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Registered /By hand
Sainik School
Kapurthala
Punjab-144 601

No SSKP/015/OS/Acad

Apr 14

JOINING INSTRUCTIONS FOR ADMISSION: SESSION 2014-15

Dear Sir/Madam,

1. You will be glad to know that your son/ward, Master _____ Roll No _____/KP who appeared for interview / medical examination has been provisionally selected for admission to Class VI/IX in this School. **Admission is subject to production of relevant documents as required vide paragraph 6 and depositing the fees.** Your son has been allotted School No _____, which is to be quoted in all future correspondence with the School.

2. You are requested to pay the following amount of fee for the admission of your son / ward at the time of admission: -

<u>S No</u>	<u>Description</u>	<u>Amount (Rs) for Gen/Def Category</u>	<u>Amount (Rs) For SC/ST Category</u>
(a)	Tuition Fee	52,493/-	52,493/-
(b)	Diet charges	15,485/-	15,485/-
(c)	Clothing fee	1,500/-	1,500/-
(d)	Pocket money	1,500/-	1,500/-
(e)	Incidental charges for Educational Tour, Stationery, Barrack damage, Cinema, Barber, Washing Charges, Medical Expenses, etc	1,500/-	1,500/-
(f)	Caution Money	3,000/-	1,500/-
	Total Rs	75,478/-	73,978/-

NOTE:

- (i) Any increase in fees by the Sainik Schools Society subsequently will be intimated and charged accordingly.
- (ii) In addition to the above fees, an amount of Rs 1,770/- is also payable as supplementary diet charges. **Thus total amount payable at the time of admission is Rs 77,248/- for General / Defence Category and Rs 75,748/- for SC / ST category.**
- (ii) On receipt of the documents as mentioned in para 6 below, your entitlement for the grant of scholarship will be ascertained and if found eligible, the case for grant of scholarship will be referred to concerned Govt for sanction. The amount of scholarship sanctioned, if any, will be refunded / adjusted against fee dues in the subsequent years of stay of cadet.

3. Please note that the amount is to be paid by Crossed Bank Demand Draft only drawn in favour of PRINCIPAL, SAINIK SCHOOL payable at KAPURTHALA. Cheque/cash will not be accepted.

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4. Parents are to provide items as per Part-I of Appendix 'C' of the School Prospectus. The School will provide necessary equipments and clothing (as per Part II of the list after admission) to your son / ward to ensure uniformity in the pattern of clothing and other accessories being used by the students.
5. You are also requested to purchase the text books as per list attached for your son under your own arrangements.
6. All parents are required to submit the following documents duly **attested by First Class / Executive Magistrate** and completed in all respects, at the time of admission.

ESSENTIAL REQUIREMENT OF DOCUMENTS FOR ALL CANDIDATES

- (a) Domicile Certificate – To be signed by the Sub Divisional Magistrate (Civil) of concerned District with one photograph of Cadet duly pasted on it. (In case of Defence Personnel, please bring a certificate from OC of your Unit showing the permanent address of the parent).
- (b) Affidavit regarding Rules and Regulations of Sainik Schools Society, Specimen signatures and permanent address of the parents duly attested by First Class/Executive Magistrate as given in Appendix – 'K' of school prospectus to be executed on non-judicial paper worth Rs 25/- or above.
- (c) Affidavit regarding Realization of Fees as given in Appendix – 'L' of School prospectus to be executed on non-judicial stamp paper worth Rs 25/- or above.
- (d) Proof of Age Date of Birth Certificate from the Registrar, Births & Deaths/Municipality to be produced, in original, for verification with an attested copy.
- (e) School Leaving Certificate duly countersigned by the concerned District Education Officer / CBSE / ICSE, as the case may be.
- (f) Boys whose parents are Defence Personnel or Ex-Defence Personnel:- The date of birth entered in the service documents maintained in the Record Office of the respective services will be submitted. In case of children born after individual's release / retirement from service, the provision of para-6 (d) and above will be applicable.
- (g) Indemnity Bond – As per Appendix – 'M' of School prospectus.
- (h) Family Details – As per Appendix – 'N' of School prospectus on plain paper along with ten photographs in white shirt of new entrants and a joint photograph of the parents to identify the parents. Blood group should be duly authenticated from a qualified Laboratory.
- (j) **For Scheduled Caste / Scheduled Tribe Certificate only** – Original SC / ST Certificate from competent District authorities.
- (k) Affidavit regarding ragging from parent's side as well as student's side as per format attached on non-judicial stamp paper worth Rs 10/- or above.

DOCUMENTS REQUIRED FOR THOSE WHO SEEK SCHOLARSHIP OTHER THAN DEFENCE CATEGORY

- (l) Affidavit regarding domicile - Specimen given at Appendix 'D' of School Prospectus to be executed on non-judicial stamp paper worth Rs 25/- or above.
- (m) Income affidavit - as given in Appendix 'F' of School prospectus to be executed on non-judicial stamp paper Rs 25/- or above. The income affidavit must be supported by the following documents: -

Category	Document required
Servicemen	Latest Form 16 issued by the employer
Businessman/ Professionals	Latest Income Tax Return filed with ITO
Agriculturist	(a) <u>For Punjab domiciles</u> Income Certificate from SDO (Civil) / Tehsildar along with land Jamabandi (b) <u>For Bihar domiciles</u> Income Certificate from Anchal Adhikari

Note: Please note that income shown as per income affidavit and supporting documents should be same.

