

# Shikshan Shulka Samiti, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.), INDIA

## Online Fee Approval Proposal for Academic Year 2013-14

To,  
**The Hon'ble Chairman,**  
 Shikshan Shulka Samiti,  
 Maharashtra State,  
 Mumbai - 400 051

### APPROVED FORMAT FOR COMPUTATION OF FEES FOR AY 2013-14

1	<b>Name of the College/Institute:</b> Novel Institute of Management Studies, Chinchwad , Pune <b>Code:</b> MB6163 <b>Location:</b> GP-193, 'G' Block, M.I.D.C., Sambhajinagar, Chinchwad,Pune 411019			
2	a) Approved fee for Academic Year 2012-13 Rs.	77950		
	Proposed for AY 2013-14 Rs.	79996		
	b) Collected fee as per affidavit Rs.	77950		
	c) Year of recognition by respective council/Government :	2008		
2.1	In case the Institute has not submitted its fee approval proposal for 2012-13, the fees collected by it per student Rs.		NA	
3.	Whether undertaking on stamp paper submitted reg. refund?		Y	
4	Computation of final tuition fee and development fee:		Expenditure incurred (in Rs.)	
			Total	Per Student (divided by 4.8)
4.1.1	Salary expenditure for 2012-13 to approved teaching /non teaching staff as per DTE / AICTE / PCI / GOVERNMENT / UNIVERSITY norms		13803643	39780
4.1.2	Salary/Honorarium paid to visiting Faculties		155700	449
<b>4.1.3</b>	<b>Total Salary Expenditure ( 4.1.1+4.1.2)</b>		<b>13959343</b>	<b>40229</b>
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded , except interest paid on TEQUIP loan ) for 2012-13 (See Norm 2.2)		6626710	19097
4.2.1	a) Less income derived by using college property (See norm 2.14)		0	
	b) Hostel expenses, if any (See norm 2.2.2) except in case of RGNM/RANM		0	
<b>4.2.2</b>	<b>Total (4.1.3 + 4.2) - (4.2.1)</b>		<b>20586053</b>	<b>59326</b>
4.2.3	10% of 4.2.2 for increase in cost for 2012-13 (See norm 1.4)		2058605	5933
4.3	Usage charge for building ( See norm 2.4.1)		1735000	5000

4.4	Depreciation on other assets at approved rates as on 31.03.2013 (See norm 2.4)	1322736	3812
<b>4.5</b>	<b>Total of (4.2.2 to 4.4)+ 4.11.1</b>	<b>25702394</b>	<b>74070</b>
4.6	Sanctioned strength in the course run in Academic Year 2012-13 (No.)	240	
4.7	Actual strength in the course run in Academic Year 2012-13 (No.)	347	
4.8	Controlling strength (No.)(Higher of 4.6 & 4.7)	347	
4.9	Tuition Fee (4.5 / 4.8)	<b>74070</b>	
4.10	Development fee (8% of 4.9)	<b>5926</b>	
4.10.1	Total fee (4.9 + 4.10)	<b>79996</b>	
4.10.2	Addition of 5% of total fee (4.10.1) in case actual of strength is less than 60% of sanctioned intake (see norm 2.6)		
4.10.3	Credit for accreditation, if any, 3% or 5% of 4.9 (norm 2.7.1)	0	
4.10.4	Credit for International prize for innovation / patent 1% of 4.9 (See norm 2.7.3)		
4.10.5	Total Fee (4.10.1 to 4.10.4)	79996	
4.11	Additional Expenditure of 6th pay commission if actually paid and not included in 4.1.1 (See norm 2.1.4)	4.11.1 - Total -	4.11.2 - per Student -

The amount in 4.11.2 is to be collected from all the students in the Institution. However for the students admitted in 2013-14 it is already included in their Tuition Fee (See 4.5)

### Calculation of Depreciation for fixation of fee for AY 2013-14

#### 1. Statement of Building Area :

1.1	Total area required as per norms:	2192.50 sqm
1.2	Total area actually Provided:	2631.00 sqm

#### 2. Calculation of Depreciation on other assets for AY 2013-14

Sr. No. (1)	Item (2)	Depreciation permitted as in 31.03.2012 Rs. (3)	Cost of Additions during 2012-13 Rs. (4)	Additional Depreciation at approved rates as on 31.03.2013 Rs. (5)	Total Depreciation as on 31.03.2013 Rs. 6(3+5)
1	Computers 25%(Life 4 years)	436387	0	0	436387
2	Equipment 10%(Life 10 years)	128359	72947	14589	142948
3	Furniture 10%(Life 10 years)	410945	1113839	111384	522329
4	Books 25%(Life 4 years)	199093	109894	21979	221072
5	<b>Total</b>	1174784	1296680	147952	1322736

Important Note : Depreciation in column 3 is to be claimed only for items, which have not served their full life

Depreciation on Computers & books provided before 31 March 2009 not to be taken into account.  
Depreciation on Equipment & Furniture provided before 31st March 2003 not to be included.

