



SJVN LIMITED

(A Joint Venture of Govt. of India & Govt. of Himachal Pradesh)

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CIN Number: L40101HP1988GOI008409

SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITY

Advt. No. 77/2015

Closing Date: 31st Dec, 2015

SJVN LIMITED, A Mini Ratna Schedule 'A' Public Sector Undertaking after successful commissioning of 1500 MW Nathpa Jhakri Hydro Power Station & 412 MW Rampur Hydro Power Station in Himachal Pradesh and 47.6 MW Wind Power Station at Khirewire is emerging as a major power player in the country with following Hydro Power Projects allocated to it for development, operation and maintenance: 601 MW at Luhri, 66 MW at Dhaulasidh, 363 MW in Utrakhand, and 900 MW Arun-III in Nepal and 1170 MW in Bhutan. SJVN is also diversifying into thermal generation with 1320 MW at Buxar and solar energy generation along with entering into transmission business. The Company invites applications from interested candidates belonging to PERSONS WITH DISABILITY category for filling up the **backlog vacancies** in the following posts:-

QUALIFICATION REQUIREMENTS & NUMBER OF POSTS

EXECUTIVE TRAINEES/ E2 (open for candidates from All India):

Discipline	Nos. of Posts /Category (backlog vacancies)	Qualification Requirement	Pay Scales	Percentage Marks	Maximum Age (As on closing date)
Public Relations	1 post (VH Category- B, LV)	Graduate with two years full time Post Graduate Diploma in Journalism or Public Relations or Mass Communications from a recognized University/ Institute of India	Rs 20600-3%-46500/-	Minimum 50% marks in prescribed qualification aggregate	40 years (relaxable to SC/ST by 5 years and to OBC (NCL) by 3 years.
Resettlement & Rehabilitation	1 post (VH Category- B, LV)	Graduate with two years full time Post Graduate Degree in Rural Management or Social Work from a recognized University/ Institute of India			

VH: Visual Handicapped, LV: Low Vision, B: Blind

Compensation Package:

During the training period of one year, Executive Trainees will draw Basic Pay of Rs 20600/- and IDA, along with allowances up to 47% of Basic Pay under cafeteria approach. They will also be entitled for other perquisites and benefits such as Performance Related Pay, Foreign Compensatory Allowance, Liveries, Shift Allowance, HRA/ Company leased Accommodation, Medical benefits, etc., as per extant company rules. On successful completion of Training period they will be placed in the regular Pay Scale of R. 24900-50500/- at E2A level and shall be on probation for a period of one year.

Selection Process:

Eligible candidates would be required to undergo an All India written test. Candidates will be shortlisted for Group Discussion and Personal Interview based on the performance in written test.

Written Test: Written Test will be conducted on 17th January, 2016 at 10 am at Shimla, Himachal Pradesh. The test will be in two parts, Part-I will consist of 120 multiple-choice questions of the relevant discipline and Part-II will consist of 30 multiple-choice questions on Executive Aptitude. The address of the test centre in Shimla will be communicated to the eligible candidates separately through e-mail.

Group Discussion & Personal Interview: The candidates who qualify the written test will be required to undergo Group Discussion & Personal Interview before the Company's Central Selection Board on the following day i.e. 18 January, 2016 at 2 pm at Shimla, H.P.

How To Apply:

Eligible and interested candidates would be required to apply online through SJVN's website: www.sjvn.nic.in. **No other means/ mode of application shall be accepted.**

Before registering their applications on the website the candidates should possess the following:

- a) Valid e-mail ID and mobile number, which should remain valid for at least six months.
- b) Personal details and educational qualification details.
- c) Candidates should have scanned copy of latest passport size photograph as well as photograph of signatures in digital format (.jpg or .jpeg file only, less than 500 KB size) for uploading with the application form.
- d) After applying online, candidate will be sent a unique registration number on his/her registered e-mail id. Candidates are required to save this unique registration number which will be required at the time of written test and interview.

