

Submission of Online Application Form: 11.01.2016 – 16.02.2016

Uttar Pradesh Joint Entrance Examination (Polytechnic) – 2016

INFORMATION BROCHURE



UPJEE(POLYTECHNIC)-2016

JOINT ENTRANCE EXAMINATION COUNCIL UTTAR PRADESH

1, GURU GOVIND SINGH MARG, CHARBAGH,

LUCKNOW (U P) – 226001

DATE OF EXAMINATION:

May 1, 2016 (Sunday) 08.00 – 11.00 AM: Group A (Engineering/Technology Diploma Courses)

May 1, 2016 (Sunday) 02.30 – 05.30 AM: Group B to K7 (Other Courses)

IMPORTANT INSTRUCTIONS

1. Candidates of UPJEE (POLYTECHNIC) - 2016 have to apply online only. There is no printed application form for UPJEE (POLYTECHNIC) - 2016.
2. Please ensure that you are filling genuine application form available online at UPJEE (POLYTECHNIC) - 2016 website. (<http://jeecup.nic.in>).
3. Please ensure your eligibility as per the criteria laid down for UPJEE (POLYTECHNIC) - 2016.
4. All the candidates who have submitted the online application and paid the examination fee till last date will be allowed to appear in UPJEE (POLYTECHNIC) and their admit cards will be uploaded on the website as per schedule. The UPJEE (POLYTECHNIC) do neither verify the information filled by the candidates in the application form nor verify any certificate of category/subcategory/educational qualification for deciding the eligibility of candidates. The certificates of educational qualification, category and subcategory (if applied under reserved category/subcategory) will be verified by the concerned institution. The candidates are, therefore, advised to ensure their eligibility, category and subcategory (if applying under reserved category/subcategory). The JEEC will, in no way, be responsible for any wrong/incorrect information furnished by the candidate(s) in their online application form. **The letter/e-mails in this regard will not be entertained by UPJEE (POLYTECHNIC) council.**
5. The fee (in Indian Rupees) for UPJEE (POLYTECHNIC)-2016 is as follows:

Application form fee :	
General / OBC	Rs. 300/- per form
SC / ST	Rs. 200/- per form

Present Service Charges are as under:-

SBI Internet Banking	Rs. 10/- per Transaction
State Bank Debit Cards	Rs. 10/- per Transaction
Other Bank's Internet Banking	Rs. 15/- per Transaction
Other Bank's Debit Cards	Rs.11/- per Transaction
Any Credit Card	Rs.11/- per Transaction
Branch Cash / Cheque Deposit (at more than 15,000 SBI branches)	Rs. 50/-
Service Tax extra	

6. The candidates should select the cities of examination as per their choice of Group A or Group B toK7 or both examination shift (Group A and Group B toK7) of UPJEE (POLYTECHNIC) – 2016. If the candidates are applying for both examination shift (Group A and Group B toK7) he/she must select the same cities for examination centre.
7. Candidates are allowed to submit only one application form in each shift of examination. More than one application in same shift i.e. Multiple applications from a candidate will be rejected.
8. The name of the candidate, his/her parents name and Date of birth in the application form must exactly be the same as registered in Class 10th/ equivalent qualifying Examination. No prefix/title such as Mr/Shri/Fr/Dr/Mrs/Smt/Col etc should be used.

9. The fee may be paid either by netbanking/credit/debit card or through e-challan generated during the online filling of the application form. In case of e-challan, the payment should be made in the any branch of State Bank of India in cash. Application fee once paid will not be refunded (full or partial) under any circumstances.

10. No options can be changed at a later stage after submission of an application. However, a chance may be given to the candidates to correct/modify some of the particular(s) of the application form online only, after last date of submission of form. The candidates are advised to see the website and newspaper regularly to know the exact date when the correction(s)/modification(s) will be allowed online only.

No change will be accepted through offline i.e. through fax/application including e-mail etc.

