Combination of Elective Subjects for B.A. I, II, III

Lang · Eng /Hin /Phi /Skt

*Combination no. 29 & 30 for BA II & III only

*Combination no. 31 and 32 for BA II only)

- 1. Pol. Sc., Eco., Hist
- 2. Pol. Sc., Hist, Lang*
- 3. Pol. Sc., Hist., Geog.
- 4. Pol. Sc., Pub. Ad., Lang*
- 5. Pol. Sc., Pub. Ad., Eco.
- 6. Eco., Hist., Pub. Ad.
- 7. Eco. , Hist., Geog.
- 8. Eco., Maths, Pub. Ad.
- 9. Eco., Pub .Ad., Lang*
- 10. Eco., Pub. Ad., Geog.
- 11. Eco., Psycho., Eng./Hin./Pbi
- 12. Pub. Ad., Hist., Lang*
- 13 Hist Phy Ed Hin /Phi /Fng
- 14. Phy. Ed., Pol. Sc., Pub. Ad.
- 15. Phy. Ed., Pub. Ad., Eco.
- 16. Psycho., Socio., Hin./Pbi/Eng.

- 17. Psycho., Socio., Pol. Sc.
- 18. Psycho., Pol. Sc., Eco.
- 19 Psycho Socio Pub Ad
- 20. Pol. Sc., Hist., Socio.
- 21. Eco., Pol. Sc., Socio.
- 22. Phy. Ed., Pol. Sc., Socio.
- 23. Phy. Ed., Socio., Pub. Ad.
- 24. Geog., Socio., Pol. Sc.
- 25. Geog., Hist., Hindi/Pbi./Eng.
- 26. Pub. Ad., Hist., Soc.
- 27. Pol. Sc., Pub. Ad., Hist
- 28. Geog., Socio., Pub. Ad
- 29*. Maths, Eco, Socio
- 30*. Maths, Eco, Pol. Sc
- 31*. Maths, Geo., Eco.
- 32*. Maths, Psycho., Eco.





B.A. Honours

The college offers Honours in the following subjects: English, Hindi. Economics, Political Science, Sociology, Public Administration, Geography, History and Psychology.

The BA Honours Course carries 28 credits (each credit carrying the equivalence of 100 marks). Apart from the structure of the programme of study prescribed for the BA (General) degree course, credit value of the subjects/papers and hours of teaching allocated to them, the honours course includes 4 papers of I credit each of an advanced nature in one of the elective subjects the student shall study in all the three years of the degree course.

A student may offer Honours in Second Year in anyone of the elective subjects mentioned above. to be studied by him/her in all the three years of the Degree course.

Provided that he/she has obtained at least 50% marks in the subject of honours in the First Year of the BA. (General) Course.

B.Com-1

The B. Com. (General and Honours) is a three years degree course under the 10+2+3 system of education. Admission to the First Year of B.Com. (General) Degree course shall be open to a person who has passed one of the following examinations conducted by a recognised Board/Council/University.

- a) 10+2 examinations or B. Com. Part I (Old Scheme) of Panjab University with three of the following subjects securing at least 50% marks in aggregate.
 - 1. Commerce (or theory of commerce, or foundation course in Commerce)
 - Accountancy (or Book Keeping & Accountancy)
 - 3. Economics
 - 4. Mathematics (or Statistics)
 - Business Organisation (or Business Management or Theory and Practice of Management)
 - 6. Insurance (or General Insurance or Life Insurance)
 - 7. Banking & Trade
 - 8. Commercial Geography
 - 9. Office Management and Secretarial



Practice (or Office Organisation and Management)

- 10. Mercantile Law (or Company Law)
- 11. Auditing
- Typewriting and Stenography/ Computers (for Typewriting)
- b) 10+2 examination or BA I (Old Scheme) of the Panjab University with at least two of the subjects mentioned in (a) securing at least 45% marks in aggregate.
- c) 10+2 examination or B.A. I/ B.Sc I/ Pre-Engineering/Pre-Medical examination of the Panjab University under the (Old Scheme) not covered in (b) securing at least 50% marks.
- d) Any other examination recognised by the university as equivalent to (a), (b) or (c) as given above with requisite percentage of marks given under each clause.

Provided that a candidate seeking admission to the first year of B. Com should have passed in the subject of English at the +2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/ Bodies/ Councils/ Universities in India, the admission of the candidate shall be provisional and will be confirmed only after he/she has cleared the subject of English as a deficient subject from the parent

Board/Body/Council/University in two

consecutive chances subsequent to his/her admission.

B.Com-II & III

A person who has passed B.Com I/II examination of Panjab University Or an equivalent examination is eligible to join 2nd/3rd year class of B.Com. (General Or Honours) as the case may be.

B.Com (Hons.)

A student who has secured at least 50% marks in B.Com I shall be eligible to offer Honours in B.Com II. The Honours examination shall consist of two papers out of which paper I shall be taken along with the lind year exam and paper II with the final year exam.

The college offers two options

- i) Business Finance & Accounting
- ii) E. Commerce

BCA-I (Bachelor of Computer Application)

A person who has passed the following examinations shall be eligible to join the first year class of BCA Course:

- a) (i) 10+2 examination in any discipline with at least 50% marks
 - (ii) Having passed Matriculation

examination with Mathematics as one of the subjects.

b) Any other examination recognised by the Syndicate as equivalent to (a) above.

Note:

5% Weightage will be given for each of the subjects of Mathematics & Computer Science/Information Technology to the candidate who studied at 10+2 level at the time of admission in B.C.A. 1st.

BBA-I (Bachelor of Business Administration)

The admission to the 1 st Year of the course shall be open to a person who has passed:

- 10+2 examination from a recognized Board / University with at least 50% marks.
- 2. Any other examination with 50% marks recognised as equivalent to 1 above.

Note:

5% Weightage will be given to the students who have passed qualifying examination with atleast 3 commerce subject e.g. Accounting, Economics, Business Management, Banking & Trade, Commercial Geography, Office Management, Auditing, Computer Applications, Information Technology.