Important Dates for Recruitment of Executive Trainees

1.	Commencement of Online Registration for submitting applications	10th December, 2015
2.	Closing date for submitting applications through website	31st December, 2015
3.	Date and Time of Written test	17th January, 2016 at 10 AM
4.	Date and Time of Interview	18th January, 2016 at 2 PM
5.	Venue of Written test and Interview	Shimla (Himachal Pradesh)

WORKMEN TRAINEES (W3) (for candidates belonging to state of Himachal Pradesh only):

Discipline / Induction Level	No. of Posts/ Reserved for Category (backlog vacancies)	Qualification	Level / Pay Scales	Maximum Age (As on closing date)
Assistant Trainee (W3)	2 PWD [HH only]	Graduate Degree in any discipline from recognized University with Typing Speed of 30 wpm in English and 25 wpm in Hindi.	For W3 Rs 11,500- 3%- 26,000/-	39 years (relaxable to SC/ST by 5 years and to OBC (NCL) by 3 years.

HH: Hearing Handicapped

Note:

1. Only those candidates who are domiciled in the State of Himachal Pradesh are eligible to apply for the post of Assistant Trainee (W3) against this advertisement. Domicile Certificate from competent authority should invariably be enclosed with the application form.
2. In case a candidate passes one of the proficiency test (Hindi or English) and fails in the other proficiency test (Hindi or English) and is selected on the overall performance he/she will be appointed provisionally subject to achieving the required proficiency during the period of training, failing which his/her services are liable to be terminated.
3. First preference would be given to the eligible candidates of Project Affected Families of the various projects of SJVN Ltd. in Himachal Pradesh.

Compensation Package:

The selected candidates will be paid consolidated Stipend consisting of Basic Pay of Rs. 11,500/- plus Dearness Allowance (on Basic Pay) as applicable in first quarter of the year of appointment, per month during the training period of one year. On confirmation, in addition to Basic Pay & IDA, the above posts carry attractive allowances and benefits like HRA or Company Owned Accommodation, Special Duty Allowance, Difficult Area Allowance, Liveries, Leave encashment, HBA, Multi Purpose Advance, comprehensive social security & Insurance, liberal medical facilities, Gratuity, PF etc. (as per extant company rule) in addition to Basic Pay, IDA and allowances under cafeteria package.

Selection Process:

The selection test for Assistant Trainees will be held on 17th January, 2016 at 10 am onwards at Shimla. The candidates will be required to undergo a Screening Test (Written test) and Trade Test (Typing Test). The typing test would be conducted on the computers and not on type-writer. The address of the test centre in Shimla will be communicated to the eligible candidates separately.

How To Apply:

1. Candidates must apply in the Common Application Format devised by SJVN.
2. The eligible candidates desirous to be considered against this advertisement may download the application format from our website i.e. www.sjvn.nic.in. Alternatively, the candidates may also send a self addressed envelope (12 cm x 27 cm) with Rs. 10/- postage stamp duly affixed on it, requesting for prescribed application format to the address mentioned below by ordinary post or can also be collected personally.
3. Applications in the prescribed format along with attested/self attested copies of testimonials in support of age, education, Employment card, experience, SC/ST/OBC/PWD etc. should be sent **only by ordinary post** to the **AGM (P&A), Recruitment Cell, SJVN Limited, Himfed Building, New Shimla – 171 009 (HP)**. The 'Advt. No.' 'Category' and the 'Post Applied For' should be mentioned on the envelope so as to reach on or before the closing date.
4. Candidate should clearly note that the SJVN will in no case be responsible for any incomplete application, non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will be summarily rejected. They should therefore, ensure that their applications reach above address on or before the prescribed last date.
5. Candidates can also deliver their applications personally at the Security Counter at the above address before closing date. SJVN will not be responsible for the applications delivered to any other functionary of the organization.

Important Dates for Recruitment of Assistant Trainees:

1.	Closing date for submitting applications	31st December, 2015
2.	Date and Time of Written test	17th January, 2016 at 10 AM
3.	Date and Time of Trade Test	17h January, 2016 at 2 PM
4.	Venue of Written test and Trade Test	Shimla (Himachal Pradesh)

RELAXATIONS AND CONCESSIONS

AGE

The upper age is relaxed by 10 years for General Category PWDs, 13 years for OBC-PWDs and 15 years for SC/ST category PWDs. After allowing such relaxation, the upper age limit as on closing date, for above posts will be as under:

Category	General-PWD	OBC-PWD	ST-PWD	SC-PWD
Executive Trainees	40 years	43 years	45 years	45 years
Workmen Trainees	39 years	42 years	44 years	44 years

For OBC (Non Creamy Layer):

Upper age limit is relaxable for only those OBC candidates who belong to 'Non-Creamy Layer'. Such candidates will be required to produce the requisite certificate, in the prescribed format of Government of India, from a competent authority issued in the current year, at the time of interview, if called for.

