

Code No. M.Phil.-13

PROSPECTUS
for
Admission to
MASTER OF PHILOSOPHY (M.Phil.)
2013 -14




KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
("A" Grade, NAAC Accredited)

Website : www.kuk.ac.in

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STATUTORY OFFICERS OF THE UNIVERSITY

Hon'ble Chancellor
Shri Jagannath Pahadia
Governor, Haryana

Code No.01744

Vice-Chancellor	Lt. Gen. (Dr.) D.D.S. Sandhu, PVSM, ADC (Retd.), D.Litt. (Mgt.), Ph.D., M.Phil., MBA, M.Sc., MMM, MDBA	238039
Registrar	Dr. Krishan Chand Ralhan M.A., Ph.D.	238026
Dean Academic Affairs	Prof. Girish Chopra M.Sc., Ph.D.	238045
Dean, Students' Welfare	Prof. Anil Vashisth M.Sc., Ph. D.	238096
Proctor	Prof. C.R. Darolia M.A., Ph. D.	239617
Dean of Colleges	Prof. D.D. Arora M.Com., Ph. D.	238347
Dean, Research & Development	Prof. Shyam Kumar M.Sc., Ph. D.	238561
Chief Warden (Boys Hostels)	Dr. Sat Dev M.A., Ph. D.	238711
Chief Warden (Girls Hostels)	Prof. (Mrs.) Ashu Shokeen M.A., Ph.D.	238278
Offg. Librarian	Sh. R.D.Mehla M.Sc., M.Lib.	238367
Controller of Examinations	Dr. Hukam Singh M.Phil., Ph. D.	238377

KURUKSHETRA UNIVERSITY

General

Located in Kurukshetra, the land of the Bhagvadgita, Kurukshetra University is a premier institute of higher learning in India. It is spread over 400 acres of land on the south bank of the holy BrahmSarovar. Its foundation stone was laid on January 11, 1957 by Bharatratna Dr. Rajendra Prasad, the first President of the Indian Republic. Since then it has aimed at pursuing excellence in teaching and research in science, technology, humanities, social sciences, performing arts and sports.

Today, Kurukshetra University is offering world-class education to students from India and other countries by providing a learning experience designed to develop intellectual abilities, as well as social, moral and ethical values. The University is equipping its students with the skills, insights, attitudes and practical experience that will enable them to become discerning citizens.

The University's programs combine the enduring value of a liberal arts education with the skills and experience offered by professional departments. The University has 478 teaching faculty members. The University also has 362 affiliated colleges and institutes in the districts of Ambala, Panipat, Kaithal, Yamuna Nagar, Hisar, Jind, Karnal, Kurukshetra and Panchkula.

The Campus of the University has often been rated as one of the most beautiful campuses in India. It resembles a large, self-contained village with lecture theatres, seminar rooms, accommodation, cafeterias, canteens, shops and sports facilities, libraries and laboratories. The most remarkable feature of the campus is the seamless interconnection of nature and the built environment. There are a number of lush green gardens, water fountains and side walks which provide an ideal environment on the campus for study and leisure.

Accreditation by National Assessment and Accreditation Council (NAAC)

The National Assessment and Accreditation Council (NAAC), an autonomous body, to assess and accredit universities and colleges, has conferred an 'A' grade to Kurukshetra University. The peer team of the NAAC evaluated the University's performance based on criteria like curriculum, teaching-learning and evaluation, infrastructure and learning resources, student support and progression, governance and leadership, innovative practices and so on. The peer team in its report has specially drawn reference to the University's "commitment to impart quality education to the students of the State, concerted efforts to preserve and create awareness of the rich cultural heritage of the State and academic tranquility and residential characteristics." The impressive infrastructure and ambience activities and quality research being carried out in various departments has been particularly identified as the institutional strengths of the University by the NAAC team.

Internal Quality Assurance Cell (IQAC)

In the emerging global scenario of competition-focused education and training, quality sustenance and quality enhancement in the institutions has gained paramount importance. The Internal Quality Assurance Cell works to ensure quality in different activities related to academics and administration of the university. The Cell set up in the University has been effectively functioning for the last many years. Various improvement strategies based on feedback from the stakeholders like students, parents are recommended by the IQAC to ensure quality of our teaching research programmes.

Distance Education Programme

The Directorate of Distance Education meets the needs of thousands who wish to enroll for different courses. Today the Directorate is engaged in providing Under-Graduate and Post-Graduate education in about 38 courses having an enrolment of 29,000 students. In addition to conventional courses, the Directorate also offers professional courses in the areas of Computer, IT, Commerce, Management, Finance,

Marketing, Law, Tourism and Hotel Management, Journalism & Mass Communication, Library and Information Sc., M.A. (Education) and B.Ed. (Two Year Course).

University Library

The Jawahar Lal Nehru Library is located prominently in the University Campus. Library building is centrally Air Conditioned and has a total plinth area of 1, 06,730 sq. feet for accommodating nearly 1270 Readers at a time. At present, the library has a rich collection of 3,68,328 Books including Thesis. 15,328 Manuscripts and 250 Journals (Local and Foreign) covering all the subjects/disciplines.

Library has a very flexible working schedule through out the year and provides an opportunity to use the library without disturbance to their academic schedule. It follows normal working hours from 9.00 to 17.00 on all working days from Monday to Friday with extended opening includes Saturdays, Sunday & Holidays and upto 12.00 midnight for use.

The library is fully automated and has an Educational and Research Network (ERNET) Lab. well equipped with 100 computers nodes with a speed of 1 GBPS bandwidth and is connected to the Campus-wide-Network in order to provide access to the E-Resource.

Library provides IP-Based Access Campus-wide to the 26 E-Resources covering 7475+ E-Journals +10 Online Bibliographical Databases covering all subjects under UGC-INFONET Digital Library Consortium Subscription and the Manupatra Online Law Database under the University Subscription dedicated specially to the students and faculties of Law and other Departments of the University in General.

Hostel Facilities

The University at present has 23 Hostels - 11 for Boys, 1 for foreign male students and 12 for Girls- on the sprawling campus of the university. These hostels have capacity to accommodate 2500 girls and 2000 boys. Providing a comfortable and safe atmosphere to the students, the hostel facilities on the campus make it easy for the students to find a home away from their homes. The girls' hostels provide all important facilities within the complex. Each hostel on the campus operates its own mess providing hygienic and nutritious meals with a varied menu. In view of the large number of applicants seeking hostel accommodation, the University allots hostels to the students on the basis of their merit in the admission list. The University has also made available the facility to male hostlers for parking their vehicles in the Central Parking near their hostels.

Health Centre

The University Health Centre looks after the medical needs of the students, staff and their families. Facilities for protective inoculation exist in Health Centre. Complete Physiotherapy unit, ECG, X-ray, Round the clock Ambulance facilities adequate laboratory facilities, Auto Analyzer facilities, Ultrasound facilities, Computerized ECG, EEG, Spirometry are also available in the Health Centre. A Dentist is also available in the Health Centre. The University has more than 52 private Doctors with different specializations on its panel for consultation free of cost.

Sports

Kurukshetra University ranks 2nd runners-up (third) in Mullana Abdul Kalam Azad (MAKA) Trophy, which is the symbol of supremacy in Indian Universities Sports in which about 400 universities participate in Zonal and All India Inter-University Tournament annually. The University's Directorate of Sports provides maximum sports facilities, programmes and activities to enable the students to achieve and maintain a fit, healthy and enjoyable lifestyle. The University has a modern gymnasium equipped with 'workout' machines, a 50 metre swimming pool, yoga centre, football, hockey and cricket pitches, tennis, volleyball and basket ball courts, 400 mtrs. grassy athletic track etc.

The Directorate of Sports organizes Inter-Collegiate Championships for men and women in different sports disciplines every year. The Directorate of Sports also conducts coaching camps for the

University teams prior to their participation in the Inter-University Tournaments. Tournaments like International Competitions, National Championships, Haryana State Games, Ranji Trophy Matches and State Championships have been/are organized at the University Sports Complex. The University also organizes two/three North Zone/All India Inter University Championships every year. The University gives Awards and Sports Stipend to the outstanding sports persons.

Department of Youth and Cultural Affairs

The Youth and Cultural Affairs Department aims at providing opportunities, incentives and channels to students for making healthy, educative and constructive use of their leisure for self-fulfillment and excellence. The Department organizes various activities and programmes for the students of the University Post Graduate Departments and affiliated Colleges. Some of these include Basic Youth Leadership Camps; Advanced Youth Leadership Training Camps; Preliminary, Basic and Advanced Hiking and Trekking; Talent Shows, Six Zonal Youth Festivals, Inter Zonal Youth Festival, Ratnawali Haryana Day State Level Festival. This festival is a theme festival and all the events organized during this programme are in "Haryanvi", around 3000 artists participate in this festival. Amongst the people of Haryana, this festival is known as 'Mahakumbha' of Haryanvi Culture. In addition to the above events, professional groups are also invited to give their performance in this festival. Orchestra Workshop, Haryanvi Dance Workshop, Folk Theatre Festival, Literary and Fine Arts Workshop, Poetic Symposium, Elocution Competition, Quiz Competition are organized by the Department of Youth & Culture Affairs. The Department is working for the promotion and preservation of rich cultural heritage. Film screening by Campus Film Society.

