



ज्ञानगंगा घरोघरी

**Yashwantrao Chavan  
Maharashtra Open University  
Nashik - 422 222**

**Prospectus for Master of Business**

**Administration (MBA) P79**

**Year 2015-16**

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# Master of Business Administration (MBA) - P79

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## विद्यापीठ गीत



एक प्रतिज्ञा असे आमुची ज्ञानाची साधना ।  
चिरंतन ज्ञानाची साधना ।  
ज्ञान हेच संजीवन सान्या जगताच्या जीवना ॥ १ ॥  
ज्योत जागवू सुजाणतेची सकलांच्या अंतरी ।  
तीच निवारील पटल तमात्रे प्रभात सूर्यापरी ।  
ज्ञानच देउळ, ज्ञानच देवत, प्रगतीच्या पूजना ॥ १ ॥  
नव्या युगाचा नव्या जमाचा ज्ञान धर्म आहे ।  
त्यातच अमुच्या उजळ उद्याचे आश्वासन राहे ।  
मुक्त करिल तो परंपरेच्या बंदिघरातून मना ॥ २ ॥  
हाच मंत्र नेईल आम्हाला दिव्य भविष्याकडे ।  
न्यायनीतीचे पाऊल जेथे भेदाशी ना अडे ।  
जे जे मंगल पादन त्याची जेथे आराधना ॥ ३ ॥

कुमुदाश्रय

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## MBA Programme Time-Table 2015-16

(A) Programmes with Annual Examinations and for which Entrance Tests are not prescribed

Sr. No.	Processes	Date
1	Online Admission process begins	01-06-2015
2	Last date for payment of fee without late fee	30-06-2015
3	Last date for payment of fee with late fee (Rs. 100/-)	31-07-2015
4	Last date for payment of fee with super late fee (Rs. 500/-)	25-08-2015
5	Publication of Admission List at Study centres	31-08-2015
6	Delivery of Learning material ends on	31-08-2015
7	Counseling Sessions Starts	01-09-2015
8	First date of submitting Exam Form for repeaters (Nov. Exam)	01-09-2015
9	Approval Form for Project Synopsis (Nov. Exam) to be submitted from	01-08-2015
10	Date of Continuous Assessment	12-09-2015
11	Date of Continuous Assessment	12-10-2015
12	Last Date of submitting Exam Form for repeaters (Nov. Exam)	15-09-2015
13	Approval Form for Project Synopsis (Nov. Exam.) to be submitted till	15-09-2015
14	Date of Continuous Assessment	12-11-2015
15	End Examination begins (Repeater Exam., if applicable)	15-11-2015
16	End Examination ends (Repeater Exam., if applicable)	15-12-2015
17	Date of Continuous Assessment	12-01-2016
18	Approval Form for Project Synopsis (May) to be submitted till	30-01-2016
19	Last date of submitting Exam Form for repeaters (May Exam)	30-01-2016
20	Date of Continuous Assessment	12-02-2016
21	Date of Counselling Assessment	12-03-2016
22	Approval form for Project Synopsis (May Exam.) to be submitted till	15-03-2016
23	Last date of submitting exam. form for repeaters (May Exam.)	15-03-2016
24	Date of Continuous Assessment	12-04-2016
25	Counselling sessions end on	15-04-2016
26	Last of for submission of CA Marks to the University	16-04-2016
27	Publication of CA Mark list on university website	18-04-2016
28	End Examination Starts	05-05-2016
29	End Examination Ends	20-06-2016

**(B) Programmes for which entrance tests are prescribed / Programmes with Semester Pattern**

<b>Sr. No.</b>	<b>Processes</b>	<b>Date</b>
1	Online Admission process begins	01-06-2015
2	Date of Entrance Test	05-07-2015
3	Admission Offer list 1 published	08-07-2015
4	Student to make payment (Round 1)	08-07-2015
5	Last date for making payment of fee (Round 1)	15-07-2015
6	Admission Offer List 2 (vacant seats) published	16-07-2015
7	Student to make payment (Round 2) Late fee applicable (Rs.100/-)	16-07-2015
8	Last date for making payment of fee (Round 2)	23-07-2015
9	Spot Admission on vacant seats (with a Super late fee Rs. 500/-) starts	24-07-2015
10	Last date of taking admission (with a super late fee) on vacant seats	25-07-2015
11	Last date for Confirmation of admission by University	30-07-2015
12	Publication of Admission List at Study centres	30-07-2015
13	Delivery of Learning material ends on	31-07-2015
14	Counseling Sessions Starts (Odd sem)	01-08-2015
15	First date of submitting Exam Form for repeaters (Nov. Exam)	01-08-2015
16	Approval Form for Project Synopsis (Nov. Exam) to be submitted from	01-08-2015
17	Date of Continuous Assessment	12-09-2015
18	Date of Continuous Assessment	12-10-2015
19	Last Date of submitting Exam Form for repeaters (Nov. Exam)	15-09-2015
20	Approval Form for Project Synopsis (Dec) to be submitted till	15-09-2015
21	Counselling Sessions Ends (Odd sem)	13-11-2015
22	Last date of Submission of CA Marks to University	15-11-2015
23	Publication of CA Marks on Website	15-11-2015
24	End Examination begins (Odd Semester)	15-11-2015
25	End Examination ends (Odd Semester)	15-12-2015
26	Counseling Sessions Starts (even sem)	02-01-2016
27	Date of Continuous Assessment	12-01-2016
28	Approval Form for Project Synopsis (May Exam) to be submitted from	30-01-2016
29	First date of submitting Exam Form for repeaters (May Exam)	30-01-2016
30	Date of Continuous Assessment	12-02-2016
31	Date of Continuous Assessment	12-03-2016
32	Approval Form for Project Synopsis (May) to be submitted till	15-03-2016
33	Last Date of submitting Exam Form for repeaters (May Exam)	15-03-2016
34	Date of Continuous Assessment	12-04-2016
35	Counselling Sessions Ends (even sem)	15-04-2016
36	Submission of CA Marks to University	16-04-2016
37	Publication of CA Marks on Website	18-04-2016
38	End Examination begins (Even Semester)	05-05-2016
39	End Examination ends (Even Semester)	20-06-2016

**(C) Programmes for which entrance tests are not prescribed / Programmes with Semester Pattern / Programmes for which admissions are available twice in a year (Certificate)**

Sr. No.	Processes	Date
1	Online Admission process begins	01-06-2015
2	Last date for payment of fee without late fee	15-07-2015
3	Starting date for payment of fee with late fee (Rs. 100/-)	16-07-2015
4	Last date for payment of fee with late fee (Rs. 100/-)	23-07-2015
5	Starting date for payment of fee with super late fee (Rs. 500/-)	24-07-2015
6	Last date for payment of fee with super late fee (Rs. 500/-)	25-07-2015
7	Last date Confirmation of admission by University	30-07-2015
8	Publication of Admission List at Study centres	30-07-2015
9	Delivery of Learning material ends on	31-07-2015
10	Counseling Sessions Starts (odd sem)	01-08-2015
11	First date of submitting Exam Form for repeaters (Nov. Exam)	01-08-2015
12	Approval Form for Project Synopsis (Nov. Exam) to be submitted from	01-08-2015
13	Date of Continuous Assessment	12-09-2015
14	Date of Continuous Assessment	12-10-2015
15	Last Date of submitting Exam Form for repeaters (Nov. Exam)	15-09-2015
16	Approval Form for Project Synopsis (Nov.) to be submitted till	15-09-2015
17	Counselling Sessions Ends (odd sem)	13-11-2015
18	Last date of Submission of CA Marks to University	15-11-2015
19	Publication of CA Marks on Website	15-11-2015
20	End Examination begins (Odd Semester)	15-11-2015
21	End Examination ends (Odd Semester)	15-12-2015
22	Online admissions for second batch (Certificate) begins on (Jan. Batch)	01-11-2015
23	Last date of payment of fees (without late fee) for second batch	01-12-2015
24	Last date of payment of fee with a late fee (Rs.100/-) for II <sup>nd</sup> batch	10-12-2015
25	Last date of payment of fee with a Super late fee (Rs. 500/-) for II <sup>nd</sup> batch	20-12-2015
26	Counseling Sessions Starts (Even sem)	02-01-2016
27	Date of Continuous Assessment	12-01-2016
28	Approval Form for Project Synopsis (May Exam) to be submitted from	30-01-2016
29	First date of submitting Exam Form for repeaters (May Exam)	30-01-2016
30	Date of Continuous Assessment	12-02-2016
31	Date of Continuous Assessment	12-03-2016
32	Approval Form for Project Synopsis (May) to be submitted till	15-03-2016
33	Last date of submitting Exam Form for repeaters (May Exam)	15-03-2016
34	Date of Continuous Assessment	12-04-2016
35	Counselling Sessions Ends (even sem)	15-04-2016
36	Submission of CA Marks to University	16-04-2016
37	Publication of CA Marks on Website	18-04-2016
38	End Examination begins (Even Semester)	05-05-2016
39	End Examination ends (Even Semester)	20-06-2016

## 1. About School

The School of Commerce and management is one of the eight schools of studies located at the headquarter of the university. Through its quality policy it aims to enhance and sustain excellence of its educational programmes. The school offers various programmes by which student can update his knowledge, ability and managerial skills while working in his/her profession. All the programmes offered by the school have become extremely popular and are among the best in Distance Learning Programme methods.

The school envisages to :

1. Develop under graduate, postgraduate and research level programmes for creating professional manpower required by the present competitive world.
2. Ensure relevance of programmes by updating course regularly.
3. Relate all the courses to the developed needs of individuals, institutions and the state.
4. Provide innovative, flexible and open systems of education by using the distance teaching methodology and by applying modern communication technologies to education.
5. Establish linkages with educational industries to share experience and knowledge.

Now, keeping with the trend of providing quality higher education the Yashwantrao Chavan Maharashtra Open University has also started M.Com (English medium) Programme under the School of Commerce & Management.

## 2. About Programme

### 2.1 Aims

The Aims of the M.B.A. programme are –

1. To help practising managers to become more effective decision makers in their fields by updating their knowledge and managerial skills.
2. To enable the budding managers to develop their skills of critical analysis, logical thinking and creative imagination.
3. To enable the managers to make independent judgements in the analysis and resolution of complex managerial problems.

### 2.2 Duration

- a) The minimum duration = 2 Years
- b) Maximum duration = 5 Years
- c) A minimum attendance of 50 % is compulsory for the counselling sessions.

### 2.3 Medium

The medium of instruction and examination is English only.

### 2.4 Programme Structure

The programme consists of 20 courses and project works spread over 4 semester in two academic years.

## MBA First Year

### Semester I

Course Code	Course Name	Credits	Marks
MBA101	Accounting and Finance for Managers	4	100
MBA102	Business Environment	4	100
MBA103	Economics for Managers	4	100
MBA104	Management Processes & Organisational Behaviour	4	100
MBA105	Research Methodology & Communications	4	100

### Semester II

#### Compulsory Courses

Course Code	Course Name	Credits	Marks
MBA201	Business Ethics & Corporate Governance	4	100
MBA202	Quantitative Techniques in Management	4	100
MBA203	Production and Operations Management	4	100
MBA204	Marketing Management	4	100
MBA205	Human Resource Management	4	100

#### Generic Electives: Audit Courses (Any One)

Course Code	Course Name	Credits	Marks
GEN121	Cyber Security	4	100
GEN101	English	4	100
GEN103	French	4	100
GEN105	German	4	100
GEN104	Arabic	4	100
GEN122	Office Tools	4	100
GEN204	Communication skills	4	100

## MBA Second year

### Semester III

#### Compulsory Courses

Course Code	Course Name	Credits	Marks
MBA301	Strategic Management	4	100
MBA302	International Business and International Trade	4	100

#### Specialisation:

Total : 3 Courses : Compulsory 2 Courses + Optional 1 Courses

Note: As per the revised Structure, 2 courses are compulsory & for optional courses student can select any one course from the optional courses available.



**(A) Finance group**

Course Code	Course Name	Credits	Marks
FMG301	Corporate Finance (Compulsory)	4	100
FMG302	Indian Financial System & Management of Financial Institutions (Compulsory)	4	100
FMG303	Management of Financial Services (Optional) OR	4	100
FMG304	Security Analysis & Portfolio Management (Optional)	4	100

**(B) Marketing Group**

Course Code	Course Name	Credits	Marks
MKG301	Marketing Research (Compulsory)	4	100
MKG302	Advertising and Sales Promotion (Compulsory)	4	100
MKG303	Industrial Marketing (Optional) OR	4	100
MKG304	Services Marketing (Optional)	4	100

**(C) Human Resource Management Group**

Course Code	Course Name	Credits	Marks
HRM301	Organisational Change and Development (Compulsory)	4	100
HRM302	Human Resource Planning (Compulsory)	4	100
HRM303	Managing Interpersonal & Group Processes (Optional) OR	4	100
HRM304	International Human Resource Management (Optional)	4	100

**(D) Manufacturing Management Group**

Course Code	Course Name	Credits	Marks
MMG301	Manufacturing Strategy (Compulsory)	4	100
MMG302	Supply Chain Management (Compulsory)	4	100
MMG303	World Class Manufacturing (Optional) OR	4	100
MMG304	Production Planning & Control (Optional)	4	100

**MBA Second year****Semester IV****Compulsory Courses**

Course Code	Course Name	Credits	Marks
MBA401	Business Laws	4	100
MBA402	Management Information System	4	100
P97 PRJ	Project Work	8	200

**Specialisation:**

Total : 3 Courses : Compulsory 2 Courses + Optional 1 Courses

Note: As per the revised Structure, 2 courses are compulsory & for optional courses student can select any one course from the optional courses available.

**(A) Finance group**

Course Code	Course Name	Credits	Marks
FMG401	Taxation (Compulsory)	4	100
FMG402	Banking & Bank Finance (Compulsory)	4	100
FMG403	International Finance (Optional) OR	4	100
FMG404	Management Control Systems (Optional)	4	100

**(B) Marketing Group**

Course Code	Course Name	Credits	Marks
MKG401	Consumer Behaviour (Compulsory)	4	100
MKG402	Sales and Distribution Management (Compulsory)	4	100
MKG403	Retail Marketing (Optional) OR	4	100
MKG404	Rural Marketing (Optional) OR	4	100
MKG405	International Marketing (Optional)	4	100

**(C) Human Resource Management Group**

Course Code	Course Name	Credits	Marks
HRM401	Industrial Relations & Labour Legislation (Compulsory)	4	100
HRM402	Management of Training and Development (Compulsory)	4	100
HRM403	Human Resource Development (Optional) OR	4	100
HRM404	Performance and Reward Management (Optional)	4	100

**(D) Manufacturing Management Group**

Course Code	Course Name	Credits	Marks
MMG401	Total Quality Management & Six Sigma (Compulsory)	4	100
MMG402	Project Management (Compulsory)	4	100
MMG403	Enterprise Resource Planning (Optional) OR	4	100
MMG404	Services Operations Management (Optional)	4	100

**Generic Electives: Audit Courses (Any One)**

Course Code	Course Name	Credits	Marks
GEN203	Value Education	4	100
GEN401	Yoga	4	100

**Note :**The 4 specialisation groups are available for the students. The students have to choose one group out of these four groups. If a student chooses a course which is not available in the name of a particular study centre, then it means that the examinations for that specialisation course will be conducted but counselling will not be available at that particular centre.

