

MAHATMA GANDHI UNIVERSITY
SCHOOL OF DISTANCE EDUCATION

No. SDE/PR-1/1/01/2012

Priyadarsini Hills
Dated: 15-Oct-2012

NOTIFICATION

It is hereby notified that applications in the prescribed forms are invited for Private Registration and examination of various Undergraduate Programmes for the Academic Year 2012-2013.

I. Undergraduate Programmes under New CBCSS (Model I) Scheme: Refer '**Appendix-I**' (Page Nos. 6 to 51) hereunder for Detailed Instructions

1. B.A./B.Com. (Full course)
2. B.A./B.Com. for Professional Graduates
3. B.A for B.Com. Graduates

II. UG Courses under (Model I - Annual Scheme) – Refer '**Appendix-II**' (Page No. 52 to 56) hereunder for Detailed Instructions

1. II and III B.A./B.Com
2. III B.A./B.Com.
3. B.Com. Additional/Optional
4. II language change for B.A/B.Sc/B.Com. graduates*
5. II language change for B.A/B.Sc/B.Com. failed candidates*
6. Additional degree for B.A/B.Sc. graduates**
7. Optional/Faculty change for B.A/B.Sc. failed candidates**
8. Faculty change for II B.Sc/B.A discontinued candidates**
9. Additional degree for postgraduates**
10. Part I & II Registration for B.Com. Graduates*

*For CBCSS degree holders of this University, this facility will be availed from the next academic year of 2013-14 only.

** For CBCSS degree holders of this University, this facility will be availed from the academic year of 2014-15 only.

2. The Subjects under the different faculties for which Private Registration is allowed for B.A/B.Com. (Full Course) UG Programmes are :

Faculty of Social Sciences

- | | | |
|--------------------|--------------|---------------|
| a) History | b) Politics | c) Economics |
| d) Islamic History | e) Sociology | f) Philosophy |

Faculty of Language and Literature

- a) English b) Sanskrit c) Malayalam
d) Hindi e) Arabic

Faculty of Commerce

- a) Commerce

3. For the B.A/B.Com. UG Programmes, the candidates will be permitted to choose only those Complementary course/ Second languages/Additional Language (Common course)/Optional under the Core, as per the list furnished hereunder:

1. B.A. English Language & Literature
2. B.A. Malayalam
3. B.A. Sanskrit Language & Literature (General)
4. B.A. Arabic
5. B.A. Political Science
6. B.A. Sociology
7. B.A. Philosophy
8. B.A. Economics
9. B.A. Islamic History
10. B.A. Hindi
11. B.A. History
12. B.Com. (Co-operation)
13. B.Com. (Finance & Taxation)
14. B.Com. (Travel & Tourism)

4. HOW TO APPLY:

4.1 The application forms for Private Registration to various UG courses (Annual) **other than the UG Programmes (CBCSS)** listed above, along with the hand book and application for examination can be had from all Information Centres of University/Store Keeper, Examination Store, Mahatma Gandhi University on remittance of the prescribed fee at the University Cash counter/Friends Janasevana Kendra, Kottayam, Ernakulam, Painavu, Pathanamthitta or by taking Demand Draft in favour of the Finance Officer, Mahatma Gandhi University, Kottayam, payable at S.B.T. Mahatma Gandhi University Campus Branch, (Code No. 669). The purpose, Name and Address of the candidate should be entered upon the reverse side of the Demand Draft.

4.2 Requests for sending the application by post should be addressed to the Store Keeper (Exams), Mahatma Gandhi University Priyadarshini Hills P.O, Kottayam-686 560, along with a self-addressed 18 x 30 cm, envelope affixing postage stamp worth Rs.20/-, a pay-in-slip/D.D. /Friends Janasevana Kendra receipt (Kottayam, Pathanamthitta, Ernakulam and Painavu) for the prescribed fee remitted and a detailed request specifying the course to which admission is sought, and the type of application form (I, II/III year/B.A/B.Com Exams) required. Application forms are also available at all University Information Centres.

4.3 **Rules & Regulations** regarding Private Registration for UG Programmes (Full course) under CBCSS is given hereunder as **Appendix I** (Page No. 6 to 51). Application forms for Private Registration, I & II Semester Examination, Matriculation, Eligibility Certificate and Recognition are available from Page No. 57 to 72 hereunder which can be used for applying for Private Registration. However, they shall remit the cost of application forms (given on the top of each application form) along with other fees.

5. The filled in application forms should be accompanied by a self addressed stamped envelope for Rs.37/- of the size 24x32 cm. to return the certificates by registered post.

6. The application forms should be addressed to the Director, School of Distance Education, Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam - 686 560.

7. The last date for the receipt of filled in applications for UG Programme (full course) in the University office without fine is 30.11.2012, with a fine of Rs.500/- is 15.12.2012 with a superfine of Rs.1,000/- is 31.12.2012. The last date for the receipt of filled in applications for Optional/Faculty/II language change/Additional Optional/Part I and Part II (B.A. syllabus) for B.Com. Graduates of this University is 30.11.2012 (without fine), with a fine of Rs.500/- is 15.12.2012, and with a superfine of Rs.1,000/- is 31.12.2012.

8. The last date for the receipt of applications for II and III Year Registration and Registration to III Year only is without fine 30.11.2012, with a fine of Rs. 500/- is 15.12.2012 and a Superfine of Rs. 1,000/- is 31.12.2012.

9. All correspondence regarding Private Registration should be addressed to the Director, School of Distance Education, Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam - 686 560.

10. Telephonic enquiries regarding Private Registration may be made to the following number:

- Enquiry (0481) 273 1020 (Extn. 1274, 1300, 1378)

The enquiries at any other numbers will not be entertained.

11. The Core Course/Second Language/Additional Language (Common Course)/Complementary Course/Optional/Open course chosen will in no case be permitted to get changed.

12. But candidates applying for private Registration will be permitted to correct the Optional/Language selected by applying for the same before 15.01.2013. A correction fee of Rs.50/- will be levied in this case. B.Com. Candidates are permitted to change their optional upto one month before the commencement of IV Semester examination, by remitting the prescribed fee (Refer Rules & Regulations below).

13. Candidates applying for private registration under Annual Scheme shall study the Model I of the curriculum and those who apply for UG Programmes under CBCSS shall study the curriculum of CBCSS (Model-I).

14. Fee once remitted will not be refunded.

15. Candidates who obtain Readmission for a course should register for the next immediate regular examination of the year to which the candidate was admitted. He/She cannot register for a supplementary examination in his/her first attempt.

16. **For Annual Scheme Model-I** - Candidates who have passed the qualifying examination from Mahatma Gandhi University alone will be allowed to register under private registration for Optional/Faculty/Second Language change, Additional optional, II and III Year Registration, III Year Registration, Additional degree for P.G. holders, B.Com. additional optional registration for Post graduates and B.A. Part I and II registration for B.Com. Graduates.

17. Candidates applying for private registration should give only their residential address in the column provided for the purpose in the application form and also in the self-addressed cover. Communications in the address of the parallel institutions in which they are studying will not be entertained.

18. The request to return the documents submitted along with the applications for Private Registration, for some reasons, by those candidates who have submitted their applications for private registration by registered post will be attended to. But the request from those candidates who have submitted their applications and other documents in the University office directly or by ordinary post will in no case be attended to before granting the private registration for the course concerned. Rs.100/- will be charged against retrieval of documents before registration.

19. **For Annual Scheme, Model – I** : The scheme and syllabus for the course will be the same as that of the regular students of the 2008 – 2009 batches. The same is available in the University Store.

20. The Scheme & Syllabus for UG Programmes under CBCSS Model-I (BA/BCom.) will be the curriculum of CBCSS Model-I and the same is available in the Rules & Regulations given hereunder as Appendix-I.

21. The centre of examination and subject selected by the candidate and type of registration should be super scribed both on the private registration application and on the envelope.

22. The private registration memo will not be issued to the candidate, but their T.C., and the qualifying certificates will be returned to them after private registration is granted.

23. Candidates should note down the details of the fee remitted for further reference. They are also advised to take the attested photocopies of the original documents submitted by them including a copy of the filled up application.

24. Candidates applying for Private Registration should ensure that their name entered in the T.C./Pass Certificate/Application etc. are same as entered in their SSLC Book.

25. All candidates should affix passport size photograph duly attested upon the Private Registration order form.

26. **FOR DETAILED INSTRUCTIONS, PLEASE REFER 'GENERAL RULES & REGULATIONS REGARDING PRIVATE REGISTRATION' GIVEN HEREUNDER AS 'APPENDIX-I'**

27. For further information if any, the Director, School of Distance Education (Extn.1337), Mahatma Gandhi University, Priyadarsini Hills P.O., Kottayam 686 560 may be contacted.

Sd/-
Director
School of Distance Education

To

1. The PRO for arranging wide publicity through Press/ AIR/ Doordarshan/ and other Malayalam channels
2. Joint Registrar – I/ II (Exams)
3. DR I/II/III/IV/V/VII/AR I/IV/X//XV/AR Mon.Cell
4. All BA/B.Sc./B.Com. Tabulation Sections
5. Ac. AI/III Sections/ PR Sections/ Enquiry
6. P.S. to V.C./ P.V.C./ P.A. to Registrar/ FO/CE
7. Store Keeper (Exams), Store Keeper (General)
8. General Cash II, III, IV, V, VI
9. Information Centres, Ernakulam/ Tiruvalla/ Kattappana/ Thodupuzha/ N.Paravoor/Adimali/Vaikom.
10. Pool Officer (Exam)/Tapal III Section for receiving and storing the applications and the documents.
11. Friends Janasevana Kendram, Kottayam/ Ernakulam/ Pathanamthitta/Painavu.
12. Stock File/ File Copy

Approved for Issue,


SECTION OFFICER

Application form for Private Registration	>	Page Nos. 57 to 59
Application form for I Sem. Exam	>	Page Nos. 60 to 63
Application form for II Sem. Exam	>	Page Nos. 64 to 67
Application form for Recognition	>	Page Nos. 68 & 69
Application form for Eligibility Certificate/Equivalency Certificate	>	Page Nos. 70 & 71
Application form for Matriculation	>	Page No. 72

MAHATMA GANDHI UNIVERSITY

**GENERAL RULES & REGULATIONS REGARDING PRIVATE REGISTRATION FOR
UNDERGRADUATE PROGRAMMES**

1. Single Registration under the CBCSS (Semester Scheme)

- a) Candidates will be allowed to appear for B.A./B.Com. Degree Examination under the CBCSS (Semester scheme) implemented vide UO No. 2848/L/Acad/2012 dtd. 08.6.2012, as Private candidates without undergoing the regular course of study by attending a college affiliated to the University provided that the subjects offered for the examination do not involve practicals.
- b) There shall be single registration for a Programme. Candidates who have appeared for the examination after being registered as Private Candidates but have failed in the examination may appear for the next session of examination without registering again as Private Candidates. Such candidates shall, however, be required to register to the concerned examination on payment of the prescribed fee.
- c) First and Second semester exams shall be conducted at the end of Second semester, Third and Fourth semester exams at the end of Fourth Semester and Fifth and Sixth semester at the end of Sixth Semester respectively.

2. Selection of Subjects

- a) Candidates shall be permitted to choose only those Core courses, Complementary courses, Common courses and Additional Languages and Optional course under the Core Course of the Undergraduate Programme as under III 'Courses offered'.
- b) Candidates shall be permitted to choose only those Complementary course which are permitted for the Core course chosen by them as under III 'Courses offered'.

3. Correction/Change of optional courses/Additional Language

Candidates are permitted to correct/change their optional Course/Common course, Additional Language/II Language/Complementary course already chosen. Application for such change, if any, shall be submitted before 15th January 2013, accompanied by a pay-in-slip/D D for Rs. 50/- towards correction fee.

B.Com. candidates are permitted to correct/change their optional as follows:

- a) Upto one month prior to the II Sem. exam : by remitting Rs. 250/-
- b) Upto one month prior to the IV Sem. exam : by remitting Rs. 500/-

4. Registration

- a) All the students who satisfy the minimum eligibility conditions can register through School of Distance Education, in different programmes.

b) A student who register for the programme shall complete the programme within 6 years from the year of registration.

c) Those students who have followed the UG courses in annual pattern can cancel their earlier registration and can register afresh for Choice Based Credit Semester System – UG – School of Distance Education programme in the same discipline or a different one.

5. Change from private study for regular study (Applicable only for prior to 2009-10 admission)

A student registered under Choice Based Credit Semester System-UG-School of Distance Education mode may be permitted to change to Choice Based Credit Semester System-UG-Regular mode in the same programme only.

6. Change from regular study to private study (Applicable only for prior to 2009-10 admissions)

A student registered under Choice Based Credit Semester System-UG-Regular pattern can change over to the Choice Based Credit Semester System-UG-School of Distance Education mode in the same core programme, if that programme is offered under the CBCSS-UG-SDE and continue his studies from where he had stopped.

7. Prohibition of simultaneous study

Candidates who have been given private registration for any Programme of study as per these regulations shall not be allowed to undergo any other Programme of study either by Private Registration or as a regular student before they take the examination for which Private Registration is granted.

8. Equivalency

The regulation relating to minimum qualification for admission, scheme of examination, Pass minimum and classification of successful candidates for the B.A./B.Com. Degree Examinations shall be applicable to the Private candidates also.

9. Private Registration Memo Number

Private registration number given to the candidate shall be quoted for future correspondence with regard to his/her Private registration. The number can be seen in the Private registration seal of the University affixed on the reverse side of the Qualifying certificate and Transfer Certificate.

10. UG Programme discontinuation and re-admission

Candidates who have registered for UG Programme under private registration scheme and those who have registered/appeared for the I/II/III/IV/V/VI Semester, II/III year examination are permitted to discontinue their Programme/Course for joining another U.G.C. sponsored/Professional/Vocational course. The application for UG Programme

discontinuation should be accompanied by the pay-in-slip/demand draft for the prescribed fee, Qualifying Certificate, Transfer Certificate and a Non-malpractice certificate from the Principal concerned that is the principal of the college where the candidate has appeared for the examination. Under no circumstances a candidate who has secured Private Registration for a UG Programme be allowed to join a new course without cancelling earlier course.

Candidates who have thus discontinued and registered for the examination of the prescribed new UG Programme shall not be re-admitted in the same academic year under any circumstances. Discontinued candidates will have to obtain a Re-admission Order from the University before rejoining.

Candidates who have registered as Private students and appeared/registered for the I/II/III/IV Semester/Second year examination but not registered for the II/IV/V/VI/Third year examination should obtain a Re-admission Order from the University for continuing their studies. The application for readmission should be accompanied by prescribed fee and photocopy of last Hall ticket/marklist.