B.Sc.-I (General)

A person who has passed with at least 40 per cent marks in the aggregate the +2 examination under 10+2+3 system of education of a recognised University/Board/Council or any other examination recognised by the P.U.as equivalent, with pass in English as one of the subjects shall be eligible to join the First Year class of B.Sc.I degree course. However, a person who has not qualified English as one of the subjects at the +2 examination, shall be eligible to join B.Sc. Ist Year class provisionally subject to his/her qualifying the deficient subject of English from the parent Board/Body/ Council/University in two consecutive chances subsequent to his admission, failing which his/her admission to B.Sc.I year class and the result for the examination shall automatically stand cancelled.

Provided that a student would offer any science subject, including Mathematics, only

if he/she has passed that subject in the qualifying exam OR qualifies the subject as a deficient/additional subject from the concerned Board/Council in the supplementary examination, subsequent to the admission.

The details of the subjects to be studied in B.Sc (General) First Year Examination are as under:

Compulsory Subjects

- a) Punjabi / History & Culture of Punjab
- b) Three elective subjects
- c) Environment Education

Elective Subjects

A student can opt for any of the following combinations of three elective Subjects.

- B.Sc. (Medical) Botany, Zoology and Chemistry
- 2*. B.Sc. with Biotechnology, Botany and Chemistry
- 3*. B.Sc. with Biotechnology, Zoology and Chemistry.
 - * Students opting for combination No. 2 & 3 in B.Sc-I (General) are required to mention B.Sc. Elective (Biotech.) as the course on top of 1st page of the admission form.
- 4. B.Sc. with Bioinformatics, Zoology and Chemistry.
- 5. B.Sc. with Bioinformatics, Botany and Chemistry.
- 6. B.Sc. (Non-Medical) Physics, Maths and Chemistry

7. B.Sc. (Computer Science) Physics, Maths and Computer Science.

Note:

Prerequisite subjects at +2 level:

- Combinations 1 to 5 can be opted by students if they have studied Physics, Chemistry and Biology at +2 level.
- ii) Combinations 6 & 7 can be opted by students who have studied Physics, Chemistry and Maths at +2 level.

B.Sc.-11 & 111

Each every student is required to study the same subject combination of 3 elective subjects as he/she had studied in B.Sc.I.

B.Sc. Hons (Bioinformatics) & B.Sc. Hons (Biotechnology)

Duration

The duration of the courses for the degrees of B.Sc. in Bioinformatics and B.Sc. in Biotechnology shall be three years.

Eligibility

A candidate must have passed Senior Secondary Part-II (12th Class) examination with a minimum of 50% marks in medical or non-medical science group from CBSE or any other board recognized by the Pan jab University.

OR

Any other examination recognized as equivalent to above by the Panjab University.





Postgraduate Degree Programmes

Master of Commerce

M.B.E. (Semester System)

This is a two year course divided into four semesters. The admission to this course will be on the basis of the entrance test (O-CET) conducted by the Panjab University. Only rank holders in this test will be considered for admission

M.Com (Semester System)

The duration of the course shall be two academic years. Each year shall be divided into two semesters.

There are four semesters in M.Com. Each Semester lasting six months consists of five papers. Each paper is of 100 marks (Written Test - 80 marks and Internal Assessment - 20 marks). In addition to this, Summer Training Report is to be submitted by the students after 2nd Semester. There is comprehensive Viva Voce based on all the four semesters at the end of the 4th Semester.

Admission to M.Com is based on merit. The admission will be made strictly according to Panjab University rules.

Eligibility

The minimum qualification for admission to the first semester of the course shall be:

a) A Bachelor's degree in Commerce with

not less than 45% marks in the aggregate.

OR

b) B.Com. (Hons.) Degree with not less than 45% marks in the aggregate

OR

c) A graduate with Honours in Economics OR, Mathematics OR Statistics OR Commerce with not less than 45% marks in the aggregate.

ΩR

d) A graduate with 50% marks in aggregate having offered either Economics, Mathematics, Statistics OR Commerce as a subject in the examination Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages (Hindi/I Urdu/I Punjabi (Gurmukhi Script) and/or in a Classical Language (Sanskrit / Persian / Arabic) or a degree of any other University obtained in the same manner recognised by the Syndicate 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

OR

e) An associate of the (i) Institute of Chartered Accountants of India or England or (ii) Institute of Cost and Works Accounts of India or England.

OR

f) A pass in the final examination conducted by the institute of Company Secretaries of India OR any other qualification recognized by the Syndicate for this purpose.

Provided that a candidate who seeks admission on the basis of qualifications mentioned in (c) (d) and (f) above shall be required to qualify within one year from the date of admission (either with Semester I examination or with semester II examination) in a special examination in two papers on (i) Commercial and Taxation Laws, and (ii) Accounting and Auditing in accordance with the Syllabus as may be prescribed, by the Senate. Further that the maximum marks shall be 100 in each paper and the pass marks shall be 35% as in B.Com. examination. There shall be no internal assessment in these papers and marks in these papers will not be counted for the semester examination.



"RAGGING IS COGNIZABLE
OFFENCE AND IS BANNED
IN ANY FORM INSIDE OR
OUTSIDE THE COLLEGE
CAMPUS"

Master of Arts

In English, Psychology, Public Administration & Sociology (Semester System)

The duration of the course of instruction for the Master of Arts examination shall be two years and the examination shall be held in four semesters. First and Third semesters shall be from July to December and Second and Fourth semesters shall be from January to May, respectively, or as decided by the Vice-Chancellor. The examination shall be conducted at the end of each semester only in those courses which have been offered in that semester.

To qualify for the award of an M.A. / M.Sc. degree in each subject taught under the Semester System, a candidate shall be required to complete successfully course work of 64 credits. The normal work load of a student during a semester will be of 16 credits. To qualify for the grant of credits for a particular course, a candidate must get at least the pass marks. If he fails in the course, he will not get credit for it. If at the end of the second semester the successfully completed courses remain less than 16 credits, he will not be allowed to join the third semester. At the end of the third semester he must have successfully completed 24 credits to enable him to join fourth semester.

A person who has passed one of the following examinations from the Panjab University or an examination recognised by the Syndicate as equivalent thereto, shall be eligible to join the M.A. degree course:

- (i) A Bachelor's degree obtaining at least 45 per cent marks in the subject of Postgraduate course or 50 per cent marks in the aggregate.
- (ii) B.A. with Honours in the subject of the Postgraduate course or B.Sc. Hons. School course.
- (iii) Master's degree examination in any other subject. Provided that-
 - (i) For the Public Administration course, a person who has passed B.A. with 45 per cent marks in any one of the subjects - Political Science or Economics or Sociology or Psychology or History.

