



Faculty of Education
University of Delhi



Central Institute of Education
(Department of Education)

Bachelor of Education (B.Ed.)

Prospectus

2014-15

**Department of Education
(Central Institute of Education)
33, ChhatraMarg,
University of Delhi
Delhi - 110007**

B.Ed. Admission Schedule - 2014

Online Availability of Forms	Thursday, March 20, 2014
Online Submission Last Date	Friday, April 18, 2014
Display of List for Entrance Test	Tuesday, May 27, 2014
Entrance Test	Sunday, June 1, 2014 2 PM to 5 PM
Display of List for First Counseling	Monday, June 23, 2014 5:00 pm
Counseling	Friday, June 27, 2014 9:30 am
Fee Payment	June 30 - July 01, 2014
Display of List for Second Counseling	Friday, July 4, 2014 5:00 pm
Counseling	Tuesday, July 8, 2014 9:30 am
Fee Payment	July 9-10, 2014
Display of List for Third Counseling	Monday, July 14, 2014 5:00 pm
Counseling	Thursday, July 17, 2014 9:30 am
Fee Payment	July 18, 21, 2014 Till 5:00 pm

AT THE TIME OF COUNSELLING, CANDIDATES ARE REQUIRED TO COME WITH ALL THE NECESSARY DOCUMENTS PERTAINING TO THEIR ELIGIBILITY AND QUALIFICATIONS.

NO PROVISIONAL ADMISSIONS WILL BE GIVEN THIS YEAR.

Last date for admission in B.Ed. will be Monday, July 21, 2014.

Visit the Website regularly for updates and other information at: cie.du.ac.in

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Faculty of Education

The Faculty of Education of the University of Delhi, also known as Central Institute of Education (CIE), is one of the first major institutions of professional learning and research in Education that was established immediately after independence. The first Prime Minister of India, Pandit Jawaharlal Nehru and the first Education Minister, Maulana Abul Kalam Azad took considerable interest in the establishment of this institution in 1947 and its progress in its early years. Maulana Azad visualized the function of CIE not merely to 'turn out teachers who will be a 'model teacher', but to evolve into 'a research centre for solving new educational problems of the country'. Over the past few decades, CIE has grown into a pace-setting institution in Teacher Education and Research in Education. Recognized as the Institute of Advance Studies in Education (IASSE) and having launched the Maulana Azad Centre for Elementary and Social Education (MACESE), CIE has shaped its unique philosophy which finds reflection in all its academic programmes.

The Faculty of Education offers various academic and professional programmes:

- A full-time professional teacher education programme of the duration of one academic year, after graduate or post-graduate studies, leading to a Bachelor of Education (B.Ed.) Degree. This programme is offered, at present, at *Department of Education (CIE), 33 Chhatra Marg, University of Delhi, Delhi 110007, Maharshi Valmiki College of Education (MVCOE), Geeta Colony, Delhi 110031 and Shyama Prasad Mukherji College for Women (SPMC), West Punjabi Bagh, New Delhi 110026.*
- A full-time professional programme of four years, after 12 years of schooling, in elementary teacher education, leading to a Bachelor of Elementary Education

(B.El.Ed.) Degree. This programme is offered at eight affiliated colleges of the University of Delhi.

- A full-time advanced programme in Education, of the duration of one academic year, leading to a Master of Education (M.Ed.) Degree.
- A part-time advanced programme in Education, of two academic years, leading to a Master of Education (M.Ed.) Degree. This programme is meant for teachers and other educational practitioners.
- A full-time pre-doctoral research programme of one calendar year and a part-time programme for duration of 18 months for teachers and other educational practitioners, leading to the degree of Master of Philosophy - M.Phil. (Education).
- A doctoral research programme leading to Doctor of Philosophy - Ph.D. (Education).
- In-service programmes for teachers and other educational practitioners are also offered by CIE.

MVCOE

In view of the growing population of Delhi and a corresponding demand of quality teachers in great numbers, the Government of NCT of Delhi felt the need to provide teacher education at different school levels. This gave birth to a college of Education in 1995 to provide different courses of education of the University of Delhi. The College imparts Bachelors of Education programme with an intake of 120 students. Later on in 1996 the college acquired its present name Maharshi Valmiki College of Education drawing inspiration from the high ideals of a great teacher, Valmiki. (www.mvcoe.org)

A teacher has a rippling effect on the lives of the young and he/she can go in a big way to shape the destiny of a country. The College has shown brilliant results since 1996 in the Annual Examination of the University of Delhi. All through our students have done extremely well academic and co-curricular activities. And many of them have bagged prizes at inter-college level in various creative ventures. The year 2005-2006 has brought once again pride and recognition to the Maharshi Valmiki College of Education community. B. Ed. comprises of a rigorous programme of preparation and training and therefore has a good combination of different theoretical subjects along with a diverse range of practical work.