2. Student should read the above information carefully and choose their Specialisation Courses. He/She should contact the Study Centre regarding counselling of these courses.

### **P79PRJ Project Work (Compulsory)**

The students are required to complete a project work during the 2<sup>nd</sup> year.

**Important Note : Books will be available only in electronic form (e-books). No printed copies of the books will be provided.**

## **3. Evaluation Procedure**

### **Evaluation**

The pattern of evaluation used for the M.B.A. programme will consist of the following three components.

For each theory course of 100 marks, there will be 80 marks for University Assessment (End Examination [EE]) and 20 marks reserved for Continuous Assessment (Home Assignments [CA])

Student will have to obtain minimum 40 marks to pass in each course.

The marks obtained by the student in Continuous Assessment will be proportionately 'scaled down' to the marks obtained in the End Examination, and shown separately in the Mark Sheet

### **(A) Internal Assessment (Continuous Assessment i.e. Home Assignment): 20 Marks**

1. Students should submit ONE home assignment of 20 marks per course, having 4 Questions of 5 mark each. Thus, in each semester, for 5 courses 5 home assignments will have to be submitted.
2. University will upload the home assignment questions for the first semester on university website at [www.ycmou.ac.in](http://www.ycmou.ac.in). Student should download the home assignment questions from the university website.
3. Student must submit legibly hand written home assignments (hard copy) to the Study Centre (For semester I before 15 December, 2015 (Tuesday) for assessment. Student should also submit mobile snapshots (soft copy) of all the pages of all the assignments on university website at [www.ycmou.ac.in](http://www.ycmou.ac.in).
4. Thus, the student of MBA Programme will submit and upload 5 home assignments for 5 courses (For semester I before 15 December, 2015 (Tuesday)).
5. Study Centres should guide the students about how to upload soft copy of the home assignments on the university website.
6. These assignments would be evaluated for 20 marks by the Counsellors of the courses concerned at the study centre and the list of marks obtained by the students would be submitted to the study centre.
7. It will be mandatory to the study centres to submit these coursewise marks to the university only in online mode i.e. through study centre login at <http://ycmou.digitaluniversity.ac> before 28 December, 2015, that is before the commencement of first semester end examination.
8. The website link for online submission of marks will be made available on the university website only for 8 days, that is from 21 December, 2015 to 28 December, 2015. The weblink for online submission of marks will not be available after 28 December 2015. (For Semester I).

9. Student is allowed to submit home assignments in hard copy at the study centre, and soft copy on the university website only once in each semester, within the stipulated time period announced by the university and the study centre, on the website or/and other means. Student should follow the university updates and be in touch with the study centres and submit his/her first semester assignments within time.
10. The student who fails to submit home assignments within the stipulated time would not be allowed to re-submit the same after the commencement of the first semester end examination and s/he would be awarded 'zero' marks, and the same would be displayed in his/her mark sheet

If the student fails to submit the assignment during that semester, he/she will not be allowed to submit assignments thereafter and will have to pass that course by obtaining marks in end examination.

Study Centre need to contact at university headquarters Exam Unit II for more details regarding submission of continuous assessment marks evaluation and submission.

Assignments submission for each course must be completed by the stipulated dates in the same semester of an academic year as communicated by the University. The university will not give permission for resubmission/late submission of assignment under any circumstances.

### **(B) End Examination (EE) - 80 Marks.**

**Each theory paper will be of 80 marks. For each course, 80 marks are reserved for University Assessment (End Examination)**

1. Under the End Examination (EE) in each semester there will be 5 question papers of 80 marks, for 3 hours duration each. The university will conduct end examination as per the schedule declared in advance.
2. In the end examination for 80 marks, there will be 20 questions of 5 marks each, and student may attempt any 16 questions out of those.
3. The student will have to obtain minimum 40 marks to pass in each course.
4. Answers to these 5 marks questions should be written in 75-80 words each

Evaluation Pattern

<b>End Examination</b>	<b>80 marks</b>
<b>Continuous Assessment</b>	<b>20 marks</b>
<b>Total</b>	<b>100 Marks</b>

### **(C) Project Work**

A project report may be in the form of a comprehensive case study, inter-organizational study or field work.

Project work carrying 200 marks has to be done under the guidance of a project supervisor.

Study Centre should take approval of Project Supervisors and Experts for evaluation of Project Proposals (Synopses) and Project Reports from the respective Regional Centre.

Study Centre should allocate the students to project supervisor in Semester II in the month of January.

Under the Project Supervisor's supervision Student should first prepare the Project Proposal (synopsis) and submit to study centre for its approval in Semester II in month of April.

Study Centers should get the project proposals evaluated by the experts within two months from the date of submission of the Project Proposal (synopsis)

Once the Synopsis is approved under the Project Supervisor's supervision Student should prepare the Project Report.

Student should complete the Project Work during the III and IV semester

Student must submit two hard copies of the Project Report to the study centre through Guide within the stipulated time period given i.e before 31<sup>st</sup> March in Semester IV. (If your synopsis is not approved you cannot submit the Project Report.)

Student should upload a soft copy of the Project Report in .pdf format on the weblink given on the university website before 31<sup>st</sup> March in Semester IV. (If your synopsis is not approved you cannot submit the Project Report.)

After viva voce the student may collect ONE of the two certified copies from the study centre for his/her personal record/reference

The student who fails to submit the Project Report during the given time period, could re-submit the same before the completion of the registration period of 5 years.

However, such student will have to apply for repeat examination in the prescribed Format and pay the applicable examination fees.

## **Assessment of the Project Work**

Assessment of the project work will be done after submission of the project report at the respective study centre.

After submission of hard copy of Project Report Study centre shall get it evaluated by the experts (out of 150 marks) and conduct viva-voce (out of 50 marks) of the students latest by 30<sup>th</sup> April in Semester IV.

The MBA Project Work will be evaluated for 200 marks. The project report will be evaluated for 150 marks and viva voce will be assessed for the remaining 50 marks.

The students should obtain 80 marks out of 200 marks to pass in the Project Work component.

It will be mandatory to the study centre to enter internal marks for Project Report and viva voce together on university website using online mode only through study centre login, before the commencement of the IV semester end examination every year.

Revaluation of the Project Work is not allowed.

Re-submission of Project Report for class improvement is not allowed.

Projects assessed as unsatisfactory (less than 80 marks) will have to be resubmitted after incorporating the modifications as specified by the study centre before the completion of the registration period of 5 years.

However, such student will have to apply for repeat examination in the prescribed Format and pay the applicable examination fees.

## Assessment of Project

<b>Project Report</b>	<b>150 Marks</b>
<b>Viva-Voce</b>	<b>50 Marks</b>
<b>Total</b>	<b>200 Marks</b>

### Please Note :

- 1. Revaluation of Project Report is not allowed.**
- 2. Resubmission of Project Report for Class Improvement is not allowed.**

### (D) Rules of passing

Student will have to obtain minimum 40 marks to pass in each course.

The marks obtained by the student in Continuous Assessment will be proportionately 'scaled down' to the marks obtained in the End Examination, and shown separately in the Mark Sheet

In order to complete any course successfully, a candidate must get a minimum 40 % marks [Cumulative for University Assessment (End Examination) and Continuous Assessment (Home Assignments)] . Students not completing a course/courses successfully will be required to reappear for the concerned end examination and improve their class therein.

Successful completion of the project component requires obtaining a minimum 40 % marks.

A student must successfully complete First Year. Second Year and Project Work in order to qualify for the award of the M.B.A. Degree.

The final result of the student after considering the performance for all academic years will be declared on the basis of the following :

**Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.

**Credit Point:** It is the product of grade point and number of credits for a course.

**Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to around 30 hours of learning activities.

**Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

**Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.

Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F. The UGC recommends a 10-point grading system with the following letter grades and points as given below:

Letter Grade and description	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

Semester: Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days.

Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

All the generic electives shall be of Theoretical in nature. They shall be implemented using online mode of delivery. The examination of such courses shall be conducted using online and on-demand methodology.

In assessing the performance of the students in examinations, the usual approach will be to award marks based on the examinations conducted at various stages (sessional, mid-term, end- semester etc.) in a semester. The numeric marks obtained in such examinations shall be converted to appropriate letter grades. In order to avoid the variations, the UGC recommendations shall be followed. The following system to be implemented in awarding the grades and CGPA under the credit based semester system (as mentioned in point no. 2.10).

Grading:

(i) The examinees shall be evaluated for internal assessment and end examination as per the evaluation pattern for the respective courses. The numerical marks in the aggregate shall be converted to the appropriate Letter grade and Grade point on prorated basis, i.e. using scaling down 100 marks to 10 Grade point Scale. Thus, a person who has scored 46 marks out of maximum 100 marks in the aggregate shall get C (Average) Grade securing 5 points.

(ii) A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

- (iii) For non credit courses 'Satisfactory' or "Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.
- (iv) The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.

16. Computation of SGPA and CGPA

The following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be followed:

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

- ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

- iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

17. Illustration of Computation of SGPA and CGPA and Format for Transcripts

- i. Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	3	A	8	3 X 8 = 24
Course 2	4	B+	7	4 X 7 = 28
Course 3	3	B	6	3 X 6 = 18
Course 4	3	O	10	3 X 10 = 30
Course 5	3	C	5	3 X 5 = 15
Course 6	4	B	6	4 X 6 = 24
	20			

Thus,  $SGPA = \frac{139}{20} = 6.95$

Illustration for CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit : 20	Credit : 22	Credit : 25	Credit : 26	Credit : 26	Credit : 25
SGPA:6.9	SGPA:7.8	SGPA: 5.6	SGPA:6.0	SGPA:6.3	SGPA:8.0



Thus,  
 $CGPA = 20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0 = 6.73$

- ii. Transcript (Format): Based on the above recommendations on Letter grades, grade points and SGPA and CCPA, the HEIs may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.

#### Important

- Students not completing success-fully one or more courses at the first year level, may be given admission to the Second Year.

This evaluation pattern will remain in force, unless changed subsequently. In the event that any changes are made in this regard, these will be communicated to all the concerned and will become applicable to the ongoing student-batch and also binding on them.

## 4. Admission Procedure

### 4.1 Eligibility

Admission to the M.B.A. programme is open to all citizens of India who satisfy the following condition :

- Bachelor's Degree with minimum 45% marks.  
(The percentage of marks will be relaxed by 5% in the case of Reserved Category candidates)
- Qualify the Entrance Exam conducted by Yashwantrao Chavan Maharashtra Open University.

### 4.2 Entrance Fees

The fee structure for the M.B.A. Programme is as follows.  
Entrance Fees Rs.500/-

### 4.3 Programme Fees

The fee structure for the M.B.A. Programme is as follows. The fees will be collected annually at the time of student registration.

#### First Year

University Programme Fee	Rs. 12,000/-
Study Centre Fee to be paid at Study Centre	Rs. 3,000/-
<b>Total</b>	<b>Rs. 15,000/-</b>

#### Second Year & Project

University Programme Fee	Rs. 13,000/-
Study Centre Fee to be paid at Study Centre	Rs. 4,500/
<b>Total</b>	<b>Rs.17,500/</b>

#### Note:

1. Study Centre fees to be deposited at study centre only and the receipt for the same to be taken from the study centre only.

2. Rs. 150/- is charged for re-examination of each course along with Rs. 100/- for mark-sheet and postage.
3. Under any circumstances student should not pay fees in excess of above mentioned fee structure, to the study centre or University.
4. Fees once paid will not be refunded under any circumstances.

#### Details of the University Fees

Sr.No.	Particulars	I Year	II Year
1.	Registration Fee	100	100
2.	Tuition Fee	4,000	4,000
3.	Examination Fee	4,000	4,300
4.	Other Fee	150	150
5.	Development Fund	3,750	4,450
	<b>Total</b>	<b>12,000</b>	<b>13,000</b>

## 5. Registration Procedure

### ONLINE ON DEMAND – MBA ENTRANCE EXAMINATION 2015

#### Instructions for Slot booking

- The entrance examination for MBA will be held “ON LINE” on 5<sup>th</sup> July 2015, for which students will have to make on line slot booking.
- Students can make on line slot booking at <http://ycmou.digitaluniversity.ac> from 10<sup>th</sup> June to 30<sup>th</sup> June 2015. To appear for the entrance examination slot booking is mandatory and student should submit the printouts of Application Form and Hall Ticket at the examination centre at least 45 minutes before the scheduled examination.
- For Online Entrance Examination, student can appear at any available MKCL examination centre spread all over Maharashtra. Student may select any examination centre and time as per his/her convenience.

#### Procedure for submitting Online Application Form

- Student should visit <http://ycmou.digitaluniversity.ac> Click on “Apply Online”. Thereafter he/she will have to fill up the necessary information, create a password and then click on “Save and Proceed”. After completing this, Registration No. and Login ID will be available to the student.
- After getting this Login ID, Login with the help of this Login ID and Password. Here, he/she will find three options for payment of entrance exam fees, which are as follows :
  - (1) Online Payment (Credit/Debit Card)
  - (2) Pay at MKCL Centre
  - (3) Net banking (only for Axis Bank Account Holder)
 Student will have to select any of the above appropriate option according to his/her convenience. If he/she select Option No.2, i.e., “Pay at MKCL Centre”, then he/she will have to take the printout of receipt and pay the fees at the convenient “Fee Collection Centre” of MKCL. The list of Fee Collection Centre is available on the website.
- After paying the necessary fees at MKCL Fee Collection Centre, he/she will have to visit the university website and click on link available for MBA entrance and get logged in, which is appeared on right hand upper corner. After getting Login, student will have to click on “Fill Application Form” and

fill up all the necessary information, i.e. personal information, contact details, etc. Check all the information whether correctly filled up or not, then click "Save and Proceed". Thereafter click on "Add Qualification" and fill up all the academic details.

- After that, upload your recent passport size photograph and signature and click "Save and Proceed". After this "Application Form is Complete" will appear. Once again check all the filled in information and then Click "Approve". Once "Approve" is clicked, you cannot change any information. So before clicking "Approve" please make sure that your filled in information is correct.
- Now students need to choose exam date, exam centre and exam time as per his/her convenience. After choosing this click "Submit" and then take printouts of Application Form and Hall Ticket by clicking "Print Form and Hall Ticket".
- Students need to submit the printouts of Application Form and Hall Ticket at the chosen examination centre at least 45 minutes before the scheduled examination.

### **Important Instructions for the Students**

- It is advisable to book the preferential examination slot well in advance as it may not be available if it is already booked.
- Slot once booked, cannot be changed under any circumstances. So please be careful before choosing the slot.
- Before applying online, the applicant must have following documents with him/her.
  - (1) Recent passport size photograph.
  - (2) All the academic details (e.g. Degree, etc.)
  - (3) For online payment Debit or Credit Card

Non eligible candidates can reappear any number of time for the entrance examination by slot booking process.

### **For First Year (After qualifying entrance examination)/Second Year M.B.A.**

This program is offered through online admission process. You are advised to do the following in order to secure admission.