**CHECK-LIST FOR ONLINE FEE APPROVAL PROPOSAL RECEIPT FOR ACADEMIC YEAR  
2013-14**

**The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD/Courier will not be accepted on any count.**

<b>Sr No</b>	<b>Particulars</b>
1	Prescribed format of revised norms of <b>Computation &amp; Depreciation</b>
2	Affidavit
3	Prescribed Forms A, B, C, D and E in Duplicate duly filled in
4	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i) Receipt & Payment Account, (ii) Income & Expenditure Account and (iii) Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the Financial Year 2011-12 and 2012-13 duly signed by Chartered Accountant and counter signed by Dean/ Principal. All the statements mentioned at (i) to (iii) in Original. d (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B.
5	Sanctioned and Actual intake of the course for the academic year 2011-12 and 2012-13 of Regular and Repeater students (if any), separately- Term / Course / Category - wise.
6	Copy of last two fees structures finalized by from the Shikshan Shulka Samiti. i.e. for academic year 2011-12 and academic year 2012-13.
7	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the months of April 2012, Sept-2012, Dec 2012 & March-2013. Photocopies of pay roll should be certified by Principal by signing on each page as true copy. Salary should be paid by cheque and/or directly transferred to bank account of each employee.
8	A tabular statement to be submitted giving following details:- a) Actual no of teaching and non-teaching staff b) Actual required Teaching & Non Teaching staff as per norms c) Actual salary paid to each of them d) Salary which is required to be paid as per norms (See Form No.E)
9	Estimate of fees for academic year 2013-14 along with proper justification based on the earlier fee structure.
10	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of Management and Dean/ Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of UGC/ AICTE/DTE/GOVT. UNIVERSITIES/PCI/MCI/DC, Councils etc.

	(ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee proposal on its website and Notice Board for a period of one year.
11	State the details of other Colleges/courses run and located in the same premises/campus.
12	Certificate of approval of admitted students from Pravesh Niyran Samiti for the academic year 2012-13.
13	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.
14	Certificate that no other fees/ charges have been collected from students/ parents other than those authorised by Shikshan Shulka Samiti.
15	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - H&T - AICTE/ DTE/ PCI Government and University. MEDIC - Govt/ MCI/ DCI/ DMER/ Homeopathic / Ayurved/ Unani/ Nursing Council / MUHS, Government and University. State the date.
16	Accreditation Certificate if any.(Norm 2.7.1)
17	Proof of Innovation/Patent if any (norm 2.7.2)
18	Fees collected for the year 2012-13 from students admitted in 15 percent NRI Quota in following format. (If any) Sr.   CET Merit   Name of candidate   NRI/Vacancy Against NRI   Total Fees (Rs.) as per SSS
19	Copies of Service Contracts if any entered into (such as Security etc) The copy of TDS & PF challan
20	Income earned by the college during 2012-13 other than fees
21	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.
22	Soft copy inclusive of above 1 to 21 items (in Microsoft words or Microsoft Excel)

### FORM-A

#### **Proforma for common information of organization promotion various colleges / institutes for the year 2013-14 (Information of the Trust)**

1.	Name of the Trust/Society	Novel Institute of Business Management & Research
2.	Address (With Pin Code)	Sant Tukaram Sankul, Opp St. Ursulla High School, Nigdi, Pune 411044
	Telephone No. with STD Code	020-27370790-91
	Fax No. with STD Code	020-27370790
	E-mail ID	novel.mba@gmail.com
	Website	www.novel.org.in
3.	Registration No. of the trust	F 20751 Pune
4.	Year of Establishment of the trust	29.08.2003

