



Guru Gobind Singh Indraprastha University

PROCEDURE TO FILL APPLICATION FORMS FOR GGS INDRAPRASTHA UNIVERSITY

For any technical queries please contact GGSIPU helpdesk toll free no 18002660513 or email on ggsipu.admission2015@gmail.com (Only queries related to problems in filling up of online Application Form, for general queries related to admission please refer University website www.ipu.ac.in for helpline number)

STEP - 1: The website for filling the forms is <http://ipu.ac.in>

Candidate can fill in the online application form for the admission to Guru Gobind Singh Indraprastha University from the university website <http://ipu.ac.in>

STEP - 2: Application Forms

The Application form is fully automated and the payment to be made online only. There are two forms , one for capturing the personal/general information and another one for capturing the course and payment related details. A candidate has to fill in his/her general information for proceeding towards the course selection and payment section on the 2nd Form.

STEP – 3: Exam Category

For filling in the general information, candidate has to select anyone out of the 3 exam categories:

- **Engineering/Professional/Medical programmes,**
- **PhD Programmes (To be Notified Later)**
- **Post Graduate Medical Courses (PGMC/M.D./M.S./D.M./M.Ch) / Super Speciality Medical Courses(SSMC).**

Note:- A candidate can select and fill as many courses as he wants in the same form , whenever he/she wants , if all the selected courses belongs to a single exam category . If a candidate wants to fill multiple courses across the different exam categories then he/she will have to register separately for both the courses i.e. individual registration needs to be done for choosing the courses of separate exam categories

*Exam Category (Refer admiss

- Engineering / Professional / Medical Programmes
- Ph.D
- Post Graduate Medical Courses (PGMC/M.D./M.S./D.M./M.Ch) / Super Specialty Medical Courses (SSMC)

STEP – 4: General Information- First Form, First Tab

1. The first page of the General Information form contains the personal information fields, and candidate has to fill in all the mandatory details.
2. Candidate has to click on [here](#) to upload his/her scanned passport sized colour photograph and signature, which should be clearly visible, failing to which his/her candidature will be cancelled.

*Email Id	<input type="text" value="ggg@uuu.com"/>	Mobile No	<input type="text" value="91"/>	<input type="text" value="666666666"/>
			(Country)	(Mobile Number)
Residence No	<input type="text" value="91"/>	<input type="text"/>	<input type="text"/>	
	(Country)	(Std code)	(Number)	

Upload Your Photograph and Signature

*** Please upload your photo and signature [here](#) .**

Note : Upload recent good quality passport size colour photograph failing to which your candidature may be cancelled.

Next

3. Candidate has to upload their recent passport size photograph. **By clicking on Browse button, candidate has to select the photograph from the system and click on Upload button.** Image should be of .JPEG/.JPG or.GIF format only and should be of less than 80 KB in size.


Upload / Crop Images ×

Photograph | Signature

* Photograph : No file selected.

1. Please upload your recent passport size photograph: max 80KB File format : (JPEG , GIF) are allowed.
 2. After successful upload, If you browse and upload again here, it will overwrite your previously uploaded document.

Click on top right corner X button to close this window after uploading the document.



4. For uploading the Signature, candidate has to click on Signature Tab and upload their scanned signature. **By clicking on Browse button, candidate has to select the scanned signature image from the system and click on Upload button.** Image should be of .JPEG/.JPG or.GIF format only and should be of less than 80 KB in size.

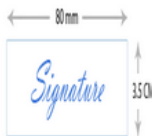
Upload / Crop Images ×

Photograph | **Signature**

* Signature : No file selected.

1. Please upload your signature: max 80KB File format : (JPEG , GIF) are allowed.
 2. After successful upload, If you browse and upload again here, it will overwrite your previously uploaded document.

Click on top right corner X button to close this window after uploading the document.



5. After uploading the photograph and signature candidate has to close the window manually by clicking on top right corner X button to close the window, once he/she gets the message “Your images have been uploaded successfully”.