Dean Students' Welfare

The office of the Dean Students' Welfare provides a number of facilities and opportunities to the students of University. The office governs all Cultural, Sports, NSS and Youth Red Cross activities of the University Teaching Departments and Institutes on the Campus. The office maintains liaison with students regarding their demands and other welfare activities.

Bus and train passes are issued through this office. Educational/study tours are organized through the office. The office provides financial help to needy differently able students having locomotive difficulties for transportation facilities on Campus and provide Jackets/Jerseys to SC/ST students. The office also supports the needy students through the Earn While You Learn Scheme which enables students to do some work in their Departments on a token payment basis. Insurance of all the students of the University Teaching Departments on the Campus in the form of Group Insurance Scheme is managed by the DSW office. The office provides support to the students of University Teaching Departments for cultural and literary events like Zonal Youth Festival, Inter-Zonal Youth Festival, Haryana Day Festival, Annual Public Speaking Competition (ROSTRUM) and other Quiz, Declamation, Paper-reading, Poster Making, Music and Dramatic competitions etc. ROSTRUM was started with an objective to develop communication abilities among students. The competition (ROSTRUM) has now become popular and attracts thousands of students every year for participation. Sports material are provided to the students for sports activities on its camps and Annual Athletics Meet is organized by the office every year. The office provides support to students of University Teaching Departments for participating in sports tournaments held at Zonal and Inter-Zonal level of the University. The office of the Dean Students' Welfare organizes students' programme for making them aware regarding their role in the society. Dean Students' Welfare office takes measure from time to time to inculcate leadership qualities amongst students.

International Students

In the age of globalization, Kurukshetra University has set out to make its presence felt globally through internationalization of its programmes and opening new avenues of association for global student community. In order to assist international students the University has an International Students' Advisor

who helps the International Students to understand the admission procedures of various university programmes, getting visa for admissions and also to help them live comfortably in the new environment. Every year the University admits international students sponsored by ICCR (Indian Council for Cultural Relations) and directly. The details of admission can be downloaded from the University website.

Corporate Resource Centre

The Corporate Resource Centre was established for a larger industry-academia interface in higher education at the University level. It is a nodal centre for faculty, academics and industry for interaction and research. The Centre is aimed at seeking wider industry participation in the academic research, course designing, and curricula delivery. The centre helps and encourages faculty to seek industry assignments and uses the same to acquaint students with latest and updated knowledge and practices. This has also opened up possibilities of bringing real life corporate experience in the interactive teaching-learning in classroom sessions.

Dr. Radhakrishnan Foundation Fund

Dr. Radhakrishnan Foundation Fund was established in the year 1994 for raising donations/mobilization of resources etc. for the overall development of the University under Financial Resources Mobilization (FRM) Scheme of the University Grants Commission (UGC). The annual interest accrued to the fund is utilized for award of scholarship etc. to the students.

Dharohar Museum

The University established Dharohar a museum dedicated to Haryana heritage and culture on April 28, 2006. Its huge popularity since then is reflected in the number of visitors who have visited the museum. Upto December 2011, the museum was visited by about 8 lac visitors.

The displays have been presented in a thematic concept spread over 30 distinct sections. Just as the photo gallery of war heroes and freedom fighters is a sensitive presentation - the first of its kind in the State, the section on the archaeological and architectural heritage is a unique collection that depicts the richness of Haryana's past. Besides a rare gallery of photo, it has 20 pieces of archaeological finds going back to the period between the 5th century AD and the 10th century AD. The section on manuscripts has 53 manuscripts dating back to 500 years.

The Museum's agricultural heritage has been beautifully displayed in distinct sections devoted to agriculture, water, cattle rearing, grain storage. The transport heritage of Haryana is presented by actual items painstakingly restored. The latest addition to the museum is a photo gallery based on the work of Sh. Raj Kishan Nain. It is an outstanding display of Haryana's society-in its various forms. A whole floor has been devoted to these 172 large size photographs. The Museum also houses a literacy and research centre devoted to the promotion of quality research in various disciplines of study on Haryana.

The Museum is now poised for a major expansion Phase-II in Dharohar in which 24 sections of different trades like Kumhar, Sunar, Maniyar, Teli, Nai, Badbunja etc have been created. The Phase-II of Dharohar will be devoted to the expansion of the present concept of folk and cultural heritage in village form. A scene of village woman going to fetch from a Well is there.

Women's Studies Research Centre

The Centre reflects the University's commitment to society and its policy of inclusive growth. The Centre is fulfilling its objectives of women empowerment through research, curriculum development, documentation networking, providing counseling services and launching awareness programmes. The Centre offers two full time courses in Women's Studies - M.A. (Women Studies) two years (semester system) and PG Diploma in Women's Studies one year (annual examination). Gender Sensitization workshops are organized for various sectors of society including the development functionaries of the State.

The Centre has also been working as a nodal agency to guide and monitor the functions of Women Cells in the colleges of Haryana. The Centre is also the UGC Nodal Centre for the scheme on capacity building of Women Managers in higher education of the Northern Region. The Centre is now a phase III Centre of the University Grants Commission making it one of the top few in the country.

Institute of Sanskrit and Indological Studies

The Institute of Sanskrit and Indological Studies was established in 1963 under the auspices of the faculty of Indic Studies. Initially it started the publication of **Praci-Jyoti-Research Digest of Indological Studies** (published annually), which is continuously serving the needs of scholars throughout the world and have brought out 42 volumes. The Institute has undertaken a Major Research Project, “A Word-Concordance of Mahabharata,” which is to be published in Fifteen Volumes. So far eight volumes have been published.

National Cadet Corps (NCC)

The University has a well-equipped contingent of NCC Battalion under the charge of experienced and trained officers of 10 Haryana Bn. NCC Kurukshetra. Separate arrangements have been made for boys and girls to facilitate them to join NCC. Apart from regular training parades, the Cadets attend NCC Camps for centralized training with their counterparts from other institutions. The Units prepare them for taking up the higher NCC Certificate Examinations. NCC Cadets are also groomed for assisting the administration in the proper and orderly conduct of special events and in relief work in civic emergencies. The Unit also present brief programmes during the Republic and Independence Day Celebrations, and on special occasions such as the NCC Day. The University lays special emphasis on training students for the armed forces by arranging lectures and guidance programmes.

Mahatama Gandhi All India Service Coaching Institute

The MGAIS Coaching Institute was established in the year 1982 with the prime objective to encourage the students coming from the downtrodden and backward sections of the society by providing them coaching for various competitive examinations. Besides the Institute is aimed at to provide coaching to SC/ST candidates preparing for various Civil Services examinations. Apart from the Civil Services (Prelim.), courses like Bank Probationary Officers examinations; MBA Entrance Examination; Haryana Civil Services (Executive Branch) and Remedial Coaching are also undertaken by the Institute.

Presently Institute is running following three schemes sponsored by the UGC :

- Remedial Coaching for SC/ST and Minorities;
- Coaching for NET for SC/ST and Minorities; and
- Coaching Class for Entry in Service for SC/ST and Minorities.

However, candidates from General Category and BC/OBC are also entertained in similar schemes on self-finance basis.

For the convenience of the candidates and due acknowledgement to University Academic Calendar and competition examination schedules, Institute has fixed two course schedule as under :

- Course-I : January to March (Each Year)
- Course-II : September to November (Each Year)

Gender Sensitization Committee against Sexual Harassment (GSCASH)

The Gender Sensitization Committee against Sexual Harassment was established in the University from the Academic Session 2005-06. GSCASH helps to implement the guidelines laid down by the Supreme

Court of India in Vishaka Vs State of Rajasthan (1997) for prevention and deterrence of sexual harassment in the work place. Kurukshetra University is committed to providing a place of work and study free of sexual harassment. It is expected that all Students, Faculty, Staff, Karamcharies and Officials will treat one another and visitors to the University with respect. Any one violating the policy against sexual harassment is subject to disciplinary action. The GSCASH has three major functions :

1. Gender Sensitization and Orientation.
2. Crisis Management and Mediation
3. Formal Enquiry and Redressal.

Sexual harassment can take place in various forms : some subtle, and indirect, some blatant and overt.

For example :

- (i) It may be conducted towards an individual of the opposite sex or the same sex.
- (ii) It may occur between peers or between individuals in hierarchical relationship.
- (iii) It may be aimed at coercing an individual to participate in an unwanted sexual relationship or it may have the effect of causing an individual to change behaviour or work performance.
- (iv) It may consist of repeated actions or may even arise from a single incident.

Students can take help from the GSCASH Committee without any hesitation. Speaking up may prevent others from being harmed as well. A Complaint Screening Committee of 3 members is constituted each month for screening of applications received.