11. Matriculation

Candidates who have been matriculated under the University at present, need not apply for matriculation again. Candidates who have not matriculated in the University shall apply for such registration in the prescribed form paying the prescribed fee. In such cases, both the matriculation fee and private registration fee should be remitted by means of the same pay-in-slip/DD.

Candidates who have obtained migration certificate from this University and now wish to apply for Private Registration should re-matriculate in this University by paying the prescribed fee and submitting the matriculation form along with the Migration Certificate.

12. Recognition

Candidates who have passed the Qualifying examination of the Universities/Boards outside the state shall be required to apply for recognition of the qualifying examination passed by them, in the prescribed form after paying the prescribed fee. Candidates who have qualified under CBSE and ISE need not apply for recognition.

Such candidates applying for recognition of the qualifying examination shall submit, along with their application, the Qualifying Certificate, Migration Certificate, Eligibility Certificate and Transfer Certificate.

Candidates who have passed the qualifying examination from any of the Universities within the State of Kerala are exempted from individual recognition if the examination passed by them is recognized by the University. However, they shall be required to produce a No Objection Certificate/Migration Certificate as the case may be. The candidates who have passed the Higher Secondary School Examination/Vocational Higher Secondary School Examination/Diploma in Commercial Practice of Kerala State are exempted from producing Migration Certificate and also individual recognition.

13. Eligibility certificate

Candidates who have passed the qualifying examination from Universities/Boards outside the state should obtain Eligibility Certificate from the Registrar, Mahatma Gandhi University, Kottayam – 686 560 by remitting the prescribed fee. Such candidates attain eligibility for private registration only after producing the Eligibility Certificate issued by the Registrar of the University, along with other documents required. (Attested photocopies of Pass Certificate, marklists and Transfer Certificate should be produced while applying for the Eligibility Certificate).

14. Cancellation of Private Registration/Examination

Candidates who have been granted Private Registration will be allowed to cancel the Private registration granted to them and join any affiliated college of the University as a regular student for the respective course, provided the cancellation is made thirty days prior to the date of commencement of examination.

Candidates who have obtained private registration for any UG Programme under this University and registered/appeared for the examination shall be allowed to cancel their private registration along with the examinations taken by them in order to join afresh any course.

Candidates applying for cancellation before the date of publication of the result of the last examination should produce a 'Non-malpractice Certificate' from the Principal concerned i.e., the Principal of the college where the candidate has appeared for the examination.

15. Change of II Language/Additional Language under Common course

A person who has passed the B.A./B.Sc./B.Com. Degree examination of the University is permitted to take a different additional language examination (CBCSS Syllabus) by Private registration extending for a period of one year subsequent to his/her passing the degree examination. This facility will be available under the CBCSS Scheme from the next academic year i.e., 2013-14 onwards for the CBCSS UG Programme holders.

Candidates who have passed Common Course, Core Course of the B.A./B.Sc./B.Com. Degree examination and fails in Second Language/Additional Language of the examination shall be permitted to appear for Second Language/Additional Language exam (CBCSS Syllabus) by Private registration extending for a period of one academic year. This facility will be available under the CBCSS Scheme from the next academic year of 2013-14 onwards for the CBCSS UG Programme holders.

16. B.Com. Additional Optional/Elective

Candidates who have passed the B.Com. degree examination of the Mahatma Gandhi University with one Optional subject will be allowed to register as Private candidates for another Optional/Elective Subject. They shall take all the courses of the new Elective/Optional at one sitting by private registration extending a period of one

academic year. P.G. Degree holders of any University can also avail this facility provided they are B.Com. graduates of this University.

17. Additional B.A. Degree for B.Com. graduates

A candidate who has passed the B.Com. Degree Examination will be allowed to register as Private candidate for B.A. UG Programme. He shall undergo the prescribed programme of study for the B.A. UG Programme for not less than 6 semesters and take the I & II Semester examination at the end of the II semester, III & IV semester examination at the end of the fourth semester and the V & VI semester examination at the end of the VI Semester.

18. B.A./B.Com. for professional graduates

Candidates who have passed the Bachelor's Degree Examination in the Professional faculties will be allowed to register as private candidates for B.A./B.Com. UG Programme provided they undergo the Six semester programme and appear for all the examinations provided they are qualified to join the B.A./B.Com. UG Programme as per their pass in the Pre-Degree/+2 examination.

19. Additional degree (in the different set of optional subjects) through private registration. (This will be enforced from 2013-14 academic year for the CBCSS UG Programme holders)

a) A person who has qualified for the B.A./B.Sc. degree of this University will be permitted to appear for a different optional under Core Course & Complementary course examination in four semesters (III & IV Sem. Core, complementary and I & II Core and Complementary at the end of IV Sem. and V & VI Sem. Core at the end of VI Sem. Study) by private registration extending for a period of two academic years after qualifying the degree. Such candidate shall be allowed to choose a different set of optional subjects for the new course under the following conditions:

i) Candidate must opt the compulsory Complementary Course, if any, assigned for the particular programme.

ii) Those candidates under the category of optional change will be exempted from appearing for the examinations in a particular Complementary course if he/she has already passed in that subject earlier (UO No. Ac.AIII/1/498/PR/01 dt. 18.10.2003).

b) Candidates who have qualified for the UG Programme B.A./B.Sc. degree of this University and who wish to appear for the Core course & Complementary course of the B.Com. degree examination shall be allowed to do so. They shall be required to take the Core Course and Complementary course of the B.Com. UG Programme examination at four semesters by Private registration extending for a period of two years. (I to IV semesters/I & II years B.Com. Course/Paper after one year study and V & VI Semester/III year B.Com. course at the end of next year). Those who have taken degree from other Universities can take another degree in different subject in six semesters.

20. Continuation of the degree study with a different optional under Core & Complementary for UG Programme. This will be enforced for private registration from 2013-14 academic year for CBCSS UG Programme.

a) A candidate for the Bachelor of Arts Degree Examination or the Bachelor of Science degree examination of this University who passes the examination in Common courses and fails in Core & Complementary examination will be permitted to appear for Core & Complementary course, B.A./B.Com. UG Programme examination in four sitting offering a new optional group by private registration extending for a period of two years (I,II,III & IV Semester B.A./B.Com. course after one year study and V & VI semester B.A./B.Com. course at the end of the next year). This provision is applicable to candidates of regular B.A./B.Sc. (CBCSS) & All Private registration candidates under CBCSS (Full Course).

b) A candidate for the B.Sc. UG Programme who discontinued the programme after appearing for the IV semester examination and has passed common course examination will be permitted to complete the programme through private registration by joining for B.A./B.Com. UG Programme. Such candidates shall be permitted to appear for any optional under Core course of the B.A./B.Com. UG Programme examination by private registration extending for a period of two years and they have to take the whole Core course & Complementary examination in four semesters. Such candidates are exempted from appearing for the Common course of the B.A./B.Com. UG Programme examination (I to IV sem. B.A./B.Com. course after one year study and V & VI sem course B.A./B.Com. course at the end of next year).

c) As in case (b) B.A. candidates who have discontinued their studies in the V & VI semesters and have passed common course will be admitted to the IIIrd semester B.Com. UG Programme.

21. Simultaneous change of Additional Language/Second Language in Common Course and Core & Complementary course of the B.A./B.Sc. examination – for CBCSS - 2013-14 onwards.

Candidates for the B.A./B.Sc. examination who pass Common Course (English) and fails in Second Language/Additional Language in Common course and Core course & Complementary course shall be permitted to appear for Additional Language in Common Course and Core course & Complementary course of the examination by choosing a new language under Second Language/Additional Language in Common Course and a new group of optional under Core & Complementary by Private Registration extending for a period of two academic years. They have to take the Core & Complementary examination in four semesters as in the case of faculty change.

22. Additional Degree for post graduates from 2013-14 Academic year onwards

Post graduate degree holders of any University will be permitted to take Bachelors degree in a different subject by private registration extending for a period of four semesters, provided they are graduates of this University.

They have to take the Core & Complementary course examination in four semesters as in the case of faculty change.

23. Part I & II (10 common syllabus of 6 English Core & 4 Second Language/Additional Language of B.A./B.Sc. UG Programme) Registration for B.Com. degree holders

B.Com. degree holders (Model I & II) of this University will be permitted to appear for the 10 common course syllabus in (6 English core & 4 second language/Addl. Language courses) prescribed for B.A./B.Sc. UG Programme at one academic year through private registration so as to enable them to pursue higher studies in the language concerned. This will be enforced at 2013-14 academic year onwards.

Application for private registration should be accompanied by:

1. Fee for B.A. Common Course applied for.
2. Fee for private registration
3. B.Com. Degree/Provisional Certificate
4. T.C. in Original
5. Application for B.A. Common Course exam (Semester)
6. Self addressed Rs. 37/- stamped envelope.

II. QUALIFICATION/ELIGIBILITY

Persons who are permanent residents of/or domiciled in Kerala and who have passed the Pre-degree examination of this University/Higher Secondary examination (Kerala Govt.) or any other examination recognized by this University as equivalent thereto are eligible to apply for Degree (Full course) private registration.

No minimum marks is prescribed to apply for Private registration.

Those who have obtained the diploma in Commercial practice (Govt. of Kerala) will be permitted to register for B.Com. (Full course).

Private registration scheme for Optional/Faculty/Second Language change, Additional optional/elective II to VI Semester B.A./B.Com. UG Programme registration, Additional degree for P.G. Degree holders and V & VI semester B.A./B.Com. UG Programmes registration are restricted to those who have passed the qualifying examination from Mahatma Gandhi University only.

Candidates who have passed the qualifying examination from Universities/Boards outside the state should obtain the Eligibility certificate from the Registrar, Mahatma Gandhi University before applying for private registration.

Candidates who have passed the qualifying examination through liberalized scheme of any University/Board will not be eligible to apply for private registration.

Candidates debarred by the University from appearing for any of the University examinations or candidates under disciplinary action by the Principal of the college in which they studied shall not be eligible to apply for private registration as a private candidate before such actions or the periods of debar are over.

Sahityacharya diploma holders (Kerala Hindi Prachar Sabha) who have passed Part I (Part A) of the Pre-degree/HSE course are eligible to join B.A. Hindi UG Programme.

The interval between the date of passing the qualifying examination and the date of examination for which registration is applied for shall not be less than the normal period prescribed for the course, i.e., candidates who have passed the qualifying examination on or before the last March session only are eligible to apply for Private Registration in the current year. However, candidates who have passed the 'SAY' examination conducted by the Board of Higher Secondary Education, Govt. of Kerala or other compartmental examinations before the date of closing of admission to regular degree courses are eligible to apply for Degree (Full course) registration.

III. FACULTY

DETAILS OF DEGREE PROGRAMMES / COURSES UNDER THE SCHOOL OF DISTANCE EDUCATION - PRIVATE REGISTRATION (AS RECOMMENDED BY THE CHAIRPERSONS OF VARIOUS BOARD OF STUDIES) SCHEME OF VARIOUS UNDERGRADUATE PROGRAMMES

Faculty of Language and Literature

1) B.A. English Language & Literature (Model-I)

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER - I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	4	1	3
		<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
	ENCR1	Core-1 : Methodology of Humanities And Literature	4	1	3
		<i>1 Complementary 1 – Politics : An Introduction to Political Science</i>	4	1	3
		<i>TOTAL CREDITS IN SEMESTER – I</i>	20		
	SEMESTER - II	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1
ENCN4		Common Course – English-4 : Musings on Vital Issues	4	1	3
		Common- Second Language 2: Malayalam: കവിത Hindi : Translation, Communication Skills and Applied Grammar	4	1	3

	ENCR2	Core-2 : Introduction to the Study of Language and Literature	4	1	3
		1 Complementary 2 – Politics : Governmental Machinery and Process	4	1	3
		TOTAL CREDITS IN SEMESTER – II	20		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER - III	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		<i>Common- Second Language 3 : Malayalam: അരങ്ങും പൊരുളും</i> Hindi : Poetry and Fiction	4	1	3
	ENCR3	Core-13: Literature and Informatics	4	1	3
	ENCR4	Core-4: Reading Prose	4	1	3
	ENCY1	2 Complementary 1 : English : Evolution of Literary Movements: The Shapers of Destiny	4	1	3
		TOTAL CREDITS IN SEMESTER – III	20		
	SEMESTER - IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1
		<i>Common – Second Language 4: Malayalam : ഗദ്യം, രചനാ പരിചയം</i> Hindi : Culture and Civilization of India	4	1	3
ENCR5		Core-5: Reading Poetry	4	1	3
ENCR6		Core-6 : Reading Fiction	4	1	3
ENCY2		2 Complementary 2 : English : Evolution of Literary Movements: The Cross-currents of Change	4	1	3
		TOTAL CREDITS IN SEMESTER – IV	20		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER - V	ENCR7	Core-7 : Reading Drama	4	1	3
	ENCR8	Core-8 : Language and Linguistics	4	1	3
	ENCR9	Core-9 : Literary Criticism: Theory and Practice	4	1	3
	ENCR10	Core-10 : Postcolonial Literatures	4	1	3
	ENOG3	<i>Open Course</i>	4	1	3
		TOTAL CREDITS IN SEMESTER – V	20		
SE M ES	ENCR11	Core-1 1: Women’s Literature	4	1	3

	ENCR12	Core-12 : Indian Writing in English	4	1	3
	ENCR13	Core-13 : Comparative Literature	4	1	3
	ENCR14	Core-1 4: American Literature	4	1	3
	ENOF2	Core-15 : <i>Choice Based Course (Frontier Areas)</i> – Regional Literatures in Translation	4	1	3
		<i>TOTAL CREDITS IN SEMESTER – VI</i>	20		

CREDIT DETAILS

Common Course – I : English	24
Common Course – II : Malayalam/Hindi	16
Complementary Course – 1 : Politics	08
Complimentary Course-2 : English	08
Core Course	60
Open Course	04
TOTAL	120

2) B.A. Hindi Language & Literature :

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER - I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	3	1	3
		<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
		Core-1 : A General perspective of the stream and its Methodology (Development of Hindi Language)	3	1	3
		I Complementary : Journalism	3	1	3
		2 Complementary : Functional Hindi and Technical Terminology	3	1	3
		TOTAL CREDITS FOR SEMESTER – I	20		
	SEMESTER - II	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1
ENCN4		Common Course – English-4 : Musings on Vital Issues	3	1	3
		<i>Common- Second Language 2:</i> Malayalam: കവിത Hindi : Translation, Communication Skills and Applied Grammar	4	1	3

