

Dear Future Leader,

You are very **important** to us.

At the outset we thank you for the interest shown in our courses. We have exceptionally **high standards** for the talent that we take in to our program. Superior leadership qualities, communication and interpersonal skills, commitment, problem-solving ability, Value driven mindset, professionalism, flexibility, motivation and sharp intellectual curiosity are **expected**.

Please read the instructions carefully before you begin to complete your application. The application form should be filled in your own clear and legible handwriting.

You are advised to keep a photocopy of the complete application form.

Incorrectly filled, incomplete or unsigned forms are liable to be rejected.

Taxila Business School does not take any responsibility for delay or loss of the material in post / transit.

Kindly attach a Demand Draft of Rs. 900.00 in favor of Taxila Business School, Jaipur towards the cost of the form, if downloaded from the internet, otherwise write the Money Receipt No. paid towards the cost of the form.

Team Taxila

**Taxila Business School**

Sector 9, Mandir Marg, Mansarovar,  
Jaipur- 302020. Rajasthan, India

Tel: 0141- 6500000,

www.taxila.in • Email : info@taxila.in

**Application Form**

M.R.No./Pay Slip No. \_\_\_\_\_ Date \_\_\_\_\_

Date of Application:

Bank Name & Branch \_\_\_\_\_

Affix recent colour photograph here

Important : Please fill Form in your own handwriting with blue or black ink.

Personal  Last Name \_\_\_\_\_  First Name \_\_\_\_\_  
 Mr  Ms

Physical Standard		Date of Birth	Nationality	Category (Please tick)
Height	Weight			Gen. OBC SC ST

Program Applying For	Program Name	MBA + PGDBM	
	Applying for	January Batch <input type="checkbox"/>	July Batch <input type="checkbox"/>

Have you previously applied to Taxila Business School ?  Yes  No  
 Program \_\_\_\_\_ Year \_\_\_\_\_ Were you selected?  Yes  No

Prequalifying Test (Only for MBA Program)  
 CAT  MAT  XAT  
 Test Date \_\_\_\_\_ Score \_\_\_\_\_ Form No. \_\_\_\_\_  
 (enclose copy of score card)

T-MAT Test Date \_\_\_\_\_ Test Centre \_\_\_\_\_

Mandatory E-mail Address (All admission correspondence will be done through e-mail)  
 \_\_\_\_\_

Signature

**Correspondence Address**  
(For all communication including letter of admission)


Telephone Numbers (include STD)
Home _____
Other _____
Mob. _____

**Permanent Address**


Telephone Numbers (include STD)
Home _____
Other _____
Mob. _____

**Alumni**

Have any of your family members studied at one of the Taxila Business School ?	Yes <input type="checkbox"/>	No. <input type="checkbox"/>
Name _____	Programme _____	Year _____
What is the relation to you? _____		

**Accommodation**

Will you be requiring Hostel Accommodation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No.
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**Enclosures Check List**  
(Incomplete forms will be rejected)

Listed below is each item, which must accompany this form. To ensure prompt and accurate processing of your application, check each item you are enclosing with the application.

- Photograph
- Application Form
- Personal Information Form
- Questions & Essays Form
- Photocopy of Educational Marksheets
- Medical Fitness Certificate
- Others (Please specify)

**Signature**

**DECLARATION**

I ..... Son/Daughter/wife of ..... solemnly declare and affirm that I am duly qualified to take admission in the course for which I have applied and all the certificates and testimonials attached with my application are true and valid. I have fully satisfied myself about the legal status of the college i.e. it is an autonomous body with own regulations making power for it's functioning, college is duly competent to take my admission in the course for which I have applied. I also undertake not to ever raise any objection about college legal status to take my admission and award degrees diploma on qualifying prescribed examinations. I also undertake not to demand refund of fee/charges paid by me. In case of any dispute/ differences/claim or disciplinary action settlement by college arbitration clause shall be applicable.

I shall always follow the rules and regulations of the college and in case of any breach thereto, I shall be liable to be penalized for the same which may include expulsion from the college.

**Signature** Date:

**INDEMNIFICATION CLAUSE**

I also agreed that I would indemnify, defend, save and hold harmless the Taxila Business School and its officers and employees, from and against all suites or claims that may be based upon any damage or injury or death to me or any person that might occur in the course of the use of the Premises or otherwise or during an outstation tour for learning whether or not it would be claimed that the damage or injury or death was caused through the negligent act or omission in whole or in part of the Taxile Business School and/or its officers and/or employees.