Career and Counseling Cell

In the 11th five year Plan of UGC, provision of establishing a Career and Counseling Cell with an objective to address the diverse socio-economic handicaps and geographic backgrounds of the heterogeneous population of students coming to the Universities vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information has been made. It has to support the students in the development of soft skills and communication ability to challenge the rigors of competitive tests and on-job-training in add-on or vocational courses, besides inculcating social values and ability to think independently for carrying out social responsibilities. The counseling cell has to be a resource centre of information, guidance and counseling with free accessibility and internet based global connectivity and exchange of information on professional placements. The Cell will operate under the supervision of the Co-ordinator Dr. Sunil Dhingra, Associate Prof., I.I.E., as well as three other members in accordance with the terms & conditions (Guidelines) of the University Grants Commission available at UGC website www.ugc.ac.in

SECTION-I : IMPORTANT INSTRUCTIONS FOR CANDIDATES

1. Last date for receipt of Application Forms with all documents in the concerned Dept. : **14.10.2013 upto 5.00 p.m.**
2. Date of Entrance Test (in the concerned Department) : **21.10.2013**
3. Prospectus and Application Form can also be downloaded from Website : www.kuk.ac.in and Rs.800/-(Rs.200/- for SC/BC/Blind candidates of Haryana) be deposited in any CBS Branch of Punjab National Bank in India or sent DD in favour of the Registrar, KUK with the downloaded form.
4. A candidate can also submit his/her Admission Form for M.Phil. in concerned Department upto one day before the Entrance Test with a late fee of Rs.500/-. This fee can be deposited in any **CBS Branch of Punjab National Bank in India** or Deposited in **Oriental Bank of Commerce, University Campus, Kurukshetra.**
5. Merit list for admission to M.Phil. will be prepared on the basis of 50% marks of qualifying examination, 50 % marks of Entrance Test plus KUK weightage (if any).
6. Self attested photocopies of required certificates/DMCs and documents for weightage and photograph duly attested by a Gazetted Officer must be attached with the Admission Form.
7. Candidates who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Haryana Residents and will not be required to submit certificate of Bonafide Residents of Haryana.
8. A candidate who furnishes particulars which are found to be false or suppresses material information, will not be considered for admission and if he has been admitted on such information, notwithstanding legal action under the law of the land, his admission will be cancelled and all fee deposited by him shall be forfeited, besides such punishment as may be decided by the Authority.
9. All legal disputes relating to admission of students will be subject to Kurukshetra Courts or Courts having jurisdiction in Kurukshetra.
10. M.Phil. course in a Department will be started, if all the sanctioned seats are filled up.
11. A list of de-recognised Boards/Universities and Fake Universities is given in this Prospectus. A candidate, who has passed any examination from such Boards/Universities, shall not be eligible for admission.
12. Application on the prescribed Admission Form attached to this Prospectus is to be submitted duly filled in and complete in all respects in the office of the Chairperson of the concerned Department, Kurukshetra University, Kurukshetra.
13. Male candidates who have gaps in their study after qualifying examination, must furnish a gap certificate, in the form of affidavit on non-judicial stamp paper duly attested by Notary Public. In case, if candidate is in service, No Objection Certificate from the employer.
14. In case two or more candidates in merit list have equal marks, the marks obtained in the qualifying examination will be taken into consideration. In case there is still tie, the candidate senior in age will be considered first.
15. Admission will be made in accordance with rules & regulations and the criteria laid down through counseling. However, if a candidate report late in the counseling, he will be considered on the basis of his presence/attendance at the time of announcement of rank.
16. Applications which do not have the following documents will be treated as incomplete and such Applications will be rejected :
 - (a) Certificate of qualifying examination;

- (b) Matriculation or equivalent examination certificate, in support of date of birth, and 10+2 certificate;
 - (c) Certificate in case of candidates belonging to SC/BC/SBC/EBP and affidavit of Creamy Layer belonging to BC/SBC;
 - (d) Residence Certificate in case of candidates claiming to be bonafide residents of Haryana (if applicable);
 - (e) Admit Card for Entrance Test;
 - (f) Acknowledgement Card, bearing postage stamp of Rs.6/-;
 - (g) Employer's Certificate in case of employee;
 - (h) Self addressed envelope bearing stamp of Rs.5/-.
17. **Each admitted student shall have to furnish Self Declaration by him/her and his/her Parent/ Guardian as per specimen given at Annexure-X & XI that he/she was never found guilty of ragging and shall not indulge in any act of ragging. Each admitted student shall furnish his/her information as per Annexure-XII.**
18. At the time of admission every candidate shall be required to give an undertaking of good conduct & behaviour and not to indulge in ragging. If a candidate after his/her admission is found indulging in any kind of ragging, his/her admission is liable to be cancelled.
19. If a student fails to attend his/her classes continuously for seven days from the date of commencement of the classes or from the date of admission, his/her admission shall be cancelled.
20. Use of Alcohol is prohibited in the University Campus. Every student must observe discipline on the Campus failing which strictly action will be taken against him/her.
21. An official E-mail ID will be allotted and communicated to every regular student by the concerned Department/Institute for sending official communication to him/her.
22. Weekly attendance report of all students will be put on the University Website. If a student remains absent from the class for 14 days or more in a month his name will be struck off from the rolls and his/her parents will also be informed.
23. A student should keep his/her ID card always with him/her and will be displayed. The same should be shown when demanded by the University officer/official.
24. The student should get a vehicle pass issued for their vehicle after submission of copy of Registration Card to the Chief Security Officer through Chairperson/Director of the Department/ Institute.

MANDATORY CONDITIONS

1. Nothing contained in this Prospectus should be construed to convey sanction or be cited as an authority for which University regulations in Calendars Vol. I, II and the relevant rules in Calendar Vol. III, alone are applicable.
2. If the concerned authorities are not satisfied with the character, past behaviour and antecedents of a candidate, may refuse to admit him/her to any course of study in the University in order to ensure academic standards, discipline and peaceful atmosphere in the University. The Vice-Chancellor may cancel the admission of any student for a specified period.

SECTION-II : M.Phil. Course with sanctioned seats is offered in the following subjects :

Subject	Seats	Subject	Seats
1. Hindi	20	2. Education	35
3. Panjabi	20	4. Music	10
5. English	15	6. Political Science	12
7. History	15	8. Sanskrit	15
9. Public Admn.	15	10. Ancient Indian History, Cul. & Arch.	10
11. Philosophy	10	12. Commerce	20
13. Journalism & Mass Comm.	15	14. Psychology	20
15. Tourism & Hotel Mgt.	15	16. Mathematics	10
17. Geography	15	18. Library & Information Science	15
19. Sociology	10		

SECTION-III : ELIGIBILITY FOR ADMISSION

Eligibility :

1. The minimum eligibility condition is Master's Degree in the concerned subject from Kurukshetra University or an examination recognized as equivalent thereto with at least 55% marks. The condition of marks in the Master's Degree shall be relaxable upto 50% in the case of University appointed or approved teachers with at least three years service as such.
2. **For Scheduled Castes Candidates :** Minimum eligibility condition will be pass marks in the qualifying examination i.e. Master's Degree in the respective subject.
3. 5% relaxation in minimum eligibility condition will be given to Differently Abled candidates.
4. There shall be no rounding of percentage of marks from 54.5% and above to 55%.
5. Admission will be made by the Departmental Committee(s) in accordance with rules & regulations and the criteria laid down for admission.
6. Candidates having MBA degree is not eligible for admission to M.Phil. (Commerce).

SECTION-IV : PROCEDURE FOR PREPARING OF MERIT

1. Procedure/criteria for preparing the merit list for admission to M.Phil. course will be as under:
 - (a) Marks obtained in the Entrance Test : 50%
 - (b) Marks obtained in the Qualifying Examination : 50%
plus weightage as per rule.
 - (c) Candidate who secure minimum 40% marks in Entrance Test (35% marks for SC/ST candidates) will be considered for admission.

SECTION-V : WEIGHTAGE FOR THE PURPOSE OF MERIT

The following weightage for the purpose of merit will be given :

Candidates who have passed the qualifying examination : 5 marks
from Kurukshetra University

SECTION-VI : PATTERN OF ENTRANCE TEST

1. The Entrance Test will be of the level of qualifying examination. It will be of 100 marks and one-hour duration.

2. The question paper will comprise of 50 objective type (multiple choice) questions of 2 marks each. Each question will have four choices out of which only one will be correct. The candidates will be awarded 2 (two) marks for every correct answer. There will be no negative marking.
3. M.Phil. (Music) :
Entrance Test for M.Phil (Music) will be based on practical examination of 100 marks in Vocal & Instrumental Music of qualifying exam.
4. OMR Answer Sheet : The OMR Answer Sheet will be supplied alongwith the Test Booklet.
5. More than one answer indicated against a question will be deemed as incorrect response.
6. As an illustration; suppose question No.6 in the Test Booklet reads as follows:

Taj Mahal is situated in :

- A. Agra
- B. Delhi
- C. Mumbai
- D. Bangalore

The correct response to this question is (A) 'Agra' The candidate will locate Question No.(6) in the OMR Answer Sheet and will darken the circle completely as shown in the figure below:-



If the candidate does not want to attempt any question, he should leave all the circles against the relevant question blank.