		Core Course II - Development of Hindi Literature upto RitiKal	3	1	3
		1 Complementary :News & Editing	3	1	3
		2 Complementary : Indian Administrative System & Hindi	3	1	3
		TOTAL CREDITS FOR SEMESTER – II	20		
SEMESTER - III	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		<i>Common- Second Language 3 :</i> <i>Malayalam: അനുഭവം പൊരുളും</i> <i>Hindi : Poetry and Fiction</i>	4	1	3
		Core III : Information Technology, Mass Communication & Public Relation	4	1	3
		1 Complementary :Journalism Rules & Regulations	4	1	3
		2 Complementary :Noting and Drafting	4	1	3
		TOTAL CREDITS FOR SEMESTER – III	20		
SEMESTER - IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
		<i>Common – Second Language 4:</i> <i>Malayalam : ശബ്ദം, രചനാ പരിചയം</i> <i>Hindi : Culture and Civilization of India</i>	4	1	3
		Core IV : Development of Modern Hindi Language & Literature	4	1	3
		1 Complementary Journalism& Electronic Media	4	1	3
		2 Complementary Computer& Hindi	4	1	3
		TOTAL CREDITS FOR SEMESTER – IV	20		

SEMESTER - V	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
		Core V : Hindi Language and Literature prose	4	1	3
		Core VI : Authentic study of Hindi poetry	4	1	3
		Core-VII : Literary Criticism	4	1	3
		Core-VIII : Feminist Literature in Hindi	4	1	3
	<i>Open Course</i>	4	1	3	
		TOTAL CREDITS FOR SEMESTER – V	20		
SEMESTER - VI		Core –IX : Comparative Literature	4	1	3
		Core-X : Fiction (Novel and short stories)	4	1	3
		Core –XI : Drama and One Act Plays	4	1	3
		Core-XII: Theoretical and Applied Grammar	4	1	3
		Core-XII : Choice Based Course : Lyrical Poetry of Hindi with Special reference to BHRAMAR GEETH	4	1	3

		And MADHUSHALA			
		TOTAL CREDITS FOR SEMESTER – VI	20		

CREDIT DETAILS :

Common Course – I : English	22
Common Course – II : Malayalam/Hindi	16
Complementary Course – 1 :	14
Complimentary Course-2 :	14
Core Course	50
Open Course	04
TOTAL	120

3) B.A. MALAYALAM LANGUAGE & LITERATURE

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	3	1	3
		<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
		കോർ കോഴ്സ് 1 : കവിതാ സംക്രമം	4	1	3
		കോംപ്ലിമെന്ററി കോഴ്സ് 1 ഫോക്ലോർ പഠനം	3	1	3
		കോംപ്ലിമെന്ററി കോഴ്സ് 2 നാടകവും സിനിമയും	3	1	3
		TOTAL CREDITS FOR SEMESTER-I	21		
SEMESTER-II	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1	3
	ENCN4	Common Course – English-4 : Musings on Vital Issues	3	1	3
		<i>Common- Second Language 2:</i> Malayalam: കവിത Hindi : Translation, Communication Skills and Applied Grammer	4	1	3
		കോർ കോഴ്സ് 2 ചെറുശ്ശേരി മുതൽ കവിത്രയം വരെ	4	1	3

		കോംപ്ലിമെന്ററി കോഴ്സ് 3 ലോക കാവ്യ മാതൃകകൾ	3	1	3
		കോംപ്ലിമെന്ററി കോഴ്സ് 4 മലയാള പഠനത്തിന്റെ രീതിശാസ്ത്രം	3	1	3
		TOTAL CREDITS FOR SEMESTER-II	21		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-III	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		<i>Common- Second Language 3 : Malayalam: അരങ്ങും പൊരുളും</i> Hindi : Poetry and Fiction	4	1	3
		കോർ കോഴ്സ് 3 സമൂഹപരിണാമവും സംസ്കാരവും, ആധുനിക പൂർവ കേരളം	4	1	3
		കോംപ്ലിമെന്ററി കോഴ്സ് 5 കേരളത്തിന്റെ വൈജ്ഞാനിക പാരമ്പര്യവും, ആദ്യകാല വൈജ്ഞാനിക സാഹിത്യവും	3	1	3
		കോംപ്ലിമെന്ററി കോഴ്സ് 6 സംസ്കൃതം I Poetry & Grammar	4	1	3
		TOTAL CREDITS FOR SEMESTER-III	19		
SEMESTER-IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
		<i>Common- : ഗദ്യം, രചനാ പരിചയം</i>	4	1	3
		കോർ കോഴ്സ് 4 സംസ്കാര ചരിത്രം - ആധുനിക കേരളം	4	1	3
		കോംപ്ലിമെന്ററി കോഴ്സ് 7 ഒരു സാഹിത്യകാരൻ/സാഹിത്യകാരി - ലളിതാംബിക അന്തർജനം	3	1	3
		കോംപ്ലിമെന്ററി കോഴ്സ് 6 സംസ്കൃതം II - Kavya, Vruththa, Alankaaram - Theories of poetics	4	1	3
	TOTAL CREDITS FOR SEMESTER-IV	19			

SEM EST EP-VI	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.

		കോർ കോഴ്സ് 5 സാമാന്യ ഭാഷാശാസ്ത്രം	4	1	3
		കോർ കോഴ്സ് 6 ഭാരതീയ സാഹിത്യ സിദ്ധാന്തങ്ങൾ	4	1	3
		കോർ കോഴ്സ് 7 ഭാരതീയേതര സാഹിത്യ സിദ്ധാന്തങ്ങൾ	4	1	3
		കോർ കോഴ്സ് 8 കേരളീയ രംഗകല	4	1	3
		<i>Open Course</i>	4	1	3
		TOTAL CREDITS FOR SEMESTER-V	20		
SEMESTER-VI		കോർ കോഴ്സ് 9 കഥാസാഹിത്യം	4	1	3
		കോർ കോഴ്സ് 10 ഗദ്യ സാഹിത്യം, നിരൂപണം	4	1	3
		കോർ കോഴ്സ് 11 പ്രാചീന മലയാളം - പദ്യവും ഗദ്യവും	4	1	3
		കോർ കോഴ്സ് 12 വ്യാകരണം, ഭാഷാചരിത്രം	4	1	3
		Choice Based Course : ഇലക്ട്രോണിക് മാധ്യമങ്ങളും ഭാഷയും	4	1	3
		TOTAL CREDITS FOR SEMESTER-VI	20		

CREDIT DETAILS :

Common Course – I : English	22
Common Course – II :	16
Complementary Course – 1 : Malayalam	18 08
Complimentary Course-2 : SANSKRIT	
Core Course	52
Open Course	04
TOTAL	120

4) SANSKRIT (GENERAL)

SEMESTER-I	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	3	1	3
		<i>Common-1 : Literature in Sanskrit Language : Poetry, Drama and Alankara</i>	4	1	3

		<i>Malayalam : കഥ, നോവൽ</i>			
		<i>Core Course-1 : Methodology of Sanskrit General</i>	3	1	3
		<i>Complementary-1 : Linguistics Part I : Upto Phonology</i>	3	1	3
		<i>Complementary-2 : Nyaya, Tharkasamgraha</i>	3	1	3
		TOTAL CREDITS FOR SEMESTER – I	20		
SEMESTER-II	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1	3
	ENCN4	Common Course – English-4 : Musings on Vital Issues	3	1	3
		Common Course -2 : <i>Communication skills in Sanskrit Language</i> <i>Malayalam : കവിത</i>	4	1	3
		Core Course -2: <i>Methodology specific to Sanskrit Language & Literature</i>	3	1	3
		<i>Complementary-3 : Linguistic Part II- Semantics and Morphology</i>	3	1	3
		<i>Complementary-4 : Vedic Literature</i>	3	1	3
		TOTAL CREDITS FOR SEMESTER – II	20		
SEMESTER-III	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		<i>Common- Second Language 3 : Translation and Communication</i> <i>Malayalam : അനുഭവം പൊതുജനം</i>	4	1	3
		Core Course -3 : <i>Informatics</i>	4	1	3
		<i>Complementary-5 : Functional Sanskrit</i>	4	1	3
		<i>Complementary-6 : Cultural heritage of India</i>	4	1	3
	TOTAL CREDITS FOR SEMESTER – III	20			
SEMESTER-IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
		<i>Common- Second Language 4 : Historical Survey of Sanskrit Literature & Kerala Culture</i> <i>Malayalam : ഗദ്യം, രചനാ പരിചയം</i>	4	1	3
		Core Course -4 : <i>Vyakarana Part I – Lakhusiddhantha Kaumudi</i>	4	1	3
		<i>Complementary-7: Lyrics</i>	4	1	3
		<i>Complementary-8: Ayurvedic Tradition of Kerala</i>	4	1	3
		TOTAL CREDITS FOR SEMESTER – IV	20		

SE		Core Course -5 : <i>Prose and Applied Grammar</i>	4	1	3
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		Core Course -6 : Poetry	4	1	3
		Core Course -7 : Drama, Alankara & Vrta	4	1	3
		Core Course -8 : Vyakarana Part II Siddhanta Kaumudi & Mahabhasya	4	1	3
		Open Course	4	1	3
		TOTAL CREDITS FOR SEMESTER – V	20		
SEMESTER-VI		Core Course -9 : Early Texts – Smrti & Upanishads	4	1	3
		Core Course -10 : Astika Darsanas	4	1	3
		Core Course -11 : Nastika Darsanas	4	1	3
		Core Course -12 : Poetics	4	1	3
		Choice Based Course : Polity & Administration in Arthasastra	4	1	3
		TOTAL CREDITS FOR SEMESTER – VI	20		

CREDIT DETAILS :

Common Course – I : English	22
Common Course – II :	16
Complementary Courses	28
Core Course	50
Open Course	04
TOTAL	120

5) ARABIC

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	3	1	3
		Common-1 : Additional Language –1 : Literary Appreciation	4	1	3
		Core Course-1 : Applied Syntax and Morphology	3	1	3
		Complimentary course 1- Modern Arab World	3	1	3
		Complimentary Course 2-Document Translation	3	1	3
		TOTAL CREDITS FOR SEMESTER-I	20		
	SEM EST	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1

	ENCN4	Common Course – English-4 : Musings on Vital Issues	3	1	3
		Common Course : Additional Language – 2: Translation and Communication	4	1	3
		Core Course-2 –Informatics in Arabic	3	1	3
		Complimentary course 3- Use of Language	3	1	3
		Complimentary Course 4-Thareequl Islam -1	3	1	3
		TOTAL CREDITS FOR SEMESTER-II	20		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-III	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		Common Course - : Additional Language- 3 Quran and Hadith Texts	4	1	3
		Core Course- 3 : Methodology of Humanities in Arabic	3	1	3
		Core Course- 4 Applied Syntax and Morphology –II	3	1	3
		Complimentary Course- 5 THAREEKHUL ISLAM- II	4	1	3
		Complimentary Course- 6 Indian Writings in Arabic	2	1	3
		TOTAL CREDITS FOR SEMESTER-III	20		
SEMESTER-IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
		Common Course - : Additional Language- 3 Indian Culture and Civilisation	4	1	3
		Core Course 5 : Classical Arabic Prose	4	1	3
		Complimentary Course 7 : Contribution of Kerala to Arabic Language and Literature	4	1	3
		Complimentary Course- 8 History of Arab-Muslim Sciences	4	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-V		Core Course 6 : History of Arabic Literature -I	4	1	3
		Core Course 7 : Rhetoric and Poetics	4	1	3
		Core Course 8 : Arabic Literary Criticism	4	1	3

		Core Course- 9 Classical Arabic Poetry	4	1	3
		<i>Open Course</i>	4	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		
SEMESTER-VI		Core Course 10 : History of Arabic Literature –II	4	1	3
		Core Course 11 : Arabic Drama and Film studies	4	1	3
		Core Course 12 : Modern Arabic Poetry	4	1	3
		Core Course-13 Arabic Short story and Novel	4	1	3
		Choice Based Core –Women writings in Arabic	4	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		

CREDIT DETAILS :

Common Course – I : English	22
Common Course – II :	16
Complementary CourseS	26
Core Course	52
Open Course	04
TOTAL	120

b. Faculty of Social Science :

1. History :

SEMESTER-I

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
ENCN2	Common Course – English-2 : Reading Literature in English	4	1	3
	<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
HYC 01	<i>Core Course-1 :</i> Methodology and Perspectives of Social Science	4	1	3
	Complimentary course 1- Economics : Basic Economics Studies -I	4	1	3
	TOTAL CREDITS FOR SEMESTER-I	20		

SEMESTER-II

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1	3
ENCN4	Common Course – English-4 : Musings on Vital Issues	4	1	3
	<i>Common- Second Language 2:</i> Malayalam: കവിയം Hindi : Translation, Communication Skills and Applied Grammar	4	1	3
HYC 02	Core- 2- Cultural Transitions in Pre-modern Kerala	4	1	3
	Complimentary course 1- Economics : Basic Economic Studies -II	4	1	3
	TOTAL CREDITS FOR SEMESTER-II	20		

SEMESTER-III

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
	<i>Common- Second Language 3 :</i> Malayalam: അനുഭവം പൊതുജനം Hindi : Poetry and Fiction	4	1	3
HYC 03	Core -3- Making of Modern Kerala	4	1	3
HYC 04	Core- 4-Informatics	4	1	3
	Complimentary Course- 2 : Politics : An Introduction to Political Science	4	1	3
	TOTAL CREDITS FOR SEMESTER-III	20		

SEMESTER-IV

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
	<i>Common – Second Language 4:</i> Malayalam : സഭ്യം, രചനാ പരിചയം Hindi : Culture and Civilization of India	4	1	3
HYC 05	Core- 5-Understanding the Past	4	1	3
HYC 06	Core -6- Early Societies in India (2010 Admission)	4	1	3
	Complimentary Course-2 : Politics : Governmental Machinery and Process	4	1	3

	TOTAL CREDITS FOR SEMESTER-IV	20		
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SEMESTER-V

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
HYC 07	Core-7- Institutions in the Pre-colonial India	4	1	3
HYC 08	Core-8- State and Societies in the Ancient World	4	1	3
HYC 09	Core-9- India: Nation in the Making	4	1	3
HYC 10	Core-10- Trends in Historical Writings	4	1	3
	<i>Open Course</i>	4	1	3
	TOTAL CREDITS FOR SEMESTER-V	20		

SEMESTER-VI

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
HYC 11	Core-11-Issues in Contemporary India	4	1	3
HYC 12	Core-12-Situating Medieval World	4	1	3
HYC 13	Core-13-Understanding Modern World	4	1	3
HYC 14	Core-14- Capitalism and Colonialism	4	1	3
HYC 15	Choice Based Core – Archaeology in India	4	1	3
	TOTAL CREDITS FOR SEMESTER-VI	20		

