# DOEACC SOCIETY

[An autonomous scientific body under Department of IT, Ministry of Communications and IT, Govt. of India]

## FORM FOR REGISTRATION: STREAM – O/A/B/C LEVEL

[NOTE : PLEASE TICK '√' WHICHEVER IS  APPLICABLE. WRITE IN CAPITAL LETTERS ONLY. LEAVE ONE BLANK BETWEEN WORDS.]

[For Official Use only]

Reg No_____

Lot No _____

Verified by [Sign & Date]

1.  REGISTRATION SOUGHT FOR ☐ (O/A/B/C)  LEVEL EXAMINATION

2.  WHETHER ALREADY REGISTERED WITH DOEACC, IF YES , LEVEL ☐ & [REGISTRATION NUMBER]

3.  NAME

4.  FATHER'S NAME

Photograph
3.5x3.5cms.
Attested by a
Gazetted
Officer / Panchayat /
Bank Officer
On Front Side only

5.  MOTHER'S NAME

Signature of the candidate

6.  CORRESPONDENCE ADDRESS

CITY

STATE                                                                          PIN

7.  PERMANENT ADDRESS

CITY

STATE                                                                          PIN

8.  PHONE NO.     STD [        ]          9.  MOBILE [        ]

10. EMAIL ADDRESS [        ]

11. DATE OF BIRTH (In Christian Era, DD/MM/YYYY format) [D D M M Y Y Y Y]   12. CATEGORY [SC] [ST] [OBC] [GEN]

13. SEX [MALE] [FEMALE]     14.  MARITAL STATUS [SINGLE] [MARRIED] [WIDOW] [WIDOWER] [DIVORCEE]

15. HANDICAPPED [YES] [NO]     16. EX-SERVICEMAN [YES] [NO]     17. RELIGION CODE [ ]

18. WHETHER UNDERGOING COMPUTER COURSE ACCREDITED UNDER DOEACC [YES] [NO]

If **YES**:  ACCREDITATION NUMBER of the Institute [A] [C] [C] [R] [-]

Name of the Institute

If **NO**, Experience in Years [   ]

19. DOEACC QUALIFICATIONS (If Any, Highest only):  LEVEL ☐ & [REGISTRATION NUMBER]   Year of Passing [YYYY]

20. HIGHEST EDUCATIONAL Qualification Code [   ] , If Others Specify _____ Year of Passing [YYYY]

21. PAYMENT DETAILS (onetime non-refundable processing fees):

| Mode of Payment  (Please Tick '√') | DEMAND  DRAFT | CREDIT CARD | DEBIT CARD | ICICI BANK CHALLAN |
|---|---|---|---|---|
| Draft No/ Transaction ID/ Challan No | | | | |
| Name of the Issuing Bank | | | | |
| Amount (in Rupees) | | Date [D D M M Y Y] | | Validity (in Months) |

*Certified that, the information furnished above are true to the best of my knowledge and belief.*

Date:

Place:                                                                          [Signature of the Applicant]

# INSTRUCTIONS TO THE APPLICANT

## To fill-up the Registration Application Form:

**Point- 1:** To which level the candidate wish to register, at any point of time registration can be done for only one level.
**Point- 2:** If registered please mention the Level and Registration Number.
**Point- 3:** Name as per the Educational Certificate (HSC/10th/Matriculation or equivalent), Please note that the final certificate to be awarded in the name written in the registration application form.
**Point- 4 & 5:** Father's / Mother's name should be as per the educational certificate.
**Point- 6 & 7:** Valid communication address, Please do not repeat name.
**Point- 8 & 9:** Valid and functional phone numbers only.
**Point- 12 & 13 & 14 & 15 & 16:** Please Tick (√) whichever applicable.
**Point- 10:** Only operational e-Mail ID.
**Point- 11:** As per the HSC/10th/Matriculation or equivalent certificate.
**Point- 17:** Please refer the Religion codes given below.
**Point- 18:** If undergoing training from accredited institute, please mention the correct ACCR-NO and name of the institute and forward the form through the institute under their seal and signature.
**Point- 19:** If qualified in any DOEACC course, please mention the Level, Registration No and year of passing.
**Point- 20:** Please refer the Educational code given below.
**Point- 21:** Fill every column appropriately with respect to the payment details.