Note: Use of pencil is not allowed. Further the candidates are advised to go through the instructions carefully given in Sample OMR Answer Sheet appended in Prospectus.

7. Writing of Particulars
The candidate will fill in the required particulars including his/her Roll No., Center of Examination and Signature on the OMR Sheet with ball point pen in the appropriate boxes. He/she must NOT write his/her Roll No. anywhere else on the OMR Answer-Sheet.
8. Erasing, Cutting or Over-Writing
Candidates are advised not to erase or overwrite their responses in the Answer-Sheet. Erasing, cutting or over-writing will be deemed to be incorrect response.
9. Rough Work
The candidates should not do any rough work or writing work on the OMR Answer-Sheet. All rough work is to be done in the Test Booklet itself.
10. Procedure to be followed in the Test Centre
- (i) 15 minutes before the commencement of the Test, each candidate will be given Test Booklet with an Answer-Sheet.
 - (ii) Immediately on receipt of the Test Booklet, the candidates will fill in the required particulars on the cover page of the Test Booklet **with ball point pen only**.
 - (iii) Use of calculators, slide rule or log table etc. is not allowed.
 - (iv) The examination will start exactly at the scheduled time on the date of Entrance Examination.

- (v) During the Test, the Invigilator will check Admit Cards of the candidates to satisfy himself/herself about identity of each candidate. The Invigilator will also put his signature on the place provided in the Answer-Sheet.
- (vi) After completing the examination and before handing over the Test Booklet and Answer-Sheet, the candidate should check again that all the particulars required in the Test Booklet and the Answer-Sheet have been correctly written.
- (vii) Punishment for use of Unfair Means:
If any candidate is found guilty of any breach of rules mentioned in the Prospectus or guilty of using unfair means, he/she will be liable to be punished.

SECTION-VII : DISTRIBUTION AND RESERVATION OF SEATS

(A) DISTRIBUTION OF SEATS

The seats shall be distributed as under :

- (1) All India Category including Haryana : 15%
- (2) Bonafide Residents of Haryana : 85%

(70% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 30% seats will be filled from among Haryana General Category)

(B) RESERVATION OF SEATS FOR BONAFIDE RESIDENTS OF HARYANA

The seats shall be reserved for the categories as under :

- (i) Scheduled Castes : 20%
- (ii) Backward Classes of Haryana (except Socially advanced persons/Sections (creamy layer) : 27% (16 % for Block-A)
(11 % for Block-B)
- (iii) Special Backward Classes (except Socially advanced persons/Sections (creamy layer) : 10%
- (iv) Economically Backward Persons in the General Castes Category : 10%
- (v) Differently Abled : 03%

If the seats reserved for Differently Abled persons remain vacant due to non-availability of suitable Differently Abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%).

- (vi) Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2013, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2014 and so on. The Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.

(C) Guidelines for Reservation :

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.
2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list no eligible candidate belonging to the respective reserved categories is available for admission.
4. If a candidate of Haryana General, SC, BC, SBC and EBP also apply for Differently Abled ESM/ DFF category will be consider first for Haryana General, SC, BC, SBC and EBP category.
5. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-II, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Performa as per Annexure-III, Special Backward Classes as per Annexure-IV and affidavit as per Annexure V and Economically Backward Persons in the General Castes Category for benefit of reservation shall have to furnish a certificate as per Annexure-VI at the time of Counseling.
6. **The person who claims benefit of reservation under other categories shall not be entitled to claim benefit of reservation in the category of Economically Backward Person in the General Castes category.**
7. BC (Block A&B) and Special Backward Classes candidates for benefit of reservation shall also have to furnish an affidavit **duly attested by Executive Magistrate** on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer as per Annexure-V at the time of Counseling. The said affidavit shall be furnished jointly by both father and mother of the candidate.
8. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VII.
9. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per Annexure-VIII.
10. Ward of Ex-servicemen of Haryana are required to submit the certificate as per Annexure-IX
11. For horizontal reservation, ESM/DFF candidates of General, SC and BC category will also have to furnish ESM/DFF certificate.
12. Preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
13. Under differently abled category, at least one candidate will be admitted, even if **the share is less than 0.5 seat.**
14. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
15. All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.

16. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

SECTION-VIII : ADMISSION SCHEDULE

Schedule of date for receipt of Applications, Entrance Test and date of counseling in the concerned Department/Institute will be as under :

1. Last date for receipt of Application Form in the concerned Department/Institute : 14.10.2013 upto 5.00 p.m.
2. Date of Entrance Test, except M.Phil (Education) : 21.10.2013 at 11.00 a.m.
Date of Entrance Test : M.Phil. (Education) : 21.10.2013 at 01.00 p.m.
3. Date to notify the result of Entrance Test: on the Notice Board of the concerned Dept./Institute and on University website : 24.10.2013
4. Date of counseling in the concerned Dept./Institute : 28.10.2013
5. Counseling for filling category-wise seats will be held in the order i.e. AIC, HGC, SC, BC, SBC, EBP and DA/ESM/DFE.

(all the candidates will report for counseling in the concerned Department/Institute and marked their attendance between 9.00 a.m. to 10.00 a.m. and counseling will be started from 10.00 a.m.)

Note : Candidates are directed to bring original and one set of attested photocopies of all the documents and prescribed fee at the time of counseling for verification of their original documents. No excuse whatsoever shall be entertained for non-production of original documents. Fee is to be deposited by the selected candidate on the day of counseling.

6. M.Phil. classes will be started from : **29.10.2013**
7. **If any seat(s) remain vacant or fall vacant after 28.10.2013, the Chairperson/Director of the Department/Institute concerned will fill up the vacant seat(s) from the waiting list strictly on merit basis upto 05.11.2013 with late fee of Rs.500/-.**
8. If a student fails to attend his classes continuously for seven days from the date of commencement of the classes (dates of marking of attendance) his/her name shall automatically be struck off by the Chairperson of the Department concerned.

Important Notes :

- (i) **As Hostel accommodation may not be available to M.Phil. students because of paucity of hostel accommodation, they will be required to make their own boarding and lodging arrangements outside the campus.**
- (ii) If the last date for the receipt of Admission Forms falls on a holiday or that day is declared holiday by the University, the next working day will be considered as the last date for the purpose.
- (iii) After checking the original document, selected candidates will be given Admission Slips. On production of the admission slips in the Fee Section, they will obtain the necessary voucher and deposit their fees in the State Bank of India, on the University Campus. After depositing the fees in the Bank the candidates will go to the Fee Section and obtain their Class Roll No. by submitting the Bank receipt. After obtaining their Class Roll Nos. candidates will present in the office of the concerned Department and get their names entered in the Department Admission Register.
- (iv) If a candidate does not get the Roll Number slip from the Fee Section and the concerned Department after depositing the fees in the Bank within the time limit fixed for depositing the fee. His/her admission will be treated as cancelled even though he or she may have deposited the fee, his or her

seat will be treated as vacant and will be allotted to the next candidate. Such a candidate will bear the responsibility for this lapse himself/herself.

(v) Students will be allowed to submit their dissertation only on clearance of all the theory papers.

ELIGIBILITY CERTIFICATE

The eligibility for admission to M.Phil. will be checked by the Chairperson of the Department concerned at their own level and after provisional admission, the Regn. Branch will check all documents of admitted candidates.

Candidates who have passed lower/last examination from other University/Board are required to obtain an Eligibility Certificate from the Registration Branch before he/she has been admitted provisionally by the Department concerned. For Eligibility Certificate the prescribed form can be had from the concerned Department. Application Form alongwith original certificates and eligibility fee should be submitted to Assistant Registrar (Regn.).

FOREIGN STUDENTS

Candidates who have passed lower examinations from foreign Universities or Boards are required to deposit Rs.500/- as eligibility fee for obtaining Eligibility Certificate. The Eligibility Certificate will be issued by the Registration Branch on checking the required documents, such as student's visa and original documents of a Foreign student. No candidate will be given even provisional admission without obtaining Eligibility Certificate.

SECTION-IX : FEES

Admission Fee

The amount of tuition fee and other charges payable by each student for M.Phil will be Rs.5200/-. In addition to this, in departments where the practical component is involved, each student will be required to pay an extra amount of Rs.2500/- (Rs.1250/- for SC Candidates) as Lab charges at the time of admission. Tuition fees and other monthly dues will be payable for 12 months in a year.

Benefits of fee for SC Candidates of Haryana

There is a Post Matric Scholarship Scheme of GOI for welfare of SC as per letter No.3/44-2012 Sch (2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula. SC students whose parents/guardian income is upto Rs.2.50 lac per annum are eligible for benefits under the scheme. The benefits include enrollment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsarily payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit are, however, excluded. **For students admitted under this scheme the Application Form has to be submitted by the students to the concerned Chairperson/Director of the Department/Institute.**

Note :An income declaration will be furnished by the self-employed parents/guardian of SC candidates, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardian are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.