1. Go through the prospectus meticulously. Ensure that you are eligible for the admission and you possess all the required document which will prove your eligibility. The following is a typical list of documents which you will need:
  - i. Proof of date of birth (Driving Licence OR PAN card OR Aadhar card (with date of birth) OR Leaving certificate OR Passport OR Election Voter card)
  - ii. Passing certificate and/or Mark sheet showing that you have passed the qualifying examination
  - iii. In case there is an entrance test for this program, you will need the statement or certificate showing that you have cleared the entrance test iv. If you belong to a backward class, you will need cast certificate, cast validity, non-creamy layer, certificates (depending on the rules for the category).
  - v. If you belong to a category of disadvantaged class (e.g., visually impaired) you will need documents as proof of your status.

2. You are required to get these documents scanned (with a resolution of at least 72 dot per inch) to get scanned images which are readable and have decent quality. You may take help from your friends or professionals at shops or our study centers.
3. You are required to have a mobile number and an email identity (email id). The email id can be easily generated using yahoo.co.in, hotmail.com, rediffmail.com or any other service provider. These are required as you will be getting the information of your password, status of admission etc on these.
4. You are expected to pay the University Fees using electronic money transfer facilities like Debit Card or Credit Card or Internet Banking or Mobile Money Identifier (MMID) or through the cash deposits at the State Bank of India or other nationalized banks selected by University. The banks charges will apply extra depending on the channel of fund transfer and bank. It is advised that you use your own bank account for making electronic payment. In case the fees need to be refunded (for a reason of University not able to fulfil its stated responsibility) the refunded amount will be credited back to the same account (from which the fees transaction initially was made). Hence, if you use your own account you will get the benefit of such service.
5. If you do not have Savings Bank account, you may open such account with debit card or net banking facilities with any of the banks with zero balance facility (that is, it will not be compulsory for you to keep a minimum balance as per the rules) and a debit card and net banking facilities.
6. You also need to have an access to a computer with internet connection. If you do not have such connection, you may go to a cyber cafe, a study centre, a friend or any other similar location.
7. Once you have done the initial preparation as mentioned above, you may proceed with the online admission. You will click on the Home page of the official websites of the university ([ycmou.digitaluniversity.ac](http://ycmou.digitaluniversity.ac) or [ycmou.ac.in](http://ycmou.ac.in)).
8. The details of the online admission process with detailed screen images are given in a separate document. A video clip to help you in the online process is also available.
9. You will be guided through a series of web pages which will be generated for you as per your response.
10. If you already have a 16 digit PRN, you will select the channel of admission by clicking on [ycmou.digitaluniversity.ac](http://ycmou.digitaluniversity.ac) on the appropriate link. Please do not select the link "If you do not have 16 digit PRN click here" if you have 16 digit PRN even if you are taking admission to the first year of another program.
11. Similarly if you do not have a 16 digit PRN select appropriate link at the opening page of the [ycmou.digitaluniversity.ac](http://ycmou.digitaluniversity.ac). You will need to "register" for the website application procedure by typing in the email id, date of birth, mobile number and name. You will receive a user id and one time password.
12. The university offers a discount in the UPF to the students (of a select number of programs) if the student opts not to take printed study material, due to availability of the study material in the digitized format on the university's portal or availability of the printed books through some other sources like his friends or relatives who may have earlier taken such programs earlier. The University wishes to encourage the students to take soft copies of the study material and

encourage the students to use the pre-owned books for conservation of trees which are crucial to preservation of environment. The amount of the discount will be shown on the screen while filling up the online application form. You are urged to choose option to this effect while filling the online application form.

13. After completing the typing of all the details asked by the system, you will be prompted to upload scanned documents to the system as per the details submitted by you.
14. After you have uploaded all the documents you make payment using either electronic payment (debit card or credit card or MMID or internet banking). Please see our booklet on how to make payment online available on the website.
15. In case you do not have electronic payment methods available to you, chose the option of "Electronic Challan" on the system. You can print a Payment Deposit Slip and after two working days go to the branch of SBI or other banks mentioned in the website and pay the fees by cash. Remember to check that the transaction number is written at the appropriate places in clear and legible handwriting.
16. You may be required to enter the transaction number on the appropriate boxes by logging in as a user on the university website for reconciliation.
17. The admission will be confirmed after your admission records are verified by the university staff by online method.

### **Re-registration**

Re-registration shall be done once only. The period of Re-registration is valid for 3 years only. The Re-registration is not allowed after 3 years of the expiry of the first Registration date. The total period of Re-registration is 3 years, so student must apply immediately after the expiry of the registration.

## **6. The Entrance Examination Structure**

### **6.1 Introduction**

The candidates seeking admission to the Master in Business Administration (M.B.A.), Programme of this University will have to appear for and show sufficient level of competence and aptitude in a Common 'Entrance Examination' conducted by the University.

The information regarding the Entrance Exam. its composition, nature, etc. is given in the following sections.

### **6.2 Nature and Composition**

This Entrance Exam, is designed for testing various scholastic/mental abilities and skills that are considered essential for the successful completion of the programme. It is also intended to test the aptitudes of the candidates in the important aspects of business organisation. The test consists of the following sections as given below.

Section	Topic	Marks
1	Reading Comprehension	12
2	Verbal Ability	20
3	Numerical Ability	16
4	Business Data Interpretation	24
5	Business Application	16
6	Business Judgement	12
	<b>Total</b>	<b>100</b>

**Entrance Exam :**  
5<sup>th</sup> July

### **Time Schedule**

9.00 am            to            10.30 am  
11.00 am           to            12.30 pm  
1.00 pm            to            2.30 pm  
3.00 pm            to            4.30 pm

5.00 pm            to            6.30 pm

### **Nature and Types of Questions**

All the questions (hereafter referred to as 'items') are of the 'multiple choice' type, wherein each item is given four options.

The candidate has to 'select' only one of the given options as the correct answer to the item and indicate the same by clicking on the corresponding circle.

Every item carries 2 mark. Examples that follow are simply to illustrate the nature of the items likely to appear in the different 'sections' of the exam-question paper.

### **Illustrative Examples**

The examples given for each section are merely to illustrate the nature of task required.

The examples cited here are just to give an idea about the nature of entrance examination and questions appearing in entrance examination may vary from illustrative examples.

#### **(i) Reading Comprehension**

In this component, a passage (consisting of about 450-500 words or 25-30 lines) will be given. The candidate has to read the passage very carefully, understand the details and answer the items that follow it.

Some items are meant for testing understanding of what is stated therein. Some others are intended to test interpretation and analysis of what is read. Certain others are intended for testing understanding of the contextual meanings of specific words/phrases.

It is important to thoroughly read the passage a sense of the principal ideas, facts, organisation of content, information relating to ideas, attitudes, tone and general style of presentation before one attempts to answer the items.

Each item is expected to be answered on the basis of what is in the passage and not on the basis of personal opinion or knowledge.

Candidates are advised to read all the options before selecting an answer. Here is an example to illustrate.

**Directions :** Read the passage given below and answer all the items following the passage on the basis of what is stated / implied in it.

Since then, the span of man's life grew to eighty years. The first thirty years of his whole long life are, in fact, those of man's own life. At this stage, he is sound both in body and mind and is full of fire.

After that, in the next eighteen years, he leads the life of a donkey. In this age, he does nothing but abuse. Thereafter, he steps into the life of a dog. At that stage, man lacks the vigor of the past, but all the same the memory of the days gone by does not slip away.

Therefore, he can do little but sit apart and bark at others. Finally he glides into the life of a monkey when he, not only in his conduct but also in his physical appearance, apes the monkey.

1. The focus in the passage is on the character of a .....  
(A) dog (B) man  
(C) donkey (D) monkey
2. The first thirty years of man's life can be called his own because.....  
(A) he remains free from any worries  
(B) he enjoys his educational life  
(C) he is then sound in body and mind  
(D) he can live life as he wants
3. The phrase 'full of fire' used in the passage means :  
(A) tremendous heat  
(B) great enthusiasm  
(C) extreme joy  
(D) a thirst for knowledge

(ii) Verbal Ability

This section contains items for testing your language competency- vocabulary, syntax, grammar, etc. It may have items on antonyms, synonyms, verbal analogies, sentence completion / correction. Some examples of items of

this kind are as follows.

Example 1

Directions : Choose the option that is opposite in meaning to the word

'Recession'

- (A) approach
- (B) recoil
- (C) retraction

Example 2 (D) withdrawal

Directions : Choose the option that is nearest in meaning to the word

'Stubborn'

- (A) shaky
- (B) irregular
- (C) obstinate

Example 3 (D) confident

Directions : You are given a key pair of words in capitalised print and a list of four pairs marked as A, B, C, D. Select an option in which the pair of words are related to each other in the same way as those in the key pair.

Key pair ART : Painting

- (A) sketching : printing
- (B) drawing : painting

- (C) science : chemistry  
(D) patient : doctor

(iii) Numerical Ability

This section contains items designed for testing the candidate's ability to apply computational, algebraic, geometrical, graphic, symbolic and logical techniques to familiar situations.

The intended is to test the ability to recognise numerical relationships and perform basic numerical operations.

Here are some illustrations.

Example 1

Which is the number, which when squared and added to 12 becomes seven times its value ?

- (A) 2, (B) 3  
(C) 5, (D) 6

Example 2

If the radius of a circle is increased by 1cm. the ratio of the new circumference to the new diameter will be -

- (a) + 2 (b) - 2  
(c)  $(2 + 1) 2$  (d)

Example 3

Rama and Krishna hire a pasture for Rs.260. Rama puts 20 cows for 3 months and Krishna puts 35 cows for 2 months. The amount to be paid by Rama will be -

- (A) Rs. 100 /-, (B) Rs. 115 /-  
(C) Rs. 140 /-, (D) Rs. 120 /-

(iv) Business Data Interpretation

This section tests the ability for business comprehension and interpretation of the data related to business and commerce. It is tested through different forms such as tables, graphs, histograms, pie charts, polygons and the like.

A series of items is given for each set of data for testing interpretation, interpolation and extrapolation abilities. Here is an example of a data set along with related items.

In a certain large-scale company, labour trouble continued for about 3 years in succession after which the factory workers went on a total strike.

During these 3 years, the company management had retrenched several workers as indicated in Table No. 1.

Table No.1

Year	Worker strength	Workers retrenched (number)	Age-range of retrenched workers			Work experience of retrenched workers (yrs.)			
			20-24	25-29	30-34	<1	1 to <3	3 to <5	5 & above
1999	4000	15	2	10	3	10	3	2	0
1992	4525	20	7	11	2	9	6	4	1
1993	5000	25	6	13	6	12	7	4	2

- What percentage of the total workers retrenched were within the age-range of 25-29 ? (Figures have been rounded)  
(A) 17 (B) 56 (C) 18 (D) 57
- What was the increase in percentage of retrenchment between 1991 and 1992 for the workers with a work experience of between '3 to less than 5 years' ? (Figures have been rounded)  
(A) 10 (B) 7 (C) 5 (D) None of the above



3. Which of the following situations, shows the maximum retrenchment of workers ?
- (A) When age range is high & work experience is high.
  - (B) When age range is high & work experience is low.
  - (C) When age range is at the intermediate level & work experience is low.
  - (D) When age range is at the intermediate level & work experience is high.

(v) Business Application

This component deals with items designed to test the ability to apply given data for solving simple problems related to commerce, economics, statistics and business.

The topics that may be covered herein are : Ratio - Proportion - Variation, Average - Percentage, Profit - Loss - Discount, Interest (Simple and Compound), Stocks and Shares, Taxes - Rates, Insurance Time - Work - Speed and the like.

Given here are a couple of illustrative examples.

Example 1

The cost price of an article is Rs. 8.50. The selling price is to be decided so that a profit of 25% on the selling price will be made? What should be the selling price ?

- (A) Rs. 11.33      (B) Rs. 10.36
- (C) Rs. 12.05      (D) Rs. 9.78

Example 2

The sum of Rs. 4000 will amount to Rs. 5000 at a simple interest of 5% p.a. in -

- (A) 4 years;                      (B) 6 years
- (C) 2 years 6 months (D) 5 years

(vi) Business Judgement

In this section, information about a business situation is provided in sufficient details in a passage or a case report. This is followed by a series of items that will test the ability to evaluate the statements, facts and other information regarding the business and to make your judgement about the various aspects of the business as stated in the report.

Example 1

Directions : Read carefully the passage given below and answer the questions that follow.

Secretarial practices in modern offices have seen many technological changes in recent years. A major event is the advent of computerisation in every sphere of life. A leading typing institute offering regular training as well as undertaking major typing tasks on job-work basis, was quick to realise the possible use of computerisation in improving its services and therefore decided to purchase the latest computers with printers etc. to update its existing facilities. The new equipment, it was realised, would result in increased output to the extent that the work handled by three secretarial assistants would, with the new facilities, be handled, by one assistant.

It was believed that the overall profits of the institute with the use of computerised services would undergo a significant increase.

Besides, the manager of the institute enjoyed good, cordial relations with his subordinates. In fact, on many occasions in the past, his subordinates had

stayed back well beyond working hours (without any expectation of monetary compensation) in order to respect the commitments made to outside parties.

Over a period of six months, the manager of the institute collected funds (partly by investing his own earlier profits and partly by raising loans from the State Bank of India) for the purchase of the required computers and accessories. He was lucky to obtain the required equipment within a week.

By the end of 8 months, after a detailed financial analysis of the existing situation, it appeared, however, that the overall profits of the institute had declined by 8% rather than showing an expected increase. There had been no change in other conditions within the set-up. Perplexed about this unexpected outcome, the manager of the institute sought advice from a firm of management consultants. The consultants worked on the details provided by the manager of the institute and finally submitted their report, giving useful advice and recommendations.

Given below are a set of factors which may not be important in the decision advice given by the firm of management consultants. Evaluate each factor with respect to the classification scheme given below.

### Classification Scheme

Mark

(i) if it is a major objective in the decision making process. (ii) If it is a major factor, influencing the decision.

(iii) If it is a minor factor, influencing the decision. (iv) if it is an unimportant issue, in making a decision.

The following items are to be evaluated on the basis of the classification-scheme.

1. Time required for getting the new equipment.
2. Possible difficulties in getting a loan.
3. Increased productivity of subordinates.
4. Training of subordinates in new techniques of computerisation.
5. Increase in profits.