#### **5. Trustee Details**

Sr.No.	Name of Trustees	Designation
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1	MR. AMIT G. GORKHE	PRESIDENT
2	MRS. ANURADHA G. GORKHE	VICE PRESIDENT
3	DR. MRS. PRIYA AMIT GORKHE	SECRETARY
4	MR. VILAS E. JEURKAR	EXECUTIVE DIRECTOR
5	MR. MANDAR P. NEREKAR	TREASURER
6	MR. AMOL G. GORKHE	MEMBER

**6. Names of all the educational institution established/ funded/ operated by the Trust/ Society**

Sr.No.	Name of Institute	Address
1	NIBR'S COLLEGE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY	SANT TUKARAM SANKUL, NIGDI PRADHIKARAN, NIGDI, PUNE 411044
2	NOVEL COLLEGE OF BBA & BCA	BAHIRWADE CHAMBERS, ABOVE UNITED BANK OF INDIA, MOHAN NAGAR, CHINCHWAD, PUNE 411019
3	NOVEL D.ED. COLLGE	BAHIRWADE CHAMBERS, ABOVE UNITED BANK OF INDIA, MOHAN NAGAR, CHINCHWAD, PUNE 411019

**7. Name of the Courses**

Sr. No.	Courses	Full Time / Part Time	Duration in years
1	MBA - M. B. A.	FT	2

8. Annual financial report of Trust/ Society for last 2 years

9. Details of Land					
Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession
		As Per Norms	Available		
College / Institute					
	<b>Land</b>				
1	Free Hold				
a	Govt.	0	0	0	0
b	Others	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2	Lease Hold				
a	Govt.	3717	8850	115	0
b	Others	0	0	0	0
	<b>Total</b>	<b>3717</b>	<b>8850</b>	<b>115</b>	<b>0</b>

Note : Please give details for each college / Institute separately.

Wether Income Tax return filed every Y

year by the trust					
Status of the Building:					
a)	<b>If Rented</b>		<b>College / Institute</b>	<b>Other</b>	<b>Total</b>
	Built up Area (in Sq. Mtr.)		2631	0	2631
	Annual Rent (Amt. in Rs.)		2400000	0	2400000
b)	<b>If Owned</b>		<b>College / Institute</b>	<b>Other</b>	<b>Total</b>
	Built up Area (in Sq. Mtr.)		0	0	0
	Cost(Amt. in Rs.)		0	0	0
<b>Built up Area required Available as per AICTE/PCI/COA</b>					
a)	<b>If Rented</b>		<b>College / Institute</b>	<b>Other</b>	<b>Total</b>
	Built up Area (in Sq. Mtr.)		2193	0	2193
b)	<b>If Owned</b>		<b>College / Institute</b>	<b>Other</b>	<b>Total</b>
	Built up Area (in Sq. Mtr.)		0	0	0
10	Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi Government Bodies			N If yes, Amount Received for the Financial Year -	

**FORM B**

**Proforma for information of Technical Education Institutes  
(Health Science Course and Technical Degree and Diploma and MCA Post Graduation course) for  
the Academic year 2013-2014**

Name of the Trust/Society		Novel Institute of Business Management & Research			
Courses Information					
Sr. No	Stream	Name of Course	UG / PG	NBA	Gradation
1	MBA	M. B. A.	PG	N - -	N - -
(Gradation as on 19.8.2003 vide G.R. No. TEC-2003/(212/03)/TE-1, dated 19.8.2003.)					
1.	Name of the College / Institute		Novel Institute of Management Studies, Chinchwad , Pune		
	Address with Pincode		GP-193, 'G' Block, M.I.D.C., Sambhajinagar, Chinchwad,Pune 411019		
	Telephone No. (With STD code)		02027370790		
	Fax No. (With STD code)		02027370791		
	E-Mail ID		novel.mba@gmail.com		
	Web Site		www.novel.org.in		
2.	Name of the Director / Principal of the Institution		Dr. ASHUTOSH N. MISAL		

