September /October 2015

Directorate of Distance Education

LIBRARY AND INFORMATION SCIENCE

DLA010: Library, Information and Society

Time: 3 hrs.] [Max.Marks:75/85

Instructions:

- 1. Answer any FIVE questions.
- 2. All questions carry Equal Marks.
- 3. Students who have attended 25 marks IA Scheme will have to answer for total of 75 marks.
- 4. Students who have attended 15 marks IA Scheme will have to answer to total of 85 marks.
- 5. Section B is compulsory for 85 Marks Scheme.

SECTION - A

- 1. Describe the role of library in social development.
- 2. State the five laws of Library Science. Explain the second law of library science.
- **3.** What is library legislation? Discuss its need and purpose.
- **4.** Briefly explain the objectives, functions and services of Academic Library.
- 5. Discuss the objectives and activities of IASLIC.
- **6.** Write a detailed note on Resource Sharing.
- 7. Define and discuss the concept of data, information and knowledge.
- 8. Write Short notes on any THREE of the following:
 - a) National Library
 - b) Mobile Library
 - c) User Study
 - d) IFLA
 - e) KPL Act

1X10=10

Compulsory question for 85 marks scheme.

9. Discuss the development of libraries in India.

September /October 2015

Directorate of Distance Education

LIBRARY AND INFORMATION SCIENCE

DLA020: Management of Libraries and Information Centres

Time: 3 hrs.] [Max.Marks:75/85

Instructions:

- 1. Answer any FIVE questions.
- 2. All questions carry Equal Marks.
- 3. Students who have attended 25 marks IA Scheme will have to answer for total of 75 marks.
- 4. Students who have attended 15 marks IA Scheme will have to answer to total of 85 marks.
- 5. Section B is compulsory for 85 Marks Scheme.

SECTION - A

- 1. Explain the principles of Scientific Management and their application to Libraries.
- **2.** Enumerate the various book selection tools. Discuss the policies, Procedure and problems in collection development of periodicals in university libraries.
- 3. Explain the advantages and disadvantages of various circulation methods.
- **4.** State the objectives of stock verification in libraries. Explain in detail various stock verification methods.
- **5.** Explain the principles of staff management and give a detailed account on 'Job Analysis' and 'Job Description'.
- **6.** Explain the various kinds of budget with examples.
- 7. Identify the various library records and explain the utility of 'Library Statistics' and 'Annual Reports' in effective Management of Library.
- 8. Write Short notes on any THREE of the following:
 - a) Library as a System
 - b) Book Shelving
 - c) Preservation Techniques

- d) Staff Manual
- e) Sources of revenue for public library.

1X10=10

Compulsory question for 85 marks scheme.

9. Explain the organization and structure of university library system.

September /October 2015

Directorate of Distance Education

LIBRARY AND INFORMATION SCIENCE

DLA030: Paper 3: Information Processing: Classification – I (Theory)

Time: 3 hrs.] [Max.Marks:75/85

Instructions:

- 1. Answer any FIVE questions.
- 2. All questions carry Equal Marks.
- 3. Students who have attended 25 marks IA Scheme will have to answer for total of 75 marks.
- 4. Students who have attended 15 marks IA Scheme will have to answer to total of 85 marks.
- 5. Section B is compulsory for 85 Marks Scheme.

SECTION - A

- 1. Explain the need and purpose of library classification
- 2. Write a descriptive account on the development of universe of subjects
- 3. Discuss the applications of Canons of idea plane
- **4.** Name the fundamental categories of Ranganathan and explain any two of them in detail.
- **5.** Explain the salient features and structure of DDC.
- **6.** What is mnemonics? Discuss the various types of mnemonics with examples.
- 7. Discuss the salient features of Analytic Synthetic Scheme of classification
- 8. Write Short notes on any THREE of the following:
 - a) Functions of Library Classification
 - b) Verbal Plane
 - c) Facet Analysis
 - d) Space Isolate
 - e) Array and Chain

1X10=10

Compulsory question for 85 marks scheme.