11. The UPJEE (POLYTECHNIC) - 2016 application has been made completely online i.e. the candidate have to fill the particulars online and also upload their photograph, signature and thumb impression. Due to above, the provision of sending hard copy of the application i.e. confirmation page to the UPJEE (POLYTECHNIC) office has been done away with. Therefore the **candidates are advised not to send hard copy of the application** i.e. confirmation page to UPJEE (POLYTECHNIC) Council. However, the candidates are advised to retain hard copy of the application i.e. confirmation page for future reference or correspondence, if any.

12. Candidate(s) may check the status of their application on UPJEE (POLYTECHNIC) - 2016 website <http://jeecup.nic.in>.

13. The Hon'ble High Court of Uttar Pradesh alone will have the jurisdiction to settle and decide all matters and disputes related to UPJEE (POLYTECHNIC) - 2016 as JEECUP is located at Lucknow is organising the UPJEE (POLYTECHNIC) - 2016 examination.

14. The offer of admission shall be subject to verification of original certificates/ documents at the time of counseling/admission. If any candidate is found ineligible at a later date even after admission to an Institute, his/her admission will be cancelled.

15. If a candidate expects the result of minimum /Equivalent qualifying examination to be declared after 15th June 2016 by the examining body, the candidate is advised not to attempt UPJEE (POLYTECHNIC) - 2016.

16. The candidates must have their own personal and valid email id. They are also advised to have their own mobile number. The candidates are advised to retain the same mobile number and email-id in use which they have furnished in the application form because the important information may be given to the candidates through SMS or e-mail.

17. The decision of the JEECUP regarding the eligibility of any applicant shall be final.

18. All correspondence related to UPJEE (POLYTECHNIC)-2016 should be addressed to:

The Secretary,
JOINT ENTRANCE EXAMINATION COUNCIL, UTTAR PRADESH
1, GURU GOVIND SINGH MARG, CHARBAGH,
LUCKNOW – 226001

19. For latest information related to UPJEE (POLYTECHNIC) – 2016, kindly visit JEEC Website: <http://jeecup.nic.in> and <http://jeecup.org>.

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1. INTRODUCTION AND SCHEME OF EXAMINATION

Admission criteria to Diploma/Post Diploma/ Post Graduate Diploma in Engineering, Technology and Management Programs in Polytechnic Institutions affiliated to Board of Technical Education and others shall include the performance in the Joint Entrance Examination, UPJEE (POLYTECHNIC) - 2016.

2. ABOUT UPJEE (POLYTECHNIC) – 2016

2.1 Mode of Examination: The Papers of UPJEE (POLYTECHNIC) will be conducted in Offline (Pen and Paper Based Examination) mode only.

2.2 Type of Examination: UPJEE (POLYTECHNIC) – 2016 shall have one paper for each group having 100 objective type questions.

2.3 Schedule of Examination:

May 1, 2016 (Sunday) 08.00 – 11.00 AM: Group A (Engineering/Technology Diploma Courses)

May 1, 2016 (Sunday) 02.30 – 05.30 AM: Group B to K7 (Other Courses)

2.4 Choice of Medium of Question Papers: All Examination papers are printed in two columns, one in Hindi and other in English Medium.

2.5 Provisions for Persons with Disabilities:

- The candidates with disability should fill in the type and percentages of disability correctly in the online application form for UPJEE (POLYTECHNIC) 2016.
- Only the candidates, who have 40% or more permanent disability, are eligible to avail the benefits of this subcategory.
- Persons with any disabilities (including Colour Blindness) are not allowed to apply in **Group I** (Courses related to Aeronautical Engineering).
- Dr. Ambedkar Institute of Technology for Handicapped UP, Kanpur is a special institute to facilitate persons with disability. Persons with Physical disabilities only are eligible for Modern Office Management & Secretarial Practice Course of this institute and Persons with Physical and Hearing disabilities only are eligible for other available courses of the institute
- All the admission of Persons with any disabilities is subject to the suitability for particular course decided by the specialist at institute level.