3.	Sanctioned Intake capacity as per AICTE/PCI/COA/ University	240				
4.		I Year	II Year	III Year	IV Year	V Year
	(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)	198	149	0	0	0
	(B) Total No PIO / Foreign National Students for the Course	0	0	0	0	0
5.	Year of recognition by respective council					
6.	Name of the University/Board/Affiliated Body to which this course is affiliated	PU				
7.	Whether Permitted by State Govt.	Y				
8.	Whether Hostel Facility is available	Y				
	If yes, mention capacity and facilities provided for the hostel	<b>Boys</b>	40			
		<b>Girls</b>	60			
		<b>Total Capacity</b>	100			
9.	Total No. of laboratories in the Department					
	Total cost of equipment in the department (Rs. in Lakhs)	1452914 Rs. In Lakhs				
10	Total Cost of equipment in the Department including software(Rs. in Lakhs) in Working Condition	<b>a) UG</b>	0 Rs. In Lakhs			
11	Total cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition	<b>b) PG</b>	2869576 Rs. In Lakhs			
12	Whether Library facility is available (Departmental) Excluding Central Library if yes give details	<b>No.of Titles</b>	0			
		No. of Books available	0			
		No. of Journals subscribed In current year	0			
	B) Carpet Area in Use for Library (in Sq. Mtr.)	133.83				
	c) Facilities in Department - Library	<b>1.</b>	DIGITAL LIBRARY & INTERNET FACILITY			
		<b>2.</b>	NATIONAL & INTERNATIONAL JOURNALS			
<b>3.</b>		FURNISHED READING HALL WITH AC				
<b>4.</b>		MULTIMEDIA CD ROM FACILITY				

13	No. of Staff						
Teaching Staff	As per Council norms	Posts filed in			Total Filled in Posts	Vacant Posts	
		Regular	Adhoc	Contract			
		a) Professors	2	2	0	0	2
b) Assistant Professors / HOD	6	0	0	0	0	6	
c) Lecturers	24	21	0	0	21	3	
List of approved Staff by the University							
Student - Teacher Ratio			Sanctioned Intake		Student on Roll		
a) With approved staff			240		347		
b) With (approved adhoc + contract) staff			15:1		15:1		
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts	
		Regular	Adhoc	Contract			
a) Technical	1	1	0	0	1		
b) Non- Technical	6	4	5	0	9		
c) Class- IV	9	0	9	0	9		
<b>TOTAL</b>		<b>5</b>	<b>14</b>	<b>0</b>	<b>19</b>	<b>0</b>	
<b>Ratio of Non - Teaching - Teaching staff</b>			1:2				
14	Staff in the Library Department if any						
<b>Sr. No.</b>	<b>Name</b>	<b>Post</b>	<b>Scale</b>	<b>Nature of Appointment</b>			
1	MR. TARAS DIGAMBAR V.	ASSTT-LIBRARIAN	4500-125-7000	PERMANENT			
2	MR. POLKAM RAJESH	ATTENDANT	3050-75-3950	TEMPORARY			
15	Salary given to the staff (Whether it is as per 5th /6th Pay commission / any other norms)		Y				
16	Whether Building os owned / <b>Rental by college</b> / Institute:					R	
	b) if owned built-up area in Sq.Mtr.			College / Institute	Others	Total	
		Capital investment (Amount Rs. in Lakhs)		NA		0	
		Recurring annual expenditure (Amount Rs. in Lakhs)		NA		0	
b) If Rental			College /	Other	Total		



	Built-up area in 2631 Sq.Mtr.			Institute			
		Annual Expenditure (Amount Rs. in Lakhs)	24	0	24		
17	Mention relation of the landlord with the college / institute if Any	0					
18	Financial information						
Annual Income (Rs. in lakhs) of last two years i.e. 2011-12, 2012-13)							
a) College / Institute		2011-12			2012-13		
		Approved Courses		Non approved other Courses	Approved Courses		Non approved other Courses
		Under Graduate	Post Graduate		Under Graduate	Post Graduate	
		Tuition Fees	--	254.18	--	270.75	
		Development Fee	--	17.68	--	18.89	
		Gymkhana Fee	--	0	--	0	
		Training & Placement Fee	--	0	--	0	
		Library Fee	--	0	--	0	
		Laboratories Fee	--	0	--	0	
		Internet & Email Facility Fee	--	0	--	0	
		Cultural Activity	--	0	--	0	
		Form & Broacher Fee	--	1.39	--	0.14	
		Exam Fee	--	0	--	0	
		By way of Fine & Penalty	--	0.11	--	0	
	Any other Fee	--	3.18	--	0		
	<b>Total(a)</b>	0	276.54	0	289.78	0	
b) General		2011-12			2012-13		
		Approved Courses		Non approved other courses	Approved Courses		Non approved other courses
		Under Graduate	Post Graduate		Under Graduate	Post Graduate	
		Donation	--	0	--	0	
		Interest	--	3.38	--	3.71	
	Dividend	--	0	--	0		