6. After filling personal details and uploading both the images, click on **Next** to go to the qualification page

Please upload your photo and signature here .



STEP – 5: Qualification Details- First Form, Second Tab

1. On the basis of the exam category selected, Qualification page will appear. Candidate has to fill in his/her academic details. These details are not mandatory and a candidate has to fill the details only if it's available with them. Based on the exam category selected, the qualification page will appear as follows:

- **For Engineering/Professional/Medical programmes**

1 General Information 2 Qualifications Details

Academic Qualification(s)
If Qualifying Examination has been passed, please provide the marks below

Sr.	Examination	Year of Passing	Board/University	Percentage Of Marks
1	10th Class	--Select--		
2	Intermediate/10+2	--Select--		
3	Undergraduate	--Select--		
4	Postgraduate	--Select--		

Qualifying Examination: --Select--
Gate Score:

Work Experience: --Select--
NATA Score:

(GATE score is required to be filled for M.tech courses (Not percentile, if available)) (NATA score is required to be filled for B.ARCH. Course)

Next

- For PhD Programme:

1 General Information

2 Qualifications Details

Academic Qualification(s)

Sr.	Examination	Year of Passing	Institution	University	Subjects
1	10th Class	--Select--			
2	Intermediate/10+2	--Select--			
3	---Select Course---	--Select--			
4	---Select Course---	--Select--			
5	---Select Course---	--Select--			

Qualified Tests

Sr.	Qualified Exam	Year	Score
1	--Select--	--Select--	
2	--Select--	--Select--	
3	--Select--	--Select--	
4	--Select--	--Select--	

Work Experience Details

Sr.	Organization Name	Organization Address 1	Organization Address 2	Service From (DD/MM/YYYY)	Service To (DD/MM/YYYY)	Duration e.g. 12 Yrs 3 Mths 15 days
1						
2						

- For Post Graduate Medical Courses (PGMC/M.D./M.S./D.M./M.Ch) / Super Speciality Medical Courses(SSMC):

1 General Information

2 Qualifications Details

Academic Qualification(s)

Sr.	Examination	Year of Passing	Institution	Board/University	Roll No
1	10th Class	--Select--			
2	Intermediate/10+2	--Select--			
3	Any Other	--Select--			

MBBS Academic Details

GGSIIP University Enrollment No.(If studied MBBS from GGSIIPU)

MCI Recognized? Yes No

Year of Passing

Sr.	Examination	Year of Passing	Institution	Board/University	Roll No	
1	1st Prof	--Select--				
2	2nd Prof	--Select--				

MD/MS/DNB Examination Details (For Super speciality medical courses)

No of attempts to pass MD/MS/DNB	<input type="text"/>	MCI Recognized?	<input type="radio"/> Yes <input type="radio"/> No
Year of Passing	--Select--	Institution	<input type="text"/>
Board/University	<input type="text"/>	Roll No	<input type="text"/>
Total Maximum Marks	<input type="text"/>	Total Marks Obtained	<input type="text"/>
Percentage	<input type="text"/>		

Internships Details

Internship Yes No

Date of Completion	<input type="text"/>	Registration with	--Select--
Registration No	<input type="text"/>	Date of Registration	<input type="text"/>

Present occupation Details

Present occupation

Course Details

Pursuing any course at present Yes No

Work Experience Details

Sr.	Designation	Appointment date	Releasing date	Department/Institution	Government/Private Job
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select--
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	--Select--

Next

2. After filling in the Academic details, as per the exam categories selected, candidate has to press 'next' and he/she will be redirected to the final submit page

STEP – 6: Declaration - First Form, Third Tab

Candidate will

- Fill in the the 'captcha' ,
- Check the "I Agree" checkbox
- Click on 'SUBMIT'button

Can't read the text? Get a new image



Type the text shown in the image above

Click on **SUBMIT** to proceed.