## 7. Regional Centres

Following list provide detail information about Regional Centres of the University

Sr. No.	Regional Center	Address	Tel. Fax No.
01.	Amravati	Yashwantarao Chavan Maharashtra Open University, Amravati Regional Centre, V.M.V. Road to Valgaon Road, Post. V.M.V., Amaravati-444604	Tel No.0721-2531444 Fax. No. 0721-2531445
02.	Aurangabad	Yashwantarao Chavan Maharashtra Open University, Aurangabad Regional Centre, C/o, Survey No.41, Nandanvan Colony, Camp, Aurangabad-431001	Tel No. 0240-2335798 / 2356826 Fax No. 0240-2335798
03.	Mumbai	Yashwantarao Chavan Maharashtra Open University, Mumbai Regional Centre, C/o, Jagannath Shankarsheth, Primary Muncipal School, 2 <sup>nd</sup> Floor, Frear Breech (South), Nana Chouk, Grant Road (West), Mumbai-400007.	Tel No. 022-23874186 / 23813256 Fax No. 022-23826135

Sr. No.	Regional Center	Address	Tel. Fax No.
04.	Nagpur	Yashwantarao Chavan Maharashtra Open University, Nagpur Regional Centre, Subhedar Hall, University Sports Area, Law College Campus, Amravati Road, Ravinagar Chouk, Nagpur-440001	Tel No. 0712-2553724 / 25 Fax No. 0712- 2553725
05.	Nashik	Yashwantarao Chavan Maharashtra Open University, Nashik Regional Centre, Old Corporation Building, 2 <sup>nd</sup> Floor, New Pandit Colony, Nashik-422002	Tel. No. 0253-2317063 Fax No. 0253-2576756
06.	Pune	Yashwantarao Chavan Maharashtra Open University, Pune Regional Centre, Shahir Annabhau Sathe Prashalagruha, Corporation School No. 5 (Boys), 654, Opp. Sadashiv Peth Haud, Kumdhekar Marg, Pune-411030	Tel No. 020-24491107 Fax No. 020-24457914
07.	Kolhapur	Yashwantarao Chavan Maharashtra Open University, Kolhapur Regional Centre, Shivaji University Campus, Near Post Office, Vidyanagar, Kolhapur-416004	Tel No.0231-2607022 Fax No. 0231-2607023
08.	Nanded	Yashwantarao Chavan Maharashtra Open University, Nanded Regional Centre, C/o, Smt. Indira Gandhi Adhyapak Mahavidyalaya, Latur Phata, Vasarni Road, Nanded-431603	Tel No. 02462-259940/50 Fax 02462-259940

## 8. Study Centres

### (1) Amravati Region

01	Amravati (1251A)	Vidya Bharati College, C.K.Naidu Road, Camp, Amravati 444 602	Ph: (0721) 2551979, 2662740
02	Amravati (1288A)	Bhartiya Vidya Mandir, Badnera Road Amravati	Ph: (0721) 2673283 2575033
03.	Amravati (12119)	Shri. K. L. Mahavidyalaya Morshi Road, Amravati	Ph: 9923055030 9923081401
04.	Amravati (1203A)	Shri Shivaji Arts & Commerce College Amravati	Ph: (0721) 2660510
05.	Amravati (12129)	Takshashila Mahavidyalaya, Syam Nagar, Amravati - 444602	Ph: (0721) 2560534, 2662179
06.	Amravati (12163)	Brijlal Biyani Science College, Amravati	Ph: (0721) 2677611 2562086
07.	Akola (1101A)	Smt. L.R.T. College of Commerce, Ratanal Plot, Akola 444 001	Ph: (0724) 2400197, 2413924,2457689
08.	Akola (1105A)	Shri Shivaji College of Arts, Commerce & Science College, Sc Nagar, Shivaji Park, Akola - 444001	Ph: (0724) 2433438, 2453295
09.	Washim (1505A)	Savitribai Phule Mahila College Washim	Ph: (07252) 232262
10.	Washim (1525A)	Shri Ramrao Sarnaik Mahavidyalay Allada Plot, Washim	Ph: 9921320919
11.	Yavatmal (1401A)	Amolakchand Mahavidyalaya, Godhani Road, Umarsara, Yavatmal 445001	Ph: (07232) 245179 244687
12.	Khamgaon (1392A)	College of Management, Durdarshan Kendra Road, Kamal Nagar, Khamgaon	Ph: (07263) 256566

### (2) Aurangabad Region

13.	Aurangabad (2108A)	Institute of Management Training & Research (IMTR) Plot No. P-4, Near Bajaj Bhavan (CMIA office), MIDC Railway Station Road, Industrial Area, Aurangabad - 431 005	Ph: (0240) 2331039
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14. Aurangabad (2107A) Marathwada Institute of Technology (MIT) Ph: (0240) 2377284  
P.B.No.327, Beed bypass Road, Aurangabad-431028 2376815,2373129
15. Aurangabad (21138) Deogiri Institute of Technology & Management Science Ph: (0240) 2334577  
MSP Mandal, Aurangabad
16. Parli (V) (22101) Navgan Shikshan Sanstha's Arts, Commerce & Ph: (02446) 223311  
Management Science College, Parli (V) 431513 Dist. Beed 222495
17. Jalna (2330A) Maheshwari Shikshan Prasarak Mandal, Ph: (02482) 235309  
Jalna 431203 9422724787
18. Ambajogai (2201A) S.R.T. College, Ambajogai Ph: (02446) 247073,  
Dist. Beed - 431 517 247173
19. Osmanabad (2602A) Ramkrishna Paramhansa Mahavidyalaya Ph:(02472) 222231  
Osmanabad-413501 222237
20. Aurangabad (2103A) S. B. College Ph: (0240) 2332040  
Aurangabad - 431 001 2362040
21. Beed (2217A) Alias Babaji College, Ashti, Beed – 414 02 Ph. (02441) 239621
22. Jalna (2342A) Rajashri Shahu Arts, Commerce & Science College Ph: (02485) 249471  
Paradh Bk, Tal. Bhorkardan, Dist. Jalna - 431 114
23. Aurangabad (2105A) Vasant Rao Naik Mahavidyalaya, Chikhalthana Road, Ph: (0240) 248321  
Aurangabad - 431 003
24. Vaijapur (2186A) Vinayakrao Patil College, Ph: (02436) 222086  
P.O. Box No. 3, Vaijapur, Aurangabad – 423 701

### (3) Mumbai Region

26. Mumbai (Bhandup) (3379A) Ratnam College of Arts, Science & Commerce Ph: 25951381,  
National Highschool Marg, Bhattipada Road, 25954464  
Bhandup (W) - 400 078
27. Mumbai (31425) The Indian Institute of Planning & Management Ph: (022) 39344036  
Khar (W), Mumbai - 400 052
28. Navi Mumbai (3506A) Karmaveer Bhaurao Patil College, Vashi, Juinagar Ph: 9322241449,  
Sector 15A, Navi Mumbai - 400 703 9969339712
29. Vikroli (E) (3134A) Vikas College of Arts, Science & Commerce Ph: (022) 25784267 /  
Kannamwar Nagar -2, Vikroli (East), Mumbai - 400 083 24843374
30. Mumbai (31236) Smt. P. D. Hinduja Trust Institute of Mgt. Studies Ph: (022) 23826240  
315, New Charni Road, Mumbai - 400 004 9819116267
31. Santacruz (W) (31247) St. Anandilal Potdar Jr. College, Sport Campus, Opp. Police Ph : (022) 67111111  
Station, Santacruz (West), Mumbai
32. Andheri (E) (31327) Lify Aviation Training Centre Ph: (022) 26834859/  
302, Shiddhagiri, 3rd Floor, Old Naga Road, Cross Road 26834860/66  
Bhuta High School, Andheri (E), Mumbai - 400051
33. Bandra (E) (3133A) Chetna College, Govt. Colony, Near Sahakari Vasahat, Ph: (022) 26422750  
Bandra (E), Mumbai - 400051
34. Bandra (W) (31318) R.D. National College, Bandara Linking Road, Ph: (022) 26041777  
Bandra (W), Mumbai - 400050
35. Kalyan (3503A) Birla College of Arts, Science & Commerce, Murbad Road Ph: (0251) 2203740,  
Kalyan Dist. Thane - 421 304 2207054
37. Ulhasnagar (35222) S. D. T. Kalani College, Ph: (0251)2732564,  
Ulhasnagar Dist. Thane - 421 001
38. Raigad (3241A) Pen Education Society's Arts, Science and Commerce Ph: (02143)252496,  
College, Pen, Dist. Raigad - 402 107 254478
39. Panvel (3258A) Yashwant Memorial Trust, Ashoka Gardens, B-14, Ph: (022) 27460181  
Near City Post Office, Mahatma Phule Road, Panvel - 410 206 9819248771
40. Panvel (3202A) Arts, Science & Commerce College Ph: 27452561  
Panvel, Dist. Raigad - 410 206
41. Badlapur (3569A) Adarsh College of Arts and Commerce Ph: (0251) 6483009  
Kulgaon, Badlapur, Dist. Thane 9828297674
42. Vasai (35286) Chmia Patil Shikshan Sanstha, Shirmati Indiraji College Ph: 8080587283  
Vasai - 401 208 9225088766
43. Palghar (3502A) Sonopant Padekar Vidyalaya Ph: 9209750945  
Palghar - 401 404
44. Thane (35315) Jeevandeep Arts, Commerce & Science, Goveli Rayate Ph: (0251) 2390922  
Tal. Kalyan, Dist., Thane – 421 301
45. Bhandup (E) (31471) Ramanand Arya D.A.V. College, Station Road, Datar Colony Ph: (022) 25662921  
Bhandup (E), Mumbai - 400 042
46. Mumbai (31472) Mharishi Dayanand College of Arts Sciences & Commerce Ph: (022) 24104541  
25, Dr. S. S. Rao Road, Mumbai - 400 012
47. Goregaon(W) (31453) S.S. & L.S. Patkar College of Arts & Science & V.P. Voude College Ph: (022) 28781188  
of Commerce & Economics S.V. Road, Goregaon(W),  
Mumbai - 400 062

### (4) Nagpur Region

48. Nagpur (4402A) C.P. & Berar Education Society's College of Arts & Ph: (0712) 2766482  
Commerce, Tulsibaug, Nagpur - 440 022. 2740305

49.	Nagpur (44107)	Dharampeth Polytechnic, North Ambazari Road Nagpur 440 010	Ph: 9403624415
50.	Nagpur (44161)	S.K.B. Institute of innovative Education & Research 3rd floor, Madhu-Madhav Tower, Dharampeth Nagpur - 400 010	Ph: (0712) 6527780 2562267
51.	Nagpur (44150)	Dhanwate College of Commerce & Management Congress Nagar, Nagpur	Ph: (0712) 2454193 2422759
52.	Nagpur (44234)	City Premier College, Wardha Road Nagpur -440 015	Ph: (0712) 2251900 6658300
53.	Nagpur (44327)	Dr. S. Radhakrishna College of Buisiness Management P-16, MIDC, Buttibore, Nagpur - 441 108	Ph: (0713) 262203 9405503342
54.	Nagpur (44237)	Seva Sadan High School, Sitabuldi Nagpur	Ph: (0712) 2151215
55.	Nagpur (44211)	Tirpude Institute of Management Education Civil Lines, Nagpur	Ph: (0712) 2544465 2525781.
56.	Nagpur (44127)	Annasaheb Gundewar College, Kotal Road, Nagpur Rurasl, Nagpur	Ph: (9402050243
57.	Nagpur (44253)	V. M. V. Commerce, J. M. T. Arts College, Wardhaman Nagar, Nagpur City, Nagpur	Ph: 9665013468 (0712)2764391
58.	Nagpur (44138)	Mahalaxmi Jagdhamba Mahavidyalaya, Bhagini Mandal Parisar, Sitaburdi, Nagpur - 440012	Ph: 9822706601
59.	Nagpur (44294)	Late. Bapusaheb Mahashabde Mahavidyalaya, Sakkardar Chowk, Nagpur	Ph: (0712) 2744965
60.	Nagpur (44252)	Dr. M. K. Umathe Arts & Ramchandra Makare Commerce Mahavidyalaya, Ring Road, Nagpur	Ph: (0712) 2227062
61.	Nagpur (44131)	St. Ursula Kanishtha Mahavidyalaya, Akashwani Chowk, Nagpur	Ph: 9158777573
62.	Nagpur (44182)	Mahila Mahavidyalaya, 152, Nandanvan, Nagpur - 440 009	Ph: (0712)2744935 2744579
63.	Bhandara (4137A)	Sunflag Iron & Steel Company, Nagpur Road Bhandara	Ph: (07184) 285551 285655
64.	Wardha (4534A)	Lok Mahavidyalaya, Bachelor Road, Pratap Nagar Wardha	Ph: (07152) 242580 241133
65.	Samudrapur (4533A)	Vidya Vikas Arts, Commerce & Science College Samudrapur, Dist. Wardha - 442 305	Ph: (07151) 225560
66.	Nagpur (44354)	Cental Institute of Business Management Research & Development, Pawan Bhumi, Wardha Raod, Nagpur- 440 022	Ph: (0712) 2292367
67.	Nagpur (44281)	Nagar Yuvak Shikshan Sanstha Atrey Layout, Nagpur- 440 022	Ph: (0712) 2249462

### (5) Nashik Region

68.	Ahmednagar (51104)	Institute of Management Research & Rural Development Opp. New Law College, Lal Taki Road, Ahmednagar -414001	Ph: (0241) 23244898 2322436
69.	Kopargaon (5103A)	Shri Sadguru Gangageer Maharaj Science, Gautam Arts & Sanjivani Commerce College Kopargaon, Dist. Ahmednagar - 423 601	Ph: 223155/221308 (02423)223156
70.	Jalgaon (53106)	Nutan Institute of Management, Development & Research Nutan Maratha College Campus, Jalgaon	Ph: (0257) 2217032 9850192790
71.	Nandurbar (5517A)	Institute of Business Management & Research Centre, Khodai Mata Road, Nandurbar	Ph: (02564) 2225088
72.	Nashik (5415A)	Bhonsala Military College, Rambhoomi Nashik - 422 005	Ph: 2545519/ 22340650
73.	Nashik (5406A)	Loknete Vyankatrao Hire College, Panchavati Nashik - 422 003	Ph: 2512924/ 2516351
74.	Nashik (54214)	Navjeevan Institute of Management, Shivshakti Chowk 4th Scheme, CIDCO, Nashik - 422 008	Ph: (0253) 2379748 2393827
75.	Nashik (54247)	Kalpataru Institute of Management Studies 1st Floor above Diya Lab, Purab-Paschim Plaza Trimurti Chowk, Nashik - 422 008	Ph: (0253) 2377103 2393748
76.	Nashik (54245)	Arts, Commerce Mahila Mahavidyalaya, Jail Road Nashik-Road, Nashik-422 101	Ph: (0253) 2465967
77.	Malegaon (54394)	K.B.H. Institute of Management Malegaon - 423105	Ph: 7720020755 9823822556
78.	Sonai (51136)	Mula Education Society's Arts, Science & Commerce College, Sonai, Tal. Newasa, Dist. Ahmednagar	Ph: (02327) 231384
79.	Shahada (5525A)	P. S. G. V. T. Mandal's Arts, Science & Commerce College, Shahada, Dist. Nandurbar	Ph: (02565) 223747
80.	Nashik (5404A)	K. T. H. M. College, Gangapur Road, Nashik - 422002	Ph: (0253) 2571376, 2577341
81.	Dhule (5281A)	Syltel Institute of Management & Research Wadi Bhokar Road, Devpur, Dhule-424002	Ph: 02562-226085
82.	Dhule (5290A)	M. D. Palesha Commerce College, Dhule - 424001	Ph: (02562) 245110, 272913

83. Dhule Sharda Shaikshanik & Samajik Sanstha Ph: (02562) 270071  
(5299A) Vidyadhan Mahavidyala, Valwadi, Gondur Airport Road, Devpur, Dhule
84. Jalgaon M. J. Mahavidyalaya Ph: (0257) 2237363  
(5303A) Jalgaon - 425002 2234281
85. Bhusawal Hindi Seva Mandals Advance Study Centre Ph:  
(53151) Bhusawal, Dist. Jalgaon -425200
86. Chalisgaon smt. S. M. Agrawal Inst. of Management, Om Market Yard Ph: (02589) 222472  
(53206) Chalisgaon, Dist. Jalgaon -424 101