2.6 Examination centres for UPJEE (POLYTECHNIC) – 2016: Examination will be conducted in all districts of Uttar Pradesh. However, in some exceptional circumstances, a different district in nearby area may be allotted.

2.7 Requests for Change of Examination Centre/District will not be entertained.

2.8 Use of Calculator and Communication Aids: Use of electronic devices like mobile phone, calculator etc. is NOT PERMITTED in UPJEE (POLYTECHNIC) - 2016. Materials like log table, book, notebook, Docu pen etc. should NOT be brought into the examination hall.

2.9 Eligibility for appearing in UPJEE (POLYTECHNIC) – 2016 is as follows-

2.9.1 Age: There is not any Lower or upper age bar.

2.9.2 Group wise eligibility and subject wise Question percentage (Group - A to J) is given below:

Group	Courses	Minimum Eligibility	Subject wise question percentage for Examination
A	Engineering & Technology Diploma	10 th passed/ appeared with minimum 35 % marks	Maths-50% Physics & Chemistry -50%
B	Agriculture Engineering	10 th passed/ appeared with Agriculture. & Minimum 35% marks or Agriculture Subject in 12 th .	Maths-50%, Physics, Chemistry & Agriculture -50%
C	Fashion Design, Home science and Textile design and engineering	10 th passed/ appeared with minimum 35 % marks	English & Hindi comprehension - 20% Reasoning & Intelligency-50% General Awareness-30%
D	1. Modern Office Management & Secretarial Practice	12 th passed/ appeared (Hindi and English subjects in 10 th or 12 th)	English & Hindi comprehension - 30% Reasoning & Intelligency -35% Numerical Ability -10% General Awareness -25%
	2. Library & Information Science	12 th passed/ appeared	
E	Diploma in Pharmacy	10 th Examination (Academic Stream) in science with 50% marks for Unreserved/ OBC and 45% marks for SC/ST	Physics & Chemistry -50% Biology or Maths-50%
F	Post Graduate Diploma in Biotechnology (Tissue culture)	B.Sc. passed/ appeared with Biology, Chemistry/Biochemistry	Chemistry - 50% Zoology -25% Botany - 25%
G	Post Graduate Diploma course	Graduate in any discipline (passed/ appeared)	English comprehension - 20% Numerical Ability -15% Reasoning -30% General Intelligency -20% General Awareness -15%
H	Diploma in Hotel Management and Catering Technology	12 th passed/ appeared with 50% marks for Unreserved/ OBC and 45% marks for SC/ST	Reasoning & Logical Discussion- 25%, Numerical Ability & Scientific attitude-25%, English- 25% General Knowledge-25%
I	Diploma in Aircraft Maintenance Engineering	12 th Science passed/ appeared and aggregate 50% marks in Physics, Chemistry and Mathematics subjects. *PH/Color blind candidates not allowed.	Physics & Chemistry-50% Maths-50%
J	Post Diploma in Information Technology	Engineering diploma passed/ appeared from BTEUP affiliated institute	English comprehension-20% Numerical Ability-15%, Reasoning-30% General Intelligency-20% General Awareness-15%
K1 to K7	Lateral entry in 2 nd Year of Engineering & Technology Diploma courses	Refer table 2.9.3	