## General:

➔ The Demand draft should be drawn in favour of "DOEACC Society", payable at "New Delhi" which should preferably have six months validity period. Do not forget to write your name, Level applied for & address on the reverse of the draft.
➔ Attach attested photocopies of certificates of educational qualifications and experience certificate.
➔ Paste a recent photograph of 3.5x3.5cms attested on front side by a Gazetted Officer/ Panchayat/ Bank Officer.
➔ Candidates undergoing 'A' Level accredited course concurrently with graduation or Govt. recognized Polytechnic Engineering Diploma after 10+2 should send proof of the same from the respective institute/college.
➔ Proof of equivalence in terms of Indian Universities should be sent in case registration is sought based on foreign qualifications.
➔ Candidates denied registration should not refer to any document sent with the earlier registration form, while seeking registration again, a fresh registration form, which should be complete in all respects, including all relevant enclosures should be sent.
➔ Registration forms, received after the last date, for a particular examination will not be considered for that examination. It will be processed for the immediate next examinations.
➔ Any query related to registration can be send to: regn@doeacc.edu.in

## Educational Codes:

| | | | |
|---|---|---|---|
| 01 | 10+ITI recognized | 02 | 10+Govt recognized Polytechnic Engineering Diploma |
| 03 | 10+2 | 04 | 10+2+Govt. recognized Polytechnic Engineering Diploma |
| 05 | Undergoing Govt. recgd Pol Engg Diploma after 10+2 | 06 | Undergoing graduation after 10+2 |
| 07 | Govt. recognized PPDCA | 08 | Govt. recognized PGDCA |
| 09 | Graduate | 10 | Post Graduate |
| 11 | Doctorate (Computer) | 12 | GATE (Computer) |
| 13 | NCVT – DP & CS /COPA | 14 | DOEACC 'O' Level qualified |
| 15 | DOEACC 'A' Level qualified | 16 | DOEACC 'B' Level qualified |
| 17 | Others (Candidate has to specify the course name) | | |

## Religion Codes:

| | | | |
|---|---|---|---|
| C | Christianism | H | Hinduism |
| I | Islamism | S | Sikhism |
| O | Others (Candidate has to specify the name of his religion) | | |

Candidate must ensure that the application is completely filled-up and submitted with appropriate enclosures as per the checks given below:

| | |
|---|---|
| Only one letter has been written in one box | Yes \| No |
| The Registration application form has been filled in with a ball point pen and in capital letters only | Yes \| No |
| The attested photograph is firmly affixed (pasted not stapled) at the appropriate place. | Yes \| No |
| The name written as per the Educational Certificate ((HSC/10th/Matriculation or equivalent) | Yes \| No |
| Only the highest qualifying educational certificate/mark sheet / Provisional Certificate are attached herewith | Yes \| No |
| The photograph affixed (not stapled), is latest and in good condition | Yes \| No |
| The registration fee amount paid is of exact amount and not clubbed with any other fees | Yes \| No |
| The Registration level applied for and the eligibility criteria required for the Level, is satisfied | Yes \| No |
| The demand draft is fresh and valid for at least six month | Yes \| No |
| The attested copies of Educational Certificates are firmly attached | Yes \| No |
| Payment receipt/ Challan receipt/ Demand draft is attached properly | |

**For candidates applying for registration through an accredited institute:**

| | |
|---|---|
| That the Registration Application form is forwarded through the Institute with a valid Accreditation Number | Yes \| No |

**For candidates applying for registration as a direct candidate:**

| | |
|---|---|
| The experience certificate duly certified by my employer is attached | Yes \| No |

Filled-in Registration Application Form should be sent to:

**Registration Section**
**DOEACC Society**
**Electronics Niketan**
**6 CGO Complex**
**New Delhi-110003**

Phone: (011) 24363330/01/02, 24366577/79/80, Fax: 24363335, Web-site: www.doeacc.edu.in, Email: doeacc@doeacc.edu.in