	Other Misc	--	0		--	2.57	
	<b>Total(b)</b>	0	3.38	0	0	6.28	0
<b>Total(a+b)</b>		0	279.92	0	0	296.06	0

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Annual Expenses (Rs. in lakhs) of Last two Years 2011-12, 2012-13)								
		College/Institute Financial Year 2011-12			College/Institute Financial Year 2012-13			
		Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	
i.	Rent Paid	24		24	24		24	
ii.	Advertisement Expense*	7.83		7.83	7.10		7.1	
iii.	Salary Cost	Salaries, Wages & Bonus	137.21		137.21	139.59		139.59
		Contribution to provident fund & other fund	3.38		3.38	2.34		2.34
		Staff Welfare & training expenses	9.42		9.42	6.90		6.9
		Others	0		0	0		0
iv.	Consumable	Work shop material	2.48		2.48			0
		Components	0		0			0
		Project Expenses	0.13		0.13			0
		Chemicals	0		0			0
		Others	0		0			0
v.	Operating & Other Expenses*	Electricity Charges	2.40		2.4	2.90		2.9
		Telephone, Postage, Xerox expenses	0.64		0.64	1.0		1
		Water charges	1.57		1.57			0
		Traveling & conveyance	2.03		2.03	2.0		2
		Vehicle expenses	0		0			0

		Repairs & maintenance	2.85		2.85	5.64		5.64
		Others	0		0			0
vi.	Administrative Expenses		12.34		12.34	2.03		2.03
vii.	Scholarships				0			0
viii.	Cost of Software's				0			0
ix.	Printing Expenses		4.38		4.38	3.50		3.5
x.	Stationary				0			0
xi.	Insurance				0	0.10		0.1
xii.	Intrest on Loan				0			0
xiii.	Depreciation	Plant & Machinery	1.54		1.54	1.20		1.2
		Vehicle			0	5.30		5.3
		Furniture	3.47		3.47			0
		Computers & Others	4.86		4.86	3.20		3.2
xiv.	Education Tours expenses for students				0	3.34		3.34
xv.	Training & Placement expenses for students		4.91		4.91			0
xvi.	Sport Expenses				0			0
xvii.	Annual Social expenses		6.92		6.92	0.40		0.4
xviii.	Internet expenses		0.35		0.35	0.34		0.34
xix.	Taxes		19.09		19.09	4.40		4.4
xx.	* Any other expenses		3.11		3.11	24.21		24.21
	<b>Grand Total</b>		254.91	0	254.91	239.49	0	239.49

**\* Any expenditure which is more than 5% of the total expenses should be shown separately.(Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)**

<b>19</b>							
<b>20</b>	Fixed Asset Details	<i>With all major heads of fixed assets,</i>					
	<b>Cost Data</b>	<b>College / Institute / Hostel</b>					
	<b>Particular</b>	<b>Gross block 31.03.2013 Amount in Rs.</b>	<b>WDV as on 31.03.2013 Amount in Rs.</b>	<b>Depreciation for the year on 31.03.2013 Amount in Rs.</b>	<b>Rate of Depreciation %</b>		
a.	Land (area - 8850)	0	0	0			
b.	Building(s) (Built-up area in 2631 Sq.Mtr)	0	0	0			

c.	Lab / Work Shop	0	0	0	
d.	Laboratory equipment	0	0	0	0
e.	Books	345745	167487	178258	60
f.	Furniture & dead stock	4411878	3983697	428181	10
g.	Vehicle	0	0	0	
h.	Computers	331113	132445	198668	60
i.	Others	1343780	1188916	154864	15
	<b>Total</b>	6432516	5472545	959971	

<b>Projected Addition</b>		<b>College / Institute / Hostel</b>		
	<b>Particulars</b>	<b>2013-14 (Rs. in Lakhs)</b>	<b>2014-15 (Rs. in Lakhs)</b>	<b>2015-16 (Rs. in Lakhs)</b>
a.	Land(area 8850)	0	0	0
b.	Building (Built-up area in Sq. Mtr.)	35	40	45
c.	Lab / Work shop	2	3	4
d.	Laboratory equipments	30	35	40
e.	Books	11	11	12
f.	Furniture & dead stock	9	9	10
g.	Vehicals	14	14	15
h.	Others	12	12	13
	<b>Total</b>	113	124	139