SPM

Shyama Prasad Mukherji College strives for developing an all round personality in all the students. The aim of the college is to facilitate positive thinking and course of conviction in the young women to enable them to take on the different challenges of the modern world. This is a multidisciplinary college established in 1969. The college has a spacious building with sprawling lawn & plan grounds and boasts of state of the art infrastructure. It has a well stocked library with an enviable collection of books & journals. There is a fully air conditioned auditorium with a seating capacity of 1200. Along with these it has a medical room a canteen and two fully equipped computer labs. There are many study centres liked Buddhist Study Centre, Guru Nanak & Gandhian Study Centre established by the U.G.C. under the program, 'EPOCH-making Philosophers of India. These centres organize talks / lectures from time to time. Shyama Prasad Mukherji College has a Family Counselling Centre which provides counseling, referral & rehabilitation services to students to help them develop better coping skills. Every year, a highly active students Union organizes various Cultural feats like Srijan. Prizes and Scholarships are awarded to meritorious and outstanding students on the basis on the examination results and their all round performance.

Eligibility Conditions

Candidates seeking admission to the Bachelor of Education (B.Ed.) Programme of the University of Delhi should meet **either** of the following eligibility criteria for being considered for admission to the course through the Entrance Test.

Please Note: Scheduled Caste(SC)/Scheduled Tribe(ST), Children/ Widows/Wives of Armed Personnel, including Para-Military Personnel, killed/ disabled in Action (C/WAP), Visually Disabled (VD) and Other than Visually Disabled (OVD) category candidates will be allowed a concession of 5%marks in the minimum eligibility requirements.

A. Eligibility Criteria (for Graduates)

- (i) Bachelor's degree or any other qualification recognized equivalent thereto from the University of Delhi or any other recognized University with a minimum of 50% marks in aggregate.
- (ii) The candidate should have studied two (teaching) subjects (from List-I) for at least 200 (hundred) marks each at graduate level, and should have obtained an aggregate minimum of 50% marks in each of the two (2) subjects.

B. Eligibility Criteria (for Honors Graduates)

- (i) Honor's degree from the University of Delhi or any other qualification recognized equivalent thereto from any other recognized University, with a subject from the List-I, and with a minimum of 50% marks in aggregate.
- (ii) Should have studied the Honors Graduation degree in one subject from List-I with a total marks of more than 400, and should have obtained at least 50% aggregate marks in that subject.

C. Eligibility Criteria (for Post-Graduates)

- (i) A master's degree or any other qualification recognized equivalent thereto in any one of the subjects from List-I or List-II from the University of Delhi or any other recognized University, with at least 50% marks in aggregate. (These candidates shall teach the post-graduation subject as 2 (two) teaching subjects at Level A & Level B)
- (ii) If the candidate intends to teach a different subject (other than Masters Subject as a second subject). The candidate should have studied one subject from List-I for at least 200 (two hundred) marks at the graduate level and obtained 50% in aggregate.

OR

- (i) A Master's degree or any other qualification recognized equivalent thereto from the University of Delhi or any other recognized University, with at least 50% marks in aggregate in a subject not mentioned in List-I or List-II. Such candidates should have studied two school (teaching) subjects from List-I for at least 200 (hundred) marks each at graduate level.
- (ii) The Candidate would be required to select two teaching subjects from List-I, should have obtained a minimum of 50% marks in each of the two (2) subjects studied.

Lists I & II referred to in the above mentioned eligibility conditions are also to help select the subject options. The choice of the subjects will determine the choice of 'stream' for Entrance Test (Table- II) and the 'school teaching subjects'.

List - I

S.No.	Subject	S.No.	Subject
01	Art	10	Mathematics
02	Bangla	11	Music
03	Biological Science	12	Physics
04	Chemistry	13	Political Science
05	Economics	14	Punjabi
06	English	15	Sanskrit
07	Geography	16	Tamil
08	Hindi	17	Urdu
09	History		

Candidates applying on the basis of their Graduation can select any two teaching subjects from List-I only (code no. 1 to 17) as per the eligibility.

Post-graduate candidates opting for teaching one subject from List-II (S.No.18 to 21) **and a second subject from List-I (S. No. 1 to 17), provided they fulfill the eligibility conditions set for Graduates (A ii) for teaching that subject** .The selected subject from List-I shall determine the 'stream' for the Entrance Test.

List - II

S.No.	Subject
18	Commerce
19	Philosophy
20	Psychology
21	Sociology

Candidates applying on the basis of their Honors Degree need to select one teaching subject from List-I relevant to Honors subject, and select the second subject from List-III.The selected subject from List-I shall determine the 'stream' for the Entrance Test.