2.9.3 Group wise eligibility and subject wise Question percentage (Group – K1 to K7) is given below:

Group	Courses	Minimum Eligibility			Subject wise question percentage for Examination
		I. I T I Trade (Minimum 2 years duration) name & code	II.	III.	
K1	1. Civil Engineering 2. Civil Engineering (Environment & Pollution Control)	Construction and woodworking - 77	Intermediate Science with Vocational/ Technical subjects	Intermediate Science	Physics, Chemistry & Maths -40% Civil Engineering -60%
		Draftsman Civil - 14			
		Surveyor -15			
K2	1. Electrical Engineering 2. Electrical Engineering (Industrial Control)	Electrician -07	Intermediate Science with Vocational/ Technical subjects	Intermediate Science	Physics, Chemistry & Maths -40% Electrical Engineering - 60%
		Electroplater-30			
		Wireman-19			
		Electric Sector-71			
K3	1. Electronics Engineering 2. Electronics Engg. (Modern Consumer Electronics Appliances) 3. Electronics Engg. (Micro Electronics) 4. Electronics Engineering (Advance Microprocessor & Interface)	Instrument Mechanic-08	Intermediate Science with Vocational/ Technical subjects	Intermediate Science	Physics, Chemistry & Maths -40% Electronics Engineering -60%
		Mechanic (Radio & Television)-16			
		Electronics Mechanic-17			
		Mechanic cum Operator (Electronics Communication System)-18			
		Information Technology & Electronics Maintenance System- 21			
		Mechanic Consumers Electronics-81			
Electronics Sector -70					
K4	1. Mechanical Engineering (Automobile) 2. Mechanical Engineering (Production) 3. Mechanical Engineering (Maintenance) 4. Mechanical Engineering (Refrigeration & Air-conditioning) 5. Mechanical Engineering (Computer Aided Design)	Tool and Die Makers (Press tools, Zigs & Fixtures)-10A	Intermediate Science with Vocational/ Technical subjects	Intermediate Science	Physics, Chemistry & Maths -40% Mechanical Engineering -60%
		Tool and Die Makers (Design and Moulds)-10B			
		Mechanic (Machine Tools and Maintenance) -11			
		Draftsman (Mechanical)-13			
		Machinist -05			
		Machinist(Grinder) -12			
		Fitter -03			
		Turner -04			
		Mechanical(Domestic commercial Refrigeration & Air-conditioning)-09			
		Production and Manufacturing Sector -73			
		Automobile Sector-74			
		Refrigeration & Air-conditioning Sector -75			
		Fabrication (Fitting & Welding)-76			
		Mechanic Motor Vehicle &20			
Mechanic (Agriculture Machinery)- 31					

K5	Information technology	I T Sector -72	Intermediate Science with Vocational/ Technical subjects	Intermediate Science	Physics, Chemistry & Maths -40% Information technology -60%
K6	Printing Technology	Litho Offset Machine Minder-86	Intermediate Science with Vocational/ Technical subjects	Intermediate Science	Physics, Chemistry & Maths -40% Printing Technology - 60%
		Plate Maker cum Imposter &87			
K7	Fashion Design & Garment Technology		Intermediate Science with Vocational/ Technical subjects	Intermediate Science	Physics, Chemistry & Maths -40% Fashion Design & Garment Technology - 60%

Note: Candidates of Group K1 to K7 (Lateral Entry in 2nd Year) must pass following first year subjects within Course period.

- Diploma Engineering. Courses- i. Professional Communication ii. Applied Physics iii. Applied Chemistry iv. Applied Math-1.
- Diploma Fashion Design & Garment Technology Course- i. Professional Communication ii. Fashion Design Concept iii. Computer Principal & Application.

2.10 Score and Result for UPJEE (POLYTECHNIC) - 2016:

I. The result/score of UPJEE (POLYTECHNIC) – 2016 for all candidates will be declared by last week of May 2016. This score shall comprise the actual marks obtained in UPJEE (POLYTECHNIC) – 2016 along with the status of those who qualify for appearing in UPJEE (Poly) counseling – 2016.

II. Only the State Open Rank is used for all the groups separately for admissions through seat allocation while other ranks are for information purpose only.

III. No score/rank card will be dispatched to the candidates. Candidates are advised to download their score/ rank cards from JEECUP website (<http://jeecup.org>).