(ii) For the Psychology course, a person who has passed the B.A. (2 year Course) examination with Philosophy as one of his subjects, obtaining 45 per cent marks in both the papers of Philosophy or inthe Psychology paper alone or a person who has passed B.A. (3 yearCourse) examination obtaining 45 per cent marks in the subject of Philosophy, shall also be eligible.

Explanatory note:

67 marks out of 150 shall be accepted as 45% marks in the subject of Postgraduate course.

A candidate shall be deemed to have passed the examination if he obtains 35% marks in each paper. Each candidate shall be required to obtain pass marks in each course of theory and practical separately for each semester.

The following are not eligible for admission to M.A. courses:

- (a) If a student fails to pass M.A.

 Part/Semester-I or fails to appear in the
 examination even though he/she had
 requisite attendance, he/she is not
 allowed to seek re-admission for M.A.
 Part/Semester-I in the same subject.
- (b) If a student fails to meet the prescribed attendance requirement, and is, therefore, debarred from sitting in the examination, or does not on his/her own volition seek permission to sit in the examination he/she should be deemed to have failed in the examination. Such a student is not allowed to seek readmission in the same Department;
- (c) If a student fails to earn promotion to the M.A. Part-II or the next semester of M.A. for any of the reasons specified in Paras (a) and (b) above for two successive years in the same or two different Departments, he/she is debarred from seeking admission in any Departments.
- (d) In order to ensure the implementation of the above conditions, the columns given in the Admission Form, seeking information from the applicant on the course(s) attended by him/her in the preceding three years must be filled by him/her.

If he/she leaves these columns blank, the admission form will be rendered invalid and

if he/she makes mis-statement or conceals relevant facts, his/her admission will be cancelled even if made.

Master of Information Technology (Semester System)

Admission to this course will be on the basis of merit.

Eligibility

A person who has passed one of the following examinations shall be eligible to join Part I (First Year)/1 Semester class of the M. Sc. Course:

- (i) Bachelor of Computer Applications (BCA) degree under 10+2+3 system of examination of Panjab University.
- (ii) B.Tech/B.E. in Computer Science from Panjab University or any other examination recognised by the Panjab University as equivalent to the above examination.

Preference would be given to students who have passed M.Sc. I (IT) from this college for admission to M.Sc. II (IT).

Master of Science (Semester System)

The College offers the Master of Science programme in the following subjects: Bioinformatics*, Biotechnology*, Chemistry*, Zoology*, Physics*, Mathematics.

*Admission to these courses will be on the basis of entrance test (O-CET) conducted by the Panjab University. Only the rank holders in these entrance test will be considered for admission. 50% weightage will be given to the score in entrance test & 50% to the score in the qualifying examination.

Bioinformatics

Eligibility

Bachelor's degree in Science (general or honours) with Bioinformatics, Biotechnology, Biochemistry, Biology, Botany, Chemistry, Electronics Genetics, Life Science, Mathematics, Mathematics & Computing, Microbiology, Physics, Statistics & Zoology, Agriculture, Computer Science, Engineering, Medicine, Pharmacy,



Technology and Veterinary Science with at least 50% marks (45% for candidates belonging to SC/ST/BC category).

Chemistry

Eligibility

- a) B.Sc. Honours School examination of the Panjab University in Chemistry.
 b) B.Sc. examination of the Panjab
- University securing at least 50% marks in the subject of Chemistry and 50% marks with Chemistry & Mathematics along with anyone of the following subjects:

 Biochemistry, Botany, Geology, Physics, Statistics, and Zoology. Provided that a student who had not taken up Mathematics as one of the subjects in B.Sc examination may be admitted to M.Sc. (2 Year Course) in Chemistry on the condition that he passes an additional paper in Mathematics in the first semester examination securing at least
- c) Awarded B.Sc. Pass degree under the old B.Sc. Honours School regulations by the Syndicate on the recommendation of the Board of Control:

40% marks.

- d) B.Sc. Honours School examination in the subject of the M.Sc. from any other University recognized by the Syndicate as equivalent to (a);
- e) B.Sc. examination of any other University recognized by the Syndicate securing at least 50% marks in aggregate with Chemistry & Mathematics along with anyone of the following subjects:
 - Biochemistry, Botany, Geology, Physics, Statistics, and Zoology.

Mathematics

Eligibility

- a) B.Sc. Honours in Mathematics of the Panjab University.
- B.A./B.Sc. with Honours in Mathematics of the Panjab University or from any other University recognized by the Syndicate as equivalent thereto;
- c) BA/B.Sc. (Pass) with Mathematics having either at least 50 %marks in the aggregate or at least 45% in Mathematics of the Panjab University or from any other University recognized by the Syndicate as equivalent thereto:

Zoology

Eligibility

B.Sc. (Pass) with Zoology having at least 50% marks in aggregate, of the Panjab University or from any other University recognized by the Syndicate as equivalent thereto;

Physics

Eligibility

- a) B.Sc. Honours School in Physics from the Panjab University.
- b) B.Sc. (Pass) with Physics having at least 50% marks in aggregate, from the Panjab University or from any other University recognized by the Syndicate as equivalent thereto.

Biotechnology

Eligibility

Bachelor's degree in Physical, Biological, Pharmaceutical, Agricultural, Veterinary, Fishery Sciences, Engineering, Technology Medicine (MBBS) with at least 55% marks.



Postgraduate Diploma (Evening Classes)

The College offers the following Postgraduate Diplomas in the evening:

- 1. Postgraduate Diploma in C o m p u t e r Application
- 2. Postgraduate Diploma in M a r k e tin g Management
- 3. Postgraduate Diploma in Mass Communication

The duration of each course is one year. The classes of these courses would be held in the evening.

How to Apply

On the spot admission would be granted to these courses on first come, first serve basis. Candidates should appear for the interview with all documents, and completed application forms as per admission schedule.

