हैदराबाद विश्वविद्यालय

UNIVERSITY OF HYDERABAD

(A Central University established by an Act of Parliament in 1974)

विवरण पत्रिका २०१३
Prospectus-2013

दूर और वास्तविक शिक्षा केन्द्र

CENTRE FOR DISTANCE AND VIRTUAL LEARNING

Sri V.V.Laxminarayana JD, CBI, Hyd Explaining the students of PG Diploma in Cyber Laws and IPR

Participants of PG Diploma in Project Management

Prof. E. Haribabu, Pro Vice-Chancellor, UoH along with the participants of PGDCJ & FS students

Participants in the one day Seminar on "Criminal Justice System in India : Basic Functionaries & Procedures"

Vice Chancellor, UoH inaugurating the PG Diploma Business Management Programme

हैदराबाद विश्वविद्यालय
UNIVERSITY OF HYDERABAD

(A Central University established by an Act of Parliament in 1974)

University of Potential for Excellence by UGC

Ranked No.1 University in the Country

(UGC - AICTE - DEC Joint Committee Approved Courses)

दूर और वास्तविक शिक्षा केन्द्र

Centre for Distance and Virtual Learning

Golden Threshold Building, Nampally Station Road,
Abids, Hyderabad - 500 001, Andhra Pradesh
Ph: 040-2460 0264, Fax : 040-2460 0266
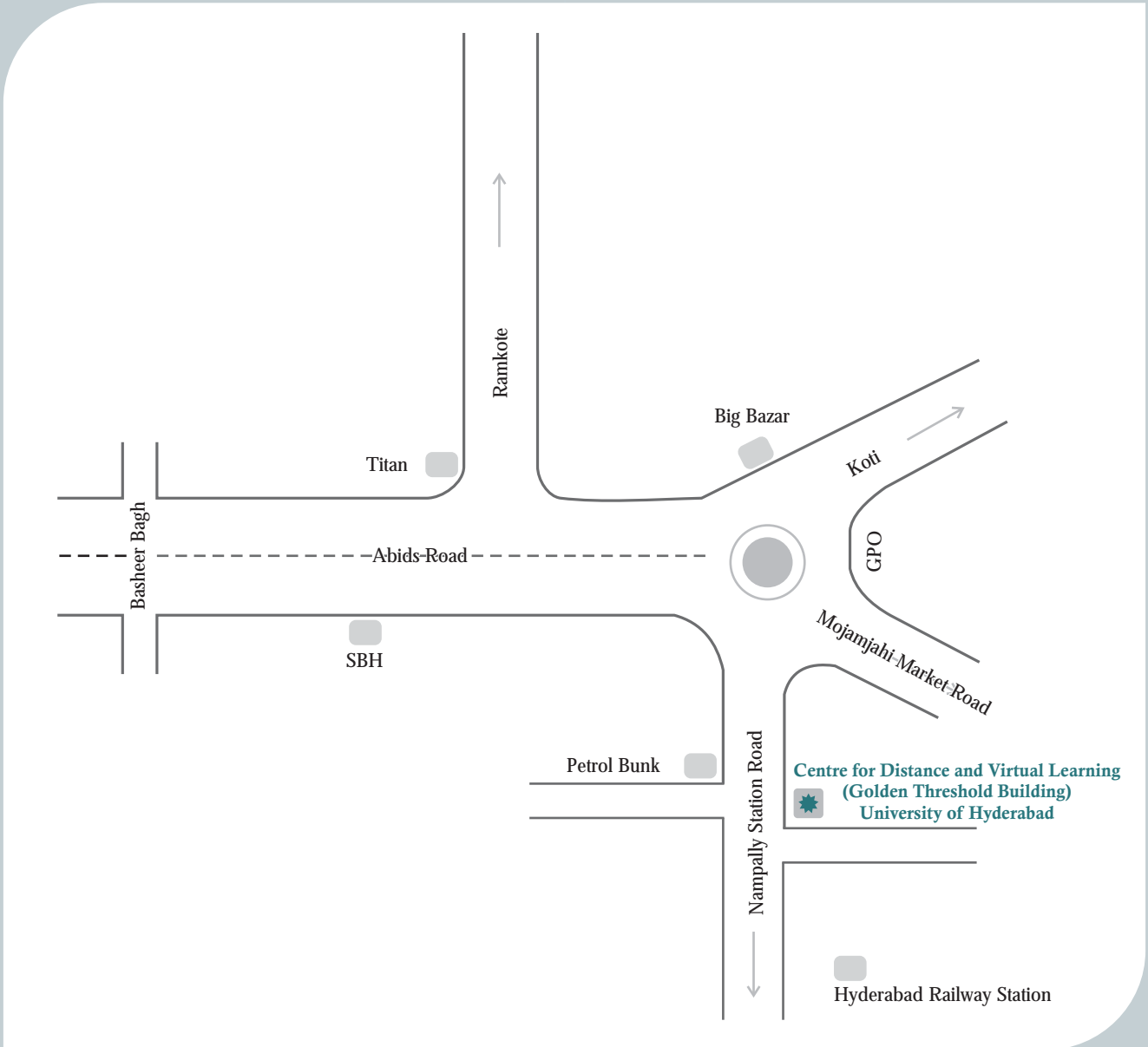email: directorcde@uohyd.ernet.in; cde@uohyd.ernet.in
website : www.uohyd.ernet.in

REGISTRATION FEE: Rs. 300/-

(for Applications downloaded from the website)

PROSPECTUS - CUM - APPLICATION F E E : Rs. 350/-

Route Map

Visitor
THE PRESIDENT OF INDIA

Chief Rector
THE GOVERNOR OF ANDHRA PRADESH

Chancellor
DR. C.H. HANUMANTHA RAO

Vice-Chancellor
PROF. RAMAKRISHNA RAMASWAMY

Pro Vice-Chancellor
PROF. E. HARIBABU

Registrar
SRI C.P. MOHAN KUMAR

Finance Officer
SRI B. PANDU REDDY

Director, CDVL
PROF. SHAIK JEELANI

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1. THE UNIVERSITY - A PROFILE

The University of Hyderabad, a premier institution of post graduate teaching and research in the country, was established by an Act of Parliament on 2nd October, 1974 as a Central University. The serene campus of the University, located on a sprawling 2000 acres, on the old Mumbai Highway, Gachibowli, provides the right learning ambience.

The University also has a city campus "The Golden Threshold", the heritage building of late Smt. Sarojini Naidu which was bequeathed to the University by her daughter, the late Smt. Padmaja Naidu.

The UGC has identified the University as one of the five exclusive Universities in the country with Potential for Excellence (UPE), and provided special funding for overall development for a period of five years (2002-07). The UPE programme of the UGC has been successfully completed with the sanctioned amount of Rs. 30.00 crores during this period. The final report of various projects under UPE has been sent to UGC and the University is hoping to be declared "University of Excellence" with increased budgetary support by the UGC.

The University was evaluated by the National Assessment and Accreditation Council (NAAC) and awarded the top grade 'A'. The University has gone through the re-accreditation process of the NAAC and the NAAC has awarded a Cumulative Grade Point Average (CGPA) of 3.89 on 4.0 scale at 'A' Grade which is the highest grade ever given.

The University has also been rated by the National Information System for Science and Technology (NISSAT) of the Department of Scientific and Industrial Research (DSIR), Govt. of India as the only University under the "High Output-High Impact" category among the top 50 institutions in India with applications in citation – index journals.

As per a recent report using data from SCOPUS, taking into account the multi-disciplinary performance, the University of Hyderabad has been ranked as No. 1 among the top 25 Universities in the country.

SCHOOLS OF STUDY

The University has ten Schools of Study - School of Mathematics and Computer / Information Sciences, School of Physics, School of Chemistry, School of Life Sciences, School of Humanities, School of Social Sciences, Sarojini Naidu School of Arts and Communication, School of Management Studies, School of Medical Sciences and School of Engineering Sciences and Technology. All the Schools of the University are located on the main campus. While some Schools are single-discipline Schools, others have Departments and Centres attached to them. There are some stand alone academic centres.