## (6) Pune Region

87. Pune Brihan Maharashtra College of Commerce, Shivaji Nagar Ph: (020) 5654943  
(6225A) Agarkar Road, Pune - 411 004. 5652341
88. Pune Abhinav Education Society's Law College, Ambegaon (BK) Ph:(020) 24319098/  
(62160) Pune - 411 046 26804047
89. Pune Synergy Institute of Management, 1785, Ph: (020) 24432452/  
(62242) Khajina Vihir Chowk, Sadashiv Peth, Pune - 30 24432451
90. Pune Chanakya Mandal, Ph: (020) 2433854  
(62209) 1557, Sadashiv Peth, Near Navi Peth, Pune - 30 24321177
91. Pune National Institute of Management Science Ph: (020) 25553032  
(62263) Survey No. 169/1/A, Opp. ECPRO  
International Chinchwad, Pune - 33
92. Pune Vidyadhan Education Society's Ananya Institute Ph: (020) 202211  
(62429) of Management and Computer Science, Bhor, Pune - 48 9762214779
93. Pune Asian School Of Business Management & Reserch Ph: (020) 65002125  
(62289) Pune Satara Road, Pune
94. Pune Imperial School of Business, 1st Floor, Above Pashankar, Ph : (020) 65009444/555  
(62357) Auto Showroom, Forum Building, Pune-Satara Road, Pune - 411045
95. Pune India International Multiversity Ph: (020) 41051818,  
(62358) 1- Speace, 1st Floor, S. No.51, Village Bavdhan Khurd, 41051819  
Pune-Mumbai Bypass, Pune - 411021
96. Pune Mamasahab Mohal Arts & Commerce College, Ph: (020) 25443024  
(6234A) 48/A, Arendavan, Pound Road, Pune -411038
97. Pune Maharashtra Vidyarthi Sahayak Mandal, Ph: (020) 24465774  
(62333) Sadashiv Peth, Pune -411030 9371013697
98. Akurdi Prof. Ramkrushna More, Art's Com & Science College, Ph: (020) 25443024,  
(62359) Akurdi, Pune - 411044 27659740
99. Pune Shri Bhaskargiri Maharaj Shikshan Prasarak Mandal, Ph: 9890150175  
(62430) Indrayani College of Information Technology and  
Management, PMT Chowk, Pune - 411039.
100. Pune Institute of Business Management Education Ph:(020) 25449743  
(62410) 47/17, Erandwane, Karve Road, Pune - 411 004
101. Pune Foersight Bussiness School, 1117/27, Sarswati Nilayam, Ph: (020) 30526600,  
(62354) Revene Colony, Shivaji Nagar, Pune - 411005 24264397
102. Shirur Manikchand Dhariwal Inst. of Mgt. & Rural Tech. Ph: (02138) 2246788,  
(6321A) Shirur - 412 210 224669
103. Barshi B.P. Sulakhe Commerce College Ph: (02184) 222531 /  
(6504A) Barshi, Dist. Solapur-419 411 223957
104. Pune The Indian Institute of Planning and Management Ph: (020) 664204112  
(62431) Deccan, Gymkhana, Pune - 411 004
105. Satara Lal Bahadur Shastri College, Malhar Peth Ph: (02162) 238050  
(6403A) Satara
106. Indapur Indapur Taluka Shikshan Prasarak Mandal's Arts, Ph: (02111) 223102  
(6319A) Science & Commerce College, Indapur 223523  
Dist. Pune - 413 106
107. Karad Venutai Chavan College Ph: (02164) 271619/  
(6464A) Vidhya Nagar, Karad, Dist. Satara - 415 124 271555
108. Karad Sadguru Gadge Maharaj College, Ph: (02164) 271346  
(6402A) Vaidya Nagar, Karad, Dist. Satara 415 125
109. Rajgurunagar Hutatma Rajguru Mahavidyalaya, Rajgurunagar Ph: (02135) 222099  
(6235A) Tal. Khed, Dist. Pune - 410 505
110. Kothrud Maharashtra Institute of Technology, S.No.124, Ph: (020) 26912901/  
(62173) Paud Road, Kothrud, Pune - 38 2543768
111. Kothrud Centre for Social Sciences, Management & Research of Ph: (020) 25460293/  
(62258) All India Institute of Local Self Government, Kothrud, Pune 25461624
112. Loni-Kalbhor Samajbhushan Ganpatrao Kalbhor Arts, Commerce Ph: (020) 26913846  
(6230A) & Science College, Loni Kalbhor, Tal. Haveli, Dist. Pune
113. Pandharpur Karmaveer Bhaurao Patil Mahavidyalaya Ph: (02186) 223104  
(6505A) Pandharpur, Dist. Solapur
114. Lonavala Dr. B. N. Purendar Arts & Smt. Shantidevi Gopichandji Ph: (02144) 273006  
(6261A) Gupta Commerce College, Lonavala, Dist. Pune
115. Pune ISB&M College of Commerce, S. No. 44/1/2, Ph: (020) 66754604  
(62464) Nande Village, Tal. Mulshi, Dist. Pune-523 266

116. Pune Indrayani College Ph: (02114) 222225  
(62235) Talegaon Dabhade, Dist. Pune - 410 507
117. Solapur Lokmangal Biotech College Ph: (0217)22735525,  
(65101) Wadala, Solapur
118. Bhosari Preetam Prakash College Arts & Commerce, Sect.No.1 Ph: 9260204295  
(62471) Near Bhairavnath Vidyalaya, Indray Aninagar, Bosari, Pune -411 039 9145556920

### (7) Kolhapur Region

119. Kolhapur Vivekanand College Ph: (0231)2658612,  
(71122) 2130 'E', Tarabai Park, Tal. Karveer, Kolhapur - 416 003 2658840
120. Sangli Sahyadri Charitable Trust, Tasgaon, Sangli Ph: (0233) 2672491  
(7297A) Tasgaon, Sangli 9850133335
121. Sangli Shanti Niketan, Navbhart Shikshan Mandal Ph: (0233) 2312999  
(7202A) Nagar Road, Lok vidhyapit, Sangli - 416 416
122. Tasgaon Padmabhushan Dr. Vasanttraodada Patil Mahavidyalaya Ph: (02366) 250575  
(72146) Tasgaon - 416312 Dist. Sangli 9822664082
123. Sakharale Rajarambapu Institute of Technology, Rajaram Nagar Ph: (02342) 226488,  
(7232A) Sakharale, Tal. Walwa, 220329  
Dist. Sangli - 415 414 Fax : 220989
124. Gadhinglaj Shivraj College of Arts, Commerce & Science College Ph: (02327) 222307,  
(71103) Gadhinglaj, Dist. Kolhapur - 416 502 224142
125. Chiplun D.B.J. College, Tal. Chiplun, Dist. Ratnagiri 415 605 Ph: (02355) 244606/  
(7303A) 252453
126. Jaysinghpur Dr. J. J. M. agdum Trust, Jaysinghpur, Shirurwadi Road Ph: (02322) 663100  
(7117A) Jaysinghpur-416 101 Mob. 9764440018 8956161763
127. Ratnagiri R. P. Gogate College of Arts, Science and R. V. Jogelkar Ph: (02352) 221311,  
(7370A) College of Commerce, Ratnagiri
128. Kolhapur Magnus School of Business, Insignia, 4th & 5th Floor, Ph: (0231) 6616601,  
(71200) CTS No.517/A/1/166, 132 E-Ward, Opp : Fire Brigade, 09890089089  
Kawala Naka, Shivaji Park, Kolhapur - 416001
129. Sawantwadi Saheb Research Centre for Nonformal Education, Ph: (02363) 273307,  
(7405A) G/710, Behind Hotel Gomantak, Main Road,  
Sawantwadi, Dist. Sindhudurga - 416510
130. Kolhapur Shri Shahaji Chhatrapati Mahavidyalay, Ph: (0231) 2644204  
(71216A) Dasara Chowk, Kolhapur - 416002
131. Kankavali S. P. Mandali College, Kankavali, Ph: (02367) 232053,  
(7740A) Dist, Shindudurga - 416602
132. Ichalkaranji Night College of Arts & Commerce Ph: (0230) 2437666  
(7114A) Ichalkarani, Dist. Kolhapur - 416 115
133. Atigre Kolhapur Sou. Sushila Danchand Ghodawat Charitable Trust's Ph: (0230) 2460555  
(71242) Group of Institutions, Atigre, Dist. Kolhapur - 416 118
134. Sawantwadi Dr. J. B. Naik Arts & Commerce College, Ph: (02363) 271106  
(7464A) Sawantwadi, Dist, Shindudurga - 416 510
135. Jaysingpur Jaysingpur College, Jaysingpur Ph: (02322) 225381  
(71257) Tal. Shirol, Dist. Kolhapur - 416 101
136. Sangli Shriram Bahuddeshiya Sevabhavi Sanstha, Arts & Commerce Ph: (02343) 220009  
(72162) Colelge, Share Gut No. 4171 to 4175, New ST Depo Atpadi  
Tal. Atpadi, Dist. Sangli - 415301
137. Kolhapur Vidya Prabodhini Institute of IT & Management, 614 Arvind Ph: (0231) 6452321  
(71258) Plaza, 2<sup>nd</sup> Floor, Shahupuri, 2<sup>nd</sup> Lane, Kolhapur - 416 002
138. Sindhudurga Chikitsak Samudha, 1<sup>st</sup> Floor, Parashuratna Co-op. Hsg. Soc. Ph: 9223553031  
(7477A) Opp. Raul Maharaj College, Kudal, Sundhudurga (022) 23856837  
23800256

### (9) Nanded Region

139. Latur College of Computer Science & Information Tech Ph: (02382) 228646,  
(8436A) Ambejogai Road, cocsit, Latur - 413 531 228585
140. Nanded Institute of Tech. & Management, Nanded - 431 601 Ph: (02462) 254850,  
(8571A) 253471
141. Nanded Indira Institute of Management, Science Sahayog Educational Ph: (02462) 229184  
(8581A) Campus, Vishnupuri, Nanded - 431 606
142. Parbhani Shri Shivaji College, Basmat Road, Parbhani - 431 401 Ph: (02452) 226085,  
(8701A) 221649
143. Udgir Shri Hargeswami Mahavidyalaya Ph: (02385) 256166  
(8402A) Udgir

## 9. Contacts

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**Dr. Prakash Deshmukh**  
**Director (I/C)**  
**School of Commerce & Management**  
**Phone : (0253) 2231477**

**University Address**  
**Yashwantrao Chavan Maharashtra Open University,**  
**Dnyangangotri,**  
**Govardhan, Nashik - 422 222**

**University Phones**  
**(0253) 2231714, 2231715, 2230227, 2230459, 2230025**

**University Fax**  
**(091) (0253) 2231716**  
**E-mail : [dir\\_com@ycmou.digitaluniversity.ac](mailto:dir_com@ycmou.digitaluniversity.ac)**



# Appendices

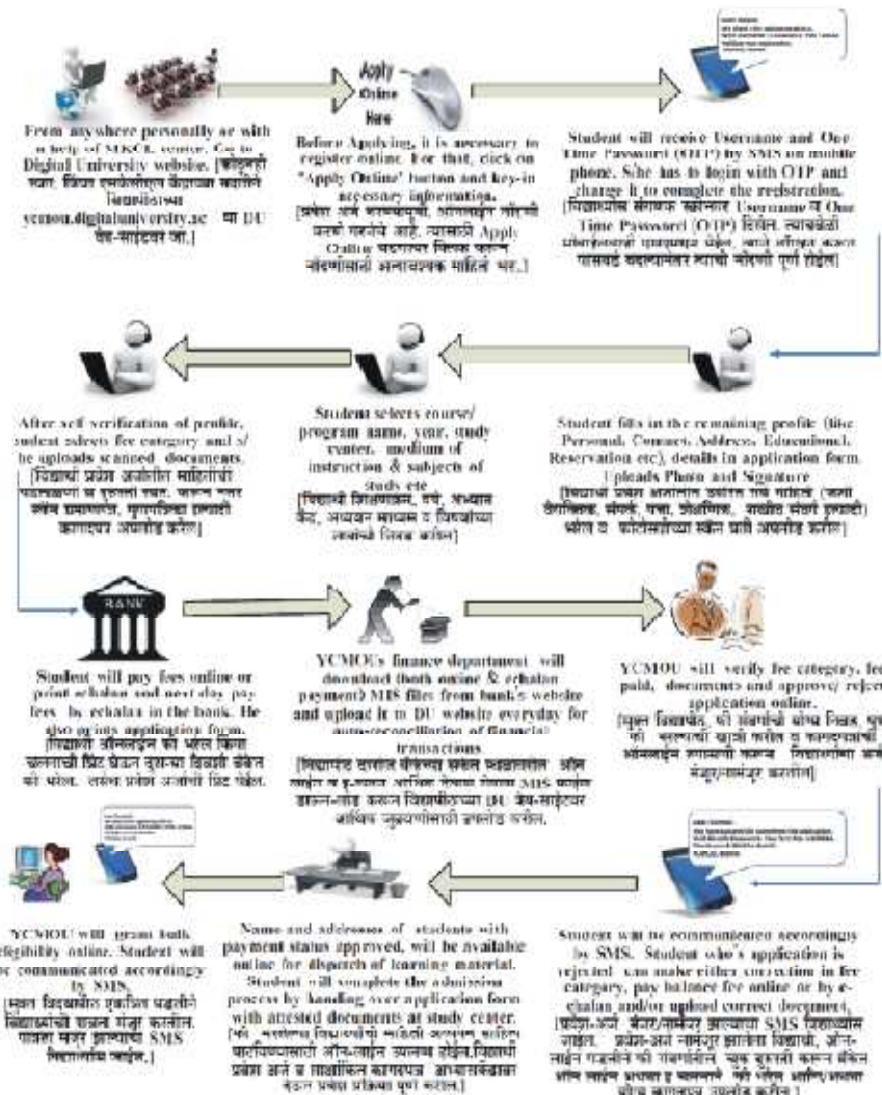
## Appendix 1 : Registration (Admission) Procedure