Post Graduate Diploma in Marketing Management

Eligibility

The minimum qualification for admission to First Semester of the above two courses shall be:

 a) A Bachelor's/ Post-graduate degree in any discipline of the University or a degree of any University which has been recognised by the Syndicate as equivalent thereto; with not less than 45% marks in the aggregate:

Provided that in case of candidates having Bachelor's degree of the University through modern Indian Languages (Hindi / Urdu / Punjabi (Gurmukhi Script) and / or in a Classical Language Sanskrit / Persian / Arabic) or a degree of any other University obtained in the same manner, recognised by the Syndicate, 45% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

OR

b) A pass in the final examination conducted by (a) Institute of Chartered Accountants of India or Institute of Chartered Accountants of England and Wales, or (b) Institute of Cost and Works Accountants of India or Institute of Cost & Management Accountants incorporated by Royal Charter, London, or (c) Institute or Company Secretaries of India.

OR

c) AMIE examination with at least 50% marks.

Post Graduate Diploma in Computer Application

Eligibility

A Bachelor's/BE/B.Tech degree in any discipline of the University or a degree of any other University which has been recognised by the Syndicate as equivalent thereto; with not less than 50% marks in the aggregate.

Note:

- n Pass marks 40% in Theory, Internal Assessment and Practicals separately.
- n 50% marks for Project Work.
- n 50% marks in Aggregate to qualify the examinations.

Post Graduate Diploma in Mass Communication

Eligibility

A Bachelor's, Postgraduate Degree in any discipline of the University or a degree of any other University which has been recognised by the Syndicate as equivalent thereto;

Eligibility for all other Diploma Programmes would be as per Panjab University rules and regulations.





Guidelines for Regular Students

Continuous assessment of regular students of B.A. / B.Sc. / B.Com / BCA / BBA (II & III only)

In order to incorporate an element of continuous assessment of students the College conducts two mandatory House Tests in theory papers: one in the month of September and the other in December every year.

- (a) For September Test, there is only one paper of one and half hours duration in each subject. The December test is conducted on the pattern of annual P.U. Examination. There is a Special Test only for those students who fail to fulfill the conditions of eligibility for appearing in annual P.U. Examination.
- (b) With a view to deal with the grievance of students, if any, on account of scores obtained by them, the answer-books are shown to them. Difference of opinion on the issue, if any, is sorted out with the help of respective Heads of Departments as well as the Principal of the College.

The September House Test carries a weightage of 40 percent, and December House Test has weightage of 60 percent in each subject/paper towards internal assessment . The total weightage for both the Tests taken together is 10% of the total marks in each theory paper/subject. The weightage of 10% marks is added to each paper of B.A. / B.Sc. / B.Com/ B.C.A. etc. I, II, and III Year

which will, henceforth, carry weightage of only 90%. A candidate has to pass in theory and practicals separately.

Note

- Students who indulge in unfair means in the college examination shall be heavily fined/ expelled from the college.
- 2. Absence from examination will entail a fine.
- 3. A student Without an identity card will not be allowed to take the examination.

Eligibility Rules for the University Annual Examination

The students can appear in university examination only if they fulfill the following conditions:

- A student has to attend 75% of the total lectures delivered to the class in each subject including practical classes during the whole academic year.
- (2) A student of B.A. / B.Sc. / B.Com., etc. must obtain at least 25% marks in aggregate of all subjects in terminal examinations to be held in September and December 2015.

Note

A special test may be held at the discretion of the Principal, and the student shall qualify in the special test only if he/she obtains at least 30% marks in the aggregate of all the three elective subjects. If a student fails to obtain the required percentage of marks, his/her candidature from the University exam will be withdrawn.

Environment Education & Road Safety Examination

This is a compulsory qualifying paper, which the students have to study in the B.A. / B.Sc. / B.Com. / BBA / BCA 1st year.

The students are required to qualify this paper either in the 1st year, 2nd year or 3rd year of the course. The examination is conducted by the University.

Note

Admission criteria and course contents are subject to revision by the Paniab University.

Migration Rules

A candidate who has passed his/her 1st year or 2nd year examination of B.A./B.Sc. (General) / B.Com/ B.B.A/ B.C.A Course

conducted by another University/College affiliated to another university in India under specific authorization by the University concerned is allowed to migrate to a college affiliated to this University in the 2nd year/3rd year class of the respective course on the condition that such a candidate will have to clear the deficient subject/s if any, within the permissible chances.

Deficiencies would be determined by the Principal at the time of admission under intimation to the University as well as to the students as per University rules. Mid-term migration from other universities is not permissible. A student migrating from a college affiliated to Punjabi University, Patiala/ Guru Nanak Dev University, Amritsar/ Kurukshetra University, Kurukshetra & Himachal Pradesh University, Shimla to a college affiliated to the Panjab University, Chandigarh must note that he will not be admitted to the same course unless he produces:

- A migration certificate from the university concerned.
- The lower examination pass certificate, and
- iii) A lecture statement from the college he migrates from.

Note

- Migration of a student from a professional College to an arts or science college and vice versa is not permissible.
- A migration fee and eligibility fee shall be charged from every student coming from another University.
- No migration shall be allowed in a Postgraduate Course from a college affiliated to another university.
- Migration shall not be allowed after expiry of last date of receipt of admission forms of the annual examination without late fee.
- The migration shall be allowed only if the applicant is eligible for admission to the course under the Panjab University regulations.
- 6) When the migration of the student has been allowed, he/she must join the new college within 15 days, failing which the migration shall automatically stand cancelled.

Rules for Withdrawal

 A student who wishes to leave the college must apply in writing to the Principal; the application must be



countersigned by his parent or a responsible guardian. No student will be permitted to leave the college until he/ she has cleared all the college dues.

 A student has to pay the college fees and all other dues until his/ her name is formally withdrawn.

Refund of Fee

If a student withdraws before starting of the course and the seat is filled, the college will refund the entire fee after deducting the processing fee of Rs. 1,000/- only. However, if the student leaves after the start of the course and the seat falling vacant is filled; proportionate deduction of monthly fee will be made before refunding the fees.

System of Continuous Assessment for Postgraduate Classes

The under mentioned mode of Testing and Evaluation is followed.

- 1) Terminal Exam-80%
- 2) Continuous Assessment 20% Continuous Assessment may include written assignments, snap tests, participation in discussion in the class, term papers, attendance, etc.

Continuous Assessment has been qualified as under:

Three tests: 1:25 1:25 2 best tests = 50

Snap Tests : 15
Participation in class discussion : 10
Term Paper : 15
Attendance : 10

Security

Total 100 reduced to

Security deposited with the college at the time of admission will be refunded when a student leaves the college. The last date for claiming the refund is 31st Oct., 2015.