There has been a special emphasis on promoting inter-school and inter-disciplinary teaching and research in the University.

The University also offers professional Postgraduate Diploma Programmes in the Distance Mode especially in interdisciplinary subjects.

MULTI CULTURAL LEARNING

Under the Study in India Programme (SIP), the University offers international students, both short term and semester courses on various aspects of Indian Society – its heritage, history, social, cultural, economic and political aspects and Indian languages etc. This offers a unique multicultural learning opportunity to the students. In this regard, the University has Memoranda of Understanding with several American Universities that send students regularly for the programme.

CAPACITY BUILDING

In addition, Academic Staff College has been functioning on the University campus for capacity building of teachers in colleges and universities as part of the New Education Policy (1986). The College organizes orientation and refresher courses for college and university teachers within and outside the University.

DISTINGUISHED FACULTY

The University has over 401 highly qualified and talented Faculty, many of whom are recipients of national and international awards and honours. The honours and awards received by the faculty include: Shanti Swaroop Bhatnagar Award, Ramon Magsaysay Award, Alexander von Humboldt Fellowship, Padma Shri and Padma Bhushan Awards, Leverhulme Fellowship, Third World Academy of Sciences (TWAS) Award, Fulbright Visiting Professorship, Shastri Indo Canadian Institute Faculty Research Fellowship, Charles wallance India Trust Short Term Fellowship, ACLS

Award, Membership of American Linguistic Society, Sahitya Academy Award for Literature and Translation, Visiting Scientist/Professor positions (including exchange programmes), Fellowship of the Royal Society of Chemistry (FRSC), British Council and Commonwealth Staff Fellowship, Fellowship of Royal Society, Editorship of reputed international journals and membership of prestigious organizations.

The Faculty regularly undertakes teaching and research in India and abroad. They are on the editorial boards of many reputed journals and serve on important national committees and are members of official delegations of the Government.

RESEARCH FUNDING

In the last three decades, the University Faculty have published over 11,000 research works including close to 700 books, many of which have been acclaimed by the academic community and have proved useful for teaching and research programmes. The University Faculty has attracted large research funding for individual research projects from various national and international agencies and large industrial houses.

ACADEMIC PROGRAMMES

Over the years, the academic programmes which enroll students through competitive process conducted all over the country, have flourished well. The presence of students and teachers on the campus, drawn from diverse cultures and various languages from all over the country and abroad, makes the University a truly cosmopolitan institution of higher learning.

INFRASTRUCTURE FACILITIES

It also has a wide range of facilities, a well-stocked Digital Library which is enhanced by School and Department holdings from donations and project grants – the latest computer technology, attractive and comfortable hostels set in an aesthetically pleasing environment conducive to study, sports complexes, conference halls, well-equipped laboratories, and a sense of community on its self-contained campus. These facilities are well supported by strong and dedicated Administrative staff.

2. Centre for Distance and Virtual Learning

The Centre is one of the oldest centres of the University of Hyderabad which was officially established in the year 1994, based upon the directions received from the UGC and MHRD. The Centre initially started with two diploma programmes. Presently it is offering sixteen One year Post Graduate Diploma Programmes, which are employable, knowledge oriented and skill developing programmes. These programmes are offered through distance mode, i.e., correspondence cum contact programme. Most of the students are working employees from various state and central government offices, few are IAS and IPS Officers, lawyers, magistrates; some are executives from multi national companies, corporate sectors, NGOs and also housewives. These distance programmes are also approved by the UGC-AICTE-DEC joint committee. In order to maintain the standards in the quality of teaching in distance courses, the regular faculty from the university have put their best efforts in designing the courses, framing the syllabus, development of study material and conducting the contact classes. The regular faculty are also involved in the examination and evaluation process. Though there is lot of demand all over the country for these courses, the university has not permitted to any study centres as the quality of teaching at the study centres will differ from the main campus. The students of these programmes have to attend 6 to 10 days for the contact classes once a year except for some management courses, twice in a year. The Centre for distance and virtual learning is also jointly offering post graduate diploma programmes with NIRD (National Institute of Rural Development), NAARM (National Academy of Agricultural Research Management), BSNL (Bharat Sanchar Nigam Limited), Truth Labs and GVK Biosciences, Hyderabad for the benefit of the students in quality of learning and practical training.

2.1 List of Distance Education Diploma Programmes & Eligibility

1. Post-Graduate Diploma in Project Management (PGDPM)	Any graduate from a recognized University
2. Post-Graduate Diploma in Library Automation & Networking (PGDLAN)	Any graduate in Library Science from a recognized University
3. Post-Graduate Diploma in Cyber Laws & Intellectual Property Rights (PGDCL&IPR)	Any graduate from a recognized University
4. Post-Graduate Diploma in Business Management(PGDBM)	Any graduate from a recognized University
5. Post-Graduate Diploma in Energy Management (PGDENM)	Any graduate from a recognized University
6. Post-Graduate Diploma in Communicative English (PGDCE)	Any graduate from a recognized University
7. Post-Graduate Diploma in Criminal Justice & Forensic Science (PGDCJ&FS)	Any graduate from a recognized University
8. Post-Graduate Diploma in Governance (PGDG)	Any graduate from a recognized University
9. Post-Graduate Diploma in Human Rights (PGDHR)	Any graduate from a recognized University
10. Post-Graduate Diploma in Translation Studies in Hindi (PGDTSH)	Any graduate with Hindi as one of the subjects from a recognized University
11. Post-Graduate Diploma in Telecommunications (PGDTC)	Any graduate with Maths and Physics or Electronics as subjects from a recognized University
12. Post-Graduate Diploma in Medicinal Botany (PGDMB)	Any graduate from a recognized University
13. Post-Graduate Diploma in Sustainable Rural Development (PGDSRD)	Any graduate from a recognized University
14. Post-Graduate Diploma in Technology Management in Agriculture (PGDTMA)	Any graduate from a recognized University with two years experience
15. Post-Graduate Diploma in Bio-infromatics (PGDBI)	Any Science Graduate with 60% marks from a recognized University
16. Post-Graduate Diploma in Chemical Analysis & Quality Management (PGDCAQM)	Any gruaduate with Chemicstry as one of the subjects (OR) B.Pharmacy from a recognised University.

NOTE:

Sl.13. This Course is jointly offered with National Institute of Rural Development (NIRD) Hyderabad. Please see the website www.nird.org in for Admission details.

Sl. 14. This Course is jointly offered with National Academy of Agricultural Research Management. (NAARM) Please see the website: www.naarm.ernet in for Admission details.

Sl. 15. This course is jointly offered with GVK Bio sciences Private Limited.

2.2 ELIGIBILITY CRITERIA

Admissions to the Distance Education PG Diploma programmes are open to all those who fulfill prescribed qualifications without any discrimination of race, caste, creed, language, age or sex. Admissions are made strictly on the basis of merit. However Entrance Examination will be conducted for the Management Diploma course viz., PGDBM. The marks obtained by the applicants in their graduate examination (i.e., B.A. / B.Sc. / B.Com. / B.Lib.Sc. / B.E. / B.Tech. / M.A. / M.Sc. / M.Com. / MBA etc.) is the basis on which the merit list for admission is prepared for all courses. Therefore only students who have completed their courses/degree or at least have taken their final examinations (awaiting results) are eligible to apply for admission into these Post-Graduate Diploma Programmes. However, additional academic qualifications and professional experience are taken into consideration for all admissions. (For courses to be offered in 2012 only students who are graduated on or before 31-12-2011 or have taken the final examination in September/ October 2011 and are waiting for results are eligible to apply).

The target groups for these programmes are either in-service personnel looking to improve their skills and knowledge or fresh graduates wishing to acquire qualification and improve their employability. Students pursuing other full time or part-time courses in this University or other Universities / Institutions may also seek admission to these programmes provided they fulfill the eligibility criteria.