Free Education for Dependent Children of Leprosy Affected Persons (LAPs) :

No fees/dues will be charged from the dependent children of Leprosy Affected Persons and education in the University Teaching Departments/Institutes will be free for them.

SECTION-X: RULES FOR ADJUSTMENT/REFUND OF FEE

1. If a candidate after having deposited fee for admission in one course joins another course in another University Teaching Dept./Institute in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the course from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the course he/she joins subject to the condition that the difference, if any, shall be paid by the candidate :
 - (i) from a general course to another general course;
 - (ii) from a general course to a self-financing course or vice-versa.
 - (iii) from a self-financing course to another self-financing course.However, in self-financing courses, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission.
2. In case a candidate leaves the University after seeking admission in a particular course, following conditions will apply for refund of fee:
 - (a) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs.1000/- only.
 - (b) In case a candidate leaves after commencement of the classes, proportionate deduction of fee upto the month of his/her leaving will be made, subject to minimum of Rs.1000/-. However, refund will be allowed only if the seat so vacated is filled by the last date of admission.

SECTION-XI :CURBING THE MENACE OF RAGGING

Ragging is totally prohibited in the University and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as under the penal law for the time being in force.

Anti Ragging Helpline Toll Free Number, Anti Ragging Committee, Squad, Monitoring Cells, Nodal Officers and Counselors :

University Grants Commission Anti Ragging Helpline Toll Free Number : 1800-180-5522 & E-mail-helpline@antiragging.net .

Vice-Chancellor : vc.kuk@rediffmail.com

Registrar : reg.kuk@rediffmail.com

Proctor : proctor@kuk.ac.in

1.	Anti Ragging Committee	Phone No.(Code No. 01744)	Mobile No
(i)	Proctor	238901-2762(Ext.)	9991140540
(ii)	Dean of Colleges	238347	9896392006
(iii)	Dean Students' Welfare	238096	9416191876
(iv)	Deputy Proctor	238410-2729(Ext.)	9416191876
(v)	Chief Warden (Boys)	238711	9896338717
(vi)	Chief Warden (Girls)	238278	9416448939
(vii)	Officer Incharge, Security (CSO)	238410-3080(Ext.)	9812122097
(viii)	Director, Public Relations	239639	9896130411

(ix)	President, KUTA	238410-2532(Ext.)	9416566068
(x)	President, KUNTEA	238410-2135(Ext.)	8053056370
(xi)	Director, Women Studies Research Centre	239665	9896329909
(xii)	SDM, Thanesar (Nominee of DC, KKR)	220032	9466112322
(xiii)	DSP, Pehowa Nominee of SP, KKR)	220462	9729990404
(xiv)	Sh. Vijay Shabharwal, Local Media Representative		9896244822
(xv)	Mr. Vinod Jindal, Local Media Representative		9896334769
(xvi)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare every year		
(xvii)	Dr. B.R. Ambedkar Studies Centre	238410-2551(Ext.)	9416566908
(xviii)	Dr. J.R. Dheer (Retired Professor)	238975	9896894940
2.	Anti Ragging Squad		
	Zone-I (Boys Hostels)		
(i)	Chief Warden (Boys)	238711	9896338717
(ii)	Deputy CSO for Boys Hostels Zone		9416369401
(iii)	All Wardens		
	Wardens		
	1. Partap Bhawan	238176	9416055522
	2. Narhari Bhawan	201020	9416380411
	3. Harsh Bhawan	238178	9416948144
	4. Arjun Bhawan	238627	9992416045
	5. Bhim Bhawan	238174	9466365149
	6. Tagore Bhawan	238626	9416550245
	7. Ambedkar Bhawan	239698	9466174661
	8. Ch. Devi Lal Bhawan	239404	9416369401
	9. International Hostel		9466620957
	10. Ch. Ranbir Singh Bhawan		9416545332
	11. Saheed Bhagat Singh Bhawan		
	12. Swami Vivekanand Bhawan		
(iv)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
	Zone-II (Girls Hostels)		
(i)	Chief Warden (Girls)	238278	9416448939
(ii)	Deputy Chief Warden	238630	9991912927
(iii)	Deputy CSO for Girls Hostels Zone		9896065661
(iv)	All Wardens		
	Wardens		
	1. Bharti Bhawan	238081	9466094490
	2. Meera Bhawan	238553	9466737766
	3. Kasturba Bhawan	238630	8199992087
	4. Saraswati Bhawan	238177	8199992069

	5. Gargi Bhawan	238638	9896065661
	6. Subhadra Bhawan	238407	8199992066
	7. Ahilya Bhawan	238024	8199992116
	8. Ganga Bhawan	239491	8199992116
	9. Uttra Bhawan	239990, 238540	8199992067
	10. Devyani Bhawan	238445, 238197	9896506209
	11. Kalpana Chawla Bhawan	238522	8199992065
	12. Laxmi Bai Bhawan	238526, 238874	8199992061
(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.		
Zone III (UIET, IOL, UCK, UCEK, Inst. of Pharmacy, IMC & MT, Inst. of Mgt.)			
(i)	Deputy Proctor	238410-2729(Ext.)	9416191876
(ii)	Officer Incharge, Security	238410-3080(Ext.)	9812122097
(iii)	Directorate of UIET, Inst. of Law, Inst. of Pharmacy, IMC& MT, Inst. of Management will depute two senior teachers (one male & one female) from each of these Institutes and will intimate the Proctor.		9896246590 9896438118 9996542422 9416007826 9466174087
(iv)	Principal, University College and University College of Education will depute two teachers from each of the Colleges and will intimate to the Proctor.	238049, 238125	9896362499
(v)	Supervisor, Security		8199992031
(vi)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
(vii)	Four Students representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		
Zone IV (University Campus & other Vulnerable Places excluding Zone-I, II & III.			
(i)	Deputy Proctor	238410-2729(Ext.)	9416191876
(ii)	Officer Incharge Security	238410-3080(Ext.)	9812122097
(iii)	Directors, IIE, School of Management and Chairperson, Dept. of Commerce will nominate one teacher to the Anti-Ragging Squad and shall inform the same to the Proctor		9816566908 239555
(iv)	Dean, Faculty of Sciences, Social Sciences, Life Sciences, Arts & Languages, Indic Studies will nominate one teacher of that Faculty to the Anti-Ragging Squad and will inform the same to the Proctor.		9896014327 9896362620 9896261253 9896774157 9896693146
(v)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare		

	(vi)	Police Officials, Officer Incharge, Security will take measure for seeking help from the District Administration		
3.	Monitoring Cell			
	(i)	Registrar	238026	238026
	(ii)	Dean, Academic Affairs	238045, 2490(Ext.)	9896235132
	(iii)	Proctor	238901, 2762(Ext.)	9991140540
	(iv)	Dean of Colleges	238347	9896392006
	(v)	Dean Students' Welfare	238096	9416191876
4.	Nodal Officers			
	(i)	Nodal Officer for all teaching Departments, Institutes and University maintained colleges		: Proctor
	(ii)	Nodal Officer for affiliated colleges		: Dean of Colleges
5.	Counselors			
	(i)	Prof Umed Singh, Dept. of Psychology		9416781400
	(ii)	Dr. Hardeep Lal Joshi, Dept. of Psychology		9416785665
	(iii)	Dr. Rakesh Pal Sharma, MD (Psychiatric), Aggarwal Hospital, KKR		9812434648
	(iv)	Mrs. Rita Chopra, Dept. of Education		9416950514

Instructions against Ragging :

With fifty Six years of its existence, Kurukshetra University has earned recognition as one of the renowned centres of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a course, should be making best use of the excellent facilities and congenial atmosphere available in the University towards all-round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

What Constitutes Ragging : Ragging constitutes one or more of any of the following acts :

- (a) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- (b) indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- (c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- (d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- (e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;

- (f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- (g) any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- (h) any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- (i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

All the senior students are advised to guide and treat junior students affectionately.

Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

Appendix-A

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3rd October, 1996, No.62/32/2000-6GSI dated 23rd May, 2003, No.62/27/2003-6GSI dated 29th July, 2003 and No.62/62/2012-6GSI dated 17th January, 2012 by the Chief Secretary to Government, Haryana.

Subject: **Bonafide residents of Haryana - Guidelines regarding.**

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-
 - (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - (ii) Children/Wards (if parents are not living)/Dependents: -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
 - (a) Citizen of India;
 - (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living) /dependents have not obtained the benefit of Resident in any other State.
 - (viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or

Sub-Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/ Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/ Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid upto the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/ State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.