: 20

Cancellation of Seats / Admissions

Admission of all such students who fail to attend atleast 33% of the total lectures delivered and practicals held in all the papers during the first 10 days from the start of teaching work in the course concerned, shall be cancelled by the College after following the procedure given below:

- By the 12th day after the start of classes for a particular course, that names of those students who fail to attend at least 33% of the total lectures/ practicals shall be put up on the college Notice Board. Within 4 days of the date of such notice, a student who is so short of attendance may give in writing the reasons for his/her absence from the classes.
- If a student does not submit an application in writing within the prescribed time as stated above, or the reasons adduced by the student in his/her application are not found to be sufficient and justified in the opinion of the authorities, his/her admission shall be cancelled by the college.
- All the seats thus falling vacant shall be filled from the waiting list or through subsequent counseling.
- 4. When the admission of the student is cancelled as stated above, the college shall display on the Notice Board the list of the person(s) next in the waiting list and make admissions accordingly.

Note

It is obligatory on the part of students to keep in touch with the college for the possibility of the seats to fall vacant.

In case a student absents himself continuously for 5 days, his/her name will be struck off the College rolls automatically.

Verification of Certificates

All certificates submitted by the candidates at the time of application in support of their claims shall be checked against the originals at the time of interview.

For the marks obtained, the original

certificates shall be ones issued by the University/Board concerned only, and NOT by any Principal of a School/College.

In case a candidate happens to have surrendered the original certificate to an institution/office, as for re-evaluation etc., a copy of the certificate duly attested by the candidate himself / herself, or a Class-1 Officer of the University or a Gazetted Officer may be considered, after a satisfactory explanation from the candidate. Admissions based on such certificates shall be treated as provisional.

A certificate, submitted by the candidate in support of a claim made by him/her, should be in the format prescribed by the issuing authority. No deviation from this shall be made.

Certificate concerning gap years

Candidates, whose career reflects a gap of years between passing of the last examination and the admission being sought now by them, are required to furnish, at the time of application, an affidavit to the effect attested by the Magistrate 1st class that they were not involved in any offence/unlawful activities during the gap years.

An affidavit in duplicate from each candidate having gap year seeking admission to the College/Department to the effect that he/she was not disqualified by any Board/Body/Council/University and he/she was not already registered with the Panjab University (wherever applicable), must be obtained by the concerned College/Department before allowing admission. In case the candidate was disqualified, the period of disqualification and the activities in which the candidate was involved during the period disqualification, should be indicated by the candidate in the said affidavit.

Verification of SC/ST Certificates

The admission of the SC/ST candidates producing the requisite certificates of being SC/ST for admission to various courses at this college/university is made provisional subject to verification of the certificates from the issuing authority.



Academic Calendar

NOTE

The proposed Fee Structure for all academic programmes for the Session 2014-15 is under active consideration of concerned authorities and will be available at the time of admission.

Please bear with us.

Schedule for the Academic Calendar for the Panjab University affiliated colleges (Arts, Science & Commerce) having Annual Examination for the Session 2014-15.

Summer Vacation Summer Vacation	26-05-2014 (Monday) to 06-07-2014 (Sunday)	(42 days)
Academic Calendar		
Colleges open on and normal admission for ongoing classes	07-07-2014 (Monday)	
Admission Schedule		
i) Normal Admission for ongoing and new classes	07-07-2014 (Monday) to 15-07-2014 (Tuesday)	(08 days)
(except for those classes in which admission in through CET)		
ii) Late admission (for ongoing and new classes) to be allowed	16-07-2014 (Wednesday) to 28-07-2014 (Monday)	(11 days)
by the Principal of the College with late fee of Rs. 500/- per student		
Teaching starts		
i) For ongoing classes	10-07-2014 (Thursday)	
ii) For new classes	15-07-2014 (Tuesday)	
iii) Late admission in Panjab University affiliated colleges to be	30-07-2014 (Wednesday) to 20-08-2014 (Wednesday)	(17 days)
allowed by the Vice-Chancellor with late fee of Rs. 1800/- per student		
Academic Term-I	10-07-2014 (Thursday) to 01-10-2014 (Wednesday)	(68 days)
Autumn Break	02-10-2014 (Thursday) to 11-10-2014 (Saturday)	(10 days)
Academic Term II	13-10-2014 (Monday) to 27-12-2014 (Saturday)	(60 days)
Winter Break	29-12-2014 (Monday) to 14-01-2015 (Wednesday)	(17 days)
Academic Term- III	15-01-2015 (Thursday) to 20-03-2015 (Friday)	(53 days)
Annual Practical Exams / Preparatory Holidays	21-03-2015 (Saturday) to 01-04-2015 (Wednesday)	
Annual Theory Examination	02-04-2015 (Thursday onwards)	(17 days)
Summer Vacation (Tentative)	01-06-2015 (Monday) to 09-07-2015 (Thursday)	(39 days)

Total Teaching days of academic terms I, II & III= 68+60+53=181 days

Academic Calendar for the session 2014-15 for the Panjab University affiliated colleges with Under Graduate and Post Graduate courses having Semester System.

mer Vacation 26-05-2014 (Monday) to 06-07-2014 (Sunday)		(42 days)					
Academic Calendar							
Colleges open on and normal admission for ongoing classes	07-07-2014 (Monday)						
Admission Schedule							
i) Normal Admission for ongoing and new classes	07-07-2014 (Monday) to 15-07-2014 (Tuesday)	(08 days)					
(except for those classes in which admission in through O-CET)							
ii) Late admission (for ongoing and new classes) to be allowed	16-07-2014 (Wednesday) to 28-07-2013 (Monday)	(11 days)					
by the Principal of the College with late fee of Rs. 500/- per student							
Teaching starts							
i) For ongoing classes	10-07-2014 (Thursday)						
ii) Late admission in Panjab University affiliated colleges to be	30-07-2014 (Wednesday) to 20-08-2014 (Wednesday)	(17 days)					
allowed by the Vice-Chancellor with late fee of Rs. 1800/- per student							
Academic Term-I (1st Semester)	10-07-2014 (Thursday) to 01-10-2014 (Wednesday)	(68 days)					
Autumn Break	02-10-2014 (Thursday) to 11-10-2014 (Saturday)	(10 days)					
College Re-opens after Autumn Break	13-10-2014 (Monday) to 17-12-2014 (Wednesday)	(52 days)					
Total working days of Academic Term I = 68+52 = 120 days							
End Semester Examinations	18-12-2014 (Thursday) to 27-12-2014 (Saturday)	(08 days)					
Winter Break	29-12-2014 (Monday) to 14-01-2015 (Wednesday)	(17 days)					
Academic Term II (2nd Semester) College Re-opens after Semester Exam	15-01-2015 (Thursday) to 22-05-2015 (Friday)	(104 days)					
Total teaching days of Academic Term II = 104 days							
End Semester Examinations	23-05-2015 (Saturday) to 30-05-2015 (Saturday)	(07 days)					
Summer Vacation (Tentative)	01-06-2015 (Monday) to 09-07-2015 (Thursday)	(39 days)					
Total working days of academic terms I & II =120+104=224 days							