The OBC candidates who belong to 'Creamy Layer' are not entitled for OBC concession and they have to indicate their category as 'General'.

Application Fee:

No application fee is payable. However the candidates will be required to produce the PWD certificates, in the prescribed format of Government of India, from a competent authority, at the time of interview/ trade test, if called for.

Concession for J&K Candidates:

Upper age limit is relaxable by 5 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir from 01.01.80 to 31.12.89.

Relaxation for Ex-servicemen:

Age relaxation to ex-servicemen will be as per Government of India guidelines.

SERVICE AGREEMENT BOND:

The candidates selected under Executive category will be required to execute a service agreement bond of Rs 1,25,000/- to successfully complete the prescribed training and thereafter serve the company for at least 3 years whereas the candidates selected under Workmen category will be required to execute a service agreement bond of Rs 30,000/-.

GENERAL CONDITIONS:

1. All the above posts are open for the **persons with disability** from all the categories viz General, SC, ST and OBC.

2. Only such candidates would be eligible for the above mentioned Posts who suffer from not less than 40% of permanent disability & the candidate would have to submit a Disability certificate issued by a Competent Authority in the prescribed format as per directives of Govt. of India.
3. The candidate should not have attained the Upper Age prescribed above as on the closing date of the advertisement.
4. The selected Trainees shall undergo one year training at various places. The final place of posting will be allocated after successful completion of training. Candidates can be placed anywhere in India or abroad, in any of the functions at Projects/ Stations or offices of SJVN.
5. The candidate should ensure that he/she fulfills the eligibility criteria and other conditions mentioned in this advertisement as well as on the website www.sjvn.nic.in. The admission at all the stages of the Written Test /Interview/Trade Test will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of Admit Card /Interview/ trade test Call Letter to the candidate will not imply that his/her candidature has been finally cleared by SJVN. SJVN will take up verification of eligibility conditions with reference to original documents such as PWD, SC/ST/OBC Certificates, Qualification Certificates, Birth Certificates etc. at the time of Personal Interview/ Trade Test. The candidate must bring with him all his original certificates/credentials at the time of Interview/ Trade Test.
If candidate succeeds in written test and is called for interview/trade test based on the information given by the candidate and does not fulfill the same will not be allowed to appear in interview/ trade test.
6. For all the above posts, candidates should possess educational qualifications from an Indian University/Institute recognized by UGC/AICTE/appropriate statutory authority and only those candidates whose final results have been declared as on closing date shall be considered eligible. **Result awaited candidates need not apply.**
7. In case it is detected at any stage that a candidate does not fulfil the eligibility criteria, his/her candidature shall be rejected/ cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
8. Persons working under Central/State Govt./Public Sector Undertakings have to produce No Objection Certificate(NOC) at the time of interview, failing which their candidature will not be considered.
9. The decision of SJVN as to the eligibility or otherwise of a candidate for admission to the Written test/Trade test/Interview shall be final.
10. The candidates called for the Personal Interview/ Trade test will be reimbursed return 2nd Class AC Sleeper Rail Fare by Ordinary Train/Bus fare by shortest route as per the rules of the company only on production of their original tickets.
11. Only Indian Nationals need apply.
12. The management reserves the right to increase/decrease the number of posts or consider for lower posts/grade or not to fill up any of the posts or raise the minimum eligibility standards / cancel candidature of any candidate / or cancel recruitment process without assigning any

reason. Merely meeting the above qualifications and experience shall not entitle a candidate to be called for Interview/Selection process.

13. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Shimla and courts/tribunals/forums at Shimla only shall have sole and exclusive jurisdiction to try any such cause/dispute.

IMPORTANT

1. Candidates to ensure their eligibility before applying:

The candidates should ensure that they fulfil all eligibility conditions. Their candidature at all the stages will be purely provisional subject to satisfying the prescribed eligibility conditions.

Mere issuance of written test/Interview/Trade test call letter will not imply that his/her candidature has been finally cleared by SJVN.

SJVN will take up verification of eligibility conditions with reference to original documents only at the stage of Interview/ Trade Test.

SAVE ENERGY FOR THE BENEFIT OF SELF AND NATION