21	The common infrastucture used by the trust for various colleges run by them in the same premises		
22	a) Expenses per student for UG course		
	b) Expenses per student for PG course		
23	<b>Fees collected during last two years per student for UG course</b>		
	<b>Year</b>	<b>No of Students</b>	<b>fees collected(Rs.)</b>
<b>2011-12</b>			
	1 <sup>st</sup> Year		
	2 <sup>nd</sup> Year		
	3 <sup>rd</sup> Year		
	4 <sup>th</sup> Year		
	5 <sup>th</sup> Year		
<b>2012-13</b>			
	1 <sup>st</sup> Year		

2 <sup>nd</sup> Year					
3 <sup>rd</sup> Year					
4 <sup>th</sup> Year					
5 <sup>th</sup> Year					
24	<b>Fees collected during last two years per student for PG course</b>				
Year	No of Students	fees collected(Rs.)			
<b>2011-12</b>					
1 <sup>st</sup> Year	149	11944460			
2 <sup>nd</sup> Year	167	13473560			
<b>2012-13</b>					
1 <sup>st</sup> Year	198	13443680			
2 <sup>nd</sup> Year	149	15434100			
25	Fees collected (2011-12) per student for UG/PG course	UG Course - 0 PG Course - 77950			
No of Students of 1st year	Average fees collected per student(Amount in Rs.)	Total fees collected (Amount Rs. in Lakhs)			
a) Indian (Govt. Quota + Management)	83221	288.78			
b) PIO + Foreign National	0	0			
26	Fees proposed for each course during 2013-14. Justification for this.				
(a)		<b>Administrative Staff in the Institute / College</b>			
<b>Name of the Principal / Director</b>		Dr. ASHUTOSH N. MISAL			
<b>Regular incharge</b>		Regular			
<b>Pay Scale</b>		37400-67000			
Sr.No.	Name of the Staff	Designation	Whether required as per AICTE norms	Scale	Nature of Appointment
1	DR. ASHUTOSH N. MISAL	DIRECTOR	Y	37400-67000	PERMANENT
2	DR. JK DATTA GUPTA	PROFESSOR	Y	37400-67000	PERMANENT
3	MRS. SMITA A. KUMBHAR	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT

4	MRS. MEENA S. SHARMA	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
5	MRS. SADHANA V. JADHAV	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
6	MR. RISHI P. SHUKLA	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
7	MRS. ARCHANA SALVE	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
8	MRS. SWARANJALI JADHAV	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
9	MRS. JANHAVI PATWARDHAN	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
10	MRS. SWAPNALI SALUNKE	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
11	MRS. SHILPA AGRAWAL	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
12	MRS. DEBJANI GUHA	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
13	MRS. SHREYA JOSHI (SARAF)	ASSISTANT PROFESSOR	Y	15600-39100	PERMANENT
14	MRS. KIRAN RAO	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
15	MRS. MONIKA D. GORKHE	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
16	MRS. PRIYA A. GORKHE	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
17	MRS. AKSHADA JADHAV	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
18	MR. SANDEEP JADHAV	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
19	MRS. PRADNYA JOSHI	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
20	MRS. SHUBHANGI MARATHE	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
21	MR. YOGESH SHITOLE	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
22	MR. JAYDEEP JEJURIKAR	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION
23	MRS. PRAJAKTA CHIPLUNKAR	ASSISTANT PROFESSOR	Y	15600-39100	PROBATION

