



OSMANIA UNIVERSITY  
HYDERABAD – 500 007

No. 517 /Stat./Acad/2012.

Dated: 11 - 05 - 2012

To  
All the Principals of Under Graduate Colleges  
Under the Jurisdiction of Osmania University.

Sub:- Admission, Academic & Admission on transfer Schedule of B.A./B.Sc./  
B.Com. (Gen.), B.Com. (Comp.), B.Com. (Voc.), B.Com. (Hons.)/BSW  
for the academic year 2012-2013 – Approval communicated – Reg.

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Sir/Madam,

I am to communicate the approval of the University for the following almanac of B.A./B.Sc./B.Com.(Gen.), B.Com.(Comp.), B.Com.(Voc.), B.Com. (Hons.)/BSW along with the Admission, Academic & Admission on transfer Schedule for the academic year 2012-2013:

**Admission Schedule:**

1.	Commencement of Sale of Application forms for Admission into I year	11-05-2012
2.	Last date for registration of application forms for admission including those sent by post.	06-06-2012
3.	Announcement of First List	13-06-2012
4.	Last date of payment of fee for First list of candidates	19-06-2012
5.	Announcement of Second List	23-06-2012
6.	Last date of payment of fee for Second & Final list of candidates	29-06-2012
7.	Last date for applying for extra seats by the college	16-07-2012
8.	Last date for filling up of vacancies, if any	30-08-2012
9.	Last date for submission of list of candidates admitted (one hard copy and two soft copies on CD to be submitted to the Director, Directorate of Academic Audit, OU).	17-09-2012
10.	Last date for submission of list of admitted candidates with penalty @ Rs.500/- per day.	29-09-2012

**Academic Schedule:**

1.	Commencement of II & III year classes	11-06-2012
2.	Commencement of I year classes	29-06-2012
3.	Mid term vacation and Supplementary Examinations	08-10-2012 to 31-10-2012
4.	Commencement of classes after mid term vacation	01-11-2012
5.	Last date of instruction for II & III year	08-02-2013
6.	Last date of instruction for I year	16-02-2013
7.	Commencement of II & III year Practical Examinations	12-02-2013
8.	Commencement of I year Practical Examinations	18-02-2013
9.	Commencement of Theory Examinations	05-03-2013
10.	Summer Vacation	15-04-2013 to 01-06-2013
11.	Reopening of Colleges after Summer Vacation	03-06-2013

**Schedule for Admission on Transfer into II & III year 2012-2013:**

1.	Last date for submission of Application form	07-07-2012
2.	Last date for submission of Application form with Penalty of Rs.500/-	21-07-2012
3.	Last date for submission of Application form with Penalty of Rs.1000/-	28-07-2012
4.	Cut off date for joining 2 <sup>nd</sup> & 3 <sup>rd</sup> year Degree course on transfer and for readmission (Eight weeks from date of the commencement of classes.	06-08-2012
5.	Last date for Submission of list of candidate admitted on Transfer and Readmission into II/III Year ( One hard Copy to the Director, Directorate of Academic audit cell OU)	30-09-2012

**NOTE:** 1). No Admissions shall be made after the stipulated cut off date under any circumstances.

2). Proper care shall be taken while submission of data online pertaining to students admitted, Readmitted, admitted on transfer and no additions will be allowed after submission of data online.

Further, it has been decided that from the academic year 2012-2013, all the readmission cases are to be forwarded to the University for approval. A separate Circular is being issued in this regard. The Principals are requested to ensure the eligibility to the effect that the students seeking readmission/admission on transfer are able to complete the course within the double the duration of the course from the year of their original admission.

I am to state that as per the norms of the University, a regular Principal and required number of staff are essential to carry out the academic activities and every affiliated college is expected to have such regular staff. I am also to state that any college which makes admissions over and above the permitted strength in a course, that course of the college shall be automatically disaffiliated.

It has come to the notice of the University that some of the Principals are giving consent to the candidates coming from other colleges/Universities seeking admission on Transfer into II & III year Degree courses without verifying whether they have studied the same course/combination at parent College/University or the same combination is available at the college, causing embarrassment to the University and hardship to the candidates. The Principals are therefore, requested to thoroughly check the applications for admission on transfer into UG courses in the same course/combination studied by them before giving the consent. In the case of admission on transfer into Commerce courses, the Principal shall ensure that the consent is given for the same course studied by him/her at the parent College/University and offered at the college.

The Principals are requested to strictly adhere to the rules and regulations of admissions.

Yours Sincerely,



**REGISTRAR**

**Copy to:-**

1. The Dean, Faculty of Arts/Commerce/Social Sciences/Science, OU.
2. The Director, Directorate of Academic Audit, OU.
3. The Director, Infrastructure, OU – with a request to host this on the University Website.
4. The Dean, College Development Council, OU.
5. The Dean, Students Affairs, OU.
6. The Controller of Examinations, OU.
7. The Addl. Controller of Examinations, (UG/Confidential), OU.
8. The Public Relations Officer, OU.
9. The Deputy Registrar, Cheque II Section, Examination Branch, OU.
10. The Secretary to Vice-Chancellor, OU.
11. The P.A. to Registrar/Officer on Special Duty to V.C., OU.