Yashwantrao Chavan Maharashtra Open University, Nashik

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक

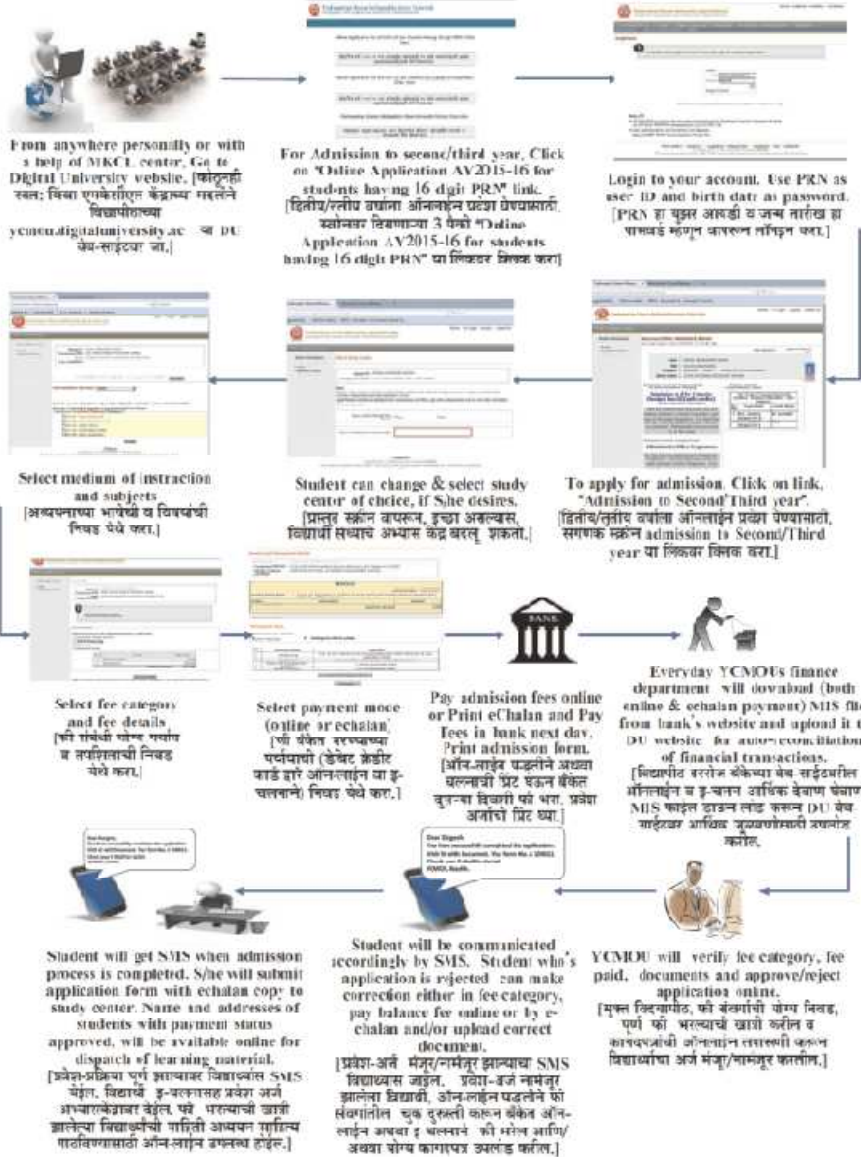
### Online Admission Process Flow for Candidate not having 16 Digit P.R.N. 16 अंकी P.R.N. नसलेल्या विद्यार्थ्यांसाठी ऑनलाईन प्रवेश प्रक्रिया





**Yashwantrao Chavan Maharashtra Open University, Nashik**  
**यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक**

**Online Admission Process Flow for Candidate who already have 16 Digit P.R.N.**  
**ज्या विद्यार्थ्यांकडे 16 अंकी PRN आहे त्या विद्यार्थ्यांसाठी ऑनलाईन प्रवेश प्रक्रिया**



## **Appendix 2 : Candidate/Student Agreement**

**Candidate/Student Agreement at the time of Admission. This is an agreement between the student or candidate and the YCMOU which is entered into by virtue of the candidate for admission clicking on “ACCEPT” button on the online admission portal at the time of admission to a program using online admission process. In this agreement the term “candidate” is used to mean the person who proposes to take admission to a program in YCMOU and the term “student” is used to mean a person who has been admitted to a program of the YCMOU after fulfilling all the conditions thereof.**

**The candidate undertakes that**

- 1. He has gone through the prospectus and the on-screen narrations or directions and has sincerely responded to the on-screen directions.**
- 2. He has ensured that he is eligible to the program to which he proposes to take admission and that if it is found otherwise, (that is, if he is found not to be fulfilling the conditions of the eligibility at any time as per the rules mentioned in the prospectus or the on-line narrations) his admission will be summarily cancelled and the fees paid to the university will not be refunded in part or in full.**
- 3. The information about the medium/mode of delivery of the Study Material (for example printed books, e-books, mobile app, audio/video material available on internet or through CD/DVD, etc) has been duly studied by me in the relevant pages of the prospectus and I have no objection to the said mode of delivery. He shall not make any demands on the methods or medium of delivery other than that mentioned in the prospectus.**
- 4. He shall make any representations to the YCMOU by logging on as a student in respect of any activities of grievances within a period of thirty days from the date of cause of the grievances or by an email to the university at the designated e-mail address.**
- 5. He understands that the University reserves right to make changes in the rules or syllabi or learning material or any other policy matter as a matter of urgency and that such changes in the rules, syllabi or policy matters shall be binding and applicable on him and that he shall not make objections to such changes.**
- 6. He shall not change his mobile number as registered with the University during the time of admission to the program.**
- 7. He understands that the University shall levy charges on changes in profiles of the student, including the photograph, mobile number, date of birth, etc.**
- 8. He understands that in case the University does not receive the fees from the Government (in case of Scholarship or Free-ship candidates), the student may be barred from taking examinations and his results shall not be declared till such time that the fees have been received.**
- 9. He understands that any incorrect or incomplete information given by him is liable to cancellation of his admission or withdrawal of degree or diploma awarded to him as and when the university gets to know of such supply of incomplete or incorrect information.**
- 10. He shall visit the University’s website (ycmou.digitaluniversity.ac and ycmou.ac.in) regularly and undertake necessary steps for academic and administrative purposes as expected from him including downloading of the examination hall ticket and printing the same.**
- 11. He shall undertake the studies of the academic program with necessary industry, discipline and honesty and conduct himself with due dignity and shall do nothing which is unbecoming of a student of the YCMOU.**



## Appendix 2 : उमेदवार / विद्यार्थी करारनामा

हा करार विद्यार्थी किंवा उमेदवार आणि यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ (यचममुवि) यांच्यामध्ये, विद्यार्थी / उमेदवार याने 'Accept' ह्या बटनावर क्लिक केल्यामुळे आपोआप अस्तित्वात आलेला आणि दोन्ही पक्षांना मान्य, कबूल आणि वैध असलेला मानण्यात येईल. या करारनाम्यात 'उमेदवार' या संज्ञेचा वापर अशा व्यक्तींसाठी करण्यात आला आहे की जो यचममुविमार्फत राबविण्यात येणाऱ्या शिक्षणक्रमात प्रवेश घेऊ इच्छितो आणि 'विद्यार्थी' या संज्ञेचा वापर अशा व्यक्तींसाठी करण्यात आलेला आहे, ज्या व्यक्तीने यचममुविमार्फत राबविण्यात येणाऱ्या शिक्षणक्रमास विहित पद्धतीचा अवलंब करून प्रवेश घेतला आहे.

उमेदवार असे मान्य व कबूल करितो की,

- १) त्याने माहितीपुस्तिका तसेच संगणक पडद्यावर उपलब्ध असलेल्या मजकुराचा, माहितीचा, सूचनांचा व्यवस्थित पद्धतीने अभ्यास केला आहे आणि त्यानुसार योग्य त्या कृती केल्या आहेत.
- २) त्याने ही खात्री करून घेतलेली आहे की, त्याने निवडलेल्या शिक्षणक्रमास तो पात्र आहे आणि जर तो माहितीपुस्तिका आणि / किंवा संगणक पडद्यावर उपलब्ध माहितीप्रमाणे अपात्र ठरत असेल तर त्याचा प्रवेश ताबडतोब रद्द करण्यात येईल आणि त्याने विद्यापीठात भरलेले शुल्क त्यास आंशिक किंवा पूर्ण स्वरूपात परत मिळणार नाही.
- ३) त्याने त्यास अध्ययन साहित्य (पुस्तके) कोणत्या स्वरूपात (छापिल पुस्तके, इ-बुक, मोबाईल ॲप, दृकश्राव्य फिती, ध्वनिफिती सीडीवर किंवा इंटरनेटवर उपलब्ध असलेला मजकूर) उपलब्ध होणार आहे याची माहिती माहितीपुस्तिकेच्या संबंधित भागातून मिळविली आहे. आणि सदर स्वरूपात अध्ययन साहित्य उपलब्ध होणार आहे याबाबत त्याचे कोणतेही आक्षेप नाहीत आणि तो यापुढे कधीही अध्ययन साहित्य माहितीपुस्तिकेत दिलेल्या स्वरूपापेक्षा वेगळ्या स्वरूपात मिळण्याची मागणी करणार नाही.
- ४) तो यचममुवि संदर्भातील कोणतीही तक्रार किंवा इतर कोणतेही निवेदन त्यास सादर करावयाचे असल्यास अशी तक्रार किंवा निवेदन तो यचममुविमार्फत उपलब्ध असलेल्या संगणकीय प्रणालीचा (युजर आयडीचा) वापर करून करेल. अशी तक्रार किंवा निवेदन तो तक्रार किंवा निवेदनाचे उद्भवणाऱ्या कारणांच्या दिनांकाच्या तीस दिवसांच्या आत संगणकीय प्रणालीचा वापर करूनच करेल.
- ५) त्यास हे मान्य व कबूल आहे की, विद्यापीठाला शिक्षणक्रम राबविण्याच्या नियमांमध्ये, धोरणांमध्ये, अध्ययन साहित्यामध्ये, पाठ्यक्रमात बदल करण्याचा अधिकार आहे आणि अशा नियमांमधील धोरणांमधील, अध्ययन साहित्यामधील, पाठ्यक्रमांमधील बदल त्यास बंधनकारक असतील आणि याबाबत त्याची कोणतीही तक्रार असणार नाही.
- ६) तो शिक्षणक्रमाच्या कालावधीमध्ये विद्यापीठात नोंदविलेल्या त्याच्या भ्रमणध्वनी क्रमांकात बदल करणार नाही.
- ७) त्यास हे मान्य व कबूल आहे की, त्याने नोंदणीच्या वेळेस विद्यापीठात सादर केलेल्या माहितीत बदल करणे (फोटोग्राफ, भ्रमणध्वनी क्रमांक, जन्मतारीख, पत्ता, इत्यादीसाठी) योग्य ते शुल्क आकारण्याचे अधिकार विद्यापीठाने राखून ठेवले आहेत.
- ८) त्यास हे मान्य व कबूल आहे की, जर विद्यापीठास शासनाकडून (शिष्यवृत्ती विद्यार्थ्यांसंदर्भात) त्याचे शुल्क प्राप्त झाले नाही तर अशा विद्यार्थ्यांना परीक्षा देण्यास मज्जाव करण्यात येईल आणि जर परीक्षा दिलेली असेल तर त्याचा निकाल तेव्हापर्यंत राखून ठेवण्यात येईल जेव्हापर्यंत त्याचे शुल्क विद्यापीठास प्राप्त होत नाही.
- ९) त्यास याचीही कल्पना आहे की, त्याच्याकडून कोणतीही असत्य, अपुरी माहिती दिली गेल्यास त्याचा प्रवेश रद्द करण्यात येईल आणि जर त्यास पदवी किंवा पदविका निर्गमित करण्यात आलेल्या असतील तर अशा प्रकारे असत्य, अपूर्ण माहिती मिळाल्याचे सिद्ध झाल्यानंतर त्याची पदवी, पदविका रद्दबातल करण्यात येईल.
- १०) तो विद्यापीठाचे संकेतस्थळ ([ycmou.digitaluniversity.ac](http://ycmou.digitaluniversity.ac). OR [ycmou.ac.in](http://ycmou.ac.in)) येथे नियमितपणे भेट देईल आणि तेथे देण्यात आलेल्या शैक्षणिक किंवा प्रशासकीय स्वरूपाच्या सूचनांचे (उदाहरणार्थ, परीक्षा हॉलतिकीट डाऊनलोड करणे आणि त्याची छपाई करणे) काटेकोरपणे पालन करेल.
- ११) तो विद्यापीठाच्या शिक्षणक्रमाचा अभ्यास अपेक्षित असलेल्या परिश्रम, शिस्त, प्रामाणिकपणे करेल. तसेच आपले वर्तन विद्यापीठाचा सुयोग्य विद्यार्थ्यांप्रमाणे करेल आणि अशी कोणतीही कृती करणार नाही की जी विद्यापीठाच्या विद्यार्थ्यांस शोभणार नाही.

## Appendix 3 : Rules for Poor Students Support scheme

### गरीब विद्यार्थी साहाय्य योजना नियमावली

१. नाव : या योजनेचे नाव गरीब विद्यार्थी साहाय्य योजना असे राहिल.
२. व्याप्ती :
  - २.१ सदरची गरीब विद्यार्थी साहाय्य योजना यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठाच्या एका वर्षापेक्षा अधिक कालावधीच्या सर्व शिक्षणक्रमांच्या विद्यार्थ्यांना लागू राहिल.
  - २.२ अंध, अपंग, मूकबधिर, कर्णबधिर विद्यार्थ्यांसाठी संपूर्ण फी, मार्कांची सवलत व्यवस्थापन मंडळाने घेतलेल्या निर्णयान्वये देय राहिल.
  - २.३ आर्थिक दुर्बल घटकातील विद्यार्थ्यांसाठी सदर योजना लागू असेल.
३. पात्रतेचे निकष :
  - ३.१ गरीब विद्यार्थी साहाय्य योजनेचा लाभ मिळण्यासाठी कुटुंबाच्या वार्षिक उत्पन्नाची कमाल मर्यादा रु. १,००,०००/- राहिल.
  - ३.२ तहसिलदाराचे मूळ उत्पन्नाचे प्रमाणपत्र मागील वित्तीय वर्षाचे असावे.
  - ३.३ सदर योजनेचा लाभ देताना संबंधित विद्यार्थी / विद्यार्थिनी मागील शैक्षणिक वर्षाच्या अंतिम परीक्षेत उत्तीर्ण असणे आवश्यक राहिल.
  - ३.४ गरीब विद्यार्थी साहाय्य योजनेसाठी विद्यार्थ्यांने मागील वर्षी योजनेचा लाभ घेतला असेल तर सदर विद्यार्थी सर्व विषयांत उत्तीर्ण असणे आवश्यक आहे.
  - ३.५ सदर योजनेसाठी पात्र ठरलेल्या विद्यार्थी / विद्यार्थिनीने त्याला ज्या शैक्षणिक वर्षासाठी योजनेचा लाभ मंजूर करण्यात आला तो अभ्यासक्रम त्याने / तिने यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठाच्या मान्यताप्राप्त अभ्यासकेंद्रातून पूर्ण करणे आवश्यक आहे. अभ्यासक्रमाचे वर्ष पूर्ण होण्यापूर्वी संबंधित विद्यार्थ्यांचा प्रवेश कोणत्याही कारणास्तव रद्द झाल्यास विद्यापीठाने प्रदान केलेली रक्कम व प्रमाणपत्र विद्यापीठास परत करण्याची जबाबदारी संबंधित विद्यार्थी, अभ्यासकेंद्र व विभागीय केंद्र यांची राहिल.
  - ३.६ राज्य शासन / केंद्र शासन यांच्याकडे शिष्यवृत्ती मिळण्यासाठी अर्ज केलेल्या विद्यार्थ्यांना सदर योजनेचा लाभ देय नाही.
  - ३.७ रु. ३,०००/- पेक्षा कमी फी असलेल्या शिक्षणक्रमाकरिता ही योजना लागू नाही.
४. योजनेची गुणांची निकष पद्धत :

४.१ विद्यार्थी शहरी भागातील असल्यास	१ गुण	
४.२ विद्यार्थी ग्रामीण भागातील असल्यास		२ गुण
४.३ विद्यार्थी अतिदुर्गम भागातील असल्यास	३ गुण	
४.४ प्रकल्पग्रस्त असल्यास	२ गुण	
४.५ खेळाडू असल्यास (विभागीय / राज्य पातळी)	४ गुण	
४.६ उत्पन्न मर्यादा रु. ३५०००/- पर्यंत	३ गुण	
४.७ उत्पन्न मर्यादा रु. ७००००/- पर्यंत	२ गुण	
४.८ उत्पन्न मर्यादा रु. १,००,०००/- पर्यंत	१ गुण	
५. अनुज्ञेय रक्कम : अनुज्ञेय रक्कम या योजनेसाठी निश्चित केलेल्या निकषांनुसार प्राप्त गुणांच्या आधारे व शिक्षणक्रम पातळीनिहाय ठरविलेल्या रकमेच्या आधारे निश्चित केली जाईल.
  - ५.१ पदविका शिक्षणक्रम : रु. ३,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम
  - ५.२ पदवी शिक्षणक्रम : रु. ५,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम
  - ५.३ पोस्ट ग्रॅज्युएट डिप्लोमा शिक्षणक्रम : रु. ५,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम
  - ५.४ पदव्युत्तर पदवी शिक्षणक्रम : रु. ७,०००/- किंवा शिक्षणक्रमाचे शुल्क यापैकी जे कमी असेल ती रक्कम
  - ५.५ गरीब विद्यार्थी साहाय्य निधी योजनेकरिता अर्थसंकल्पातील अंदाजपत्रकीय तरतूद आरक्षण विभागातर्फे त्या-त्या शैक्षणिक वर्षात करण्यात येईल.