CREDIT DETAILS :

Common Course – I : English	24
Common Course – II :	16
Complementary CourseS	16
Core Course	60
Open Course	04
TOTAL	120

2. Political Science

SEMESTER-I

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
ENCN2	Common Course – English-2 : Reading Literature in English	4	1	3
	<i>Common Course - Second Language 1 : Malayalam : കഥ, നോവൽ</i>	4	1	3

	Hindi : Prose and One Act Play			
(PS1B01UG)	Core Course- 1: Methodology and Perspectives of Social Sciences	4	1	3
(PS1C01UG)	Complementary 1 : Economics : Principles of Economics	4	1	3
	TOTAL CREDITS FOR SEMESTER-I	20		

SEMESTER-II

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1	3
ENCN4	Common Course – English-4 : Musings on Vital Issues	4	1	3
	<i>Common- Second Language 2:</i> Malayalam: കവീത Hindi : Translation, Communication Skills and Applied Grammar	4	1	3
(PS2B02UG)	Core Course-2 : Introduction to Indian Political System	4	1	3
(PS2C02UG)	Complementary 2 : Economics : Basic Economics Studies	4	1	3
	TOTAL CREDITS FOR SEMESTER-II	20		

SEMESTER-III

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
	<i>Common- Second Language 3 :</i> Malayalam: അനുഭവം പൊരുളും Hindi : Poetry and Fiction	4	1	3
(PS3B03UG)	Core Course-3 : Issues in Indian Political System	4	1	3
(PS3B04UG)	Core Course- 4 : Political Theory	4	1	3
	Complimentary Course- 3 : History : Historical Roots of Modern World	4	1	3
	TOTAL CREDITS FOR SEMESTER-III	20		

SEMESTER-IV

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
	<i>Common – Second Language 4: Malayalam : ശബ്ദം, രചനാ പരിചയം Hindi : Culture and Civilization of India</i>	4	1	3
(PS4B05UG)	Core Course- 5 : Political Thought	4	1	3
(PS4B06UG)	Core Course 6 : Introduction to Comparative Politics	4	1	3
	Complimentary Course- 4 : History : Transition to the Contemporary World	4	1	3
	TOTAL CREDITS FOR SEMESTER-IV	20		

SEMESTER-V

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
(PS5B07UG)	Core Course 7 : Comparative Political Systems	4	1	3
(PS5B08UG)	Core Course 8 : Research Methods in Political Science	4	1	3
(PS5B09UG)	Core Course- 9 : Introduction to Public Administration	4	1	3
(PS5B10UG)	Core Course 10 : Human Rights	4	1	3
	<i>Open Course</i>	4	1	3
	TOTAL CREDITS FOR SEMESTER-V	20		

SEMESTER-VI

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
(PS6B11UG)	Core Course 11 : Elements of International Politics	4	1	3
(PS6B12UG)	Core course – 12 : Society and Politics in Kerala	4	1	3
(PS6B13UG)	Core Course- 13 : Issues in International Politics	4	1	3
(PS6B14UG)	Core Course 14: Theories and Principles of Public Administration	4	1	3
(PS6B15UG)	Core Course- 15: Choice Based Course – Gandhian Ideas and Applicable Techniques	4	1	3
	TOTAL CREDITS FOR SEMESTER-VI	20		

CREDIT DETAILS :

Common Course – I : English	24
Common Course – II :	16
Complementary CourseS : Economics	08
History	08
Core Course	60
Open Course	04
TOTAL	120

3. Economics

SEMESTER-I

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
ENCN2	Common Course – English-2 : Reading Literature in English	4	1	3
	<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
	Core Course- 1: Methodology of Social Sciences with Special Reference to Economics	4	1	3
	Complementary 1 : History : Social Formation in Pre-Modern India.	4	1	3
	TOTAL CREDITS FOR SEMESTER-I	20		

SEMESTER-II

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1	3
ENCN4	Common Course – English-4 : Musings on Vital Issues	4	1	3
	<i>Common- Second Language 2:</i> Malayalam: കവിത Hindi : Translation, Communication Skills and Applied Grammar	4	1	3
	Core Course-2 : Development and Environmental Economics	4	1	3
	Complementary 2 : History : Transition to the Contemporary world	4	1	3
	TOTAL CREDITS FOR SEMESTER-II	20		

SEMESTER-III

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
	<i>Common- Second Language 3 :</i> <i>Malayalam: അനുഭവം പൊതുജനം</i> <i>Hindi : Poetry and Fiction</i>	4	1	3
	CoreCourse-3 : Principles of Micro Economics	4	1	3
	Core Course- 4 : Modern Banking	4	1	3
	Complimentary Course- 3 : Politics : An Introduction to Political Science OR Economics : Mathematical Economics	4	1	3
	TOTAL CREDITS FOR SEMESTER-III	20		

SEMESTER-IV

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
	<i>Common – Second Language 4:</i> <i>Malayalam : ശബ്ദം, രചനാ പരിചയം</i> <i>Hindi : Culture and Civilization of India</i>	4	1	3
	Core Course- 5 : Micro Economic Analysis	4	1	3
	Core Course 6 : Public Economics	4	1	3
	Complimentary Course- 4 : Politics : Governmental Machinery and Process OR Economics : Mathematics for Economic Analysis	4	1	3
	TOTAL CREDITS FOR SEMESTER-IV	20		

SEMESTER-V

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
	Core Course 7 : Quantitative Techniques for Economic Analysis	4	1	3
	Core Course 8 : Principles of Macro Economics	4	1	3
	Core Course- 9 : Indian Economy	4	1	3
	Core Course 10 : Economics of Financial Markets	4	1	3
	<i>Open Course</i>	4	1	3

	<i>TOTAL CREDITS FOR SEMESTER – V</i>	20		
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SEMESTER-VI

Course Code	Title of Course	Credit	WEIGHTAGE	
			Int.	Ext.
	Core Course 11 : Quantitative Economics	4	1	3
	Core course – 12 : Macro Economic Analysis	4	1	3
	Core Course- 13 : Development Issues of the Indian Economy	4	1	3
	Core Course 14: International Economics	4	1	3
	Core Course- 15: Choice Based Course – Marketing Management	4	1	3
	TOTAL CREDITS FOR SEMESTER-VI	20		

CREDIT DETAILS :

Common Course – I : English	24
Common Course – II :	16
Complementary Course : History :	08
Politics/	08
Mathematics :	
Core Course	60
Open Course	04
TOTAL	120

4. Sociology

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	4	1	3
		<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
	I B-01	Core Course- 1: Methodology and Perspectives of Social Sciences	4	1	3
		Complimentary-1 : Economics : Principles of Economics	4	1	3
		TOTAL CREDITS FOR SEMESTER-I	20		

SEMESTER-II	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1	3
	ENCN4	Common Course – English-4 : Musings on Vital Issues	4	1	3
		<i>Common- Second Language 2:</i> Malayalam: കവിത Hindi : Translation, Communication Skills and Applied Grammar	4	1	3
	II B-02	Core Course- 2: The Essence of Sociology	4	1	3
		Complimentary-2 : Economics : Basic Economic Studies	4	1	3
		TOTAL CREDITS FOR SEMESTER-II	20		
SEMESTER-III	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		<i>Common- Second Language 3 :</i> Malayalam: അനുഭവം പൊതുജനം Hindi : Poetry and Fiction	4	1	3
	III B-03	Core Course- 3: Social Research Methods	4	1	3
	III B-04	Core Course- 4: Foundations of Sociological Thought	4	1	3
		Complimentary-3 : History : Roots of the Modern World	4	1	3
		TOTAL CREDITS FOR SEMESTER-III	20		
SEMESTER-IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
		<i>Common – Second Language 4:</i> Malayalam : ശബ്ദം, രചനാ പരിചയം Hindi : Culture and Civilization of India	4	1	3
	IV B-05	Core Course- 5: Social Stratification	4	1	3
	IV B-06	Core Course – 6 : Environment and Society	4	1	3
		Complimentary-4 : History : Transition to the Contemporary World	4	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		

SEMESTER-V	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
	V B-07	Core Course 7 : Modern Sociological Theories	4	1	3
	V B-08	Core Course 8 : Perspectives on Indian Society	4	1	3
	V B-09	Core Course- 9 : Culture and Personality	4	1	3
	V B-10	Core Course 10 : Industry and Society	4	1	3
	V B- O-01	<i>Open Course</i>	4	1	3

		TOTAL CREDITS FOR SEMESTER-IV	20		
SEMESTER-VI	VI B-11	Core Course 11 : Crime and Society	4	1	3
	VI B-12	Core course – 12 : Gerontology	4	1	3
	VI B-13	Core Course- 13 : Sociology of Development	4	1	3
	VI B-14	Core Course 14: Tribal Society in India	4	1	3
	VI B-15	Core Course- 15: Choice Based Course – Urban Sociology	4	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		

CREDIT DETAILS :

Common Course – I : English	24
Common Course – II :	16
Complementary Courses : Economics :	08
History	08
Core Course	60
Open Course	04
TOTAL	120

5. Islamic History

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	4	1	3
		<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
	IH-1 - B-01	Core Course- 1: Methodology and Perspectives of Social Sciences	4	1	3
		Complimentary-1 : Economics : Principles of Economics	4	1	3
		TOTAL CREDITS FOR SEMESTER-I	20		
	SEMESTER-II	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1
ENCN4		Common Course – English-4 : Musings on Vital Issues	4	1	3
		<i>Common- Second Language 2:</i> Malayalam: കവിത Hindi : Translation, Communication Skills and Applied Grammar	4	1	3
IH-2 - B-02		Core Course- 2: Pre-Islamic Arabia And the	4	1	3

		Emergence of Islam			
		Complimentary-2 : Economics : Basic Economic Studies	4	1	3
		TOTAL CREDITS FOR SEMESTER-II	20		
SEMESTER-III	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		<i>Common- Second Language 3 :</i> <i>Malayalam: അനുഭവം പൊരുളും</i> <i>Hindi : Poetry and Fiction</i>	4	1	3
	IH-3 - B-03	Core Course- 3: Glorious Caliphate And the Umayyads	4	1	3
	IH-3 - B-04	Core Course- 4: Informatics	4	1	3
		Complimentary-3 : History - Roots of the Modern World	4	1	3
		TOTAL CREDITS FOR SEMESTER-III	20		
SEMESTER-IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
		<i>Common – Second Language 4:</i> <i>Malayalam : ശബ്ദം, രചനാ പരിചയം</i> <i>Hindi : Culture and Civilization of India</i>	4	1	3
	IH-4 - B-05	Core Course- 5: History And Culture of the Abbasids	4	1	3
	IH-4 - B-06	Core Course – 6 : Muslims in Europe	4	1	3
		Complimentary-4 : History : Transition to the Contemporary World	4	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-V	IH-5 - B-07	Muslim Histiography	4	1	3
	IH-5 - B-08	Core Course 8 : The Ottomans And Turkish Republic	4	1	3
	IH-5 - B-09	Core Course- 9 : Muslim Rule in India	4	1	3
	IH-5 - B-10	Core Course 10 : History And Culture of Kerala Muslims	4	1	3
	IH-5 - O-01	<i>Open Course</i>	4	1	3
		TOTAL CREDITS FOR SEMESTER-V	20		
SEMESTER-VI	IH-6 - B-11	Core Course 11 : Political Thought in Islam	4	1	3
	IH-6 - B-	Core course – 12 : Human Rights in Islam	4	1	3

	12				
	IH-6 - B-13	Core Course- 13 : Contemporary Muslim World	4	1	3
	IH-6 - B-14	Core Course 14: Revivalist Movement in Islam	4	1	3
	IH-6 - B-15	Core Course- 15: Choice Based Course – Indo-Muslim Culture	4	1	3
		TOTAL CREDITS FOR SEMESTER-VI	20		

CREDIT DETAILS :

Common Course – I : English	24
Common Course – II :	16
Complementary Course : Economics :	08
History :	08
Core Course	60
Open Course	04
TOTAL	120

6) B.A. PHILOSOPHY PROGRAMME

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER-I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	ENCN2	Common Course – English-2 : Reading Literature in English	4	1	3
		<i>Common Course - Second Language 1 :</i> Malayalam : കഥ, നോവൽ Hindi : Prose and One Act Play	4	1	3
	PH1B01	Core Course-1 : Introduction to Philosophical Methods	4	1	3
	PH1C01	Complimentary-1 : Western Aesthetics	4	1	3
		TOTAL CREDITS FOR SEMESTER-I	20		
SEMESTER-II	ENCN3	Common Course – English-3 : Critical Thinking, Academic Writing & Presentation	4	1	3
	ENCN4	Common Course – English-4 : Musings on Vital Issues	4	1	3
		<i>Common- Second Language 2:</i> Malayalam: കവിത Hindi : Translation, Communication Skills and Applied Grammar	4	1	3
	PH2B02	Core Course-2 : Traditional Logic	4	1	3
	PH2C02	Complementary– 2 : Indian Aesthetics	4	1	3
	TOTAL CREDITS FOR SEMESTER-II	20			

SEMESTER-III	ENCN5	Common Course – English-5 : Reflections on Indian Polity, Secularism & Sustainable Environment	4	1	3
		<i>Common- Second Language 3 :</i> <i>Malayalam: അനുഭൂതിയും പൊതുവും</i> <i>Hindi : Poetry and Fiction</i>	4	1	3
	PH3B03	Core Course-3 : Symbolic Logic	4	1	3
	PH3B04	Core Course-4 : Philosophy of Informatics	4	1	3
	PH3C03	Complementary – 3 : Socio-Political Thought	4	1	3
		TOTAL CREDITS FOR SEMESTER-III	20		
SEMESTER-IV	ENCN6	Common Course – English-6 : Evolution of the Philosophy of Science: Literary Perspectives	4	1	3
		<i>Common – Second Language 4:</i> <i>Malayalam : ശബ്ദം, രചനാ പരിചയം</i> <i>Hindi : Culture and Civilization of India</i>	4	1	3
	PH4B05	Core Course 5 : Ancient and Medieval Western philosophy	4	1	3
	PH4B06	Core Course 6 : Beginnings of Indian Philosophy	4	1	3
	PH4C04	Complementary – 4 : Peace Studies	4	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		
SEMESTER-V	PH5B07	Core Course 7 : Modern Western Philosophy	4	1	3
	PH5B08	Core Course 8: Systems of Indian Philosophy	4	1	3
	PH5B09	Core Course 9 : Fundamentals of Ethics	4	1	3
	PH5B10	Core Course 10 : Modern Indian Thought	4	1	3
	29	Open Course –	4	1	3
		TOTAL CREDITS FOR SEMESTER-V	20		