The University reserves the right to decide to conduct the course and also the exact number of students to be admitted in each programme, depending on the demand for the course and its course delivery capacity.

The eligibility of students passing their qualifying examinations from Universities following the letter grading system / Cumulative Grade Point Average (CGPA) will be determined on the basis of percentage equivalent to the letter grade / CGPA obtained by the students as per the conversion formula adopted by the University concerned. In the absence of any such formula, the decision of this University will be final in determining the percentage equivalence.

The selection for admission to a programme is made on the basis of merit, academic record, professional experience, and service rendered in the areas that are directly related to the subjects.

3. SELECTION PROCEDURE

3.1 INTIMATION OF SELECTION

The candidates selected for admission will be intimated by mail / post individually under certificate of posting and also through the email (addresses if provided to the CDVL office). The list of selected candidates will also be displayed on the notice board at the Centre for Distance and Virtual Learning.

3.2 RESERVATIONS FOR SC/ST/OBC STUDENTS

Reservations for SC/ST/OBC students will be in accordance with the policy of the Government of India and the guidelines of the University Grants Commission. Students applying for such programmes should submit, along with their application, a copy of their caste/tribe Certificate from a Revenue Officer not below the rank of Tahasildar / Mandal Revenue Officer.

3.3 RESERVATIONS FOR PHYSICALLY CHALLENGED (PC) STUDENTS

3% of admissions for each course are reserved for physically challenged students with the minimum degree of disability to the extent of forty percent, provided that their physical disability does not hamper pursuit of the course. Each physically handicapped student shall be required to submit a certificate from a Civil Surgeon indicating the extent of visual/physical disability and also the extent to which the disability hampers the student in pursuing his/her studies. The students may have to undergo a fresh medical examination, if decided by the University, before being admitted.

3.4 ADMISSION TO FOREIGN STUDENTS

Foreign students residing in India or abroad are eligible to apply for admission in the prescribed form within the stipulated date. Those who have passed the qualifying examination from Universities outside India should enclose relevant certificates i.e.. marks sheets with the English version (if they are in a different language), duly attested for admission to any Programme, the foreign students must have passed the qualifying examination and proficiency in English is a pre-condition for admission. They have to pay programme fee at a different rate as shown under sub heading Programme fee for foreign Students (5.5).

4. GENERAL INFORMATION

4.1 ADMISSION

Students found eligible will be issued Provisional admission letter. Only the students who pay the fees within the stipulated date are treated as admitted. Mere receipt of admission offer letter does not entitle any right to claim admission.

Students should furnish full information with proof, by attaching Attested Xerox Copies of marks sheets Provisional certificate and other relevant academic/ professional records. Irrespective of the claims made by an applicant on the proforma, marks weightage would be given only on the basis of certificates and transcripts that are attached. Any document sent separately, after submission of the application, will not be considered.

Verification of all the original certificates/ marks certificates will be done at the time of contact classes on the campus. The students are, therefore, required to bring their original certificates when they attend contact classes. Students will be permitted to appear for the term-end examination only after the verification of relevant original certificates, until then their admission will be provisional.

4.2 SUBMISSION OF APPLICATION FORMS

Applications completed in all respects accompanied by copies of relevant certificates attested can be sent to the following address on or before the last date prescribed on the admission application form.

The Asst. Registrar, Centre for Distance and Virtual Learning, University of Hyderabad, Golden Threshold Building, Abids, Nampally Station Road, Hyderabad - 500 001.

4.3 LIST OF ENCLOSURES

The following is the List of Attested Enclosures to be submitted along with the Admission Application for registration:
1. Secondary School Certificate (SSC) or Matriculation(date of birth proof).
2. Intermediate/Higher Secondary Education, 10+2.
3. Degree Marks Memo
4. Degree Provisional / Original Degree
5. Any other higher qualification Certificate
6. Photos 2 Nos. in cover.

4.4 ENROLMENT NUMBER

On payment of programme fee, students will be informed of their enrolment number which will also be displayed on their Enrollment Cards. This enrolment number will continue for a maximum period of three years, or until the course is completed, whichever is earlier. The same number will be used as the examination roll number of the student. The Enrollment number changes if readmission is given for the same programme.

4.5 ENROLMENT CARD & STUDY MATERIAL

On receipt of the programme fee, Enrolment Card (indicating the Student's Name, Date of Birth, Programme, Date of Admission & Enrollment Number) will be issued. Study material soft copy (or) Hard copies will be sent to enrolled students by post.

4.6 PROGRAMME SCHEDULE

The programmes are spread over two terms in a year (Jan-Dec). Those who are not in a position to complete all the papers in the two terms at a stretch can defer a term or a part thereof, provided they complete the programme within a total period of three years, including the year in which the students are enrolled.

4.7 CONTACT CLASSES AND PRACTICAL WORK

All students admitted to the distance education programmes are required to attend contact classes at the University campuses. The contact classes will be 6 to 10 days in a term. 70% attendance is mandatory in the contact classes and practical sessions in those programmes where lab sessions are compulsory. They must participate, to the satisfaction of the Co-ordinator of a programme or tutors of the courses and the Director, CDE, in study-seminars, sessions and counseling sessions as may be prescribed. This carries a weight age of 10% of the total marks.

4.8 EXEMPTION FROM CONTACT CLASSES

Since most of the programmes offered are highly practical oriented and can be completed in 3 years, requests for exemption from attending contact programs/ practical work shall not be entertained. Students have to attend the contact classes for 6 to 10 days in each term for courses like PGDPM, PGDBM and PGDCL&IPR, while the other courses have only one contact programme.

4.9 ACCOMMODATION

Accommodation is not guaranteed. Accommodation will be given in Guest house / Hostel by the concerned officials in Gachibowli campus based on the availability and advance request.

5. PAYMENT OF FEE AND FEE STRUCTURE

5.1 MODE OF PAYMENT

Students admitted have to pay the relevant fee in two equal installments or in one lumpsum within the prescribed date mentioned in the Admission Offer Letter. All payments should be made through Demand Draft obtained from any Nationalized Bank drawn in favour of **"The Finance Officer, University of Hyderabad"** payable at Hyderabad. No other mode of payment shall be accepted. The following information should be given on the reverse side of the Demand Drafts before submitting in the CDE office.

Name of the student   :

Course applied   :

Application Number   :

Cell No.   :

E-mail   :

I/II Term Fee   :

5.2 DELAYED PAYMENT

If a student fails to pay the 2nd instalment fee by the due date with or without late payment, 2nd term study material shall not be dispatched. However, in exceptional cases, the university may permit students to continue their studies by paying the second term fee for the next session and attending contact sessions subject to payment of the following penalties.

DEFERMENT CHARGES ON COURSE FEE

a) First Deferment   -   Rs. 600/-

b) Second Deferment   -   Rs. 1,000/-

DEFERMENT CHARGES FOR CONTACT CLASSES / EXAMINATIONS

a) First Deferment   -   Rs. 500/-

b) Second Deferment   -   Rs. 1000/-

1. Fee once paid will not be returned by the University under any circumstances. All disputes are subject to the Greater Hyderabad Jurisdiction.

2. After the payment of Deferment fee, the student can complete the course within three years from the date of admission, including the year of admission.

5.3 REIMBURSEMENT OF TUITION FEE FOR SC/ST STUDENTS BY SOCIAL WELFARE DEPT.

Students belonging to SC/ST, categories are required to pay their programme fee and then submit their scholarship forms duly filled in all respects to the social welfare department after taking endorsement from the CDVL for reimbursement of fee.