५.६ अनुज्ञेय रकम उदाहरण दाखल तक्ता :

अ.क्र.	किमान गुण	अनुज्ञेय रकमेचे प्रमाण %	डिप्लोमा	पदवी / पोस्ट ग्रॅज्युएट डिप्लोमा	पोस्ट ग्रॅज्युएट डिग्री
			रु. ३०००/-	रु. ५०००/-	रु. ७०००/-
१	०२	३०	रु. ९००/-	रु. १५००/-	२९००/-
२	३ ते ५	५०	रु. १५००/-	रु. २५००/-	३५००/-
३	६ च्या पुढे	१००	रु. ३०००/-	रु. ५०००/-	७०००/-

- ६ गरीब विद्यार्थी साहाय्य योजनेअंतर्गत मदत मिळण्यासाठी अर्ज सादर करण्याची पद्धत :
- ६.१ गरीब विद्यार्थी साहाय्य निधी योजनेचा विहित नमुन्यातील अर्ज व आवश्यक सहपत्रे जोडून अभ्यासकेंद्राकडे दिलेल्या मुदतीत सादर करणे आवश्यक राहिल.
  - ६.२ विद्यार्थ्यांनी सादर केलेल्या विहित नमुन्यातील अर्जावर अभ्यासकेंद्र प्रमुख / संयोजक यांचा सही व शिक्का असणे बंधनकारक राहिल.
  - ६.३ अर्जातील प्रतिज्ञापत्रावर विद्यार्थ्यांची सही व राष्ट्रीयीकृत बँकेचा तपशील म्हणजे बँकेचे नाव, शाखा, खाते क्रमांक, आय एफ एस सी (IFSC) कोड या बाबी नोंदवणे आवश्यक आहे.
  - ६.४ मागील वर्षी सदर योजनेचा लाभ घेणाऱ्या विद्यार्थ्यांनी मागील वर्षीच्या गुणपत्रिकेची झेरॉक्स प्रत जोडली आहे काय? ते मागील वर्षाच्या परीक्षेत उत्तीर्ण आहेत का? हे अभ्यासकेंद्र प्रमुखांनी पहावे.
  - ६.५ अभ्यासकेंद्रप्रमुखांनी विद्यार्थ्यांकडून अर्ज निर्धारित मुदतीत भरून घेऊन विभागीय केंद्रांकडे सादर करावेत.
  - ६.६ अभ्यासकेंद्राने विभागीय केंद्रांकडे सादर केलेल्या अर्जाची छाननी बरील निकषांच्या आधारे विभागीय केंद्राने करावी. तसेच विद्यापीठाने दिलेल्या विहित नमुन्यातील माहिती Excel Sheet मध्ये Hard Copy/ Soft Copy तयार करावी.
  - ६.७ शैक्षणिक वर्ष २०१४-१५ मध्ये प्रवेश घेतलेल्या विद्यार्थ्यांना पूर्वीच्याच नियमाप्रमाणे गरीब विद्यार्थी साहाय्य प्रदान करण्यात येईल.
  - ६.८ शैक्षणिक वर्ष २०१५-१६ पासून प्रवेश घेतलेल्या विद्यार्थ्यांना नवीन नियमांच्या आधारे गरीब विद्यार्थी साहाय्य योजनेची रकम प्रदान करण्यात येईल.
  - ६.९ प्रत्येक शैक्षणिक वर्षात दिनांक १५ ऑक्टोबरपर्यंत अभ्यासकेंद्रांनी गरीब विद्यार्थी साहाय्य योजनेचे अर्ज जमा करावेत व विभागीय केंद्रांनी दिनांक १५ नोव्हेंबरपर्यंत सदरचे अर्ज व तक्त्यातील माहिती उपकुलसचिव, आरक्षण कक्ष यांच्याकडे सादर करावी.
  - ६.१० पात्र विद्यार्थ्यांना सदर योजनेचा लाभ मंजूर केल्याबाबतची अंतिम यादी जानेवारीमध्ये विद्यापीठाच्या संकेतस्थळावर जाहीर केली जाईल.

## Appendix 4 : UGC Letter About Equivalence

- 110 002

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

5 MAY 2004

F1-52/2000(CPP-II) The  
Registrar / Director  
Of all the Indian Universities (Deemed,  
State, Central Universities / Institutions  
of National importance)

Subject : Recognition of Degrees awarded by Open Universities.

Sir/Madam,

There are a number of open Universities in the country offering various degrees/diploma through the mode of non-formal education. The Open Universities have been established in the country by an Act of Parliament or State Legislature in accordance with the provisions contained in Section 2(f) of University Grants Commission Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.

A circular was earlier issued vide UGC letter N.F.1-8/92(CPP) dated February, 1992 mentioning that the Certificate, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country. Attention is further invited to UGC circular No.F1-25/93(CPP-II) dated 28th July, 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No.1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site : [www.ugc.ac.in](http://www.ugc.ac.in)

May, I therefore request you to treat the Degrees / Diploma / Certificates awarded by the Open Universities in conformity with the UGC notification on Specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully

(Dr. Mrs. Pankaj Mittal)  
Joint Secretary

Encl. : As Above

Copy to :

1. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education and Higher Education, Shastri Bhavan, New Delhi-110001.
2. The Secretary, All Indian Council for Technical Education, I.G. Sports Complex, Indraprastha Estate, New Delhi
3. The Secretary, Association of Indian Universities (AIU), 16, Comrade Inderjit Gupta Marg, New Delhi - 110002.
4. The Secretary, National Council for Teacher Education, I.G. Stadium, I. P. Estate, New Delhi-110002.
5. The Director of Distance Education Council, IGNOU Campus, Maidan Garhi, New Delhi-110068.
6. The Vice-Chancellor, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068.
7. The Vice-Chancellor, Dr. B. R. Ambedkar Open University, Road, No. 46, Jubilee Hills, Hyderabad (AP)
8. The Vice-Chancellor, Nalanda Open University, West Gandhi Maidan, Patna-800001 (Bihar)
9. The Vice-Chancellor, Dr. Babasaheb Ambedkar Open University, Shahigaug, Ahmedabad-380003 (Gujarat)
10. The Vice-Chancellor, Karnataka State Open University, Manasagangotri, Mysore-570006 (Karnataka)
11. The Vice-Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422222 (Maharashtra)
12. The Vice-Chancellor, Kota Open University, Vardhaman Mahaveer Open University, Kota-324010 (Rajasthan)
13. The Vice-Chancellor, Netaji Subhash Open University, Kolkata-700020 (West Bengal)
14. The Vice-Chancellor, Madhya Pradesh Bhoj (Open) University, Bhopal-462016 (M.P.)

(V.K. Jaiswal)

Under Secretary

## Appendix 5 : G.R. of Equivalency to 10<sup>th</sup> and 12<sup>th</sup>

यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक व  
राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली यांची  
प्रमाणपत्रे शासनसेवेसाठी समकक्ष म्हणून विचारात घेण्याबाबत

### महाराष्ट्र शासन

सामान्य प्रशासन विभाग

शासन निर्णय क्रमांक : आरजीडी-१५११/प्र.क्र.८९/१३,

मंत्रालय, विस्तार इमारत, मुंबई-४०००३२

दिनांक : २० मे, २०११.

### वाचा

- १) शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक : आरजीडी-१३९८/प्र.क्र.६७/९८/१३, दिनांक १० डिसेंबर, १९९८.
- २) शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक : आरजीडी-१३०५/प्र.क्र.२४/२००५/१३, दिनांक १२ डिसेंबर, २००६.

### शासन निर्णय :

यशवंतराव चव्हाण मुक्त विद्यापीठ, नाशिक येथून प्राप्त केलेली शैक्षणिक अर्हता शासकीय सेवेतील नियुक्तीसाठी ग्राह्य धरण्याबाबत सर्वसाधारण सूचना निर्गमित करण्याचे निदेश मा. महाराष्ट्र प्रशासकीय न्यायाधीकरण, मुंबई यांनी श्री. राजेंद्र घुणकीकर विरुद्ध महाराष्ट्र शासन (मूल अर्ज क्र. ६७०/२००८) वर दिले आहेत. त्यावर, शासनाने घेतलेल्या निर्णयानुसार यासंदर्भात खालीलप्रमाणे सूचना देण्यात येत आहेत.

१. "ज्या पदांच्या सेवाप्रवेश नियमात १० वी/१२ वी (माध्यमिक/उच्च माध्यमिक) परीक्षा उत्तीर्ण असणे अशी किमान अर्हता विहित केलेली असेल त्या बाबतीत, महाराष्ट्र राज्य शिक्षण मंडळाची माध्यमिक व उच्च माध्यमिक शालांत परीक्षा उत्तीर्ण नसलेला मात्र, यशवंतराव चव्हाण मुक्त विद्यापीठाची पूर्व परीक्षा उत्तीर्ण होऊन पदवी परीक्षेचे प्रथम वर्ष उत्तीर्ण झालेला वा यशवंतराव चव्हाण मुक्त विद्यापीठातून पदवी धारण केलेला उमेदवार पात्र समजण्यात यावा."
२. बृहन्मुंबईतील लिपिक-टंकलेखक पदावरील नियुक्तीसाठी विहित करण्यात आलेल्या सेवाप्रवेश नियमातील २ (इ) मध्ये "महाराष्ट्र माध्यमिक व उच्च माध्यमिक मंडळाने नियंत्रित केलेली माध्यमिक शालांत प्रमाणपत्र परीक्षा आणि या परीक्षेस समकक्ष घोषित केलेल्या इतर परीक्षा अंतर्भूत असल्याचे नमूद केले आहे." तसेच, उमेदवारांकडे महाराष्ट्र राज्यातील अधिवास प्रमाणपत्र असणेही आवश्यक आहे. राष्ट्रीय मुक्त विद्यालय शिक्षण संस्थान, नवी दिल्ली या विद्यालयाची माध्यमिक शालांत परीक्षा उत्तीर्ण केलेल्या एका उमेदवाराने महाराष्ट्र प्रशासकीय न्यायाधिकारणाकडे दाखल केलेल्या प्रकरणात (मूल अर्ज क्रमांक ३०४/२०१०) राज्य शासनाने लवकरात लवकर निर्णय घ्यावा, असे आदेश दिले आहेत. केंद्र शासनाने कायद्यान्ये स्थापन केलेल्या राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली (National Institution of Open Schooling, New Delhi) या विद्यालयाची माध्यमिक शालांत परीक्षा (किमान ५ विषयांसह) उत्तीर्ण केलेल्या उमेदवारांना शालेय शिक्षण विभागाने अकरावी प्रवेशासाठी पात्र ठरविले आहे. मात्र, शासन सेवेतील नियुक्तीसंदर्भात समकक्षतेबाबत कोणतेही आदेश नाहीत. केंद्रिय मनुष्यबळ विकास मंत्रालयाने सर्व राज्यांना, राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली (National Institute of Open Schooling, New Delhi) यांच्याकडून दिली जाणारी प्रमाणपत्रे उच्च शिक्षण व नोकरीसाठी (Employment) ग्राह्य (समकक्ष) धरण्याबाबत कळविले आहे. ही बाब विचारात घेऊन, राष्ट्रीय मुक्त विद्यालय शिक्षण संस्था, नवी दिल्ली यांच्यामार्फत माध्यमिक शालांत परीक्षेबाबत दिलेले प्रमाणपत्र, माध्यमिक शालांत परीक्षा अशी अर्हता असलेल्या पदांवर नियुक्तीसाठी ग्राह्य धरण्याची बाब देखील शासनाच्या विचाराधीन होती. त्यावर, शासनाने घेतलेल्या निर्णयानुसार यासंदर्भात खालीलप्रमाणे सूचना देण्यात येत आहेत.  
"राष्ट्रीय मुक्त विद्यालय संस्था, नवी दिल्ली यांची (मराठी व इंग्रजीसह किमान ५ विषयांसह) शालांत परीक्षा उत्तीर्ण झालेल्या व सदर प्रमाणपत्र (Secondary School Examination Certificate) धारण करणाऱ्या उमेदवारांनी, राज्य शासन सेवेमध्ये ज्या ज्या ठिकाणी माध्यमिक शालांत प्रमाणपत्र परीक्षा उत्तीर्ण अशी अर्हता विहित केली असेल त्या त्या ठिकाणी शासन सेवेसाठी शालांत परीक्षा समकक्ष पात्रता आपोआप धारण केली आहे असे समजण्यात यावे."
३. त्यानुसार, सर्व नियुक्ती प्राधिकारी यांनी कार्यवाही करावी. हे आदेश या आदेशाच्या दिनांकापासून तात्काळ अमलात येतील.
४. सदर शासन निर्णय महाराष्ट्र शासनाच्या [www.maharashtra.gov.in](http://www.maharashtra.gov.in) या संकेतस्थळावर उपलब्ध असून त्याचा संगणक संकेतांक क्रमांक २०११०५२०१३५१०४००१ असा आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

(बा. वि. निकम)  
अवर सचिव, महाराष्ट्र शासन



## Appendix 6 : Policy on Pursuing Two or More Pogram

DISTANCE EDUCATION COUNCIL  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

15983-16229

F.No.DEC/Notification/40.5.1.5/2012

Dated:01.11.2012

### NOTIFICATION

**Sub: Policy on pursuing two or more programmes simultaneously in various combinations - regarding.**

The Distance Education Council in its 40<sup>th</sup> meeting held on 08.06.2012 has decided on the policy on pursuing two or more programmes simultaneously in various combinations. Two degree programmes cannot be allowed to be pursued simultaneously. However, a student can pursue two programmes simultaneously through distance or combination of distance and regular modes from the same or different University(ies)/ Institution(s) in various combinations, viz.,

1. One Degree and one Diploma/Post Graduate Diploma/Certificate
2. One Post Graduate Diploma and one Diploma/Certificate
3. One Diploma and one Certificate
4. Two Post Graduate Diplomas
5. Two Diplomas
6. Two Certificates

This is for information and adherence by all concerned.