LIST OF THE SCHEDULED CASTES IN HARYANA

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ad Dharmi	2.	Balmiki	3.	Bangali	4.	Brar,Burar, Berar
5.	Batwal, Barwala	6.	Bauria, Bawaria	7.	Bazigar	8.	Bhanjra
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Jatav, Jatava, Bhatoi, Ramdasia				Ravidasi, Balahi, Batoei, Bhambi, Chamar-Rohidas,		
10.	Chanal	11.	Dagi	12.	Darain	13.	Daha, Dhaya, Dhea
14.	Dhogri,Dhangri, Sigg	15.	Dhanak	16.	Dumna, Mahasha, Doom	17.	Gagra,
18.	Gandiala,Gandhil, Gondaloo	19.	Kabirpanth, Julaha	20.	Khatik,	21.	Kori, Koli
22.	Marija, Marecha	23.	Mazhabi, Mazhibi Sikh	24.	Megh, Meghwal	25.	Nat, Badi
26.	Od	27.	Pasi	28.	Pema	29.	Pherera
30.	Sanhai	31.	Sanhal	32.	Sansi, Bhedkut Manesh	33.	Sansai
34.	Sapela, Sopera	35.	Sarera	36.	Sikligar, Bariya	37.	Sirikiband

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

1.	Aheria,Aheir,Heri,Naik, Thori or Turi, Hari	2.	Barra	3.	Beta, Hensi or Hesi
4.	Bargin	5.	Barwar	6.	Barari, Tamboli
7.	Baragi,Bairagi,Swami,Sadh	8.	Battora	9.	Bharbhunja Bharbuja
10.	Bhat, Bhatra, Dapri, Ramiya	11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang	1	Chimba, Chhipi, Chimpa Darzi, Rohilla
16.	Diaya	17.	Dhobis	18.	Dakaut
1	Dhimar,Mallah, Kashyap Rajpoot,	20.	Dhosali, Dosali	21.	Faquir
9	Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sakka, Bishti, Sheikh-Abbasi				
22.	Gwaria,Gauria or Gwar	23.	Ghirath	24.	Chasi, Chasiara or Ghosi
25.	Gorkhas	26.	Gawals. Gowala	2	Gadaria, Pal, Bagnel
				7	
28.	Garhi –Lohar	29.	Hajjam, Nai, Naie, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Barnai, Baddi
3	Joginath, Jogi Nath Jangum Jogi.	32.	Kanjar or Kanchan	33.	Kurmi
1	Yogi				
34.	Kumhars, Prajapati	35.	Kamboj	36.	Kanghera
37.	Kuchband	38.	Labana	3	Lakhera, Manihar, Kachera
				9	

40. Lohar, Panchal	41. Madri	42. Mochi
4 Mirasi	44. Nar	45. Noongar
3		
46. Nalband	47. Pinja, Penja	48. Rehar, Rehara or Re
49. Raigar	50. Rai Sikh	5 Rechband
		1
52. Shorgir, Shergir	53. Soi	54. Singrkant, Singrwala
5 Sunar, Zargar, Soni	56. Thathera, Tamera	57. Teli
5		
58. Vanzara, Banjara	59. Weaver (Jullaha)	60. Badi/Baddon
61. Bhattu/Chlattu	62. Mina	63. Rahbari
64. Charan	65. Charaj (Maha Brahman)	66. Udasin
6 Ramgarhia	68. Rangrez, Lilgar, Nilgar, Lallari	69. Dawala, Soni-Dawala, Nyaaria
7		
70. Bhar, Rajbhar	71. Nat (Muslim)	

At present Raigar, Mochi and Julaha castes find a mention in the list of the both scheduled castes and backward classes and it has been decided that persons belonging to these castes, who are not covered under the scheduled castes being Non-Hindus or Non-Sikh, can take the benefits under the backward classes only.

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-B)

1. Ahir/Yadav 2. Gujjar 3. Lodh/Lodha 4. Saini/Shakya/Kushwaha/Koeri and Maurya 5. Meo

LIST OF SPECIAL BACKWARD CLASSES IN HARYANA

1. Jat 2. Jat Sikh 3. Bishnoi 4. Ror 5. Tyagi

State-wise List of fake Universities declared by the University Grants Commission**Bihar**

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar

Delhi

2. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.) Jagatpuri, Delhi
3. Commercial University Ltd., Daryaganj, Delhi
4. United Nations University, Delhi
5. Vocational University, Delhi
6. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi
7. Indian Institute of Science and Engineering, New Delhi

Karnataka

8. Badganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka

Kerala

9. St. John's University, Kishnattam, Kerala

Madhya Pradesh

10. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh

Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra

Tamil Nadu

12. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu

West Bengal

13. Indian Institute of Alternative Medicine, Kolkata

Uttar Pradesh

14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad
15. Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.)
16. National University of Electro Complex Homeopathy, Kanpur (U.P.)
17. Netaji Subhash Chandra Bose University (Open Univ.), Achaltal, Aligarh, (U.P.)
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (U.P.)
19. Maharana Partap Shiksha Niketan Vishwavidyalaya, Pratapgarh (U.P.)
20. Indraprastha Shiksha Prishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, (U.P.)
21. Gurukul Vishwavidyalaya, Vrindavan, Uttar Pradesh

Examinations of the following Boards not recognized for the purpose of higher studies :

1. All India Board of Secondary Education, New Delhi
2. Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme)
3. Central Board of Higher Education, New Delhi
4. Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
5. Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
6. Bhartiya Siksha Prishad, Lucknow
7. Board of Higher Secondary Education, Delhi
8. Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
9. Indian Education Council of U.P., Lucknow

Note : This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted.

FACULTY MEMBERS

Name	Designation	EPABX No.
FACULTY OF ARTS & LANGUAGES		
Dr. Madhu Bala	Professor & Dean	2595
(A) Department of English		
Dr. (Mrs.) Sunita Siroha	Professor & Chairperson	2566
Dr. Dinesh Kumar	Professor	
Dr. Brajesh Sawhney	Professor	
Dr. Ram Niwas	Professor	
Dr. S.S. Rehal	Assistant Professor	
Dr.(Mrs.) Rashmi Verma	Assistant Professor	
Dr. Vikram Singh	Assistant Professor	
(B) Department of Hindi		
Dr. (Mrs.) Sarita Vashishta	Professor & Chairperson	2549
Dr. Babu Ram	Professor	
Dr. (Mrs.) Pushpa Rani	Professor	
Dr. Subhash Chander	Professor	
(C) Department of Library & Information Science		
Dr. Manoj Kumar Joshi	Professor & Chairperson	2868
Dr. (Mrs.) Ashu Shokeen	Professor	
Dr. Dinesh Kumar	Professor	
Dr. Joginder Singh	Associate Professor	
Ms. Anjali Aggarwal	Assistant Professor	
Dr. Sanjeev Sharma	Assistant Professor	
(D) Department of Panjabi		
Dr. H.S. Randhawa	Professor & Chairperson	2874
Dr. Rajinder Singh Bhatti	Professor	
Dr. (Mrs.) Paramjit Kaur	Assistant Professor	
Dr. Kuldeep Singh	Assistant Professor	
FACULTY OF SOCIAL SCIENCES		
Dr. M.M.Goel	Professor & Dean	2644
(A) Department of Political Science		
Dr. Rajbir Singh Yadav	Professor & Chairperson	2570
Dr. (Mrs.) Nirupma Gupta	Assistant Professor	
Sh. Vikas Sabharwal	Assistant Professor	
(B) Department of History		
Dr. Amarjit Singh	Professor & Chairperson	2558
Dr. Raghuvendra Tanwar	Professor	
Dr. Raghubir Singh Sangwan	Professor	
Dr. S.K. Chahal	Professor	
(C) Department of Psychology		
Dr. C.R. Darolia	Professor & Chairperson	2521
Dr. J.S. Bidlan	Professor	
Dr. Umed Singh Jalodia	Professor	
Dr. (Mrs.) Ranjana	Assistant Professor	
Dr. Hardeep Lal Joshi	Assistant Professor	
Dr. Rohtash	Assistant Professor	

(D) Department of Public Administration		
Dr. Pardeep Sachdeva	Professor & Chairperson	2583
Dr. Ajmer Singh Malik	Professor	
Dr. (Mrs.) Manjusha Sharma	Professor	
Dr. Rajesh Kumar	Associate Professor	
Dr. Pankaj Singh	Assistant Professor	
(E) Department of Sociology		
Dr. Prem Kumar	Associate Professor & Chairperson	2624
Dr. Vijendar Kumar	Assistant Professor	
Dr. Sunil Kumar	Assistant Professor	
Ms. Vandana	Assistant Professor	
FACULTY OF SCIENCES		
Dr. Anil Vohra	Professor & Dean	3019
(A) Department of Mathematics		
Dr. Anil Kumar Vashisth	Professor & Chairperson	2499
Dr. Ram Karan	Professor	
Dr. M.D. Sharma	Professor	
Dr. Rajneesh Kumar	Professor	
Dr. Vinod Kumar	Professor	
Mrs. Sumitra Devi	Associate Professor	
Sh. Dalbir Singh	Associate Professor	
(B) Department of Geography		
Dr. S.P.Kaushik	Professor & Chairperson	2513
Dr. M.S.Jaglan	Professor	
Dr. (Mrs.) Rajeshwari	Associate Professor	
Dr. Omvir Singh	Reader	
Dr. (Mrs.) Suman Chauhan Banger	Assistant Professor	
Dr. Anju Gupta	Assistant Professor	
FACULTY OF EDUCATION		
Dr. O.P. Gahlawat	Professor & Dean	2737
Department of Education		
Dr. Puran Singh	Professor & Chairperson	2506
Dr. (Mrs.) Sushma Sharma	Professor	
Dr. R.S. Yadav	Professor	
Dr. (Mrs.) Ramna Sood	Professor	
Dr. (Mrs.) Sangeeta	Professor	
Dr. (Mrs.) Rita Chopra	Professor	
Dr. Sushil Kumar	Professor	
Dr. Neelam Dhamija	Assistant Professor	
Sh. Rajbir Singh	Assistant Professor	
Dr.(Mrs.) Jyoti Khajuria	Assistant Professor	
Dr.(Ms.) Sushma Gupta	Assistant Professor	
FACULTY OF INDIC STUDIES		
Dr. Bhim Singh	Professor & Dean	2645
(A) Department of Sanskrit, Pali & Prakrit		
Dr. Arvind Kumar	Professor & Chairperson	2505
Dr. Bhim Singh	Professor	
Dr. (Mrs.) Aruna Sharma	Professor	
Dr. Rajeshwar Prasad Mishra	Professor	