LIST III

S.No.	Subject
22	Integrated Science
23	Social Science
24	Hindi (Level-C)
25	Maths (Level-C)

For example,

Science Honors candidates need to choose Integrated Science

Social Science Honors candidates need to choose Social Science

Hindi Honors candidates need to choose Hindi (Level-C)

Mathematics Honors candidates need to choose Maths (Level-C)

English Honors candidates need to choose either Integrated Science/Social Science

Candidates applying for the seats reserved for any of the 'Other Languages' (from Table 1), i.e. Bangla, Punjabi, Tamil and Urdu, must **choose a second (teaching) subject** (other than these languages) from List-I for the purpose of teaching in the school, with requisite eligibility condition mentioned for Graduates (A(ii)). The Second subject determines the 'stream' for the Entrance Test.

The candidates with the following qualifications are not eligible (for the reason that they have not studied Two subjects from List I or List II at their graduation level equivalent to Eligibility Criteria A or B or C).

B.Tech., B.C.A., B.Com., B.B.E., B.B.S., B.B.A., M.B.A., B.A. (Vocational Studies), B.A. (Mass Communication), and any other such degrees*.

****Eligibility of such Degrees that are not mentioned here will be considered by the admission committee at the time of admission, and the decision of the admission committee will be final.***

Note:

- (i) All those candidates who have appeared in the final year examination leading to any one of the abovementioned qualifications and whose results are awaited may also apply.
- (ii) However, they are required to produce a provisional certificate and necessary mark sheets of the required qualifications at the time of respective counseling and admission.
- (iii) As per the observations made by the Hon'ble High Court in the matter of University of Delhi Vs. Akansha Gupta &Ors. In LPA 903/2013, for the those courses wherein admissions are based on the rank in the entrance examination, the candidates will be eligible for admission only if they have the results of their qualifying degree examinations. Those candidates who do not have their results of their qualifying degree shall not be allowed for provisional admission, and will be considered for admission in the subsequent admission lists, provided seats are available in the particular stream-category.
- (iv) Admissions for the B.Ed. Programme will be closed **on July 21, 2014**.
- (v) Rounding off fractions in deciding the eligibility percentage is not allowed.
- (vi) Candidates who have applied for revaluation/Improvement of examination results or have appeared in supplementary exams (to take re-appear examination) will not be considered for provisional admission.
- (vii) Mere successful registration by the candidate does not entail right to sit in the Entrance Examination unless the payment of entrance test fee made by the candidate is verified and satisfied by the B.Ed. Admission Committee (including receipt of the Demand Draft by the Department of Education)
- (viii) In case of any disparity regarding the choice of school subjects, the decision of the B.Ed. Admission Committee shall be final and binding.

Allocation of seats & their stream

Based on the two teaching subjects selected by the candidate, the candidate will have to indicate one stream in the **ONLINE Application Form**. **Only one stream has to be indicated** even if the two subjects fall in two different streams. Candidates are advised to carefully study Table-I showing the seat allocation for various streams.

The candidates for each stream will compete among themselves for the seats available under that stream, in the three institutions, as detailed below:

Stream	No. of Seats		
	CIE	MVCOE	SPM
A) Sciences (Physics, Chemistry, Mathematics, Biology (Botany, Zoology))	90	62	35
B) Languages (Sanskrit, Hindi, English)	60	38	23
C) Social Sciences			
S-(I) History, Political Science Economics and Geography	80	52	31
S-(II) Philosophy, Psychology, Sociology, Commerce (Accountancy, Business Studies),	27	18	11
D) Art & Music*	2	-	-
E) Education (Edu.) (Reserved for graduates with Education as a subject at their graduation level)	7	3	-
F) Other Languages			-
(a) Bangla (b) Tamil, (c) Punjabi (d) Urdu	7+7	7+7	
TOTAL SEATS	280	187	100

*If seats are left vacant in stream D, the same will be transferred to Stream C **S-(I)**.

Important note: Candidates having Education as a subject in graduation may opt for a seat in stream E, but they are required to select two subjects from List-1, as per eligibility conditions.

Reservation of Seats

Candidates belonging to any reserved category must attach with the Application Form a copy of the relevant documents/certificates, issued in their own name by a competent authority.

(a) Scheduled Castes/Scheduled Tribes (SC/ST)

- (i) As per University of Delhi Rules, 22.5% (15% for Scheduled Castes and 7.5% for Scheduled Tribes, interchangeable, if necessary) of the seats are reserved for these categories.
- (ii) Scheduled Caste/Scheduled Tribe candidates will be allowed a concession of 5% marks in the minimum eligibility requirements.
- (iii) Scheduled Caste/Scheduled Tribe candidates while applying for admission will be required to submit a certificate in their own name, from a competent authority, as listed below, to the effect that he/she belongs to a Scheduled Caste/Scheduled Tribe.
 - District Magistrate/Additional District Magistrate/Deputy Commissioner Collector/Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/City Magistrate (not below the rank of first class Stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Asstt. Commissioner.
 - Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - Revenue Officer not below the rank of Tehsildar.
 - Sub-Divisional Officer of the area where the candidate and / or candidate's family resides.
 - Administrator/Secretary to the Administrator/ Development officer (for Lakshdweep and Minicoy Islands).

