

Here is a list of some Commonly Asked Interview Questions:

1. Why did you decide to enter the field of management OR what motivated you to seek a PGP?
2. What are your strengths and weaknesses?
3. List three of your most important/proudest accomplishments.
4. The person in this position needs to be innovative and proactive. Can you describe some things you have done to demonstrate these qualities?
5. How would you rate your communication skills and what have you done to improve them?
6. What experience do you have dealing with academic scholars?
7. Why did you choose X University for your PGP education?
8. Tell us about yourself. ALSO Tell me about yourself.
9. Why do you think more students are going into public services than technical services?
10. How do you work in groups, and what experience have you had working in groups?
11. What do you see yourself doing five or ten years from now? OR Where do you see yourself going from here?
12. Tell us about your subject background and about your coursework.
13. What experience have you had using the Internet?
14. Do you have the skills necessary to create and maintain our WWW home pages?
15. What do you see as the future of the Internet as a reference tool?
16. What courses (college/graduate school) did you find most satisfying? Least satisfying? Why?
17. What would you say you learned from your college/graduate school experiences that you see being carried over to your life today?
18. Do you plan to continue your education?
19. What does success mean to you? How do you judge it?

20. Who or what in your life would you say influenced you most with regard to your career objectives?
21. What motivates you to put forth your best effort?
22. Describe a time when you were under pressure to make a decision. Did you react immediately or take time in deciding what to do?
23. Describe a problem person you have had to deal with. What did you say or do?
24. What important goals have you set in the past, and how successful have you been in working toward their accomplishment?
25. Do you do personal planning? If so, what are your goals?
26. What things give you the greatest satisfaction?
27. How would you describe yourself?
28. Describe your most rewarding experience.
29. How do you feel about your ability to write, spell, and communicate? What kind of feedback have you received about your writing ability?
30. Describe your experience in creating documents, proposals, research findings, or any other form of written copy.
31. Describe how you schedule your time on an unusually hectic day. Give a specific example.
32. What is your philosophy of reference?
33. What are your 3 (or 5) favorite reference books?