Dr. Lalit Kumar Gaur	Professor	
Dr. (Mrs.) Krishna Devi	Professor	
Dr. Surender Mohan Mishra	Associate Professor	
Dr. Vibha Aggarwal	Assistant Professor	
(B) Department of Philosophy		
Dr. R.K. Deswal	Professor & Chairperson	2510
Dr. (Mrs.) Anamika	Associate Professor	
(C) Department of Ancient Indian History, Culture & Archaeology		
Dr. Sat Dev	Associate Professor & Chairperson	2581
Dr. Arun Kesarwani	Professor	
Dr. Bhagat Singh	Associate Professor	
Dr. Sukhdev Singh Saini	Assistant Professor	
Dr. Rajpal	Assistant Professor	
Dr. S.K. Vashisth	Assistant Professor	
(D) Department of Music & Dance		
Dr. (Mrs.) Shakuntla Rani	Professor & Chairperson	2495
Dr. (Mrs.) Shuchismita Sharma	Professor	
Dr. (Ms.) Arti Sheokand	Assistant Professor	
FACULTY OF COMMERCE & MANAGEMENT		
Dr. S.C. Davar	Professor & Dean	2531
(A) Department of Commerce		
Dr. Hawa Singh	Professor & Chairperson	2528
Dr. S.C. Davar	Professor	
Dr. Shashi Bhushan Anand	Professor	
Dr. Narender Singh	Professor	
Dr. (Mrs.) Neelam Rani Dhanda	Professor	
Dr. Ajay Suneja	Professor	
Dr. Tejinder Sharma	Associate Professor	
Dr. Mahabir Singh	Associate Professor	
Dr. Virender Singh Poonia	Associate Professor	
Dr. Subhash Chand	Associate Professor	
Mrs. Rashmi Chaudhary	Assistant Professor	
(B) Department of Tourism & Hotel Management		
Dr. Ravi Bhushan Kumar	Professor & Chairperson	2467
Dr. (Mrs.) Manjula Choudhary	Professor (on leave)	
Dr. S.S.Boora	Professor	
Dr. Mohinder Chand	Professor	
Dr. Ramesh H. Taxak	Professor	
Sh. Surjeet Kumar	Assistant Professor	
Sh. Ankush Amberdar	Assistant Professor	
Sh. Dinesh Kumar	Assistant Professor	
(C) Institute of Mass Communication & Media Technology		
Dr. S.S.Boora	Professor & Director	
Dr. Rajbir Singh	Professor (On Leave)	2488
Mrs. Bindu Sharma	Assistant Professor	
Ms. Roma	Assistant Professor	
Dr. Madhu	Assistant Professor	
Sh. Ashok Kumar	Assistant Professor	
Sh. Abid Ali	Assistant Professor	

Annexure-I

CHARACTER CERTIFICATE

Name of the Department/College.....Session.....Certified that Mr./Miss/Mrs.....son/daughter of shri.....has been a bonafide student of this Department/College during the period.....He/She appeared in the.....Examination of the University/Board held in.....under Roll No.....and*passed obtaining..... marks out of.....marks or *failed/*placed under compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/ Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated:.....

Signature of the Principal/
Chairperson of the Dept.
(with office seal)

*Strike out whichever is not applicable.

Annexure-II

HARYANA GOVERNMENT

Certificate Sr. No.Year...../Teh.....

Photo of Applicant to be Attested by the Issuing authority
--

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari.....son/daughter of Shri..... resident of village/town..... Tehsil..... District..... of the State/Union Territory..... belongs to the..... Caste/Tribe, which is recognized as a Scheduled Caste/ Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

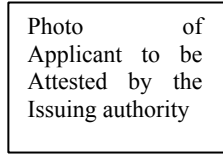
Signature with seal of issuing Authority
Full Name
Designation
Address with
Telephone No. with code

Place
Dated

Issuing Authority : Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employees

HARYANA GOVERNMENT

Certificate Sr. No. /Year..... /Teh.....



BACKWARD CLASS CERTIFICATE ph
Block 'A' OR 'B'

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of village/town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste. This caste is mentioned in the State list of BC Block _____.

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 09.08.2000 & No.213-SW(1)-2010 dated 31.8.2010.

Signature with seal of issuing Authority
Full Name
Designation
Address with
Telephone No. with code

Place
Dated

Issuing Authority : Tehsildar or Naib Tehsildar
Head of Department in case of Government employees

.....
The affidavit should be of the month of May 2013 or later.

SPECIAL BACKWARD CLASS CERTIFICATE

Photo of Applicant to be Attested by the Issuing authority

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of Village/Town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste. This caste has been declared as Special Backward Class by the State Govt. vide letter No.22/10/2013-1GS-III dated 28.2.2013.

Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in Village/Town _____ of Tehsil _____ Distt. _____ of the State/Union Territory _____.

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 09.08.2000 & No.213-SW(1)-2010 dated 31.8.2010.

This certificate has been issued keeping in view State Govt. instructions relating to this subject issued from time to time.

Signature with seal of issuing Authority
Full Name
Designation
Address with Telephone No. with code

Sr. No.
Place
Dated

Issuing Authority : Tehsildar-cum-Executive Magistrate
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Govt. employees

The affidavit should be of the month of May 2013 or later.

AFFIDAVIT

(By the Parents of the Backward Class/Special Backward Classes Category Candidates)

I _____ Father/Mother of _____
Resident of _____ seeking admission to
_____ course in K.U.Kurukshetra do hereby solemnly affirm & declare that I belong
to _____ caste which is included in the list of Backward Classes Block 'A'/'B'/Special
Backward Classes approved by the Haryana Govt. I further declare and affirm that I and my wife/husband
are not covered under the criteria fixed by Haryana Govt. vide letter No. 1170/SW(1)-95 dated 07.06.95,
No.22/36/2000-3GS-III dated 09.08.2000, No.22/22/2004-3GS III dated 22.01.2009. No.213-SW(1)-2010
dated 31.08.2010, Haryana Govt. instructions No.59 SW(1)-2013 dated 24.01.2013 and Govt. of Haryana
letter No.12/60-2013 Ad(3) dated 16.08.2013 for excluding socially advanced persons/sections (Creamy
Layer) from Backward Classes/Special Backward Classes Category.

I further undertake that in case the information contained in the above para is found false at any stage, the
Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated:.....
Place:.....

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and
nothing has been concealed therein.

DEPONENT

The affidavit should be of the month of May, 2013 or later.

ECONOMICALLY BACKWARD PERSONS IN THE GENERAL CASTES CATEGORY

Photo of Applicant to be Attested by the Issuing authority

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of Village/Town _____ Tehsil _____ District _____ of the State/Union Territory _____ Caste _____ belongs to the category of Economically Backward Persons in the General Castes Category.

This certificate has been issued in accordance with the Haryana Govt. Notification No.60 SW(1)-2013 dated 23.01.2013 issued by Welfare of SC & BC Department and letter No.22/10/2013-1GS-III dated 28.2.2013 and other instructions issued in the matter from time to time.

Signature with seal of issuing Authority
Full Name
Designation
Address with Telephone No. with code

Sr. No.

Place

Dated

Issuing Authority : Tehsildar-cum-Executive Magistrate
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Govt. employees

.....
The affidavit should be of the month of May 2013 or later.

**MEDICAL CERTIFICATE FOR DIFFERENTLY ABLE
OFFICE OF THE CHIEF MEDICAL OFFICER, _____**

No. _____

Dated _____

Certified that Sh./Km./Smt _____ son/daughter/wife of Sh. _____ resident of _____ District _____ appeared before the Medical Board for medical check up. On his/her Medical Examination, it is found that the nature of handicap/disability is _____% and (as applicable), is as under :

1. Blind or Low vision _____
2. Hearing impairment _____
3. Locomotor disability/cerebral palsy _____ - _____

Thus the candidate is Differently Able as per standard norms of Haryana.