24	MR. SHAILESH LELE	PLACEMENT ASSISTANT	Y	5500-175-9300	PROBATION
25	MR. MAHENDRA K. NARKE	OFFICE SUPERINTENDENT	Y	5500-175-9300	PERMANENT
26	MR. RAMCHANDRA KHARADE	ACCOUNTANT	Y	5500-175-9300	PERMANENT
27	MRS. JYOTI KULKARNI	ACCOUNTANTS ASSIST.	Y	3050-75-3950	TEMPORARY
28	MRS. NETRA SHAH	COUNSELLOR	N	5500-175-9300	PROBATION
29	MR. DILIP R. PATIL	OFFICE ASSISTANT	Y	3050-75-3950	PROBATION
30	MR. MUBIN SHAIKH	SYSTEM ADMIN	Y	3050-75-3950	PROBATION
31	MR. SACHIN GAIKWAD	OFFICE ASSISTANT	Y	3050-75-3950	TEMPORARY
32	MR. JALINDAR THUBE	PEON	Y	2550-44-2660	TEMPORARY
33	MRS. POORNIMA DINDE	PEON	Y	2550-44-2660	TEMPORARY
34	MR. JITENDRA PISE	PEON	Y	2550-44-2660	TEMPORARY
35	MR. BAPU WAGHMARE	PEON	Y	2550-44-2660	TEMPORARY
36	MR. PRAVIN WAGHMARE	PEON	Y	2550-44-2660	TEMPORARY
37	MRS. DEEPIKA BHALERAO	PEON	Y	2550-44-2660	TEMPORARY
38	MRS. PRAMILA RANPISE	PEON	Y	2550-44-2660	TEMPORARY
39	MR. TAU KAMBLE	GARDENER	Y	2550-44-2660	TEMPORARY
40	MRS. SHOBHA ATHWAL	PEON	Y	2550-44-2660	TEMPORARY
41	MR. TARAS DIGAMBAR V.	ASST LIBRARIAN	Y	4500-125-7000	PROBATION
42	MR. POLKAM RAJESH	LIBRARY ASST	Y	3050-75-3950	TEMPORARY

(b) Staff in Central Library

Sr.		Whether required as	Pay	Nature of
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No.	Name	Designation	per AICTE Norms	Qualification	scale	Appointment
1	MR. TARAS DIGAMBAR V.	ASSTT-LIBRARIAN	Y	M.LIB.	4500-125-7000	PERMANENT
2	MR. POLKAM RAJESH	ATTENDANT	Y	M.COM.	3050-75-3950	TEMPORARY

(c) Student - Teacher Ratio (Total no. students & total no. of staff in the college)

		Ratio
1	Regular approved staff	25:1
2	Regular + Contract + Adhoc	15:1

(d) Ratio of Non-Teaching - Teaching Staff -

		Ratio	As per Council Norms
	Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff	1:2	1:2

#### FORM-C

<b>Total No of student in the institute</b>		347	
<b>Reading hall capacity</b>		90	
<b>Total carpet Area Sq.Mtr.</b>		133.83	
a)	No. of Titles	1218	
b)	No. of Books	3953	
c)	No. of National Journals	4	
d)	No. of International Journals	38	
e)	Non-Teaching Journals	10	
<b>Total Cost of</b>			
f)	a) Books	15.80	Lakhs
	b) Subscription for Journal	4	Lakhs
g)	Cost of Furniture	5	Lakhs
h)	Whether Xerox facility is available	Y	
i)	Whether Internet facility is available	Y	
		Band Width	lease line
j)	No. of Computer available in the Library	PIII	0
		PIV	4
		PV	0
k)	Whether multimedia facility is available	Y	
l)	Whether digitization of library is done	Y	
	Any other amenities provided to students in	DIGITAL LIBRARY, PHOTOCOPY, INTERNET	



m)	library.	FACILITY	
FORM-D			
1	Whether the central computing facility is available		Y
2	Number of PIII or equivalent and above PC available		150
3	Whether legal licenses of System & Application Software available?		Y
4	Number of System Software's available		6
5	Number of Applications Software's available		10
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		5
7	Number of Scanners available		2
8	Total cost of the printers and scanners		1.70 LACS
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y
10	Whether the Campus is Networked.		Y
11	Whether the Laboratories are Networked through LAN		Y
12	Whether is internet connection is available		Y
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		LEASED LINE
14	Specify Bandwidth available		2 MBPS
15	Specify compression ratio		1:1
16	Cost of Hardware in Computer Center	Rs. Lakhs	17.00
17	Cost of Software in Computer Center	Rs. Lakhs	3.00
18	Cost of Furniture in Computer Center	Rs. Lakhs	5.00
19	Annual fee of the Internet Services in	Rs. Lakhs	1.00
20	Staff in Computer Center		Number
	1. System Manager		Selec
	2. System Analyst		Y
	3. Computer Programmer		Selec
	4. Computer Operator		Selec
	5. Non - Teaching Staff		Selec
	6. Maintenance Staff		Y
		01	6000 CONSO.
FORM-E			
(A)	Details of Teaching and Non Teaching staff for the Accounting Year 2012-13		
Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	Teaching Staff	32	23
2	Non-Teaching Staff	16	19
			Salary which is