(b) Other Backward Classes (OBC)

27% of the seats are reserved for candidates belonging to the OBC listed in the “central list for that state” only are eligible to apply under this category subject to their fulfilling the conditions listed below. These OBC candidates will be allowed a concession of 5% marks in the minimum eligibility requirements.

- (i) Other Backward Classes listed in the ‘central list for that state’ only are eligible to apply under this category.
- (ii) The candidate should possess an OBC certificate issued in her/his name from a competent authority.
- (iii) The caste mentioned in the OBC certificate must be included in the Central list for the State that the candidate belongs to (available on <http://www.ncbc.nic.in/Centrallistifobc.html>).
- (iv) The OBC certificate should mention that the candidate belongs to the 'non-creamy layer'.
- (v) The OBC certificate should have been issued under last five years.

(c) Children/ Widows/Wives of Armed Personnel, including Para-Military Personnel, killed/ disabled in Action (C/WAP)

- (i) As per University Rules 5% of the total number of seats are reserved for the children/widows/wives of officers and men of the Armed Personnel including Paramilitary Personnel killed or disabled in action.
- (ii) C/WAP candidates are allowed concession of 5% marks in eligibility requirements.
- (iii) Cases of the wives/widows/children of Armed Personnel including Para Military Personnel who died/were disabled while on duty will be considered for admission against 5% seats reserved in this category.
- (iv) C/WAP candidates will be required to submit a certificate (in original) from any one the following authorities: Secretary, Kendriya Sainik Board, Delhi Secretary, Rajya/Zila Sainik Board Officer-in-charge, Record Office 1st Class Stipendiary Magistrate;

- (v) Children/Widows of Para Military Personnel killed/ disabled in action, who wish to apply in this category, need to produce the C/WAP certificate from an officer not below the rank of Jt. Director/Colonel who is an authorized officer.

The acceptable categories are: Killed in action/ Disabled in action/ Died in peace time, with death attributable to the military service/ Disabled in peace time with disability attributable to military service/ Gallantry award.

(d) Persons with Disabilities (VD and OVD)

- (i) As per University of Delhi Rules 3% of the seats are reserved for persons with disabilities (which include Visually Challenged also legally called Visually Disabled (VD) and Low Vision (LV) candidates). The 'Other than Visually Disabled' (OVD) category candidates include all other persons with disabilities.
- (ii) These **VD and OVD** candidates will also be allowed a concession of 5% marks in the minimum eligibility requirements.
- (ii) If VD and OVD candidates also belong to SC/ST/OBC/CWAP categories, candidate should possess the relevant reservation certificate along with VD /OVD certificate issued in her/his name from a competent authority. The OBC candidates should belong to the Caste that is mentioned in the Central List as per the State to which the candidate belongs to

Note: For category (a) the transfer of seats will be done mutually. In case of non-availability of suitable candidates for seats in category (b) mentioned above, the vacancies will be treated as general category and will be filled up accordingly.

(e) Education Subject: (Edu.)

Ten seats (seven in CIE and three in M.V. College of Education) are reserved in the B.Ed. programme for students who have offered Education as a subject (with three full papers) at the B.A. level. The candidates must have secured minimum 50% aggregate in Education in addition to other eligibility conditions.

(f) Foreign Students:

A maximum of **four seats** in the Department of Education, **two seats** in the M.V. College of Education and **one** in SPM College can be allocated to candidates from

outside India. All eligible candidates from outside India are exempted from the B.Ed. Entrance Test. However, they will have to undergo a special test on proficiency in the English language and an interview which the Department of Education will conduct. Such candidates are advised to apply through the Foreign Students' Advisor, University of Delhi.

(g) General: (Gen)

The remaining seats will be open to all.

Note: As per the Supreme Court ruling, candidates belonging to the reserved categories and who have been found eligible for admission in the general merit rank list will be admitted against seats in the general category. The seats for the reserved categories will, then, be filled-up from the remaining candidates in the reserved categories as follows:

- (i) The candidates belonging to the reserved categories will compete for the reserved seats among themselves. A final selection list will be prepared on the basis of their performance in the Entrance Test and the interview and their preference for the institution.
- (ii) In case of non-availability of suitable candidates for the reserved seats, the vacancies will be treated as unreserved and will be filled up accordingly.
- (iii) All other conditions and requirements of admission for the reserved categories will be the same as for unreserved candidates.