IV. The answer keys of examination will be displayed on the website <http://jeecup.org> along with result.

3. RESERVATION OF SEATS:

As per UP Government rules candidates belonging to certain categories are admitted to seats reserved for them based on relaxed criteria. These categories are:

A. Vertical Reservations:

- Other Backward Classes (OBC) if they belong to Non Creamy Layer (NCL) -27%
- Scheduled Castes (SC) -21%
- Scheduled Tribes (ST) -2%

B. Horizontal Reservations:

- Persons with Disability (PwD) with 40% or more disability) – 3%
- Freedom Fighter – 2%
- Ward of Military personnel – 5%
- Girl Candidates of All Categories – 20%

Note: “VIMUKTA JATIYAN (विमुक्त जातियां)” is not allowed to take any benefit of reservation as Schedule Tribes (ST) in admission.

4. SEAT ALLOCATION PROCESS AND ADMISSION PROCEDURE:

Candidates shall be offered admission based on their choices, reservation and State Open Rank of UPJEE (POLYTECHNIC)-2016 through a Seat Allocation Process to be announced later. The candidates will be able to make their choices online for branches and institutes at appropriate time. Candidates are advised to regularly visit the UPJEE (POLYTECHNIC) website <http://jeecup.org> and <http://jeecup.nic.in> for latest information. The verification of documents would be done at the time of Seat Allocation Process/admission. The purpose would be to verify different records regarding identification, age, qualifying examination, state of eligibility, category and disability (if any) of the candidate. On failing to produce any of the authentic documents, the candidate will not be considered for admission. SC, ST, OBC and PwD, MP, FF candidates will be required to produce original certificate issued by the competent authority at the time of Seat Allocation Process as well as at the time of admission, failing which they will not be considered for admission.

5. ADMISSION:

5.1 Admission Preference:

1. The candidates who have passed minimum qualifying examination from institute situated in Uttar Pradesh or parents of candidate are domicile of Uttar Pradesh or Mother/Father of candidate is employee of Central Government and currently posted in Uttar Pradesh.

2. After admission of above mentioned candidates, if seats are vacant, then admission will be open for rest qualified candidates of other than Uttar Pradesh and India. Foreign candidates should be nominated/recommended by their own Country and nominated/recommended/agreed by Government of India.

5.2. Fee for Admission: Courses and institute wise fee detail is given below.

SN.	Institute Type	Course Type	Tuition fee	Student Fund fee	Hostel Fee	Total Fee
1	Government	All	8000	3870	800 (if availed)	12670
			8000	2370	0	10370
2	Aided	General	14430	3070	Extra	17500
		Self Finance	21000	-	Extra	21000
3	Private	Diploma in Pharmacy/Hotel Management and all courses of 3 year duration	28000	-	Extra	28000
		1 or 2 year duration	20000	-	Extra	20000

Above said fee structure may change any time by Government of Uttar Pradesh/competent authority.

6. APPLYING ONLINE AND SUBMISSION OF APPLICATION:

The online submission of particulars, uploading of scanned photograph, signature and thumb impression may be made at UPJEE (POLYTECHNIC) website. The candidates should supply all the required details while filling up the online form. On submission of details, a Confirmation Page with Application No. shall be generated. Candidates are required to take printout of Confirmation Page and keep it for reference. The Confirmation Page is not required to be sent to UPJEE (POLYTECHNIC) council. The application fee payment can be made:

(a) by netbanking/credit/debit card, or

(b) by depositing fee in cash in the any branch of State Bank of India through e-challan generated during the online filling of application form.

6.1 Refund Rules for Application fee: In case of Un success transaction, the amount will be refunded after 15 days from last date of Form submission.

