Five Years Rs.500/- 2. More that Five Years: Rs.750/-

- Candidates for the Post Graduate Convocation Degree (i.e. M.A./M.Sc./M.Com./M.L.I..S./M.Ed./M.C.A./M.B.A./M.Sc.(IT), M.Music and Under Graduate Convocation Degree (i.e. B.Ed./B.L.I.S.) should enclose the attested photo copies of their Basic Degree (Viz. B.A./B.Sc./B.Com./B.Lit./B.Ed./B.B.A./B.C.A./B.Music/B.P.A. etc.,) compulsorily. Original copy of the Provisional Certificate OR any other related documents should not be enclosed on any account.
- 4. Candidates for the Under Graduate Convocation Degree should enclose the attested photostat copy or Xerox Copies of Mark Statements of passing the Degree. Otherwise the application will be rejected and the fee remitted for the same will not be refunded under any circumstances.
- Candidates who have obtained EXEMPTION ORDER from the Director, IDE from appearing in any subject / subjects must enclose
  the same with this application together with their mark statements.
- Candidates can apply for both Basic Degree and Post Graduate Degree Convocation of this University simultaneously at a Convocation in separate application forms with the prescribed fee.
- 7. The Prescribed fees should be remitted in the form of SBI/Indian Bank Challan of any Branch or A/c Payee DD in favour of "THE DIRECTOR, INSTITUTE OF DISTANCE EDUCATION, UNIVERSITY OF MADRAS, CHENNAI 600 005 from any Nationalized Bank Payable at CHENNAI."