Seats available in each category

S.No.	Category	No. of Seats
1	General	241
2	SC	85
3	ST	43
4	OBC	153
5	C/WAP	28
6	PWD	17
	Total	567

How to apply

An applicant should go through the following steps:

- 1 Visit cie.du.ac.in/ and read the 'Instructions for filling online B.Ed. form' given in Appendix of B.Ed. Prospectus.
- 2 Check your Eligibility according to the Eligibility criteria.
- 3 Visit the Delhi University website www.du.ac.in and register yourself.
- 4 Click apply online link and fill the appropriate form. **As requisite information is filled, you reach to the part about payment. Choose mode of payment and fill the details as per your mode of submission of fees.**
- 5 Fill the security code carefully. By ticking the box given for compliance for undertaking, the online submission can proceed by click on SUBMIT button.
- 6 This step completes the first part of the process and takes the candidate to a different page for completing the second part. Second part is to Confirm the data entered in the previous step. If the data appearing on the screen is not what you intended, you may make corrections here. This step is to give the candidate a chance to make correction if necessary. When all the data is found to be correct, click the CONFIRM button.
- 7 This confirmation takes the candidate to the last step where an acknowledgement appears on the next page. This page can be printed for record of acknowledgement. A second option is also available to download application form. The candidate needs to keep securely acknowledgement form and application form. As soon as the acknowledgement stage is reached by the candidate, a message is sent to the registered e-mail ID for admission process. With this online submission of application is complete.

Method of selection

About the Entrance Test

All candidates are required to appear in the Entrance Test. Test Pack-1 is for Hons. Graduates and Test Pack-2 is for all others. Each test pack consists of two parts and can be taken in either English or Hindi.

Part G consists of General awareness, Reasoning and language comprehension(compulsory for all candidates).This section would include areas to assess abilities of the candidates such as reasoning(mathematical, inductive & deductive), identifying and understanding the relationship among various elements, decision making, data analysis, interpretation. Items in the fields of education, national and international affairs, etc. would also be included in this section to assess their understanding in these areas also. Further, a passage would also be included in this section based on which a few objective type questions will be asked to assess the candidate's language comprehension.

Part G is common for all candidates and is present in Pack-1 and in Pack-2.

Pack-1 of the Entrance test is exclusively attempted by Honors Graduates. This will have Part-G, Part-S (consisting of items from Social Science & Science streams) and Part-L with test items on English, Hindi & Sanskrit subjects. Candidates can choose to answer either items on Social Science stream or Science stream (in Part-S), based on candidate's interest,

Table II (A) Scheme of Entrance Test

Test Scheme for Honors Graduates in English, Hindi & Sanskrit			
Part	Content	Type	Marks
G(i)	General Awareness	Objective / Multiple-choice	20
(ii)	Reasoning	Objective / Multiple-choice	10
(iii)	Language Comprehension (Hindi and English)	Objective / Multiple-choice	20
Candidates with Honors in			
S	In the Social Science or Science stream	Objective/ Multiple Choice	40
L	In the respective Subject : English, Hindi, Sanskrit	Objective/ Multiple Choice	60
Total Marks			150

The Pack-2:

Part G consists of General awareness, Reasoning and language comprehension (compulsory for all candidates).

Part – S consists of two sections. **S-I (questions from Science stream) and S-II (questions from Social Science stream).** These sections of the entrance test will assess the candidate's teaching aptitude and assess their chosen stream's understanding up to Class XII.

Table II (B) Scheme of Entrance Test			
The total duration of the Entrance Test is 3 hours.			
Part	Content	Type	Marks
G (i)	General Awareness	Objective / Multiple-choice	20
(ii)	Reasoning	Objective / Multiple-choice	10
(iii)	Language Comprehension (Hindi and English)	Objective / Multiple-choice	20
S -I	Candidates opting for Languages and/ or Social Science(s-I/s-II from table-1)	Objective/ Multiple-choice	100
	OR		
S -II	Candidates opting for Languages and/ or Science stream	Objective/Multiple Choice	100
		Total	150

Important Note:

- Candidates who have chosen one of their teaching subjects from the Science Stream and the second teaching subject from Language or S-I or S-II can opt for either **S -I** or **S -II**.
- Candidates who have chosen one of their teaching subjects from 'Other languages'(Tamil, Bangla, Punjabi & Urdu) will be required to choose either **S -I** or **S-II** depending on their second teaching subject.
- Candidates should note that there will be Negative marking for wrong answers in scoring the Entrance Test responses.