6.2 Online application format and Instructions for Applying Online: Before filling up the application form the candidate should have a scanned image of his/her photograph, signature and left hand thumb impression (right hand's thumb in case the candidate do not have left hand thumb or any finger if both thumbs are not there). These scanned images are to be uploaded during the submission of application form. **The photograph should be coloured with name of the candidate and date of taking the photograph printed on it.** It should be without cap or goggles. Spectacles are allowed. Polaroid photos are not acceptable. Candidates with unclear photograph are liable to be rejected. Photograph should not be older than 3 months. Candidates may keep 10 identical photographs in reserve for use at the time of entrance examination, Seat Allocation Process and Admission.

The information given in the first column (Field Name) of the following table will be asked in the Online Application form. The instructions to fill up the form have been given in the second column (options).

Step 1:

Field Name	Options
Candidate's Name	Maximum 46 character
Father's Name	Maximum 46 character
Mother's Name	Maximum 46 character
Date of Birth	<Select from Calendar>
Gender	<Select Male/Female/Transgender>
Domicile	<Select UP/Other than UP>
Category	<General/OBC-NCL/ SC/ST/SC or ST of other than UP>
Person with Disability	<Yes/No>
Type of Disability	<Physical/hearing /Visual/Intellectual/Other>
If PwD, mention the percentage of disability	Enter Percentage of Disability
Subcategory	<Dependent of Military Person/Freedom Fighter/Person with Disability/Not Applicable>
Are You Color Blind?	<Yes/No>
Place of Residence	<Rural/Urban>
State code of Eligibility	<UP/Other than UP>
Home District	<select your Home District>
Residential Eligibility	<UP/Other than UP/Not Applicable>
Whether you belong to minority?	<Yes/No>
Nationality	<Indian/Other>
*Aadhar Number(UIDAI)	Enter Aadhar No.
Have you applied for other Group this exam	<Yes/No>
Enter Application number for which you applied	Enter Application no. of previously filled form of any group
Apply For	<Group- A/B/C/D/E/F/G/H/I/J/K1/K2/K3/K4/K5/K6/K7>
Mode of Examination	OFFLINE (Pre Filled)
1 st Choice of Exam centre	<Select name of district as per your preference>
2 nd Choice of Exam centre	<Select name of another district as per your preference>
Qualification	<select Minimum eligibility qualification>
Pass Status	<Passed/Appeared>
Course/ Stream Name	<Select course/Stream>
Board/University name	<Select Board/University>
Year of passing	<Select year of passing>
Marks(%)	Enter percentage of Marks in Minimum Eligibility qualification
Roll no./Enroll no.	Enter Roll No./Enrollment No. of Minimum Eligibility qualification
Address	Enter Address Line 1
Locality	Enter Locality

City/Town/village	Enter name of City/Town/village
State	<Select State>
District	<Select District>
PIN code	Enter PIN code of area
E-mail address	Enter your own valid e-mail id.
Mobile No.	Enter Mobile number
*Landline number with STD code or any other contact number	Enter phone number(if available)
Choose Your Password	Enter password
Confirm Password	Re- enter password
Security Question	Select Security question
Security Answer	Enter Security Question's answer
Enter Security pin(Case sensitive)	Enter Security pin (Captcha) shown below

Step 2:

After completing Step 1, photograph, signature and Left thumb impression to be uploaded-

SN.	Item	File Format	File Size	Dimension
1	Coloured Photograph of Candidate with name of candidate and date of taking the photograph printed on it. <ul style="list-style-type: none"> It should be without cap and goggles. Polaroid photograph is not acceptable. Unclear photograph is liable to rejected. Photograph should not be older than 3 months. 	JPEG	4KB to 100KB	3.5cm x 4.5cm
2	Signature of Candidate	JPEG	1KB to 30KB	3.5cm x 1.5cm
3	Left Thumb impression of Candidate	JPEG	1KB to 30KB	3.5cm x 1.5cm

Step 3:

After completing Step 1 and 2, proceed for payment through netbanking/Debit card/Credit card/e-challan.

Declaration: I certify that particulars given by me in this application form are correct to the best of my knowledge and belief any mistake/misinformation detected at the time of admission or at any stage in future will result in cancellation of admission.