More About The College

Discipline

The college lays special emphasis on the maintenance of discipline and proper decorum in and outside the classrooms.

Students are expected to show proper respect to their teachers, be polite to one another and show courtesy to the employees of the college.

In order to create the right academic atmosphere in the college, the students should maintain silence while moving on the campus and sitting in the Library. Movement from one room to another should be orderly. In vacant periods the students must move to the Library.

Absence from the composition or tutorial period entails a fine and disciplinary action.

Smoking and ragging are strictly prohibited on the College Campus and Hostel Premises. Crossing through lawns is to be avoided.

No cycling is permitted on the College Campus. All cycles should be parked in the space provided for them. The students are not allowed to park cars either inside or outside the College.

Quarrels and disputes with fellow students should be avoided. A complaint in writing should at once be made to the Principal whenever there is a dispute. The students should not take the law into their own hands.

Students who violate the above rules shall be liable to punishment which may be in the form of a heavy fine, withdrawal of concessions and stipends and in extreme cases, expulsion from the college.

Use of mobile phones in teaching area by the students is strictly prohibited. A fine of Rs. 1000/- would be levied on any student caught violating this rule.

Prizes

Academic

On the Basis of University Examination

Two prizes shall be awarded in each elective subject. If the total number of students in a subject is less than ten, there will be only one prize.

The qualifying marks will be at least 60% for Science subject.

Other than Academic

Prizes, Roll of Honour are also awarded for outstanding achievements in sports, community service and extra curricular activities

Hostel Admission

For admission to the College Hostels, a separate Prospectus is available. Until accompanied by his/her parent or a responsible guardian, no student is admitted to the Hostel. Admission to the College Hostels can be refused without assigning any reason.

Hostels for Girls

Hostel accommodation will be provided strictly on merit for 400 girls in the hostels attached to the college campus. All essential facilities are available to the boarders. Maintaining security, academic atmosphere and providing hygienic food to the boarders will receive utmost attention of authorities.

Hostel for Boys

Hostel accommodation will be provided strictly on merit for about 250 students.

Ragging is strictly prohibited in or outside the hostels. Anyone found guilty will be dealt with strictly and may even be expelled from the college.

Counselling

College also provides the services of a professional counsellor for the students who fall prey to the stress and strain of academic burden or face other personal problems.

Aid to Students

The college does its best to look after the needy and deserving students and arranges help for them in the form of books, grants, scholarships and lump sum grant from the Students Aid Fund. Various organizations and individuals have also instituted some scholarships. The meritorious students in academics as well as in sports get incentives. For all the scholarships, the students have to a p ply in writing to the Principal / Scholarships Committee.

All types of State, Central Govt, scholarships are available in the college as follows:

- 1) The Govt, of India Scholarships under:
 - a) National Loan Scholarship Scheme
 - b) National Talent Scholarship
 - c) Sports Talent Scholarship
 - d) Post Matric Scholarships for students belonging to Scheduled Castes.
 - e) Grants-in-aid scheme of scholarships to students from Non-Hindi speaking states for Post Matric studies in Hindi.
 - f) National Merit Scholarship Scheme
- 2. U.T. Administration Scholarship for SC/ST students only.
- 3. Sports Authority of India Scholarship for outstanding sportsmen.
- 4. Students Aid Fund Scholarshipfrom the UGC and partly from the college.
- 5. Donor Scholarships.
- 6. The college awards five special scholarships to deserving students of Sanskrit for the promotion of the language.





Half Fee Concession in Tuition Fees

This is open to all students. For availing this concession, the income of the parents of the student from all sources should be up to Rs. 1,00,000/-. per annum. The student has to fill a separate form, available in the college office in case he/she wishes to avail of this concession.

General Rules for Scholarships

- 1. All cases for help are scrutinized by a duly constituted committee
- 2. A lump sum aid is granted to:
 - a) pay college dues
 - b) meet hostel expenses
 - c) purchase books and
 - d) incur other expenditure considered necessary and useful for the Student.
- 3. Applications are considered as long as the funds last.

All students belonging to Scheduled Tribes/Scheduled Castes/Other Backward Classes will get application forms for Government of India/State Government scholarships from the college office and submit them duly completed within one week from the date of admission. There are two kinds of application forms for Scheduled Caste/Tribe students-one for the fresh candidates and the other for renewal of those who enjoyed scholarships in the previous year. The College will not be responsible if there is any delay in getting the scholarship.

Fee concessions, Stipends and scholarships of all categories are liable to be withdrawn if performance in studies falls or a student remains irregular in attendance or is found guilty of misbehaviour. Deserving students, who take part in Arya Samaj and Arya Yuvak Parishad Activities, attend prayer meetings and other lectures and functions regularly will be shown regard at the time of awarding concessions, stipends and allotment of seats in the Hostel. Students can apply afresh for concessions if they show creditable result in the House Examinations.

College Leave Rules

Leave must be applied for in advance on the

prescribed leave form available from the office on payment. In case a student absents himself/herself continuously for five days, his/her name will be struck off the college rolls automatically. The maximum leave allowed to a student during the year is 15 days only. In case of serious illness, the leave application must be submitted as soon as possible along with the medical certificate. Leave up to 3 days will be granted by the tutor and more than 3 days by the Principal.

College Magazine

The College magazine 'Nirmata' is run by an Editorial Board consisting of members of the staff and students who have a flair for writing. It gives an opportunity for self expression to the students in Sanskrit, Hindi, Punjabi and English. The magazine has got Fine Arts, Science & Social Science, sections as well. Prizes are awarded to the best student contributors in each section.