Procedure for Selection

A. *Preparation of Merit lists based on Entrance Test*

Candidates will be selected on the basis of their performance in the entrance test depending on their rank in the merit list of their respective category and stream. A list of candidates selected will be prepared *strictly in order of merit*, based on their performance in the Entrance Test and their preference of institutions during allotment Counseling. ***In case of a tie, the candidate older in age shall rank higher.***

B. *Allotment of Candidates to different Institutions*

Entrance Test Committee will organize Seat-Allotment Counseling on the prescribed dates of an admission cycle. This counseling will be organized in the Department of Education. Based on the merit lists prepared separately for each stream-wise and on reserved categories basis. Candidates will be called upon merit-wise to make choice of Institution as per the vacancy available.

Male candidates will have only two institutions as Choice of Institution (CIE & MVCOE), whereas Female candidate can choose any institution, depending on availability of vacancy.

Admission Formalities

The selected candidates have to complete the admission related formalities within the stipulated period of time. Failure to do this, the offer will be withdrawn and the seats will be allotted to candidates next in the merit list during allotment counseling. **Their selection will stand automatically cancelled without any further notice.**

Once allocated, no request for change of institution shall be considered.

Instructions regarding Admission

1. The candidates selected for admission to the B.Ed. Programme, are required to complete the admission related formalities within the stipulated period of time including payment of the requisite fee (as notified by the concerned institution) at the time of admission.

2. Admission to B. Ed. will be considered complete subject to the following:
 - (a). Payment of fee at the concerned institute within the prescribed time-limit
 - (b). Submission of all requisite original certificates⁴ and documents along with attested photocopies as follows:

- I. High School/Secondary School Certificate for verification of date of birth.
- II. **A detailed Statement of Marks in Graduation Parts - I, II, III and in case of Postgraduates also the Master's Degree Statement of Marks.**
- III. Provisional certificate or degree of the qualifying examination.
- IV. Relevant certificates/documents from a competent authority, establishing the candidate's claim for reservation, for candidates belonging to reserved categories.
- V. Character Certificate from the institution last attended.
- VI. In the case of candidates in service, a No Objection Certificate from the employer and a letter of sanction of study leave.

These documents should be submitted in an appropriate file cover along with an index. **A candidate, who fails to submit any of the above mentioned documents at the time of admission, will not be entitled to admission.**

3. B.Ed. is a one year full-time programme. B.Ed. students are not permitted to take up any employment (full-time or part-time) or study for any other examination during the entire period of the B.Ed. Programme.
4. The employed candidates admitted to the B.Ed. Programme will have to produce valid sanction of leave from the employer.
5. All the selected candidates admitted to the B.Ed. Programme are required to join the programme on the opening day of the new academic session, as notified in the Prospectus.
6. Once the admissions have been notified as closed after filling the seats, admissions shall not be re-opened.
7. All admissions are subject to the approval of the University of Delhi.
8. If at any stage, after verification, it is found that the furnished information is wrong or inaccurate, or Certificate(s)/documents produced are fake, the consequences may lead to cancellation of the Test result, admission, and examination, forfeiture of the tuition fee, degree and even prosecution in appropriate cases.

Brief details of the B.Ed. Programme offered for 2013-14 session

Programme Structure: The B.Ed. Programme of the University of Delhi consists of Theory course and Practicum as detailed below in following tables.

PART A: Theory		(TOTAL: 500 Marks)	
Course	Paper	Max. Marks	
		Sessional Work	External Exam.
Course I	Basic Ideas in Educational Theory	25	75
Course II	Educational Psychology	25	75
Course III	Modern Indian Education:	25	75
	(A) Its development and recent history		
	(B) Its organization and practice Health Education		
Course IV	Methodology of Teaching (Two school teaching subjects):		
	School Teaching Subject - I	15	35
	School Teaching Subject - II	15	35
Course V	Compulsory Elective*	25	75
Any one of the following in course V			
1.	Art Education	10.	Health & Physical Education in India
2.	Basic Education	11.	History of Education in India
3.	Career Guidance	12.	Organization & Administration of Pre-school Education
4.	Computer Education	13.	Organization of Co-Curricular Activities
5.	Education for Mental Health	14.	Peace Education
6.	Education of Backward Children	15.	Primary Education in India
7.	Educational Technology	16.	School Evaluation
8.	Education of Children with Special Needs	17.	School Library Organization
9.	Gender, School and Society	18.	Social & Adult Education

* As per availability in the concerned institute.