SEMESTER-VI	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
	PH6B11	Core Course 11 : Philosophy of Gender	4	1	3
	PH6B12	Core Course 12 : Recent Trends in Western Philosophy	4	1	3
	PH6B 13	Core Course 13 : Applied Ethics	4	1	3
	PH6B14	Core Course 14 : Eco Philosophy	4	1	3
	PH6D01	Core Course 15 : Crime and Punishment	4	1	3
		TOTAL CREDITS FOR SEMESTER-V	20		

CREDIT DETAILS :

Common Course – I : English	24
Common Course – II :	16
Complementary Courses	16
Core Course	60
Open Course	04
TOTAL	120

III. Faculty of Commerce :

B.Com PROGRAMME (CO-OPERATION)

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	Common-2	Language-Second Language Malayalam : കഥയും കവിതയും Hindi : Prose and Applied Hindi	4	1	3
	M01BAA01	Business Statistics	3	1	3
	CM01BAA02	Modern Banking	3	1	3
	CM01BAA03	Business Regulatory Frame work	3	1	3
	CM01BA901	Perspectives and Methodology of Business Studies	4	1	3
		TOTAL CREDITS FOR SEMESTER-I	21		
	SEMESTER II	ENCN3	Common Course – English-2 : Critical Thinking, Academic Writing & Presentation	4	1
Common-4		Language-Second Language Malayalam : ഗദ്യം - രചനയും പ്രയോഗവും Hindi : Poetry, Communication Hindi & Translation	4	1	3
CM02BAA01		Quantitative Techniques for Business Research	3	1	3
CM02BAA02		Principles of Insurance	3	1	3
CM02BAA03		Corporate Regulations & Governance	3	1	3
CM02BA901		Business Communication and Management Information System	4	1	3
		TOTAL CREDITS FOR SEMESTER-II	21		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER III		Common Course – English-3 : Perspectives in Literature	3	1	3
	CM03BAA01	Marketing Management	4	1	3
	CM03BAA02	Financial Accounting	4	1	3
	CM03BAA03	E-Commerce and General Informatics	4	1	3
	CM03BAA04	Business Management	2	1	3
		<i>Optional Course Paper-I</i>			
	CM03BBA03	_Basics of Co-Operation	3	1	3
		TOTAL	20		
SEMESTER IV		Common Course – English-4 : Reflexions of Vital Issue	3	1	3
	CM04BAA01	Capital Market	4	1	3
	CM04BAA02	Corporate Accounting	4	1	3
	CM04BA901	Entrepreneurship Development and Project Management	4	1	3
	CM04BAA03	Financial Services	2	1	3
		<i>Optional Course Paper-II</i>			
	CM04BBA03	Co-Operative Management and Administration	3	1	3
		TOTAL CREDITS FOR SEMESTER-IV	20		
SEMESTER V	CM05BAA01	Cost Accounting	4	1	3
	CM05BAA02	Special Accounting	4	1	3
	CM05CAA01	Complimentary : Advertising and Sales promotion	4	1	3
	CM03BBA01	Open Course	4	1	3
		<i>Optional Course Paper-III</i>			
	CM05BBA03	Co-Operative Legal System	3	1	3
		TOTAL	19		
SEMESTER VI	CM06BAA01	Applied Cost Accounting	4	1	3
	CM06CAA01	Complimentary : Principles of Business Decisions	4	1	3
	CM06BAA02	Practical Auditing	4	1	3
	CM06BAA03	Accounting for Managerial Decisions	4	1	3
		<i>Optional Course Paper-IV</i>			
	CM06BBA03	Co-Operative Accounting	3	1	3
		TOTAL	19		

CREDIT DETAILS

Common Course – I : English	14
Common Course – II : (Mal/Hindi)	08
Complementary Courses :	
Advertising and Sales Promotion :	04
Principles of Business Decisions :	04
Core Course	86
Open Course	04
TOTAL	120

B.Com PROGRAMME (FINANCE AND TAXATION)

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	Common-2	Language-Second Language Malayalam : കഥയും കവിതയും Hindi : Prose and Applied Hindi	4	1	3
	M01BAA01	Business Statistics	3	1	3
	CM01BAA02	Modern Banking	3	1	3
	CM01BAA03	Business Regulatory Frame work	3	1	3
	CM01BA901	Perspectives and Methodology of Business Studies	4	1	3
		TOTAL	21		
	SEMESTER II	ENCN3	Common Course – English-2 : Critical Thinking, Academic Writing & Presentation	4	1
Common-4		Language-Second Language Malayalam : ഗദ്യം - രചനയും പ്രയോഗവും Hindi : Poetry, Communication Hindi & Translation	4	1	3
CM02BAA01		Quantitative Techniques for Business Research	3	1	3
CM02BAA02		Principles of Insurance	3	1	3
CM02BAA03		Corporate Regulations & Governance	3	1	3
CM02BA901		Business Communication and Management Information System	4	1	3
		TOTAL	21		
SEM EST		Common Course – English-3 : Perspectives in Literature	3	1	3

	CM03BAA01	Marketing Management	4	1	3
	CM03BAA02	Financial Accounting	4	1	3
	CM03BAA03	E-Commerce and General Informatics	4	1	3
	CM03BAA04	Business Management	2	1	3
		<i>Optional Course Paper-I</i>			
	CM03BBA01	Financial Management	3	1	3
		TOTAL	20		
SEMESTER IV		Common Course – English-4 : Reflexions of Vital Issue	3	1	3
	CM04BAA01	Capital Market	4	1	3
	CM04BAA02	Corporate Accounting	4	1	3
	CM04BA901	Entrepreneurship Development and Project Management	4	1	3
	CM04BAA03	Financial Services	2	1	3
		<i>Optional Course Paper-II</i>			
	CM04BBA01	Value added Tax- Concepts and Practice	3	1	3
		TOTAL	20		
SEMESTER V	CM05BAA01	Cost Accounting	4	1	3
	CM05BAA02	Special Accounting	4	1	3
	CM05CAA01	Complimentary : Advertising and Sales promotion	4	1	3
	CM05BBA05	Open Course	4	1	3
		<i>Optional Course Paper-III</i>			
	CM05BBA01	Income Tax-Law and Practice	3	1	3
		TOTAL	19		
SEMESTER VI	CM06BAA01	Applied Cost Accounting	4	1	3
	CM06CAA01	Principles of Business Decisions	4	1	3
	CM06BAA02	Practical Auditing	4	1	3
	CM06BAA03	Accounting for Managerial Decisions	4	1	3
		<i>Optional Course Paper-IV</i>			
	CM06BBA01	Income Tax-Assessment &Procedure	3	1	3
		TOTAL	19		

CREDIT DETAILS

Common Course – I : English	14
Common Course – II : (Mal/Hindi)	08
Complementary Courses :	
Advertising and Sales Promotion :	04
Principles of Business Decisions :	04
Core Course	86
Open Course	04
TOTAL	120

B.Com PROGRAMME (TRAVEL AND TOURISM)

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER I	ENCN1	Common Course – English-1 : Communication Skills in English	4	1	3
	Common-2	Language-Second Language Malayalam : കഥയും കവിതയും Hindi : Prose and Applied Hindi	4	1	3
	M01BAA01	Business Statistics	3	1	3
	M01BAA02	Modern Banking	3	1	3
	M01BAA03	Business Regulatory Frame work	3	1	3
	M01BA901	Perspectives and Methodology of Business Studies	4	1	3
		TOTAL	21		
SEMESTER II	ENCN3	Common Course – English-2 : Critical Thinking, Academic Writing & Presentation	4	1	3
	Common-4	Language-Second Language Malayalam : ഗദ്യം - രചനയും പ്രയോഗവും Hindi : Poetry, Communication Hindi & Translation	4	1	3
	CM02BAA01	Quantitative Techniques for Business Research	3	1	3
	CM02BAA02	Principles of Insurance	3	1	3
	CM02BAA03	Corporate Regulations & Governance	3	1	3
	CM02BA901	Business Communication and Management Information System	4	1	3
		TOTAL	21		

SEM EST	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.

		Common Course – English-3 : Perspectives in Literature	3	1	3
	CM03BAA01	Marketing Management	4	1	3
	CM03BAA02	Financial Accounting	4	1	3
	CM03BAA03	E-Commerce and General Informatics	4	1	3
	CM03BAA04	Business Management	2	1	3
		<i>Optional Course/Paper-I</i>			
	CM03BBA04	Fundamentals of Tourism	3	1	3
		TOTAL	20		
SEMESTER IV		Common Course – English-4 : Reflexions of Vital Issue	3	1	3
	CM04BAA01	Capital Market	4	1	3
	CM04BAA02	Corporate Accounting	4	1	3
	CM04BA901	Entrepreneurship Development and Project Management	4	1	3
	CM04BAA03	Financial Services	2	1	3
		<i>Optional Course Paper-II</i>			
	CM04BBA04	Marketing of Tourism	3	1	3
		TOTAL	20		

	Course Code	Title of Course	Credit	WEIGHTAGE	
				Int.	Ext.
SEMESTER V	CM05BAA01	Cost Accounting	4	1	3
	CM05BAA02	Special Accounting	4	1	3
	CM05CAA01	Complimentary : Advertising and Sales promotion	4	1	3
	CM05BBA05	Open Course	4	1	3
		<i>Optional Course Paper-III</i>			
	CM05BBA04	Travel and Tourism Infrastructure	3	1	3
		TOTAL	19		
	SEMESTER VI	CM06BAA01	Applied Cost Accounting	4	1
CM06CAA01		Complimentary : Principles of Business Decisions	4	1	3
CM06BAA02		Practical Auditing	4	1	3
CM06BAA03		Accounting for Managerial Decisions	4	1	3
		<i>Optional Course Paper-IV</i>			
CM06BBA04		Hospitality Management	3	1	3
		TOTAL	19		

CREDIT DETAILS

Common Course – I : English	14
Common Course – II : (Mal/Hindi)	08
Complementary Courses :	
Advertising and Sales Promotion :	04
Principles of Business Decisions :	04
Core Course	86
Open Course	04
TOTAL	120

LIST OF OPEN COURSES

OFFERING FACULTY

COURSE OFFERED

ENGLISH

ENGLISH FOR CAREERS

HINDI

FILM STUDIES

MALAYALAM

പരിസ്ഥിതിയും സാഹിത്യവും

SANSKRIT

Kudiyattam – A Study

ARABIC

A PACKAGE IN GULF ARABIC

HISTORY

ENVIRONMENTAL HISTORY IN INDIAN CONTEXT

POLITICS

HUMAN RIGHTS IN INDIA (PS5DO7UG)

ECONOMICS

OUTLINE OF ECONOMIC THOUGHT

(EC6B14.1U)

SOCIOLOGY

MEDIA AND SOCIETY

ISLAMIC HISTORY

ISLAMIC ECONOMICS AND BANKING

PHILOSOPHY

YOGA AND PERSONALITY DEVELOPMENT

BFT & APPAREL DESIGN

INDIAN EMBELLISHMENT TECHNIQUES

B C A

INTERNET, WEBDESIGNING & CYBER LAWS

B.Sc. COMPUTER SCIENCE

INTERNET, WEBDESIGNING & CYBER LAWS

B SW

Project Planning Management

BBM

Modern Banking Practices

BBA

Investment & Port Folio Management

Note : Students should not select Open Course of their own programme. Eg. Students belonging to English – Language and Literature should select any courses other than the one offered by the English Department – ie., ENGLISH FOR CAREERS.

The Chairperson, BoS, Hindi has recommended some omissions in the Prescribed Text for Common courses as detailed below :

1. COMMON COURSES

A) BA Hindi Language and Literature

Semester	Course
I	Common Course- 1 : Prose and One act Play Prescribed Text Book :GADYA GAGAN (MG University Publication)
II	Common Course- 2 : Translation, Communication Skills And Applied Grammar Prescribed Text :SAMVAAD THADA SANRACHANA (M G University Publication) Omission : Bhoomika Page 70-75 Passages 4& 5 from Solved passages page 78-90 (English to Hindi) Passages 4,5,6,7,8,9,10 From Unsolved Passages (Hindi to English) Page 81-83 Samuchaya Bodhak Page 169-176 SahayakKriyaem Page 127-135
III	Common Course – 3 : Poetry and Fiction Prescribed Text : AHITHYA MANJUSHA (M G University Publication) <u>Lessons to be studied from PART I :Poetry</u> Kabeer : First 4 Doha Tulasi : First 4 Doha MeeraBaiFirst Pada Nirala :SarojSmriti Ajney :Naach VijayaDev Narayan Sahi :KhamoshDhadkanem Anamika :Sthriyaam BadriNarayan :PremPatru <u>Lessons to be studied from PART II : Stories</u> Premchand :Aansuvom Ki Holi MannuBhandaari :RaaniMaamKachaboothara Udayaprakaash :Aparaadhi Novel : AKELI AWAAZ – RajendraAwasti (RajPal and Sons .New Delhi Publication)
IV	Common Course – 4 : SAANSKRITIK VIRASAT (MG University Publication) <u>Lessons to be studied</u>

	1. Sanskrithik ki Kahani	Bhagvath Sharan Upadhyaya
	2. Bharatiya Sanskrithi	Dr. Rajendra Prasad
	3. Lokthantha Ek Dharm hai	Dr. Radakrishnan
	4. Mahaanom ka Manwandar	Mukthibodh
	5. Sabhyatha ka Rahasya	Premchand
	6. Sanskrithi aur Apasanskrithi	Kishan Patnatik
	7.Ham Sanskrithi me Nahi Vikriti me vikasith ho rahe hei	Sundarlal Bahuguna
	8.Athangavad aur hum	Ram Saranan Joshi
	9.Keral: IthihaskeJharoke se	Dr. K.K. N Kurup
	10.Samajik Kranthi ke Agradooth Sree Narayana Guru	Dr. Iqbal Ahammad
	11.Dalith Anthonlan aur Ayyankali	Dr. R. Sasidhran

B) B.Com – HINDI – COMMON COURSES

Semester	Course
I	<p>Common Course 1 : Prose & Applied Hindi Prescribed Text SahityaDarpan(Mg university publication) RachanaKaSach(Mg university publication)</p> <p>Prose Section from SahityaDarpan VyavasayikPatravayavahaar and Technical terminology from RachanaKasach</p>
II	<p>Common Course 2 : Poetry, Communicative Hindi & Translation</p> <p>Poetry section from Sahityadarpan From RachanaKaSach Part II – Samvaad ,ShabdhSangrah Part III – Translation <u>Omission</u> : Pages 123-131 Solved Passage 3 Page 137 Unsolved passage 5 Page 140 Solved Passage 1 Page 141 Unsolved Passage 1 Page 142</p>

Students under Private Registration / SDE stream need to study the above portions only for Common Course – Hindi.