On completion of Step 1, 2 and 3, If candidate accept/check the declaration, he/she can take a printout of confirmation available in their login. Candidates are advised to retail the confirmation page safe for future. **The Confirmation Page is not required to be sent to UPJEE (POLYTECHNIC) council.**

7. ADMIT CARD FOR UPJEE (POLYTECHNIC) – 2016:

The Admit Card can be downloaded from UPJEE (POLYTECHNIC) website from 2nd week of April 2016 onwards. PRIOR TO DOWNLOADING THE ADMIT CARD, The candidates are advised to download their admit cards from UPJEE (POLYTECHNIC) website only. The Candidates are also advised to regularly see UPJEE (POLYTECHNIC) website for updates. Telephone number – 0522-2630667, 2630106 will also be functional on all working days from **09.00 AM to 06.00 PM** for general facilitation.

8. EXAMINATION UPJEE (POLYTECHNIC) – 2016:

8.1 Guidelines to Candidates

1. Please check the Admit Card carefully. In case of any discrepancy from the originally filled online application form data, then communicate to UPJEE (POLYTECHNIC) Council immediately for necessary action.

2. The Admit Card is issued provisionally to the candidate subject to his/her satisfying the eligibility conditions.
3. The examination rooms/hall will be opened 30 minutes before the commencement of the test. Candidates should take their seats immediately after opening of the examination hall. If the candidates do not report in time, they are likely to miss some of the general instructions to be announced in the Examination Hall.
4. The candidate must show, on demand, the Admit Card for admission in the examination room/hall. A candidate who does not possess the Admit Card issued by the Council shall not be permitted for the examination under any circumstances by the Centre Superintendent.
6. Candidates are advised to bring with them a cardboard or a clip board on which nothing should be written, so that they have no difficulty in filling responses in the Answer Sheet even if the tables provided in the examination room/hall do have smooth surface. They should also bring with them their own Ball Point Pens (Black/Blue) and HB pencil of good quality. Only HB Pencil should be used to darken the circles of OMR answer sheet.
7. No candidate, under any circumstances, will be allowed to enter the Examination Center after 30 minutes of the commencement of the examination.
8. A seat indicating roll number will be allocated to each candidate. Candidate should find out and occupy their allotted seat only. Any candidate found to have changed room or the seat on his/her own other than allotted, his/her candidature shall be cancelled and no plea would be accepted for it.
9. Ten minutes before the commencement of the paper, each candidate will be given sealed Test Booklet with an Answer Sheet placed inside it.
10. Immediately on receipt of the Test Booklet the candidate will fill in the required particulars on the cover page of the Test Booklet with Ball Point Pen only. He/ She will not open the Test Booklet until asked to do so by the Invigilator. Do not open/break the seal before the announcement.
11. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave his/her seat or Examination Room until the full duration of the paper. Candidates must follow the instructions strictly as instructed by the Centre Superintendent/Invigilators.
12. No Candidate will be allowed to carry any baggage inside the Examination Center. Examination Centre/ JEEC will not be responsible for any belongings stolen or lost at the premises.
13. Candidates are not allowed to carry any textual material, Calculators, Docu Pen, Slide Rules, Log Tables, and Electronic Watches with facilities of calculator, printed or written material, and bits of papers, mobile phone, pager or any other device, except the Admit Card, identity proof, inside the Examination Room/Hall. If any candidate is in possession of any of the above items, his/her candidature will be treated as unfair means and his/her current examination will be cancelled & he/she will also be debarred for future examination(s) & the equipment will be seized.
14. Smoking and eating is strictly prohibited in the examination room.
15. Tea, coffee, cold drinks or snacks are not allowed to be taken into the examination rooms during examination hours.

16. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave his/her seat or Examination Room until the full duration of the paper. Candidates should not leave the room/hall without handing over their Answer Sheets to the Invigilators on duty.