PART B: PRACTICUM	(TOTAL: 500 Marks)
	Max. Marks
School Experience Programme (SEP) and Practical Skills in Teaching	250
School Teaching Subject - I	125
School Teaching Subject - II	125
Sessional Practical Work (divided as follows):	250
a) Practical School Assignments (Total Marks 60)	
i Special Aspect of the School (Assessed by the Supervisor)	10
ii Syllabus Critique (Assessed by each Subject Teacher)	10 (5 +5)
iii Critique of the Examination System (Assessed by each Subject Teacher)	10 (5 + 5)
iv Achievement Test Report in Teaching Subject - I	15
v Achievement Test Report in Teaching Subject - II	15
b) Tutorial Work	50
c) Psychology Practicals	30
d) Visual Education	30
e) Work Experience	20
f) Co-curricular Activities (including Physical Education)	50
g) Community Work	10

Note: As per the Ordinance, the minimum marks required to pass the B.Ed. examination are 40% in each written paper, 45% in the written paper and the work done during the session relating to that paper in Part A; 50% in Part B (Practical) and 50% in the aggregate.

Programme Transaction: The B.Ed. Programme involves lectures, discussions, tutorials, school based experiences, work experience, psychology practicum, visual education, technology awareness programme and co-curricular activities, including physical education.

One major component of the programme is the **School Experience Programme (SEP)**, which is organized in various schools of Delhi.

Timings: The working hours are from 9.00 am to 5.00 pm (Monday to Saturday). All students are expected to remain for the entire day. During SEP days, all students are expected to be in the school for the entire duration of the school hours.

Medium of Instruction and Examination: For Courses I, II, & III the medium of instruction can be either Hindi or English as per the option of the candidate. For Courses IV & V facilities exist for instruction in a bilingual mode, except for Methodology of Teaching Languages (offered as options under Course IV). The medium of examination is either English or Hindi for all the courses. The same medium should be used by a candidate for all the examinations.

Attendance: Students are expected to attend the classes and other activities regularly. *Under unavoidable circumstances, prior permission for leave is essential.* Leave applications should be addressed to the **Head of the Department/Principal**, after the same have been recommended by the concerned Tutor or School Supervisor.

University rules require a minimum of 75% attendance in theory, practicals, tutorials and other activities.

Hostel Accommodation: There are two small dormitory-type hostels in CIE, separately for men and women. The application for a seat in the hostel should be submitted immediately after admission. At present, MVCOE and SPMC have no hostel facility; but the students admitted there can apply for admission to the CIE Hostels.

Academic Session for the B.Ed. Programme is likely to commence on July 23, 2014.

Appendix I

Instructions for Filling up the Online B.Ed. Application Form

The candidate applying for B.Ed. is required:

- i) To go through the B.Ed. Prospectus available at <http://cie.du.ac.in> carefully and acquaint With the entire requirement therein.
- ii) To satisfy eligibility to appear in the entrance test.
- iii) For submission of application form follow 'instructions on how to apply' given on University website on P G admissions. (<http://www.admissions.du.ac.in/pgadm/>)

After you click 'apply online' you will be getting following options.

- Post Graduates Apply Here
- Graduates with General/Pass course Apply Here
- Graduates with Hons. course Apply Here

Choose the appropriate option from the above. After clicking the selected option an application form will open. The application form has five (5) sections: personal information, educational information, choice details, file uploads and payment details.

1. Personal Information

(a) **First name is mandatory.** If you have mid /last name (surname) then mention them.

For example:

- If the candidate's name is Rakesh Kumar Upadhyay, Rakesh is the first name, Kumar is middle name and Upadhyay will be the last name.
- If the candidate's name is Rakesh Kumar, then Rakesh is the first name, Kumar will be the last name.
- if the candidate's name is Rakesh, then first box will be filled with Rakesh
- If the candidate's name is Mohammad Usman or Md. Usman, first box will be filled with Mohammad or Md. whereas third box will be filled with Usman.

- (b) Candidate should fill his/her name, Mother's name, Father's name in **CAPITAL** letters. Don't use Sri /Mr. / Smt. before the name of your father and mother. Before filling in the online, write on a plain paper and verify the correctness of spellings.
- (c) Mention Date of Birth as recorded in the Secondary Education Board (Class X) Certificate.
- (d) **Mentioning you Email address is compulsory.** Please mention your Email ID, since every communication (acknowledgement slip/ admit card etc.) will be made to you through e-mail only.
- (e) Don't use +91 before your mobile number. Candidates belonging to Delhi should mention their ten digit mobile number and others should prefix 0 before their mobile number.
- (f) Mention permanent address in the boxes meant for address.
- (g) If you do not belong to any of categories (C/WAP, OVD and VD), then please select NONE in **category two**.

2. Educational information

- (a) Aggregate marks would mean the percent of total marks obtained divided by the total maximum marks for all the subjects that one has studied in the Under-graduate or Post-graduate course. Please mention aggregate marks up to two digits after decimal.
- (b) Relaxation up to 5% in the qualifying degree in the minimum Educational Qualification is allowed for the candidates belonging to reserved categories, such as SC/ST/C-WAP/OVD and VD.
- (c) M. Com. holders need not to fill the column mentioning 'Graduation', applying for 'Commerce' from List II.