[Help](#)

I Agree

Submit

- On clicking '**Submit**' the following message will appear:

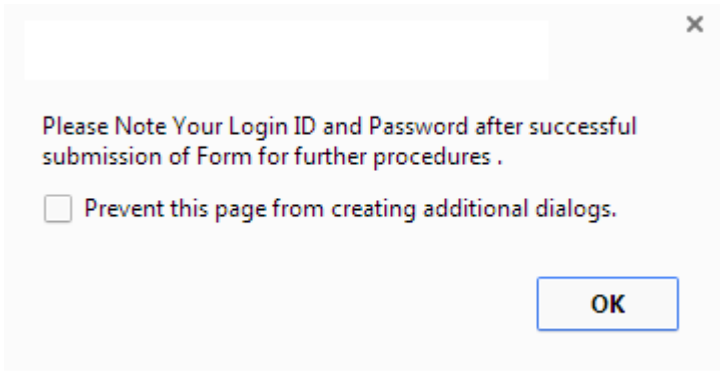
Details once submitted cannot be modified. Please review the information before submitting. To continue submitting press **OK**. To verify the details and go back to the form, press **CANCEL**

OK **Cancel**

- If the candidate press **CANCEL**, he/she will be allowed to check and make modifications in their general and academic details.
- If the candidate presses **OK**, then he/she cannot edit the same and have to re register in case they need to change any personal information.

STEP – 7: Generation of Login ID and Password

- After clicking on **OK**, another message box will appear asking candidate to note **down his/her login id and password that will be used to login further or apply for multiple courses**:



2. Once a candidate press **OK**, his/her Login id and Password will be generated, which along with the other details are shown on the next window. Candidate can neither take Print of this page nor can edit his personal details henceforth.

Applicant Profile	Course Application
Personal Details	
Login Id :	1
Password :	01/01/1950
Exam type :	Engineering / Professional / Medical Programmes
Name of the Applicant:	Ms. Poo
Date of Birth:	01/01/1950
Gender:	Female
Mother's Name:	Shashi
Nationality:	Indian
Category:	General
Religion:	Hindu
Physically Handicapped:	No



STEP – 8: Course Application- Second Form, First Tab

- Candidate can go to the **Course Application Tab** to apply for courses and will click on **“Apply for Courses”** button:

Applicant Profile	Course Application			
Apply for CET courses				
Apply For Courses Refresh Grid				
Application Number	Test Course Code	Test Course Name	Payment Transaction Number	
No data available in table				
Account 0 to 0 of 0 entries				
		← Prev	1	Next →

STEP – 9: Course Application – Second Form, Course Selection

1. On the next page, some information of the candidate will get auto populated. Candidate has to select the course he wants to apply for from the list provided:

Note: A candidate cannot apply for the same course twice

Region/state from where last/qualifying exam passed: Category:

Email Id:

Course Details

Exam Category: *Course: (Refer admission brochure available at <http://ipu.ac.in>)

Exam Date (dd/mm/yyyy): Exam Time:

Test Center Choices

*Center Choice 1: *Center Choice 2:

*Applicable only for B.Tech, MBBS Stage 1, MCA and MBA. *Applicable only for B.Tech, MBBS Stage 1, MCA and MBA.

Payment Details

Note : A convenience fees of 1% plus service taxes would be applicable over and above the transaction amount.

2. If the candidate selects, **B.Tech, MBBS stage 1, MCA and MBA** course in **Engineering/Professional/Medical programmes** exam category, then he/she will be given test centre choices:

Course Details

Exam Category: *Course: (Refer admission brochure available at <http://ipu.ac.in>)

Exam Date (dd/mm/yyyy): Exam Time:

Test Center Choices

*Center Choice 1: *Center Choice 2:

*Applicable only for B.Tech, MBBS Stage 1, MCA and MBA. *Applicable only for B.Tech, MBBS Stage 1, MCA and MBA.