**Signature** Date:

**Applicant**

Last Name  Mr.  Ms.  First Name

**Family Information**

Family Member	Name	Age	Qualification	University	Occupation/ Organization	Designation
Member						
Father						
Mother						
Spouse						
Brother						
Sister						

**Educational Qualifications**

(Attach photocopies of all academic marksheets with the form. The original transcripts will be required at a later stage. If you have not received your final results, give all your previous years final results as an indicator)

Name of School/ University	City	Years attended	Name of Board/Degree/ Diploma	Main Subjects	Aggregate Per. %
Class 10		From :			
		To :			
10 + 2		From :			
		To :			

Graduation	City	From : Year	Name of Degree/Diploma	Subjects	Yr. 1	
		To :			Yr. 2	
					Yr. 3	
					Yr. 4	
					Avg.	
Post Graduation (If applicable)	City	From : Year	Name of Degree/Diploma	Subjects	Yr. 1	
		To :			Yr. 2	
					Avg.	

Have you ever been suspended, dismissed or put on academic probation or warning at any school or college ?

Yes  No If "Yes" please explain on a separate sheet or paper.

**Language Proficiency Apart from English**

(5 = totally fluent, 1 = Novice)

Language	Spoken					Written				
	1	2	3	4	5	1	2	3	4	5
1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Medical History :** Please attach a Medical Fitness Certificate from a qualified doctor.

**Signature**

**Awards**

Name	Received when	For what
1.		
2.		
3.		
4.		

**Activites**

Name of activity	Date of participation	Hours per month	Position or responsibilities held
1.			
2.			
3.			
4.			

**Professional Courses**

Institution	Course	Full/Part Time	Dates Attended	Qualification Given
1.				
2.				
3.				
4.				

**Additional Information**

If there is any additional information you feel the admissions committee should have on you)


**Signature**

## ESSAYS AND QUESTIONS

Please give considerable time and thought to providing to the point answers. Be honest in the way you present yourself.

	Last Name	First Name
<input type="checkbox"/> Mr.		
<input type="checkbox"/> Ms.		

1. What are your personal and professional goals and how will the programme from Taxila Business School help you achieve them ?


2. Strengths Weaknesses


3. What unique experiences, and personal qualities will you bring to Taxila Business School that will contribute to the intellectual and extracurricular life of your classmates ?


**Signature**

4. Discuss your most substantial accomplishment and what you learnt from it. How will that experience contribute to your success ?


5. Describe a situation where you failed and what you learnt from it.


6. The slogan of Taxila Business School is "Beyond Education" - what does it mean to you ?


**Signature**

**TERMS AND CONDITIONS FOR ADMISSION**

- 1. Non-Liability:** Prospectus / Application Form and all other Admission Correspondence will be sent by Post / Courier. Taxila Business School is not responsible for Postal / Courier delays or loss in transit.
- 2. Non-refund of fees:** All fees once paid are not refundable for any reason whatsoever. Only Security Deposit will be refunded after making necessary adjustments as required.
- 3.1 Cancellation of Admission:** Taxila Business School reserves its right to cancel the admission of successful candidate under any of the following circumstances:
  - a) If the fees is not deposited by the stipulated date.
  - b) If the candidate does not join the particular program by the stipulated date even through the Fee has been deposited.
  - c) If the candidate fails to furnish the proof of the stipulated minimum qualifications.
- 3.2** Provision of Non Refund of Fees under Clause 2 will also apply in cases under Clauses 3.1 (b) and (c).
- 4. Right of Alteration / Modification :**
  - (a) Management reserves its right to alter or modify the structure of any of the programs to attain the objective of excellence.
  - (b) Taxila Business School reserves its right to change the provided Fee Structure.
  - (c) Taxila Business School reserves its right to modify, alter and / or include any other Terms and Conditions that may be deemed fit in the interest of the Institution.
- 5. Jurisdiction :** Any dispute pertaining to admission, or any matter as a student or alumnus of Taxila Business School shall be subjected to the jurisdiction of the Jaipur Court only.
- 6. Limitation Clause :** No dispute shall be raised after the expiry of 30 days from the date on which the process of admission and / or selection is completed.
- 7. Degree / Diploma:** Affiliation with any university/institution for awarding of diploma/degree shall be at sole discretion of Taxila Business School.
- 8. Agreement Clause :** All successful candidates shall be bound by the above mentioned Terms & Conditions of Taxila Business School.
- 9. Course Leaving/Dropout :** I am aware that I have taken admission in Taxila Business School for two years and will continue to attend the classes and pay the required fee for the specified period. In case I leave the course in between after joining (Before the completion), I shall pay the complete amount of remaining fees against the vacated seat as the college may not get additional student to fill up the seat.

I have read and do hereby consent to the Terms & Conditions for Admission being enclosed with the Application Form.

Date:  
Place :

**Signature**

**Taxila Business School**

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