IV.FEES

Candidates should remit the fee either in pay-in-slip at the cash counter at the University Office or friends Janasevana Kendra or by Demand Draft drawn in favour of the Finance Officer, M.G. University Kottayam, Payable at S.B.T., M.G. University Campus branch (Code No.669). There should be at least two months gap between the date of submission and the date of expiry of D.D. The name and address of the candidate and the purpose of remittance shall be noted clearly in the pay-in-slip/reverse side of D.D. Fee once remitted on this account shall in no case be refunded. But candidates whose application for private registration and examination are rejected will be allowed to apply for private registration and examination for the immediate subsequent year with the same pay-in-slip provided the defect is cleared and the memo showing the defects in the earlier application is produced.

FEE FOR VARIOUS TYPES OF PRIVATE REGISTRATION

1. B.A./B.Com . (Full Course)	>	Rs. 400/-
2. B.A./B.Sc. Faculty change	>	Rs. 400/-
3. B.A. Optional change	>	Rs .250/-
4. B.A./B.Sc./B.Com . Part II change	>	Rs. 250/-
5. Registration to II & Ill Yr. B.A./B.Com.	>	Rs. 250/-
6. Registration to III Yr, B.A./B.Com .	>	Rs. 250/-
7. B.Com. additional optional/elective	>	Rs. 250/-
8. Registration under R.L.V. College Scheme :	>	Rs. 200/
9. Correction of Optional/Second Language (upto 15 th Jan., 2013)	>	Rs. 50/-
10. Correction of B.Com. Optional		
a) upto one month prior to 1st Year exam	>	Rs. 250/-
b) upto one month prior to Ilnd Year exam	>	Rs. 500/-

The following is the rate of fee for B.A./B.Com examination fee:

Rs. 50/-per paper (CBCSS StreamRs. 25/- per paper for Annual Scheme); Rs.30/-per paper for subsequent appearance (for Annual Scheme).

11. CV Camp fee	>	Rs. 100/-
Fee for Marklist	>	Rs. 25/-
Cost of application forms		
B.A./B.Com. Private registration	>	Rs. 50/-
B.A./B.Com . Examination	>	Rs. 20/-
Improvement registration fee	>	Rs. 50/-

	Fee (Rs.)	Application Form (Rs.)
Matriculation/Re-matriculation	100	25
Retrieval of documents before Registration	100	---
Recognition	150	25
Eligibility certificate	100	25
Cancellation (Thirty days prior to the date of commencement of examination)	150	---
Cancellation (Both Private registration and examination)	250	---
Cancellation of II/III & I to VI Sem. CBCSS year B.A./B.Com. Pvt. Regn. & Examination to join another University	500	---
Pre-Degree pass certificate	75	25
Remittance Certificate from Uty. cash counter	5	
For defect-rectification (communicated by post)	25	---
Change from private to regular study	250	---
Re-admission	250	---
Duplicate private registration order, (for Optional/faculty change categories)	50	50
Other certificate	100	---
Course discontinuation	150	---
Fee for equivalence certificate	125	---

Note:- 1. Separate pay-in-slips/D.D. should be furnished towards the private registration fee (including fine) and examination fee.

2. Candidates shall remit Matriculation fee (if required) and Private Registration fee in a single Pay-in-slip/DD.

3. There will be no fine for the examination fee remitted by the private registration candidates.

V. DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FOR PRIVATE REGISTRATION

SIX SEMESTER UG PROGRAMME – BA/B.Com. FULL COURSE

Application for Private Registration should be accompanied by:

- Application for admission to the I & II Semester BA/B.Com. UG Examination
- D.D./Pay-in-slip for the prescribed examination fee.
- Private registration fee (B.A./B.Com. Full course)
- Pre-Degree or Equivalent Pass Certificate in Original. (Candidates who have passed the qualifying examination compartmentally should produce all marklists and pass certificate)

- e) Transfer Certificate in original from the recognised institution last attended by the candidate.
- f) Matriculation fee, if the candidate has not already matriculated in this University. (Private registration fee, and Matriculation fee shall be remitted in one pay-in-slip/D.D.)
- g) Application for registration as a matriculate, if not already matriculated in this University.
- h) Migration Certificate in original, if the candidate has passed the qualifying examination from other University/ Board.
- i) Application for recognition of qualifying examination with the prescribed fee if the candidate has passed the qualifying examination from other Universities/Boards outside the state.
- j) Eligibility Certificate from the Registrar, Mahatma Gandhi University, if the candidate has passed the qualifying examination from Universities/Boards outside the state.
- k) Self addressed stamped (Rs.37/-) envelope of the size 24 cm x 32 cm for returning the certificates by registered post.
- l) Copy of SSLC (in duplicate)

2. II,III,IV,V,VI Sem. UG Programmes B.A./B.Com

Application for private registration should be accompanied by:

- a) Application for admission to the II Sem. B.A./B.Com. degree examination.
- b) Pay-in-slip/D.D. for the prescribed examination fee.
- c) Pay-in-slip/D.D. for the prescribed private registration fee
- d) Marklist/Hall ticket of I/II/III/IV/V Sem. B.A./B.Com. UG Programme examination conducted by this University (attach a certificate from the Principal stating that he/she has not involved in any malpractice, if only Hall ticket is produced)
- e. Transfer Certificate from the college last attended.
- f. Self addressed stamped (Rs.37/-) envelope of the size 24 cm x 32 cm.
- g Certificate from the principal of the college as to whether the candidate has already registered or not for II & III year B.A/B.Com
- h. Copy of SSLC (in duplicate)

3. V & VI Sem. UG Programmes

Application for private registration should be accompanied by:

- a) Application for admission to the VI Sem. BA/B.Com. UG Programme examination
- b) Pay-in-slip/D.D. for the prescribed examination fee.
- c) Pay-in-slip/D.D. for the Private Registration fee.
- d) Marklist/Hall ticket of II,III,IV,V Sem. B.A./B.Com UG Programme examination conducted by this University (if hall ticket is produced, attach a certificate from the Principal stating that he/she has not involved in any malpractice.)
- e) Transfer Certificate from the college last attended.
- f) A self addressed stamped (Rs. 37/-) envelope of the size 24cm x 32cm

- g) Certificate from the principal of the college as to whether the candidate has already registered or not for IV/V Sem. B. A/B.Com.
- h) Copy of SSLC (in duplicate)

4. Second language change for B.A./B.Sc./B.Com. graduates

Application for Private registration should be accompanied by

- a) Application for admission to the II & IV Sem. of the examination.
- b) Pay-in-slip/D.D. for the prescribed examination fee
- c) Pay-in-slip/D.D, for the prescribed private registration fee
- d) B.A./B.Sc./B.Com. Degree/Provisional certificate
- e) Transfer Certificate in original
- f) Self addressed stamped (Rs.37/-) envelope of the size 24 cm x 32cm
- g) Copy of SSLC (in duplicate)

5. Second Language change for B.A./B.Sc./B.Com. failed candidates

Application for Private registration should accompanied by

- a) Application for admission to the II & IV Sem. examination
- b) Pay-in-slip/D.D. for the prescribed examination fee
- c) Pay-in-slip/DD for the prescribed private registration fee.
- d) I,II,III,IV,V & VI Sem. BA/B.Sc/B.Com. marklist showing the pass in Common course
- i) Transfer Certificate in original
- j) Self addressed stamped (Rs.37/-) envelope of the size 24cm x 32 cm
- g) Copy of SSLC (in duplicate)

6. B.A. Degree for B.Com. graduates or B.Com. discontinued candidates.

Application for Private registration should be accompanied by

- a) Application for admission to the 1st and 2nd Sem. UG BA examination
- b) Pay-in-slip/D.D.for the prescribed examination fee b.
- c) Pay-in-slip/D.D. for the prescribed private Registration fee '
- d) B.Com. Degree/Provisional Certificate; Pre-Degree & UG Programme marklist in case Discontinued candidates.
- e) Transfer Certificate in original
- f) Self addressed stamped (Rs.37/-) envelope of the sufficient size
- g) Course discontinuation memo in case of B.Com. discontinued candidates.
- k) Copy of SSLC (in duplicate)

7. B.A./B.Com. for Professional graduates Application for Private registration should be accompanied by documents required for B.A./B.Com. (Full course) Registration [See Case (1)]

8. Additional Optional/Elective for B.Com. degree holders of this University

Application for Private registration should be accompanied by

- a) Application for admission to the additional optional examination
 - b) Pay-in-slip/D.D. for the prescribed examination fee
 - c) Pay-in-slip-/D.D. for the prescribed Private Registration fee
 - d) B.Com. Degree/Provisional Certificate/PG Degree/Provisional certificate in case of PG holders.
 - e) Transfer Certificate in original
 - f) Self addressed stamped (Rs.37/-) envelope of the sufficient size
 - g) Copy of SSLC (in duplicate)
9. Optional/Faculty change for B.A./B.Sc./graduates (Additional degree)

Application for Private registration should be accompanied by

- a) Application for the II & IV Sem. UG programme examination
- b) Pay-in-slip/D.D. for the prescribed examination fee
- c) Pay-in-slip/D.D. for the prescribed fee for Optional change/Faculty change (if the new optional belongs to another faculty, it is a faculty change)
- d) B.A./B.Sc. Degree/Provisional Certificate
- e) Transfer Certificate in original
- f) Self addressed stamped (Rs.37/-) envelope of the sufficient size
- g) Copy of SSLC (in duplicate)

10. Faculty change for B.A./B.Sc. Discontinued Candidates

Application for Private registration should be accompanied by

- a) Application for admission to the II & IV Sem. UG programme examination
- b) Pay-in-slip/D.D. for the prescribed examination fee
- c) Pay-in-slip/DD for the prescribed fee for Faculty change
- d) I to IV Sem. B.Sc./B.A. marklist
- e) Transfer Certificate in original
- f) Self addressed stamped (Rs.371-) envelope of the sufficient
- g) Copy of SSLC (in duplicate)

11. Optional/Faculty change for B.A./B.Sc. failed Candidates

Application for Private registration should be accompanied by

- a) Application for admission to the II & IV Sem. UG programme exams.
- b) Pay-in-slip/DD for the prescribed examination fee.
- c) Pay-in-slip/DD for the prescribed fee for Optional/Faculty change (in the changed optional belongs to another faculty, it is a faculty change)

- d) I to VI Sem. UG marklist or VI Sem. Marklist/Hall ticket if not appeared for the examination.
- e) Transfer Certificate in original
- f) Self addressed stamped (Rs. 37/-) envelope of the sufficient size.
- g) Copy of SSLC (in duplicate).

11. Additional Degree for Post Graduate Degree Holders

Application for Private registration should be accompanied by

- a) Pay-in-slip/DD for the prescribed fee for Optional/Faculty Change.
- b) BA/BSc Degree/Provisional Certificate and PG Degree Provisional Certificate.
- c) Transfer Certificate in original
- d) Self-addressed stamped (Rs. 37/-) envelope of the sufficient size.
- e) Application for admission to the II & IV Semester improvement examinations.
- f) Pay-in-slip/DD for the prescribed examination fee.
- g) Copy of SSLC (in duplicate)/

VI. SCHEME OF EXAMINATION

The Theory examination of each course will be of 3 hours duration. It shall contain two parts (Internal and External). For Internal Examination, 20 multiple type choice questions should be answered in main answer book for each UG Programme. The model questions are to be set by the question paper setters for each course by the exam branch as is done in other courses (UO No. 4224/Ac.A-IX/2012 dated 27.7.2012).

The external question paper may contain objective, short answers type, paragraph type and essay type questions.

Different types of questions shall possess different weightage to quantify their range. Weightage can vary from course to course depending on their comparative importance. But a general pattern may be followed by the Board of Studies as follows:

Correct answer to	Grade Awarded
16-20 questions	A
11-15 questions	B
06-10 questions	C
01-05 questions	D
0 question	E

VII. CENTRES OF EXAMINATION

All affiliated colleges of the University; but male students should not opt for women's colleges. The University reserves the right to change the centre of Exam. selected by the candidate, due to practical reasons.

VIII. MISCELLANEOUS INSTRUCTIONS

Candidates applying for private registration cum examination can collect the Hall ticket and time table from the concerned centre of examination three days prior to the date of commencement of examination. No separate intimation will be sent to the candidates. Candidates applying for private registration should give only their residential address in the column provided for the purpose in the application form and also on the self addressed stamped envelope. Communications in the address of the private institution in which they are studying will not be entertained. Interim requests to return the documents submitted along with the application for Private registration, will be attended only if the application is sent by registered post. Candidates should note down the details of the fee remitted for further reference. They are also advised to keep attested photocopies of the original documents submitted by them. Proper care should be taken in filling the application forms. All details called for therein should be furnished. The application for private registration and examination (if required) with all the documents should be submitted directly or by registered post to the Director, School of Distance Education, Mahatma Gandhi University, Priyadarsini Hills, Kottayam-686 560.

The Centres of examinations, Core & Complementary and the type of Registration (Full course/Addl. optional/ Optional change etc.) should be clearly noted on the top of the cover containing the application. Applicants who have passed the qualifying examinations from boards outside Kerala should superscribe 'OB' upon the cover.

The conditions stipulated in the Notification regarding registration and examinations are subject to modification in accordance with the amendments in the scheme, regulations and syllabus from time to time. Candidates should avoid lamination of documents submitted by them for private registration.

- DOWNLOADED APPLICATION FORMS CAN BE USED FOR APPLYING FOR VARIOUS UG PROGRAMMES (CBCSS). HOWEVER, **COST OF APPLICATION FORMS HAS TO BE REMITTED ALONG WITH OTHER FEES.** COST OF FORMS ARE GIVEN ON THE TOP OF EACH APPLICATION FORM

Application not submitted in strict conformity with the above instructions will be summarily rejected.

Appendix-II

DETAILED INSTRUCTIONS TO APPLICANTS FOR ANNUAL SCHEME

1. PRIVATE REGISTRATION TO II AND III YEAR B.A/B.COM.

Eligibility: Regular Students of this University who have discontinued their studies, after the I Year degree examination. Applicable only to candidates admitted prior to 2009 Admission and students registered under Off Campus Scheme. Regular students under CBCSS scheme are NOT ELIGIBLE for this registration.