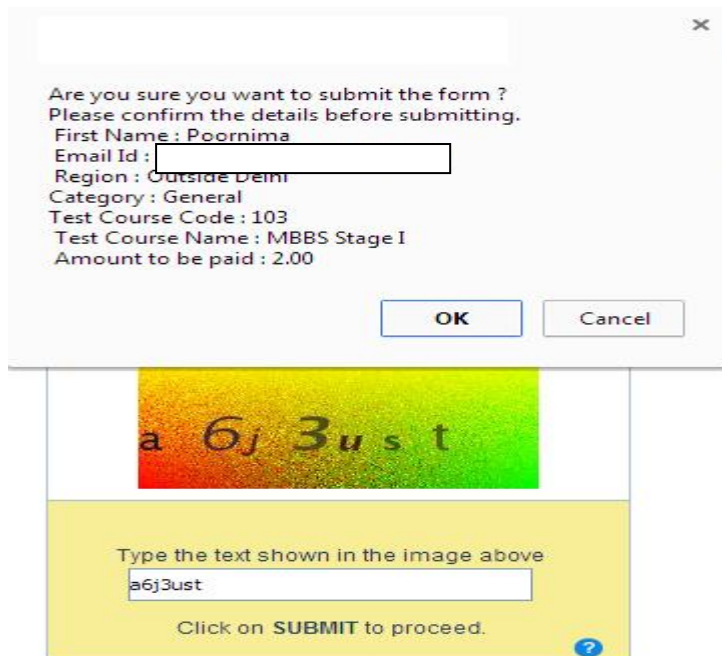
Are you eligible to apply for admission to Army College of Medical Sciences? Yes No

(Refer admission brochure available at <http://ipu.ac.in>)

Payment Details

3. Candidate has to pay Rs 750 as application fees plus service charges & taxes as applicable for each course
4. After selecting the course, candidate will
 - Fill in the the 'captcha' ,
 - Check the "I Agree" checkbox

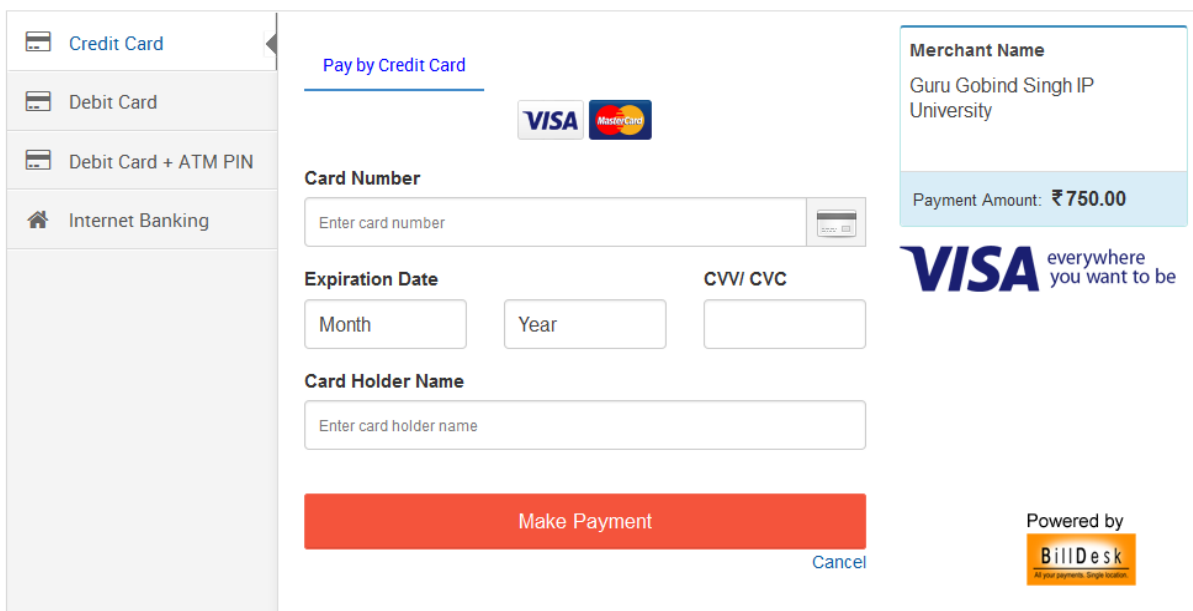
- Click on 'SUBMIT' button
5. On clicking on 'SUBMIT', candidate will be given a message box to preview the details that he/she has filled so that just in case a candidate wants to change any of the details provided by him/her, then he/she can click on 'CANCEL':