(Signature of the Applicant)

Chief Medical Officer
_____, Haryana

Dated : _____

Place : _____

*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

Annexure-VIII

**CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. _____ son/daughter of Shri _____ resident of
(Complete address) _____ Freedom fighter of Haryana (Identity No. _____)
is father/grandfather of Mr./Ms. _____ of Village/Town _____ Police Station _____
Tehsil _____ District _____

No. : _____
Dated: _____
Place: _____

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)

Annexure-IX

**CERTIFICATE FOR THE EX-SERVICEMEN OF
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____ Name _____ son of
Sh. _____ Father of _____ Resident of Village _____ Post Office _____
Tehsil _____ Distt. _____ belonging to the State of Haryana, as per his/her service record at
the time of entry into service, had served in the Army/Air Force/Navy/ _____ (Name of the Para-
Military Force) from _____ to _____ and subsequently discharged/retired from the service on
_____ as per his/her service record. At the time of entry into service the home address given is
_____ (Distt. _____) Haryana.

Place _____
Dated _____

Signature
Officer Commanding/
Competent Authority
(with Official Seal)

SELF DECLARATION BY THE STUDENT

1. I, _____ *(full name of student with admission/registration/enrollment number)* S/o, D/o Mr./Mrs./Ms. _____, having been admitted to _____ *(name of the institution)*, have carefully read “ THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2013.

**Signature of the Student
Name :**

SELF DECLARATION BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms _____ (*full name of parent/guardian*) father/mother/guardian of, (*full name of student with University Roll Number*), having been admitted to _____ (*name of the institution*) have carefully read “ THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2013.

Signature of the Parent/Guardian
Name : _____
Address : _____
Telephone/Mobile No. _____
Email ID _____

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of
("A" Grade, NAAC Accredited)

Paste Passport
size coloured
unattested
photograph
(Not to be
stapled)

STUDENTS INFORMATION

(This form is to be filled completely by the candidate at the time of admission and is to be signed by the
parents of the students) ph

Name : _____ Phone No. : _____

Father's Name : _____ Phone No. : _____

Mother's Name : _____ Phone No. : _____

Class : _____ E-mail ID : _____

Roll No. : _____

Dept./Institute : _____

Do you reside in Hostel : (Yes/No) _____
(Mentioned the name of
Hostel, if yes)

Permanent Address : _____
: _____
: _____

(Attach a copy of Ration Card in support of the above address)

Phone No. of a person who is to be contacted in case of an Emergency : _____

Blood Group : _____

Whether your name exist in a voter list of any Assembly/Parliament
Constituency (If yes, attach copy of Voter Identity Card) : _____

Dated : _____

(Signature of Student)

Declaration :

Certified that all the above information given by my ward are correct to the best of my knowledge.

Dated : _____

(Signature of Father/Mother)

**GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION PROFORMA
(To be filled by the student)**

1. Name and Address of Proposer : Dean Students' Welfare, Kurukshetra University, Kurukshetra.
2. Name and Permanent Address of the Student

3. Father's Name
4. Class and Section
5. Class Roll No.
6. Any Disability (Please specify)
7. Period of Insurance 2013-14 (.....)
8. Sum Insured
Rs. One Lac
9. Name and Complete Address of
Nominee/Assignee
Relation with Insured

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place.....
Dated.....

Signature of the student

Countersigned

Date:.....

Chairperson/Director,
Department/Institute of _____
Kurukshetra University, Kurukshetra.

ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE THREE PLACES BELOW :

1. _____

2. _____

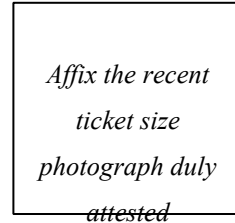
3. _____

OMR SHEET

Original
KURUKSHETRA UNIVERSITY KURUKSHETRA
ADMIT CARD FOR M.PHIL. ENTRANCE TEST 2013-14

(to be filled by the candidate)

Name of the Dept./Institute.....
Name of the Course.....
Name of the Candidate.....
Father's Name.....



.....
Signature of the Applicant

(to be filled by the office)
Address of the Test Centre :

.....
.....
.....

Roll No.
Date of Test : **21.10.2013**
Time : _____.

Signature of the official
alloting Roll No.

Chairperson/Director
Dept./Institute of

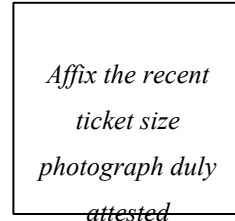
INSTRUCTIONS :

1. Bring the Admit Card with you to the Test Centre. You will not be admitted to the Centre without the Admit Card.
2. Write accurately and legibly your Roll No. as given on this card on your answer sheets.
3. Please report to the Test Centre atleast Half an hour before the commencement of the test.
4. This Admit Card is provisional subject to your fulfilling the prescribed eligibility conditions.

Duplicate
KURUKSHETRA UNIVERSITY KURUKSHETRA
ADMIT CARD FOR M.PHIL. ENTRANCE TEST 2013-14

(to be filled by the candidate)

Name of the Dept./Institute.....
Name of the Course.....
Name of the Candidate.....
Father's Name.....



.....
.....
Signature of the Applicant

(to be filled by the office)
Address of the Test Centre :

.....
.....
.....

Roll No.
Date of Test : **21.10.2013**
Time : _____.

Signature of the official
alloting Roll No.

Chairperson/Director
Dept./Institute of

INSTRUCTIONS :

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4. This Admit Card is provisional subject to your fulfilling the prescribed eligibility conditions.

ACKNOWLEDGEMENT CARD
KURUKSHETRA UNIVERSITY KURUKSHETRA

Ref. No. _____ Dated _____

Your application for admission to _____ course for the session 2013-14 has been received in this Department/Institute on _____. In all correspondence please quote the above Reference No.

Convener, Admission Committee
Dept./Institute of _____

SELF ADDRESS

(to be filled in by the Applicant in capital letter)

To

_____ Pin _____

Affix
Postage
Stamp of
Rs.6/-

From:

Chairperson/Director,
Department/Institute of _____
K.U. Kurukshetra-136 119

Roll No..... (Mailing address to be filled in by the candidate)
(for Entrance Test)

To

_____ Pin _____

Affix
Postage
Stamp
Rs.5/-

From:

Chairperson/Director,
Department/Institute of _____

K.U. Kurukshetra-136 119

Sr. No. _____

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
("A" Grade, NAAC Accredited)

Application Form for Admission to M.Phil. course : 2013-14

Regn. No. _____

Received on _____

Signature of receiver

1. Name of the course _____

2. Department/Institute _____

3. Name: _____

4. Male/Female _____

5. Father's Name: _____

6. Mother's Name: _____

7. Date of Birth: _____ 8. K.U.Regn. (if any): _____

9. Address: _____

_____ Phone No.: _____

10. Bonafide Resident of Haryana: **Yes/No**

11. Category (Tick appropriate)

AIC	HGC	SC	BC(A)	BC(B)	SB C	EBP	DA	ESM	DFE
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12. KUK Weightage (if any) :

13. **Particulars to Calculate Merit for Admission (To be filled by the Admission Committee of the Dept) :**

Marks obtained/ Total Marks in Qualifying Exam.	University/ Board	Year of Passing	Haryana/ Non- Haryana	%age of marks in Qualifying Exam.	50% marks of qualifying Exam.	Entrance Test marks (50%)	KUK Weightag e	Total Merit

14. Summary of Educational Qualifications:

Examination Passed	University/ Board	Year of Passing	Roll No.	Marks obtained Total Marks	%age of marks	Division
Matric						
10+2 or equivalent						
B.A./B.Sc./B.Com.						
M.A./M.Sc./M.Com.						
Any other						

Examination						
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15. Nationality _____

16. Father's/Mother's Occupation & Annual Income: _____

17. Are you employed? **Yes/No**

18. Have you ever been expelled/rusticated/punished on account of misconduct/indiscipline by any Institution? **Yes/No**

19. Are you enrolled in or seeking admission to any other course currently in K.U.K. **Yes/No**
 If yes: Course _____ Department/Institute _____ Year _____

20. Please tick against the documents/attested photocopies, attached with Admission Form :

- (a) DMCs of Matric/10+2/B.A./B.Sc./B.Com./M.A./M.Sc./M.Com.
- (b) Character certificate from the Head of the Institution last attended.
- (c) Certificate in support of Bonafide Resident of Haryana (if applicable).
- (d) Certificate in support of date of Birth.
- (e) Relevant certificate in support of reserved category.
- (f) Declaration/Affidavit of creamy layer, if claiming the benefit of BC (A & B)/SBC.
- (g) No objection certificate from employer (in case of employed applicant).

21. Declaration by the Applicant and his/her Father/Guardian

I declare that entries made by me in this Admission Application Form are true in all respects and in any case, any information is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action, as the university may deem proper.

I note that my admission to the university and my continuance on its rolls are subject to the provision/rules of the university, issued from time to time. I shall abide by the rules of discipline and proper conduct. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account I am liable to be punished appropriately.

I undertake that I shall not indulge in any act of ragging.

Dated: _____

Place: _____

Signature of the Father/Guardian

Signature of the Applicant

(For office use only)

Merit for Admission _____

Admitted
 Chairperson/Director
 Dept./Institute of _____