The application for private registration should be accompanied by

- a. Application for II Year B.A/B.Com. Examination
March/April 2013
- b. Examination fee
- c. Private registration fee.
- d. Mark list/Hall Ticket of I Year B.A/B.Com. Examination
(if Hall Ticket is produced, attach certificate from the Principal/Chief Superintendent of the Exam Centre stating that he/she has not involved in any malpractice.
- e. Transfer Certificate.
- f. Self addressed stamped (Rs.37/-) envelope.
- g. Self attested copies of SSLC should be attached along with both in the Private Registration Form and in the Examination Application Form.

<u>Last Date:</u>	Without Fine	>	30.11.2012
	With a fine of Rs. 500/-	>	15.12.2012
	With a Superfine of Rs.1,000/-	>	31.12.2012

2. PRIVATE REGISTRATION TO III YEAR B.A/B.COM.

Eligibility: Regular students of this University who discontinued their studies after the II Year degree examination. Applicable only to candidates admitted prior to 2009 admission and students registered under Off Campus Scheme. Regular students under CBCSS scheme are NOT ELIGIBLE for this registration.

Private registration application should be accompanied by:

- a. Application for III Year B.A/B.Com. Examination March/April, 2013
- b. Examination fee
- c. Private registration fee.
- d. Mark list/Hall Ticket of I & II Year Examination (if Hall ticket is produced, attach certificate from the Principal/Chief Superintendent of the Exam centre stating that he/she has not involved in any malpractice.
- e. Transfer Certificate.
- f. Self addressed stamped (Rs.37/-) envelope.
- g. Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

<u>Last Date:</u>	Without Fine	>	30.11.2012
	With a fine of Rs. 500/-	>	15.12.2012
	With a Superfine of Rs.1,000/-	>	31.12.2012

3. ADDITIONAL OPTIONAL FOR B.COM. GRADUATES

Eligibility: B.Com. Graduates of this University (including postgraduates) can take additional optional subjects by Private Registration. B.Com (Vocational) Model-II and Model-III (UGC sponsored programme) graduates are also eligible for this registration to write Co-operation as an 'additional elective' (UO No. 5105/Ac.AIX/2011 dated 15.9.2011).

Private registration application should be accompanied by:

- Application for III Year B.Com. Examination March/April 2013
- Examination fee.
- Private registration fee.
- B.Com. Degree/Provisional certificate & P.G. degree/provisional certificate in case of P.G. Holders.
- Transfer Certificate
- Self addressed stamped (Rs.37/-) envelope
- Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

4. SECOND LANGUAGE CHANGE FOR B.A/B.SC/B.COM. GRADUATES

Eligibility: B.A/B.Sc./B.Com. Graduates of this University can take a different additional language under Part II by private registration extending for a period of one year.

Private Registration application should be accompanied by

- Application for examination March/April, 2013
- Examination fee
- Private registration fee.
- B.A/B.Sc./B.Com. Degree/Provisional certificate
- Transfer Certificate
- Self addressed stamped (Rs.37/-) envelope
- Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

5. SECOND LANGUAGE CHANGE FOR B.A/B.Sc./B.Com. FAILED CANDIDATES

Eligibility: B.A/B.Sc/B.Com. failed candidates who have passed Part I & III and failed in Part II can change Part II by private registration extending for a period of one year.

Private registration application should be accompanied by:

- a. Application for examination April/May, 2013
- b. Examination fee
- c. Private registration fee.
- d. Marklist of I, II and III Year B.A/B.Sc./B.Com.
- e. Transfer Certificate.
- f. Self addressed stamped (Rs.37/-) envelope.
- g. . Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

6. OPTIONAL/FACULTY CHANGE FOR B.A/B.Sc. GRADUATES (ADDITIONAL DEGREE)

Eligibility: B.A/B.Sc. Graduates of this University can change optional/faculty by private registration extending for a period of two years and the examination should be taken in two sittings (if the changed optional belong to another faculty, then it is a faculty change)

Application for Private registration should be accompanied by:

- a. B.A/B.Sc. degree/Provisional certificate
- b. Transfer certificate
- c. Fee for Private Registration.
- d. Application for the II year and I year Improvement examination March/April 2013
- e. Self addressed stamped (Rs.37/-) envelope
- f. Examination fee
- g. Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

7. OPTIONAL/FACULTY CHANGE FOR B.A/B.SC. FAILED CANDIDATES

Eligibility: B.A/B.Sc failed candidates who have passed Part I and Part II and failed in Part III can appear for Part III of the B.A/B.Com. Examination at two sittings offering a new optional group by Private Registration extending for a period of two years.

B.A./B.Sc. failed candidates who have passed Part I but failed in Part II & III can change both Part II and Part III by Private Registration extending for a period of two years.

Private registration application should be accompanied by:

- a. I, II and III year degree mark lists (Final year hall ticket will be accepted provisionally if mark list concerned is not available).
- b. Transfer Certificate
- c. Private registration fee.
- d. Self addressed stamped (Rs.37/-) envelope.
- e. Application for Admission to the II Year and I Year Improvement examination March/April 2013.

- f. Examination fee
- g. Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

8. FACULTY CHANGE FOR II B.Sc/B.A. DISCONTINUED CANDIDATES

II B.Sc. discontinued candidates of this University who have passed Part I and Part II can appear for Part III of the B.A/B.Com. Examination at two sittings by private registration extending for a period of two years. Similarly II B.A discontinued candidates can take B.Com. (Part III).

Private registration application should be accompanied by:

- a. I and II year B.Sc/B.A. marklists
- b. Transfer Certificate
- c. Private registration fee.
- d. Self addressed stamped (Rs.37/-) envelope.
- e. Application for Admission to the II Year and I Year Improvement examination March/April 2013.
- f. Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

9. ADDITIONAL DEGREE FOR POST GRADUATES

Post graduate degree holder of any University will be permitted to take Bachelor's degree in a different subject by private registration extending for a period of two years, provided they are graduates of this University.

Application for Private registration should be accompanied by:

- a. B.A/B.Sc. degree/Provisional certificate and P.G. degree/provisional certificate
- b. Transfer certificate
- c. Fee for Private Registration.
- d. Self addressed stamped (Rs.37/-) envelope
- e. Application for the II year and I year Improvement examination March/April, 2013
- f. Examination fee.
- g. Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

10. PART I & II REGISTRATION FOR B.Com. STUDENTS

B.Com. Degree holders (Model I & II) of this University will be permitted to appear for the 3 paper syllabus in Part I & II prescribed for BA/B.Sc. course at one sitting through private registration so as to enable them to pursue higher studies in the language concerned.

Application for Private registration should be accompanied by:

- a. Application for Examination March/April 2013 (II BA form)
- b. Examination fee
- c. Fee for Private Registration.
- d. B.Com degree/Provisional certificate
- e. Transfer certificate
- f. Self addressed stamped (Rs.37/-) envelope
- g. Self attested copies of SSLC should be attached along with both in the Private Registration Application Form and in the Examination Application Form.

Application Fee : Rs. 50/-

To be sent by Registered



**MAHATMA GANDHI UNIVERSITY
SCHOOL OF DISTANCE EDUCATION
APPLICATION FOR REGISTRATION AS A PRIVATE CANDIDATE FOR
UG Programme/B.A./B.Com./MA/MSc Maths/MCom
EXAMINATION OF MARCH/APRIL, 201.....**

*Recent Passport
size Photograph
of the candidate
to be affixed here*

CENTRE OF EXAMINATION :

Examination for which Registration is sought (Tick the applicable)

BA / BCom.						MA/MSc Maths/MCom.		
U.G. Programme Full Course	II & III Yr.	III Yr.	Opl/Faculty change	Addl. Opt.	Addl. Degree/ UG Programme	II Language/ Addl. Language change	Full Course	II Yr.
1. Name of the candidate in English (in block letters) (As entered in SSLC)								
In Mother Tongue								
				Sex				
2. Age and Date of Birth								
3. Place of birth with District & Taluk								
4. (a) Name & Occupation of father or guardian								
(b) Name & Occupation of Mother								
5. (a) Permanent Address in full (in block letters)				(b) Address to which communications are to be sent (use PIN Code)				
6. Telephone No. if any with STD code/Mobile No.								
7. Whether employed at present. If so, name & address of the employer (Attach Employment Certificate if any concession in minimum marks is required)								
8. MAIN SUBJECT SELECTED/Name of Programme								
9. Second Language selected/Common Course (II Language (for BA/BCom))								
10. Subsidiary Subjects/Complementary Course selected for BA)				Complementary : 1. Title.....				
				2. Title.....				
				Subsidiary : Title 1.....				
				Title 2.....				
Choice Based Core Course/Open Course (for BA/BCom)				Title				
Optional Course/paper under part III (for B.Com.)				Optional.....				
11. A) Optional paper/Elective/Module/Stream/Group (for PG)				YES/NO (Tick the applicable)				
B) Whether opting optional paper in lieu of dissertation								
12. No. and date of the Private Registration Memo already issued, if any								

13. The School/College and the University in which the candidate last studied	
14. The course for which the candidate attended the College/University last	
15. Whether the qualifying examination has been recognized by the University. If yes, give details	
16. Whether the candidate has been matriculated. If so the year and the college through which matriculated (in case of private study, give the PR No. & year)	
17. Whether belongs to SC/ST/OBC/OEC..... specify the details and attach certificates, if any kind of concession is required	
18. Details regarding the Qualifying Examination passed	
a) Name of Examination	
b) Register Number	
c) Month & Year	
d) Name of the University/Board	
e) Name of Language & Subjects	
19. Whether the candidate has taken not less than three papers under Part – 1 English/Six Common Course in English (for CBCSS candidates) (Applicable for candidates applying for MA English on the basis of their pass in Part I English	
20. Details of documents enclosed (except pay-in-slip/DD/Receipt from Friends Janasevana Kendra)	
1.	5.
2.	6.
3.	7.
4.	8.
21. Details of D.D./Pay-in-Slip enclosed (Registration fee/Matriculation fee/and fine, if any)	DD/Pay-in-Slip No.....Date..... of SBT...../Univ. Cash Counter/ Friends Janasevana Kendra (.....) for Rs.....
22. Details of recognition fee remitted (If Applicable)	DD/Pay-in-Slip No.....Date..... of SBT...../Univ. Cash Counter/ Friends Janasevana Kendra (.....) for Rs.....
23. Details of DD/Pay-in-Slip towards the Examination fee remitted	DD/Pay-in-Slip No.....Date..... of SBT...../Univ. Cash Counter/ Friends Janasevana Kendra (.....) for Rs.....

DECLARATION BY THE CANDIDATE

I have read the Rules and Regulations of Private Registration and I hereby declare that the entries made above are correct and they have been made in my own hand writing.

Station:.....

Date :.....

Signature of the Candidate

MAHATMA GANDHI UNIVERSITY
SCHOOL OF DISTANCE EDUCATION
PRIVATE REGISTRATION MEMO

Registration No.....

*Recent Passport
size Photograph
of the candidate
to be affixed here*

Name of the Candidate :.....

Date of Birth :.....

Full Address :

.....

.....

Identifying Officer's Name

Designation

Address

.....

.....

Signature of the Candidate

To be filled by the candidate

Identifying
Officer to sign on
the Photograph
and affix his seal
here >

(Principals of affiliated colleges, Heads of the University Department of Study and Research, Headmasters and Headmistresses of High School and Members of the Senate, Academic Council, Syndicate and Gazetted Officers are authorised to sign this identification form)

(For Office Use only)

Ref: His/Her application dated.....for Private Registration, Shri/Smt..... has been granted registration as private candidate for admission to the Exam. Of March/April/June/July, 201..... with the following Subjects.

(A) In case of P.G.

Main Subject:.....

Optional Paper : Elective/Module/Stream/Group.....

(B) In case of B.A./B.Com.

Part II Second Language/Common Course (II Language)

Part III Main Subject/Core Course.....

Choice Based Core Course/Open course : Title

Subsidiary/Complementary Course Title 1 :

Title 2 :

Optional Paper (for B.Com.).....

Centre of Examination chosen by the candidate is.....

Kottayam

Date.....

Asst.

S.O.

Assistant Registrar/Deputy Registrar for Director

Application Fee : Rs. 20/-

First Semester B.A./B.Com.



Details of Fee remitted to University Fund:

Rs.....Univ. Cash
Counter Chalan No./DD No./ Friends Janasevana
Kendram Receipt
No.....Date.....

MAHATMA GANDHI UNIVERSITY

APPLICATION FOR REGISTRATION
FIRST SEMESTER B.A./B.Com. Degree Examination March/April, 201.....

EVERY COLUMN EXCEPT REGISTER NUMBER TO BE CAREFULLY FILLED IN BY THE CANDIDATE

REGISTER NUMBER

Centre and place of Examination (in Block Letters) (Change of Centre will not be permitted)			
Name of Programme (B.A./B.Com.)			
Stream		Module	
Name of Candidate (As per Qualifying Certificate) (Women Candidates should add the word "women" after their names)	In English (In Block letters)		
	In Mother-tongue		
Age and Date of Birth		Place of birth with District and Taluk	
Name, occupation & annual income of father or guardian			
Community with sub-division, if any		Religion	
Permanent Address with Telephone/Mobile No. (in BLOCK letters)	Address to which communications are to be sent with Telephone/Mobile No. (in BLOCK letters)		Passport Size Photograph (bust to be pasted here)
Name & Designation of the Identifying Officer	Dated Signature of the Identifying Officer (To be signed on the Photograph)		
The year in which and the college through which the candidate was registered as a Matriculate of the Mahatma Gandhi University.			
Date of passing the Plus Two / Pre-Degree Examination, Reg. No. and Name of the Board/University			

Candidates who have passed their qualifying Examination from a University other than this University should state whether recognition has been granted by this University, and if so state sanction No. and date of granting recognition	
College or Colleges at which the candidate has studied for the BA/BCom Degree Examination and time (From year.....to year))	
In case the candidate is appearing for the first time after private study, the No. and date of the order of exemption granted by the University to take the I BA/BCom. Examination (original exemption order should be enclosed with this)	
Common course selected under II Language	
Subjects selected under Part III (Main)/Core Course	Title 1..... Title 2.....
Choice Based Core Course (Open course) selected	Title 1..... Title 2..... Title 3.....
Name of Subjects selected under Part III Subsidiary	Sub 1..... Sub 2.....
Complementary Course	Title 1..... Title 2..... Title 3.....

Station:.....

Date :.....

Signature of the Candidate

(All Entries except Register Number are to be made in by the Candidate)

HALL TICKET



MAHATMA GANDHI UNIVERSITY

FIRST SEMESTER B.A./B.Com. Degree Examination
March/April, 201.....