5.4 PROGRAMME FEE PARTICULARS

S. No.	Programme	1st Installment in Rupees	2nd Installment in Rupees	Total in Rupees
1.	PGDPM	7,000/-	7,000/-	14,000/-
2.	PGDLAN	5,000/-	5,000/-	10,000/-
3.	PGDCL&IPR	8,000/-	8,000/-	16,000/-
4.	PGDBM	7,000/-	7,000/-	14,000/-
5.	PGDENM	6,000/-	6,000/-	12,000/-
6.	PGDCE	3,000/-	3,000/-	6,000/-
7.	PGDCJ&FS	6,000/-	6,000/-	12,000/-
8.	PGDG	2,500/-	2,500/-	5,000/-
9.	PGDHR	2,500/-	2,500/-	5,000/-
10.	PGDTSH	2,500/-	2,500/-	5,000/-
11.	PGDTC	7,000/-	7,000/-	14,000/-
12.	PGDMB	4,000/-	4,000/-	8,000/-
13.	PGDSRD	10,000/-	10,000/-	20,000/-
14.	PGDTMA	10,000/-	10,000/-	20,000/-
15.	PGDBI	20,000/-	20,000/-	40,000/-
16.	PGDCAQM	6,000/-	6,000/-	12,000/-

NOTE: The PGDHR Students have to pay Rs. 200/- towards cost of a special issue of "the Journal of Human Rights" along with 2nd term fee.

Sl.13. This Course is jointly offered with National Institute of Rural Development (NIRD). Please see the website www.nird.org.in for Admission details.

Sl.14. This Course is jointly offered with National Academy of Agricultural Research Management, (NAARM) . Please see the website: www.naarm.ernet.in for Admission details.

Sl.15. This course is jointly offered with GVK Bio Sciences Pvt. Ltd., Hyderabad.

5.5 Fee for Foreign Students: (Payment should be made in US$)

S. No.	Programme	1st. Installment in US$	2n Installment in US$	Total in US$
1.	PGDPM	420	420	840
2.	PGDLAN	300	300	600
3.	PGDCL&IPR	420	420	840
4.	PGDBM	420	420	840
5.	PGDENM	360	360	720
6.	PGDCE	180	180	360
7.	PGDCJ&FS	360	360	720
8.	PGDG	150	150	300
9.	PGDHR	150	150	300
10.	PGDTSH	150	150	300
11.	PGDTC	420	420	840
12.	PGDMB	420	420	840
13.	PGDSRD	600	600	1200
14.	PGDTMA	600	600	1200
15.	PGDBI	1200	1200	2400
16.	PGDCAQM	360	360	720

NOTE:

Sl.13. This Course is jointly offered with National Institute of Rural Development (NIRD). Please see the website www.nird.org.in for Admission details.

Sl.14. This Course is jointly offered with National Academy of Agricultural Research Management, (NAARM) . Please see the website: www.naarm.ernet.in for Admission details.

Sl.15. This course is jointly offered with GVK Bio Sciences Pvt. Ltd., Hyderabad.

6. EVALUATION

The evaluation system of the PG Diploma programmes is designed to test the student's progress systematically in the courses offered, through internal assessments as well as term-end examinations.

6.1 INTERNAL ASSESSMENT OF ASSIGNMENTS:

Internal Assessment will be done through evaluation of assignment which will be sent along with the course material. They will be evaluated for 30% of the total marks. **The Completed Assignments should be sent back to the Assistant Registrar, Centre for Distance and Virtual Learning, Nampally Station Road, Abids, Hyderabad-500001 within the stipulated date.**

6.2 TERM-END EXAMINATIONS:

Performance of the student will also be assessed through a term-end examination and student should score minimum of 25 marks out of 60. Only those students who satisfactorily complete the contact sessions and submit assignments before the stipulated date are eligible to take the Term-end examinations.

6.3 EXAMINATIONS FOR FOREIGN STUDENTS/NRIS:

Efforts will be made to conduct term-end exams for NRI/ Foreign students with the help of the Indian Embassies/Indian High Commission situated there. In case it is not feasible to conduct exams in the country of their residence, they should be prepared to come and appear for examinations at the campus of University of Hyderabad.

6.4 CONTACT SESSIONS FOR FOREIGN NATIONALS/ NRIS:

The University will conduct classes for 5-8 days abroad, if the number of foreign / NRI students are more then 15 at a place. In individual cases Foreign nationals and NRIs staying abroad are exempted from contact sessions, but, they should submit a term paper on a specified topic at least 15 days before the commencement of the examinations. The topic of term paper will be intimated to the students, if the student applies for exemption well in advance.

7. RESULTS

The final result for each programme is determined on the basis of :

- Attendance in contact classes and practicals.
- Internal Assessment or Assignments.
- Performance in the term-end examination, in the ratio 10:30:60.

The final result in each course will thus be calculated in the following manner:

A student is declared passed in a course only if he/she secures a minimum of 40% marks in all, provided he/she secures a minimum of 25 marks in the term end examinations. Students with less than 40% marks in aggregate in any course taken by him/her may appear for re-examination in the next term-end examination. Candidates failing in any paper have to pay Rs. 500/- per paper to appear in the subsequent examinations.

S. No.	Test types	Relative Weightage
1.	Contact classes Counseling / Practicals or Term Paper/Lab Test	10%
2.	Internal Assessment (Assignments)	30%
3.	Term-end Examination	60%

Note: Candidate who have not submitted assignments and attended contact classes will NOT be permitted to write the examinations.

7.1 GRADING

Successful students will be awarded divisions on the basis of the average marks obtained by them as follows:

- **First Division with Distinction - 75% & above**
- **First Division - 60 % & above but below - 75%**
- **Second Division - 50% & above but below - 60 %**
- **Third Division - 40% & above but below - 50%**

7.2 IMPROVEMENT

Students may improve their performance in any course on payment of Rs. 500/- for each paper. This facility will be given only once in a course and should be requested within four weeks of the announcement of results. There is no provision for improvement of marks for assignments, contact classes, practical sessions (wherever compulsory) or for Project Work/Project Reports.

7.3 RE-COUNTING

Re-counting of term-end exam answer scripts will involve recounting of marks, totaling and a special scrutiny to see if any portion of a question or a whole question was inadvertently left unmarked. Requests for re-counting should be made within 21 days from the date of publication/announcement of results, and should be accompanied by a draft for Rs.500/- per paper. The results of re-counting will normally be communicated to the students before the commencement of next examination. If any variation is found as a result of re-counting, the University will accept the higher of the two, and a revised marks memo will be issued to the students. There is no provision for re-evaluation of assignment marks and answer scripts.

7.4 RE-EXAMINATION

Students who fail to complete the course requirements of a given term can defer any course or all courses to the next year. They could also defer the complete programme to the next academic year. Any assignments done and internal assessment marks earned will be carried forward to the next term/year. Students, who fail in a course in a term, may pursue the 2nd term by paying the remaining part of the programme fee. They can appear for re-examination in the failed courses at the subsequent terminal examinations **There will be no supplementary exams for any course**. All students are expected to complete their course requirements within a period of 3 academic years. Those who do not complete the programme in all respects can re-enroll themselves for the programme by paying half the Programme Fee. In such cases study material will not be issued again.

7.5 MEMORANDUM OF MARKS

Marks memos will be issued to students on completion of Examination. However, Provisional Certificate-cum-memorandum of marks will be issued only after the student completes all course requirements.

7.6 FINAL DIPLOMA CERTIFICATE

Final Diploma Certificate will be issued after completion of programme requirements on payment of Rs.500/- towards the final Diploma Certificate.

7.7 DUPLICATE CERTIFICATE

The Enrolment card, certificate of diploma, marks memo, will be issued only once. If the student losses the Enrollment card / marks memo, the student can request the Director (CDVL) for a duplicate on payment of Rs.500/- through a Demand Draft drawn in favour of the Finance Officer, University of Hyderabad, payable at Hyderabad from any Nationalized Bank. However, duplicate of the Final Diploma Certificate will be issued only after producing necessary police enquiry Certificate and payment of Rs.800/- through a Demand Draft

7.8 TRANSFER OF CREDITS/MARKS

A candidate who has successfully completed the PG Diploma programme from the CDVL, and wishes to join another diploma programme of the CDVL, with common papers, will be exempted from the contact classes and examinations for those papers which are common. The marks and credits for the papers which are common will be reflected in both the courses. However, she/he should pay all tuition fees prescribed by the University from time to time for the programme.