  
(DIRECTOR)

To

VCs of all SOUs/ Heads of DEIs

3. The Registrar  
YCMOU  
Dnyanagotri, Near Gangapur Dam  
Nashik-422 222,  
MAHARASHTRA

## Appendix 7 : G.R. of Equivalency and Approval of State Govt. of Maharashtra for Degree's and Diploma's of Open Universities

### मुक्त विद्यापीठाच्या पदव्यांना समकक्षता व शासनमान्यता

(१) अन्य विद्यापीठांच्या पदवीशी समकक्षता  
मा. शिक्षण संचालक (उच्च शिक्षण) महाराष्ट्र राज्य यांच्या पत्र क्र. समक (उ. शि.)/१०९४/३२८६१/मवि-१, दि. ३० ऑक्टोबर १९९५ च्या पत्रान्वये 'केंद्रीय किंवा राज्य विधिमंडळाने अधिनियमाद्वारे भारतातील विद्यापीठाने दिलेली पदवी/पदविका आणि संसदेने अधिनियमाद्वारे इतर शैक्षणिक संस्था प्रस्तावित केलेल्या आहेत किंवा विद्यापीठ अनुदान आयोग अधिनियम (१९५६) मधील कलम क्र. ३ अन्वये मानीव विद्यापीठे घोषित केली आहेत अशांच्या बाबतीत पदवी किंवा पदविका मान्यता देण्याबाबतचे औपचारिक आदेश विद्यापीठाने काढण्याची आवश्यकता नाही'.

यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे महाराष्ट्र राज्याच्या विधिमंडळाने अधिनियमाद्वारे (कायदा क्र. २०/१९८९) स्थापन केलेले विद्यापीठ असून त्यास विद्यापीठ अनुदान आयोगाचीही मान्यता आहे. त्यामुळे या विद्यापीठाची पदवी इतर विद्यापीठांच्या पदवीशी समकक्ष आहे.

(२) विद्यापीठ अनुदान आयोगाची मान्यता  
विद्यापीठ अनुदान आयोग, नवी दिल्ली यांनी त्यांचे पत्र क्र. F/S-15/89 (CPP-I) दि. ८ डिसेंबर १९९२ नुसार विद्यापीठ अनुदान आयोगाच्या १९५६ च्या कायद्यातील कलम १२-बी अन्वये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठास मान्यता दिली आहे.

(३) महाराष्ट्र लोकसेवा आयोगाची मान्यता  
उपसचिव व परीक्षा नियंत्रक, महाराष्ट्र लोकसेवा आयोग, मुंबई यांच्या पत्र क्र. १४७७ (१७/१९९४/कक्ष) दि. १७ फेब्रुवारी १९९४ च्या पत्रातील मान्यतेसंबंधीचा मजकूर - 'यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ हे संविधिमान्य (Statutory) असल्यामुळे आपल्या विद्यापीठाच्या पदवीधर विद्यार्थ्यांकडून आलेले अर्ज देखील इतर मान्यताप्राप्त विद्यापीठांच्या पदवीधर उमेदवारांकडून आलेल्या अर्जांप्रमाणेच आयोजकाकडून विचारात घेतले जातील'

### मुक्त विद्यापीठाच्या पदवी/पदविकांना महाराष्ट्र शासन मान्यता

विद्यापीठ अनुदान आयोगाने मान्यता दिलेली विद्यापीठे  
राज्य सेवेतील पदासाठी पदवी/पदविकास मान्यता

**महाराष्ट्र शासन**  
सामान्य प्रशासन विभाग

शासन निर्णय : क्रमांक आरजीडी-१३९४/प्र.क्र. २१/९४/१३, मंत्रालय, मुंबई  
४००३२, दिनांक ८ मार्च १९९५

वाचा : (१) सामान्य प्रशासन विभाग, शासन निर्णय क्रमांक आरजीडी-१०६१/१८९६७/११४ - जे दिनांक २१ ऑगस्ट १९६९

शासन निर्णय : महाराष्ट्र लोक सेवा आयोगाशी विचार विनिमय करून उपरोक्त दिनांक २१ ऑगस्ट १९६९ च्या आदेशाद्वारे असा निर्णय घेण्यात आला होता की, केंद्र अथवा राज्य विधिमंडळाच्या अधिनियमाद्वारे स्थापित झालेली विद्यापीठे, संसदेच्या अधिनियमाद्वारे स्थापन झालेल्या इतर शैक्षणिक संस्था, किंवा विद्यापीठ अनुदान आयोग अधिनियम, १९५६ च्या अंतर्गत भाग ३ अन्वये जाहीर झालेली मानवी विद्यापीठे यांनी प्रदान केलेल्या पदव्या / पदविका तसेच भारतीय वैद्यकीय मंडळ अधिनियम, १९५६ च्या परिशिष्टांमध्ये अंतर्भूत केलेल्या वैद्यकीय व संलग्न विषयांमधील पदव्या यांना शासकीय महाविद्यालयातील अध्यापकीय पदे वगळता, राज्यातील सेवा व पदांवरील भरतीसाठी आपोआप मान्यता प्राप्त झाली असल्याचे समजण्यात यावे.

(२) सदर आदेशासोबत विद्यापीठ अनुदान आयोगाने मान्यता दिलेल्या वैधानिक विद्यापीठे व संस्थांची यादी जोडण्यात आली होती. आयोग मान्यताप्राप्त विद्यापीठे व संस्था यांची अद्ययावत यादी आता या आदेशासोबत जोडण्यात आली आहे. शासन निर्णय, सामान्य प्रशासन विभाग, क्रमांक आरजीडी - १०६१/१८९६७/११४/जे दिनांक २१ ऑगस्ट १९६९ मध्ये नमूद केलेल्या आणि वर परिच्छद १ मध्ये उद्धृत केलेल्या हेतूसाठी सदर सर्व विद्यापीठे/संस्था यांनी प्रदान केलेल्या पदवी/पदविकांना आपोआप मान्यता देण्यात आल्याचे समजण्यात यावे.

महाराष्ट्रचे राज्यपाल यांच्या आदेशानुसार व नावाने

दा. र. राणे

अवर सचिव, महाराष्ट्र शासन

प्रति,

- (१) राज्यपालांचे सचिव
- (२) मुख्य मंत्र्यांचे सचिव
- (३) सचिव, महाराष्ट्र लोकसेवा आयोग, मुंबई
- (४) महालेखापाल, महाराष्ट्र-१, मुंबई
- (५) महालेखापाल, महाराष्ट्र -२, मुंबई
- (६) निवासी लेखा परीक्षा अधिकारी, मुंबई
- (७) अभिदान व लेखा अधिकारी, मुंबई
- (८) प्रबंधक, उच्च न्यायालय (मूळ न्याय शाखा), मुंबई
- (९) प्रबंधक, उच्च न्यायालय (अपील शाखा), मुंबई
- (१०) प्रबंधक, लोक आयुक्त व उप लोक आयुक्त यांचे कार्यालय, मुंबई
- (११) सर्व मंत्रालयीन शिक्षण
- (१२) मंत्रालयीन विभागांच्या नियंत्रणाच्या नियंत्रणाखालील सर्व विभाग प्रमुख व कार्यालय प्रमुख
- (१३) अवर सचिव, भारत सरकार, शिक्षण मंत्रालय, नवी दिल्ली
- (१४) निवड नस्ती

वाचा : महाराष्ट्र शासनाच्या उपरोक्त शासन निर्णय क्रमांक आर.जी.डी. १३९४/प्र.क्र. २१/९४/१३ मंत्रालय, मुंबई. दिनांक ८ मार्च १९९५ च्या सोबत जोडलेल्या यादीमध्ये यशवंतराव चव्हाण महाराष्ट्र मुक्त विद्यापीठ, नाशिक यांची अनुक्रमांक १४६ वर नोंद करण्यात आलेली आहे.

## Appendix 8 : Letter of Recognition

<b>APPENDIX 1</b>	
<b>APPENDIX 1.1 : LETTER OF RECOGNITION FROM UGC</b>	
UNIVERSITY GRANTS COMMISSION BAHADUR SHAH ZAFAR MARG NEW DELHI-110002.	
NO. F.5-15/89 (OPP-I)	December, 1992
The Secretary Govt. of Maharashtra Higher and Technical Education and Employment Deptt. Mantralaya Annexe Bombay- 400032.	
Sub : Recognition of Yashwantrao Chavan Maharashtra Open University, Nashik for Central assistance under Section 12-B of the UGC Act, 1956.	
Sir,	
With reference to the correspondence resting with your letter No. MOJ/ 63003 (241/92) UNI dated 11 <sup>th</sup> November, 1992 on the above subject, I am to say that the University Grants Commission has agreed to declare the Yashwantrao Chavan Maharashtra Open University Nashik established under Maharashtra State Act No. XX of 1989, fit to receive Central assistance for all purposes including Institutional development in terms of the rules framed under Section 12-B of the UGC Act, 1956.	
The receipt of the letter may please be acknowledged.	
Yours faithfully,	
Sd/xxx (I J GUPTA) JOINT SECRETARY	
Copy to: -	
1. The Vice - Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik-422005.	
2. Secretary to the Govt. of India, Ministry of Human Resource Development (Deptt. of Education) New Delhi.	
3. The Registrar, Indira Gandhi National Open University, Maidan Garhi, New Delhi- 110068.	
4. The Secretary, Association of Indian Universities, 16, Kotla Marg, New Delhi- 110002.	
5. Desk Officer (Meeting) / S.O.FD-III/S.O.SU-II/S.O.-I, Stat, U.G.C. New Delhi.	
6. All Officers /Sections, UGC New Delhi.	
Sd/- (D. D. Mehta) SECTION OFFICER	



## Appendix 9 : Student Support Schemes

### ■ विद्यार्थी सहायता

अल्प उत्पन्न गटांतल्या हुशार विद्यार्थ्यांसाठी विद्यार्थी साहाय्य योजना विद्यापीठातर्फे राबविली जाते. त्यासाठी विद्यार्थ्यांने १५ लाखांची तरतूद केली आहे. या योजनेखाली आर्थिकदृष्ट्या दुर्बल विद्यार्थ्यांनी प्रवेश घेतलेल्या शिक्षणप्रमाणासाठी असलेल्या शुल्कात सवलत देण्यात येते. त्यासाठी विद्यापीठाने विहित नमुना विकसित केला असून योग्य पात्रताधारक विद्यार्थ्यांना प्रवेश शुल्कात सवलत देण्यात येते.

### ■ विद्यार्थी कल्याण योजना

विद्यार्थ्यांच्या सर्वांगीण व्यक्तिमत्त्व विकासासाठी दरवर्षी क्रीडा व युवक महोत्सवांचे आयोजन करण्यात येते. तसेच विद्यार्थ्यांमधील संशोधन प्रवृत्तीला प्रोत्साहन देण्यासाठी आविष्कार ही संशोधनात्मक स्पर्धाही घेण्यात येत असते.

### ■ क्रीडा महोत्सव

विद्यापीठाच्या विद्यार्थ्यांना खेळाचे मैदान मिळावे म्हणून विद्यापीठाने विभागीय व विद्यापीठ पातळीवर क्रीडा स्पर्धा सुरू केल्या आहेत. यातून खेळाडूंना राज्य व राष्ट्रीय स्तरावरील क्रीडा स्पर्धेत भाग घेता येतो. मा. राज्यपालांच्या कार्यालयाकडून आयोजित केल्या जाणाऱ्या आंतरविद्यापीठीय अश्वमेध व ए. आय. यू. च्या क्रीडास्पर्धेतही खेळाडूंना भाग घेता येतो.

### ■ युवक महोत्सव

विद्यापीठाच्या कलावंत विद्यार्थ्यांना त्यांच्या कलागुणांचे प्रदर्शन करता यावे म्हणून विद्यापीठाने विभागीय व केंद्रीय स्तरावर युवक महोत्सव सुरू केला आहे. यात वक्तृत्व स्पर्धा, एकांकिका, नृत्य संगीत, गायन यांसारख्या स्पर्धा घेण्यात येतात. मा. राज्यपालांच्या कार्यालयाकडून आयोजित केल्या जाणाऱ्या इंद्रधनुष्य व ए.आय.यू. (भारतीय विद्यापीठ संघ) यांच्यातर्फे घेण्यात येणाऱ्या राष्ट्रीय युवक महोत्सवात कलावंत विद्यार्थ्यांना सहभाग घेता येतो.

### ■ आविष्कार

विद्यापीठ स्तरावरील विद्यार्थ्यांमधील संशोधन प्रवृत्तीला प्रोत्साहन देण्यासाठी मा. राज्यपाल यांच्या कार्यालयातर्फे दरवर्षी आविष्कार ही संशोधनात्मक स्पर्धा घेण्यात येते. या आंतरविद्यापीठीय संशोधन महोत्सवातही मुक्त विद्यापीठाच्या विद्यार्थ्यांना भाग घेता येतो.

### ■ संवाद पत्रिका

राज्यभर पसरलेल्या मुक्त विद्यापीठांच्या विद्यार्थ्यांशी संपर्क साधण्यासाठी मुक्त विद्यापीठ संवादपत्रिका हे मासिक प्रकाशित केले जाते. विद्यार्थ्यांना उपयुक्त माहिती लेख, सूचना यांचा यात समावेश असतो. अध्ययनाध्यागंधील आग्यासाठी प्रेरणा व दूरशिक्षणाबाबत जागरूकता वाढविण्याचे कार्य ही पत्रिका करत असते. सदर संवाद पत्रिका वेबसाईटवर वाचण्यासाठी उपलब्ध असेल.

### ■ आभासी वर्ग

विद्यार्थ्यांना उपग्रहाच्या माध्यमातून शिक्षण घेणे शक्य व्हावे म्हणून विद्यापीठाने अहमदाबाद येथील भारत सरकारच्या भारतीय अंतरिक्ष अनुसंधान संघटना (इस्रो) या संस्थेच्या मदतीने एज्युसॅट या उपग्रह वाहिनीद्वारा (सॅटेलाईट चॅनल) दूरशिक्षणाचा प्रकल्प सुरू केला आहे. या प्रकल्पांतर्गत राज्यात एकूण ४० व्हर्च्युअल लर्निंग सेंटर कार्यान्वित केलेली आहेत. याद्वारे थेट संपर्कसत्रे घेण्यात येतात.

### ■ राष्ट्रीय सेवा योजना

पारंपरिक विद्यापीठांप्रमाणेच मुक्त विद्यापीठाच्या १५०० विद्यार्थ्यांसाठी राष्ट्रीय सेवा योजना सुरू करण्यात आली आहे.

### खालील संदर्भातील विद्यार्थ्यांना शुल्कात सवलत दिली जाते.

- (१) अंध, अपंग, मूक-बधिर, कर्णबधिर विद्यार्थी (पाहा परिशिष्ट ३)
- (२) विद्यापीठातील नियमित वेंतःश्रेणीत कार्यरत सेवक व त्यांचे परिवारजन (स्वतः, पत्नी/पती, दोन पेक्षा अधिक नाही इतके अवलंबून असलेले अपत्य)
- (३) मानारवर्गीय (शासनाच्या नियमांच्या अधीन) विद्यार्थी.

वरील संदर्भातील उमेदवारांनी संपूर्ण शिक्षणक्रम शुल्क भरून प्रवेश घ्यावा. त्यानंतर विद्यापीठ / शासनाच्या नियमाप्रमाणे शुल्क सवलतीची प्रक्रिया पूर्ण करावी. विद्यापीठ / शासनाच्या नियमाप्रमाणे शुल्काचा परतावा संबंधितांना देण्यात येईल.