- (n) Agreement to be executed by the parents/guardians as given in Appendix 'G' of School prospectus on non-judicial paper worth Rs 25/- or above.
- (o) Bond with Punjab Govt (**for Punjab Domicile only**) as given in Appendix 'H' of School prospectus to be executed on non-judicial stamp paper worth Rs 25/- or above.

FOR FULL FEE PAYING STUDENTS ONLY

- (p) Agreement to be executed by the parents/guardians of full fee paying students as given in Appendix 'J' of School prospectus to be executed on non-judicial paper worth Rs 25/- or above.

DEFENCE / EX-DEFENCE CATEGORY ONLY

- (q) In addition to above, the following documents are also required for claiming Defence Scholarships: -

<u>Serving Personnel</u>	<u>Ex-servicemen</u>
(a) Service Certificate from OC, Unit in duplicate duly stating the present rank. (ii) Agreement as given in Appx 'G' of school prospectus on non-judicial stamp paper of Rs 25/-.	(i) Attested copy of discharge book, in duplicate. (ii) Agreement as given in Appx 'G' of school prospectus on non-judicial stamp paper of Rs 25/-.

(Note: - Parents are to submit the above documents in original, along with two Photostat copies)

7. In case of any doubt regarding the preparation of documents, the same may be clarified well in time from the School Office at phone No 01822-230184.

8. You are required to submit complete documents along with the fee required for admission of your son on **Apr 2014 at 0900 hrs.** In the event of your failure to **deposit the fees and submitting the complete documents by due date**, it will be presumed that you are not keen to admit your son / ward in the School and the seat will be allotted to the next candidate in the merit list. The boy will stay back in the School if admission is completed.

(AS Negi)
Wg Cdr
Registrar
For Principal

Encl: As stated above

CLASS: VI (LATEST EDITION ONLY)

<u>S No</u>	<u>Name of Text Book</u>	<u>Publisher</u>
1.	Honeysuckle – Class VI	NCERT
2.	A Pact with the Sun – Class VI	NCERT
3.	English Grammar, Reading and Writing Skills–Book 3	MK Kohli & AL Kohli
4.	Our Pasts – The Earth our habitat - 1, Social and Political life-1	NCERT
5.	Mathematics – Class VI	NCERT
6.	Basant – I	NCERT
7.	Bal Ramkatha	NCERT
8.	Vishesh Vyakaran Rachna (Class VI)	NCERT / Almanda Printers
9.	Science Text book for Class VI	NCERT
10.	Punjabi Text book for Class VI	PSEB

CLASS: IX (LATEST EDITION ONLY)

<u>S No</u>	<u>Name of Text Book</u>	<u>Publisher</u>
1.	Interact in English Main Course Book – Revised Edition	CBSE
2.	Interact in English – Literature Reader (Revised Edition)	CBSE
3.	Interact in English – Work Book	CBSE
4.	BBC Super Test Assignments for Class IX Revised Edition	NCERT
5.	Sparsh I	NCERT
6.	Sanchayan I	NCERT
7.	Adunik Viakaran for Class IX (Hindi Course – B)	NCERT
8.	Mathematics	NCERT
9.	Science Textbook for Class IX	NCERT
10.	Lab Manual in Science	NCERT
11.	Science Practical Note Book	
12.	India & the Contemporary World I	NCERT
13.	Democratic Politics I	NCERT
14.	India – Land and the people	NCERT
15.	Understanding Economics I	NCERT
16.	Disaster Management	CBSE

AFFIDAVIT BY PARENT/GUARDIAN

1. Mr/Mrs/Ms. _____ (full name of parent/guardian) father/mother/guardian of Cadet _____ School No _____ (full name of student with admission/registration/enrolment number), having been admitted to Sainik School Kapurthala.

2. I am fully aware of what constitutes ragging.

3. I am also fully aware of the penal and administrative action that is liable to be taken against my ward in case he is found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

(a) My ward will not indulge in any behavior or act that may be constituted as ragging.

(b) My ward will not participate in or abet or propagate any act of commission or omission that may be constituted as ragging.

5. I hereby accept that , if found guilty of ragging, my ward is liable for punishment without prejudice to any other criminal action that may be taken against me under any panel law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging, and further affirm that , in case the declaration is found to be untrue, the admission of ward is liable to be cancelled. Declared this _____ day of _____ month of _____ year.

Signature of deponent
Name
Address
Telephone/Mobile No

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at _____ (place) on this _____ (day) of _____ (month) & _____ Year.

Signature of deponent
Name
Address
Telephone/Mobile No

**Solemnly affirmed and signed in my presence on this _____ of
_____(month) _____ (year) after reading the contents of
this affidavit.**

Oath commissioner

UNDERTAKING BY THE CADET

1. _____ (full name of student with admission/registration/enrolment number) s/o d/o Shri/Smt _____, having been admitted to Sainik School _____ am fully aware of what constitutes ragging..
2. I am fully aware of the panel and administrative action that is liable to be taken against me in case I am found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
- (a) I will not indulge in any behavior or act that may be constituted as ragging.
- (b) I will not participate in or abet or propagate through any act of commission or omission any act that may be constituted as ragging.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment without prejudice to any other criminal action that may be taken against me under any panel law or any law for the time being in force.
5. Declared this _____ day of _____ month of _____ year.

_____ Signature of
deponent Name
School No

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the same is false and nothing has been concealed or misstated therein.

Verified at _____ (Place) on this the _____ (day) of _____
(month) _____
(Year).

deponent

Signature of

Name
School No