College library

The college library, the Heart and Hallmark of the Institution, is doing a yeoman's job for its intellectual growth and development. It is a knowledge based pool of print and e-reading material catering to the needs of the students and the esteemed faculty. The prime focus is to deliver the best of current knowledge and information. The Library serves as a portal from where the readers can seek information electronically and expeditiously.

Library is making its humble contribution in empowering the students with knowledge. College has a multi-sectional, reader friendly Library providing need based and updated knowledge and information. In sync with constant changes in information and communication technology, the Library is equipped with 8 computers connected with one server through LAN. SOUL software has been used for the automation of the inhouse operation.

College Library provides access to the eresources to its members through N-LIST Programme of INFLIBNET. Under this programme the faculty members and the students have been provided with login ids and passwords for accessing the e-resources. In keeping pace with the latest technology, the process of establishing a Digital Corner is in full swing which will be operational in the forthcoming Academic Session. And also the Library is being made air conditioned. You can visit us at www.davchd.com/library.aspx.

Library Rules

- 1. Books are issued to students as per their entitlement.
- A fine of Re 1/- per day per volume is charged for the books returned after the due date.
- Reference books, text books, rare books and periodicals are not issued except for consultation in the library
- 4. The students are required to possess their identity cards while inside the Library/ Reading Rooms. Defaulters will be asked to leave and their cases will be reported to the Principal.
- 5. Books issued from the Library should be kept carefully and in no case be underlined or disfigured. If a book is already damaged in any form, it should be reported to the issuing clerk or the Librarian. Once the book is issued the student will be held responsible for the damage.
- 6. The loss of a book should be reported to the library before the due date in the absence of which the usual fine will be charged. The borrower will be required to replace it or to pay double its price along with his next college dues if the book is not replaced.
- 7. The students are expected to observe silence in the Reading Room and not to disturb others in any way.
- Special Library service, for extended hours, is provided near examination days.
- 9. Needy and meritorious students are issued books for the whole session.

Lal Chand Research Library

The Library has 10,000 rare books and 8360 manuscripts. All these manuscripts written on fragile paper, brittle birch bark and palm leaves have been chemically treated,

scanned, digitized and stored in DVD's. Original paper manuscripts have been laminated as well.

The Library caters to the needs of research scholars from Indian and Abroad. Xerox copies and CD's are provided to the research scholars on demand. A large number of scholars from Japan, Berlin, Belgium, London, Kyoto(Japan), California(USA), Austria and distant parts of India have been visiting this Library in pursuit of their research activities.

Sports

College students are required to take part in games regularly. Ample provision exists on the college campus for various games and sports. The college participates in tournaments of Cricket, Tennis, Table Tennis, Badminton, KhoKho, Gymnastics, Yoga, Athletics Judo, Boxing, Cross Country, Relay races, Ball Badminton, Rowing, Water Polo, Wrestling, Shooting, Softball, Squash Racquet, Archery, Basketball, Swimming, Netball, Chess, Power lifting, Best Physique, Cycling, Kayaking, Canoeing and Handball.

Sportsmen of outstanding merit are granted handsome concessions. The sportsmen are expected to establish healthy traditions regarding dress, behaviour and attitude.

Sports Facilities

All latest physical education literature and equipment are available with Department of Physical Education of the College. The following facilities are available.

- 13-station multipurpose gymnasium for conditioning
- 2) Gymnasium hall with requisite apparatus
- 3) A football ground
- 4) Floodlit basketball court
- 5) Two badminton courts
- 6) One handball field
- 7) One volleyball field
- 8) Two table tennis tables
- 9) One kho-kho court
- 10) One softball field
- 11) One cricket field

In addition to the above, the following facilities are made available to the students in different disciplines:

a) Athletics: Sports Complex, Sector 46,

- Chandigarh and Phase-VI, Mohali
- b) Badminton: P.U. Gymnasium
- c) Body Building: Bon'Sante, Sector 17, Chandigarh and College Multi Gym
- d) Boxing: Sports Complex, Sector 46, Chandigarh
- e) Judo: Judo Hall, Sector 42, Chandigarh
- f) Lawn Tennis: CLTA Stadium, Sector 10, Chandigarh
- g) Swimming: Panjab University Swimming Pool
- h) Table Tennis: Table Tennis Hall, Sector 23, Chandigarh
- i) Wrestling: Dara Studio, Mohali

The college also arranges services of professional coaches from Sports Authority of India / Chandigarh Sports Department for various sports.

Incentives to Sportsmen

- a) Sports stipends
- b) Sports talent scholarship (given by UT Administration and NIS. Patiala)
- c) Outstanding students are awarded College Colours/ Roll of Honour.
- d) A running trophy and a cash prize of Rs. 2100/-is awarded to the best sportsman of the year. This scholarship has been donated by Principal S. Marriya in memory of his reverend mother.
- e) Sports Authority of India, Scholarships.
- f) Special quota of seats for admission is reserved for sportsmen as per P.U. Rules.

National Cadet Corps

The college is known for the emphasis it lays on NCC training. All the three wings exist in the college. Students can join one of these wings depending on their aptitude and physical fitness. They are also prepared for Regular commission in the Army, Navy and

As per NCC rules, a cadet is required to attend the annual training camp of the unit each year and undergo service training for a period of 65 hours or 96 periods or 32 parades during the academic session. In addition to this normal training, he is required to undergo further training for which he may volunteer and which may from time to time be sanctioned by the Ministry of Defence, Government of India or by the State

Government.

The uniforms issued to the cadets are to be used with care. Any loss or damage shall be made good by them.

Societies and Clubs

The college has a Dramatic Club, a Music Club, Audio-Visual Society, a Fine Arts Club, a Hiking Club and a Photography Club. Debates, Paper Reading contests and Declamations are organised in Sanskrit, English, Hindi and Punjabi. The History Association, the Young Speakers' Association, the Planning Forum, the Political Thinkers Forum, the Geographical Association, the Science Association, the Bose Biological Association, the Hindi Parishad, the Punjabi Sahit Sabha and the Sanskrit Parishad, English Literary Society hold debates and declamation contests and arrange lectures and social functions. The Students' Central Association coordinates these and other cultural and social activities in the College. The Sports Council looks after games and sports. The NSS, Blood Donors' Association and Youth Service Club inculcate the spirit of social service in young students. Tours and visits to historical places of cultural and scientific interest are arranged by various societies.