8.2 Instructions for Examination:

1. Five minutes before the commencement of the paper the candidate will be asked to break/open the seal of the Test Booklet. He/She will take out the Answer Sheet carefully. The candidate should check carefully that the Test Booklet Code printed on the Answer Sheet is the same as printed on the Test Booklet. In case of discrepancy, the candidate should immediately report the matter to the Invigilator for replacement of both the Test Booklet and the Answer Sheet.

2. Candidate will then write particulars with Blue/Black ball point pen and HB pencil to darken the circles on the Answer Sheet. After completing this step, the candidates will wait for the instruction by the invigilator.

3. The test will start exactly at the time mentioned in the Admit Card and an announcement to this effect will be made by the invigilator.

4. The test will be of 3 hrs duration

5. The test paper will be consisting questions of as per table 2.9.2 & 2.9.3, and all questions will have equal weightage.

6. Each question is allotted 4 (four) marks for the correct response. $\frac{1}{4}$ (one fourth) marks i.e. one mark will be deducted for indicating incorrect response of each question. No deduction from the total score will be made if no response is indicated for a question. If candidate chooses more than one response, such answer will be treated as wrong and one mark will be deducted.

7. There is only one correct response for each question out of four responses given.

8. During the examination time, the invigilator will check Admit Card of the candidate to satisfy himself/herself about the identity of each candidate. The invigilator will also put his/her signatures in the place provided in the Answer Sheet.

9. Candidate shall bring his/her own Ball Point Pens/HB pencils/eraser of good quality. These will not be supplied by the Council/examination centre.

10. The answer sheet provided to the candidate contains an attached carbon copy. Candidates are advised to keep the answer sheet correctly at the time marking responses so that all responses marked by candidate should appear properly on carbon copy of answer sheet. After examination, candidates can take carbon copy of answer sheet and Question booklet with them.

11. The candidate will not do any rough work on the Answer Sheet. All rough work is to be done in the Test Booklet itself.

12. Please do not fold the Answer Sheet and do not make any stray marks on it.

13. A light or faintly darkened circle is a wrong method of marking and liable to be rejected by the Optical Scanner. So, the circle should be properly darkened.

14. The candidate will check that the Test-booklet contains 100 questions in sequence. The candidates should also verify the serial number and series of the Test Booklet with the serial number and series of OMR sheet. In case of any variation, the Test Booklet and OMR sheet should be immediately returned to the invigilator for the replacement with another set of same series available in the examination hall/centre.

15. The candidates must sign on the Attendance Sheet at the appropriate place. The candidates are also required to put their left hand thumb impression in the space provided in the Attendance Sheet/verification card.

16. The candidates are governed by all Rules and Regulations of the Council with regard to their conduct in the Examination Hall. All cases of unfair means will be dealt with as per rules.

9. CODE OF CONDUCT FOR CANDIDATES DURING UPJEE (POLYTECHNIC) – 2016:

Candidates shall maintain perfect silence and attend to their Question Paper only. Any conversation or gesture or disturbance in the Examination Room/Hall shall be deemed as misbehavior. If a candidate is found using unfair means or impersonating, his/her candidature shall be cancelled and he/she will be liable to be debarred for taking examination either permanently or for a specified period according to the nature of offence.

Candidates are not allowed to carry any textual material, Calculators, Docu Pen, Slide Rules, Log Tables, and Electronic Watches with facilities of calculator, printed or written material, and bits of papers, mobile phone, pager or any other device, except the Admit Card inside the Examination Room/Hall. If any candidate is in possession of any of the above item, his/her candidature will be treated as unfair means and his/her current examination will be cancelled & he/she will also be debarred for future examination(s) & the equipment will be seized.

The candidate shall not remove any page(s) from the Test-Booklet and if he/she is found to have removed any page(s) from his/her Test Booklet, he/she will be presumed to have used unfair means and shall be liable for criminal action.