8. INFORMATION ABOUT THE POST-GRADUATE DIPLOMA PROGRAMMES

8.1 POST-GRADUATE DIPLOMA IN PROJECT MANAGEMENT (PGDPM):

The programme is aimed at imparting knowledge and skills in Project Management. The Programme offers courses that span the macro-economic environment of projects, principles of management and functional areas of management among others. The course is designed to provide the most refined skills in understanding economic aspects of planning coupled with managerial aspects. It addresses the professional needs of managers, executives and industrialists engaged in planning, management and execution of projects of varied nature by providing them the necessary theoretical orientation, discussion and analysis of practical problems in project appraisal/feasibility, as well as management of finance, marketing and human resources.

Course Structure:

Term I

DPM 411	:	Managerial Economics & Planning
DPM 412	:	Principles of Management
DPM 413	:	Accounting & Financial Management
DPM 414	:	Principles of Marketing Management

Term II

DPM 421	:	Human Resources Management
DPM 422	:	Project Appraisal & Management
DPM 423	:	Project Finance & Implementations
DPM 424	:	Project Work

Co-ordinator : Dr. Mary Jessica, Ph.D., (Osmania) School of Management Studies, University of Hyderabad. e-mail: jessysms@uohyd.ernet.in, Ph: 040- 23135005

8.2 POST GRADUATE DIPLOMA IN LIBRARY AUTOMATION AND NETWORKING (PGDLAN)

The Post-Graduate Diploma in Library automation was introduced in January 1998 by the Indira Gandhi Memorial Library, University of Hyderabad. The focus of the program is to enable Library Science graduates and working Librarians to understand planning, organizing, maintaining and implementing library automation in their libraries. It provides basic concepts of library automation and the necessary skills in the form of hands-on-training on the related hardware and software during the contact classes at the end of each semester. Various operations of library automation and networking are explained through live demonstrations.

The programme emphasizes practical, hands-on training for which a fully equipped e-learning laboratory with 30 computer systems is available within the library. The library is fully computerized with a digital library with the necessary I.T infrastructure to teach and conduct practical classes in various techniques ion library automation and networking. The lectures are delivered by highly qualified senior Library Science teachers and professionals from various institutions. At the end of the course, participants are required to prepare a project report, which is evaluated along

with the marks obtained in the term examination. The course is expected to improve employability and enhance employability and enhance competency to working library professionals.

COURSE STRUCTURE

Term I

DLAN 411 : Introduction to information Technology

DLAN 412 : Information Systems

DLAN 413 : Bibliographic Database Management Systems

Term II

DLAN 421 : Library Automation

DLAN 422 : Library Networks

DLAN 423 : Dissertation / Project Work

Co-ordinator: Dr. B. Ravi, Assistant Librarian, IGM Library, UoH. e-mail : brlib@uohyd.ernet.in, Ph : 040-23132613.

Associate Co-ordinator : Dr. (Mrs) V. Janki Susheela, Assistant Librarian. e-mail : vjslib@uohyd.ernet.in, Ph : 040-23132616

8.3 POST-GRADUATE DIPLOMA IN CYBER LAWS AND INTELLECTUAL PROPERTY RIGHTS (PGDCL & IPR):

The Internet is bringing about a world of change in the field of business and commerce in India: e-commerce, Internet Banking, e-governance, etc. For these technological developments to be effective, a congenial legal environment is mandatory. The Government of India has on the anvil a number of bills to provide a legal environment in which e-commerce/ e-banking transactions can take place; so that there would be legal remedies readily available to settle disputes. This interdisciplinary course is designed to address the needs of the Legal Community as also of Scientists, Technologists, Software Personnel explaining to them the Technical and Legal issues of Cyber Laws and Intellectual Property Rights. It is a bridge-course wherein Legal Personnel are taught the intricacies of computers and security management while software personnel are taught the essential legal subjects of relevance to their profession. The course also focuses on Intellectual Property Rights because of their relevance to both the Scientific and Legal Community. Computer lab classes will be conducted before

and after the contact classes, for an extended period based on adequate response from the participants. These classes will be conducted in the recently developed Cyber security and IPR Lab of the University. In addition to the usual lab classes in MS-Office, C-Language, there will be Lab sessions in Legal Databases, hacking and its prevention, Encryption and Decryption of Digital Signatures based on RSA-algorithm and accessing the Patent Database etc. Hands-on Lab experience is an integral and important part of the course structure. Also, participants are given free access to the internet and encouraged to visit relevant Legal sites for Case Law and project work. The course would be an important additional qualification for legal personnel specializing in Cyber Laws and IPR Laws. Also, software personnel would find opportunities for employment as Patent Agents and with Patent-cells of the software organizations. Some of our participants found employment with reputed firms of Solicitors and some others are pursuing L.L.M. in different Universities in U.K.

Course Structure:

Term I

Note: Courses DCL 412 & 415 are compulsory. Two Optional Courses from the remaining four are to be taken to complement the knowledge of the participant.

DCLIPR 411 : Introduction to Computers & Personal Productivity Software

DCLIPR 412 : Computer Network, Internet Tools and Security Management

DCLIPR 413 : Legal Organizational Structure / International Organizations

DCLIPR 414 : Introduction to Business Laws Contract Law/ Corporation Law and Laws of Crimes & Torts

DCLIPR 415 : Introductions to IPR with WIPO (TRIPS)

DCLIPR 416 : Introduction to E-commerce / E Banking/ E-Governance-Technical & Legal Issues

Term II

Note : Course 423 is meant for software professionals with knowledge in Mathematics and Algorithms. Course 426 Project is compulsory. Any three electives out of the other five courses should be taken as per career and professional interests of the participants.

DCLIPR 421 : Cyber Crime & Cyber Forensics: Advanced Topics with relevant Provisions of IT Act- 2000.

DCLIPR 422 : Part-I: Electronic Records / Digital Signatures & Certificates / Certifying Authorities of IT Act 2000

Part-II: Digital Signatures Specialized Topics

DCLIPR 423 : Cryptology & Public Key Infrastructure / IPR Issues in Integrated Circuits, Software and Data Protection

DCLIPR 424 : Copyright & Related Rights Part: International Law Copyright & Related Rights Indian Legislation

DCLIPR 425 : Patents/Trade Marks/Industrial Designs

Part-I: International Law of Patents Trademarks & Industrial Designs

Part-II: Indian Legislation

DCLIPR 426 : Project Work

Co-ordinator : Dr. Rajeev Wankar,

School of Mathematics, Computer Sciences/Information Sciences, UoH.

e-mail: rajeev.wankar@gmail.com,

Phone : 040-23134107

Associate Co-ordinator: Mrs. Nagamani

School of Mathematics, Computer Sciences/Information Sciences, UoH.

e-mail: nagamanics@uohyd.ernet.in, Tel:(040) 23134018

8.4 POST-GRADUATE DIPLOMA IN BUSINESS MANAGEMENT (PGDBM)

This postgraduate diploma is being offered to cater to the needs of the rapidly growing industries in the globalized economy. The programme is mainly targeted for the individuals who wanted to experience various emerging issues in the field of Business Management. The course is useful to the employees of public sector and private sector to enhance their problem solving and decision making skills. The diploma is designed to satisfy the needs of the individuals to pursue their further Education in the field of Management. It also addresses the professional needs of managers and executives in dealing with day to day business/managerial problems. The programme has twelve courses. The courses DBM 411, 412, 413, 414, 415 and 416 are offered in the 1st term. The courses include Principles of Management & Organizational Behavior, Marketing Management, Financial & Management Accounting, Human Resource Management, Management Information Systems and Quantitative & Research Methods. There are six courses offered in the second term. Among these, Strategic Management and Operations Management are two compulsory courses and the student has to choose three elective courses of his choice from the list given below. The sixth paper in II term i.e. DBM 440 is a project report, which is to be submitted by every student. The objective of the project report is to bridge the gap between the theory and practice. This is to be prepared based on the inputs obtained in two terms along with their industrial exposure. This programme is offered by the faculty members of the School of Management Studies besides a large number of resource persons drawn from industry.