The Students' Central Association

The SCA is an important link in the redressal of students' grievances. It is also an asset to the college in the maintenance of decorum/discipline in the college; arrangement of various college functions,

The Students' Central Association guards the best interests of the students. Our approach in this matter is reflected right from the way we use the idea of students' election. We work from the belief that early exposure of the students to electoral process is a good idea, provided it is taken up in the right manner. In our college we have reduced the intervention of the political groupings to the minimum level.

No doubt the student groups have affiliation with the student bodies of political parties. The difference we make is that we involve all students in matters of their immediate



interest thus leaving them no space to peddle the bad practices of the professional politicians. These have no impact on our students as they are made to strictly adhere to necessary election codes. Our students contest the most peaceful election without taking recourse to the mean methods of influencing the voters.

Once the elected body is put in place, all types of election fever and rivalries are forgotten once and for all. Even those students who have lost in the contest continue to get full attention if they bring up the genuine problems concerning the students.

Identity Card/Smart Card Rules

On joining the college each student is issued an Identity Card/Smart Card bearing his/her photograph, name and roll number. Students are expected to carry their identity cards with them to the college. Books are issued

from the library and students are admitted to the Reading room and House Examination on production of the Identity Card. Identity Card is also necessary for participating in cultural and social activities and for claiming railway concession. If it is lost another can be got issued on payment of Identity Card Charges. Identity Card must be deposited back at the time of leaving the college. Students are expected to carry their identity cards with them to the college.

National Service Scheme

The college has been allotted three units under National Service Scheme. Students from all classes can apply for this. They are required to put in 120 hours of work per year including a ten day camp. NSS volunteers who attend NSS camps regularly get an advantage over others in admission to postgraduate classes.

D.A.V. College Alumni Association

The D.AV. College Alumni Association was formally launched in 2002-03. The objectives of the Association are:

- i) to promote and inspire a feeling of fraternity between all the old students.
- ii) to strengthen the link and tie of fellowship between the present students, members of the teaching staff of D.A.V. College, Chandigarh and the old students in the country and abroad.
- iii) to promote and encourage active interest in the progress and welfare of its members, students and old boys.
- Iv) to establish and organize centers at different places for fulfillment of its objectives.
- where necessary to acquire and to own property for the furtherance of the objectives of the association.
- vi) to arrange seminars, exhibitions, cultural programmes, etc. from time to time to promote the interest of its members.

College Calendar 2014-15

August Talent Hunt Competition 1st, 2nd week, Independence Day Celebration, Blood Donation Camp 3rd week.

September Functions/Talks by various subject societies. Visit to the institute for the Blind, Drug De-addiction workshop,

Welcome functions - Departmental Freshers' Parties, House Examinations.

Autumn Break NSS Camp, Pulse Polio, Educational Tours/ Excursions

October Three-day Cultural Festival, Havan/Pravachan at Ambedkar Colony, Dhanas, Eye Donation Camp, Participation in

Youth Festival, Diwali Celebrations.

November UGC Sposored Seminars, AIDS Awareness Workshop for School/College, Students Inter-College functions by various

societies.

December Semester examination for Undergraduate and Postgraduate Classes, Winter Break, Educational Tours / Excursions January Blood Donation Camp, UGC Sposored Seminars, Participation in Zonal Youth Festival, Republic Day Celebration

February Sports Day, Farewell Functions (Hostels, Departments, etc)

March Prize Distribution and Convocation

May Semester Examination for Undergraduate and Postgraduate Classes

Sports Trials

The sports trials for Boys and Girls for the session 2014-15 will be held in the College Campus as per the following schedule:

Game	Date	Time
Cricket, Judo, Swimming/Water Polo, Gymnastics, Chess and Squash Racket	08.07.2014	9:30 am
Badminton, Gatka, Best Physique, Weight Lifting, Softball, Basketball, Kabaddi (NS) and Archery	09.07.2014	9:30 am
Wrestling, Korfball, Handball, Fencing, Rowing/Kayaking/Canoeing and Yachting	10.07.2014	9:30 am
Shooting, Ball Badminton, Boxing, Volleyball, Kho-Kho and Football	11.07.2014	9:30 am
Athletics, Cross country, Cycling, Netball, Table Tennis, Yoga, Baseball and Lawn Tennis	12.07.2014	9:30 am

NOTE: All the sports persons should come in proper Kit alongwith original Academic and Sports Certificates. The selection in the trial will be subject to admission in the College.

Glimpses of the Panjab University Zonal Youth & Heritage Festival organised by DAV College on 9th October, 2013













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Principles of Arya Samaj

- 1. God is the efficient cause of all true knowledge and all that is known through knowledge.
- 2. God is existent, intelligent and blissful. He is formless, omniscient, just, merciful, unborn, endless, unchangeable, beginning-less, unequalled, the support of all, the master of all, omnipresent, immanent, un-aging, immortal, fearless, eternal and holy, and the maker of all. He alone is worthy of being worshiped.
- 3. The Vedas are the scriptures of all true knowledge. It is the paramount duty of all Aryas to read them, teach them, recite them and to hear them being read.
- 4. One should always be ready to accept truth and to renounce untruth.
- 5. All acts should be performed in accordance with

- Dharma that is, after deliberating what is right and wrong.
- 6. The prime object of the Arya Samaj is to do good to the world, that is, to promote physical, spiritual and social good of everyone.
- 7. Our conduct towards all should be guided by love, righteousness and justice.
- 8. We should dispel Avidya (ignorance) and promote Vidya (knowledge).
- 9. No one should be content with promoting his/her good only; on the contrary, one should look for his/her good in promoting the good of all.
- 10. One should regard oneself under restriction to follow the rules of society calculated to promote the well being of all, while in following the rules of individual welfare all should be free.



(A Post-Graduate Co-Educational Institution Accredited with A⁺ Grade by NAAC in 2004)

Phones: 0172-2743980, 2742609, 2744046, 2741708 IT Centre: 0172-4640988

Fax: 0172-2742854

Email: deanadmissiondavc@gmail.com, davc_chd@rediffmail.com

www.davchd.com