<b>Sr.No.</b>	<b>Name of the Staff</b>	<b>Designation</b>	<b>Actually Salary paid (per month)</b>	<b>required to be paid as Per respective Council Norms</b>
1	DR. ASHUTOSH N. MISAL	DIRECTOR	105850	81330
2	DR. JK DATTA GUPTA	PROFESSOR	102850	81300
3	MRS. SMITA A. KUMBHAR	ASSISTANT PROFESSOR	45408	41800
4	MRS. MEENA S. SHARMA	ASSISTANT PROFESSOR	43003	41800
5	MRS. SADHANA V. JADHAV	ASSISTANT PROFESSOR	43003	41800
6	MR. RISHI P. SHUKLA	ASSISTANT PROFESSOR	43003	41800
7	MRS. ARCHANA SALVE	ASSISTANT PROFESSOR	43003	41800
8	MRS. SWARANJALI JADHAV	ASSISTANT PROFESSOR	43003	41800
9	MRS. JANHAVI PATWARDHAN	ASSISTANT PROFESSOR	43003	41800
10	MRS. SWAPNALI SALUNKE	ASSISTANT PROFESSOR	43003	41800
11	MRS. SHILPA AGRAWAL	ASSISTANT PROFESSOR	41800	41800
12	MRS. DEBJANI GUHA	ASSISTANT PROFESSOR	43003	41800
13	MRS. SHREYA JOSHI (SARAF)	ASSISTANT PROFESSOR	43003	41800
14	MRS. KIRAN RAO	ASSISTANT PROFESSOR	41800	41800
15	MRS. MONIKA D. GORKHE	ASSISTANT PROFESSOR	41800	41800
16	MRS. PRIYA A. GORKHE	ASSISTANT PROFESSOR	41800	41800
17	MRS. AKSHADA JADHAV	ASSISTANT PROFESSOR	41800	41800
18	MR. SANDEEP JADHAV	ASSISTANT PROFESSOR	41800	41800
19	MRS. PRADNYA JOSHI	ASSISTANT PROFESSOR	41800	41800

20	MRS. SHUBHANGI MARATHE	ASSISTANT PROFESSOR	41800	41800
21	MR. YOGESH SHITOLE	ASSISTANT PROFESSOR	41800	41800
22	MR. JAYDEEP JEJURIKAR	ASSISTANT PROFESSOR	41800	41800
23	MRS. PRAJAKTA CHIPLUNKAR	ASSISTANT PROFESSOR	41800	41800
24	MR. SHAILESH LELE	PLACEMENT ASSISTANT	36865	22743
25	MR. MAHENDRA K. NARKE	OFFICE SUPERINTENDENT	30512	22743
26	MR. RAMCHANDRA KHARADE	ACCOUNTANT	23450	22743
27	MRS. JYOTI KULKARNI	ACCOUNTANTS ASSIST.	10000 CONSO.	12502
28	MRS. NETRA SHAH	COUNSELLOR	25000 CONSO	22743
29	MR. DILIP R. PATIL	OFFICE ASSISTANT	8000 CONSO.	12502
30	MR. MUBIN SHAIKH	SYSTEM ADMIN	15000 CONSO	12502
31	MR. SACHIN GAIKWAD	OFFICE ASSISTANT	8500 CONSO.	12502
32	MR. JALINDAR THUBE	PEON	7000 CONSO	10485
33	MRS. POORNIMA DINDE	PEON	6000 CONSO.	10485
34	MR. JITENDRA PISE	PEON	2500 CONSO	10485
35	MR. BAPU WAGHMARE	PEON	6000 CONSO.	10485
36	MR. PRAVIN WAGHMARE	PEON	8000 CONSO.	10485
37	MRS. DEEPIKA BHALERAO	PEON	4000 CONSO	10485
38	MRS. PRAMILA RANPISE	PEON	4000 CONSO	10485
39	MR. TAU KAMBLE	GARDENER	7000 CONSO	10485
40	MRS. SHOBHA ATHWAL	PEON	2500 CONSO	10485
41	MR. TARAS DIGAMBAR V.	ASST LIBRARIAN	18233	12502
42	MR. POLKAM RAJESH	LIBRARY ASST	5000 CONSO	12502

### UNDERTAKING

I hereby declare that above information furnished by me is correct.

Date- \_\_\_\_\_  
Head of the Institute

Signature of Dean / Principal /

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