Course Structure:

Principles of Management and Organizational Behaviour

Term I

DBM 411 : Principles of Management and Organizational Behaviour

DBM 412 : Marketing Management

DBM 413 : Financial and Management Accounting

DBM 414 : Human Resource Management

DBM 415 : Management Information Systems

DBM 416 : Quantitative and Research Methods

Term II

DBM 421 : Strategic Management

DBM 422 : Operations Management

DBM 423 : 3 Electives to be chosen from 13 electives from 423 to 435

DBM 440 : Project Work

ELECTIVES

DBM 423 : Customer Relationship Management

DBM 424 : Marketing of Services

DBM 425 : Sales and Distribution Management

DBM 426 : Supply Chain Management

DBM 427 : Decision Analysis

DBM 428 : Quality Management

DBM 429 : Security Analysis and Port of Management

DBM 430 : Financial Risk Management

DBM 431 : Strategic Financial Management

DBM 432 : Team Building and Leadership

DBM 433 : Management of Change a Organizational Development

DBM 434 : Performance Management and Counseling

DBM 435 : Project Management

Co-ordinatior: Prof. B. Rajasekhar, School of Management Studies, University of Hyderabad, e-mail: brsms@uohyd.ernet.in, Ph: 040-23135003

Associate Co-ordinator: Dr. G.V.R.K. Acharyulu e-mail: acharyulu_gvrk@yahoo.com, Ph: 040-23135010

8.5 POST-GRADUATE DIPLOMA IN ENERGY MANAGEMENT (PGDENM):

The Government's vision of "Power of All" by 2010 and all households by 2012 requires an additional capacity of over 100,000 MW and nearly Rs.10,30,000 Crores investment in associated transmission and distribution infrastructure. With the entry of FIIs and private investors there is now a competitive environment in the Indian power sector as organizations are restructured into strategic business units instead of being state-controlled. It is therefore incumbent on State Power Utilities to apply business prudence in all decisions and actions. The officials and supervisory cadres charged with this responsibility will require strong business management skills. The School of Management Studies attempts to impart such knowledge and skills through its one-year Post-Graduate Diploma in Energy Management. The objective of the programme is to impart techniques and approaches for managing resources in the most efficient and effective manner in the energy and power sector.

Managing an organizational unit requires general managerial skills apart from technical knowledge. Important general management traits that a manager should possess include: Analytical ability, Creativity, Risk-taking ability, Planning and controlling, Communication skills, Negotiating skills, Leadership skills and facilitation of team work. The programme is designed to develop these traits. The programme adopts the pedagogical approach of general management programmes:

a) Case analysis

b) Group discussions and presentations

c) Video presentation

d) Interaction with senior managers from the energy industry &

e) Visits to the industry

1. Any graduate with work experience in energy industry (manufacturers of equipment for Power industry, manufacturers/ suppliers of fuel to the energy industry; power generating/ transmitting/ distributing companies). Staff in regulatory commissions and staff working in government departments connected with energy would benefit immensely from this programme.

2. Any graduate seeking a career in energy industry

COURSE STRUCTURE:

Term I

DENM 411 : Management & Organizational Effectiveness

DENM 412 : Accounting & Financial Management

DENM 413 : Human Resource Management

DENM 414 : Marketing Management

DENM 415 : Quantitative and Research Methods

DENM 416 : Energy Management for Sustainable Development –I

Term II

DENM 421 : Business Laws and Electricity Act 2003

DENM 422 : Decision Support Analysis & Management Information System

DENM 423 : Tariff Structure and Analysis

DENM 424 : Project Development and Management

DENM 425 : Energy Management for Sustainable Development -II

DENM 426 : Project Work

Co-ordinator: Prof. S. Mallikarjuna Rao, Ph.D (Osmania) School of Management Studies, University of Hyderabad, e-mail: sirimalli123@yahoo.com, Ph: 040-23135006.

8.6 POST - GRADUATE DIPLOMA IN COMMUNICATIVE ENGLISH (PGDCE)

The course is meant for those who wish to improve their skills in English and make a career in teaching, call centers,

office assistance, newspapers, banks, films, visual and print media, advertising, judiciary, industrial enterprises, trade negotiations, railways, hospitals, military, software companies, and so on. The programme is offered by the Centre for Applied Linguistics and Translation Studies with active help of the senior faculty from the Department of English, University of Hyderabad and English and Foreign Languages University (EFLU), Hyderabad.

COURSE STRUCTURE:

Term I

DCE 411 : Language & Communication

DCE 412 : Effective Speech

DCE 413 : Written Communication

Term II

DCE 421 : Using Resources for Learning English

DCE 422 : Advanced Reading Skills

DCE 423 : Advanced Writing Skills

 (with Project Report)

Coordinator : Prof. Panchanan Mohanty Ph.D.

CALTS, University of Hyderabad.

e-mail: panchananmohanty@rediffmail.com

Ph: 040-23133656

8.7 POST-GRADUATE DIPLOMA IN CRIMINAL JUSTICE & FORENSIC SCIENCE (PGDCJ&FS):

Despite the advances in science and Technology and Establishment of well equipped Forensic Science institutions at state and central government level and well structured Justice System from Supreme Court to High courts and local courts, the common man in India is still lamenting that the nature and quality of Justice available to them is far from satisfactory.

At the national and state level, many changes are being brought about at various levels to ensure justice to all in judicial, police, prosecution and Forensic Science administration, but with a limited success.

This will be a one year Diploma course consisting of six courses; three courses each in two semesters. The first semester is dedicated to criminal justice component and the second semester to Forensic sciences.

Each course consists of 15 units of academic inputs.

Each course carries hundred marks for end of course evaluation, totaling to 600 marks.

Criminal Justice part of the course will be completed in first semester with the following three courses.

Course Structure:

CJ&FS 411 : Society, Culture and Crime

CJ&FS 412 : Criminal law and other related subjects.

CJ&FS 413 : Criminal justice Institutions and Processes

Forensic Science part of the course will be offered in second semester with the following courses:

CJ&FS 421 : Introduction to Forensic Science &
 Forensic Physical Sciences.

CJ&FS 422 : Forensic Chemical & Biological and General
 Sciences.

CJ&FS 423 : Forensic Medicine

Co-ordinator: Dr. Gandhi P.C.Kaza

Founder Chairman, Truth Labs,

e-mail: gandhi@truthlabs.org, Ph: 040-23390999

Associate Co-ordinator: Dr. Neelima Volety,

G.Faculty, CDVL, UoH, GT Campus.

e-mail : drvolety@yahoo.com, Ph: 040-24600264

8.8 POST-GRADUATE DIPLOMA IN GOVERNANCE (PGDG):

Governance has come to define one of the frontier areas of reach in the social sciences. There is growing interest in the political and policy domain concerning the meaning and content governance in a globalizing world. Governance issues have serious policy implementations in terms of reform of public institutions towards greater transparency, efficiency and accountability. Civil society groups call for a more inclusive and participatory governance thus restoring to governance issues a political dimension. Thus the significance of governance as an emerging area of research and practice cannot be overemphasized.

OBJECTIVES/TARGET GROUPS:

This Post-Graduate diploma aims to give Post-graduate students a cutting edge by training them to think and write about governance using their own disciplinary training, be it in sociology or economics or history or political science. It is also oriented to college teachers who may wish to enhance their skills and reorient their teaching interests. It is also aimed at professionals (advocates, entrepreneurs) and administrators who may be interested in issues such as best practice and accountability as well as E-governance

Course Structure:

Term I

DG 411 : Governance - Theories and Concepts

DG 412 : Public Management

DG 413 : Themes and Issues in Governance

Term-II

DG 421 : E-Governance

DG 422 : International Governance

DG 423 : Project Work

Co-ordinator : Prof. I. Ramabrahmam, Ph.D.,

Department of Political Sciences, UoH.

e-mail: rbi.pdg@gmail.com, Ph: 040-23133226.