9. Briefly discuss the attributes of subjects.

September /October 2015

Directorate of Distance Education

LIBRARY AND INFORMATION SCIENCE

DLA040 : Paper 4: Information Processing : Cataloguing – I (Theory)

Time: 3 hrs.] [Max.Marks:75/85

Instructions:

- 1. Answer any FIVE questions.
- 2. All questions carry Equal Marks.
- 3. Students who have attended 25 marks IA Scheme will have to answer for total of 75 marks.
- 4. Students who have attended 15 marks IA Scheme will have to answer to total of 85 marks.
- 5. Section B is compulsory for 85 Marks Scheme.

SECTION - A

- 1. Discuss the objectives and functions of library catalogue
- 2. Trace the historical perspectives of cataloguing
- 3. What are added entries? Explain their structure in the light of AACR2
- **4.** Write a note on ISBD
- 5. Bring out the salient features of Library of Congress Subject Headings
- **6.** Explain how personal and corporate authors names are rendered using AACR2
- 7. Bring out the current developments in library cataloguing
- 8. Write Short notes on any THREE of the following:
 - a) Purpose of library catalogue
 - b) Canon of currency
 - c) Filing rules
 - d) Subject cataloguing
 - e) Indic names.

1X10=10

Compulsory question for 85 marks scheme.

9. Discuss the applicability of normative principles of cataloguing

September /October 2015

Directorate of Distance Education

LIBRARY AND INFORMATION SCIENCE

DLA050: Paper 5: Information Sources and Services

Time: 3 hrs.] [Max.Marks:75/85

Instructions:

- 1. Answer any FIVE questions.
- 2. All questions carry Equal Marks.
- 3. Students who have attended 25 marks IA Scheme will have to answer for total of 75 marks.
- 4. Students who have attended 15 marks IA Scheme will have to answer to total of 85 marks.
- 5. Section B is compulsory for 85 Marks Scheme.

SECTION - A

- **1.** What are primary sources of information? Explain their importance with examples.
- **2.** Define Dictionary. Explain the salient features of The "Oxford English Dictionary".
- 3. Explain the significance of non-conventional sources of information.
- **4.** Define reference service. Discuss the kinds of reference service with examples.
- **5.** Explain the activities and services of NISCAIR (INSDOC).
- **6.** Describe the product and services of INSPEC.
- 7. Discuss the methods and techniques of user studies.
- 8. Write Short notes on any THREE of the following:
 - a) NUCSSI
 - b) Hand books and manuals
 - c) Internet based services
 - d) DESIDOC
 - e) SDI

1X10=10

Compulsory question for 85 marks scheme.

9. Explain the features of MEDLARS.

September /October 2015

Directorate of Distance Education

LIBRARY AND INFORMATION SCIENCE

DLA060: Paper 6: Fundamentals of Information Technology

Time: 3 hrs.] [Max.Marks:75/85

Instructions:

- 1. Answer any FIVE questions.
- 2. All questions carry Equal Marks.
- 3. Students who have attended 25 marks IA Scheme will have to answer for total of 75 marks.
- 4. Students who have attended 15 marks IA Scheme will have to answer to total of 85 marks.
- 5. Section B is compulsory for 85 Marks Scheme.

SECTION - A

- 1. Describe the main components of a computer system with their functions.
- **2.** What are Input and Output devices? Explain the features of any two Input and output devices.
- **3.** Describe the features of different programming languages.
- **4.** Write an essay on Computer software.
- 5. What is an Operating System? Explain the different types of operating system
- **6.** Explain the methods of file organization.
- 7. What is a Network? Write notes on different types of Networks.
- **8.** Write Short notes on any THREE of the following:
 - a) Storage devices
 - b) Ring topology
 - c) Flow charting
 - d) Data transmission
 - e) Protocol

1X10=10

Compulsory question for 85 marks scheme.

9. Write a note on Internet Services.