3. Choice details

- (a) Choice details section will be specific to the form selected (post-graduates or graduates with pass/general course or graduates with Honors). This section requires you to indicate choice of teaching subjects that you need to teach in the school and this depends on subjects you have studied in the graduate/post-graduate degree. This choice is also depends on the subject you have studied with a requisite maximum marks.

For example:

- I. Graduates with pass/general course would have studied two subjects in all the three years of the course. Those 2 subjects whose total maximum marks of all the three years of study together are equal to or more than 200 marks will be the choice of 2 subjects.
- II. Graduates with Honors degree would have studied one major subject during the three years of study. Total maximum marks in that subject of all the three years of study need to be 400 or more to become eligible. That subject will be the choice of subject of teaching in the school. The second school teaching subject to be taught in the school will be decided by the admission committee.
- III. For Post-graduates, the choice of subject will be the subjected in the post-graduation. The choice of second subject will also be the subject studied in the Post-graduations. If a candidate wants to choose a different subject as the second subject, this second subject would have been studied at Under-graduate level whose total maximum marks are equal to or more than 200 marks.

4. Files upload

- (a) Scan your recent and clear passport size photograph (B/W or color) and save it in **JPG format. (The size of soft copy of scanned photograph should be less than 50 kb).** To upload the photo Click “choose file” Button right to the photograph field. Select the Scanned file from saved location and click “Open” Button.
- (b) A scanned signature needs to be uploaded. Put your signature in an area of 2” X 1” on paper with a black ball point pen. Scan that paper. Cut Signature area of 2” X 1” and save it in **JPG format. (The size of soft copy of scanned signature should be less than 50 kb).** To upload the signature Click “choose file” Button right to the signature field. Select the Scanned file from saved location and click “Open” Button.
- (c) In **Category One** box if you select other than General, then you have to upload a soft copy of relevant category certificate (preferably in **PDF or JPG** format and size of soft copy should be less than 200 kb)
- (d) Category Two shows options such as Children or Widows of Armed Personnel (C/WAP), visually disabled (VD), other than visually disabled (OVD). If you are not falling in any of categories (C/WAP, OVD and VD), then please select NONE in

Category Two, otherwise you have to upload soft copy of relevant category certificate (preferably in **PDF or JPG** format and size of soft copy should be less than 200 kb).

5. Payment Information

Payment of Entrance Test Fee can be made by Payment Gateway or by Demand Draft.

(a) Payment Gateway is a mechanism where a candidate can use a credit card or a debit card (ATM) for making the payment. This option can be exercised **before filling the online application form**. When payment is made through gateway a transaction number is given by the Bank. Candidate need to indicate this number on application forms.

(b) Demand Draft option can be exercised **before filling the online application**. Demand Draft can be made from any bank in favor of '**Registrar, University of Delhi**', payable at Delhi. The Demand Draft number, Date and the bank name and other details need to be filled in the online application. Candidates can send the DD by **speed post (or registered post)** to the '**B.Ed. Admission Committee**', Department of Education, **33-ChhatraMarg, University of Delhi, Delhi-110007**'. Candidates can also deposit the DD in the drop box available at the Department of Education (also called CIE), University Delhi.

Before the Demand Draft is sent by **post or drop** in the '**Drop box**' at Department of Education, University of Delhi, Candidates need to write the following on backside of the draft:

Application Form Number,

Name of the Applicant,

E-mail ID,

Mobile Number

B.Ed. Entrance test fee.

Please keep a photocopy of the Demand Draft for your record as well

6. Security Code and Undertaking

- (a) At the given space candidate need to read the code appeared and type in the code. If the code is difficult to read properly, one can refresh to get a new code by clicking on the link given as 'click here to refresh'. If typed in code does not match the code given, candidate need to refresh the code. This has to be filled in compulsorily. Candidate cannot proceed further for submitting form without the security code is met.
- (b) After passing through the security code stage candidate need to indicate by a tick mark (✓) in a box below the security code box. By ticking the box given for compliance for undertaking the online submission can proceed by click on SUBMIT button.
- (c) This step completes the first part of the process and takes the candidate to a different page for completing the second part. Second part is to confirm the data entered in the previous step. If the data appearing on the screen is not what you intended, you may make corrections here. This step is to give the candidate a chance to make correction if necessary. When all the data is found to be correct click the CONFIRM button.
- (d) This confirmation takes the candidate to the last step where an acknowledgement appears on the next page. This page can be printed for record of acknowledgement. A second option is also available to download application form. The candidate needs to keep securely acknowledgement form and application form. As soon as the acknowledgement stage is reached by the candidate, a message is sent to the registered e-mail ID for admission process. With this online submission of application is complete.