1. Centre of Examination :			
2. Name of Programme			
3. Stream (CBCSS)		Module	
4. Name of Candidate (in Block Letters)		Register Number	
Details of Courses to which the candidate is appearing (in BLOCK letters)			
1. Common Course (English)	Title	Passport Size Photograph (bust to be pasted here)	
	Title		
2. Common Course II Language.....	Title.....		
.....			
3. Core Course	Title 1.		
	Title 2.....		
	Title 3.....		
4. Complementary Course	Title 1.		
	Title 2.....		
	Title 3.....		
<i>Signature of the Candidate</i> (To be signed in the presence of the identifying Officer)			
Name & Designation of the Identifying Officer			
Dated signature of the Identifying Officer (To be signed on the photograph)			

Office of the Mahatma Gandhi University
Kottayam

CONTROLLER OF EXAMINATIONS

INSTRUCTIONS TO CANDIDATES

The fee for the Examination is Rs. 50/- for each paper + Rs. 50/- for each Practical + Rs. 25/- and Rs. 100/- for mark list and CV. Camp respectively. (Separate remittance should be made for each Programme) The fee must be paid through Pay-in-slip at M.G. University cash counter/Friends Janaseva Kendra or .D.D drawn in favour of the Finance Officer, M.G. University, payable at S.B.T. M.G. University Campus Branch (code No. 669). No application will be registered unless the prescribed fee has been paid. The fee, once paid will not be refunded or held over for a subsequent examination. Candidates belonging to Scheduled Castes, Scheduled Tribes and Christian converts from them, Kudumbies etc., who are eligible for exemption from payment of examination fees, should forward their applications through the Principals of the Colleges from where they were presented for the examinations. Applications received directly from such candidates without examination fees will not be entertained by the University. The mark list of all candidates will be sent to the Principals of the respective colleges where the candidates appear for the examination. Candidates should take their seats in the examination hall at least five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent. Candidates are prohibited from writing on their hall tickets or question papers. They are also prohibited from writing their names on any part of the answer books. Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book. For eg., if the Reg. No. of the candidate is 27380, the candidate shall write in letters "Two Seven Three Eight Zero". They are strictly prohibited from writing their Register Numbers on any other page of their answer books. Violation of this rule will involve rejection of answer books. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has *been* given and no candidate who leaves the room during the period allotted for a paper will be allowed to return within that period. Candidates are prohibited from introducing into the examination hall any book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the University. When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination, he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.

(Sd/-)
CONTROLLER OF EXAMINATIONS

Application Fee : Rs. 20/-

Second Semester



Details of Fee remitted to University Fund:
 Rs.....Univ. Cash
 Counter Chalan No./DD No./ Friends Janasevana
 Kendram Receipt
 No.....Date.....

MAHATMA GANDHI UNIVERSITY

APPLICATION FOR REGISTRATION SECOND SEMESTER B.A./B.Com. Degree Examination March/April, 201.....

EVERY COLUMN EXCEPT REGISTER NUMBER TO BE CAREFULLY FILLED IN BY THE CANDIDATE

REGISTER NUMBER:

Centre and place of Examination (in Block Letters) (Change of Centre will not be permitted)			
Name of Programme (B.A./B.Com.)			
Stream	CBCSS	Module	
Name of Candidate (As per Qualifying Certificate) (Women Candidates should add the word "women" after their names)	In English (In Block letters)		
	In Mother-tongue		
Age and Date of Birth		Place of birth with District and Taluk	
Name, occupation & annual income of father or guardian			
Community with sub-division, if any		Religion	
Candidates eligible for exemption from payment of Examination Fee should state whether they belong to Scheduled Caste, Scheduled Tribes or Other Backward Community and if so whether they are appearing for the first, second or third consecutive chance			
Permanent Address with Telephone/Mobile No. (in BLOCK letters)	Address to which communications are to be sent with Telephone/Mobile No. (in BLOCK letters)		Passport Size Photograph (bust to be pasted here)
Name & Designation of the Identifying Officer	Dated Signature of the Identifying Officer (To be signed on the Photograph)		
The year in which and the college through which the candidate was registered as a Matriculate of the Mahatma Gandhi University.			

Register Number and Year of appearance, at the First Semester B.A./B.Com. Examination and the college through which appeared	Reg. No.	Year	Core Course	Exam. Centre
Details of Parts or Part of the Second Semester Examination for which the candidate appears now	Common Course English	Common Course II Language	Core Course Complementary course	Exam Centre
Course/Courses of the First Semester Examination for which candidate appearing for improvement along with the Second Semester Examination				
Common course (II Language), if appearing for the examination				
Common course selected under II Language				
Subjects selected under Part III (Main)/Core Course, Complementary course, if appearing for the examination	Core course :			
	Complementary course Title 1..... Title 2.....			
If the candidate has already passed in any part/course at the second year/semester examination, state the Register Number, year of passing and Grade obtained		Reg. No. & year	Grade obtained	Centre of Examination
	Common course English			
	Common course II Language			
	Choice Based Core Course (open course)			
	Complementary course			
Year/Semester or Years/Semesters if any, in which the candidate has already appeared for the second year/Semester examinations, centre of examination and Reg. No. with years of all appearances		Reg. No. & year	Grade obtained	Centre of Examination
	Common course English			
	Common course II Language			
	Complementary course			

Station:.....

Date :.....

Signature of the Candidate

(All Entries except Register Number are to be made in by the Candidate)

HALL TICKET



MAHATMA GANDHI UNIVERSITY

SECOND SEMESTER B.A./B.Com. Degree Examination
March/April, 201.....

1. Centre of Examination :		Register Number	
2. Name of Programme			
3. Stream (CBCSS)		Module	
4. Name of Candidate (in Block Letters)			
Papers/Courses of the First Semester Examination for which the candidate appears		Papers/Courses of the Second Semester Examination for which the candidate appears:	
1. Common Course (English)		Common Course (English)	
Title (.....)		Title (.....)	
Title (.....)		Title (.....)	
2. Common Course (II Language)		Common Course (II Language)	
Title (.....)		(Title.....)	
3. Core Course		Core Course	
Title (1.....)		Title (1.....)	
Title (2.....)		Title (2.....)	
Title (3.....)		Title (3.....)	
Title (4.....)		Title (4.....)	
4. Complementary course		Choice Based Course	
Title (1.....)		Title (1.....)	
Title (2.....)		Complementary course	
		Title (1.....)	
		Title (2.....)	
Passport Size Photograph (recent) to be pasted here)			
Signature of the Candidate (To be signed in the presence of the identifying Officer)			
Name & Designation of the Identifying Officer Dated signature of the Identifying Officer (To be signed on the photograph)			

Office of the Mahatma Gandhi University
Kottayam

CONTROLLER OF EXAMINATIONS

INSTRUCTIONS TO CANDIDATES

1. The fee for the Examination is Rs. 50/- for each paper + Rs. 50/- for each Practical + Rs. 25/- and Rs. 100/- for mark list and CV. Camp respectively. (Separate remittance should be made for each Programme).
2. The fee must be paid through Pay-in-slip at M.G. University cash counter/Friends Janaseva Kendra or D.D drawn in favour of the Finance Officer, M.G. University, payable at S.B.T. M.G. University Campus Branch (code No. 669). No application will be registered unless the prescribed fee has been paid. The fee, once paid will not be refunded or held over for a subsequent examination.
3. Candidates belonging to Scheduled Castes, Scheduled Tribes and Christian converts from them, Kudumbies etc., who are eligible for exemption from payment of examination fees, should forward their applications through the Principals of the Colleges from where they were presented for the examinations. Applications received directly from such candidates without examination fees will not be entertained by the University.
4. The mark list of all candidates will be sent to the Principals of the respective colleges where the candidates appear for the examination.
5. Candidates should take their seats in the examination hall at least five minutes before the commencement of the examination. Candidates presenting themselves more than half an hour after the appointed time will not be admitted to the examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted. Candidates should bring with them to the examination hall each day of the examination their hall tickets for inspection by the Chief Superintendent.
6. Candidates are prohibited from writing on their hall tickets or question papers. They are also prohibited from writing their names on any part of the answer books. Candidates should write their register number in words as well as in figures in the space provided for the purpose on the outer cover of the answer book.
For eg., if the Reg. No. of the candidate is 27380, the candidate shall write in letters "Two Seven Three Eight Zero". They are strictly prohibited from writing their Register Numbers on any other page of their answer books. Violation of this rule will involve rejection of answer books.
7. No candidate will be allowed to leave the examination hall before the expiry of at least half an hour after question paper has been given and no candidate who leaves the room during the period allotted for a paper will be allowed to return within that period.
8. Candidates are prohibited from introducing into the examination hall any book, slate, manuscript or paper of any description, from communicating with or copying from each other and from communicating with any person outside the examination hall. Any candidate detected in the violation of these rules will be sent out of the hall forthwith and will not be permitted to sit for the remaining papers of the Examination. Violation of these rules may involve cancellation of the examination taken by a candidate and his/her rustication for a period to be decided by the University.
9. When a candidate has finished writing his/her answers and wishes to hand over his/her answer book or at the end of the period prescribed for each particular part of the examination, he/she shall stand up in his/her place and remain standing until one of the Superintendents has gone up to him/her and has received his/her answer book from him/her. He/she should not leave the hall leaving the answer book in his/her seat.

(Sd/-)
CONTROLLER OF EXAMINATIONS

Rs.25/-

Code 84

To be filled by the candidate



Name of SBT/MG University Cash Counter.....
Amount Rs.....
Chalan No.....
Date of payment.....

MAHATMA GANDHI UNIVERSITY

APPLICATION FOR THE RECOGNITION OF EXAMINATION OF OTHER UNIVERSITIES/ BODIES

1. (a) Name of Applicant (in block letters)	
(b) Name of Father or Guardian	
(c) Date and Place of Birth	
2. (a) Examination passed and which is sought to be recognised (Name of the University or Board which conducted the examination to be given)	
(b) Subjects taken for the Examination	
(c) 1. Whether the examination was taken as a collegiate student or after private study	
2. The college where the applicant studied last (A certificate from the Principal should be enclosed)	
(d) The length of course of the examination passed which is sought to be recognised	
3. The (equivalent) examination of the University to which it is sought to be recognised.	
4. Reasons for pursuing his previous studies at the University from which he migrates.	
5. Reasons for seeking admission in the University.	
6. The course for which admission is sought together with optional and second language if any, to be taken and the year of admission	
7. Whether the following documents have been enclosed.	
(i) Pass certificate (original)	
(ii) Migration certificate from the University or the Board where the applicant studied last and passed the examination.	

(iii)A certificate or certificates in support of items 2(b) c(1),(2)and (d) from the Principal of the college where the applicant studied for the examination sought to be recognised.	
(iv)Treasury/Bank receipt for Rs:20/- being the fee for considering the application (No. and date of receipt to be specified)	
8. Address to which Communications are to be sent	
9. Signature of the applicant	
10. Endorsement of the Principal of the college where the applicant has joined provisionally or proposes to join (recommendations and conditions if any of admission may be stated here)	Forwarded Signature Principal College.....

Station.....

Date

Note:2 (b) If the Pass certificate contains this information the certificate from the Principal required in this behalf under column 7 (iii) need not be produced.

(c) & (d) apply only in the case of examinations sought to be recognised as equivalent to the intermediate, Pre-University/ Pre- degree or Degree Examination of the University.

7 (ii) applies in the case of examination of Universities and Boards and, School Leaving Certificate examinations in respect of which the University or Board concerned issues migration certificates. Applications should be made through the Principal of the College where the applicant seeks admission, Pending decision of the application the Principal may admit the applicant *Provisionally*, and at the applicant's risk.

Applications should be made in the prescribed form and should be accompanied by all the enclosures specified therein. Delay in the submission of any of the particulars may entail delay in the decision of the applications and the applicants will run the risk of the applications being rejected.

Last date of the receipt of the application without fine is 30th September of the Succeeding year, failing which a fine of Rs:50/-has to be paid.

Price Rs. 25/-



To be filled in by the candidate

Details of Payment Cash Counter Chalan/DD/
Friends Kendra Receipt

Amount Rs.

Chalan/DD/Receipt No.

Date of Payment

MAHATMA GANDHI UNIVERSITY

Application for Eligibility/Equivalency Certificate

1. Name of the applicant (in Block Letters)	
2. Sex (Male/Female)	
3. Purpose for which the certificate is required	Higher Studies <input type="checkbox"/> Employment <input type="checkbox"/> (Tick whichever is applicable)
4. If Higher Studies, specify the course to which the applicant is seeking admission	
5. Name of the examination passed by the candidate and percentage of marks secured	
6. Name of the University/Board which conducted the examination	
7. Whether the examination was taken as a Regular/ correspondence/Private candidate	
8. Month & Year of passing the examination	

9. Duration of the course	
10. Address to which communications are to be sent Telephone No. Mobile Phone No./E-mail	
11. Signature of the applicant	

Enclosures to be submitted along with the application

1. Chalan receipt for Rs. 100/-
2. Copies of the following certificates attested by a Gazetted Officer:
 - a) Degree/Provisional Certificate
 - b) Mark Lists
 - c) TC/Course Certificate from the institution where the applicant studied for the course for which eligibility is required.

Price: Rs.25/- (Rupees Twenty-five Only)



M G. Univ: Cash Counter/ SBT.....
Pay-in- Slip/ DD No
Amount Rs.....
Date of Payment.....

MAHATMA GANDHI UNIVERSITY

APPLICATION FOR REGISTRATION AS A MATRICULATE

1 . Name	a) As entered in the S.S.L.C. or other qualifying certificate if any	
	b) In Block Letters	
2. Name of Father or Guardian		
3. Age and date of birth as entered in the S.S.L.C. or equivalent certificate (in Christian Era)		
4. Religion and Community		
5. Mother Tongue		
6. a) School where educated		
b) Register Number and year of S.S.L.C. or other qualifying certificate		
c) Authority issuing such certificate		
7. College or other institution under this University in which the applicant first studied and the date of admission.		
8. College or other institution in which the applicant last studied and the date of admission with course of study		
9. a) Course for which he/she is studying in Mahatma Gandhi University		
b) Qualifying Examination passed for admission to the course		
10. Institution in which he/she is studying with year of admission.		
11. Signature of the applicant.		
*12. The above details have been verified with the original documents and found correct.		Signature : Designation :

Prescribed fee of Rs. 100/- should be remitted at University Cash Counter.

A fine of Rs. 50/- shall be remitted for late applications.

* This column should be countersigned by the Principal of a college or a Gazetted officer. In the case of Ph. D. candidates column should be countersigned by the Principal/Director of the research centre.