8.9 POST-GRADUATE DIPLOMA IN HUMAN RIGHTS (PGDHR):

This programme is being run with the help of Centre for Human Rights, School of Social Sciences, University of Hyderabad. Initially, this programme was started by Human Rights Programme, Department of Political Science. Human Rights being an important emerging area of social sciences, there is a need to create human rights awareness among various sections of the community. The Centre for Human Rights is created with an objective to stimulate debates on different dimensions of human rights, concepts and practices. The Centre conducts specific studies and also builds documentation to help the scholars engaged in research on human rights. The Centre is also publishing a Bi-annual journal "Indian Journal of Human Rights". From 2010-11 the Centre is offering Ph.D programme in Human Rights.

The Post Graduate Diploma in Human Rights is oriented to the College and School teachers, Police and Military officials, Persons working in government and NGO sector, lawyers and persons having concern for human rights and values of the society. It is also oriented to the students and the general public who are interested in studying human rights. This programme consists of five courses and one Project Report. Each and every student of PGDHR has to select a topic of his/her interest and conduct a study (preferably field based) and submit the report. The Project Report is equivalent to one course. Guidelines to conduct the project study will be supplied along with the study material.

Course Structure

Term-I

DHR 411 : Human Rights: Philosophical Foundations

DHR 412 : Human Rights: Historical Perspective

DHR 413 : Human Rights in India: The Constitutional & Legal Framework

Term-II

DHR 421 : Status of Human Rights: The Global Experience

DHR 422 : Human Rights in India: The Socio-Economic Context & the Challenges

DHR 423 : Project Report

Co-ordinator: Prof. G Sudarshanam, Co-ordinator of Centre for Human Rights and Professor of Political Science, University of Hyderabad. Email: gsss@uohyd.ernet.in, Phone: 040-2313 3215.

8.10 POST-GRADUATE DIPLOMA IN TRANSLATION STUDIES IN HINDI (PGDTSH):

The programme has been designed keeping in view the need for Hindi translators, Hindi Officers and other personnel required in the Hindi Cells of the Government Departments, Public Sector Undertakings and other organizations that receive substantial grants from the government and need to maintain Hindi Cells. Employment can also be found in AIR, TV and other private channels where there is constant need for translation. The students should have Hindi as a subject at graduation level or equivalent proficiency.

COURSE STRUCTURE:

Term-I

DTSH 411 : Theory and Practical Problems in Translation

DTSH 412 : Tools in Translation; Computer and Languages

DTSH 413 : Literary Translation

Term-II

DTSH 421 : Functional Approach to Translation Activity

DTSH 422 : Translation Interpretation and Evaluation

DTSH 423 : Scientific & Technical Translation

Co-ordinator : Prof. V. Krishna, Department of Hindi, UoH.

e-mail :vksh@yahoo.com, Ph: 040-23133458.

Associate Co-ordinator : Dr. M. Shyam Rao, Department of Hindi, UoH, Ph : 040-23133461.

8.11 POST-GRADUATE DIPLOMA IN TELECOMMUNI- CATIONS (PGDTC):

The Programme is designed to cater to the need for a large number of qualified persons in the Telecommunications sector both in government and private sectors. The programme focuses on practical aspects aims at improving employability of students in the growing telecom and other related industries.

COURSE STRUCTURE

Term-I

DTC 411 : Principles of Communications

DTC 412 : Digital Circuits in Telecommunications

DTC 413 : Digital Signal Processing and its Applications to Telecommunications

Term-II

DTC 421 : Microwave, Satellite and Mobile Communications

DTC 422 : Switching Technologies, Networking & Traffic Management

DTC 423 : Optical Fibre Communications

Co-ordinator: Dr.Samrat L. Sabat, School of Physics, UoH. e-mail: slsspuohyd@gmail.com, Phone: 040-23134326

Note: In addition to the above, students have to undergo laboratory training as one-week practical contact programme in each term. The University has entered into an MOU with BSNL (RTTC) for academic Coordination in this Programme.

8.12 POST-GRADUATE DIPLOMA IN MEDICINAL BOTANY (PGDMB):

The beneficial uses of plants to the human health have along been recognized by traditional cultures all over the world and the subject of science is called "Medicinal Botany". Such Potent natural remedies have recently gained enormous popularity in both development and developing countries, creating a multi-million dollar business for the medical and pharmaceutical industries. But to take advantage of the opportunities in this rapidly growing field, we need to understand how to identify, collect, propagate, develop and market these important botanical resource. This course will educate and give information on all these aspects of Medicinal Botany.

The Post-Graduate Diploma in Medicinal Botany will cover the information and techniques you need to develop about the economic and medical potential of these valuable plant products. The course in the diploma are contributed by experts in the areas and will give the knowledge and practical experience focusing on identification, collection and preservation, crop production natural product extraction, processing, quality control, new product development, marketing and Intellectual Property Rights.

This program is designed for Forest and Agricultural scientists and officers Extension specialists and agents, new crop researchers, Pharmaceutical and industry representatives, Government officers, Graduate students, Private producer and Marketers.

COURSE STRUCTURE

Term-I

DMB 411 : Introduction & History of Medicinal Botany

DMB 412 : Taxonomy & Identification of Plants

DMB 413 : Plant Diversity & Conservation

Term-II

DMB 421 : Plant Products in Medicine

DMB 422 : Biology, Cultivation and Post-Harvest Technology of Prioritized Medicinal Plants

DMB 423 : Collection Analysis, Trade & Biotechnology of Medicinal Plants.

Co-ordinator: Prof. Kottapalli Seshagirirao, Ph.D. (UH), Department of Plant Sciences, School of Life Sciences, UoH. e-mail: kssl@uohyd.ernet.in, Ph: 040-23134504.

8.13 POST-GRADUATE DIPLOMA IN SUSTAINABLE RURAL DEVELOPMENT (PGDSRD)

Student Support Services:

- Learning resources
- Printed self-instructional material
- Audio-visual cassettes and educational CDs/VCDs.
- Web-based on-line learning resources (include videographed lectures)
- Networked video-conferencing at selected centers
- Two compulsory Contact sessions of 6-7 days each, one in 1st Semester and another in 2nd Semester will be conducted in NIRD : UoH, Hyderabad: NERC of NIRD, Guwahati; ERC of NIRD, Patna and in select centers in each state/region of the country.

COURSE STRUCTURE AND CONTENTS:

The Programme will be offered in two semesters and have 35 credits. 1st Semester will have 15 credits and 2nd, 20 credits. One credit is equal to 30 hours of study.

The Programme will have four courses plus project in 1st

Semester and three courses plus project in the 2nd Semester.

Ist Semester

SRD 501 : Sustainable Rural Development: Themes & Perspectives (4 credits)

SRD 502 : Policies and Programmes for Rural Development (4 credits)

SRD 503 : Policies and Programmes for Rural Development (4 credits)

SRD 504 : Resources and Livelihoods (4 credits)

2nd Semester

SRD 505 : Project Planning and Management (4 credits)

SRD 506 : Stakeholders in Rural Development (4 credits)

SRD 507 : Appropriate Technologies and Practices for Sustainable Development (4 credits)

SRD 508 : Project Work: Fieldwork, Data Collection, Analysis and Report (4 credits)

Co-ordinator : Prof. E. Haribabu, Department of Sociology, School of Social Sciences, UoH.