A confirmation dialog box with a close button (X) in the top right corner. The text inside reads: "Are you sure you want to submit the form? Please confirm the details before submitting. First Name : Poornima, Email Id : [redacted], Region : Outside Deim, Category : General, Test Course Code : 103, Test Course Name : MBBS Stage I, Amount to be paid : 2.00". Below the dialog box is a CAPTCHA image showing the text "a6j3ust" on a colorful background. Below the CAPTCHA is a text input field containing "a6j3ust" and a "SUBMIT" button. A small blue question mark icon is in the bottom right corner of the CAPTCHA area.

STEP – 10 : Payment through Billdesk

After checking the details and clicking on OK, the candidate will be redirected to the billdesk page for the course payment by clicking on "Make Payment" button



The payment page is titled "Pay by Credit Card". On the left, there is a sidebar menu with options: "Credit Card" (selected), "Debit Card", "Debit Card + ATM PIN", and "Internet Banking". The main content area shows the "Pay by Credit Card" section with logos for VISA and MasterCard. It includes input fields for "Card Number", "Expiration Date" (Month and Year), and "CWI/ CVC". Below these is a "Card Holder Name" input field. A large red "Make Payment" button is at the bottom, with a "Cancel" link next to it. On the right, a box displays "Merchant Name: Guru Gobind Singh IP University" and "Payment Amount: ₹ 750.00". The VISA logo with the tagline "everywhere you want to be" is also present. At the bottom right, it says "Powered by Billdesk" with the tagline "All your payments. Single source."

STEP – 11: Course registration and form generation


After completing a successful transaction candidate will be redirected to the page where his/her personal as well as course details will be provided along with the transaction ID . Candidate can take the printout of this page and keep it for future use

122914 Applicant Details

Thanks for submitting your Application Form. We wish you all the best for all future endeavours.

Amount: 2.00
Order No: MSP03240002154

[Print Form](#)



Guru Gobind Singh Indraprastha University

Applicant Profile

Login Id :	500005
Password :	02/03/1990
Application Sequence Number	711500005
Name of the Applicant:	df gdfgdfsdff sdfsd.ots sikhmasdlfm sikhmasdlfm sk sdf sadfasdf. 'i sikhskdlfm kalfmsld fmskdnf klsdm sdaf sdvad fdfds. 'kpi ijfdanmka sdfkdsda nfsand
Register:	Debi
Category:	General

Mailing Address

Address:	sd htd x fackda fu,4456004u :tjda fackdye- dty adpact, H56e-40 krdmksdm fackdfkackd
City:	sdf sd
State:	Karnataka
Pin Code:	45453
Email Address:	qatw15@tsa-8ontap.com
Mobile:	913434343434
Residence No:	91-343434-34343434

Course Details

Exam Type:	Ph.D
Course Code:	711
Course Name:	MEDICINE AND PARAMEDICAL HEALTH SCIENCES
UGS Code:	07
UGS Name:	UNIVERSITY SCHOOL OF MEDICINE & PARAMEDICAL HEALTH SCIENCES

Exam Details

Exam Date:	05/04/2014
Exam Time:	2 PM to 5 PM


Payment Details

Payment Amount:	2.00
Payment Date:	01/28/2014

STEP – 12: View the registered course details

1. Once the candidate has applied for a course, he can view his course details on the Course Application tab:

Test Course Code :

	Application Sequence	Application Status	Application Number	Test Course Code	Test Course Name	Exam Date
 view	79	Pending	161500002	161	IT/CSE-ENGINEERING AND TE	05/04/201

2. By clicking on view, candidate can view his/her course details

STEP – 13: Applying for Multiple Courses

After completing the submission of one course, if a candidate wants to apply for another course after a while, then he can login using his login id/password. He can come to the Course details tab and can apply for another course in the same way.