8.14   POST-GRADUATE DIPLOMA IN TECHNOLOGY MANAGEMENT IN AGRICULTURE (PGD-TMA)

The One-Year Post Graduate Diploma in Technology Management in Agriculture (PGD-TMA) is a two-semester course, jointly offered by the two leading institutions of the country on a distance learning mode. It offers an excellent opportunity to systematically study the subject of Technology Management in Agriculture along with intricacies and ingenuities of building and managing intellectual property. The aim of the course is to build and foster the skills of students, researchers, policy makers, IP and technology transfer practitioners as professionals to enable them to successfully hold executive positions in intellectual property and technology management assignments in agriculture and related industries.

The course is well-structured to create a 'bridge professional' for innovation management and global understanding who can identify, develop and manage IP assets for leveraging them for technology transfer and commercialization in agriculture and related industries.

COURSE STRUCTURE AND CONTENTS:

Term-I

PGD-TMA 411 : Intellectual Property Regime (4 credits)

PGD-TMA 412 : IP Informatics (4 credits)

PGD-TMA 413 : Technology Management (4 credits)

2nd Semester

PGD-TMA 421 : IP Prosecution and Litigation (4 credits)

PGD-TMA 422 : Rural innovation (4 credits)

PGD-TMA 423 : Technology Entrepreneurship (4 credits)

PGD-TMA 433 : Project Work - Semester I and II (4+4 Credits)

Total credit hours for the programme woul be 32 (16 in each semester totaling 32 credits) with a minimum of 8 contact sessions every semester.

Co-ordinator : Prof. E. Haribabu, Department of Sociology, School of Social Sciences, UoH.

8.15   POST GRADUATE DIPLOMA COURSE IN BIO-INFORMATICS (PGDBI)

ABOUT THE PROGRAM

Post Graduate Diploma in Bio-Informatics (PGDBI) is a two-semester courses jointly offered with GVK Biosciences Private Limited's training division & University of Hyderabad (UoH) on a distance learning mode. Bio-informatics is the application of computer technology, mathematics, and information theory for the management of biological information. Recent biotechnological advances in genomic sequencing, microarrays and proteomics have contributed enormously to the Bio-Informatics boom. Computer scientists, statisticians, mathematicians, and computational biologists, through collaborative efforts, have developed many Bio-Informatics algorithms and tools that became an integral part of life sciences research. It has now become very important for today's researcher to acquire knowledge of available Bio-Informatics tools and understand the fundamental concepts behind the tools for applying them to solve research problems.

PROGRAM STRUCTURE

The Diploma course consists of two semesters. There will be three courses in each semester with 10-12 units. The evaluation system of the diploma program is designed to test systematically the student's progress in the course through the evaluation of their performances in a specially

designed Internal Assignment Test to be sent along with study material dispatch. There will be a contact program followed by examinations. There will laboraterily cum workshops for practical exposure.

COURSE STRUCTURE AND CONTENTS:

PG Diploma in Bio-informatics

Term-I

411	:	Basics in Molecular Biology and Computers
412	:	Basics in Bio-Informatics
413	:	Lab Practicals and workshop

Term-II

421	:	Advanced Bio-Informatics - I
422A	:	Advanced Bio-Informatics - II (Optional)
423B	:	Chem-Informatics (Optional)
423	:	Practicals and Project Work

Co-ordinators : Prof. K. Seshagirirao, Department of Plant Sciences, School of life Sciences, University of Hyderabad, e-mail: kssl@uohyd.ernet.in

Dr. G. Rambabu, GVK. Bio. Sciences Pvt. Ltd.

Plot No 79, (Near Mallapur Manikchand Circle), Nacharam, IDA. Hyderabad - 500076.

e-mail : rambabu.gundla@gvk.bio.com,

Ph: 040-67366209/314

8.16   POST-GRADUATE DIPLOMA IN CHEMICAL ANALYSIS & QUALITY MANAGEMENT: (PGDCAQM)

The PGDCAQM programme is being offered by the faculty of School of Chemistry. It was introduced in January 2000 to provide theoretical and practical background to students in Chemical Analysis, Quality Control and Management. This programme is designed to serve the great demand for trained personnel in Chemical Analysis and Quality Control aspects of Industrial Units, Analytical Labs, Research Labs, etc. The programme has 5 courses dealing with theoretical aspects and one Lab course which consist of a workshop for familiarizing students with instruments and data analysis.

Course Structure:

Term I

CAQM 411	:	Basics of Analytical Science and Electronics
CAQM 412	:	Instrumental Methods - I
CAQM 413	:	Instrumental Methods- II

Term II

CAQM 421	:	Instrumental Methods - III
CAQM 422	:	Quality Control & Quality Management
CAQM 423	:	Laboratory Practice/Workshop.

Workshop: Demonstration of various instruments and Computer based packages. Analysis of UV-vis, IR, NMR, Mass spectra; X-ray powder patterns and Chromatograms.

Co-ordinator: Dr. D. B. Ramachary, School of Chemistry, University of Hyderabad, e-mail: ramsc@uohyd.ernet.in, Phone: 040-23134816

Associate Co-ordinator: Dr. R. Nagarajan, School of Chemistry, Phone: 040-23134831

9. STAFF PARTICULARS

S.No	Name	Designation	Nature of Duties	Contact Number
1	Smt. S. Madhavi	Section officer	All matters relating to Academic/ Examination/Administration & Finance	24600264 / 203
2	Sri. K.S. Sree Ramulu	Sr. P.A.	Secretarial Work	24600264
3	Smt. M. Vijayalakshmi	Office Assistant	PGDHR, PGTSH, PGDMB	26400264 / 205
4	Sri. A. Kondaiah	Office Assistant	PGDPM, PGDCE, PGDCAQM PGDSRD, PGD-TMA	24600264 / 209
5	Sri. P. Ramchander	Junior Office Asst	PGDCJ&FS, PGDBI, PGDTC	24600264 / 204

10. PROGRAMME COORDINATORS AND ASSOCIATE COORDINATORS

PGDPM

Co-ordinator: Dr. Mary Jessica,
School of Management Studies, UoH,
e-mail: jessysms@uohyd.ernet.in,
Ph: 040 - 23135005

PGDLAN

Co-ordinator: Dr. B. Ravi
Assistant Librarian IGM Library, UoH
e-mail: brlib@uohyd.ernet.in
Ph: 040 - 23132613

Associate Co-ordinator: Dr. V. Janki Susheela
Assistant Librarian
e-mail: vjslib@uohyd.ernet.in
Ph: 040 - 23132616

PGDCL & IPR

Co-ordinator: Dr. Rajeev Wankar,
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Ph: 040 - 23134107,

Associate Co-ordinator: Mrs. Nagamani

Assistant Professor

School of Mathematics, Computer Sciences/Information
Sciences, UoH.

e-mail: nagamanics@uohyd.ernet.in,
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PGDBM

Co-ordinator: Prof. B. Raja Shekhar,
School of Management Studies, UoH
e-mail: brsms@uohyd.ernet.in, Ph: 040-23135003

Associate Co-ordinator : Dr. G.V.R.K. Acharyulu,

Assistant Professor

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PGDENM

Co-ordinator: Prof. S. Mallikarjuna Rao,

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PGDCE

Co-ordinator: Prof. Panchanan Mohanty,
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PGDCJ&FS

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Founder Chairman, Truth Labs,
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PGDG

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Prof. S. Jelani, Director, CDVL addressing the student of PG Diploma in Chemical Analysis & Quality Management

Students during the contact programme of PG Diploma in Business Management

Independence day celebrations at Golden Threshold Campus, UoH

Vice Chancellor Prof. Ramakrishna Ramaswamy inaugurating the one day seminar on Criminal Justice System in India

Vice Chancellor along with Sri H. Venkatesh, DIG, CBI, along with the participants of PG Diploma in Cyber Laws and IPR

Participants of PG Diploma Human Rights Programme along with Prof. Haragopal and Prof. S. Jeelani, Director, CDVL

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8. Post-Graduate Diploma in Governance   (PGDG)
9. Post-Graduate Diploma in Human Rights   (PGDHR)
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13. Post-Graduate Diploma in Sustainable Rural Development   (PGDSRD)
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